

MORaine VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, February 18, 2025, Board Room D219 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via www.morainevalley.edu/BOTfeb18 or by phone 1-312-535-8110 with Meeting ID 2867 895 0531, p/w: myUvfjJJ534 (69883555 from phones).

A G E N D A

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Public Hearing on Tax Levy, December 17, 2024
 - 2) Unapproved Minutes - Regular Meeting, December 17, 2024
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) Student Trustee Report - S. DaCosta
 - 2) ACCT National Legislative Summit - E. Kerlin Walsh
 - 3) ACCT Diversity, Equity, and Inclusion Committee Report - T. Robinson
 - 4) ACCT Governance and Bylaws Committee Report - P. Murphy
 - 5) ACCT Public Policy and Advocacy Committee Report - J. O'Day
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - College Updates
 - Association of Community College Trustees (ACCT) National Legislative Summit Briefing
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
 - 1) **FOR DECEMBER 2024:**
 - a. Treasurer's Report
 - b. Financial Records Summary
 - c. Investments
 - 2) **FOR JANUARY 2025:**
 - a. Treasurer's Report
 - b. Financial Records Summary
 - c. Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

 - 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - a. **FOR DECEMBER 2024**
 - b. **FOR JANUARY 2025**
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance Restricted Fund
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Fund

- 7) * Restricted Purpose Fund
- 8) * Working Cash Fund
- 9) * Trust and Agency Fund
- 10) * Audit Fund
- 11) * Liability, Protection and Settlement Fund
- 10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - a. * Tenure Contract for Bargaining Unit Members
 - b. * Extension of Contract for Bargaining Unit Members
 - c. * Third Year Contract for Bargaining Unit Members
 - d. * Second-Year Contract for Bargaining Unit Members
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) Leave of Absence (LOA)
 - a. * Sabbatical Leave – Administrative, Confidential, Managerial, and Supervisory
 - 5) * Resignations/Terminations
 - a. * Retirement – Faculty
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Bela Recovery, a Division of Bela Charities Inc. (Addictions Studies Program)
 - 2) * Affiliation Agreement with The Center for Sleep Medicine (Sleep Technology)
 - 3) * Extension of 63rd Street and Archer Avenue Increment Financing TIF District
 - 4) * HFRC Public Space Furniture
 - 5) * 2025 Fire Science Firefighting Gear Equipment Purchase
 - 6) * NDT Lab Renovation Phase II - CORE Construction
 - 7) * Blue Island Masonry Restoration Bid
 - 8) * 2025 Ford Super Duty F350XL Pick-Up Bid
 - 9) * 2025 Catalog and Curriculum Platform Solution
 - 10) * Palos Hills Request for Use of College Property and Intergovernmental Agreement
 - 11) * Board Policy 300.1 Revision – Policy Prohibiting Sex Discrimination
 - 12) * Board Policy 4431 Revision – Students Called to Military Service
 - 13) * Approval of Adjunct Faculty Organization Agreement (July 1, 2024 - June 30, 2027)
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Section 2(c)(1) of the Illinois Open Meetings Act, and to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to Section 2(c)(2) of the Illinois Open Meetings Act.
- 16. **ADJOURNMENT**

Agenda Item 3.0
February 18, 2025

MINUTES

Approved Minutes - Regular Meeting, November 19, 2024

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, November 19, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Joseph Murphy; Patricia Joan Murphy; Jaclyn O’Day (Arrived at 6:02 p.m.); Tiffany S. Robinson; Tracy M. Sullivan; Stefanie DaCosta, Student Trustee

Absent: Eileen Kerlin Walsh

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. MINUTES

It was moved by Trustee Joseph Murphy and seconded by Secretary Tiffany S. Robinson to approve the Unapproved Minutes, Committee of the Whole of the Board Meeting, October 15, 2024; Unapproved Minutes, Regular Meeting, October 15, 2024.

ROLL CALL VOTE taken on approval of the Unapproved Minutes, Committee of the Whole of the Board Meeting, October 15, 2024; Unapproved Minutes, Regular Meeting, October 15, 2024:

Yes: McElroy Kirkwood, J. Murphy; P. Murphy; O’Day, Robinson, Sullivan

Absent: Kerlin Walsh

Student

Advisory: Yes.

Motion carried.

IV. AUDIENCE PARTICIPATION

The Board received audience participation from Kelly Maynard, Eugene Herman, Anne Ouradnik, Kate Nadolski, Sara Palomo, and Tony Johnston regarding the Adjunct Faculty Association Contract and a request to include holiday pay for adjunct faculty in the next contract.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Meeting Report

Vice Chair Patricia Murphy discussed the November ICCTA Meeting. She noted that the meeting began with a roundtable discussion on the Board's role in student success and how colleges support Diversity, Equity, and Inclusion. Vice Chair Murphy noted that Trustee Sullivan, Secretary Robinson, and Student Trustee DaCosta participated in the roundtable discussion. The meeting also included a presentation on workforce development and committee meetings on legislative priorities.

Secretary Robinson noted that she serves on the ICCTA Diversity, Equity, and Inclusion Committee. She highlighted that supporting the faculty and staff who assist students is crucial for their success. Additionally, she stressed the importance of Trustees recognizing their responsibility in supporting student needs.

Trustee Sullivan said she appreciated the opportunity to participate in the roundtable discussion and hear the experiences of Trustees at other community colleges across the state. She noted another significant focus of the roundtable discussions was BEP (Business Enterprise Program) and the importance of supplier diversity in college purchasing, encouraging the certification of minority-owned, women-owned, and veteran-owned businesses. She also noted a presentation that stressed the importance of Trustees understanding the logistics of Roberts Rules of Order.

Student Trustee DaCosta thanked the college and the Board for supporting her in attending the conference. She said she learned a lot, and she appreciated getting to spend time with the Trustees.

Vice Chair Murphy discussed a National Survey of Community College Trustees Survey conducted by the Association for Community College Trustees (ACCT). She said she would share the link to the survey with the Board.

5.2 Student Trustee Report

Student Trustee DaCosta provided her Student Trustee Report. Ms. DaCosta reported on the Big Pink Volleyball event, which raised \$3,200 for the Susan G. Komen Breast Cancer Foundation in honor of Breast Cancer Awareness Month. She reported on the annual Halloween 5k sponsored by the Foundation. The proceeds of the 5K will help

fund scholarships for students. A Pumpkin Decorating Contest was held by the Moraine Valley Library, which raised \$585 for student scholarships. Ms. DaCosta said the 32 pumpkins were entered into the contest and praised those who participated for their creativity.

5.3 ACCT Leadership Congress Reports

Vice Chair Murphy began the report of the ACCT Leadership Congress by noting that the event serves as a way for community college Trustees from across the country to gather and share their experiences and knowledge. This year, the conference occurred in Seattle, Washington, and Vice Chair Murphy noted that Moraine Valley was well represented. Vice Chair Murphy was a presenter for two panels at the conference. The first presentation focused on a community college President's initiative on STEM. She presented alongside Dr. Brian Durham, Executive Director of the Illinois Community College Board (ICCB), Mr. Jim Reed, Executive Director of ICCTA, Dr. John Sands, Local Area Networks Faculty, and Dr. Sylvia Jenkins, President Emeritus of Moraine Valley Community College. She also participated in a presentation with Steve Pappageorge, Executive Director of Community Education, Workforce Development, and Government Relations, regarding the college's partnership with the Chicago Lighthouse.

Secretary Robinson also reported on the ACCT Leadership Congress and presented a PowerPoint presentation outlining her experiences. She said she attended sessions focusing on community colleges as catalysts for future skill development and participated in a Diversity, Equity, and Inclusion committee meeting. Secretary Robinson emphasized the importance of collaboration between Trustees and college presidents and delivered a presentation about wraparound services that support students, stemming from her personal experiences at Moraine Valley. Additionally, she attended seminars on minority representation on boards and innovative resource allocation for students. Secretary Robinson said her time at the conference was professionally and personally enriching. She ended her report with a video of her catching a fish at the Pike Place Market with local fishmongers.

VI. REPORTS OF ADMINISTRATION

Dr. Pamela Haney thanked the Trustees and Student Trustee DaCosta and the Trustees for their reports. Dr. Haney mentioned the Project Care Food Pantry is now open in Building S. Dr. Normah Salleh-Barone, Vice President of Student Development, and Scott Friedman, Dean of Student Engagement, helped organize the ribbon-cutting ceremony. She thanked Cesar Ceron, Veterans Coordinator, Dr. Salleh-Barone, and Dr. Jo Ann Jenkins, Dean of Student Success, for hosting a wonderful Veterans Day Celebration. Dr. Haney also acknowledged Andy Hufnagl, Emergency Medical Technician and Fire Science Technology Coordinator, for hosting the Fire Academy Graduation.

6.1 President's Report

- **2024 ACCT Central Region Trustee Leadership Award:** Dr. Haney congratulated Trustee Joseph Murphy on receiving the 2024 ACCT Central Region Trustee Leadership Award during the 2024 ACCT Leadership Congress. Trustee Joseph Murphy thanked the college, board members, and communications specialist Karen Town for submitting such a beautiful application on his behalf. He said the nomination was an honor.
- **2024 ACCT National Faculty Member Award - Dr. John Sands:** Dr. Haney congratulated Dr. John Sands, Local Area Networks Faculty, on receiving the 2024 ACCT National Faculty Member Award during the 2024 ACCT Leadership Congress. Dr. Sands thanked Dr. Haney and the Board for the recognition.
- **FY2024 Audit Report:** Stephanie Meuris, Controller, noted that the Board of Trustees received drafts of the annual comprehensive financial report and single audit. She introduced Kelly Kirkman and Ronnie Christopher from RSM to present the audit report. Ms. Kirkman thanked Ms. Meuris and the Finance Department for their hard work in assisting them with completing the audit. She explained the phases of the audit process and expressed appreciation to the college's financial team for the excellent level of communication and support throughout the process. She reported on the financial results of the audit. Ms. Kirkman noted that the financial statement included clean audit opinions and that each opinion was unmodified. Ms. Kirkman discussed the college's financial highlights and reviewed a net position statement comparing financial information from 2023 to 2024. Ms. Kirkman said there were no significant deficiencies in the financial statement and no audit adjustments. Ms. Christopher noted an audit adjustment of approximately \$125,000 to increase prepaid balances and decrease expenses for errors identified in testing. Trustee Sullivan asked Ms. Christopher to explain the adjustment and if it was done to move money into the correct funds. Ms. Christopher confirmed it was a minor adjustment to move money to the correct location. Ronnie Christopher reported one audit finding relating to the Return of Title IV Funds. She noted that 3 of 60 college students tested with enrollment changes had inaccurate status effective dates reported to the National Student Loan Data System (NSLDS). Ms. Christopher said the finding was minor and that college management had developed a corrective action plan to prevent future findings. The Board thanked Ms. Meuris, Ms. Kirkman, and Ms. Christopher for the presentation.
- **2024 Proposed Estimated Tax Levy:** Mike Cipolla, Vice President of Financial and Business Services and College Treasurer, shared information about the tax levy resolution, which was on the agenda for approval to set a

public hearing for the final tax levy in December. He noted that the Truth in Taxation Law requires the college to have a public hearing and to post a public notice regarding the hearing in the newspaper not more than fourteen and no less than seven days before the public hearing date. Mr. Cipolla reviewed the timeline for which the tax levy paperwork must be filed with the County. Once the paperwork is submitted to the County, the County finalizes the aggregate assessed value, the equalized assessed value, and the limiting rate. He reviewed the worksheet for the tax levy recommendation, explaining each line item and discussing the college funds eligible for the tax levy. The proposed estimated tax levy is 4.34% for 2024. The Board thanked Mr. Cipolla for the presentation.

VII. COMMUNICATIONS

Chair Kirkwood noted that the college received a letter from IL State Senator Michael Hastings regarding the press conference at the Southwest Education Center. A copy of the letter was shared with the Board.

VIII. FINANCIAL STATEMENT

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$164,770,430.95 will be filed for audit.

(DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Trustee Sullivan requested agenda item 12.12, Revised Board Policy - 4410 - Residency, be pulled from the consent agenda for discussion. Trustee O'Day requested agenda item 12.15, New Board Policy - 2120 - Policy and Bylaw Development, be pulled from the consent agenda for discussion. Chair McElroy Kirkwood noted that the two agenda items would be pulled for discussion and voted on separately from the consent agenda.

It was moved by Trustee Joseph Murphy and seconded by Trustee Sullivan to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,147,635.72
9.3	Operation & Maintenance Fund	929,481.61
9.4	Operation & Maintenance Fund (Restricted)	11,591.66
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	910,211.48
9.7	Restricted Purpose Fund	1,664,287.08
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	7,214.82
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Cedomir Bojovic – Groundskeeper - Effective: 11/18/24
 - William Keiss – Groundskeeper - Effective: 11/18/24
 - Isaiah Perez - Manager of Student Life - Effective: 11/6/24
 - Anuradha Shankaralingam - Senior Applications Developer - Effective: 10/21/24
 - Thomas Sinagra Jr. – Groundskeeper - Effective: 11/18/24
 - Madisson Younglove - Assistant Director of Communications - Effective: 11/6/24
- (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

- Dayna Busen - P.T. Departmental Assistant - L.O.A. (PARENTAL) – Effective 1/12/25 – 1/29/25

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Corinne Johnston - Assistant Director, Resource Development - Effective: 10/16/24

Carole Sharwarko - Project Coordinator - Effective: 11/12/24

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative, Confidential, Managerial & Supervisory Staff

Carmela Ochoa - Coordinator, High School Equivalency - Effective: 6/30/25

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Faculty

Charles Bales - Professor, Mechanical Design and Drafting - Effective: 8/1/25

Sarah Bales - Professor, Biology - Effective: 8/1/25

Karen Borgstrom - Professor, Biology - Effective: 8/1/25

Maryan Jatczak - Associate Professor, Nursing - Effective: 8/1/25

Amy Madden - Professor, Mathematics - Effective: 8/1/25

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(c) Retirement – Support Staff

Kathy Georgiou - Lead Cashier - Effective: 3/31/25

Leann Murphy - Program Assistant - Effective: 4/30/25

Carole Simko - Departmental Assistant - Effective: 6/30/25

Christine Toso - Accounting Clerk/Cashier - Effective: 6/30/25

Paula Young - Secretary II - Effective: 6/30/25

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Michelle Flory - from Assistant Professor of Communications to Associate Professor
- Effective: Academic Year 2024-2025

Aaron Smith - from Associate Professor of Philosophy to Professor - Effective:
Academic Year 2024-2025

Laura Vazquez - Reclassified from Secretary II, Student Life, to Secretary II,
Corporate, Community & Continuing Education - Effective: 11/11/24

(DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Absolutely Pawfect Pet Styling

It is recommended that the Board of Trustees approve the Affiliation Agreement with Absolutely Pawfect Pet Styling.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Aurora Health Care, Inc. (Health Information Technology)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Aurora Health Care, Inc. (Health Information Technology).

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Chicago Ridge Fire Department (Emergency Medical Services Program)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Chicago Ridge Fire Department (Emergency Medical Services Program).

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Lakeview Family Medical Care LLC (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Lakeview Family Medical Care LLC (Medical Assistant).

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Loyola University Health System dba Loyola Medicine

It is recommended that the Board of Trustees approve the Affiliation Agreement with Loyola University Health System dba Loyola Medicine.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Serenity House (Addiction Studies)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Serenity House (Addiction Studies).

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Village of Evergreen Park (Emergency Medical Services Program)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Village of Evergreen Park (Emergency Medical Services Program).
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.8 Approval of Metropolitan Alliance of Police Agreement (July 1, 2024 - June 30, 2028)

It is recommended that the Board of Trustees approve the Metropolitan Alliance of Police Agreement for the period July 1, 2024, through June 30, 2028.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.9 Life Safety Project - Building T HVAC Replacement Phase 1

It is recommended that the Board of Trustees approve the Life Safety Project as presented.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.10 2024 Toyota bZ4X Limited Re-Bid

It is recommended that the Board of Trustees approve the 2024 Toyota bZ4X Limited Re-Bid as presented.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.11 2025 Chevrolet Blazer EV RS eAWD Bid

It is recommended that the Board of Trustees approve the 2025 Chevrolet Blazer EV RS eAWD Bid.
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.13 Revised Board Policy - 4450 - Cooperative Agreements and Chargebacks

It is recommended that the Board approve the proposed revisions to Board Policy #4450 – Cooperative Agreements & Chargebacks, as presented.
(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.14 New Board Policy - 4640 - Volunteer Emergency Worker Accommodation

It is recommended that the Board approve the proposed new Board Policy #4640 – Volunteer Emergency Worker Accommodation, as presented.
(DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.16 2024 Resolution Determining the Estimated Tax Levy and Public Hearing Notice

It is recommended that the Board approve the Resolution Determining the Estimated Tax Levy and Public Hearing Notice, as presented.
(DOCUMENT Z - SUPPLEMENT TO MINUTES)

12.17 Summer Term - Fridays

It is recommended that the Board of Trustees adopt a summer schedule for full days off for Fridays during the summer term.
(DOCUMENT AA - SUPPLEMENT TO MINUTES)

12.18 Acceptance of FY2024 Audit

It is recommended that the Board of Trustees accept the Audit for the fiscal year ending June 30, 2024, as presented. A copy of the Audit will be filed with the State of Illinois.
(DOCUMENT AB - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.13, 12.14, 12.16, 12.17, and 12.18:

- Yes: McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, Sullivan
- Absent: Kerlin Walsh
- Student
- Advisory: Yes.

Motion carried.

12.12 Revised Board Policy - 4410 - Residency

The Board discussed agenda item 12.12, Revised Board Policy - 4410 – Residency. Trustee Sullivan noted that she is concerned about the proposed policy revisions outlined in the board packet. She said that most of the policy has been removed, leaving only one sentence: "The Dean of Enrollment Services, or designee, shall determine the legal residence of each applicant for tuition purposes in accordance with administrative procedures and state law." She said she believes the revised wording needs to be more specific and may need to be clarified for individuals trying to determine their residency status

Dr. Haney asked Kelly Grab, Compliance Officer, to explain the proposed revisions. Ms. Grab noted that the board policy changes are brief, but detailed information is published in the college catalog, which is revised annually to reflect updates in legal residency laws. Instead of revising the board policy each time the law changes, the college incorporates necessary information into the catalog, guiding students to refer to that for residency details. This approach allows the specifics to remain administrative, avoiding repetition in both the board policy and the catalog.

Trustee Joseph Murphy stated that the Dean of Enrollment Services and Registration Office work with students constantly and have procedures that they follow to ensure updates are reflected in the catalog. He said he believes the proposed revisions make the policy more flexible and long-lasting because the policy only references the State procedures.

Ms. Grab noted that the residency laws change frequently and that the information in the current version of the policy is outdated. She said the policy was strategically written so the information would be housed in the college catalog, updated annually, instead of needing to bring the policy to the Board for approval whenever a change occurs in the law.

Trustee Sullivan asked if there would be a link in the policy that would bring Trustees to the catalog to see the specific information regarding the residency requirements. Ms. Grab said Board Policies typically do not include links to administrative procedures or the law, but they do reference statutory citations. She said the revised policy references the legal citations where residency is defined in the Public Community College Act.

Trustee Sullivan thanked Ms. Grab for explaining the policy but noted that she believes the policy is vague and should match the college policy.

It was moved by Trustee Joseph Murphy and seconded by Vice Chair Patricia Murphy to approve agenda item 12.12, Revised Board Policy - 4410 – Residency.

(DOCUMENT AC - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE taken on approval of agenda item 12.12, Revised Board Policy - 4410 – Residency:

Yes: McElroy Kirkwood, J. Murphy; P. Murphy; Robinson,
No: O’Day, Sullivan
Absent: Kerlin Walsh
Student
Advisory: Yes.

Motion carried.

12.15 New Board Policy - 2120 - Policy and Bylaw Development

The Board discussed agenda item 12.15, New Board Policy - 2120 - Policy and Bylaw Development. Trustee O'Day began the discussion by voicing her opposition to the proposed new policy. She said she believes this policy is one of the most important policies that will come before the Board because it governs how they conduct policy-making and that she felt a discussion was necessary. Trustee O'Day said she is concerned that the policy as written will have unintended consequences for the Board. She noted that her opposition is not towards any individuals or personalities and stems from the proposed policy binding future Boards regarding how they conduct policy. Trustee O'Day said that policy-making and the delegation of duties are fundamental responsibilities of the Board. She noted that she has a master's degree from Northwestern College in Public Policy and Administration and an 18-year career in government relations, and she takes policymaking very seriously. Trustee O'Day said the policy requires Board members who wish to discuss the policy or policy amendments to notify the Board Chair and College President. She said that the attorney for the Board confirmed that no state statute dictates or delegates the responsibility of policy development to the college president. She said the legal reference in the proposed policy states community college Boards adopt and enforce all necessary rules for the management and government of the colleges of its district. She said the policy, as written, takes the responsibility away from the Board and will always require policy changes to involve the college president. She said she believes it is essential to have the college president involved in providing guidance on many policies, but she believes it is not always in the best interest of constituents to always have the involvement of a president. She said she believes the policy weakens the Board and strengthens the role of the president and that no future president will propose a revision to the policy to remove themselves from the policy-making role.

Secretary Robinson said she disagreed with Trustee O'Day and noted that she attended a seminar at the ACCT Leadership Congress that focused on Board policies. She said the Board ultimately decides on the policies because they cannot be enacted unless the Board approves them. She noted that Trustees can pull agenda items for discussion and separate votes, allowing them to share what they believe is in the college's best interest. She said she does not see any issues with the policy as written. She noted that the Trustees discussed the protocol and the process of how Board policies are developed and amended during recent Committee of the Whole Meetings.

Trustee Sullivan said the consultant the college brought in to speak to the Board during a Board retreat was emphatic that the college needed to have a policy on Board policies. She said she believes the college needs a policy on Board policies. Trustee Sullivan noted that she does not share all of Trustee O'Day's concerns, but she does share many of them. She said she supports the proposed new policy as presented after it was revised based on Trustee feedback. Trustee Sullivan said she would vote no on

all policies until the college has a policy on Board policies as recommended by legal counsel and the expert from ACCT.

It was moved by Trustee Joseph Murphy and seconded by Secretary Robinson to approve agenda item 12.15, New Board Policy - 2120 - Policy and Bylaw Development.

(DOCUMENT AD - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE taken on approval of agenda item 12.15, New Board Policy - 2120 - Policy and Bylaw Development:

Yes: McElroy Kirkwood, J. Murphy; P. Murphy; Robinson, Sullivan
No: O'Day
Absent: Kerlin Walsh
Student
Advisory: Yes.

Motion carried.

XIII. MISCELLANEOUS

Trustee Joseph Murphy announced that he will attend the Christmas Party and Tree Lighting Ceremony at the White House from December 4, 2024, to December 5, 2024. He noted that he will attend as Santa and is excited to share his experiences from the event with the college.

Chair McElroy Kirkwood read aloud the letter sent by IL State Senator Michael Hastings.

Secretary Robinson said she attended the District 218 College and Career Fair with her daughter in late October. She noted that the college had tables at the event and saw information related to the TRIO program, which helped her as a Moraine Valley student and a returning adult. She thanked the employees who were a part of the event for helping support our communities.

Trustee Sullivan said she was incredibly moved while attending the Project Care Food Pantry Ribbon Cutting Ceremony earlier in the day. She said she donated to the Foundation and encouraged the Board and everyone in the audience to join her in donating.

The Board wished the Moraine Valley Community College students and employees a happy Thanksgiving holiday.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:40 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|--|--------|
| 5.1 | Student Trustee Report - S. DaCosta | Verbal |
| 5.2 | ACCT National Legislative Summit - E. Kerlin Walsh | Verbal |
| 5.3 | ACCT Public Policy and Advocacy Committee Report - J. O'Day | Verbal |
| 5.4 | ACCT Diversity, Equity, and Inclusion Committee Report - T. Robinson | Verbal |
| 5.5 | ACCT Governance and Bylaws Committee Report - P. Murphy | Verbal |

REPORTS OF ADMINISTRATION

- 6.1 President's Report Verbal
- College Updates
 - Association of Community College Trustees (ACCT) National Legislative Summit Briefing

**MORaine VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 TREASURER'S REPORT
 MONTH ENDED DECEMBER 31, 2024**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 69,292,141.38	\$ 3,348,807.02	\$ 6,147,346.86	\$ 66,493,601.54
OPERATION & MAINT FUND	15,084,001.81	198,758.15	1,101,349.33	14,181,410.63
OPERATION & MAINT (RESTR.)	23,414,908.91	350,422.87	127,814.27	23,637,517.51
BOND & INTEREST FUND	2,159,254.51	12,582.10	-	2,171,836.61
AUXILIARY FUND	13,669,783.76	926,846.50	1,635,617.44	12,961,012.82
RESTRICTED PURPOSE FUND	9,415,604.22	1,899,874.89	1,019,755.72	10,295,723.39
WORKING CASH FUND	14,828,426.73	19,679.40	-	14,848,106.13
TRUST & AGENCY FUND	118,002.86	420.40	5,949.70	112,473.56
AUDIT FUND	108,067.25	498.41	14,500.00	94,065.66
LIAB, PROTECT & SETTLE FUND	284,671.60	1,053.03	-	285,724.63
TOTAL	<u>\$ 148,374,863.03</u>	<u>\$ 6,758,942.77</u>	<u>\$ 10,052,333.32</u>	<u>\$ 145,081,472.48</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	1,010,184.75
OLD NATIONAL BANK	1,672,709.41
OLD NATIONAL BANK	234,671.91
WINTRUST MAXSAFE	13,154,974.90
IL METROPOLITAN INVESTMENT FUND	12,132,773.13
IL METROPOLITAN INVESTMENT FUND	2,356,968.73
IL SCHOOL DIST LIQUID ASSEST FUND	8,573,400.11
IL PUBLIC TREASURERS FUND	4,513,258.00
SHORT TERM INVESTMENTS	72,908,650.00
LONG TERM INVESTMENTS	28,501,331.54
	<u>\$ 145,081,472.48</u>

**MORAIN VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 TREASURER'S REPORT
 MONTH ENDED JANUARY 31, 2025**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 66,493,601.54	\$ 15,965,993.71	\$ 7,375,565.24	\$ 75,084,030.01
OPERATION & MAINT FUND	14,181,410.63	447,941.88	1,040,004.58	13,589,347.93
OPERATION & MAINT (RESTR.)	23,637,517.51	314,678.12	26,590.58	23,925,605.05
BOND & INTEREST FUND	2,171,836.61	22,383.87	-	2,194,220.48
AUXILIARY FUND	12,961,012.82	1,265,766.05	741,717.30	13,485,061.57
RESTRICTED PURPOSE FUND	10,295,723.39	11,573,872.50	10,982,639.05	10,886,956.84
WORKING CASH FUND	14,848,106.13	115,751.42	-	14,963,857.55
TRUST & AGENCY FUND	112,473.56	521.54	1,849.28	111,145.82
AUDIT FUND	94,065.66	660.71	-	94,726.37
LIAB, PROTECT & SETTLE FUND	285,724.63	2,366.28	-	288,090.91
TOTAL	<u>\$ 145,081,472.48</u>	<u>\$ 29,709,936.08</u>	<u>\$ 20,168,366.03</u>	<u>\$ 154,623,042.53</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	1,008,858.39
OLD NATIONAL BANK	12,484,095.24
OLD NATIONAL BANK	235,437.11
WINTRUST MAXSAFE	14,209,598.62
IL METROPOLITAN INVESTMENT FUND	12,177,688.46
IL METROPOLITAN INVESTMENT FUND	2,361,843.42
IL SCHOOL DIST LIQUID ASSEST FUND	8,607,536.09
IL PUBLIC TREASURERS FUND	5,098,303.66
SHORT TERM INVESTMENTS	69,915,800.00
LONG TERM INVESTMENTS	28,501,331.54
	<u>\$ 154,623,042.53</u>

**MORAIN VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 ACCOUNT EXPENDITURE SUMMARIES
 MONTH ENDED DECEMBER 31, 2024**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 6,147,346.86
9.3	OPERATION & MAINTENANCE FUND	1,101,349.33
9.4	OPERATION & MAINTENANCE (RESTR) FUND	127,814.27
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	1,635,617.44
9.7	RESTRICTED PURPOSE FUND	1,019,755.72
9.8	WORKING CASH FUND	-
9.9	TRUST & AGENCY FUND	5,949.70
9.10	AUDIT FUND	14,500.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u>\$ 10,052,333.32</u>

**MORAIN VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 ACCOUNT EXPENDITURE SUMMARIES
 MONTH ENDED JANUARY 31, 2025**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 7,375,565.24
9.3	OPERATION AND MAINTENANCE FUND	1,040,004.58
9.4	OPERATION AND MAINTENANCE RESTRICTED FUND	26,590.58
9.5	BOND AND INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	741,717.30
9.7	RESTRICTED PURPOSE FUND	10,982,639.05
9.8	WORKING CASH FUND	-
9.9	TRUST & AGENCY FUND	1,849.28
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u>\$ 20,168,366.03</u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Tenure Contract for Bargaining Unit Members	Enclosed
10.1-1(b)	Extension of Contract for Bargaining Unit Members	Enclosed
10.1-1(c)	Third Year Contract for Bargaining Unit Members	Enclosed
10.1-1(d)	Second-Year Contract for Bargaining Unit Members	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-4(a)	Sabbatical Leave – Administrative, Confidential, Managerial, and Supervisory	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirements – Faculty	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Esmeralda Diaz	Secretary II Code of Conduct & Student Life	Effective: 1/13/25
Katherine Drnec	Departmental Assistant Job Resource Center	Effective: 1/27/25
Richard Morales	Assistant Dean, Academic Advising & New Student Orientation Counseling and Advising	Effective: 1/27/25
Samuel Ramos	Web Content Specialist Marketing and Communications	Effective: 1/27/25

RECOMMENDED ACTION

That those above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Tenure Contract for Bargaining Unit Members

Pursuant to the terms of the negotiated Agreement for the Faculty Association, Article 4.3, Non-Tenured Faculty, it is recommended that a contract for the following non-tenured bargaining unit members be renewed for the 2025-2026 academic year.

Peter Placas
Anni Rasmussen
Jacinda Ross
Kathleen Wellman

Biology
Addiction Studies
Nursing
Massage Therapy

RECOMMENDED ACTION

That the Board of Trustees approves the award of a contract for the 2025-2026 academic year for the above-named individuals.

Extension of Contracts for Bargaining Unit Members – Fourth Year Contract

As a result of leave of absence, it is recommended that Agne Juskaite-Aguirre’s probationary period be extended six months for her fourth-year contract.

As a result of leave of absence, it is recommended that Leona Lilly’s probationary period be extended six months for her fourth-year contract.

As a result of leave of absence, it is recommended that Christian Smolenets’ probationary period be extended six months for her fourth-year contract.

RECOMMENDED ACTION

It is recommended that the probationary periods for Ms. Juskaite-Aguirre, Ms. Lilly, and Ms. Torres-Smolenets be extended six months.

Third-Year Contract for Bargaining Unit Members

Pursuant to the terms of the negotiated Agreement for the Faculty Association, Article 4.3, Non-Tenured Faculty, it is recommended that a contract for the following non-tenured bargaining unit members be renewed for the 2025-2026 academic year.

Tracy Hall
Amy Lubke
Alicja Zoladek

Sleep Technology
Art
Radiologic Technology

RECOMMENDED ACTION

That the Board of Trustees approves the award of a contract for the 2025-2026 academic year for the above-named individuals.

Second-Year Contract for Bargaining Unit Members

According to Article 4.3 of the Faculty Agreement, first-year faculty are to be notified in writing of the decision to continue or terminate employment for the upcoming academic year no later than 60 days prior to the end of the first academic year. The following employees are being recommended to be given a contract for the 2025-2026 academic year.

Marc DiPaolo	Humanities
Andrew Hufnagl	Fire Science
George Lam	Economics
Michael Mason	Radiologic Technology
Sheila Moran	Emergency Management
Guillaume Ngonmeudje	Nursing
Aminah Salah	Counselor
Gina Williams	Nursing

RECOMMENDED ACTION

That the Board of Trustees approves the award of a contract for the 2025-2026 academic year for the above-named individuals.

Sabbatical Leave – Administrative, Confidential, Managerial and Supervisory

In accordance with the Administrative, Confidential, Managerial and Supervisory Handbook, 1 application for part-time sabbatical leave between August 25, 2025, and November 14, 2025, (392 hours) was received. The Sabbatical Leave Program, as outlined in the Administrative, Confidential, Managerial and Supervisory Handbook, provides for “a combination of part-time work and leave activities.”

Based on a written proposal, it is recommended that the following Administrative, Confidential, Managerial and Supervisory staff member be granted a sabbatical leave with full pay:

Dr. Nina Shoman-Dajani Assistant Dean, Learning Enrichment and College Readiness

RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations/Rescind

Jesus Aguilera	User Support Services Specialist User Support	Effective: 2/4/25
Cedomir Bojovic	Groundskeeper Campus Operations	Effective: 12/4/24
Samantha Dockery	Secretary II Center for Teaching and Learning	Effective: 12/20/24
Alexander Resendez	Instructor, Counseling Counseling and Career Development	Effective: 5/16/25
Debra Savage	Director, Nursing Program Career Programs	Effective: 12/18/24
Tamekia Smith	Assistant Dean of Career Programs Career Programs	Effective: 1/30/25

RECOMMENDED ACTION

That the above be approved as presented.

Retirements – Faculty

The following employees have submitted a notice of retirement per date listed:

Joseph Adeszko	Assistant Professor, Heating and Air Conditioning Career Programs	8/1/25
Teresa Hannon	Professor, Counseling Counseling and Career Development	6/30/25
Mary Paraskis	Academic Advisor Academic Advising Center	7/31/25
Lee Semmerling	Professor, Librarian Library/Learning Resources Center	7/31/25

RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Iliana Bezanis	P.T. Bookstore Cashier Bookstore Support Staff	Reclassified to: F.T. Bookstore Cashier Effective: 1/9/25
Nikko Cortez	Community Service Officer Police Department Support Staff	Reclassified to: Dispatcher Effective: 1/13/25
Nathan Gabriel Tabay	Support Analyst User Support Support Staff	Reclassified to: Applications Support Specialist Enterprise Applications & Web Services Professionals Staff Effective: 1/27/25
James Tse	Applications Developer Enterprise Applications & Web Services Professionals Staff	Reclassified to: Senior Applications Developer Effective: 2/10/25

RECOMMENDED ACTION
That the above be approved as presented.

NEW BUSINESS

- | | | |
|--------|--|----------|
| *12.1 | Affiliation Agreement with Bela Recovery, a Division of Bela Charities Inc. (Addictions Studies Program) | Enclosed |
| *12.2 | Affiliation Agreement with The Center for Sleep Medicine (Sleep Technology) | Enclosed |
| *12.3 | Extension of 63rd Street and Archer Avenue Increment Financing TIF District | Enclosed |
| *12.4 | HFRC Public Space Furniture | Enclosed |
| *12.5 | 2025 Fire Science Firefighting Gear Equipment Purchase | Enclosed |
| *12.6 | NDT Lab Renovation-CORE Construction Project | Enclosed |
| *12.7 | MVCC Blue Island Masonry Restoration Bid | Enclosed |
| *12.8 | 2025 Ford Super Duty F350 Pick-Up Truck Bid | Enclosed |
| *12.9 | 2025 Catalog and Curriculum Platform Solution | Enclosed |
| *12.10 | Palos Hills Request for Use of College Property and Intergovernmental Agreement | Enclosed |
| *12.11 | Board Policy 300.1 Revision – Policy Prohibiting Sex Discrimination | Enclosed |
| *12.12 | Board Policy 4431 Revision – Students Called to Military Service | Enclosed |
| *12.13 | Approval of Adjunct Faculty Organization Agreement (July 1, 2024 – June 30, 2027) | Enclosed |

EXTENSION OF 63RD STREET AND ARCHER AVENUE
INCREMENT FINANCING TIF DISTRICT (TIF)

Recommended Action:

It is recommended that the Board of Trustees authorize the college to send the attached letter stating the college understands the proposal of the Village of Summit to extend the term of the 63rd Street and Archer Avenue Tax Increment Financing TIF District (TIF) from the current twenty-three (23) years to thirty-five (35) years.

Moraine Valley Community College

Office of the President

February 18, 2025

Mr. Sergio Rodriguez
President
Village of Summit
7321 W. 59th Street
Summit, Illinois 60501

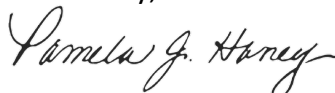
Dear President Rodriguez,

Moraine Valley Community College has been advised of the Village of Summit's need to extend the 63rd Street and Archer Avenue Tax Increment Financing TIF District (TIF) which is scheduled to expire on July 7, 2026. The TIF was originally designated on July 7, 2003, and has been instrumental in revitalizing Summit's downtown corridor.

The extension of the TIF will allow the Village of Summit to continue to attract and retain businesses, support essential infrastructure improvements and continue its efforts to enhance the quality of life for residents and businesses.

On behalf of Moraine Valley Community College, we hereby expressly state that we understand the proposal of the Village of Summit to extend the term of the TIF District from the current twenty-three (23) years to thirty-five (35) years and that such an extension requires legislative action of the Illinois General Assembly. We hereby represent that Moraine Valley Community College has no objection to the extension of the above-mentioned TIF District.

Sincerely,



Pamela J. Haney, Ph.D.
President

To: Dr. Pamela Haney, President
From: Dr. Normah Salleh-Barone, Vice President Student Development
Date: February 6, 2025
Re: **Health Fitness and Recreation Center Furniture Purchase**

Purchase Amount: \$28,033.02

Type Of Purchase: (Ex. Technology, Facilities, Nursing): Facility-Furniture

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning: Cooperative Purchasing Agreement-Joint Purchasing

Funding Source (Grant, College, Other): College-Educational Fund

Background: The main lobby of the Health Fitness and Recreation Center (HFRC) is the primary welcoming space for our community, students and staff who enter the HFRC. The furniture, original to the building opening, is in need of replacement. Used heavily by community, students, and staff, the current furniture has become worn, damaged and soiled beyond repair.

Analysis: The college has obtained pricing from Transformations Furniture, a State of Illinois certified Women Business Enterprise (WBE), as part of a partnership with the Educational and Industrial (E&I) Cooperative as well as the Illinois Public Higher Education Cooperative (IPHEC). These cooperatives specifically serve educational institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through competitive proposal and bidding processes. This pricing is covered under E&I contract CRN01448 and IPHEC recognized Agreement IPHEC# 170692. The college has purchased furniture from Transformations previously and is satisfied with the function and quality of their furniture.

Recommended Action: Whereas Transformations Furniture, of Fort Wayne, Indiana, has been approved by E&I and IPHEC and awarded these cooperative contracts, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of **\$ 28,033.02 to Transformations Furniture** for the Health Fitness Center Main Lobby Furniture Purchase.

To: Dr. Pamela Haney, President
From: Dr. Ryen Nagle, Vice President Academic Affairs
Date: February 6, 2025
Re: **2025 Fire Science Firefighting Gear Equipment Purchase**

Purchase Amount: \$56,590.00

Type Of Purchase: (Ex. Technology, Facilities, Nursing): Instructional-Fire Science

Sole/Single Source Purchase? Yes No If yes, please provide reasoning:

Legal Bid Required? Yes No If no, please provide the reasoning Cooperative Purchasing Agreement-Joint Purchasing

Funding Source (Grant, College, Other): Grant-Carl D Perkins

Background: The college's Fire Science program has been successfully running the Fire Academy course for over fourteen (14) years. This program has helped to create hundreds of fire service professionals and teaches students about all aspects of firefighting. Because the college is offering additional academy sessions, and increasing wear and tear of existing loaner equipment, the Program is requesting the purchase of nine (9) sets of firefighting gear (coats, pants, boots, helmets) and an additional twenty (20) helmets for student usage. Additionally, firefighting gear expires ten (10) years from the manufactured date and this purchase will also assist in replenishing existing inventory.

Analysis: The college has obtained pricing for this request from Municipal Emergency Services (MES), which is offered through the Sourcewell Cooperative Purchasing Agreement #83326. Sourcewell was created by the State of Minnesota as a local unit of government. This cooperative serves governmental, educational, and nonprofit agencies and institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through the competitive proposal and bidding process. Additionally, MES is the largest distributor of firefighting and emergency response equipment in the United States. The purchase of this new equipment would match the existing equipment currently being used by our students.

Recommended Action: Whereas Municipal Emergency Services (MES) of, Sandy Hook, Connecticut, has submitted pricing per the Sourcewell Cooperative Purchasing Agreement #83326, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$56,590.00 to Municipal Emergency Services (MES)** for the purchase of the Fire Science Firefighting Gear Equipment.

To: Dr. Pamela Haney, President
From: Dr. David Dammon, Vice President of Administrative Services
Dr. Ryen Nagle, Vice President of Academic Affairs
Date: February 6, 2025
Re: **NDT Lab Renovation Phase II - CORE Construction**

Purchase Amount: \$64,960.85

Type Of Purchase: (Ex. Technology, Facilities, Nursing): Facilities-Renovation

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning
Cooperative Purchasing Agreement-Joint Purchasing

Funding Source (Grant, College, Other): College-Operations and Maintenance Restricted Fund (OMR) and CCCE Community Education

Background: In September 2023, the college began Phase I of the Nondestructive (NDT) Lab Renovations. Phase II includes additional demolition and removal of outdated equipment from T501 and the replacement of existing plumbing and electrical systems to accommodate new equipment. These additional upgrades will benefit both faculty and students by exposing them to current and modern technology utilized in the field today.

Analysis: To complete Phase II of the renovations, the college entered into an agreement with CORE Construction. CORE Construction offers Job Order Contracting (JOC) construction building services, such as project management or general contractor services, utilizing local workforces for the K-12, Higher Education and Civic sectors as part of a partnership with the Illinois Public Higher Education Cooperative (IPHEC). IPHEC serves educational institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through competitive proposal and bidding processes. This pricing is covered under Agreement IPHEC 1708. When applicable, the college encourages diverse supplier participation.

Recommended Action: Whereas CORE Construction, of Lisle, Illinois, has been approved by IPHEC and awarded this cooperative contract, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of **\$64,960.85 to CORE Construction** for the NDT Lab Renovation Phase II.

To: Dr. Pamela Haney, President
From: Dr. David Dammon, Vice President of Administrative Services
Date: February 6, 2025
Re: **Blue Island Masonry Restoration Bid**

Purchase Amount: \$893,385.00

Type Of Purchase: (Ex. Technology, Facilities, Nursing): Facilities

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning

Funding Source (Grant, College, Other): College-Operations and Maintenance Restricted Fund (OMR)

Background: The facade and surrounding external sides of the Blue Island Campus building are in a state of deterioration, which is a safety concern, and in need of specialized restoration. The scope of the project includes but is not limited to the restoration/repair/cleaning exterior surfaces, including masonry and terra cotta restoration, and window and door sealant joints on the North, East, South and West façade sections of the Blue Island Campus Building and the alternate of installing a finish coat on the East and North facades.

Analysis: The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Wednesday, January 29, 2025, at 11:00 AM, in Room L 145. Five (5) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts. When applicable, the college encourages diverse supplier participation. The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, requirements of the project, and the bid amount. Upon review of the apparent low bid, Mertes Contracting, of Broadview, Illinois, by the college's engineering firm, Hutchinson Design Group, Ltd., Mertes Contracting made an error in their bid and has been withdrawn for consideration. Upon review of the next apparent low bidder, RestoreWorks Masonry Restoration Inc., of Griffith, Indiana, by the Hutchinson Design Group, Ltd., it was found that RestoreWorks Masonry Restoration understood the scope of the bid specifications and met all the requirements for this project.

Recommended Action: Whereas RestoreWorks Masonry Restoration, Inc., of Griffith, Indiana, is the apparent lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$893,385.00** for the Blue Island Masonry Restoration Bid.

To: Dr. Pamela Haney, President
From: Dr. David Dammon, Vice President of Administrative Services
Date: February 6, 2025
Re: **2025 Ford Super Duty F350XL Pick-Up Bid**

Purchase Amount: \$37,484.70

Type Of Purchase: (Ex. Technology, Facilities, Nursing): Facilities

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning

Funding Source (Grant, College, Other): College Roads and Grounds

Background: Because of age, use and safety concerns, it is requested that one (1) 2012 Ford F350XL 4x4 pick-up truck, be used as a trade-in and replaced with the purchase of a new 2025 Ford Super Duty F350 pick-up truck with snowplow. The purchase of this new F350 will help maintain a complete and functioning fleet of vehicles on campus. More specifically, this truck will be used for grounds work such as landscaping, plowing and transporting materials on and off campus as well as for use by other College departments when needed.

Analysis: The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Wednesday, February 5, 2025, at 11:00 AM in Room L185A. Four (4) bids were received. The result of the bid is delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts. When applicable, the college encourages diverse supplier participation.

Recommended Action: Whereas Westfield Ford, of Countryside, IL has provided the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$37,484.70** to **Westfield Ford** for the purchase of a 2025 Ford Super Duty F350XL pick-up truck.

To: Dr. Pamela Haney, President
From: Dr. Ryen Nagle, Vice President of Academic Affairs
Date: February 6, 2025
Re: **2025 Catalog and Curriculum Platform Solution**

Purchase Amount: \$94,000.00

Type Of Purchase: (Ex. Technology, Facilities, Nursing): Academic Services

Sole/Single Source Purchase? Yes No If yes, please provide reasoning

Legal Bid Required? Yes No If no, please provide the reasoning

Because this request is for software, the purchase falls within the bidding exception parameters of the Illinois Compiled Statutes, 110 ILCS 805/3-27.1, exception (f)- purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and service.

Funding Source (Grant, College, Other): College-Academic Services

Background: The college's existing catalog and curriculum platforms (Watermark and Curricunet) are no longer able to provide the appropriate functionality for the needs of the college and students. The current platforms are standalone systems that paper-based data has to manually be entered and manipulated into Colleague, for the college's curriculum and course and fee information. The lack of appropriate and integrated workflow processes leads to potential data entry errors, confusion with information across the web and catalog when searching for programs, lack of efficient use of time as well as lack of intuitive searches.

Analysis: The Curriculum Office researched vendors based on criteria needs and requested vendor demonstrations from four (4) industry platforms; CourseLeaf, Coursedog, Clean Catalog and Modern Campus. These demonstrations focused on the catalog and curriculum platforms with an opportunity to highlight integration of services. Upon completion of presentations a committee debriefed and utilized a rubric to score the vendor presentations and platform functionalities that are critical to the needs of the college, including but not limited to efficiency, integration to Colleague, student centric, information consistency across platforms, ease of management and cost savings. After review, the committee selected the CourseLeaf web-based solution from Leepfrog Technologies, Inc.

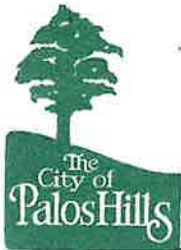
Recommended Action: Whereas Leepfrog Technologies, Inc. of, Coralville, Iowa, submitted a solution that best meets the needs of the college and students, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$94,000.00 to Leepfrog Technologies, Inc.** for the implementation and initial annual fees for the 2025 Catalog and Curriculum Platform Solution.

PALOS HILLS REQUEST FOR USE OF COLLEGE PROPERTY
AND INTERGOVERNMENTAL AGREEMENT

The Palos Hills Friendship Festival has been held at the college for many years. The City has requested use of the area known as the “triangle” (located at 107th Street and 86th Avenue), the area adjacent to 86th Avenue, for their festival (July 10-13, 2025) and fireworks display (July 13). The City will honor the Intergovernmental Agreement, will provide proof of insurance naming the college as an additional insured, and will maintain full security at the event. See attached letter and intergovernmental agreement.

Recommended Action:

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified above for their annual Palos Hills Friendship Festival 2025 to be held July 10-13, 2025.



COMMUNITY RESOURCE & RECREATION DEPARTMENT

8455 W. 103rd Street, Palos Hills, IL 60465 (708) 430-4500 Fax (708) 430-8376 www.paloshillsweb.org

January 27, 2025

Dr. Pamela J. Haney, President
Moraine Valley Community College
9000 W. College Parkway
Palos Hills, IL 60465

Dear President Haney,

On behalf of Mayor Bennett and the Palos Hills City Council we once again request permission to hold the Palos Hills Friendship Festival July 10–13 on the grounds of the Moraine Valley Community College at the “triangle” property. Our spectacular fireworks display will be held on Sunday, July 13, at the same location with your permission.

The Friendship Festival provides the community a way to connect family and friends over the summer for great food, entertainment and fun. We value the support we receive from Moraine Valley.

As in the past, we will honor an Intergovernmental Agreement for Palos Friendship Festival 2025 and will provide you within 90 days of the start of the fest the requested proof of insurance certificate naming the College as an additional insured. We will also maintain full security at this event.

If you have any questions or concerns regarding this letter please contact me at the Resource & Recreation Department at 708-430-4500 or the Mayor’s office at 708-598-3400. We would like to start planning the very best in entertainment for Friendship Festival 2025, so we anxiously await your reply.

Once again, thank you for past support.

All my best,

Kristin Violante
Commissioner of Community Resources and Recreation

CC: Kiana Battle

INTERGOVERNMENTAL AGREEMENT (FRIENDSHIP FEST 2025)

This Agreement is dated _____ by and between the City of Palos Hills, Cook County, Illinois ("City") and Moraine Valley Community College ("College")

RECITALS

- A. The City and College are both local public bodies.
- B. The College's campus is located within the City.
- C. The City desires to utilize the College grounds for the City's annual "Palos Hills Friendship Festival" on July 10-13, 2025 ("the Fest").
- D. The College is agreeable to allowing the City to utilize the College grounds for the Fest subject to the terms, conditions and limitations set forth herein below.

Now therefore, it is hereby agreed by and between the City and the College as follows:

Section 1: Authorization

The College hereby authorizes the City to utilize the College grounds for the Fest on July 10-13, 2025. The use of the College grounds shall be without charge.

Section 2:

- A. The location of the various tents and entertainment areas shall be subject to the approval of the College and shall be located so as not to interfere with College operations.
- B. The City shall at all times maintain adequate employees on site to maintain order, pick up litter and debris during the course of the Fest.
- C. The City will remove all property and debris from the grounds at the conclusion of the Fest and will restore any damage to parking lots and other areas.
- D. The location of the fireworks display shall be subject to the approval of the North Palos Fire Protection District with coordination between the Moraine Valley Chief of Police (or designee) and the Palos Hills Chief of Police (or designee).
- E. The City will utilize only trained bartenders in the beer tent and will work under the direction of the City's Chief of Police to insure that alcohol is being responsibly consumed and to prevent any underage drinking of alcohol.
- F. The City will defend and hold harmless the College, its officers, agents and employees from any and all claims for personal injury or property damage arising out of activities at the Fest, except in cases of the willful and wanton misconduct of the College. At least thirty (30) days prior to the Fest, the City shall furnish the College with proof of insurance in amounts and with insurers reasonably acceptable to the City and College. The policies of insurance shall name Moraine Valley Community College, its directors and officers, employees and agents as additional insured.

A certificate of insurance with a copy of the actual additional insured endorsement shall be provided prior to commencement of this agreement. The City shall require its fireworks operators, vendors, and carnival operators to provide the City with proof of insurance in amounts reasonably acceptable to the City and College. The policies of insurance shall name Moraine Valley Community College, its directors and officers, employees and agents as additional insured. A certificate of insurance with a copy of the actual additional insured endorsement shall be provided prior to commencement of this agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives effective as of the day, month, and year first above written.

City of Palos Hills, Illinois

Moraine Valley Community College

By: _____

By: _____

Date: _____

Date: _____

REVISED BOARD POLICY:
THE ROLE OF THE COLLEGE
300.1 – POLICY PROHIBITING SEX DISCRIMINATION

The revised policy is attached.

Recommended Action:

It is recommended that the Board approve the proposed revisions to Board Policy # 300.1 Revision – Policy Prohibiting Sex Discrimination, as presented.

The Role of the College

Policy Prohibiting Sex-~~Discrimination~~-based Misconduct

Purpose Statement

The College is required to adopt a policy addressing sex-based discrimination, harassment, and other sexual misconduct in accordance with the state and federal laws referenced below.

I. Policy Statement

Moraine Valley Community College is committed to maintaining a safe and healthy educational and employment environment that is free from ~~sex~~-discrimination, harassment and other misconduct on the basis of sex, which includes ~~discrimination and harassment based on sex, sex stereotypes, sex characteristics, pregnancy and related conditions~~, sexual orientation, and gender-related identity ~~and expression~~. The College prohibits all forms of sex-based misconduct, including but not limited to sex discrimination, sexual harassment, sexual violence, domestic violence, dating violence, and stalking. The College also prohibits discrimination and harassment on the basis of sex, ~~sex stereotypes, sex characteristics, pregnancy and related conditions, sexual~~ sexual orientation, and gender-related identity and expression, pregnancy, and parental status under its policy of Equal Educational Opportunity.

It is the policy of Moraine Valley Community College to comply with Title IX of the *Education Amendments of 1972* (“Title IX”), the *Violence Against Women Reauthorization Act* (“VAWA”), Title VII of the *Civil Rights Act of 1964* (“Title VII”), the *Illinois Human Rights Act*, the *Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act* (“Clery Act”), the *Preventing Sexual Violence in Higher Education Act*, and all other applicable laws and local ordinances regarding unlawful sex-based discrimination, harassment or other misconduct.

Individuals found to have engaged in prohibited sex-~~discrimination~~-based misconduct will be subject to disciplinary action, up to and including termination and/or expulsion from the College.

II. Title IX Compliance

As required under Title IX, the College does not discriminate on the basis of sex ~~and prohibits sex discrimination~~ in the education ~~programs and activities~~ program or activity that it operates. ~~The College’s commitment~~ This requirement not to discriminate ~~and prohibition on discrimination~~ extends to ~~admissions~~ admission and employment.

The College has designated the Dean of Student Success and the Chief Human Resources Officer as the Title IX Coordinator, ~~(s)~~, who ~~is~~ are responsible for coordinating the College’s efforts to comply with its responsibilities under Title IX. Inquiries about the application of Title IX and 34

C.F.R. Part 106 may be directed to the College's Title IX Coordinator,(s), the Assistant Secretary for Civil Rights at the United States Department of Education, or both.

300.1 cont.

III. Retaliation Prohibited

~~Retaliation~~Any form of retaliation, including intimidation, threats, ~~coercion~~,harassment and other adverse action taken or ~~discrimination~~threatened against any complainant or person ~~who, in good faith, reports or discloses alleged~~reporting sex discrimination, ~~files a complaint,~~sexual harassment or ~~otherwise participates~~other sex-based misconduct, or ~~declines to participate~~against any person cooperating in the investigation of allegations of sex-based misconduct (including testifying, assisting or participating in any manner in an investigation ~~into allegations of sex discrimination,~~), is strictly prohibited.

IV. Implementing Procedures

The College will establish, maintain and publish procedures implementing this Policy, which set forth:

- The ~~application and~~scope and jurisdiction of the College's prohibition on sex ~~discrimination~~-based misconduct;
- Definitions of prohibited conduct ~~and a definition of consent~~;
- Responsibilities of and contact information for the College's Title IX Coordinator(s) and Office of Human Resources ~~office~~;
- Options for assistance following an incident of sex-based discrimination, harassment or other misconduct;
- ~~Procedures for reporting and confidentially disclosing alleged sex-~~discrimination;
- ~~The College's response to reports of alleged sex discrimination;~~
- ~~The College's grievance procedures for complaints alleging sex discrimination-based~~ misconduct, including ~~complaints alleging sex-based harassment~~;
 - Aa mechanism for reporting and independent review of allegations against one elected official by another elected official;
 - The College's response to reports of alleged sex-based misconduct;
 - The College's grievance process for complaints alleging Title IX sexual harassment and/or alleging sexual violence, domestic violence, dating violence, or stalking;
 - Prevention and education programming provided to College students; and
 - Training and education provided to the Title IX Coordinator;(s), campus law enforcement, responsible employees, and anyone else involved in the receipt of reports of, responding to, investigating or adjudicating alleged incidents of sexual discrimination, harassment or other misconduct, or involved in the referral or provision of services to survivors; and.
- ~~Training and education provided to all College employees.~~

[300.1 cont.](#)

Policy

Adopted: 10/20/20

~~Replaces Policy #7242.1~~

Revised: 9/17/24

MORAIN VALLEY COMMUNITY COLLEGE
Palos Hills, Illinois

REVISED BOARD POLICY:

STUDENT DEVELOPMENT

4431 REVISION – STUDENTS CALLED TO MILITARY SERVICE

The revised policy is attached.

Recommended Action:

It is recommended that the Board approve the proposed revisions to Board Policy 4431 – Students Called to Military Service, as presented.

Student Development

Students Called to Military Service

Purpose Statement

In accordance with the state laws referenced below, the governing board of each public institution of higher education is required to adopt a policy addressing students called to military service.

~~Moraine Valley Community College students who are active military personnel or reservists in any branch of the U.S. Armed Forces are eligible for a 100% tuition refund from MVCC if they are called to active duty during the current semester and wish to withdraw. Students that need to withdraw from classes under these circumstances are required to submit a withdrawal form and a copy of their orders to the Dean of Enrollment Services. The student may be awarded~~

- ~~1. Full tuition refund but no grade;~~
- ~~2. At faculty discretion, a student negotiated grade but no refund after 13th week of fall/spring semester.~~

Policy Statement

The College shall reasonably accommodate a student's absence from class caused by their duties as a member of the National Guard of any state, the District of Columbia, a commonwealth, or a territory of the United States or any reserve component of the Armed Forces of the United States. Reasonable accommodations shall include the ability to submit classwork and complete any other class assignments missed due to the student participating in a drill or other military obligation.

Students who are active military personnel or reservists in any branch of the U.S. Armed Forces or National Guard and are called to active duty may choose to withdraw and complete unfinished courses at no additional charge or receive a refund in accordance with the law and individualized benefits eligibility.

The Coordinator of Veteran Services shall oversee administrative procedures to implement this policy, which shall be published in the catalog and website.

Legal Reference: Service Member's Tenure Act

330 ILCS 60/5.2: School attendance and tuition

Public Community College Act

110 ILCS 805/3-26.5: Students called to active military service

Public Higher Education Act

110 ILCS 167/15: National Guard and reservist classwork policy

Policy

MORAIN VALLEY COMMUNITY COLLEGE

Adopted: 2/25/91
Reviewed: 10/12/95
Amended: 3/19/14

Palos Hills, Illinois

APPROVAL OF ADJUNCT FACULTY ORGANIZATION AGREEMENT
July 1, 2024 - June 30, 2027

Recommended Action:

It is recommended that the Board of Trustees approve the Adjunct Faculty Organization Agreement for the period July 1, 2024 through June 30, 2027.