

## **APPROVED**

### **MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, March 18, 2025, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

#### **I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:03 PM.

#### **II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy; Joseph Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh

Absent: Stefanie DaCosta, Student Trustee

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

#### **III. MINUTES**

It was moved by Secretary Robinson and seconded by Trustee Kerlin Walsh to approve the unapproved Minutes of the Regular Meeting, February 18, 2025; the unapproved Minutes of the Special Meeting, February 24, 2025; the unapproved Minutes of the Closed Session Held February 18, 2025.

ROLL CALL VOTE taken on approval of the unapproved Minutes of the Regular Meeting, February 18, 2025; the unapproved Minutes of the Special Meeting, February 24, 2025; the unapproved Minutes of the Closed Session Held February 18, 2025:

Yes: McElroy Kirkwood, J. Murphy; P. Murphy; O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: None.

Student  
Advisory: Absent.

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

5.1 ICCTA Meeting Report – T. Robinson and T. Sullivan

Secretary Robinson and Trustee Sullivan provided their report on the ICCTA meeting held on March 14-15, 2025. Secretary Robinson noted that Student Trustee Stefanie DaCosta also attended the meeting. She said the meeting focused on House Bill 3717, which would allow community colleges to offer certain baccalaureate degrees. Secretary Robinson said she also attended a meeting related to Diversity, Equity and Inclusion and potential impacts on federal funding. She said she attended the ICCTA roundtable meeting and was happy to have the opportunity to represent the college. Trustee Sullivan said the conversation related to federal funding was interesting and noted that colleges must be prepared to defend the need for resources. Trustee Sullivan said Student Trustee DaCosta represented the college very well and commended her for being involved and attending the meeting.

**VI. REPORTS OF ADMINISTRATION**

6.1 President's Report

Dr. Haney thanked the Trustees for helping us with the League for Innovation reaffirmation process. She noted that she attended a League Board meeting in Texas and announced that the college has been confirmed and is officially a League Board member again. Dr. Haney thanked the employees who participated in the reaffirmation process. Dr. Haney invited Dominick Demonica of Demonica Kemper Architects to provide the Facilities Master Plan Update. She said Mr. Demonica will present his findings and then request comments and feedback from the Board of Trustees.

- Facilities Master Plan Update: Dominick Demonica of Demonica Kemper Architects noted that the facilities master plan is a long-term development

strategy for how the college will utilize its resources in the future. Mr. Demonica said the facilities master plan will be a snapshot of what the college knows today, but stressed that it is a living document that will evolve over time. He noted that the last facilities master plan was completed in 2019, and only a few projects were completed during that time because of the COVID-19 pandemic. Mr. Demonica pointed out that the facilities master plan should align with the college's strategic planning goals and strategic priorities. He provided a projected timeline and mentioned that he expects to meet with the Board during their summer Board retreat to present the final plan, with the process scheduled for completion in September. Mr. Demonica provided the results of a space utilization analysis, which identified available space on campus that is currently underutilized. Mr. Demonica noted that he met with over 30 focus groups to gather input and suggestions on the current and future needs of the college's facilities from employees, students and community members. He presented the findings from the focus groups to the Board of Trustees.

Secretary Robinson expressed her appreciation for how the facilities master plan aligns with the strategic plan. She emphasized that all initiatives should ultimately serve the community.

Trustee Joseph Murphy said he is disappointed that the college was unable to complete more projects during the pandemic. He noted it would have been a perfect opportunity to complete construction projects.

Trustee Sullivan asked if Mr. Demonica could estimate costs based on the projects the college plans to move forward with. Mr. Demonica said he could provide rough cost estimates and square footage pricing for new construction. He reiterated that the main goal should be to use existing space before breaking ground on any potential construction projects.

Mr. Demonica thanked the Board for their comments. He stated the next step for the facilities master plan is to discuss the findings from the focus groups with the Executive Leadership Team and determine how to proceed.

**VII. COMMUNICATIONS**

None.

**VIII. FINANCIAL STATEMENT**

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$155,324,012.48 will be filed for audit.

(DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Trustee Joseph Murphy and seconded by Secretary Robinson to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,322,299.14
9.3	Operation & Maintenance Fund	902,163.74
9.4	Operation & Maintenance Fund (Restricted)	84,280.13
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	626,553.97
9.7	Restricted Purpose Fund	1,161,084.10
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	4,335.24
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

John Cornish - Campus Safety and Emergency Coordinator - Effective: 4/7/25  
Gerardo Cruz Caudillo - Groundskeeper - Effective: 2/26/25  
Catherine Mayer - Assistant Director, Resource Development - Effective:  
2/26/25  
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

10.1-5 Resignations/Terminations

None.

10.1-5(a) Retirements – Faculty

Gail Ditchman - Professor, Education - Effective: 7/31/25  
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Francisco Chavez Romero - from P.T. User Support Services Specialist to F.T.  
User Support Services - Effective 3/10/25  
(DOCUMENT H - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

11.1 Approval of Adjunct Faculty Organization Agreement (July 1, 2024 –  
June 30, 2027)

It is recommended that the Board of Trustees approve the Adjunct Faculty Organization Agreement for the period July 1, 2024, through June 30, 2027.  
(DOCUMENT I - SUPPLEMENT TO MINUTES)

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Community College Month Resolution

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2025.  
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Building B North Entry Bid

It is recommended that the Board of Trustees authorize the issuance of a purchase order in the amount of \$181,388.00 for the Building B North Entry Bid.  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 2025 Campus John Deere Utility Vehicle Purchase

It is recommended that the Board of Trustees authorize the issuance of a purchase order in the amount of \$30,187.46 to Shorewood Home and Auto for the 2025 Campus John Deere Utility Purchase.  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Criminal Justice Lab Upgrades Bid

It is recommended that the Board of Trustees authorize the issuance of a purchase order in the amount of \$148,669.00 for the Criminal Justice Lab Upgrade Bid.  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Spring 2025 College Life-Cycle Management (LCM) Equipment Purchase

It is recommended that the Board of Trustees approve the Spring 2025 College Life-Cycle Management (LCM) Equipment Purchase.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Depository Approval PFM Asset Management

It is recommended that the Board of Trustees approve the Depository Approval Resolution for Public Financial Management (PFM) Asset Management.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-5(a), and 10.1-6; 11.1; and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes: McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh  
Absent: None.  
Student  
Advisory: Absent.

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Trustee Joseph Murphy and seconded by Trustee Kerlin Walsh to adjourn to adjourn to a closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: McElroy Kirkwood, Kerlin Walsh, J. Murphy, P. Murphy, O’Day, Sullivan, Robinson  
Absent: None

Student  
Advisory: Absent.

Motion carried.

Chair McElroy Kirkwood indicated that there would be no additional Board business after the closed session.

The Board moved to closed session at 7:01 PM. The Board returned to open session at 7:49 PM.

**XVI. ADJOURNMENT**

The meeting adjourned at 7:50 PM.