

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, December 17, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:05 PM.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Stefanie DaCosta, Student Trustee

Absent: Joseph Murphy

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

**III. MINUTES**

It was moved by Trustee Kerlin Walsh and seconded by Vice Chair Murphy to approve the Unapproved Minutes - Regular Meeting, November 19, 2024.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Regular Meeting, November 19, 2024:

Yes: McElroy Kirkwood, P. Murphy; O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: J. Murphy  
Student

Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

5.1 Student Trustee Report – S. DaCosta

Student Trustee Stefanie DaCosta provided her Student Trustee Report. She noted that the Next Gen Business Leaders hosted an internship workshop and a toy drive. The Muslim Student Association hosted a guest speaker, Shiekh Suleiman, and engaged in discussions on strengthening relationships with the Mosque. Phi Theta Kappa and the Christian Fellowship held a drive that created over 530 cards for children in hospitals. The International Student Ambassadors hosted the Shannon Rovers Troupe, which provided a history lesson during a bagpipe performance. A Women in Leadership panel was held to allow students to ask questions and receive career advice. Student Life hosted a dinner to thank all club members and advisors.

**VI. REPORTS OF ADMINISTRATION**

6.1 President's Report

Dr. Pamela Haney thanked Student Trustee DaCosta for her report.

- Annual Grants Report: Dr. Theresa Pallanti provided the Annual Grants Report. She reported that the college received a total of \$12,116,212 in grants for FY24. She noted there was an increase in grant funding of 8.64% for FY24. Dr. Pallanti discussed state grants received in FY24, noting that they helped fund the Fine and Performing Arts Center, the Nursing Program, and the Counseling & Career Development Center. Dr. Pallanti reported on new awards in FY24. She said a CTE Virtual Reality Grant helped fund simulation software, headsets, and laptops to implement an additional training modality for the Heating and Air Conditioning Program. She also discussed the Non-credit Workforce Training Initiative, which updated the non-credit Pharmacy Tech program to include clinical experiences, paid scholarships, fees, and materials for 32 students from underserved populations, and creating a noncredit-to-credit pathway in Massage Therapy. The college was awarded the Rev Up EV Community College Initiative, which enabled EV training for faculty and provided

funds for the college to purchase EV cars and training equipment. A new Electric Vehicles Service and Repairs course was developed and piloted. After being approved for credit, it will be part of a new certificate and an elective in the AAS degree. The college received the Illinois Law Enforcement Training and Standards Board Camera Grant, which reimbursed the college for the purchase of officer-worn body cameras and the cost of training officers in their use. Moraine Valley Community College is the only community college in Illinois offering a Non-Destructive (NDT) training program. The college received an FY23 Congressional appropriation to update the program's classroom and lab equipment, ensuring it maintains state-of-the-art mechanical and digital technologies used in today's industrial applications. Dr. Pallanti stressed the importance of grant funding, noting that grants make it possible for the college to staff positions, fund scholarships, and provide wraparound support. Vice Chair Murphy thanked Dr. Pallanti for her hard work and said seeing all the different grants was very exciting. Trustee Kerlin Walsh asked if the college could apply for the Rev Up EV Community College Initiative grant again. Dr. Pallanti said the college applied for the grant again, but they have not heard back. Vice Chair Murphy asked if the Rev Up EV Community College Initiative is a state or federal grant. Dr. Pallanti said the grant provides both federal and state funds. Secretary Robinson thanked Dr. Pallanti and Chief Treacy for ensuring Moraine Valley Police Officers have body cameras because a new act will make body cameras mandatory for officers in Illinois on January 1, 2025. Chair McElroy Kirkwood thanked Dr. Pallanti for her presentation and in-depth explanation of the grants and how the funds are used to help students and staff.

## **VII. COMMUNICATIONS**

None.

## **VIII. FINANCIAL STATEMENT**

### **8.1(a) Treasurer's Report**

Treasurer's Report showing an ending balance of \$148,374,863.03 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

### **8.1(b) Budget Report**

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

Chair McElroy Kirkwood requested agenda item 12.9, Resolution Abating the Tax Heretofore Levied for the Year 2024, be pulled from the consent agenda to have the full title read aloud prior to the vote. Trustee Sullivan requested agenda item 12.10, Tuition and Fees Increase, be pulled from the consent agenda to be voted on separately.

It was moved by Vice Chair Murphy and seconded by Trustee Kerlin Walsh to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$8,285,889.83
9.3	Operation & Maintenance Fund	878,255.17
9.4	Operation & Maintenance Fund (Restricted)	493,483.31
9.5	Bond & Interest Fund	7,757,150.00
9.6	Auxiliary Enterprise Fund	809,755.85
9.7	Restricted Purpose Fund	4,297,567.83
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	6,982.67
9.10	Audit Fund	35,000.00
9.11	Liability, Protection & Settlement Fund	15,211.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

David Dammon - Vice President, Administrative Services - Effective: 1/13/25

Helen Wood - Assistant Dean, Science, Business - Effective: 1/13/25  
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-4(a) Sabbatical Leave – Faculty

In accordance with the Faculty Negotiated Agreement, one (1) application for sabbatical leave was received. The application was reviewed by the Faculty Development Committee, the appropriate Dean and the Vice President of Academic Affairs. It is recommended that the following faculty member be granted a sabbatical leave:

Erik LaGattuta, Professor, Painting & Drawing – Effective Fall 2025 semester with full pay.

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Sarah Rio - Secretary II - Effective: 11/21/24

Jennifer Ross Hernandez - Dispatcher - Effective: 11/13/24

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirements – Faculty

Rose Bielat-Rich - Associate Professor, Office Technology - Effective 8/1/25

Clare DeVries - Instructor, Basic Nurse Assistant - Effective 8/1/25

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Denise Makropoulos – from P.T. Bookstore Cashier to F.T. Textbook

Expeditor - Effective: 12/2/24

Azia Martin - from Warehouse Supervisor to Warehouse & Purchasing

Supervisor - Effective: 1/6/25

Sumeet Singh - from Instructor, Academic Advising to Assistant Professor,

Academic Advising - Effective: Academic Year 2024-2025

(DOCUMENT K - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Loyola University Medical Center (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Loyola University Medical Center (Medical Assistant).

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 2024 LRC (Library) Classroom Furniture Purchase

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$33,804.06 to Kruger International (KI) for the 2024 LRC (Library) Classroom Furniture Purchase.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 2025 Parking Lot Lighting Upgrades Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$167,987.00 to Airport Electric, Chicago, IL for the 2025 Parking Lot Lighting Upgrades Bid.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 NDT Liquid Penetrant Testing Equipment Bid

It is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$56,455.00 to Berg Engineering & Sales Co., Inc., Rolling Meadows, IL, for the NDT Liquid Penetrant Testing Equipment Bid.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

#### 12.5 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed session(s) held on June 1, 2024, and June 18, 2024, be released. Additionally, it is recommended that the audio/digital recordings of December 20, 2022; January 11, 2023; January 24, 2023; February 21, 2023; March 21, 2023; May 8, 2023; May 10, 2023; May 11, 2023; and May 16, 2023, 2023, closed session meeting(s) be destroyed.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

#### 12.6 Approval of New Certificate Program: Electric Vehicle Service and Repair

It is recommended that the Board of Trustees approve a new certificate program for Electric Vehicle Service and Repair, effective fall 2025.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

#### 12.7 Adoption of Resolution Setting Forth Tax Levies for 2024 and Approval of Tax Certificate of Tax Levy for 2024

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2024 and approve the Certificate of Tax Levy for 2024.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

#### 12.8 Property Tax Limitation Resolution

It is recommended that the Board of Trustees adopt the Property Tax Limitation Resolution as presented.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

#### 12.11 ICCB Recognition Request

It is recommended that the Board of Trustees authorize the college to send the letter and appropriate materials to the Illinois Community College Board requesting “recognition continued” for the college.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.12 Auditing Firm Approval

It is recommended that the Board of Trustees approve RSM US, LLP, as independent auditor for Moraine Valley Community College for fiscal years 2025 – 2027, with an option for fiscal years 2028 – 2029.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.13 Revised Board Policy - 7121 - Qualifications of Instructional Staff

It is recommended that the Board approve the proposed revisions to Board Policy #7121 – Qualifications of Instructional Staff, as presented.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4(a), 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.11, 12.12 and 12.13:

Yes: McElroy Kirkwood, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh

Absent: J. Murphy

Student

Advisory: Yes

Motion carried.

At Chair McElroy Kirkwood’s request, Secretary Tiffany S. Robinson publicly read the full title of Agenda Item 12.9 into the official meeting record.

It was moved by Secretary Robinson and seconded by Vice Chair Murphy to approve Agenda Item 12.9.

12.9 Resolution abating the tax heretofore levied for the year 2024 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois

It is recommended that the Board of Trustees adopt the resolution abating the tax heretofore levied for the year 2024 to pay debt service on General Obligation Refunding Bonds (Alternate Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois.  
(DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.9:

Yes: McElroy Kirkwood, P. Murphy, O’Day, Sullivan,  
Robinson, Kerlin Walsh  
Absent: J. Murphy  
Student  
Advisory: Yes

Motion carried.

12.10 Tuition and Fees Increase

Chair McElroy Kirkwood asked if there was any discussion related to agenda item 12.10, Tuition and Fees Increase. Secretary Robinson said she believes increasing tuition is inevitable and that she would like to see the impact tuition and fees have on programming in the future. She said the college needs to ensure it is equitable so that individuals are not sharing fees. Dr. Haney said the college will investigate variable tuition in the future and bring that discussion to the Board after they can complete the research. Chair McElroy Kirkwood said she understands the need for increased tuition and fees due to increased prices.

It is recommended that the Board of Trustees approve an increase in tuition and fees as presented, effective for Fiscal Years 2026, 2027 and 2028.  
(DOCUMENT X - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.10:

Yes: McElroy Kirkwood, P. Murphy, Robinson, Kerlin Walsh  
No: O’Day, Sullivan  
Absent: J. Murphy  
Student  
Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 6:40 PM.