

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, March 18, 2025, Board Room D219 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via www.morainevalley.edu/BOTmarch18 or by phone 1-312-535-8110 with Meeting ID 2633 654 7136, p/w: bRp4XSsWf63 (27749779 from phones).

A G E N D A

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, February 18, 2025
 - 2) Unapproved Minutes - Special Meeting, February 24, 2025
 - 3) Unapproved Minutes - Closed Session Held February 18, 2025
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ICCTA Meeting Report - T. Robinson and T. Sullivan
 - 2) Student Trustee Report – S. DaCosta
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Facilities Master Plan Update
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

 - 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance Restricted Fund
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Fund
 - 7) * Restricted Purpose Fund
 - 8) * Working Cash Fund
 - 9) * Trust and Agency Fund
 - 10) * Audit Fund
 - 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) Leave of Absence (LOA)
 - 5) Resignations/Terminations

- a. * Retirements - Faculty
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
 - 1) * Approval of Adjunct Faculty Organization Agreement (July 1, 2024 - June 30, 2027)
- 12. **NEW BUSINESS**
 - 1) * Resolution for National Community College Month April 2025
 - 2) * Building B North Entry Bid
 - 3) * 2025 Campus John Deere Utility Vehicle Purchase
 - 4) * Criminal Justice Lab Upgrades Bid
 - 5) * Spring 2025 College Life-Cycle Management (LCM) Equipment Purchase
 - 6) * Depository Approval PFM Asset Management
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.
- 16. **ADJOURNMENT**

MINUTES

- 3.1 Approved Minutes - Public Hearing on Tax Levy, December 17, 2024 Enclosed
- 3.2 Approved Minutes - Regular Meeting, December 17, 2024 Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Public Hearing on the Tax Levy, 6:00 p.m., Tuesday, December 17, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Board Chair McElroy Kirkwood at 6:00 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Board Chair; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Stefanie DaCosta, Student Trustee

Absent: Joseph Murphy

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. PUBLIC HEARING ON THE TAX LEVY

Chair McElroy Kirkwood asked Michael Cipolla to discuss the property tax levy.

Michael Cipolla, Vice President, Financial and Business Services/College Treasurer, provided an overview of the proposed tax levy, indicating that the numbers have not changed since they were presented at the November Board meeting.

Chair McElroy Kirkwood requested any comments from Board members or audience participants.

The Board thanked Mr. Cipolla for his presentation. There were no questions from the Board; there was no audience participation.

IV. ADJOURNMENT

The meeting adjourned at 6:04 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, December 17, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:05 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Stefanie DaCosta, Student Trustee

Absent: Joseph Murphy

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. MINUTES

It was moved by Trustee Kerlin Walsh and seconded by Vice Chair Murphy to approve the Unapproved Minutes - Regular Meeting, November 19, 2024.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Regular Meeting, November 19, 2024:

Yes: McElroy Kirkwood, P. Murphy; O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: J. Murphy
Student

Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS**5.1 Student Trustee Report – S. DaCosta**

Student Trustee Stefanie DaCosta provided her Student Trustee Report. She noted that the Next Gen Business Leaders hosted an internship workshop and a toy drive. The Muslim Student Association hosted a guest speaker, Shiekh Suleiman, and engaged in discussions on strengthening relationships with the Mosque. Phi Theta Kappa and the Christian Fellowship held a drive that created over 530 cards for children in hospitals. The International Student Ambassadors hosted the Shannon Rovers Troupe, which provided a history lesson during a bagpipe performance. A Women in Leadership panel was held to allow students to ask questions and receive career advice. Student Life hosted a dinner to thank all club members and advisors.

VI. REPORTS OF ADMINISTRATION**6.1 President's Report**

Dr. Pamela Haney thanked Student Trustee DaCosta for her report.

- Annual Grants Report: Dr. Theresa Pallanti provided the Annual Grants Report. She reported that the college received a total of \$12,116,212 in grants for FY24. She noted there was an increase in grant funding of 8.64% for FY24. Dr. Pallanti discussed state grants received in FY24, noting that they helped fund the Fine and Performing Arts Center, the Nursing Program, and the Counseling & Career Development Center. Dr. Pallanti reported on new awards in FY24. She said a CTE Virtual Reality Grant helped fund simulation software, headsets, and laptops to implement an additional training modality for the Heating and Air Conditioning Program. She also discussed the Non-credit Workforce Training Initiative, which updated the non-credit Pharmacy Tech program to include clinical experiences, paid scholarships, fees, and materials for 32 students from underserved populations, and creating a noncredit-to-credit pathway in Massage Therapy. The college was awarded the Rev Up EV Community College Initiative, which enabled EV training for faculty and provided

funds for the college to purchase EV cars and training equipment. A new Electric Vehicles Service and Repairs course was developed and piloted. After being approved for credit, it will be part of a new certificate and an elective in the AAS degree. The college received the Illinois Law Enforcement Training and Standards Board Camera Grant, which reimbursed the college for the purchase of officer-worn body cameras and the cost of training officers in their use. Moraine Valley Community College is the only community college in Illinois offering a Non-Destructive (NDT) training program. The college received an FY23 Congressional appropriation to update the program's classroom and lab equipment, ensuring it maintains state-of-the-art mechanical and digital technologies used in today's industrial applications. Dr. Pallanti stressed the importance of grant funding, noting that grants make it possible for the college to staff positions, fund scholarships, and provide wraparound support. Vice Chair Murphy thanked Dr. Pallanti for her hard work and said seeing all the different grants was very exciting. Trustee Kerlin Walsh asked if the college could apply for the Rev Up EV Community College Initiative grant again. Dr. Pallanti said the college applied for the grant again, but they have not heard back. Vice Chair Murphy asked if the Rev Up EV Community College Initiative is a state or federal grant. Dr. Pallanti said the grant provides both federal and state funds. Secretary Robinson thanked Dr. Pallanti and Chief Treacy for ensuring Moraine Valley Police Officers have body cameras because a new act will make body cameras mandatory for officers in Illinois on January 1, 2025. Chair McElroy Kirkwood thanked Dr. Pallanti for her presentation and in-depth explanation of the grants and how the funds are used to help students and staff.

VII. COMMUNICATIONS

None.

VIII. FINANCIAL STATEMENT

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$148,374,863.03 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Chair McElroy Kirkwood requested agenda item 12.9, Resolution Abating the Tax Heretofore Levied for the Year 2024, be pulled from the consent agenda to have the full title read aloud prior to the vote. Trustee Sullivan requested agenda item 12.10, Tuition and Fees Increase, be pulled from the consent agenda to be voted on separately.

It was moved by Vice Chair Murphy and seconded by Trustee Kerlin Walsh to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$8,285,889.83
9.3	Operation & Maintenance Fund	878,255.17
9.4	Operation & Maintenance Fund (Restricted)	493,483.31
9.5	Bond & Interest Fund	7,757,150.00
9.6	Auxiliary Enterprise Fund	809,755.85
9.7	Restricted Purpose Fund	4,297,567.83
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	6,982.67
9.10	Audit Fund	35,000.00
9.11	Liability, Protection & Settlement Fund	15,211.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

David Dammon - Vice President, Administrative Services - Effective: 1/13/25

Helen Wood - Assistant Dean, Science, Business - Effective: 1/13/25
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-4(a) Sabbatical Leave – Faculty

In accordance with the Faculty Negotiated Agreement, one (1) application for sabbatical leave was received. The application was reviewed by the Faculty Development Committee, the appropriate Dean and the Vice President of Academic Affairs. It is recommended that the following faculty member be granted a sabbatical leave:

Erik LaGattuta, Professor, Painting & Drawing – Effective Fall 2025 semester with full pay.

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Sarah Rio - Secretary II - Effective: 11/21/24

Jennifer Ross Hernandez - Dispatcher - Effective: 11/13/24

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirements – Faculty

Rose Bielat-Rich - Associate Professor, Office Technology - Effective 8/1/25

Clare DeVries - Instructor, Basic Nurse Assistant - Effective 8/1/25

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Denise Makropoulos – from P.T. Bookstore Cashier to F.T. Textbook

Expeditor - Effective: 12/2/24

Azia Martin - from Warehouse Supervisor to Warehouse & Purchasing

Supervisor - Effective: 1/6/25

Sumeet Singh - from Instructor, Academic Advising to Assistant Professor,

Academic Advising - Effective: Academic Year 2024-2025

(DOCUMENT K - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Loyola University Medical Center (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Loyola University Medical Center (Medical Assistant).

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 2024 LRC (Library) Classroom Furniture Purchase

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$33,804.06 to Kruger International (KI) for the 2024 LRC (Library) Classroom Furniture Purchase.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 2025 Parking Lot Lighting Upgrades Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$167,987.00 to Airport Electric, Chicago, IL for the 2025 Parking Lot Lighting Upgrades Bid.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 NDT Liquid Penetrant Testing Equipment Bid

It is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$56,455.00 to Berg Engineering & Sales Co., Inc., Rolling Meadows, IL, for the NDT Liquid Penetrant Testing Equipment Bid.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed session(s) held on June 1, 2024, and June 18, 2024, be released. Additionally, it is recommended that the audio/digital recordings of December 20, 2022; January 11, 2023; January 24, 2023; February 21, 2023; March 21, 2023; May 8, 2023; May 10, 2023; May 11, 2023; and May 16, 2023, 2023, closed session meeting(s) be destroyed.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Approval of New Certificate Program: Electric Vehicle Service and Repair

It is recommended that the Board of Trustees approve a new certificate program for Electric Vehicle Service and Repair, effective fall 2025.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.7 Adoption of Resolution Setting Forth Tax Levies for 2024 and Approval of Tax Certificate of Tax Levy for 2024

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2024 and approve the Certificate of Tax Levy for 2024.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.8 Property Tax Limitation Resolution

It is recommended that the Board of Trustees adopt the Property Tax Limitation Resolution as presented.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.11 ICCB Recognition Request

It is recommended that the Board of Trustees authorize the college to send the letter and appropriate materials to the Illinois Community College Board requesting “recognition continued” for the college.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.12 Auditing Firm Approval

It is recommended that the Board of Trustees approve RSM US, LLP, as independent auditor for Moraine Valley Community College for fiscal years 2025 – 2027, with an option for fiscal years 2028 – 2029.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.13 Revised Board Policy - 7121 - Qualifications of Instructional Staff

It is recommended that the Board approve the proposed revisions to Board Policy #7121 – Qualifications of Instructional Staff, as presented.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4(a), 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.11, 12.12 and 12.13:

- Yes: McElroy Kirkwood, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh
- Absent: J. Murphy
- Student
- Advisory: Yes

Motion carried.

At Chair McElroy Kirkwood’s request, Secretary Tiffany S. Robinson publicly read the full title of Agenda Item 12.9 into the official meeting record.

It was moved by Secretary Robinson and seconded by Vice Chair Murphy to approve Agenda Item 12.9.

12.9 Resolution abating the tax heretofore levied for the year 2024 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois

It is recommended that the Board of Trustees adopt the resolution abating the tax heretofore levied for the year 2024 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois. (DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.9:

Yes: McElroy Kirkwood, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh
Absent: J. Murphy
Student
Advisory: Yes

Motion carried.

12.10 Tuition and Fees Increase

Chair McElroy Kirkwood asked if there was any discussion related to agenda item 12.10, Tuition and Fees Increase. Secretary Robinson said she believes increasing tuition is inevitable and that she would like to see the impact tuition and fees have on programming in the future. She said the college needs to ensure it is equitable so that individuals are not sharing fees. Dr. Haney said the college will investigate variable tuition in the future and bring that discussion to the Board after they can complete the research. Chair McElroy Kirkwood said she understands the need for increased tuition and fees due to increased prices.

It is recommended that the Board of Trustees approve an increase in tuition and fees as presented, effective for Fiscal Years 2026, 2027 and 2028. (DOCUMENT X - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.10:

Yes: McElroy Kirkwood, P. Murphy, Robinson, Kerlin Walsh
No: O’Day, Sullivan
Absent: J. Murphy
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:40 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|--|--------|
| 5.1 | ICCTA Meeting Report - T. Robinson and T. Sullivan | Verbal |
| 5.2 | Student Trustee Report - S. DaCosta | Verbal |

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Facilities Master Plan Update

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED FEBRUARY 28, 2025**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 75,084,030.01	\$ 4,270,380.07	\$ 6,322,299.14	\$ 73,032,110.94
OPERATION & MAINT FUND	13,589,347.93	1,706,109.52	902,163.74	14,393,293.71
OPERATION & MAINT (RESTR.)	23,925,605.05	306,600.98	84,280.13	24,147,925.90
BOND & INTEREST FUND	2,194,220.48	1,252,641.99	-	3,446,862.47
AUXILIARY FUND	13,485,061.57	636,047.31	626,553.97	13,494,554.91
RESTRICTED PURPOSE FUND	10,886,956.84	1,316,392.81	1,161,084.10	11,042,265.55
WORKING CASH FUND	14,963,857.55	119,522.96	-	15,083,380.51
TRUST & AGENCY FUND	111,145.82	1,006.97	4,335.24	107,817.55
AUDIT FUND	94,726.37	16,999.70	-	111,726.07
LIAB, PROTECT & SETTLE FUND	288,090.91	175,983.96	-	464,074.87
TOTAL	<u>\$ 154,623,042.53</u>	<u>\$ 9,801,686.27</u>	<u>\$ 9,100,716.32</u>	<u>\$ 155,324,012.48</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$ 22,550.00
HUNTINGTON BANK	CHECKING ACCT	1,005,530.12
OLD NATIONAL BANK	CHECKING ACCT	2,559,295.88
OLD NATIONAL BANK	TRUST ACCTS	236,199.76
WINTRUST MAXSAFE	MONEY MARKET	14,264,182.22
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	12,223,013.80
IL METROPOLITAN INVESTMENT FUND	CORE FUND	2,371,592.81
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS	10,139,389.96
IL PUBLIC TREASURERS FUND	VARIOUS	16,163,318.19
SHORT TERM INVESTMENTS	VARIOUS	65,854,870.70
LONG TERM INVESTMENTS	VARIOUS	30,484,069.04
		<u>\$ 155,324,012.48</u>

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
ACCOUNT EXPENDITURE SUMMARIES
MONTH ENDED FEBRUARY 28, 2025**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 6,322,299.14
9.3	OPERATION AND MAINTENANCE FUND	902,163.74
9.4	OPERATION AND MAINTENANCE RESTRICTED FUND	84,280.13
9.5	BOND AND INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	626,553.97
9.7	RESTRICTED PURPOSE FUND	1,161,084.10
9.8	WORKING CASH FUND	-
9.9	TRUST & AGENCY FUND	4,335.24
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u>\$ 9,100,716.32</u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	None
10.1-5(a)	Retirements – Faculty	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

John Cornish	Campus Safety and Emergency Coordinator Police Department	Effective: 4/7/25
Gerardo Cruz Caudillo	Groundskeeper Campus Operations	Effective: 2/26/25
Catherine Mayer	Assistant Director, Resource Development Resource Development	Effective: 2/26/25

RECOMMENDED ACTION

That those above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Retirements – Faculty

The following employee has submitted a notice of retirement per date listed:

Gail Ditchman	Professor, Education Liberal Arts	7/31/25
---------------	--------------------------------------	---------

RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Francisco Chavez Romero	P.T. User Support Services Specialist User Support	Reclassified to: F.T. User Support Services Specialist Effective: 3/10/25

RECOMMENDED ACTION
That the above be approved as presented.

UNFINISHED BUSINESS

- *11.1 Approval of Adjunct Faculty Organization Agreement (July 1, 2024 – June 30, 2027)

Enclosed

APPROVAL OF ADJUNCT FACULTY ORGANIZATION AGREEMENT
July 1, 2024 - June 30, 2027

Recommended Action:

It is recommended that the Board of Trustees approve the Adjunct Faculty Organization Agreement for the period July 1, 2024 through June 30, 2027.

NEW BUSINESS

- | | |
|--|----------|
| *12.1 Resolution for National Community College Month April 2025 | Enclosed |
| *12.2 Building B North Entry Bid | Enclosed |
| *12.3 2025 Campus John Deere Utility Vehicle Purchase | Enclosed |
| *12.4 Criminal Justice Lab Upgrades Bid | Enclosed |
| *12.5 Spring 2025 College Life-Cycle Management (LCM) Equipment Purchase | Enclosed |
| *12.6 Depository Approval PFM Asset Management | Enclosed |

RESOLUTION FOR
NATIONAL COMMUNITY COLLEGE MONTH
APRIL 2025

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2025.

RESOLUTION

WHEREAS, Moraine Valley Community College serves the residents of District #524 with a broad array of educational services, including transfer education, two-year degree programs, workforce preparation, enrichment programs and services, and continuing education; and

WHEREAS, Moraine Valley Community College promises to provide a student-centered environment and to focus all college staff and resources in support of student learning, student development, and student success; and

WHEREAS, Moraine Valley Community College enjoys a special partnership with business, industry and government that benefits the local economy by providing educational opportunities for new and current employees; and

WHEREAS, Moraine Valley Community College is a partner in education with local elementary and high schools, fostering high quality instruction at all levels of education; and

WHEREAS, Moraine Valley Community College is a resource for community services, including cultural programs, educational and career counseling, and special events for the entire family; and

WHEREAS, 3,419 associate degrees and certificates were awarded from Moraine Valley last year and 17,956 students took advantage of credit classes at Moraine Valley last year;

THEREFORE, BE IT RESOLVED THAT the Moraine Valley Community College Board of Trustees hereby joins in celebrating National Community College Month in April 2025 in honor of the nearly 1,200 community colleges in the country and their role in offering educational opportunities.

DATED: March 18, 2025

Beth McElroy Kirkwood, Chair
Board of Trustees

ATTEST:

Tiffany S. Robinson
Secretary of the Board

To: Dr. Pamela Haney, President
From: Dr. David Dammon, Vice President of Administrative Services
Date: March 5, 2025
Re: **Building B North Entry Bid**

Purchase Amount: \$181,388.00

Type Of Purchase: (Ex. Technology, Facilities, Nursing): Facilities

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning

Funding Source (Grant, College, Other): College-Operations and Maintenance Restricted Fund (OMR)

Background: The concrete outside of the north B Building entrance has deteriorated over time and has become a safety concern for students, staff, and community members. The scope of this project includes but is not limited to the removal of existing concrete walks, ramps, railings, regrading for a sloped ADA sidewalk, new subsurface drainage work, removal and reinstallation of an existing light pole, and new landscaping and benches in the surrounding area.

Analysis: The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's website. The bids were opened on Thursday, February 27, 2025, at 2:00 PM, in Room L 165. Eight (8) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts. When applicable, the college encourages diverse supplier participation. The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, requirements of the project, and the bid amount. Upon review of the apparent low bid, Antigua, Inc., of Chicago, Illinois, by the college's architect, Demonica Kember Architects (DKA), it was found that Antigua Construction, Inc. understood the scope of the bid specifications and met all the requirements for this project. Antigua Construction, Inc. is a minority/women-owned business certified by the State of Illinois.

Recommended Action: Whereas Antigua Construction, Inc., of Chicago, Illinois, is the apparent lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$181,388.00** for the Building B North Entry Bid.

To: Dr. Pamela Haney, President
From: Dr. David Dammon, Vice President of Administrative Services
Date: February 27, 2025
Re: **2025 Campus John Deere Utility Vehicle Purchase**

Purchase Amount: \$30,187.46

Type Of Purchase: (Ex. Technology, Facilities, Nursing): Facilities

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning
Sourcewell Cooperative Purchasing Agreement 112624-DAC (PG NB CG 70)

Funding Source (Grant, College, Other): College-Roads and Grounds

Background: Because of age, use, and safety concerns, which vary from decay of metal integrity to transmission and exhaust issues, it is requested that one (1) 2013 John Deere Gator XUV 625I vehicle be used as a trade-in and replaced with the purchase of a new 2025 John Deere Gator XUV 845M. The purchase of this new Gator will help maintain a functioning fleet of Gator vehicles on campus for Campus Operations Roads and Grounds.

Analysis: The college has obtained pricing from Shorewood Home and Auto, an authorized John Deere Dealership, as part of a partnership with the Sourcewell Cooperative Purchasing Agreement 112624-DAC (PG NB CG 70). This cooperative serves State and Local Governments, Higher Education, and K-12 Education to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through competitive proposal and bidding processes.

Recommended Action: Whereas Shorewood Home and Auto, of Shorewood, Illinois, has been approved and awarded by the Sourcewell Cooperative Purchasing Agreement, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of **\$30,187.46** to **Shorewood Home and Auto** for the 2025 Campus John Deere Utility Purchase.

To: Dr. Pamela Haney, President
From: Dr. David Dammon, Vice President of Administrative Services
Date: March 5, 2025
Re: **Criminal Justice Lab Upgrades Bid**

Purchase Amount: \$148,669.00

Type Of Purchase: (Ex. Technology, Facilities, Nursing): Facilities

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning

Funding Source (Grant, College, Other): College-Facilities-Building Construction

Background: The college is modifying an existing classroom space in the C Building, Room C106, for collaborative student use for the Criminal Justice program. The general scope of the project includes, but is not limited to, the renovation of approximately 800 square feet in room C106, demolition of ceilings, flooring, markerboards, window shades, the creation of three (3) case scenario spaces within C106, new flooring, ceiling, power, lighting, and duct work.

Analysis: The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's website. The bids were opened on Thursday, February 27, 2025, at 2:30 PM, in Room L 165. Eleven (11) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts. When applicable, the college encourages diverse supplier participation. The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, requirements of the project, and the bid amount. Upon review of the apparent low bid, Antigua Construction, Inc., of Chicago, Illinois, by the college's architect, Demonica Kember Architects (DKA), it was found that Antigua Construction, Inc. understood the scope of the bid specifications and met all the requirements for this project. Antigua Construction, Inc. is a minority/women-owned business certified by the State of Illinois.

Recommended Action: Whereas Antigua Construction, Inc., of Chicago, Illinois, is the apparent lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$148,669.00** for the Criminal Justice Lab Upgrade Bid.

To: Dr. Pamela Haney, President
From: Kamlesh Sanghvi, Vice President of Information Technology
Date: March 3, 2025
Re: **Spring 2025 College Life-Cycle Management (LCM) Equipment Purchase**

Purchase Amount: \$133,437.30

Type Of Purchase: (Ex. Technology, Facilities, Nursing) Technology-Instructional

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning

This request falls within the bidding exception parameters of the Illinois Compiled Statutes, 110 ILCS 805/3-27.1, exception (f)- purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and service

Funding Source (Grant, College, Other): Technology Fund

Background: In February 2016, the Board of Trustees approved the recommendation for the Life-Cycle Management (LCM) schedule for technology equipment for the college. The LCM project is a long-term rotational plan to replace obsolete products on a cyclical basis allowing the college to remain competitive in educational technology. Specific products were assigned appropriate lifetime usage based on industry standards.

Analysis: Moraine Valley Community College partners with Dell Inc. to standardize its desktop and laptop computer fleet. This is the 8th phase of the LCM (LCM24-2) Schedule. This phase will include assets from previous LCM years due to postponed replacements. The college will replace one hundred fifty (150) micro form factor desktop computers with standard specifications for computer labs at Blue Island Education Center-BIEC (BI219, BI216), multiple common use computers throughout all campus locations, adjunct faculty spaces in main campus and BIEC locations, multiple coach and common use computers for the Health Fitness and Recreation Center, and disability stations for multiple labs throughout campus. The college is also requesting to replace audio visual infrastructure equipment in five (5) classrooms as part of the Spring 2025 LCM with modernized hybrid classroom technology, which includes (5) Epson PowerLite L265F Projectors, Five (5) Extron Presentation Switching Systems, Ten (10) JBL Control 24CT Micro Ceiling Speakers, and Five (5) Epson DC-21 Document Cameras, with accompanying interconnect. These classrooms are B271, B284, B285, B286, B287. When applicable, the college encourages diverse supplier participation.

Recommended Action: Whereas **Dell Computers**, of Round Rock, Texas, has submitted Midwestern Higher Education Compact Agreement MHEC04152022 pricing for the purchase of One Hundred and Fifty (150) Desktops standard build computers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Dell Inc.** in the amount of **\$98,452.50**.

Whereas **CTi**, of Itasca, Illinois, has submitted the lowest responsible proposal for the purchase of five (5) standard hybrid classrooms, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **CTi** in the amount of **\$34,984.80**.

DEPOSITORY APPROVAL

Moraine Valley Community College has been approached by the Investment Agency listed in the attached resolution to be included for consideration in the investment process.

RECOMMENDED ACTION: That the Board accepts the attached resolution to add said investment agency to the Approved Depository listing.

DEPOSITORY APPROVAL

BE IT RESOLVED, that

PFM Asset Management, a division of U.S. Bancorp Asset Management, Inc.

be and hereby are designated as a depository in which investments may be made in accordance with the College's Investment Policy into municipal bonds, corporate notes, and bonds, notes, debentures, or other similar obligations of the United States of America or its agencies, as well as the Illinois Trust Local Government Investment Pool. The said funds of Moraine Valley Community College may be deposited by its officers, agents, and employees and each named is hereby authorized to deposit funds.

BE IT FURTHER RESOLVED, that the Moraine Valley Community College **Treasurer** and **Controller** are authorized to sign any and all checks, drafts, and orders, including orders or directions in informal or letter form, against any funds at any time standing to the credit of Moraine Valley Community College with the said Investment Agency and/or against any account of Moraine Valley Community College with the said Investment Agency, and said Investment Agency hereby is/are authorized to honor any and all checks, drafts, and orders so signed, without further inquiry or regard to the authority of said officer(s) and/or other person(s) or the use of said checks, drafts and orders, or the proceeds thereof.

BE IT FURTHER RESOLVED that each of the foregoing resolutions, directions, and instructions, shall continue in force until express written notice of its rescission or modification has been received by the Investment Agency. It is agreed for the purpose of inducing the said Investment Agency to act hereunder that said Investment Agency shall be saved harmless from any loss suffered or liability incurred by it acting hereunder.

I, THE UNDERSIGNED, Secretary of Moraine Valley Community College Board, do hereby certify that the above is a complete, true and correct copy of certain resolutions adopted at a duly called meeting held on the 18th day of March 2025 and that said resolution is set forth in the minutes of said meeting and has not been rescinded or modified.

I FURTHER CERTIFY that the following named persons are officers of the said Moraine Valley Community College, duly qualified and now acting as such:

Dated this 18th day of March 2025.

Board Chairperson

Secretary