

## **APPROVED**

### **MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, April 15, 2025, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

#### **I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 PM.

#### **II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy; Joseph Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Stefanie DaCosta, Student Trustee

Absent: None

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

#### **III. MINUTES**

It was moved by Trustee Joseph Murphy and seconded by Trustee Sullivan to approve the unapproved minutes of the committee of the whole of the Board meeting on March 18, 2025; the unapproved minutes of the regular meeting on March 18, 2025; and the unapproved minutes of the closed session held on March 18, 2025.

ROLL CALL VOTE taken on the unapproved minutes of the committee of the whole of the Board meeting on March 18, 2025; the unapproved minutes of the regular meeting on March 18, 2025; and the unapproved minutes of the closed session held on March 18, 2025:

Yes: McElroy Kirkwood, J. Murphy; P. Murphy; O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: None.  
Student  
Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 Recognition of Service - Stefanie DaCosta, Student Trustee**

The Board recognized Student Trustee Stefanie DaCosta for her service as Student Trustee this past year. The Board thanked Ms. DaCosta for her commitment and service to Moraine Valley, its Board of Trustees, and our students. Ms. DaCosta thanked the Board and college administration for supporting her during her time as Student Trustee.

**5.2 Oath of Office - Student Trustee - Garrett Weigel**

Chair McElroy Kirkwood administered the oath of office to Garrett Weigel and congratulated him on his election as Student Trustee. Student Trustee Weigel said he is excited to serve as the Student Trustee for 2025-2026. Student Trustee Weigel shared that he is actively pursuing an Associate of Arts Degree and works in the Financial Aid Office. He noted that his goals as Student Trustee include fostering further equity and inclusion, supporting student interests, facilitating engagement with the student body and encouraging dialogue between students and leadership.

**VI. REPORTS OF ADMINISTRATION**

**6.1 Recognition of Service - Joseph P. Murphy, Trustee**

Dr. Haney thanked Trustee Joseph P. Murphy for his 24 years of service to Moraine Valley Community College. The Board expressed gratitude to Trustee Joseph Murphy for his service. Trustee Joseph Murphy thanked Dr. Haney and the Board for the recognition.

**6.2 Recognition of Service - Tiffany S. Robinson, Trustee**

Dr. Haney thanked Secretary Tiffany S. Robinson for her two years of service to Moraine Valley Community College. The Board expressed gratitude to Secretary Robinson for her service. Secretary Robinson said it has been an honor to serve on the Board of Trustees and thanked her fellow Trustees, Dr. Haney, college staff and the students for allowing her to serve.

### 6.3 President's Report

Dr. Haney noted that the Board received the proposed schedule of regular meeting dates for the 2025-2026 academic year with their meeting materials. She said the regular meeting dates would be on the agenda for approval during the reorganization meeting on Wednesday, April 23, 2025.

- Enrollment Report: Dr. Sadya Khan, Executive Director of Institutional Research, Planning and Effectiveness, presented the Spring 2025 Enrollment Report. Dr. Khan began her presentation by defining some of the general enrollment definitions. She noted that the college is up 5% in credit headcount and 4.6% in total credit hours since spring 2024. Dr. Khan presented the headcount and credit hours data based on the five-year trend. Dr. Khan reported a fall-to-spring retention rate of 72.8%, the highest retention rate over the past five years. She provided the Board with a breakdown of enrollment by race/ethnicity. Dr. Khan provided a breakdown of credit hours by modality, noting that 63% are traditional, 31% are online, and 6% are hybrid. Dr. Khan discussed the credit hours of dual credit students, which have increased by 2.6% in one year and 42% over the past five years. She mentioned that the winter session has continued to grow, with a one-year increase of 45.1% in headcount and a 49.9% one-year increase in credit hours. Chair Kirkwood asked Dr. Khan when the college began offering the winter session. Dr. Khan said the winter session was first offered in 2020. Trustee Sullivan asked Dr. Khan if she knew the number of international students attending Moraine Valley Community College. Dr. Normah Salleh-Barone, Vice President of Student Development, responded to her question, noting that a little over 100 international students are currently enrolled. Dr. Haney and the Board of Trustees thanked Dr. Khan for her presentation.
- Foundation Report: Kristy McGreal, Executive Director of the Foundation, will provide updates related to the Foundation. She noted that the Foundation focuses on raising, managing, and investing funds based on donor interests, with oversight from its Board, which ensures that the funds

are dispersed in line with the donor's intent. She said the Foundation collaborates closely with the college to address its needs while engaging with the community, local foundations, and corporations for funding. She said special events like the Gateways Gala, Golf Outing and Halloween 5k have continued to grow. She also reported an 86% giving rate for the employee giving campaign. The Foundation recently developed a strategic plan aligned with the college's newly approved strategic plan, emphasizing growth in their donor base by targeting alumni and local businesses. Ms. McGreal reported the Foundation's recent achievements, including the launch of the on-campus food pantry, funding for new laptops in the library and increased scholarship awards, which grew by 24% to approximately \$400,000. Dr. Haney and the Board of Trustees thanked Ms. McGreal for her presentation.

**VII. COMMUNICATIONS**

None.

**VIII. FINANCIAL STATEMENT**

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$169,174,036.75 will be filed for audit.

(DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

Trustee O'Day requested that agenda items 12.10 - Rescind Board Policy 1228 – Investments and 12.11 - Board Policy 8310 Revision - Investment Policy, be pulled from the consent agenda for discussion prior to a vote.

It was moved by Trustee Joseph Murphy and seconded by Secretary Robinson to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,908,937.12
9.3	Operation & Maintenance Fund	949,138.00
9.4	Operation & Maintenance Fund (Restricted)	69,885.58
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	575,626.99
9.7	Restricted Purpose Fund	3,314,648.15
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	9,508.61
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	11,267.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Guadalupe Chavez - Assistant Controller - Effective: 4/7/25

Maria Gancarczyk - Secretary II - Effective: 4/7/25

Gabriel Prysycz - Project Coordinator - Effective: 3/24/25

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Non-Renewal of Appointment – Grant-Funded Administrative, Confidential, Managerial & Supervisory Staff

It is recommended that the appointment of the following individuals not be renewed for FY 2026 effective June 30, 2025:

John Andres	Coordinator of Records & Assessment
Margaret Dawczak	Manager of Transition & ESL
Chauntai Mack	Career Connections, Youth Program Manager

Carmela Ochoa	Coordinator of HSE
Melanie Olivera-Jones	Director of Educational Talent Search
Mattie Payne-Mallory	Director of Student Support Services
Nathan Payovich	Director of Disability Services
Misty Williams	Director of Upward Bound
Darice Wright	Career Connections, Adult Program Manager

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-1(b) Non-Renewal of Appointment – Grant-Funded Professional Staff

It is recommended that the appointment of the following individuals not be renewed for FY 2026 effective June 30, 2025:

Rafif Abuzaghleh	Education Specialist
Corbett Chico	Internship Manager
Rafael Cooke	Educational Case Manager
Philip Davis	Educational Case Manager
Tiffany Davis	Early College Specialist
Krystal Eriks	Student Success Specialist
Diana Medina	Career Programs Project Manager
Sara Othman	Systems Specialist – ABE/HSE/ESL
Tonesha Sanders	Student Success Specialist
Erica Warren	Coordinator of Access & Accommodations
Lauren Zajac	Transition Specialist

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-1(c) Non-Renewal of Appointment – Grant-Funded Support Staff

It is recommended that the appointment of the following individuals not be renewed for FY 2026 effective June 30, 2025:

Sanaa Awaidah	Departmental Assistant
Hortencia Correa	Program Assistant
Daniel Galvan	Program Assistant
Natalie Johnson	Program Assistant
Rajaa Khateeb	Departmental Assistant
Janet Olesky	Secretary II
Mary Turek	Departmental Assistant

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

Maribel Krol - Grant Coordinator - L.O.A. (PARENTAL) - Effective: 8/3/25 – 9/1/25

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Dayna Busen - P.T. Departmental Assistant - Effective: 4/3/25

Lester Rodgers - P.T. Police Officer - Effective: 3/31/25

Andrew Sarata - Director of Admissions & Recruitment - Effective: 4/16/25

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirements – Faculty

Rose Bielat-Rich - Associate Professor, Office Technology - Effective: 5/16/25  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirements – Professional Staff

Jeffrey Carpenter - Tutor Coordinator - Effective: 6/30/25

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Evander Lee – from User Support Services Specialist to Support Analyst –  
Effective: 3/17/25

Warren Peterson – from P.T. User Support Services Specialist to F.T. User  
Support Services Specialist - Effective: 4/7/25

(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-6(a) Department Chair Appointments for Academic Years 2025-2028

Pursuant to the terms of the 2024-2028 Negotiated Agreement with the Moraine Valley Faculty Association, Section 1.15, the following individuals have been recommended as Department Chairs for the 2025-2026, 2026-2027 and 2027-2028 academic years.

Academic Development & Learning Resources:

Dr. Troy Swanson                      Department Chair, Library/Learning Resources

Career Programs:

Dr. Michael Espinoza              Department Chair, Public Service  
Karen Kowalski                      Department Chair, Health Sciences  
David Viar                              Department Chair, Mechanical Technologies  
Tamra Williams                      Department Chair, Nursing

Learning Enrichment & College Readiness:

Dr. Lara Hernandez                 Department Chair, Developmental Education  
Corkrey

Liberal Arts:

Aileen Donnersberger             Department Chair, Social Sciences  
John Nash                              Department Chair,  
Communications/Literature/Languages  
Nicholas Thomas                    Department Chair, Humanities & Fine Arts  
Dr. Amy Williamson                Department Chair, Behavioral Science

Science, Business & Computer Technologies:

Michelle August                      Department Chair, Computer Info. &  
Office Technology  
Dr. Jeannine Christensen         Department Chair, Physical Science  
Joseph Flynn                         Department Chair, Business  
Nicholas Hackett                    Department Chair, Biological Sciences  
Peter Keep                             Department Chair, Mathematics  
Kevin Vaccaro                         Department Chair, Computer Integrated  
Technologies

Student Development:



(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.5 Paramedic Medical Directorship Agreement with Advocate Health and Hospitals Corporation d/b/a Advocate Christ Medical Center

It is recommended that the Board of Trustees approve the Paramedic Medical Directorship Agreement with Advocate Health and Hospitals Corporation d/b/a Advocate Christ Medical Center.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Resolution of Observance of Arbor Day - April 25, 2025

It is recommended that the Board of Trustees approve the Resolution of Observance of Arbor Day - April 25, 2025.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.7 2025 SWEC Health Sciences Renovation Bid

Whereas Bear Construction Company of Rolling Meadows, Illinois, is the apparent lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$2,099,952.00 to Bear Construction Company for the 2025 SWEC Health Sciences Renovation Bid.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

Trustee Joseph Murphy noted that agenda item 12.7, 2025 SWEC Health Sciences Renovation Bid, had a difference of \$4,000 between the two lowest bidders. He said the second-lowest bid is from a company within the district, and he said he finds it frustrating that the college cannot award the bid to a company that pays property taxes. Trustee Sullivan asked Trustee Joseph Murphy if he knew if there had been a discussion of in-district preference for bidding in the past, and if that is allowable. Trustee Joseph Murphy said there were discussions during the 2006 referendum to see if it would be possible to urge local businesses to bid on construction projects, but it was not allowed. Trustee Sullivan said it would be beneficial to have this conversation again and potentially begin a dialogue with ICCTA.

12.8 2025 Emergency Police Radio System Replacement Purchase

Whereas GENCOMM, of Johnsborg, Illinois, has been approved by NASPO and awarded a cooperative contract for public safety communications products,

it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$43,451.64 to GENCOMM for the Emergency Police Radio System Replacement Purchase 2025.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.9 Extension of Harlem Avenue Redevelopment Project Area TIF District

It is recommended that the Board of Trustees authorize the college to send the attached letter stating the college understands the proposal of the Village of Bridgeview to extend the term of the Harlem Avenue Redevelopment Project Area Tax Increment Financing (TIF) District from the current twenty-three (23) years to thirty-five (35) years.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-1(c), 10.1-2, 10.1-4, 10.1-5(a), 10.1-5(b) 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, and 12.9:

Yes: McElroy Kirkwood, Kerlin Walsh, J. Murphy, P. Murphy, O'Day, Sullivan, Robinson

Absent: None

Student

Advisory: Abstain

Motion carried.

12.10 Rescind Board Policy 1228 - Investments

It is recommended that the Board rescind Board Policy # 1228 – Investments, as presented.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.11 Board Policy 8310 Revision - Investment Policy

It is recommended that the Board approve the proposed revisions to Board Policy # 8310 – Investment Policy, as presented.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

It was moved by Trustee Joseph Murphy and seconded by Secretary Robinson to discuss agenda items 12.10 Rescind Board Policy 1228 – Investments and 12.11 Board Policy 8310 Revision - Investment Policy.

ROLL CALL VOTE taken on the discussion of agenda items 12.10 Rescind Board Policy 1228 – Investments and 12.11 Board Policy 8310 Revision - Investment Policy:

Yes: McElroy Kirkwood, Kerlin Walsh, J. Murphy, P. Murphy, O'Day, Sullivan, Robinson  
Absent: None  
Student  
Advisory: Abstain

Motion carried.

Chair McElroy Kirkwood opened the floor for discussion the of agenda items 12.10 Rescind Board Policy 1228 - Investments and 12.11 Board Policy 8310 Revision - Investment Policy.

Trustee O'Day noted that the Illinois Community College Act permits the Board to appoint the College Treasurer. She said the sections of the Board Policy Handbook reviewed during the committee of the whole meeting on March 18, 2025, listed multiple positions appointed by the Board, but she did not see a policy regarding appointing the College Treasurer. Trustee O'Day suggested adding that information to the policies on the agenda for approval. Trustee Sullivan said she also did not see a specific policy regarding appointing the College Treasurer and noted that she believes it would be appropriate to list the appointment of the College Treasurer under the investments policy. Trustee Sullivan asked if the Board appointed the current College Treasurer. It was confirmed that Michael Cipolla, Vice President of Financial and Business Services and College Treasurer, was appointed as College Treasurer.

Trustee Sullivan said that the format of allowing Trustees to discuss Board policy revision and submit recommended edits before a meeting has worked out well. She said if these board policy revisions are not urgent, she believes they should go through the same process as the other policies coming through the committee of the whole meetings. She also stated that she would prefer to see all policy revisions from the Finance section at the same time.

Mr. Cipolla said the policy revisions are being presented because several elements from state statutes are currently absent from the Board policies, and they feel these should be included. He stated the changes were not urgent and that they were attempting to make the updates sooner rather than later because the college has not yet examined the Finance section of the Board Policy Handbook. Dr. Haney confirmed that these revisions were part of an informational memo sent to the Board in March 2025, and since no feedback was received, the policies are now on the agenda for approval at the April 2025 meeting.

Trustee Joseph Murphy stated that the Board is responsible for hiring the college president, who subsequently hires the vice presidents and other staff. He noted that the Board recently tasked the college with reviewing Board policies and making updates. Trustee O'Day emphasized the importance of the Board's role in policymaking and oversight of the president's responsibilities. Trustee Joseph Murphy acknowledged the significance of policymaking and noted that the college has identified two policies requiring revision. He said the Board has the ability to revisit these policies for further updates as needed.

It was moved by Trustee Joseph Murphy and seconded by Secretary Robinson to approve agenda items 12.10 Rescind Board Policy 1228 – Investments and 12.11 Board Policy 8310 Revision - Investment Policy.

ROLL CALL VOTE taken on the approval of agenda items 12.10 Rescind Board Policy 1228 – Investments and 12.11 Board Policy 8310 Revision - Investment Policy:

Yes: McElroy Kirkwood, Kerlin Walsh, J. Murphy, P. Murphy, Robinson  
No: O'Day, Sullivan  
Absent: None  
Student  
Advisory: Abstain

Motion carried.

**XIII. MISCELLANEOUS**

Trustee O'Day expressed that meeting in person for regular meetings on Tuesdays has been challenging due to her work schedule. She asked the Board to consider potentially changing the day of the week of the regular meetings.

Trustee Sullivan suggested the Board consider utilizing January and July for retreats or special meetings because there are typically no regular meetings during those months.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Trustee Joseph Murphy and seconded by Trustee Kerlin Walsh to adjourn to a closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: McElroy Kirkwood, Kerlin Walsh, J. Murphy, P. Murphy,  
O'Day, Sullivan, Robinson  
Absent: None  
Student  
Advisory: Absent.

Motion carried.

Chair McElroy Kirkwood indicated that there would be no additional Board business after the closed session.

The Board moved to closed session at 7:25 PM. The Board returned to open session at 8:28 PM.

**XVI. ADJOURNMENT**

The meeting adjourned at 8:29 PM.