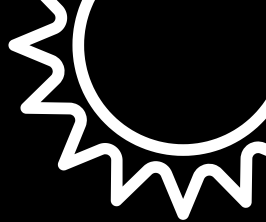


MORaine VALLEY

EXPLORERS



WELCOME PACKET

We are excited to welcome back former students and thrilled to meet those joining us for their first summer! Our team is working hard to ensure that everyone has a rewarding experience on campus with us.

REQUIRED FORMS

Please read and complete the Student Admission Form and bring it to the check-in table on the first day of class. Forms can also be found online at www.morainevalley.edu/explorers and shared via email to communityeducation@morainevalley.edu.

LUNCH HOUR

We are excited to offer a new, free lunch hour for students enrolled in both the morning and afternoon sessions.

STUDENT CHECK-IN AND PICK-UP

Students must be signed in by their parent or authorized adult. Students will be escorted to and from their classroom by their instructor or Moraine Valley staff. Safety of the children is our primary concern. Please check-in your student 10 minutes before the class starts and prepare for pick up 10 minutes before the end of class. Children may not be left unattended on the campus grounds.

DROP-OFF AND PICK-UP LOCATIONS

Main Campus in Palos Hills at 9000 W. College Parkway.	Blue Island campus at 12940 S Western Ave
Building M: lobby inside the building entrance.	Main Lobby at the front entrance on Western Ave
Building T or F: outside of the classroom.	

WORKBOOKS & SUPPLIES

For academic classes, please provide your child with pencils/pens and a notebook. If a course requires supplies, one will be provided a week before the class start date.

SCHEDULE DETAILS

Room numbers can be found in the course information details. The first letter in the room is the building and the numbers are the classroom number. Example: M203 is Building M, Room 203.

MORaine VALLEY EXPLORERS OFFICE

Building M, Room 150

Monday – Thursday from 8:00 a.m. – 4:30 p.m., closed on Fridays.

If you have any questions, please call our office at (708) 974-5735.

TUITION REFUND POLICY

It is the parent's/guardian's responsibility to drop a course three calendar days prior to the start of the class to receive a full refund. Classes dropped less than three days before or after the start of the class receive no refund. No-shows do not constitute cancellation. No credit may be used toward another section for missed classes. To withdraw from a class, call (708) 974-2110. Course fees subject to change without notice.

STUDENT ADMISSION FORM

STUDENT INFORMATION

Child #1 Full Name: _____

Date of Birth: _____

Child #2 Full Name: _____

Date of Birth: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

PARENT/GUARDIAN INFORMATION

Primary Guardian Name: _____

Relationship to Student: _____

Phone Number: _____ Email Address: _____

Home Address (if different from student): _____

Additional Authorized Person for Pick Up: _____

Phone Number: _____

EMERGENCY CONTACT INFORMATION

Emergency Contact Name: _____

Relationship to Student: _____ Phone Number: _____

MEDICAL INFORMATION

Do either of the students have any known allergies? ☐ Yes ☐ No

If yes, please list: _____

Are there any health or medical concerns that require our knowledge? ☐ Yes ☐ No

If yes, please specify: _____

CONSENT & AGREEMENT

☐ I give permission for my child to receive emergency medical treatment if necessary.

☐ I acknowledge and consent to the terms set forth in the Video and Photography Release.

Date

Print Name

Signature

VIDEO AND PHOTO RELEASE

In consideration of my engagement as a model by Moraine Valley Community College (MVCC), I hereby give MVCC, its legal representatives and assigns, those for whom MVCC is acting, and those acting with its permissions, or its employees, the right and permission to copyright and/or use, reuse and/or publish, and republish photographic and video pictures or portraits of me, or in which I may be distorted in character, or form, in conjunction with my own or a fictitious name, on reproductions thereof in color, or black and white made through any media by MVCC, including the use of any printed or electronic matter in conjunction with this use.

I hereby waive any right to inspect or approve the finished photograph, video, or advertising copy, or printed or electronic matter that may be used by MVCC or to the eventual use that it might be applied.

I hereby release, discharge and agree to save harmless MVCC, its representatives, assigns, employees or any person or persons, corporation or corporations, acting under its permission or authority, or any person or persons, corporation or corporations, for whom he/she might be acting, including any firm publishing and/or distributing the finished product, in whole or in part, from and against any liability as a result of any distorting, blurring, or alteration, optical illusion, or use in composite form, whether intentionally or otherwise, that may occur or be produced in the taking, processing or reproduction of the finished product, its publication or distribution of the same.

I hereby warrant that I am 18 years or age or older, and competent to contract in my own name so far as the above is concerned.

I have read the foregoing release, authorization and agreement, before affixing my signature below, and warrant that I fully understand the contents thereof.

I hereby certify that I am the copyright owner of images submitted to Moraine Valley Community College.