

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting was held on Thursday, November 20, 2025, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 p.m.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Walter Fronczek; Eileen Kerlin Walsh; Patricia Joan Murphy; Jaclyn O’Day; Diane Shaar; Tracy M. Sullivan; Garrett Weigel, Student Trustee

Absent: None.

**III. MINUTES**

Trustee Sullivan requested a minor edit to the minutes to clarify that she asked a question regarding furniture, fixtures, and equipment during the October 16, 2025, meeting. The meeting minutes were amended to reflect the change. It was moved by Trustee Sullivan and seconded by Trustee Shaar to approve the unapproved minutes of the regular meeting on October 16, 2025, as amended, and the unapproved minutes of the closed session meeting on October 16, 2025.

ROLL CALL VOTE taken on the unapproved minutes of the regular meeting on October 16, 2025, as amended; and the unapproved minutes of the closed session meeting on October 16, 2025:

Yes: Fronczek, Kerlin Walsh, McElroy Kirkwood, Murphy, O’Day, Shaar, Sullivan

Absent: None.

Student

Advisory: Yes.

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**3.1 Student Trustee Report -G. Weigel**

Student Trustee Weigel presented the Student Trustee Report. The National Student Nurses Association collaborated with Jewel-Osco for a hands-on experience focused on vaccinations and a community blood drive. He noted that a Thanksgiving dinner was held on campus to show appreciation for the various clubs and their contributions throughout the year. A Financial Aid Lunch and Connect event was offered to provide students with a chance to meet financial experts. Sliders and fries were provided during the event.

**3.2 ICCTA/ACCT Governance Leadership Institute Report - P. Murphy**

Vice Chair Murphy reported on the ICCTA/ACCT Governance Leadership Institute, held on November 12-13. She said the content of the institute was helpful and encouraged her fellow Trustees to participate in future meetings. Vice Chair Murphy noted that the session on effective governance was particularly impactful. She stated that the ICCTA meeting focused on the role of community colleges in AI and featured insights from attendees of the ACCT Leadership Congress. Vice Chair Murphy noted the meeting also included a discussion of 2026 legislative initiatives that align with the ICCTA president's counsel. She reported that the ICCTA lobby days are scheduled for the first week of May in Springfield, IL. Vice Chair Murphy reported that ICCB is compiling a statewide economic impact report. Trustee Sullivan asked if the economic impact study was conducted at a regional or statewide level. Vice Chair Murphy said it is a statewide study, but she was not sure if it would be broken down by region.

**3.3 ACCT Leadership Congress Report - W. Fronczek**

Trustee Fronczek reported on the ACCT Leadership Congress held in New Orleans. He said he was amazed by the turnout at the conference, at which about one-third of the 1,200 community and technical colleges were represented. He participated in about a dozen workshops and a session for new

Trustees, focusing on the vital role community colleges play in technology, career programs, and manufacturing. He said he also learned more about the Board's responsibilities, the importance of the evaluation of the college president, and the importance of being engaged. Trustee Fronczek attended a workshop related to the importance of successful onboarding for new Trustees. Trustee Fronczek said he felt proud to represent Moraine Valley, and he enjoyed the opportunity to reconnect with colleagues. He said he was grateful for the opportunity to attend the conference.

## **VI. REPORTS OF ADMINISTRATION**

### **6.1 President's Report**

- 2025 ACCT Regional Faculty Member Award - Merri Fefles-Dunkle: Dr. Haney announced that Merri Fefles-Dunkle, FT History Faculty, received the 2025 ACCT Regional Faculty Member Award during the ACCT Leadership Congress. Dr. Haney and the Board thanked Ms. Fefles-Dunkle for her hard work and dedication to the college and its students.
- FY2025 Audit Report: Mike Cipolla, vice president of Financial and Business Services/college treasurer, introduced Kelly Kirkman from RSM to present the audit report. Ms. Kirkman thanked Stephanie Meuris, controller, and the Finance Department for their hard work in assisting them with completing the audit. She explained the phases of the audit process and expressed appreciation to the college's financial team for the excellent level of communication and support throughout the process. She reported on the financial results of the audit. The financial results indicated "clean" audit opinions, which means there were no significant issues found, consistent with previous years. She noted that while there was a minor adjustment related to prorating an invoice, it was not significant and did not affect the overall audit. No internal control issues were found during the audit, but two minor findings related to the federal compliance audit concerning student financial aid were found. These included issues with the reporting time of enrollment changes to the NSLDS and notifications related to Direct Loan disbursements. Ms. Kirkman reassured the Board that the findings did not involve questioned costs. Ms. Kirkman noted that the OMB Compliance Supplement has not been released, and it is necessary to finalize the single audit of federal funds, estimated at approximately \$30 million. The audit team has already completed the required testing and created a draft of the single audit of federal funds and is prepared to proceed once the compliance supplement is available. Trustee Kerlin Walsh said she

feels proud that there are no adjustments and she is glad that the Board can have confidence in the financial team. Trustee O'Day asked if the auditors would need to come back to a future Board meeting once the single audit is completed. Ms. Burke said it was not necessary for them to return, and the Board would be notified when the single audit was completed.

- **Leading the Way in AI Education:** Dr. John Sands, Local Area Networks faculty, reported on a three-year National Science Foundation ATE grant initiative aimed at transforming AI education across community college career and technical programs nationwide. He said the project seeks to train over 100 annual faculty members and establish 12 regional hubs nationwide. It will address growing industry demands for AI-integrated skills in sectors such as healthcare, manufacturing, business, automotive, HVAC, and criminal justice. A National AI Teachers and Learning Academy will provide five hybrid workshops annually to support professional development opportunities. Dr. Sands said the goal of the program is to produce an AI-ready workforce capable of applying AI concepts in real-world scenarios and across multiple disciplines. Vice Chair Murphy and Trustee Sullivan mentioned that they heard positive feedback from multiple people who attended Dr. Sands' presentation during the ACCT Leadership Congress. Trustee Shaar asked if the college has established any guidelines related to AI. Dr. Sands explained that part of this initiative involves presenting policies to students, helping them grasp how to ethically utilize AI in the classroom. Trustee O'Day thanked Dr. Sands for the presentation and asked if the \$1 million grant has a matching fund. Dr. Sands said there are no matching funds, but there is a possibility for funding through sponsorship. Trustee O'Day asked if the college is looking at algorithm models in relation to AI. Dr. Sands said they have explored many tools and noted that web browsers are becoming incredibly intelligent. Trustee O'Day mentioned that 33 other states have statewide AI policies and asked whether Dr. Sands is aware of any other states that are advancing policies, particularly in Illinois. Dr. Sands said that it is a possibility and noted that a committee is creating an AI policy template for states to use.
- **Community Survey Presentation by EOSullivan Consultants:** Collin Corbett of EOSullivan Consultants expressed excitement about partnering with Moraine Valley to conduct a community survey to help determine the future of the college. He noted that he would be presenting data from a recent phone survey, but emphasized that the data he would present is preliminary and a full report is scheduled for the next regular Board

meeting. Mr. Corbett noted that significant engagement has already occurred, including a meeting with a community committee, which helped create a list of 10 potential infrastructure projects presented during the phone survey for public feedback. Each project includes a dollar amount and tax impact so residents can understand potential funding levels, which he categorized as low (\$100 million), medium (\$130 million), and high (\$160 million). Mr. Corbett said the medium funding level would lead to an average tax increase of \$13 per year for residents. He stated that community support for the projects is robust, with 79% of respondents rating their views favorably toward the college, putting it in a strong position for a potential referendum. Mr. Corbett explained that funding preferences showed 81% support for some level of funding, with only 7% opting for no additional funding. He noted that the medium funding level received the highest preference from the committee. Mr. Corbett discussed timing and stated the college could move forward with a referendum as early as the next election on March 17, with decisions needing to be made by the end of December. Mr. Corbett said the data suggests strong community backing for the projects and funding options. He said the college would need to decide whether to pursue a referendum in March 2026 or wait until November 2026. He said he is focused on moving at the pace of the college's leadership but highlighted the benefits of acting quickly to save costs. Trustee O'Day asked if the phone survey included cell phones. Mr. Corbett confirmed that the phone survey included cell phone numbers. Trustee Fronczek asked whether the survey questions were similar to those used at other colleges. Mr. Corbett said the survey questions are very similar to what has been used by other colleges. Vice Chair Murphy asked whether turnout would differ depending on when the referendum occurred. Mr. Corbett noted that turnout can vary depending on election dynamics, but said there is significant optimism about voter engagement in the March election. He said an official report with comprehensive data will be presented at the December Board meeting.

- Land Assessment Survey Results: Dominick Demonica of Demonica Kemper Architects presented the results of the land survey conducted on the property to the east of Moraine Valley Community College's main campus. He mentioned that a 400-page report had been compiled and reviewed by Dr. David Dammon, vice president of Administrative Services. He noted that he would highlight the key aspects of the report to the Board. He explained that the site was generally flat, requiring a total cut of 30,000 cubic yards and a fill of 40,000 cubic yards, which meant importing 10,000 cubic yards of soil for the new building's footprint. Mr. Demonica reported

on the soil conditions and noted that deeper analyses indicated variability in the soil's capacity to support a facility, leading to the need for amendments, which already were included in the updated cost estimate. Mr. Demonica noted that wetlands were assessed, and the plan will avoid direct impacts on them, although some minor interactions may be required. Those costs were factored into the cost estimates. Mr. Demonica explained that the existing electrical service would require rerouting, and the costs had been conservatively estimated at around \$1 million. Water, sanitary, and storm sewer systems are also accounted for in the updated estimates. Mr. Demonica said that with all infrastructure accounted for, the building's projected footprint is approximately 94,000 square feet. He concluded the presentation with an updated cost estimate of \$81.18 million for the new facility. He emphasized the potential cost savings of pursuing a referendum in March 2026, noting that a November 2026 referendum will increase costs by approximately \$2.8 million. Trustee O'Day asked for an estimate of the timeline for the work with the electrical utilities. Mr. Demonica said it would take around eight months to a year, but the work could be completed within either referendum timeline. Trustee Sullivan asked Mr. Demonica to confirm that if the Board chooses to pursue a referendum in November instead of March, it ultimately would cost more money and delay construction of the building by another academic year. Mr. Demonica said Trustee Sullivan's statement was correct.

- 2025 Proposed Estimated Tax Levy: Mr. Cipolla shared information about the tax levy resolution, which was on the agenda for approval to set a public hearing for the final tax levy in December. He noted that the Truth in Taxation Law requires the college to have a public hearing and to post a public notice regarding the hearing in the newspaper not more than fourteen and no less than seven days before the public hearing date. Mr. Cipolla reviewed the timeline for filing the tax levy paperwork with the County. Once the paperwork is submitted to the County, the County finalizes the aggregate assessed value, the equalized assessed value, and the limiting rate. He reviewed the worksheet for the tax levy recommendation, explaining each line item and discussing the college funds eligible for the tax levy. The proposed estimated tax levy is 3.9% for 2025. The Board thanked Mr. Cipolla for the presentation.

## **VII. COMMUNICATIONS**

None.

**VIII. FINANCIAL STATEMENT**

**8.1 Treasurer's Report**

Treasurer's Report showing an ending balance of \$142,519,845.21 will be filed for audit.

(DOCUMENT A - SUPPLEMENT TO MINUTES)

**8.2 Budget Report**

(DOCUMENT B - SUPPLEMENT TO MINUTES)

**8.3 Investments**

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Trustee Kerlin Walsh and seconded by Vice Chair Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$9,728,656.48
9.3	Operation & Maintenance Fund	1,250,556.15
9.4	Operation & Maintenance Fund (Restricted)	918,229.93
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,499,087.24
9.7	Restricted Purpose Fund	1,448,591.15
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	11,070.85
9.10	Audit Fund	30,000.00
9.11	Liability, Protection & Settlement Fund	4,828.96

(DOCUMENT G - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Marva Bruno - Coordinator, Code of Conduct - Effective: 10/20/25  
Jennifer Cariola - Human Resources Specialist - Effective: 11/17/25  
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

10.1-5 Resignations/Terminations

Todd Huttner - Warehouse Worker - Effective: 1/15/26  
Paul Widauf - Supervisor, Roads and Grounds - Effective: 10/17/25  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Faculty

Robert Faoro - Associate Professor, Automotive Technology – Effective:  
7/31/26  
James Snooks - Associate Professor, Business – Effective: 7/31/26  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Sharon Davis - Secretary II - Effective: 6/30/26  
Patricia Koprowski - Departmental Assistant - Effective: 1/2/26  
Helen Limberopoulos - Campus Operations Coordinator - Effective: 6/30/26  
Elizabeth Osborne - Secretary II - Effective: 3/31/26  
Susan Pilipauskas - Custodian - Effective: 4/30/26

Lynn Vanoni - Accounting Clerk/Cashier - Effective: 6/30/26  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-6 – Reclassifications

Cara Maca - from Admissions Recruiter to Early College Outreach Specialist -  
Effective: 11/3/25

Eileen Rohan - from Accounting Clerk II to Nursing Pathways Program  
Coordinator – Effective: 11/17/25

Satura Russell - from P.T. Accounts Payable Clerk to F.T. Accounts Payable  
Clerk – Effective: 11/10/25

(DOCUMENT M - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained  
in New Business.

12.1 Affiliation Agreement with AdventHealth (Nursing and Health Science)

It is recommended that the Board of Trustees approve the Affiliation  
Agreement with AdventHealth (Nursing and Health Science).

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.2 Addendum to Affiliation Agreement with AdventHealth (Nursing and  
Health Science)

It is recommended that the Board of Trustees approve the Addendum to  
Affiliation Agreement with AdventHealth (Nursing and Health Science).

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Chicago- Read Mental Health Center  
(Nursing)

It is recommended that the Board of Trustees approve the Affiliation  
Agreement with Chicago- Read Mental Health Center (Nursing).

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Kindred Hospitals (Respiratory Therapy)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Kindred Hospitals (Respiratory Therapy).

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Lawn Medical Center (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Lawn Medical Center (Medical Assistant).

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Madden Mental Health Center (Nursing)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Madden Mental Health Center (Nursing).

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Sandbox School Palos Heights (Nursing)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Sandbox School Palos Heights (Nursing).

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.8 Affiliation Agreement with Sertoma Star Services (Nursing)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Sertoma Star Services (Nursing).

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.9 Affiliation Agreement with Sinai Health System (Multiple Health Science Programs)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Sinai Health System (Multiple Health Science Programs).

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.10 Affiliation Agreement with Whiting Pharmacy

It is recommended that the Board of Trustees approve the Affiliation Agreement with Whiting Pharmacy.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.11 Amendment to the Affiliation Agreement with Northwestern Memorial Healthcare (Nursing and Health Science)

It is recommended that the Board of Trustees approve the Amendment to the Affiliation Agreement with Northwestern Memorial Healthcare (Nursing and Health Science).  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.12 Basic Nurse Assistant (BNA) Space Renovation- CORE Construction

It is recommended that the Board of Trustees approve the Basic Nurse Assistant (BNA) Space Renovation- CORE Construction purchase request as presented.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.13 Demo Dose MedDispense Purchase

It is recommended that the Board of Trustees approve the Demo Dose MedDispense purchase request as presented.  
(DOCUMENT U - SUPPLEMENT TO MINUTES).

12.14 Fall 2025 College Life-Cycle Management (LCM) Equipment Purchase

It is recommended that the Board of Trustees approve the Fall 2025 College Life-Cycle Management (LCM) Equipment purchase request as presented.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.15 Health Fitness and Recreation Center (HFRC) Elliptical Cross Trainer Equipment Purchase

It is recommended that the Board of Trustees approve the Health Fitness and Recreation Center (HFRC) Elliptical Cross Trainer Equipment purchase request as presented.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.16 Health Fitness and Recreation Center (HFRC) Treadmill Equipment Purchase

It is recommended that the Board of Trustees approve the Health Fitness and Recreation Center (HFRC) Treadmill Equipment purchase request as presented.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.17 Hillrom Hospital Room Furniture Purchase

It is recommended that the Board of Trustees approve the Hillrom Hospital Room Furniture purchase request as presented.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.18 Human Resources Office Expansion Furniture Purchase

It is recommended that the Board of Trustees approve the Human Resources Office Expansion Furniture purchase request as presented.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.19 Laerdal SimNewB Simulated Manikin Purchase

It is recommended that the Board of Trustees approve the Laerdal SimNewB Simulated Manikin purchase request as presented.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.20 SWEC Elevate Healthcare Adult and Pediatric Simulator Purchase

It is recommended that the Board of Trustees approve the SWEC Elevate Healthcare Adult and Pediatric Simulator purchase request as presented.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.21 SWEC Miscellaneous Nursing Supplies Purchase

It is recommended that the Board of Trustees approve the SWEC Miscellaneous Nursing Supplies purchase request as presented.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.22 Resolution Determining the 2025 Estimated Tax Levy and Public Hearing

It is recommended that the Board of Trustees approve the Resolution Determining the 2025 Estimated Tax Levy and Public Hearing as presented.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.23 Acceptance of FY2025 Audit

It is recommended that the Board of Trustees accept the Audit for the fiscal year ending June 30, 2025, as presented.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.24 Life Safety Project - Fine and Performing Arts Center (FPAC) HVAC Replacement Phase 1

It is recommended that the Board of Trustees approve the Life Safety Project as presented for the FPAC HVAC Replacement Phase #1 Project.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10 and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, 12.14, 12.15, 12.16, 12.17, 12.18, 12.19, 12.20, 12.21, 12.22, 12.23, and 12.24:

Yes: McElroy Kirkwood, Fronczek, Kerlin Walsh, Murphy, O’Day, Shaar, Sullivan  
Absent: None.  
Student  
Advisory: Yes.

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Trustee Sullivan and seconded by Trustee Fronczek to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body

pursuant to Section 2(c)(1) of the Illinois Open Meetings Act and for the discussion of minutes of meetings lawfully closed under the Illinois Open Meetings Act, for the purpose of semi-annual review of the minutes as mandated by Section 2.06 and pursuant to Section 2(c)(21) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: McElroy Kirkwood, Fronczek, Kerlin Walsh, Murphy, O'Day;  
Shaar, Sullivan  
Absent: None.  
Student  
Advisory: Yes.

Motion carried.

Chair McElroy Kirkwood indicated that there would be no additional Board business after the closed session.

The Board moved to closed session at 7:44 p.m. The Board returned to open session at 9:08 p.m.

**XV. ADJOURNMENT**

The meeting adjourned at 9:09 p.m.