

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting was held on Thursday, October 16, 2025, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 p.m.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Walter Fronczek; Eileen Kerlin Walsh; Patricia Joan Murphy; Jaclyn O'Day; Diane Shaar; Tracy M. Sullivan

Absent: Garrett Weigel, Student Trustee

**III. MINUTES**

It was moved by Secretary Kerlin Walsh and seconded by Trustee Fronczek to approve the unapproved minutes of the Committee of the Whole meeting, September 3, 2025; and the unapproved minutes of the regular meeting on September 18, 2025.

ROLL CALL VOTE taken on the unapproved minutes of the Committee of the Whole meeting, September 3, 2025; and the unapproved minutes of the regular meeting on September 18, 2025:

Yes: Fronczek, Kerlin Walsh, McElroy Kirkwood, Murphy, O'Day, Shaar, Sullivan

Absent: None.

Student

Advisory: Absent.

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

None.

**VI. REPORTS OF ADMINISTRATION**

6.1 President's Report

- Enrollment Report: Dr. Sadya Khan, executive director of Institutional Research, Planning and Effectiveness, provided the college's enrollment report. Dr. Khan noted that enrollment for fall 2025 has increased, with a 4% rise in headcount and 3% rise in credit hours compared to the previous year. She provided a breakdown of enrollment status, noting that approximately 64% of students are enrolled part-time, while 36% are enrolled as full-time students. Dr. Khan said the enrollment figures presented are as of the census date and stressed that additional enrollments occur after the initial count. She reported an 11% increase in headcount and 9% increase in credit hours over the past five years. Dr. Kahn provided a breakdown of credit hours by modality, reporting that approximately 65% of classes are taken face-to-face, 28% online, and 7% hybrid. The college continues to see a high demand for dual credit courses, with a 3.4% increase in credit hour courses over the past year and a 25.8% increase over the past five years. Dr. Khan noted that the college is implementing a five-year strategic enrollment management plan (2025-2030) focused on recruitment, retention, completion, and community engagement. She stated that the 3.7% increase in credit hour headcount mirrors statewide statistics. Trustee Fronczek noted that the number of part-time students seems large. Dr. Khan explained that the reason the number of part-time enrolled students is so high is that around 40% of part-time students are dual credit students. Dr. Fronczek said he was glad to see a continued increase in the number of face-to-face class offerings.
- Facilities Master Plan Update: Dominick Demonica of Demonica Kemper Architects provided an update on funding options for the proposed CTE Building. He discussed the need for additional space for continued growth for five key programs: Automotive Technology, Welding, Heating and Air Conditioning/HAC Stationary Engineer, Manufacturing, and Fire

Science/Criminal Justice. There is a total space variance of approximately 53,000 square feet required for these programs. The initial proposal for the Facilities Master Plan included the creation of a new CTE Building east of 88th Avenue, as well as renovations to Building T. The total cost of these updates is around \$84 million. Mr. Demonica provided the Board with another option, which included the removal of practice soccer fields, deletion of the addition for vehicle storage, and a reduction in the area of renovation from the plan. Mr. Demonica said this would lower the total costs of the project by approximately \$20.5 million. The total conceptual cost for the revised concept is around \$98 million.

Vice Chair Murphy asked what the difference in costs to taxpayers would be under the revised option. Mike Cipolla, vice president of Financial & Business Services/College Treasurer, said the original proposal was a very minor increase in property tax costs, and the revised option would result in slightly lower property tax costs. Vice Chair Murphy said she believes the college should pursue the proposal from the last meeting because it will provide the college with what it needs while having a very minor impact on taxpayers. Trustee O'Day asked about the timeline and how the college can anticipate the final costs. Mr. Demonica said the numbers used in the conceptual costs include a 10% contingency, which should accurately forecast the project's costs. He noted that costs are anticipated to increase over time and that if the college proceeds sooner with the project, it may see total costs lower than expected. Trustee Sullivan asked whether the total project costs include furniture, fixture, and equipment costs. Mr. Demonica said the total cost does include furniture, fixture, and equipment costs. Trustee O'Day asked Mr. Demonica if there is a preferred construction delivery method for the project. Mr. Demonica suggested using a construction manager for the project because there is so much infrastructure and coordination that must be completed. Dr. Haney said the college can have a third party conduct a community survey to gauge the appetite for pursuing the project. She asked whether the Board agrees to conduct the community survey. Trustee Kerlin Walsh asked whether the college has conducted community surveys in the past. Dr. Haney confirmed that the college has conducted community surveys, which have provided valuable feedback. Trustee Sullivan asked how the community survey will align with the report and how that would affect Board action. Trustee Sullivan asked what the timeline would be for the community survey and Board action for the Facilities Master Plan. Dr. Haney said the college will have a third party conduct the community survey and present the results to the Board during

the November Board meeting. The Board will then take a vote during the December Board meeting.

Dr. Haney said the Chicago Southland awarded the college a tourism award of merit for extraordinary service and partnership in tourism in the Chicago Southland area. She thanked Steve Pappageorge, vice president of Workforce, Strategy and External Affairs, for attending their meetings on behalf of the college.

**VII. COMMUNICATIONS**

The college was selected as a winner for the 2025 Beautification Contest by the City of Palos Hills. An award ceremony will be held at the Palos Hills Community Center on Saturday, October 25. A representative from the college will be present to receive the award.

**VIII. FINANCIAL STATEMENT**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$149,111,612.87 will be filed for audit.

(DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

Trustee O'Day noted that she had a question regarding Agenda item 12.6, Request for Approval of Additional Funding for the Capital Development Board (CDB). She asked if the project already had gone out to bid. Dr. David Dammon, vice president of Administrative Services, confirmed that Demonica Kemper Architects were selected to complete the project. Dr. Dammon noted that the college is in the process of completing the design and that two additional issues were identified that need to be repaired. He said instead of

having multiple projects, the college would like to add these two repairs to the current project. He said the college has not gone out to bid yet and that the additional repairs may cost less than the requested amount. He said the Capital Development Board is encouraging the college to agree to the requested amount. Trustee O'Day asked if the Capital Development Board would conduct the bidding process. Dr. Dammon confirmed the Capital Development Board would conduct the bidding process.

It was moved by Vice Chair Murphy and seconded by Trustee Shaar to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,050,222.97
9.3	Operation & Maintenance Fund	1,022,618.17
9.4	Operation & Maintenance Fund (Restricted)	838,069.97
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,120,366.87
9.7	Restricted Purpose Fund	11,187,529.85
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	7,013.52
9.10	Audit Fund	25,000.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT G - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Samantha Gardner - Departmental Assistant - Effective: 9/22/25
  - Eugene Muhammad - Curriculum Manager - Effective: 10/20/25
  - Molly Pajor - Departmental Assistant - Effective: 10/6/25
  - Linda Sanduski - Secretary II - Effective: 9/22/25
- (DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

Diane Kovacevic - Associate Professor, Nursing - L.O.A. (MEDICAL) –  
Effective: 10/23/25-12/5/25

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Charlotte Bumpers - Accounts Payable Clerk - Effective: 10/9/25

Mollie Burkiewicz - Visual Media Specialist - Effective: 10/3/25

Michael Dengler - Groundskeeper Assistant - Effective: 9/29/25

Nathan Payovich - Director of Disability Services - Effective: 9/26/25

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Professional Staff

Scott Leturno - Academic Technology Professional and LMS Administrator –  
Effective: 12/22/25

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Susan Tuxford - Secretary II - Effective: 12/22/25

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-6 Retirement – Reclassifications

Dionna Bickham – from Human Resources Assistant to Administrative  
Assistant - Effective: 10/6/25

Lisa Mittler - from Assistant Professor, Accounting to Associate Professor –  
Effective: Academic Year 2025-2026

(DOCUMENT M - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Chicago Ridge School District 127.5 (Nursing)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Chicago Ridge School District 127.5 (Nursing).  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with University of Chicago Medical Center (Nursing)

It is recommended that the Board of Trustees approve the Affiliation Agreement with University of Chicago Medical Center (Nursing).  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.3 Dean of Nursing Office Furniture Purchase

It is recommended that the Board of Trustees approve Dean of Nursing Office Furniture Purchase as presented.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.4 SWEC Juno Nursing Simulated Manikin Purchase

It is recommended that the Board of Trustees approve the SWEC Juno Nursing Simulated Manikin Purchase as presented.  
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.5 Request for Extension of 65th Street Tax Increment Finance District from Village of Bedford Park

It is recommended that the Board of Trustees Request for Extension of 65th Street Tax Increment Finance District from Village of Bedford Park, as presented.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.6 Request for Approval of Additional Funding for Capital Development Board (CDB) Project: Building H Locker Rooms and Pool Area Renovation

It is recommended that the Board of Trustees approve Request for Approval of Additional Funding for Capital Development Board (CDB) Project: Building H Locker Rooms and Pool Area Renovation, as presented.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10 and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5 and 12.6:

Yes: McElroy Kirkwood, Fronczek, Kerlin Walsh, Murphy, O’Day, Shaar, Sullivan

Absent: None.

Student

Advisory: Absent.

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Secretary Kerlin Walsh and seconded by Trustee O’Day to adjourn to a closed session to discuss pending litigation pursuant to Section 2(c)(11) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: McElroy Kirkwood, Fronczek, Kerlin Walsh, Murphy, O’Day; Shaar, Sullivan

Absent: None.  
Student  
Advisory: Absent.

Motion carried.

Chair McElroy Kirkwood indicated that there would be no additional Board business after the closed session.

The Board moved to closed session at 6:39 p.m. The Board returned to open session at 7:08 p.m.

**XV. ADJOURNMENT**

The meeting adjourned at 7:09 p.m.