

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, September 17, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:04 PM.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Eileen Kerlin Walsh; Joseph Murphy; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Stefanie DaCosta, Student Trustee

Absent: None.

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

**III. MINUTES**

It was moved by Trustee Joseph Murphy and seconded by Trustee Kerlin Walsh to approve the Unapproved Minutes, Regular Meeting of August 20, 2024.

ROLL CALL VOTE taken on approval of the Unapproved Minutes, Regular Meeting of August 20, 2024.:

Yes: McElroy Kirkwood, Kerlin Walsh; J. Murphy; P. Murphy; O'Day, Robinson, Sullivan

Absent: None.

Student

Advisory: Yes.

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS****5.1 ICCTA Meeting Report – P. Murphy**

Vice Chair Patricia Murphy reported on the ICCTA meeting held on September 13, 2024. She said the meeting began with the first Trustee's Roundtable for 2024-25. Trustees submitted questions and topics for discussion, which resulted in a record-breaking number of topics for the month, including mandatory training and the role of Board Chairs. She said the meeting also included a seminar on AI and its implications as well as the Business Enterprise Program. Vice Chair Murphy noted that Secretary Robinson provided a report during the meeting regarding her experiences during her community college journey. Vice Chair Murphy said Secretary Robinson's report was inspiring and that she did a wonderful job relating the discussion back to her own personal experiences. Chair Kirkwood thanked Secretary Robinson for sharing her experience during the ICCTA meeting. Secretary Robinson thanked the Board for their kind words and support. She thanked Dr. Normah Salleh-Barone, Vice President of Student Development, Dr. Ryen Nagle, Vice President of Academic Affairs, and Jessica Crotty, Chief Marketing and Communications Officer, for providing her with a PowerPoint presentation with detailed information regarding the college's wraparound services which she used during her presentation. Secretary Robinson shared that she was asked if she would be interested in sharing her story at a national level.

**5.2 Student Trustee Report**

Student Trustee DaCosta provided her Student Trustee Report. She noted that a rainbow reception was held to promote a safe and inclusive campus for LGBTQIA+ students. The event was cosponsored by the GASP! Club (Gender and Sexual Progress). She said Student Life sponsored a Pizza and Planners event where students were encouraged to bring their syllabi and begin planning for the semester while enjoying pizza and each other's company. Ms. DaCosta reported on the Fall Fest and said the event was a huge success this year. The event provided students with the opportunity to learn about clubs and organizations around campus while enjoying free food, a climbing wall, a mechanical bull, a bungee run, and a DJ. She noted that approximately 30 campus departments and 15 clubs were represented during the event.

**VI. REPORTS OF ADMINISTRATION**

Dr. Pamela Haney thanked Vice Chair Murphy and Student Trustee DaCosta for their reports.

**6.1 Presentation to John Gorman (retirement)**

Dr. Haney invited Patrick Treacy, Police Chief, to congratulate John Gorman, Police Officer, on his upcoming retirement. Mr. Gorman has been with the college since 2014. Chief Treacy thanked Mr. Gorman for his service to the college and presented him with a retirement gift.

#### 6.2 Presentation to Cathleen Pike (retirement)

Dr. Haney asked Dr. Terra Jacobson, Dean of Learning Resources, to congratulate Cathleen Pike, LRC Monitor, on her upcoming retirement. Ms. Pike has been with the college since 2001. Dr. Jacobson thanked Ms. Pike for her service to the college and presented her with a retirement gift.

#### 6.3 President's Report

- League for Innovation Reaffirmation: Dr. Kiana Battle, Vice President of Institutional Advancement and Executive Assistant to the President, and Dr. Normah Salleh-Barone, Vice President of Student Development, provided a report on the League for Innovation Reaffirmation process. Dr. Salleh-Barone provided background information regarding the League for Innovation. She noted that the League for Innovation is an international non-profit organization founded in 1968. Moraine Valley Community College has been a member for 53 years. Dr. Salleh-Barone noted that membership in the League is a prestigious honor and requires an invitation from the League. Colleges receive invitations based on their reputation, innovation on campus, strong leadership, and supporting Boards. Dr. Battle explained that League colleges' reaffirmation occurs one year after hiring a new president. She said the college received a reaffirmation notice in July 2024, and the process includes three phases. Phase one requires the college to complete an innovation report in December 2024. Phase two requires a one-day virtual site visit from the League in February 2025. Finally, in phase three, the college will receive a decision regarding its membership status in the spring of 2025. Trustee Joseph Murphy asked if the League has considered expanding its membership to other colleges. He noted that Moraine Valley is one of the few community colleges that has been a member and that the League has gained few members since then. Dr. Haney said the League occasionally reaches out to its members and asks for suggestions for new members. Vice Chair Murphy asked if the Moraine Valley Board of Trustees would vote to approve the innovation report. Dr. Battle said the League Board would ultimately be voting on the membership status of the college. Trustee Sullivan asked when the next reaffirmation process will occur. Dr. Battle and Dr. Salleh-Barone noted that the reaffirmation process would only happen again once a new college president is hired.

## **VII. COMMUNICATIONS**

Chair Kirkwood reported the college received notice that it has been selected as a winner of the 2024 Beautification Contest by the City of Palos Hills. An award presentation will be held on Saturday, October 19, at 11:30 a.m., outside the gazebo at Town Square Park.

**VIII. FINANCIAL STATEMENT**

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$160,613,908.38 will be filed for audit.  
(DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Trustee Joseph Murphy and seconded by Vice Chair Patricia Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,488,116.23
9.3	Operation & Maintenance Fund	9 31,003.24
9.4	Operation & Maintenance Fund (Restricted)	2 25,972.14
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,157,723.79
9.7	Restricted Purpose Fund	1,012,875.18
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	9 ,187.17
9.10	Audit Fund	25,000.00
9.11	Liability, Protection & Settlement Fund	1,132,715.91

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Quazi Ahmed - ERP Administrator - Effective: 9/9/24  
Teja Brown Gourdine - Secretary II - Effective: 9/9/24  
Peter Panagiotaros - Police Officer - Effective: 9/9/24  
Sarah Rio - Secretary II - Effective: 9/9/24  
Dabney Tatum – Groundskeeper - Effective: 9/23/24  
Malcolm Thompson - Departmental Assistant - Effective: 9/9/24  
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Third-Year Contract for Bargaining Unit Member

Pursuant to the Board action of February 20, 2024, approving a probationary period extension of six months, the following employee is now being recommended to be given a contract for the 2024-2025 academic year.

Leona Lilly - Basic Nurse Assistant  
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-1(b) Contract Extension/Non-Tenure Review for Bargaining Unit Member

As a result of leave of absence, it is recommended that Agne Juskaite-Aguirre's probationary period be extended until October 2024 for her third-year contract.

Agne Juskaite-Aguirre - Academic Advising  
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

10.1-5 Resignations/Terminations

Amanda Layne - Web Content Specialist - Effective: 9/6/24

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

Christina Chan - Assistant Professor, Developmental Mathematics – Effective: 12/12/24

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement - Professional Staff

Janet Polson - Travel Manager – Effective: 10/4/24

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

None.

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with La Rabida Children’s Hospital (Radiologic Technology, Respiratory Therapy, Medical Assistant and Nursing)

It is recommended that the Board of Trustees approve the Affiliation Agreement with La Rabida Children’s Hospital (Radiologic Technology, Respiratory Therapy, Medical Assistant and Nursing).

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Roberts Park Fire Protection District (Fire Science Program)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Roberts Park Fire Protection District (Fire Science Program).

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with the University of Chicago Medical Center (Radiologic Technology and Sleep Technology)

It is recommended that the Board of Trustees approve the Affiliation Agreement with the University of Chicago Medical Center (Radiologic Technology and Sleep Technology).

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Mercy Circle (Basic Nurse Assistant, Nursing)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Mercy Circle (Basic Nurse Assistant, Nursing).

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Century Ear, Nose & Throat (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Century Ear, Nose & Throat (Medical Assistant).

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Existential Counselors Society (Addictions Studies)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Existential Counselors Society (Addictions Studies).

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.7 Revised Board Policy - 300.1 - Policy Prohibiting Sex-based Misconduct

It is recommended that the Board of Trustees approve the Revised Board Policy - 300.1 - Policy Prohibiting Sex-based Misconduct.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.8 Approval of FY25 Budget

It is recommended that the Board of Trustees the budget for fiscal year 2025.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.9 Approval of Moraine Valley Professionals Organization Agreement (July 1, 2024 - June 30, 2027)

It is recommended that the Board approve the Moraine Valley Professionals Organization Agreement (July 1, 2024 - June 30, 2027).

(DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-2, 10.1-5, 10.1-5(a), and 10.1-5(b); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, and 12.9:

Yes: McElroy Kirkwood, Kerlin Walsh, J. Murphy, P. Murphy, Robinson, Sullivan  
Present: O'Day  
Absent: None.  
Student  
Advisory: Yes.

Motion carried.

Trustee Sullivan asked if agenda item 10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.) was excluded purposefully from the consent agenda. It was noted that there was no report for the month of September 2024 for agenda item 10.1-6.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

Chair McElroy Kirkwood noted that the agenda for the regular meeting of September 17, 2024, included a closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act. She indicated that the closed session was no longer needed. The Board did not enter closed session on Tuesday, September 17, 2024.

**XV. ADJOURNMENT**

The meeting adjourned at 6:39 PM.