

**MORAIN VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, October 15, 2024, Board Room D219 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via [www.morainevalley.edu/BOToct15](http://www.morainevalley.edu/BOToct15) or by phone 1-312-535-8110 with Meeting ID 2867 665 2563, p/w: xD6M3hQBZQ2 (93663472 from phones).

**A G E N D A**

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **MINUTES**
  - 1) Unapproved Minutes - Committee of the Whole of the Board Meeting, September 17, 2024
  - 2) Unapproved Minutes - Public Hearing on the Budget - September 17, 2024
  - 3) Unapproved Minutes - Regular Meeting, September 17, 2024
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
  - 1) Student Trustee Report - S. DaCosta
6. **REPORTS OF ADMINISTRATION**
  - 1) Presentation to Janet Polson (retirement)
  - 2) President's Report
    - 2024 Insight Into Diversity Inspiring Programs in STEM Award - MVCC Greer Scholars Program
    - Certificate of Achievement for Excellence in Financial Reporting
    - Enrollment Report
    - Gramm-Leach-Bliley Act (GLBA) Annual Review of Cyber Security
    - AI Training and Grant Opportunities
    - Southwest Education Center Update
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
  - 1) Treasurer's Report
  - 2) Financial Records Summary
  - 3) Investments
9. **WARRANTS**

**CONSENT AGENDA (Agenda Items 9 - 12) (\*items included for action)**

  - 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
  - 2) \* Education Fund
  - 3) \* Operation & Maintenance Fund
  - 4) \* Operation & Maintenance Restricted Fund
  - 5) \* Bond & Interest Fund
  - 6) \* Auxiliary Fund
  - 7) \* Restricted Purpose Fund
  - 8) \* Working Cash Fund
  - 9) \* Trust and Agency Fund
  - 10) \* Audit Fund
  - 11) \* Liability, Protection and Settlement Fund

10. **REPORT OF PERSONNEL**

- 1) \* Full-Time
  - a. \* Third Year Contract for Bargaining Unit Members
- 2) \* Part-Time/Supplemental/Other
- 3) Salary Revisions
- 4) \* Leave of Absence (LOA)
- 5) \* Resignations/Terminations
  - a. \* Retirements – Support Staff
- 6) \* Reclassifications (Promotions, Transfers, Corrections, etc.)

11. **UNFINISHED BUSINESS**

12. **NEW BUSINESS**

- 1) \* Affiliation Agreement with Khudeira Medical Center (Medical Assistant)
- 2) \* 2024 Holiday Schedule
- 3) \* Fall 2024 College Anatomical Model Purchase
- 4) \* Life Cycle Management (LCM) Equipment Purchase Fall 2024

13. **MISCELLANEOUS**

14. **AUDIENCE PARTICIPATION**

15. **ADJOURNMENT**

Agenda Item 3.0  
October 15, 2024

**MINUTES**

Approved Minutes - Regular Meeting - August 20, 2024

Enclosed

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, August 20, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 PM.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Eileen Kerlin Walsh; Joseph Murphy; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Stefanie DaCosta, Student Trustee

Absent: None.

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

**III. MINUTES**

Trustee O'Day asked to amend the minutes from the Regular Meeting of June 18, 2024, to reflect her comments during the meeting regarding Agenda Item 12.2, Approval of 2025-2030 Strategic Plan. The minutes were amended to include the following text: "Trustee O'Day commented that she appreciated the hard work in developing the Strategic Plan and she hopes that the College will continue to build on the Strategic Plan."

It was moved by Secretary Robinson and seconded by Trustee O'Day to approve the Unapproved Minutes, Regular Meeting of June 18, 2024, as amended; Unapproved Minutes, Special Meeting Held on August 6, 2024; Unapproved Minutes - Closed Session Held on June 18, 2024.

ROLL CALL VOTE taken on approval of the Unapproved Minutes, Regular Meeting of June 18, 2024 as amended; Unapproved Minutes, Special Meeting Held on August 6, 2024; Unapproved Minutes - Closed Session Held on June 18, 2024.:

Yes: McElroy Kirkwood, Kerlin Walsh; J. Murphy; P. Murphy; O’Day, Robinson, Sullivan  
Absent: None.  
Student  
Advisory: Yes.

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

5.1 ICCTA Executive Committee Planning Retreat – P. Murphy

Vice Chair Patricia Murphy reported on the ICCTA Executive Committee Planning Retreat. She noted that the retreat is hosted annually and serves as an opportunity for the ICCTA Executive Board to discuss the previous year and plan for the upcoming year. The retreat was held at Richmond Community College in Decatur, IL. She said the retreat included a visit to the Macon County Law Enforcement Academy, where they observed demonstrations by local firefighters and the police academy. Vice Chair Murphy said the ICCTA Executive Board worked on their new strategic plan to have a clear path to achieving goals for all community colleges in Illinois. She said she is proud to serve as the Vice President on the ICCTA Executive Board and noted she will continue to provide updates throughout the year.

5.2 Student Trustee Report

Student Trustee DaCosta provided her Student Trustee Report. She said the Moraine Valley Foundation hosted a Scoops and Scholarships event on Wednesday, September 14, for scholarship recipients and sponsors to meet. She noted the college hosted an employee family picnic on Thursday, August 15, to thank employees and welcome them to the 2024-25 academic year. Student Trustee DaCosta reported that Student Life hosted Welcome Days on August 20-21 to connect students with information about clubs, organizations, events, and activities around campus.

**VI. REPORTS OF ADMINISTRATION**

Dr. Pamela Haney thanked Vice Chair Murphy and Student Trustee DaCosta for their reports.

6.1 President’s Report

- Budget Presentation: Mike Cipolla, Vice President of Financial and Business Services/College Treasurer, noted that the Board received a copy of the comparative budget. He provided an overview of the proposed FY25 budget, identifying the various funds, including the education and operations and maintenance funds making up the operating fund and the operations and maintenance restricted fund, bond and interest fund, auxiliary enterprises fund, restricted purpose fund, audit fund, and liability and protection fund, noting that the college's account structure follows the Illinois Community College Board's fiscal management manual. He stated that the Board will not be voting on the budget tonight and that the budget will hopefully be on the agenda for the Board meeting on September 17, 2024. Mr. Cipolla said he is pleased to present a balanced operating fund with total projected revenue of \$102 million and total projected expenses of \$102 million for FY25. He noted that the highest expense of the operating funds is employee salaries and benefits. Mr. Cipolla provided a breakdown of the operations & maintenance restricted fund, which is reserved for capital projects. This fund receives revenue from the construction/infrastructure fee, state sources, property taxes, and investment income. The total operations and maintenance restricted fund expenses for FY25 total \$5.5 million. Mr. Cipolla provided a breakdown of the auxiliary enterprise's fund, bond and interest fund, restricted purposes fund, audit fund, and liability and protection fund. The total revenues for FY25 for all funds are \$171.9 million, and the total expenses for all funds are \$174.1 million.

Trustee Joseph Murphy asked Mr. Cipolla if the fiscal year started on July 1, 2024. Mr. Cipolla confirmed that the fiscal year began on July 1, 2024. Trustee O'Day asked how many phases there are for the Building T chillers listed under the life safety projects of the operations and maintenance restricted fund. Mr. Cipolla said that this is the seventh phase of the chillers. Tim Kosiek, Director of Campus Operations, said this is the last of three phases for Building T and that Building F will follow as the eighth phase. He said the college is unsure of the exact number of phases required to complete all the projects and that we separate the projects by building based on the funds we receive from the tax levy. Trustee Sullivan asked if the \$1.25 million exterior wall repair project at the Education Center at Blue Island is due to a safety issue. Mr. Kosiek said there was an issue with bricks falling near the entrance of the Education Center at Blue Island, and when the wall was assessed, it was determined that there were more extensive areas in need of repair. The project's goal is to complete all exterior wall repairs simultaneously instead of having multiple projects. Trustee Sullivan noted a deficit in the auxiliary fund of \$2.2 million, which required a transfer of funds. Mr. Cipolla said it is common to transfer these funds and that we do not have the funding sources, donations, or sponsorships that larger institutions have for things like athletics and the theaters. Trustee Sullivan asked if we knew when and how the fall taxes would come into the college. She noted her concern over property

assessments and re-assessments and asked Mr. Cipolla if he was concerned about potential delays. Mr. Cipolla said the college began receiving property taxes at the end of July and noted they have continued coming in without any issues. He said he does not see any significant problems with the timing of receiving property taxes and that they were received a bit faster than last year. Trustee Kerlin Walsh congratulated Mr. Cipolla on the balanced budget. The Board thanked Mr. Cipolla for his presentation.

- The Year-in-Review Video: The 2023-24 Year-in-Review Video was shown during the meeting. This video outlined the college’s accomplishments during the past year. Dr. Haney thanked Matt Grotto, Videographer and Producer, and all of the staff who worked on the video.

Dr. Haney thanked the Trustees who attended the Foundation’s Scoops and Scholarships event on Wednesday, September 14, and the Moraine Valley Community College Employee Family Picnic on Thursday, August 15.

**VII. COMMUNICATIONS**

Chair Kirkwood reported the college received notice of two awards from the Association of Community College Trustees. Dr. John Sands, Local Area Network Department Chair and Faculty of Local Area Networks, received the ACCT Central Region 2024 Faculty Member Award, and Trustee Joe Murphy received the Central Region 2024 Trustee Leadership Award. Dr. Sands and Trustee Murphy will contend for national-level recognition during the Annual ACCT Awards Gala on October 25 in Seattle, Washington, in conjunction with the 2024 ACCT Leadership Congress.

**VIII. FINANCIAL STATEMENT**

**FOR JUNE 2024:**

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$145,514,240.75 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**FOR JULY 2024:**

8.2(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$152,342,325.93 will be filed for audit. (DOCUMENT D - SUPPLEMENT TO MINUTES)

8.2(b) Budget Report

(DOCUMENT E - SUPPLEMENT TO MINUTES)

8.2(c) Investments

(DOCUMENT F – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

Chair Kirkwood asked for agenda item 12.10, Revised Board Policy - 7282.1 - Vacations: Exempt Employees, to be excluded from the consent agenda to be voted on separately.

It was moved by Trustee Joseph Murphy and seconded by Secretary Robinson to approve the following consent agenda items:

**IX. WARRANTS**

**FOR JUNE 2024:**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$9,278,191.41
9.3	Operation & Maintenance Fund	1,390,614.19
9.4	Operation & Maintenance Fund (Restricted)	75,491.40
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	943,796.92
9.7	Restricted Purpose Fund	3,079,726.08
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	2,056.75
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	3,775.04

(DOCUMENT G - SUPPLEMENT TO MINUTES)

**FOR JULY 2024:**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$8,099,134.52
9.3	Operation & Maintenance Fund	468,482.09
9.4	Operation & Maintenance Fund (Restricted)	15,670.73
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	428,770.88
9.7	Restricted Purpose Fund	538,326.09
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	-0-
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT H - SUPPLEMENT TO MINUTES)		

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Maritza Flores - Departmental Assistant - Effective: 7/1/24  
 Cara Maca - Admissions Recruiter - Effective: 7/29/24  
 (DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

10.1-5 Resignations/Terminations

Amy Bryla - Campus Safety and Emergency Coordinator - Effective: 7/19/24  
 Kayla Bucci - Manager, Student Life - Effective: 8/9/24  
 Jessica Castro - Bookstore Textbook Expeditor - Effective: 7/19/24  
 Ricky Cobb - Assistant Professor, Sociology - Effective: 8/11/24  
 Maritza Flores - Departmental Assistant - Effective: 7/5/24  
 Nadine Iwema - P.T. Financial Aid Advisor - Effective: 7/31/24

Luke Sloan - Groundskeeper - Effective: 7/18/24  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

Neil Barker - Associate Professor, Integrated Systems Technology – Effective: 8/1/25  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement - Police

Edward Mangan - P.T. Police Officer – Effective: 10/31/24  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-5(c) Retirement - Police

Cathleen Pike - LRC Monitor – Effective: 9/30/24  
(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Dawn Countryman – from Associate Professor, Anatomy and Physiology to Professor  
– Effective: Academic Year 2024-2025

Paula DeAnda-Shah - from Associate Professor, Mathematics to Professor - Effective:  
Academic Year 2024-2025

Dean Eliacostas - from Instructor, Culinary Arts to Assistant Professor - Effective:  
Academic Year 2024-2025

Peter Keep - from Assistant Professor, Mathematics to Associate Professor –  
Effective: Academic Year 2024-2025

Jeffrey McCully - from Associate Professor, Sociology to Professor - Effective:  
Academic Year 2024-2025

Susan Stryczek - from Secretary II Corporate, Community and Continuing Education  
(Assistant Dean’s Office) to Secretary II Corporate, Community and Continuing  
Education (Executive Director’s Office) - Effective: 8/19/24

Karen Throw - from P.T. Community Service Officer to F.T. Police Operations  
Assistant - Effective: 6/24/24

(DOCUMENT O - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained in New  
Business.

12.1 Affiliation Agreement with Loyola University Health System dba Loyola Medicine

It is recommended that the Board of Trustees approve the Affiliation Agreement with Loyola University Health System dba Loyola Medicine.  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with MidAmerica Orthopaedics, S.C. (Radiology, Mammography, Computerized Tomography)

It is recommended that the Board of Trustees approve the Affiliation Agreement with MidAmerica Orthopaedics, S.C. (Radiology, Mammography, Computerized Tomography).  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Palos Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Palos Fire Protection District (Fire Science).  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Palos Heights Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Palos Heights Fire Protection District (Fire Science).  
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Providence Life Services (Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Providence Life Services (Basic Nurse Assistant).  
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with The University of Chicago Medical Center

It is recommended that the Board of Trustees approve the Affiliation Agreement with The University of Chicago Medical Center.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.7 2024 Hyundai IONIQ 5 Limited AWD Bid

It is recommended that the Board of Trustees approve the 2024 Hyundai IONIQ 5 Limited AWD Bid to D'Arcy Hyundai, Joliet, Illinois in the amount of \$49,423.53.  
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.8 2024 College and Reprographics Multifunction Fleet Purchase

It is recommended that the Board of Trustees approve the 2024 College and Reprographics Multifunction Fleet Purchase to Canon Solutions America in the amount of \$552,977.73.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.9 New Board Policy - 7283.8 - Selective Paid Leave

It is recommended that the Board approve the proposed new Board Policy #7283.8 – Selective Paid Leave, as presented.

(DOCUMENT X - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, and 12.9:

- Yes: McElroy Kirkwood, Kerlin Walsh, J. Murphy, P. Murphy, O’Day, Robinson, Sullivan
- Absent: None.
- Student
- Advisory: Yes.

Motion carried.

12.10 Revised Board Policy - 7282.1 - Vacations: Exempt Employees

Chair Kirkwood said a revision has been made to Agenda Item 12.10, Revised Board Policy - 7282.1 - Vacations: Exempt Employees. The words “Administrative Classified” should not have been included and have been removed from the policy. The amended policy was provided to the Board.

It is recommended that the Board of Trustees approve Agenda Item 12.10, Revised Board Policy - 7282.1 - Vacations: Exempt Employees as amended.

(DOCUMENT Y - SUPPLEMENT TO MINUTES)

It was moved by Trustee Joseph Murphy and seconded by Trustee Sullivan to approve agenda item 12.10, Revised Board Policy - 7282.1 - Vacations: Exempt Employees as amended.

ROLL CALL VOTE TAKEN on agenda item 12.10, Revised Board Policy - 7282.1 - Vacations: Exempt Employees as amended:

Yes: McElroy Kirkwood, Kerlin Walsh, J. Murphy, P. Murphy,  
O'Day, Robinson, Sullivan  
Absent: None.  
Student  
Advisory: Yes.

Motion carried.

**XIII. MISCELLANEOUS**

Trustee Sullivan asked to comment on agenda item 12.8, 2024 College and Reographics Multifunction Fleet Purchase. She stressed the importance of the college doing a cost analysis to ensure purchases are in the college's best interest. She said at the same time, the college must pursue doing business with minority, women, and veteran-owned businesses whenever possible. She reiterated that she had no concerns regarding the reographics fleet purchase because it was done through cooperative bidding.

Secretary Robinson thanked Kristy McGreal, Executive Director of the Foundation, and the Foundation staff for hosting the Scoops and Scholarships event. She said the students who received the scholarships seemed elated and grateful. Secretary Robinson noted that she knows first-hand the positive difference scholarships can make in a student's career. She said the event was a positive experience for herself, her daughter, and her grandson.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 6:43 PM.

**BOARD REPORTS AND/OR REQUESTS**

5.1 Student Trustee Report - S. DaCosta

Verbal

**REPORTS OF ADMINISTRATION**

6.1 Presentation to Janet Polson (retirement) Verbal

6.2 President's Report Verbal

- 2024 Insight Into Diversity Inspiring Programs in STEM Award - MVCC Greer Scholars Program
- Certificate of Achievement for Excellence in Financial Reporting
- Enrollment Report
- Gramm-Leach-Bliley Act (GLBA) Annual Review of Cyber Security
- AI Training and Grant Opportunities
- Southwest Education Center Update

**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
TREASURER'S REPORT  
MONTH ENDED SEPTEMBER 30, 2024**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 72,621,247.07	\$ 10,347,232.39	\$ 7,476,431.77	\$ 75,492,047.69
OPERATION & MAINT FUND	16,999,668.76	246,451.08	1,125,939.19	16,120,180.65
OPERATION & MAINT (RESTR.)	23,152,476.99	129,492.02	136.57	23,281,832.44
BOND & INTEREST FUND	9,324,941.63	5,606.77	-	9,330,548.40
AUXILIARY FUND	13,399,999.71	959,396.05	903,626.01	13,455,769.75
RESTRICTED PURPOSE FUND	9,864,525.90	10,913,266.27	10,475,589.40	10,302,202.77
WORKING CASH FUND	14,666,638.58	82,691.25	-	14,749,329.83
TRUST & AGENCY FUND	132,126.72	719.41	5,404.96	127,441.17
AUDIT FUND	169,992.51	444.09	30,000.00	140,436.60
LIAB, PROTECT & SETTLE FUND	282,290.51	-	-	282,290.51
TOTAL	<u>\$ 160,613,908.38</u>	<u>\$ 22,685,299.33</u>	<u>\$ 20,017,127.90</u>	<u>\$ 163,282,079.81</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	1,027,441.17
OLD NATIONAL BANK	3,015,558.15
OLD NATIONAL BANK	231,979.43
WINTRUST MAXSAFE	12,990,713.91
IL METROPOLITAN INVESTMENT FUND	11,990,476.82
IL METROPOLITAN INVESTMENT FUND	2,341,044.73
IL SCHOOL DIST LIQUID ASSEST FUND	9,459,459.37
IL PUBLIC TREASURERS FUND	18,327,422.23
SHORT TERM INVESTMENTS	78,324,450.00
LONG TERM INVESTMENTS	25,550,984.00
	<u>\$ 163,282,079.81</u>

**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
ACCOUNT EXPENDITURE SUMMARIES  
MONTH ENDED SEPTEMBER 30, 2024**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 7,476,431.77
9.3	OPERATION & MAINTENANCE FUND	1,125,939.19
9.4	OPERATION & MAINTENANCE RESTRICTED FUND	136.57
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	903,626.01
9.7	RESTRICTED PURPOSE FUND	10,475,589.40
9.8	WORKING CASH FUND	-
9.9	TRUST & AGENCY FUND	5,404.96
9.10	AUDIT FUND	30,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u>\$ 20,017,127.90</u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Third Year Contract for Bargaining Unit Members	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirements – Support Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Nicholas Carline	Maintenance Mechanic III Campus Operations	Effective: 10/7/24
Cynthia Davis	Nursing Lab and Simulation Coordinator Career Programs	Effective: 10/7/24
Klaudia Walkosz	Library Maker Studio Lab Assistant Library/Learning Resource Center	Effective: 10/7/24

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RECOMMENDED ACTION

That those above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Third-Year Contract for Bargaining Unit Member

Pursuant to the Board action of September 17, 2024, approving a probationary period extension of one month, the following employee is now being recommended to be given a contract for the 2024-2025 academic year.

Agne Juskaite-Aguirre

Academic Advisor

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RECOMMENDED ACTION

That the Board of Trustees approve the award of a contract for the 2024-2025 academic year for the above-named individual.

S U B J E C T R E P O R T – Leave of Absence (LOA)

Erica Warren	Coordinator of Access and Accommodations Center for Disability Services	L.O.A. (PARENTAL) 2/9/25 – 5/18/25
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R E C O M M E N D E D A C T I O N

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Abigail Bean

Marketing Coordinator  
Marketing and Communications

Effective: 10/8/24

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RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Support Staff

The following employee has submitted a notice of retirement per date listed:

Effie Doulas	P.T. Bookstore Cashier Bookstore	9/30/24
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Efstathia Barkonikos	P.T. Bookstore Cashier Bookstore	Reclassified to: F.T. Bookstore Cashier Effective: 9/1/24
Alexander Franke	Support Analyst User Support Support Staff	Reclassified to: Technical Engineer Professional Effective: 10/21/24
Tiaqua Lockhart	P.T. Bookstore Cashier Bookstore	Reclassified to: F.T. Bookstore Cashier Effective: 9/1/24
Maria Vatougiou	P.T. Bookstore Cashier Bookstore	Reclassified to: F.T. Bookstore Cashier Effective: 10/1/24

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RECOMMENDED ACTION  
That the above be approved as presented.

**NEW BUSINESS**

- \*12.1 Affiliation Agreement with Khudeira Medical Center (Medical Assistant) Enclosed
- \*12.2 2024 Holiday Schedule Enclosed
- \*12.3 Fall 2024 College Anatomical Model Purchase Enclosed
- \*12.4 Life Cycle Management (LCM) Equipment Purchase Fall 2024 Enclosed

**HOLIDAY SCHEDULE**

According to the Association agreements, the following schedule is recommended:

Monday, December 23	-	College Closed
Tuesday, December 24	-	College Closed
Wednesday, December 25	-	Holiday Observed
Thursday, December 26	-	College Closed
Friday, December 27	-	College Closed
Monday, December 30	-	College Closed
Tuesday, December 31	-	College Closed
Wednesday, January 1	-	Holiday Observed
Thursday, January 2	-	<b>College Reopens</b>

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**RECOMMENDED ACTION**

It is recommended that the Board of Trustees adopt the holiday schedule and authorize that the college will be closed from Monday, December 23, 2024, through Wednesday, January 1, 2025. The college will reopen on Thursday, January 2, 2025.

## College Purchase Information Request Form

DATE: October 3, 2024

TO: Dr. Pamela Haney  
PresidentFROM: Dr. Ryen Nagle  
Title: VP Academic Affairs  
Department: Career Programs/Nursing

Name of Purchase: Fall 2024 College Anatomical Model Purchase

Type of Purchase (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Career Programs-Nursing Equipment

Sole/Single Source:  Yes  No  
If Yes, provide reason:

Purchase Amount: \$ 37,017.06

Grant Funded:  Yes  No  
If Yes, indicate which Grant will provide funding: ICCB FY 25 PATH GrantDepartment Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):  
06821243College Funded:  Yes  No  
If Yes, indicate which Subdivision will provide funding:

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

Legal Bid Required:  Yes  No

Vendor Name: Avantor/VWR

## Request Description:

The college is requesting the purchase of thirty-five (35) various Somso brand anatomical models for usage by students to replace the current aged, broken, and out-of-date anatomical models currently in use. Pricing for this request has been provided by the E&I Consortium pricing contract CNR 01459.

College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

By purchasing new anatomical models, the college will be able to best serve and prepare our students for healthcare careers and exams with access to these resources. These will be stored in the library as the library currently offers access to these resources outside the Anatomy lab hours. The models create an immersive learning environment where students can deepen their understanding of human anatomy. This purchase is being funded by the ICCB FY25 PATH Grant.

College Purchase Information Request Form

DATE: October 4 2024

TO: Dr. Pamela Haney  
President

FROM: Thomas Yancey  
Title: Director Client Services  
Department: Information Technology

Name of Purchase: Life Cycle Management (LCM) Equipment Purchase Fall 2024

Type of Purchase (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Technology

Sole/Single Source:  Yes  No  
If Yes, provide reason:

Purchase Amount: \$ 726,136.46

Grant Funded:  Yes  No  
If Yes, indicate which Grant will provide funding:

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

College Funded:  Yes  No  
If Yes, indicate which Subdivision will provide funding: Information Technology

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

064281625401102, 064281625401002, 064281625401101, 064281625401001

Legal Bid Required:  Yes  No

Vendor Name: Various-Dell, Apple, CDWG, AVI-SPL, B&H/VSI

Request Description:

Exempt from bidding 110 ILCS 805/3-27.1, exception (f)- purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and interconnect equipment, software, and services. Equipment includes Dell laptops, Dell docking stations, Dell monitors, Dell thin clients, iMac desktops, Macbook Pros, Infrastructure servers, and various multimedia controls/cameras/switches/projectors/media players.

College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

In February 2016, the Board of Trustees approved the recommendation for the Life-Cycle Management (LCM) schedule for technology equipment for the college. The LCM project is a long-term rotational plan to replace obsolete products on a cyclical basis, allowing the college to be competitive in technology. Specific products were assigned appropriate lifetime usage based on industry standards for labs/offices/classrooms.