

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Thursday, November 20, 2025, Board Room D219 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via www.morainevalley.edu/BOTNov20 or by phone 1-945-468-5504 with Phone Conference ID 868 352 554#.

A G E N D A

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, October 16, 2025
 - 2) Unapproved Minutes - Closed Session Meeting - October 16, 2025
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) Student Trustee Report - G. Weigel
 - 2) ICCTA/ACCT Governance Leadership Institute Report - P. Murphy
 - 3) ACCT Leadership Congress Report - W. Fronczek
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - 2025 ACCT Regional Faculty Member Award - Merri Fefles-Dunkle
 - FY2025 Audit Report
 - Leading the Way in AI Education - Dr. John Sands
 - Community Survey Presentation by EOSullivan Consultants
 - Land Assessment Survey Results
 - 2025 Proposed Estimated Tax Levy
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

 - 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance Restricted Fund
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Fund
 - 7) * Restricted Purpose Fund
 - 8) * Working Cash Fund
 - 9) * Trust and Agency Fund
 - 10) * Audit Fund
 - 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**

- 1) * Full-Time
- 2) * Part-Time/Supplemental/Other
- 3) Salary Revisions
- 4) Leave of Absence (LOA)
- 5) * Resignations/Terminations
 - a. * Retirement - Faculty
 - b. * Retirement – Support Staff
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Adventist Midwest Health (Nursing and Health Science)
 - 2) * Addendum to Affiliation Agreement with Adventist Midwest Health (Nursing and Health Science)
 - 3) * Affiliation Agreement with Chicago- Read Mental Health Center (Nursing)
 - 4) * Affiliation Agreement with Kindred Hospitals (Respiratory Therapy)
 - 5) * Affiliation Agreement with Lawn Medical Center (Medical Assistant)
 - 6) * Affiliation Agreement with Madden Mental Health Center (Nursing)
 - 7) * Affiliation Agreement with Sandbox School Palos Heights (Nursing)
 - 8) * Affiliation Agreement with Sertoma Star Services (Nursing)
 - 9) * Affiliation Agreement with Sinai Health System (Multiple Health Science Programs)
 - 10) * Affiliation Agreement with Whiting Pharmacy
 - 11) * Amendment to the Affiliation Agreement with Northwestern Memorial Healthcare (Nursing and Health Science)
 - 12) * Basic Nurse Assistant (BNA) Space Renovation- CORE Construction
 - 13) * Demo Dose MedDispense Purchase
 - 14) * Fall 2025 College Life-Cycle Management (LCM) Equipment Purchase
 - 15) * Health Fitness and Recreation Center (HFRC) Elliptical Cross Trainer Equipment Purchase
 - 16) * Health Fitness and Recreation Center (HFRC) Treadmill Equipment Purchase
 - 17) * Hillrom Hospital Room Furniture Purchase
 - 18) * Human Resources Office Expansion Furniture Purchase
 - 19) * Laerdal SimNewB Simulated Manikin Purchase
 - 20) * SWEC Elevate Healthcare Adult and Pediatric Simulator Purchase
 - 21) * SWEC Miscellaneous Nursing Supplies Purchase
 - 22) * Resolution Determining the 2025 Estimated Tax Levy and Public Hearing
 - 23) * Acceptance of FY2025 Audit
 - 24) * Life Safety Project - Fine and Performing Arts Center (FPAC) HVAC Replacement Phase 1
13. **MISCELLANEOUS**
14. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Section 2(c)(1) of the Illinois Open Meetings Act and for the discussion of minutes of meetings lawfully closed under the Illinois Open Meetings Act, for the purpose of semi-annual review of the minutes as mandated by Section 2.06 and pursuant to Section 2(c)(21) of the Illinois Open Meetings Act.
15. **ADJOURNMENT**

MINUTES

- | | | |
|-----|--|----------|
| 3.1 | Approved Minutes - Committee of the Whole Meeting, September 3, 2025 | Enclosed |
| 3.2 | Approved Minutes - Regular Meeting, September 18, 2025 | Enclosed |

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Committee of the Whole Meeting was held on Wednesday, September 3, 2025, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 5:00 p.m.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Walter Fronczek; Eileen Kerlin Walsh (arrived at 5:22 p.m.); Patricia Joan Murphy (arrived at 5:19 p.m.); Jaclyn O’Day (arrived at 5:01 p.m.); Diane Shaar; Tracy M. Sullivan; Garrett Weigel, Student Trustee

Absent: None.

III. AUDIENCE PARTICIPATION

None.

IV. FACILITIES MASTER PLAN PRESENTATION, DISCUSSION AND BOARD DIRECTION

Dr. Haney welcomed Dominick Demonica of Demonica Kemper Architects, who provided an update on the Facilities Master Plan. She noted that the goal of the presentation was to request guidance and direction from the Board on the next phase of the Facilities Master Plan. Dr. Haney stressed that the strategic planning goals are centered around Moraine Valley’s strategic priorities, and the plan reflects a long-term vision that supports student learning, program growth, and equitable access to education. She said that to serve our students and meet programmatic needs, we must grow our infrastructure.

Dr. David Dammon, vice president of Administrative Services, noted that the Facilities Master Plan addresses the significant shortage of skilled workers in

the community, making crucial the expansion of space for Automotive Technology, Welding, Heating and Air Conditioning/HAC Stationary Engineer, Manufacturing, and Fire Science/Criminal Justice. These programs are in demand and have the most urgent and strategic need for an upgraded space. He also provided an overview of the office relocations included in the Facilities Master Plan, which were determined from the focus groups held with college employees. He noted that these office relocations are dependent on an expansion of space for CTE programs.

Mr. Demonica noted that the Automotive Technology Program currently operates in Building T but lacks approximately 17,000 square feet to function effectively. The space constraints lead to overcrowding in the workspace. The Welding Program also presently operates in Building T but is around 4,200 square feet short of what the program actually needs. The rooms lack air conditioning and have narrow corridors where metal is being stored. The Heating and Air Conditioning/HAC Stationary Engineer programs also currently operate in Building T but are approximately 7,000 square feet short of what is needed for the programs to continue growing. The Fire Science and EMS programs require around 18,300 square feet of additional space.

Mr. Demonica provided the Board with potential options to meet the needs of the college's programs. The least intrusive option would involve adding extensions to Building T. However, space constraints, such as nearby driveways, parking lots, and cooling towers, limit expansion possibilities. The additions could provide approximately 5,200 square feet for the Automotive Technology program, leaving a shortfall of about 12,000 square feet. Additionally, they could provide around 4,800 square feet for the Heating and Air Conditioning/HAC Stationary Engineer programs, resulting in a 2,200 square foot deficit. He noted that expanding these programs in Building T would hinder the growth opportunities for the Fire Science and Manufacturing programs.

Mr. Demonica discussed the proposal of constructing a new CTE building and provided three potential locations. The first option would be to build on the northwest side of the main campus in Palos Hills. This option provides access to existing utilities, reduced stormwater management requirements, and access to existing utilities. The challenges of building in this location include the loss of parking, visibility of outdoor equipment from 107th Street, and the limited opportunities for future building expansions. The second option would be to build on the southeast side of campus on the west side of 88th Avenue. This would provide access to existing utilities and connectivity to the main campus.

The site's challenges include the limited space for construction and the visibility of outdoor equipment from 88th Avenue. The third option is to build the building on the property east of 88th Avenue. This would enable program growth, conceal outdoor equipment, and facilitate future development and expansion. The challenges of this location include the absence of access to existing utilities, stormwater management requirements, and its separation from the main campus by 88th Avenue. Mr. Demonica said building in the undeveloped area across from 88th Avenue is likely the best long-term solution. This expansion was referenced in the overall Facilities Master Plan. He referenced similar projects at other colleges in Illinois, detailing their funding sources and construction costs.

Mr. Demonica presented the Board with three different options for the Facilities Master Plan and the construction of the 94,000-square-foot CTE facility on the preferred site, located east of 88th Avenue. The first option would cost approximately \$98.4 million and include the development of the building, stormwater management, and the relocation/construction of practice and competition fields. The second option would cost approximately \$84 million and would remove the competition soccer field from the plan. The third option would cost approximately \$78.3 million and would remove the soccer practice field from the plan. The second phase of development would include renovations of Building T for Fire Science, EMS, and Manufacturing programs, and the Information Technology Department. The costs of these renovations would be approximately \$34.2 million. Mr. Demonica presented the Board with a conceptual project timeline for the potential new building. He discussed the need to conduct a land assessment to determine the feasibility of constructing on the land directly east of the main campus on 88th Avenue.

Chair McElroy Kirkwood thanked Mr. Demonica for providing the Board with different options for the Facilities Master Plan. Trustee Sullivan asked Mr. Demonica to clarify whether the college would complete the land assessment before deciding on the Facilities Master Plan. Mr. Demonica confirmed the college would need to complete the land assessment soon, and it was noted that the land assessment would be on the agenda for approval at the regular meeting of the Board on September 18, 2025. Trustee Sullivan said she was grateful to hear that the land assessment would be completed, ensuring there would be no issues with the construction. Mr. Demonica agreed and noted that part of the costs presented to the Board included the problems anticipated from the land assessment. Trustee Sullivan thanked Mr. Demonica and stated that the Board needs to seriously consider the current and future program needs to continue supporting growth. Vice Chair Murphy and Trustee Fronczek suggested

considering alternative financial options, including potentially scaling down the building to make it more cost-effective. Mr. Demonica said modifications could be made to reduce costs. Trustee Fronczek thanked Mr. Demonica and the college administration for clearly identifying the needs and desires of the programs involved.

Mike Cipolla, vice president of Financial and Business Services, introduced Tammie Beckwith Schallmo, senior vice president/managing director of PMA Securities, LLC. Ms. Beckwith Schallmo presented potential funding options the college can explore if it pursues the construction of a new CTE building. She noted that community colleges often issue municipal bonds to finance capital projects, and the college's existing bonds will be paid off on December 1, 2026. Ms. Beckwith Schallmo noted that the current bond and interest tax rate is approximately \$0.06 per \$100 of equalized assessed value, contributing to an expected annual payment of around \$8 million. If no new bonds are issued, taxpayers could see a reduction of about \$39 for a \$200,000 home by 2026. She then presented multiple scenarios if the Board pursued a referendum. A \$50 million bond issue, paid back over 20 years, would still result in a \$21 reduction in taxes for a \$200,000 home. A \$75 million bond issue, paid back over 20 years, would still result in a \$11 reduction in taxes for a \$200,000 home. A \$100 million bond issue, paid back over 20 years, would still result in a \$2 reduction in taxes for a \$200,000 home. A \$91 million bond issue, paid back over 15 years, would maintain the same tax payments for a \$200,000 home. A \$106.2 million bond issue, paid back over 20 years, would keep tax payments the same for a \$200,000 home. She informed the Board that a referendum must be placed on the ballot and could be held as early as March or November 2026. It was noted that the timeline for constructing a new building would depend on whether or when the Board places a referendum on the ballot. A separate referendum campaign committee would handle advocacy, as college funds cannot be used for that purpose. Trustee Sullivan inquired whether the timing of a referendum impacts its success. Ms. Beckwith Schallmo said that it depends, but referendums tend to perform better when they align with general elections. Secretary Kerlin Walsh asked if referendums are the norm when pursuing the construction of a new building. Dr. Haney acknowledged that there are other funding options but confirmed that this has been the traditional report for funding expansions. The Board thanked Ms. Beckwith Schallmo for her presentation. Vice Chair Murphy requested that a combination funding plan be considered, to which Dr. Haney replied that it would be up to the Board's discretion.

Dr. Haney explained that the primary objective of the Committee of the Whole meeting is to secure approval from the Board to conduct a land assessment to determine the feasibility of constructing on the land directly east of the main campus on 88th Avenue. The evaluation is expected to cost approximately \$162,000. The college is seeking approval of the land assessment during the September Board meeting, with a decision on the Facilities Master Plan to follow at the November Board meeting.

V. **BOARD POLICY REVIEW**

The Board continued its review and discussion of Board policies. Chair McElroy Kirkwood noted that legal counsel has reviewed the policies and determined that they do not conflict with state statutes. She emphasized the administration's responsibility to draft and revise the policies. Chair McElroy Kirkwood stated that she believed the Board had deliberated these policies at great length during a previous Committee of the Whole meeting and at the Board retreat on August 4, 2025.

Trustee O'Day stressed the importance of clear policymaking to prevent ambiguity and to maintain public trust. She said she believes the Board has a duty to uphold transparency, fulfill legal responsibilities, and follow best practices. She said if the Board moves forward with approving the policies, she asked that Trustees consider establishing a mechanism that would enable any Trustee, with the support of three other Trustees, to bring forward items for consideration. She explained these items as requests for information that are not burdensome or any other matter, even if the Board Chair and the college president were not in support of them.

Trustee Sullivan said she had a few questions and concerns about policies located in Article 2, Board Governance. She noted that Article 2 is very important and outlines the role of the Board. She stressed the importance of ensuring Article 2 is accurate. She said she noticed a policy stating that the Board follows Robert's Rules of Order, but she does not believe the Board currently adheres to Robert's Rules of Order. She suggested having legal counsel provide an overview of Robert's Rules of Order to make sure the Board is running meetings properly.

Trustee Fronczek provided feedback on Board Policy 4200, Admissions. He noted that the policy states that the college has an open-door admission policy. Trustee Fronczek noted that the college sometimes has difficulty finding staff to teach sections and that it may be beneficial to mention this in the policy. He

said the wording in the policy may be confusing for students who are attempting to enroll in programs with special admissions requirements.

Trustee Fronczek said he had a question on Board policy 4420, Awarding Credit for Prior Learning and Transfer. He noted that the policy states the dean of Enrollment Services develops the procedures by which the college evaluates transfer credit upon receipt of an official transcript. He asked if the academic deans and vice presidents also should be included in this section. Dr. Ryen Nagle, vice president of Academic Affairs, noted that the dean of Enrollment Services oversees the process itself. Trustee Fronczek said the policy should remain as written.

Trustee Fronczek said he had a question on Board policy 4530, Student Employment. He asked if there is a minimum grade point average (GPA) requirement for student employees. Dr. Normah Salleh-Barone, vice president of Student Development, responded that there is no GPA requirement for student employees. Instead, when students apply for jobs as part of the interview process, supervisors will mentor students who may not have a strong GPA, directing them to available resources. She said the goal is to avoid limiting opportunities for students with GPAs below 2.0.

Trustee O'Day commented on Board Policy 1100, Mission, Vision, and Core Values. She noted Dr. Mary Spilde, ACCT Consultant, emphasized the importance of the Board being involved in the strategic planning process. She said she and other Trustees felt they were not given the opportunity to be engaged in that process. Trustee O'Day proposed that the Board revisit this topic at a future meeting or retreat, offering an opportunity for any Trustees to discuss the Board's role in the process.

Chair McElroy Kirkwood expressed gratitude to the administration, Executive Leadership Team, and attorneys for their support. She specifically acknowledged Mary Spilde, Jim Reed, executive director of the Illinois Community College Trustees Association, and Kelly Grab, compliance officer, for their contributions and feedback during the Board retreat on August 8. She also thanked Dr. Haney for her leadership and dedication. Chair McElroy Kirkwood highlighted the importance of teamwork and the valuable contributions of the staff and employees at Moraine Valley. She noted that legal counsel has reviewed the policies and provided their recommendations, and that she felt comfortable moving forward with placing the policies as written on the agenda for approval at the regular meeting of the Board on September 18.

Trustee Shaar shared that she believed the creation of a Board policy subcommittee could be helpful. Trustees Sullivan and O'Day agreed and stated that they would like to discuss the creation of this subcommittee at a future meeting. Chair McElroy Kirkwood said the Board began reviewing the Board Policy Manual as a Committee of the Whole so that all Trustees could be involved in the discussion. Trustee Sullivan said she would like to have the creation of a subcommittee on a future agenda as a discussion item. Chair Kirkwood asked legal counsel what the requirements are under the Open Meetings Act for subcommittees. Attorney John Murphey said a subcommittee meeting would require an official posting and notice under the Open Meetings Act, regardless of the number of Trustees on the subcommittee. Vice Chair Murphy said it would be helpful to provide a schedule of the Committee of the Whole meetings for college employees and for the Board.

Trustee Sullivan asked to discuss Board policy 2300, Legal Counsel. She asked if the Board should identify legal counsel as parliamentarians at public meetings when the Board asks for clarification on parliamentary procedures during a meeting. Attorney Murphey stated that Moraine Valley's meetings always have been extremely collegial, and he does not believe there is a need for a parliamentarian designee. Attorney Crowe noted that part of the role of legal counsel is to assist with parliamentary questions.

Trustee O'Day asked if the legal review had examined whether Board policies align with the directives provided in state statutes. Attorney Leeanne Crowe confirmed that the policies comply with the Illinois Public Community College Act. She emphasized that the absence of specific details from the statute in the policy does not diminish the board's authority. Secretary Kerlin Walsh said if the Board includes everything from state statutes in its policies, they would be unreadable. She emphasized the importance of understanding that when a policy references a state statute, the information from that statute applies, even if it is not explicitly stated in the policy.

Trustee O'Day asked to discuss Board Policy 2000, Authority of the Board. She asked to clarify the text in this section because she believes it is unclear if specific Board members can give their public opinions. Attorney Crowe said her understanding of the policy is that, despite the dissents, if the Board approves something collectively, it becomes the Board's decision. Trustee O'Day said she wanted to ensure the Board was not infringing on individuals' freedom of speech. Attorney Crowe said her interpretation of the policy does not prohibit individuals from expressing a dissenting opinion. Trustee O'Day

noted that the policy discusses requests from the Board for special reports. She asked what that policy would look like. Attorney Crowe stated that the policy allows Trustees to seek access to records or request copies of records from the college president. A Trustee who is denied may ask the Board to determine whether the record should be provided or may file a request under the Freedom of Information Act. Trustee O'Day said she does not understand how an individual Trustee can request Board approval to obtain a record or report. Attorney Crowe said the request would likely be put on the agenda like any other item, but it would depend on what specifically is being requested. Dr. Haney clarified that requests are sent to the Board Chair and shared with the college president. However, if a report is questionable or would require an enormous amount of staff time to complete, then the Board would have to vote to determine whether the request should be fulfilled. Trustee O'Day asked how the request can be placed on the agenda if the college president does not agree to it. Dr. Haney said she believes it would be at the discretion of the Board Chair. Trustee O'Day suggested the Board consider establishing a mechanism that would enable any Trustee, with the support of three other Trustees, to bring these requests forward for consideration at a Board meeting, even if the Board Chair and college president were not in support. Secretary Kerlin Walsh asked Trustee O'Day if she could provide an example of the type of record or report that might be denied. Trustee O'Day said she did not have a specific example, but she wanted to ensure a mechanism was in place.

Chair McElroy Kirkwood stated that the Board has been working on the policy review for a year and that she believes it is time to move forward. Trustee Sullivan asked Chair McElroy Kirkwood if the Board is proceeding with the policies as presented. Chair McElroy Kirkwood said she believed the policies should be approved as presented during the meeting. Trustee Sullivan noted that other Trustees may still have feedback on the policies. Chair McElroy Kirkwood stated that the Board has spent time and taxpayer money reviewing the policies, and that she believes the Trustees have had ample opportunity to provide feedback. Vice Chair Murphy suggested the Board continue reviewing any additional comments during the Committee of the Whole meeting so any revisions can be included in the version that will be on the agenda for the September Board meeting. Trustee Fronczek stated that his suggested edits to Article 4, Students, do not need to be included in the policies that will be on the agenda for approval at the September Board meeting.

Trustee Sullivan suggested removing Board Policy 2800, Policy and Bylaw Development, and proceeding with a vote on the remaining policies and articles during the September Board meeting. Attorney Murphey agreed with this

option and noted that it would allow further discussion on Board Policy 2800 while placing the other policies on the consent agenda. The Board agreed to move forward with this plan.

VI. TRUSTEE DISCUSSION

None.

VII. ADJOURNMENT

The meeting adjourned at 7:26 p.m.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting was held on Thursday, September 18, 2025, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 p.m.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Walter Fronczek; Eileen Kerlin Walsh; Patricia Joan Murphy; Jaclyn O’Day; Diane Shaar; Tracy M. Sullivan; Garrett Weigel, Student Trustee

Absent: None.

III. MINUTES

It was moved by Secretary Kerlin Walsh and seconded by Trustee Shaar to approve the unapproved minutes of special meeting/Board retreat on August 4, 2025; the unapproved minutes of the public hearing on the budget on August 21, 2025; the unapproved minutes of the regular meeting on August 21, 2025; and the unapproved minutes of the closed session meeting on August 21, 2025.

ROLL CALL VOTE taken on the unapproved minutes of special meeting/Board retreat on August 4, 2025; the unapproved minutes of the public hearing on the budget on August 21, 2025; the unapproved minutes of the regular meeting on August 21, 2025; and the unapproved minutes of the closed session meeting on August 21, 2025:

Yes: Fronczek, Kerlin Walsh, McElroy Kirkwood, Murphy, O’Day, Shaar, Sullivan

Absent: None.

Student

Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Meeting Report - P. Murphy

Vice Chair Murphy reported on the ICCTA meeting held from September 12 to 13, 2025, in Springfield, IL. She noted that this was her first meeting as president of the ICCTA Executive Committee. The meeting focused on aligning goals and the importance of working collectively to communicate the needs of community colleges to legislators. A workshop was held that focused on the impacts of federal actions on higher education. Vice Chair Murphy attended committee meetings related to finance and public education to encourage members to connect their goals with their respective committees. She said she was pleased with the direction ICCTA is taking, and she is excited to look to the future.

5.2 Student Trustee Report – G. Weigel

Student Trustee Weigel provided his Student Trustee report. He discussed the Fall Fest event and emphasized the importance of the event in gathering students so they can discover new interests and create opportunities to meet other students outside the classroom. Student Trustee Weigel discussed the Scoops and Scholarships event, which provided a platform for students to express gratitude to donors for the generous scholarships they receive. It also provides donors with an opportunity to see the positive impact their donations can have on someone’s life. He said he was pleased to attend the event as both a Student Trustee and a scholarship recipient.

VI. REPORTS OF ADMINISTRATION

6.1 President’s Report

- College Highlights: Dr. Haney provided updates from around the campus. She thanked the Board for their attention to the Facilities Master Plan and noted that, as requested, additional funding options for the plan will be

presented at the October Board meeting. She thanked everyone who organized and attended the 44th annual Golf Outing hosted by the Moraine Valley Foundation, which had a record number of 176 golfers and four new sponsors. She thanked Kristy McGreal, executive director of the Foundation, and her team for their hard work, as well as the Trustees who attended. Dr. Haney reported that the event raised over \$63,000 in revenue before expenses, which will benefit student scholarships. Dr. Haney congratulated Trustee Sullivan, who won the Straightest Drive award.

- **Cybersecurity Career Awareness and Exploration Initiative (CCAIE):** Dr. Kristine Christensen, faculty member in Computer Information Systems, discussed the Cybersecurity Career Awareness and Exploration Initiative. She announced that their team has been awarded a National Science Foundation (NSF) grant aimed at promoting cybersecurity career awareness and exploration. She emphasized the significance of this grant in addressing the growing demand for cybersecurity professionals, noting that there are currently over 514,000 unfilled cybersecurity positions in the United States and a global shortage of 4 million cybersecurity professionals. The goal of the grant is to establish a national resource that supports high schools and community colleges in guiding students toward careers in cybersecurity. With the grant funding, the team plans to develop an awareness toolkit, including an industry certification map and scholarship opportunities, to help educators and parents understand the prospects in cybersecurity. Dr. Christensen said the program will focus on targeted outreach to students and attempt to engage potential students in cybersecurity activities. She explained the goal is to ensure more students are prepared for well-paying jobs in cybersecurity, thus contributing to national security by bolstering the workforce in this essential field. Dr. Christensen thanked Dr. Theresa Pallanti, executive director of Resource Development, and her team for their hard work in helping secure the funding.
- **Southwest Education Center Renovation and Nursing Feasibility Update:** Dr. Kelli Harris, Dean of Nursing, provided an update regarding the renovations at the Southwest Education Center and an update on Nursing feasibility. She noted that the renovations began in May 2025, and the Basic Nurse Assistant Program will begin offering courses in mid-October. The Illinois Board of Nursing has approved the program's feasibility, paving the way for its launch. Dr. Harris shared photos displaying the progress of the renovations. Student Trustee Weigel asked if the Nursing courses would be taught on the second floor of the building. Dr. Harris confirmed the Nursing

courses would be taught on the second floor of the building, and the Basic Nurse Assistant courses would be taught on the first floor.

VII. COMMUNICATIONS

None.

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$146,099,861.21 will be filed for audit.

(DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Vice Chair Murphy and seconded by Trustee Sullivan to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$8,113,897.58
9.3	Operation & Maintenance Fund	974,512.82
9.4	Operation & Maintenance Fund (Restricted)	834,402.49
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	593,586.61
9.7	Restricted Purpose Fund	906,536.26
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	-0-

9.10	Audit Fund	20,000.00
9.11	Liability, Protection & Settlement Fund	1,161,398.74
(DOCUMENT G - SUPPLEMENT TO MINUTES)		

X. REPORT OF PERSONNEL

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Cara Jilek - Accounting Clerk/Cashier - Effective: 8/25/25
 - Joshua Lahey - Communications Specialist - Effective: 9/8/25
 - Kevin Laurencell - Accounting Clerk/Cashier - 9/8/25
 - Alexandria Terrazas - Assistant Dean, Career Programs - Effective: 8/25/25
- (DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-1(a) Renewal of Appointments – Grant-Funded Administrative, Confidential, Managerial, & Supervisory Staff

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2025-2026 fiscal year, contingent upon the continuation of grant funding.

- John Andres - Coordinator of Records & Assessment
- Margaret Dawczak - Manager of Transition & ESL
- Chauntai Mack - Career Connections, Youth Program Manager
- Melanie Olivera-Jones - Provisional Renewal, Director of Educational Talent Search
- Mattie Payne-Mallory - Director of Student Support Services
- Nathan Payovich - Director of Disability Services
- Misty Williams - Provisional Renewal, Director of Upward Bound

10.1-1(b) Renewal of Appointments – Grant Funded Professionals Staff

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2025-2026 fiscal year, contingent upon the continuation of grant funding.

- Rafif Abuzaghleh - Education Specialist
- Rafael Cooke - Provisional Renewal, Educational Case Manager

Philip Davis - Educational Case Manager
Diana Medina - Career Programs Project Manager
Sara Othman - Systems Specialist – ABE/HSE/ESL
Tonesha Sanders - Student Success Specialist
Erica Warren - Coordinator of Access & Accommodations
Lauren Zajac - Transition Specialist

10.1-1(c) Renewal of Appointments – Grant-Funded Support Staff

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2025-2026 fiscal year, contingent upon the continuation of grant funding.

Sanaa Awaidah - Departmental Assistant
Hortencia Correa - Program Assistant
Daniel Galvan - P.T. Program Assistant
Natalie Johnson - Program Assistant
Janet Oleksy - Secretary II
Mary Turek - Departmental Assistant

10.1-1(d) Tenure Contract for Bargaining Unit Members

It is recommended that the following employees be granted tenure beginning spring 2026.

Agne Juskaite-Aguirre - Academic Advising
Leona Lily - Basic Nurse Assistant
Christian Smolenets - Adult Education

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

Alejandra Dongo - Coordinator of New Student Onboarding - L.O.A.
(PARENTAL) - 2/18/26 – 5/11/26

Angelina Palmer - Assistant Professor, Mathematics - L.O.A.(PARENTAL) –
3/21/26 – 5/8/26
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Nicholas Carline - Maintenance Mechanic III - Effective: 9/8/25
David Lis - Police Officer - Effective: 8/19/25
Emily Martin - Grant Coordinator - Effective: 8/22/25
Yesenia Ponce-Martinez - Administrative Assistant, Administrative Services
& Student Development - Effective: 9/29/25
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative, Confidential, Managerial &
Supervisory Staff

Dr. Normah Salleh-Barone - Vice President of Student Development –
Effective: 6/30/26
(DOCUMENT M - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair McElroy Kirkwood identified the nature of the agenda items contained
in New Business.

12.1 Affiliation Agreement with CVS Pharmacy (ICAPS Pharmacy
Technician)

It is recommended that the Board of Trustees approve the Affiliation
Agreement with CVS Pharmacy (ICAPS Pharmacy Technician).
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Saint Joseph Medical Center - Joliet, LLC,
LLC D/B/A Saint Joseph Medical Center (Respiratory Therapy)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Saint Joseph Medical Center - Joliet, LLC, LLC D/B/A Saint Joseph Medical Center (Respiratory Therapy).

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.3 Release of Closed Session Written Minutes and Destruction of Closed Session Audio Recordings

It is recommended that the Board of Trustees approve the Release of Closed Session Written Minutes and Destruction of Closed Session Audio Recordings as presented.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.4 2025 Holiday Schedule

It is recommended that the Board of Trustees approve the 2025 Holiday Schedule as presented.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.5 Board Policy Updates - New Article 1 - Role of the College replaces current Article 0 - Role of the College

It is recommended that the Board of Trustees approve agenda item 12.5, Board Policy Updates - New Article 1 - Role of the College replaces current Article 0 - Role of the College, as presented.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.6 Board Policy Updates - New Article 2 - Board Governance combines and replaces current Articles 1 - Bylaws of the Board and 2 - Functions and Organization of the Board, except for 2120 – Policy and Bylaw Development, which will be retained without revision but renumbered 2800 – Policy and Bylaw Development

It is recommended that the Board of Trustees approve agenda item 12.6, Board Policy Updates - New Article 2 - Board Governance combines and replaces current Articles 1 - Bylaws of the Board and 2 - Functions and Organization of the Board, except for 2120 – Policy and Bylaw Development, which will be retained without revision but renumbered 2800 – Policy and Bylaw Development, as presented.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.7 Board Policy Updates - New Article 4 - Students replaces current Article 4 - Student Development

It is recommended that the Board of Trustees approve agenda item 12.7, Board Policy Updates - New Article 4 - Students replaces current Article 4 - Student Development, as presented.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.8 MVCC East Campus Site Analysis Proposal

It is recommended that the Board of Trustees approve the MVCC East Campus Site Analysis Proposal as presented.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.9 Emergency Funding for Building B Elevator Repair

It is recommended that the Board of Trustees approve the Emergency Funding for Building B Elevator Repair as presented.

(DOCUMENT X - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10 and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-1(c), 10.1-1(d), 10.1-2, 10.1-4, 10.1-5 and 10.1-5(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8 and 12.9:

Yes: McElroy Kirkwood, Fronczek, Kerlin Walsh, Murphy, O’Day, Shaar, Sullivan

Absent: None.

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

The Board agreed to change the date of the October 2025 regular meeting from Thursday, October 9, to Thursday, October 16.

Chair McElroy Kirkwood asked the Board for feedback on the start time of the next committee of the whole meeting, which is scheduled for Thursday, November 20, 2025. The Board agreed to begin the meeting at 5:00 p.m.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:38 p.m.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|---|--------|
| 5.1 | Student Trustee Report - G. Weigel | Verbal |
| 5.2 | ICCTA/ACCT Governance Leadership Institute Report - P. Murphy | Verbal |
| 5.3 | ACCT Leadership Congress Report - W. Fronczek | Verbal |

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- 2025 ACCT Regional Faculty Member Award - Merri Fefles-Dunkle
- FY2025 Audit Report
- Leading the Way in AI Education - Dr. John Sands
- Community Survey Presentation by EOSullivan Consultants
- Land Assessment Survey Results
- 2025 Proposed Estimated Tax Levy

**MORaine VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED OCTOBER 31, 2025**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 65,279,483.91	\$ 5,338,001.20	\$ 9,728,656.48	\$ 60,888,828.63
OPERATION & MAINT FUND	12,821,962.29	375,553.14	1,250,556.15	11,946,959.28
OPERATION & MAINT (RESTR.)	24,628,409.24	379,645.31	918,229.93	24,089,824.62
BOND & INTEREST FUND	6,356,940.05	7,080.83	-	6,364,020.88
AUXILIARY FUND	14,384,405.74	1,188,832.45	1,499,087.24	14,074,150.95
RESTRICTED PURPOSE FUND	10,370,478.77	941,358.09	1,448,591.15	9,863,245.71
WORKING CASH FUND	15,284,981.10	66,426.20	-	15,351,407.30
TRUST & AGENCY FUND	149,900.59	357.10	11,070.85	139,186.84
AUDIT FUND	109,256.61	411.96	30,000.00	79,668.57
LIAB, PROTECT & SETTLE FUND	(274,205.43)	1,586.82	4,828.96	(277,447.57)
TOTAL	<u>\$ 149,111,612.87</u>	<u>\$ 8,299,253.10</u>	<u>\$ 14,891,020.76</u>	<u>\$ 142,519,845.21</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,250.00
HUNTINGTON BANK	1,039,468.88
OLD NATIONAL BANK	1,419,314.59
OLD NATIONAL BANK	275,453.03
WINTRUST MAXSAFE	18,796,515.54
IL METROPOLITAN INVESTMENT FUND	5,725,176.55
IL METROPOLITAN INVESTMENT FUND	1,459,445.63
IL SCHOOL DIST LIQUID ASSEST FUND	12,430,646.44
IL PUBLIC TREASURERS FUND	7,266,968.42
IL PORTFOLIO-IIIT CLASS	18,079.40
SHORT TERM INVESTMENTS	50,428,310.15
LONG TERM INVESTMENTS	43,638,216.58
	<u>\$ 142,519,845.21</u>

**MORAIN VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 ACCOUNT EXPENDITURE SUMMARIES
 MONTH ENDED OCTOBER 31, 2025**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 9,728,656.48
9.3	OPERATION & MAINTENANCE FUND	1,250,556.15
9.4	OPERATION & MAINTENANCE (RESTR) FUND	918,229.93
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	1,499,087.24
9.7	RESTRICTED PURPOSE FUND	1,448,591.15
9.8	WORKING CASH FUND	-
9.9	TRUST & AGENCY FUND	11,070.85
9.10	AUDIT FUND	30,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	4,828.96
	TOTAL	<u>\$ 14,891,020.76</u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leaves of Absence (LOA)	None
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirements – Faculty	Enclosed
10.1-5(b)	Retirements – Support Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Marva Bruno	Coordinator, Code of Conduct Student Life	Effective: 10/20/25
Jennifer Cariola	Human Resources Specialist Human Resources	Effective: 11/17/25

RECOMMENDED ACTION

That those above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

SUBJECT REPORT – Resignations/Terminations

Todd Huttner	Warehouse Worker Purchasing and Shipping & Receiving	Effective: 1/15/26
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Paul Widauf	Supervisor, Roads and Grounds Campus Operations	Effective: 10/17/25
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RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Faculty

The following employees have submitted a notice of retirement per date listed:

Robert Faoro	Associate Professor, Automotive Technology Career Programs	7/31/26
James Snooks	Associate Professor, Business Science, Business & Computer Technology	7/31/26

RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

Retirement – Support Staff

The following employees have submitted a notice of retirement per date listed:

Sharon Davis	Secretary II Counseling and Advising	6/30/26
Patricia Koprowski	Departmental Assistant Academic Outreach	1/2/26
Helen Limberopoulos	Campus Operations Coordinator Campus Operations	6/30/26
Elizabeth Osborne	Secretary II Career Programs	3/31/26
Susan Pilipauskas	Custodian Campus Operations	4/30/26
Lynn Vanoni	Accounting Clerk/Cashier Cashier's Office	6/30/26

RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Cara Maca	Admissions Recruiter Admissions and Recruitment Professionals	Reclassified to: Early College Outreach Specialist Student Success Effective: 11/3/25
Eileen Rohan	Accounting Clerk II - Finance Finance and Accounting Support Staff	Reclassified to: Nursing Pathways Program Coordinator Nursing Professionals Effective: 11/17/25
Satura Russell	P.T. Accounts Payable Clerk Finance and Accounting Support Staff	Reclassified to: F.T. Accounts Payable Clerk Effective: 11/10/25

RECOMMENDED ACTION

That the above be approved as presented.

NEW BUSINESS

- | | | |
|--------|---|----------|
| *12.1 | Affiliation Agreement with AdventHealth (Nursing and Health Science) | Enclosed |
| *12.2 | Addendum to Affiliation Agreement with AdventHealth (Nursing and Health Science) | Enclosed |
| *12.3 | Affiliation Agreement with Chicago- Read Mental Health Center (Nursing) | Enclosed |
| *12.4 | Affiliation Agreement with Kindred Hospitals (Respiratory Therapy) | Enclosed |
| *12.5 | Affiliation Agreement with Lawn Medical Center (Medical Assistant) | Enclosed |
| *12.6 | Affiliation Agreement with Madden Mental Health Center (Nursing) | Enclosed |
| *12.7 | Affiliation Agreement with Sandbox School Palos Heights (Nursing) | Enclosed |
| *12.8 | Affiliation Agreement with Sertoma Star Services (Nursing) | Enclosed |
| *12.9 | Affiliation Agreement with Sinai Health System (Multiple Health Science Programs) | Enclosed |
| *12.10 | Affiliation Agreement with Whiting Pharmacy | Enclosed |
| *12.11 | Amendment to the Affiliation Agreement with Northwestern Memorial Healthcare (Nursing and Health Science) | Enclosed |
| *12.12 | Basic Nurse Assistant (BNA) Space Renovation- CORE Construction | Enclosed |
| *12.13 | Demo Dose MedDispense Purchase | Enclosed |
| *12.14 | Fall 2025 College Life-Cycle Management (LCM) Equipment Purchase | Enclosed |
| *12.15 | Health Fitness and Recreation Center (HFRC) Elliptical Cross Trainer Equipment Purchase | Enclosed |
| *12.16 | Health Fitness and Recreation Center (HFRC) Treadmill Equipment Purchase | Enclosed |
| *12.17 | Hillrom Hospital Room Furniture Purchase | Enclosed |
| *12.18 | Human Resources Office Expansion Furniture Purchase | Enclosed |

*12.19 Laerdal SimNewB Simulated Manikin Purchase	Enclosed
*12.20 SWEC Elevate Healthcare Adult and Pediatric Simulator Purchase	Enclosed
*12.21 SWEC Miscellaneous Nursing Supplies Purchase	Enclosed
*12.22 Resolution Determining the 2025 Estimated Tax Levy and Public Hearing	Enclosed
*12.23 Acceptance of FY2025 Audit	Enclosed
*12.24 Life Safety Project - Fine and Performing Arts Center (FPAC) HVAC Replacement Phase 1	Enclosed

To: Dr. Pamela Haney, President
From: Dr. David Dammon, Vice President of Administrative Services
Dr. Ryen Nagle, Vice President of Academic Affairs
Date: November 7, 2025
Re: **Basic Nurse Assistant (BNA) Space Renovation- CORE Construction**

Purchase Amount: \$115,154.00

Type Of Purchase: (Ex. Technology, Facilities, Nursing) Facilities-Renovation

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning
Pricing for this purchase is available via the Illinois Public Higher Education Cooperative (IPHEC) 1708 Agreement.

Funding Source (Grant, College, Other): College-Operations and Maintenance Restricted

Background: The BNA (Basic Nurse Assistant) renovations to Rooms B115/B116 will include removing the existing wall between the current lab and adjacent classroom to expand the training area and increase the number of available beds. The project also includes replacing the flooring to meet hospital standards, installation of a new base, and all required fire protection, electrical, and HVAC modifications necessary to comply with current building codes.

Analysis: The college is requesting to enter into an agreement with CORE Construction. CORE Construction offers Job Order Contracting (JOC) construction building services, such as project management or general contractor services, utilizing local workforces for the K-12, Higher Education, and Civic sectors as part of a partnership with the Illinois Public Higher Education Cooperative (IPHEC). IPHEC serves educational institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through competitive proposal and bidding processes. This pricing is covered under Agreement IPHEC 1708. When applicable, the college encourages diverse supplier participation.

Recommended Action: Whereas CORE Construction, of Peoria, Illinois, has been approved by IPHEC and awarded this cooperative contract, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of **\$115,154.00 to CORE Construction** for Basic Nurse Assistant (BNA) Space Renovation- CORE Construction.

To: Dr. Pamela Haney, President
From: Dr. Ryen Nagle, Vice President for Academic Affairs
Date: November 7, 2025
Re: **Demo Dose® MedDispense Purchase**

Purchase Amount: \$66,582.00

Type Of Purchase: (Ex. Technology, Facilities, Nursing) Nursing

Sole/Single Source Purchase? Yes No If yes, please provide reasoning:

Legal Bid Required? Yes No If no, please provide the reasoning:
The College is receiving pricing for this request through OMNIA Partners/Public Sector Agreement R230701.

Funding Source (Grant, College, Other): College Operations and Maintenance Restricted Fund

Background: Nursing students need to develop skills in medication management, including preparing and dispensing medications. Many hospitals and nursing homes where MVCC students complete their clinical experiences limit student nurses' access to their automated medication delivery systems. Practice using this machine will lead to increased clinical readiness and training to adequately practice getting the proper medication out of the machine for the right patients at the right time, and learning how to incorporate this part of medication management into their daily nursing practice. With the college's expansion of the Nursing program at the Southwest Education Center (SWEC), the college is requesting the purchase of two (2) Demo Dose MedDispensers to be used by nursing students at SWEC.

Analysis: The college has obtained pricing for this request through the OMNIA Partners/Public Sector Agreement R230701. OMNIA Partners is a cooperative purchasing organization that creates cooperative and joint purchasing contract opportunities for government, educational, and non-profit agencies. When applicable, the college encourages diverse supplier participation.

Recommended Action: Whereas Pocket Nurse, of Monaca, PA, offers pricing through the OMNIA Partners/Public Sector Agreement R230701, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$66,582.00 to Pocket Nurse** for the Demo Dose® MedDispense Purchase.

To: Dr. Pamela Haney, President
From: Kamlesh Sanghvi, Vice President of Information Technology
Date: November 10, 2025
Re: **Fall 2025 College Life-Cycle Management (LCM) Equipment Purchase**

Purchase Amount: \$1,215,444.86

Type Of Purchase: (Ex. Technology, Facilities, Nursing) Technology

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning

This request falls within the bidding exception parameters of the Illinois Compiled Statutes, 110 ILCS 805/3-27.1, exception (f)- purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and service.

Funding Source (Grant, College, Other): Technology Fund

Background: In February 2016, the Board of Trustees approved the recommendation for the Life-Cycle Management (LCM) schedule for technology equipment for the college. The LCM project is a long-term rotational plan to replace obsolete products on a cyclical basis, allowing the college to remain competitive in educational technology. Specific products were assigned appropriate lifetime usage based on industry standards.

Analysis: Moraine Valley Community College partners with Dell Inc. to standardize its desktop and laptop computer fleet. This is the 8th phase of LCM (LCM24-2) Schedule. This phase will include assets from previous LCM years due to postponed replacements. The college will replace: Two Hundred (200) micro form factor physical desktop with standard specifications for multiple labs (D133, B255, T930, T932, T960) multiple common use computers such as adjunct faculty and accessibility systems throughout all campus locations, Two Hundred (200) VDI thin clients to replace MFF physical computers in multiple labs (T921A, T926, D134, D135, D136) that will be provisioned through and supported on existing virtual desktop infrastructure (VDI) platform. Eighty (80) small form factor physical desktops with standard specifications for multiple lecture rooms throughout all campus locations, Twenty-Four (24) micro form factor physical desktops with above-standard specifications for one CIT Lab (T102), One (1) small form factor physical desktop with above-standard specifications for the podium in the same lab (T102), Thirty-Five (35) High standard computing systems for the CAD labs (T404, T406), One Hundred (100) Standard build laptops for users currently on LCM funded devices that are due for replacement, Two Hundred Sixty-Seven (267) Monitors (22 inch) to replace LCM funded monitors due for replacement, for both labs and users, One Hundred Fifty (150) Docking stations to replace LCM user docking stations that are due for replacement, Two Hundred Thirty-Four (234) Monitors (22 inches) to replace department purchased monitors due for replacement for users, Three Hundred Fifty (350) Standard build laptops with for users currently on grant (CARES) funded devices that are due for replacement, Ten (10) Dell Pro Max i7 Ultra for IT Engineers to replace existing LCM laptops, Thirty (30) Dell Pro 24 Plus Monitors for accessibility stations throughout the multiple campus locations, One Hundred (100) Laptop EcoLoop Sleeve – Laptop bags. Moraine Valley will partner with CDW-G for

customized PowerStore Upgrades of 4 to support the VDI expansion to include 5 additional labs, Moraine Valley Will partner with Xerox IT Solutions for One (1) MacBook Air 13IN to replace a user LCM device, One (1) MacBook PRO 14IN with to replace an LCM device for the Theater, Five (5) MacBook PRO 14IN to replace LCM theater and MMS user devices, Three (3) MacBook PRO 14IN to replace LAS SSC shared use devices, Eleven (11) IMAC 24IN to replace LCM devices in the Glacier lab and the ASL lab, Three (3) MAC MINI to replace LCM Podium devices in FPAC, Four (4) IPAD AIR 13 with MAGIC KEYBOARD to replace LCM IPAD PROs for advanced usage in various departments, Fifty (50) IPAD 11TH GEN 128GB with FOLIO CASE to replace service and student use LCM funded iPad, One Hundred Twenty (120) IPAD 11TH GEN 128GB with FOLIO CASE to replace service and students use grant (CARES) funded equipment, Twenty (20) Standard Hybrid-Capable Classrooms' complete Audio-Visual Infrastructure, One (1) Crawley-Building Dual Projector Lab, and Two (2) Conference-Rooms. When applicable, the college encourages diverse supplier participation.

Recommended Action: Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for desktop computers, laptops, docking stations, monitors, and VDY systems, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Dell Computers** in the amount of **\$881,653.49**.

Whereas CDW-G, of Itasca, Illinois, is recognized as a preferred Dell distributor for VDI, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **CDW-G** in the amount of **\$28,559.91**.

Whereas Xerox IT Solutions, of Oakbrook, Illinois, has submitted the lowest responsible proposal for MacDesktops/MacBook Laptops/iPads, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Xerox IT Solutions** in the amount of **\$116,017.27**.

Whereas Forte, of Arlington Heights, Illinois, has submitted the lowest responsible proposal for multimedia classrooms/labs/conference room upgrades, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Forte** in the amount of **\$189,214.19**.

To: Dr. Pamela Haney, President
From: Dr. Normah Salleh-Barone, Vice President of Student Development
Date: November 7, 2025
Re: **Health Fitness and Recreation Center (HFRC) Elliptical Cross Trainer Equipment Purchase**

Purchase Amount: \$31,418.19

Type Of Purchase: (Ex. Technology, Facilities, Nursing) HFRC Equipment

Sole/Single Source Purchase? Yes No If yes, please provide reasoning:

Legal Bid Required? Yes No If no, please provide the reasoning:

The college is receiving pricing for this request via the Sourcewell Cooperative Purchasing Agreement #081120-LFF.

Funding Source (Grant, College, Other): Health Fitness and Recreation Center

Background: The Health Fitness and Recreation Center (HFRC) encourages and facilitates healthy, active lifestyles through comprehensive programs and services for the Moraine Valley campus and community. With increased utilization, FitRec is experiencing accelerated wear and tear on cardio equipment, more frequent mechanical failures, faster cosmetic deterioration, and higher repair costs for out-of-warranty units, along with extended downtime and parts lead times. To address these challenges and maintain a high-quality fitness experience, FitRec proposes purchasing four (4) new Life Fitness Cross-Trainer Ellipticals. To offset costs, four (4) existing cross-trainer ellipticals will be traded in for credit toward the new equipment. When applicable, the college encourages diverse supplier participation.

Analysis: The college has obtained pricing from Life Fitness. This pricing is covered under Sourcewell Contract #081120-LFF. Sourcewell is a cooperative purchasing organization that simplifies the purchasing process for government, education, and nonprofit agencies.

Recommended Action: Whereas Life Fitness, of Rosemont, IL, offers pricing through the Sourcewell Cooperative Purchasing Agreement #081120-LFF, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$31,418.19 to Life Fitness** for the Health Fitness and Recreation Center (HFRC) Elliptical Cross Trainer Equipment Purchase.

To: Dr. Pamela Haney, President
From: Dr. Normah Salleh-Barone, Vice President of Student Development
Date: November 7, 2025
Re: **Health Fitness and Recreation Center (HFRC) Treadmill Equipment Purchase**

Purchase Amount: \$41,266.00

Type Of Purchase: (Ex. Technology, Facilities, Nursing) HFRC Equipment

Sole/Single Source Purchase? Yes No If yes, please provide reasoning:

Legal Bid Required? Yes No If no, please provide the reasoning:

The college is receiving pricing for this request via the OMNIA Partners/Public Sector Agreement #08-23.

Funding Source (Grant, College, Other): Health Fitness and Recreation Center

Background: The Health Fitness and Recreation Center (HFRC) encourages and facilitates healthy, active lifestyles through comprehensive programs and services for the Moraine Valley campus and community. With increased utilization, FitRec is experiencing accelerated wear and tear on cardio equipment, more frequent mechanical failures, faster cosmetic deterioration, and higher repair costs for out-of-warranty units, along with extended downtime and parts lead times. To address these challenges and maintain a high-quality fitness experience, FitRec proposes purchasing four (4) new Matrix treadmills and two (2) new Matrix climbmills. To offset costs, four (4) existing treadmills and two (2) climbmills will be traded in for credit toward the new equipment. When applicable, the college encourages diverse supplier participation.

Analysis: The college has obtained pricing from Matrix Fitness. This pricing is covered under the OMNIA Partners Contract Vendor #08-23. OMNIA Partners contracts are competitively solicited, publicly awarded cooperative purchasing agreements that simplify procurement for public sector and non-profit organizations.

Recommended Action: Whereas Matrix Fitness, of Cottage Grove, WI, offers pricing through the OMNIA Partners/Public Sector Agreement #08-23, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$41,266.00 to Matrix Fitness** for the Health Fitness and Recreation Center (HFRC) Treadmill Equipment Purchase.

To: Dr. Pamela Haney, President
From: Dr. Ryen Nagle, Vice President for Academic Affairs
Date: November 7, 2025
Re: **Hillrom Hospital Room Furniture Purchase**

Purchase Amount: \$128,752.90

Type Of Purchase: (Ex. Technology, Facilities, Nursing) Nursing

Sole/Single Source Purchase? Yes No If yes, please provide reasoning:
Baxter Healthcare/Hillrom is the exclusive manufacturer and dealer/distributor of any new Hillrom Centrella Smart+ Beds in the United States

Legal Bid Required? Yes No If no, please provide the reasoning:
Baxter Healthcare/Hillrom is the exclusive manufacturer and dealer/distributor of any new Hillrom Centrella Smart+ Beds in the United States

Funding Source (Grant, College, Other): College Operations and Maintenance Restricted Fund/Nursing

Background: With the college's expansion of the Nursing program at the Southwest Education Center (SWEC), the college is requesting the purchase of twelve (12) Hillrom Centrella Smart+ Beds and warranties, as well as thirteen (13) overbed tables and bedside cabinets. When applicable, the college encourages diverse supplier participation.

Analysis: The purchase of these beds, tables, and cabinets will complete the clinical and laboratory learning spaces at the SWEC site. These furnishings mirror and are consistent with the existing equipment purchased for the Basic Nurse Assistant (BNAT) used by the college's students at the ECBI campus. This purchase ensures uniformity in instructional design and functionality.

Recommended Action: Whereas Hillrom, of Batesville, IN, is the sole manufacturer and sole provider for the Centrella Smart+ Beds, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$128,752.90 to Hillrom** for the Hillrom Hospital Room Furniture Purchase.

To: Dr. Pamela Haney, President
From: Dr. Charmaine Sevier, Vice President Human Resources
Date: November 6, 2025
Re: **Human Resources Office Expansion Furniture Purchase**

Purchase Amount: \$40,072.99

Type Of Purchase: (Ex. Technology, Facilities, Nursing) Furniture-Office

Sole/Single Source Purchase? Yes No _____

Legal Bid Required? Yes No If no, please provide the reasoning:
Pricing for this purchase is available via the Illinois Public Higher Education Cooperative (IPHEC) OTC0030729 IPHEC 1905.

Funding Source (Grant, College, Other): Campus Operations-Project Construction

Background: To accommodate recent growth within the Human Resources department, unoccupied and unused space on the second floor of the L Building will be converted into new office space. When applicable, the college encourages diverse supplier participation. The area being repurposed previously served as the telephone operator station and has remained unused. The current main HR suite was designed for the exact number of employees at the time of the past renovation, and no longer provides sufficient workspace based on the expanded team. Converting this space will allow three (3) team members, who collaborate closely daily, the ability to work together in one dedicated area, supporting efficiency, communication, and continued service to the College community.

Analysis: Pricing for this purchase is available via the Illinois Public Higher Education Cooperative (IPHEC) OTC0030729 IPHEC 1905 as an allowable joint purchase agreement extended to community colleges. IPHEC specifically serves educational institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through competitive proposal and bidding processes.

Recommended Action: Whereas KI, of Green Bay, Wisconsin, has been approved by IPHEC for joint purchasing pricing, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of **\$40,072.99 to KI** for the Human Resources Office Expansion Furniture Purchase.

To: Dr. Pamela Haney, President
From: Dr. Ryen Nagle, Vice President for Academic Affairs
Date: November 7, 2025
Re: **Laerdal SimNewB Simulated Manikin Purchase**

Purchase Amount: \$96,821.88

Type Of Purchase: (Ex. Technology, Facilities, Nursing) Nursing

Sole/Single Source Purchase? Yes No If yes, please provide reasoning:
Laerdal Medical is the sole provider of installation, education, technical services, and support for Laerdal Equipment.

Legal Bid Required? Yes No If no, please provide the reasoning:
The College is receiving pricing for this request through Sourcewell Cooperative Purchasing Agreement/IPHEC 011822-LAE.

Funding Source (Grant, College, Other): College Operations and Maintenance Restricted Fund/Nursing

Background: With the college's expansion of the Nursing program at the Southwest Education Center (SWEC), the college is requesting the purchase of two (2) SimNew B Tetherless Manikins with associated software, warranties, and educational training. This purchase will allow students to learn key fundamental skills to care for patients. These high-fidelity neonatal simulators are essential for preparing students with the appropriate training to provide safe and effective care for newborn patients in simulated clinical environments. These manikins will be used throughout the nursing curriculum to reinforce critical skills in assessment, communication, and intervention.

Analysis: The college has obtained pricing for this request through the Sourcewell Cooperative Purchasing Agreement/IPHEC #011822-LAE. This cooperative serves governmental, educational, and nonprofit agencies and institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through the competitive proposal and bidding process. When applicable, the college encourages diverse supplier participation.

Recommended Action: Whereas Laerdal Medical, of Wappingers Falls, NY is the sole provider of installation, education, technical services and support for Laerdal Equipment and offers pricing through the Sourcewell Cooperative Purchasing Agreement/IPHEC 011822-LAE, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$96,821.88 to Laerdal Medical** for the Laerdal SimNewB Simulated Manikin Purchase.

To: Dr. Pamela Haney, President
From: Dr. Ryen Nagle, Vice President for Academic Affairs
Date: November 10, 2025
Re: **SWEC Elevate Healthcare Adult and Pediatric Simulator Purchase**

Purchase Amount: \$215,628.56

Type Of Purchase: (Ex. Technology, Facilities, Nursing) Nursing

Sole/Single Source Purchase? Yes No If yes, please provide reasoning:
Elevate Healthcare is the sole manufacturer and sole provider of installation, training, and warranty for the EVO Patient Simulator and Aria Pediatric Simulator Manikins with proprietary software.

Legal Bid Required? Yes No If no, please provide the reasoning:
The College is receiving pricing for this request through Sourcewell Cooperative Purchasing Agreement 011822-CAE.

Funding Source (Grant, College, Other): College Operations and Maintenance Restricted Fund

Background: With the college's expansion of the Nursing program at the Southwest Education Center (SWEC), the college is requesting the purchase of two (2) EVO Manikins and one (1) Pediatric Aria manikin with associated installation, equipment, and training for instructional use. The purchase of these high-fidelity manikins offers comprehensive functionality, which is equivalent to previously purchased models, but at a more cost-effective price point. The EVO and Aria models enable realistic simulation of various patient care scenarios, supporting students in the Nursing program's competency development in critical thinking, assessment, and clinical judgment.

Analysis: The college has obtained pricing for this request through the Sourcewell Cooperative Purchasing Agreement #011822-CAE. This cooperative serves governmental, educational, and nonprofit agencies and institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through the competitive proposal and bidding process. When applicable, the college encourages diverse supplier participation.

Recommended Action: Whereas Elevate Healthcare, of Sarasota, Florida, is the sole manufacturer and sole provider for the EVO and Pediatric Aria manikins, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$215,628.56 to Elevate Healthcare** for the SWEC Elevate Healthcare Adult and Pediatric Simulator Purchase.

To: Dr. Pamela Haney, President
From: Dr. Ryen Nagle, Vice President for Academic Affairs
Date: November 7, 2025
Re: **SWEC Miscellaneous Nursing Supplies Purchase**

Purchase Amount: \$107,282.17

Type Of Purchase: (Ex. Technology, Facilities, Nursing) Nursing

Sole/Single Source Purchase? Yes No If yes, please provide reasoning:

Legal Bid Required? Yes No If no, please provide the reasoning:
The College is receiving pricing for this request through OMNIA Partners/Public Sector Agreement R230701.

Funding Source (Grant, College, Other): College Operations and Maintenance Restricted Fund

Background: With the college's expansion of the Nursing program at the Southwest Education Center (SWEC), the college is requesting the purchase of necessary instructional materials and consumable lab supplies for student use. This includes supplies necessary for student learning in both laboratory and simulation courses, ensuring full operational readiness of the nursing program at SWEC. These supplies provide consistency with existing program supplies and support a standardized student learning experience across all three (3) campuses.

Analysis: The college has obtained pricing for this request through the OMNIA Partners/Public Sector Agreement R230701. OMNIA Partners is a cooperative purchasing organization that creates cooperative and joint purchasing contract opportunities for government, educational, and non-profit agencies. When applicable, the college encourages diverse supplier participation.

Recommended Action: Whereas Pocket Nurse, of Monaca, PA, offers pricing through the OMNIA Partners/Public Sector Agreement R230701, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$107,282.17 to Pocket Nurse** for the SWEC Miscellaneous Nursing Supplies Purchase.

RESOLUTION DETERMINING THE ESTIMATED TAX LEVY
FOR THE 2025 TAX YEAR AND
SCHEDULING A PUBLIC HEARING THEREON

(See attached Resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the resolution as presented.

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

**RESOLUTION DETERMINING THE ESTIMATED TAX LEVY
FOR THE 2025 TAX YEAR AND
SCHEDULING A PUBLIC HEARING THEREON**

WHEREAS, pursuant to Illinois Property Tax Code 35 ILCS 200/Article 18, Division 2, Sections 18-60 through 18-85 of the Truth in Taxation Law, the Board of Trustees at Moraine Valley Community College, District No. 524, Cook County, Illinois, is required to determine the amounts of money estimated to be necessary to be raised by taxation for Tax Year 2025; and

WHEREAS, the Board is required to conduct a public hearing on said estimated determination on December 18, 2025; and

WHEREAS, the Board is further required to publish notification of the proposed property tax levy;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MORAIN VALLEY COMMUNITY COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 524, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

Section 1: A public hearing on the Board's intent to adopt an aggregate levy shall be held on December 18, 2025, at 6:00 p.m. in Board Room D219. The meeting will be conducted in person with virtual access provided by teleconference online or by phone. Details can be found at <https://www.morainevalley.edu/about/board-trustees/meetings-agendas-and-packets/>. Attached hereto as Exhibit A is the estimate of the tax levy.

Section 2: The Board Secretary is hereby authorized and directed to cause notice of public hearing on the Board's estimate of taxes to be levied pursuant to 35 ILCS 200/18-80 in a newspaper of general circulation within the District not more than fourteen (14) days nor less than seven (7) days prior to the date of the public hearing. The notice shall be substantially in the form of Exhibit A.

Section 3: All members of the public shall be invited to the public hearing to comment upon the proposed tax levy.

Section 4: This Resolution shall be in full force and effect from and after its passage.

PASSED this 20th day of November, 2025.

AYES:

NAYS:

ABSENT:

APPROVED this 20th day of November, 2025.

Chairperson

ATTEST:

Secretary

EXHIBIT A

**Notice of Proposed Property Tax Levy for
MORAIN VALLEY COMMUNITY COLLEGE
Community College District No. 524, Palos Hills, Cook County, Illinois**

- I. A public hearing to approve a proposed property tax levy for Moraine Valley Community College, Community College District No. 524, Palos Hills, Illinois for Tax Year 2025 will be held on Thursday, December 18, 2025, at 6:00 p.m. in Board Room D219, 9000 W. College Parkway, Palos Hills, IL 60465-0937, and will be conducted in person with virtual access provided by teleconference online or by phone. Details can be found at <https://www.morainevalley.edu/about/board-trustees/meetings-agendas-and-packets/>.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Dr. Pamela J. Haney, President, Moraine Valley Community College, 9000 W. College Parkway, Palos Hills, IL 60465; 708-974-5201.

- II. The corporate and special purpose property taxes extended or abated for Tax Year 2024 were \$39,992,120.

The proposed corporate and special purpose property taxes to be levied for Tax Year 2025 are \$41,582,000. This represents a 3.98 percentage increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for Tax Year 2024 were \$8,397,509.

The estimated property taxes to be levied for debt service and public building commission leases for Tax Year 2025 are \$8,693,200. This represents a 3.52 percentage increase over the previous year.

- IV. The total property taxes extended or abated for Tax Year 2024 were \$48,389,629.

The estimated total property taxes to be levied for Tax Year 2025 are \$50,275,200. This represents a 3.90 percentage increase over the previous year.

ACCEPTANCE OF AUDIT

The FY2025 Audit has been presented. The recommendation is to accept the Audit so it can be submitted to the state. It is included as a separate document.

Recommended Action:

It is recommended that the Board of Trustees accept the Audit for the fiscal year ending June 30, 2025, as presented. A copy of the Audit will be filed with the State of Illinois.

Life Safety Project:
Fine and Performing Arts Center (FPAC) HVAC Replacement Phase 1

The Fine and Performing Arts Center (FPAC) HVAC system has reached the end of its serviceable life and requires replacement to maintain proper environmental control, operational efficiency, and occupant comfort. The proposed FY27 Life Safety Project submission includes Phase #1 of the HVAC replacement for the FPAC.

This phase encompasses the removal and replacement of aging HVAC components, installation of new high-efficiency equipment, and integration with existing building systems to enhance performance and energy savings. The total cost for this phase of the project is \$980,000.

The heating, air conditioning, and controls that serve the rooms in Building F are original to the building and are reaching the end of their useful operational lifespan. This project will replace the associated equipment and controls with modern and more efficient equipment that meets current energy code standards. The improvements will enhance occupant comfort, reduce maintenance costs, and improve overall energy efficiency and system reliability.

This project will be submitted as a Life Safety Project to the Illinois Community College Board (ICCB) for approval. Funding will be provided through the college's Life Safety funds as part of the FY27 Capital Plan.

RECOMMENDED ACTION

It is recommended that the Board of Trustees approve the Life Safety Project as outlined on the attached application for the FPAC HVAC Replacement Phase #1 Project at a total cost of \$980,000 for submission in FY27.

Appendix A
Project Application Forms

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # Moraine Valley Community College # 524
Contact Person David Dammon Phone # 708-974-5302
Project Title Building FPAC HVAC Replacement Phase 1
Project Budget \$ 980,000 check here if the proposed project is to be financed with a combination of local, state, federal, foundation gifts, etc and disclose on funding attachment 2
Date November 5, 2025

Application Type (check the appropriate application type and follow instructions):

- Site acquisition-- see ICCB administrative rule 1501.604 d) or g) for additional material requirements and check here . (If this is a site acquisition and only land is being acquired ---no building--- then check here) --complete/submit Sections I and II with additional material requirements (if acquisition includes remodeling or new construction then you should also check the other appropriate application type and include description in the narrative portion of the application)
- Locally Funded New Construction--complete/submit Sections I and II.
- Locally Funded Remodeling--complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
- Protection, Health and Safety (PHS)--complete/submit Section I and Attachment PHS.
- Capital Renewal Project--complete/submit Section I and the three forms in the Architect Forms section of this manual. (Note: two of these should be completed by the architect.)

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- C. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1--top half of form for any project except PHS and bottom half of form for PHS projects only*)
- E. Funding source (*use the appropriate format on Attachment #2*)

- F. Locally funded project budget and certification form (Attachment #3) OR Attachment PHS.

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*) (*If land acquisition only then not necessary to complete this form*)

- C. Has the site been determined professionally to be suitable for construction purposes? Yes No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the new square footage or the remodeled square footage allocation (*use Square Footage Summary Attachment*)

**Project Programmatic Justification
and Scope of Work**

**INSTRUCTIONS FOR COMPLETION OF THE
PROJECT PROGRAMMATIC JUSTIFICATION NARRATIVE**

These instructions are intended to provide the college with a baseline of the type of information to describe the programmatic benefits of the proposed project. For PHS projects, this section should primarily focus on and provide support for statutorily allowed expenditures for the protection, health and safety of faculty, students, staff, and visitors, fire protection/prevention systems, ADA accessibility, environmental protection, or a lawful order requiring the college to make improvements for the health and well being of faculty, students, staff and visitors. The length of the programmatic description should reflect the magnitude and complexity of the proposed project. Descriptions of work to be performed should be addressed in the Scope of Work section.

A narrative setting forth the specific purposes for which the project is requested must be presented. The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project. A PHS justification will focus on the allowable PHS activities/components and/or appropriate PHS authority. To assist in the development of a clear and concise programmatic justification, the following questions are presented for consideration. A programmatic justification does not necessarily lend itself to a question and answer format. The programmatic justification narrative should provide answers to the following questions for ICCB staff to better understand the project and consider it for approval.

1. What will the proposed project accomplish? PHS justification should include regulatory requirements (reference specific code requirements)
2. State how the project will meet the instructional objectives of the college.
3. How will the new or remodeled space better serve instructional/programmatic areas as compared to existing facilities?
4. What facilities are already available to meet the above-referenced objectives? (Should be reflected on the Square Footage Summary form if remodeling existing facilities.)
 - a. What is the current utilization rate of space designated for this instructional/programmatic area?
 - b. Why are existing facilities considered inadequate? Describe the condition of existing space designated for this instructional/programmatic area.
 - c. What factors are driving the need for new space? State the factors/conditions such as changes in enrollment patterns or enrollment mix, insufficient or inadequate types of space, an emerging local district issue/relationship/partnership, etc., which demonstrates programmatic need.
5. Is the project a part of the college master plan? (If not, explain why it is a priority and is the master plan being updated?)
6. Square footage discussed and explained in this section should also be reported on the Square Footage Summary form.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project below.

The heating, ventilation and air conditioner components and controls that serve "FPAC" Building are original and past its useful life. This project will replace the associated air handlers, components, and controls.

The new equipment will meet current energy code and provide better ventilation to the rooms.

**INSTRUCTIONS FOR COMPLETION OF THE
SCOPE OF WORK NARRATIVE**

These instructions are intended to provide the college with a baseline of the type of information to describe the construction/work elements of the project. The length of the scope of work description should reflect the magnitude and complexity of the proposed project. Descriptions of the programs residing in the effected space should be addressed in the Programmatic Justification Narrative section.

This narrative is a statement setting forth the proposed work and defining the design parameters. The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis. To assist in the development of a clear and concise scope of work narrative, the following questions are presented for consideration. A scope of work narrative does not necessarily lend itself to a question and answer format. The scope of work narrative should provide answers to the following questions for ICCB staff to better understand the project and consider it for approval.

1. What does the project include? Clearly describe the site(s), building(s), room(s), structure(s), equipment, utilities, land, and site improvements (i.e. landscaping, parking lot areas/spaces) affected by this proposed project. Describe the project using the applicable budget categories listed in Attachment #1 Project Budget. Clearly identify the name and address of any structures included in the project.
2. How does the proposed project relate to other ongoing or proposed projects?
3. Are there any state or federal rules or regulations which may impact the project budget? (IEPA, Historic Preservation, etc.) If so, be sure that costs of compliance are included in the estimated project costs?

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

The scope of work includes, but not limited to, replacement of air handlers, removal of pneumatic controls, installation of new direct digital controls related to the Variable Air Volume Boxes.

Attachment #1 Project Budget

Check One: (LOCALLY FUNDED -other than Protection, Health, and Safety- see below)

- New Construction
- Remodeling

Project Name Building FPAC HVAC Replacement Phase 1

	Budget Amounts	
	New Construction	Remodeling
Land		N/A
Site Development		N/A
Construction (including Fixed Equipment)		
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Approved by the Moraine Valley Community College Board of Trustees

Date November 5, 2025

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project Name Building FPAC HVAC Replacement Phase 1

	Budget Amounts
Project Costs	811,364.00
Contingency	81,136.00
A/E Professional Fees	87,500.00
Total	\$980,000.00

Attachment #2 Funding Source

District/College Name
Project Name

Check the source(s) of funds:

Available fund balance
(Including excess funds from
previously approved protection,
health, and safety projects) Fund name(s):

Bond Proceeds
(including protection, health,
and safety bonds) Type of bond issuance(s):

Protection, Health, and
Safety Tax Levy
(ILCS 805/3-20.3.01) Tax rate/fiscal year:

Contract for Deed
(ILCS 805/3-36) Term of Contract for Deed in months:

Lending Arrangement with a
Financial Institution
(ILCS 805/3-37) Term of Lending Arrangements in months:

Lease Agreement
(ILCS 805/3-38) Term of Lease in months:

Capital Renewal Funding Proposed Fiscal Year Source(s):

Attachment #3
Locally Funded Project
(other than a Protection, Health, and Safety Project—see separate form)

Budget and Certification

Name and address of architect/engineer providing the estimate:

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.604.

Architect/Engineer's Signature

Illinois Registration or License Number

Date

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Attachment PHS

The following four pages should be submitted only with PHS applications, when applicable. Generally, the signature and certification page are submitted with every PHS Project Application. It is not necessary to submit with a project financed with other local tax dollars or other sources of funding even though the project may have structural integrity or energy conservation implications.

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Budget Certification (see attachment, always required)	<input checked="" type="checkbox"/>
Structural Integrity Certification (see attachment, if applicable)	<input type="checkbox"/>
Energy Conservation Certification (see attachment, if applicable)	<input checked="" type="checkbox"/>
Feasibility Study Identifying Need of the Project (district generated document)	<input type="checkbox"/>
Other District Documentation to Support the Justification of this Project	<input type="checkbox"/>

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Moraine Valley Community College Board of Trustees

Date

Signed _____, Chairperson

_____, Secretary

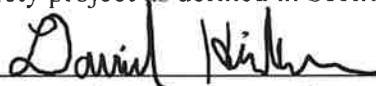
PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

David Hickman, PE
IMEG Corp
263 Shuman Boulevard, Suite 550
Naperville, Illinois 60563

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds are true and accurate. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.608 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.



Architect/Engineer's Signature

Date November 1, 2025

062.062554

Illinois Registration or License Number



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

PROTECTION, HEALTH, AND SAFETY PROJECT

Structural Integrity

Name and address of architect/engineer providing the estimate:

I certify that the proposed project is necessary because the current condition of the facility poses a threat to the structural integrity of the facility.

Architect/Engineer's Signature

Illinois Registration or License Number

Date

Seal

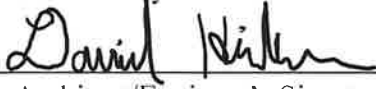
PROTECTION, HEALTH, AND SAFETY PROJECT

Certification for Energy Conservation

Name and address of architect/engineer providing the estimate:

David Hickman, PE
IMEG Corp
263 Shuman Boulevard, Suite 550
Naperville, Illinois 60563

I certify that the methods and calculations used to determine the estimated energy usage, cost savings, and payback period, as submitted in the attached, meet or exceed those prescribed by industry standards. I further certify that the historic energy costs used in these calculations reflect accurately those of the college.



Architect/Engineer's Signature

062.062554

Illinois Registration or License Number

Date **November 1, 2025**

Seal



**Square Footage
Summary Attachment**

Square Footage Summary Attachment

District/College Name **Moraine Valley Community College #524**

Project Name **Building FPAC HVAC Replacement Phase 1**

Identify the increased square footage associated with a new construction project or provide a detailed summary of the space affected by this project. If additional explanation is necessary, please include in the scope of work narrative.

	<u>Net Assignable Square Feet</u>		
	<u>(Use this column for new construction only)</u>	<u>(Use these columns for remodeling projects only)</u>	
	New Square Footage	Existing Square Footage	Remodeled Square Footage
Classrooms			33,168
Laboratories			10,469
Offices			10,000
Study			
Special Use			16,832
Support			
Other			
Total NASF			
Total Gross Square Feet (GSF)			70,469
Efficiency (NASF / GSF)*	%	%	100%

*Minimum acceptable efficiency is 70 percent.