

**MORAIN VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, August 20, 2024, Board Room D219 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via [www.morainevalley.edu/BOTAUG20](http://www.morainevalley.edu/BOTAUG20) or by phone 1-312-535-8110 with Meeting ID 2630 247 5868, p/w: 3P3TiA8PKRN (37384287 from phones).

**A G E N D A**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **MINUTES**
  - 1) Unapproved Minutes - Regular Meeting - June 18, 2024
  - 2) Unapproved Minutes - Special Meeting Held on August 6, 2024
  - 3) Unapproved Minutes - Closed Session Held on June 18, 2024
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
  - 1) ICCTA Executive Committee Planning Retreat - P. Murphy
  - 2) Student Trustee Report - S. DaCosta
6. **REPORTS OF ADMINISTRATION**
  - 1) President's Report
    - Budget Presentation
    - The Year-in-Review Video
7. **COMMUNICATIONS**
  - 1) 2024 ACCT Regional Awards Recipients Announced
    - Central Region 2024 Faculty Member Award - Dr. John Sands
    - Central Region 2024 Trustee Leadership Award - Joseph P. Murphy
8. **FINANCIAL STATEMENT**
  - 1) **FOR JUNE 2024**
    - a. Treasurer's Report
    - b. Financial Records Summary
    - c. Investments
  - 2) **FOR JULY 2024**
    - a. Treasurer's Report
    - b. Financial Records Summary
    - c. Investments
9. **WARRANTS**  
**CONSENT AGENDA (Agenda Items 9 - 12) (\*items included for action)**
  - 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
    - a. **FOR JUNE 2024:**
    - b. **FOR JULY 2024:**
  - 2) \* Education Fund
  - 3) \* Operation & Maintenance Fund
  - 4) \* Operation & Maintenance Restricted Fund
  - 5) \* Bond & Interest Fund

- 6) \* Auxiliary Fund
- 7) \* Restricted Purpose Fund
- 8) \* Working Cash Fund
- 9) \* Trust and Agency Fund
- 10) \* Audit Fund
- 11) \* Liability, Protection and Settlement Fund
- 10. **REPORT OF PERSONNEL**
  - 1) \* Full-Time
  - 2) \* Part-Time/Supplemental/Other
  - 3) Salary Revisions
  - 4) Leave of Absence
  - 5) \* Resignations/Terminations
    - a. \* Retirements - Faculty
    - b. \* Retirements - Police
    - c. \* Retirements - Support Staff
  - 6) \* Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
  - 1) \* Affiliation Agreement with Loyola University Health System dba Loyola Medicine (Nursing)
  - 2) \* Affiliation Agreement with MidAmerica Orthopaedics, S.C. (Radiology, Mammography, Computerized Tomography)
  - 3) \* Affiliation Agreement with Palos Fire Protection District (Fire Science)
  - 4) \* Affiliation Agreement with Palos Heights Fire Protection District (Fire Science)
  - 5) \* Affiliation Agreement with Providence Life Services (Basic Nurse Assistant)
  - 6) \* Affiliation Agreement with The University of Chicago Medical Center (Sleep Technology)
  - 7) \* 2024 Hyundai IONIQ 5 Limited AWD Bid
  - 8) \* 2024 College and Reprographics Multifunction Fleet Purchase
  - 9) \* New Board Policy - 7283.8 - Selective Paid Leave
  - 10) \* Revised Board Policy - 7282.1 - Vacations: Exempt Employees
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **ADJOURNMENT**

**MINUTES**

Approved Minutes, Regular Meeting of May 14, 2024

Enclosed

Approved Minutes, Special Meeting of June 1, 2024

Enclosed

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Approved Minutes - Closed Session Held June 1, 2024

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, May 14, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:01 PM.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Joseph Murphy; Patricia Joan Murphy; Jaclyn O’Day; Tiffany S. Robinson (departed at 7:05 PM); Tracy M. Sullivan; Eileen Kerlin Walsh; Stefanie DaCosta, Student Trustee

Absent: None

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

**III. MINUTES**

It was moved by Secretary Robinson and seconded by Trustee Kerlin Walsh to approve the Unapproved Minutes - Regular Meeting, April 16, 2024; Unapproved Minutes - Closed Session Held April 16, 2024.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Regular Meeting, April 16, 2024; Unapproved Minutes - Closed Session Held April 16, 2024:

Yes: McElroy Kirkwood, J. Murphy; P. Murphy; O’Day, Robinson, Sullivan, Kerlin Walsh

Absent: None  
Student

Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 ICCTA Lobby Day Report**

Vice Chair Patricia Murphy reported on the May ICCTA meeting and Lobby Day. She said the ICCTA meeting was held on Wednesday, May 1. Vice Chair Murphy noted that she is applying for a position on the Executive Committee of ICCTA, and she thanked Chair McElroy Kirkwood and Dr. Haney for their support. She thanked Trustee Sullivan for sitting on the nominating committee as a representative for the south suburban region. In the evening, they met at the Illinois Community College Caucus Reception. She noted a discussion related to a bill requiring educational institutions to adopt a common course numbering system. Trustee Kerlin Walsh said the ICCTA meeting was enlightening and a deep dive into how we can advocate and assist in bringing more dollars to enhance college initiatives. Vice Chair Murphy said Lobby Day was held on Thursday, May 2. She said they invited many elected officials to visit the campus and noted they were engaged and receptive. Vice Chair Murphy thanked Dr. Haney and said she did a wonderful job laying out Moraine Valley's strategic priorities. She thanked Dr. Haney and the trustees who attended, noting that having a large representation of the college was exciting and impactful. Chair McElroy Kirkwood said the day was very productive and she appreciated the elected officials' attentiveness. Trustee Sullivan said Moraine Valley made an impact on Lobby Day and she encourages the administration to continue to build relationships with our elected officials.

**5.2 Student Trustee Report**

Student Trustee DaCosta presented her student Trustee report. She noted the college celebrated Community College Month with giveaways and treats. Student Trustee DaCosta said the college recognized Arab American Heritage Month with several events sponsored by Multicultural Student Affairs, the Celebrating Diversity Committee, the Arab Student Union, and the Muslim

Student Association. She noted the student success center hosted a celebration of Asian American and Pacific Islander Month with activities that included crafts, trivia, music, food, and giveaways. The Tritones Music Club held a Battle of the Bands, and all proceeds were donated to the Project Care Food Pantry on campus. Student Trustee DaCosta said Illinois State Congressman of the 6th district, Sean Casten, visited Moraine Valley to speak to political science students about climate change and other issues facing our country/area. She said the Moraine Chorale and Chamber Singers celebrated the fine and performing arts 30th anniversary with a medley of classics and a reception in the M building.

## **VI. REPORTS OF ADMINISTRATION**

Dr. Pamela Haney thanked Vice Chair Murphy and Student Trustee DaCosta for their reports.

### 6.1 Presentation to Debby Blatzer (retirement)

Dr. Haney invited Dr. Normah Salleh-Barone and Dr. Scott Friedman to congratulate Debby Blatzer, Assistant Dean of Academic Advising and New Student Orientation, on her upcoming retirement. Ms. Blatzer has been with the college since 1993. Ms. Blatzer thanked the Board of Trustees, Dr. Haney, Dr. Friedman, and Dr. Normah for the recognition.

### 6.2 Recognition of Student Accomplishments

- Athletics Report/Update: General McArthur, Athletic Student Success Specialist, provided the report on athletic student accomplishments.

#### Volleyball:

- Undefeated in Skyway Conference
- Skyway champions
- Ranked 14th in the NJCAA Division II
- 5 All-Conference team players
- 3 All-Region team players
- 2 District A All-Tournament Team players
- NJCAA Division II All-America second team player
- Skyway Libero of the Year
- Skyway Player of the Year
- Skyway Coach of the Year

- Coach Lorenz named Female Skyway Coach of the Year

Men's Cross Country:

- Undefeated in Skyway Conference
- Skyway champions
- Ranked 14th in the NJCAA Division II
- 5 All-Conference team players
- 3 All-Region team players
- 2 District A All-Tournament Team players
- NJCAA Division II All-America second team player
- Skyway Libero of the Year
- Skyway Player of the Year
- Skyway Coach of the Year
- Coach Lorenz named Female Skyway Coach of the Year

Women's cross country:

- 2nd place in Skyway Conference
- 2 runners ran at nationals
- 2 All-Region runners
- 4 All-Conference runners
- 2 Cross Country Association All-Academic Athletes

Women's Tennis:

- 2nd in the Skyway Conference
- 1 singles and 1 doubles conference championship
- 1 singles and 2 doubles region championships
- 2 tennis players competed at nationals in Tyler, Texas

Men's Basketball:

- 5 All-Conference honors
- 1 All-Region player
- Freshman Amarion Johnson ranked 5th in NJCAA Division II for blocked shots (82)

Women's Basketball:

- 3 All-Conference honors
- 1 All-Region player
- Sophomore Andrea Robertson ranked No. 1 nationally for defensive rebounds (320), No. 2 blocks (131), No. 3 total rebounds (399)

In addition to the athletic achievements, Mr. McArthur reported 69 student-athletes achieved a 3.0 GPA or higher, 13 of which achieved a 4.0 for the fall semester. He also said that for the first time, the region recognized student-athletes for their academic achievements, and the college had 55 students acknowledged. Student-athletes were required to perform community and campus engagement to give back to those who help and support Athletics throughout the year. Mr. McArthur said some teams helped with events on campus, such as the Athletics Hall of Fame ceremony, Special Olympics, and the Skyway Conference co-curricular writing contest. Other teams gave back to local communities by helping at Lake Katherine, The Bridge Teen Center, My Joyful Heart, the Chicago Red Stars, and the Bank of America Chicago Marathon. Mr. McArthur thanked the Executive Leadership Team and the Board of Trustees for their continued support of the Athletics department and our student-athletes.

- Forensics Team: Krista Appelquist, Speech Instructor and Coach of the Moraine Valley Forensics Team, reported on the accomplishments of the forensics team. Ms. Appelquist noted that the Forensics Team traveled to ten tournaments, and we hosted three on our campus. They participated in the Phi Rho Pi National Forensics Competition and won first place for the third year in a row. They also took second place at the IL State Tournament and won a regional tournament. Kandyce Swain of Blue Island earned a gold medal in informative and persuasive speaking and a silver medal in speech to entertain; she was also recognized as the top 5th speaker in the nation. Oswaldo Ocampo of Burbank earned a bronze medal in prose and program of oral interpretation and a gold medal in persuasion. Aaron Lopez of Bridgeview earned bronze medals in persuasion, communication analysis & speech to entertain. Marel Doon of Chicago Ridge earned a bronze medal in informative speaking. James Murphy of Justice earned a bronze medal in prose. She said the students on the team are passionate and champion issues, communities, and public policy. She thanked the Board of Trustees, Dr. Haney, and Dr. Cindy Anderson, Dean of Liberal Arts, for their support.
- League for Innovation Art and Literary Competition Winners and Skyway Conference Art, Jazz, Writing & STEM Competition Winners – Dr. Lisa Kelsay, Assistant Dean, Liberal Arts, reported on student accomplishments in the League for Innovation and Skyway Conference competitions, briefly sharing information about the Illinois Skyway Collegiate Conference. She recognized competition coordinators, including Douglass Bratt (Jazz), Lisa

Couch (Literary), Dr. Peter Placas (STEM), and Erik LaGattuta (Art). She recognized the following students who received awards in each of the competitions:

SKYWAY ART COMPETITION

Koda Kasper (Collage – *The Shrike*)

Isaiah Lewis (Digital Photography - *Sweet Taste of Lavender*)

Zoe Pham (Acrylic on Canvas - *Still Life in Violet*; Graphite and Charcoal - *Two-Point Perspective Room*)

Priscilia Sossah (Digital Photography – *Naturals in Nature Triptych*)

Brenda Velazquez (Mixed Media - *Self Portrait Playing Card*)

LEAGUE ART COMPETITION

Koda Kasper (Colored Pencil, Oil Pastel – *Funky Bird*)

Samantha Mares (Adobe Illustrator - *Tear it up!*)

Helena Smith (Ceramic – *Heartbreak*)

Priscilia Sossah (Digital Photography – *Naturals In Nature Triptych*)

Reese Wedrall (Acrylic – *Reese*)

SKYWAY JAZZ COMPETITION

Johnny Poindexter, Drums (Outstanding Soloist)

Andrew Gates, Trumpet (Outstanding Soloist)

Andrew Gates, Trumpet (Honorable Mentions)

SKYWAY STEM POSTER COMPETITION

Myra Ryes - 3<sup>rd</sup> Place/Biology Category - *Microbial Interactions in the Rhizosphere of Dalea purpurea*

Lina Nofal, Andrea Ariaza and Juliana Ramirez - 2<sup>nd</sup> Place/Environmental and Earth Science Category - *Comparative FOI Analysis of a Twenty Year Period in a Small Site Prairie*

Marcin Hodorowicz, Anthony Wnek, Michael Cyrwus and Lauren Williams - 2nd Place – Engineering, Math, Computer Science Category - *Visually Impaired Assistance Device*

SKYWAY WRITER’S COMPETITION

Rain Abdelkarim (1<sup>st</sup> Place Non-Fiction – “*A Name That Paints the Whole Picture*”)

LEAGUE LITERARY COMPETITION

Drama

1<sup>st</sup> Place – Katis Varela – “*A Bar Called Eden*”

**Fiction**

1<sup>st</sup> Place – Emmett Grady – “*Air Jesus*”

2<sup>nd</sup> Place – Valentina Villadiego Contreras – “*Don’t Forget Your Smile*”

3<sup>rd</sup> Place – Alexis Griffin – “*Goodnight Promises*”

**Non-Fiction**

1<sup>st</sup> Place – Rain Abdelkarim – “*A Name That Paints the Whole Picture*”

2<sup>nd</sup> Place – Natalie Potempa – “*Wounds Too Deep to Heal*”

3<sup>rd</sup> Place – Amira Froukh – “*The Real City That Never Sleeps*”

**Poetry**

1<sup>st</sup> Place – Eileen McInerney – “*Anchor Me Down*”

2<sup>nd</sup> Place – Ilaina Rosado – “*Painted Skies*”

3<sup>rd</sup> Place – Deniza Fuentes – “*My Journey Traveling Through Mexico’s Beauty*”

- Phi Theta Kappa: Kent Marshall, Dean of Students and Compliance Officer, recognized Evie Roth, a student involved with Moraine Valley’s Alpha Iota Lambda chapter of the Phi Theta Kappa National Honor Society. Evie Roth submitted a short story entitled, “Devotion,” to a national publication through Phi Theta Kappa. Her story was selected to be published this summer in the 29<sup>th</sup> edition of Nota Bene. Dean Marshall noted that Evie graduated from Moraine Valley last spring with a 4.0 GPA and they are currently attending Columbia College Chicago, working towards a degree in Creative Writing-Fiction.
- *Glacier*: Kent Marshall, Dean of Students and Compliance Officer, reported that the Glacier student newspaper won 16 statewide awards at the Illinois Community College Journalism Association Contest, including second place in Best Student Media and the Mike Foster General Excellence Award. Individual student awards include five First Place Awards (Podcast, Sports Column, Reporter of the Year, Arts Review, and Staff Editorial), six Second Place Awards (Graphics, News Story of the Year, Feature Photo, News Column, News Photo, and Sports Game Story), and three Honorable Mention Awards (Editorial Writer of the Year, News Column, and Sports Game Story). Mr. Marshall congratulated the students and thanked Student Publications Advisor, Jan Kopischke, for her leadership in working with this great group of students.

**6.3 President’s Report**

- Strategic Plan: Dr. Sadya Khan, Executive Director of Institutional Research, Planning and Effectiveness, presented the Strategic Plan for 2025-2030. Dr. Khan said 400 individuals participated in the strategic planning process over 18 months. The college held focus groups, which led to the creation of six new priorities for the 2025-2030 Strategic Plan. Dr. Khan reminded the Board that strategic plans are completed every five years. She provided a timeline of the strategic planning process and outlined the core external trends that the strategic planning committee selected. Dr. Khan noted that the next step in the strategic planning process is to request approval from the Board of Trustees at the June Board meeting. Once approved, the college will share the plan with the community. Trustee Kerlin Walsh asked if previous strategic plans informed the 2025-2030 strategic plan. Dr. Khan said many of the priorities in the new strategic plan are the same as those in the previous strategic plan. Secretary Robinson thanked Dr. Khan for compiling the data, and she said it is helpful to see honest feedback from college employees, students, and the community. Trustee Sullivan requested an electronic copy of the presentation. Dr. Khan said she would send an electronic copy of the presentation to the Board. Chair Kirkwood thanked Dr. Khan for the presentation.

## **VII. COMMUNICATIONS**

None.

## **VIII. FINANCIAL STATEMENT**

### 8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$157,794,321.89 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

### 8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

### 8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

## **CONSENT AGENDA (IX – XII):**

It was moved by Trustee Joseph Murphy and seconded by Trustee Sullivan to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,825,226.41
9.3	Operation & Maintenance Fund	861,701.04
9.4	Operation & Maintenance Fund (Restricted)	669,404.75
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	824,213.52
9.7	Restricted Purpose Fund	1,527,921.99
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	9,105.47
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

James Ivetic - Technical Engineer - Effective: 5/6/24  
 George Lam - Instructor, Economics - Effective: 8/12/24  
 (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

10.1-5 Resignations/Terminations

Maria Aguilar – Secretary II - Effective: 4/23/24

Nolan Kelleher – Groundskeeper – Effective: 4/8/24

Alecia Person – Departmental Assistant – Effective: 4/12/24

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Professional Staff

Robert Rice - Maintenance Mechanic IV – 11/26/24

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Christina Cotta – from Departmental Assistant, Transfer Center/Counseling to

Departmental Assistant, Corporate, Community and Continuing Education -

Effective: 5/13/24

(DOCUMENT I - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Illinois Bone and Joint Institute, LLC (Radiologic Technology and Computed Tomography)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Illinois Bone and Joint Institute, LLC (Radiologic Technology and Computed Tomography).

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Rush University Medical Center (Sleep Technology)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Rush University Medical Center (Sleep Technology).  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Dates for Regular Meetings

It is recommended that the Board approve the dates of the regular meetings of the Board of Trustees for the 2024-2025 Academic Year.  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Custodial Services Bid 2024-2027

It is recommended that the Board approve the Custodial Services Bid 2024-2027 to Smith Maintenance Co in the amount of \$5,776,044.98 for a three-year agreement.  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Moraine Valley Community College 2024-2025 Mailers Printing Bid

It is recommended that the Board of Trustees approve the Moraine Valley Community College 2024-2025 Mailers Printing Bid to Precise Printing Network, Inc. in the amount of \$221,916.00.  
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 MVCC Building T Chilled Water Upgrades Phase III Bid

It is recommended that the Board of Trustees approve the MVCC Building T Chilled Water Upgrades Phase III Bid to Monaco Mechanical Inc. in the amount of \$798,000.00.  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.7 Preventative Maintenance Program for HVAC Equipment Bid

It is recommended that the Board of Trustees approve Preventative Maintenance Program for HVAC Equipment Bid to Anchor Mechanical Inc. in the amount of \$477,400.00.  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.8 Board-Designated Expert Panel

It is recommended that the Board of Trustees approve the Board-Designated Expert Panel effective May 14, 2024.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, and 12.8:

Yes: McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan, Kerlin Walsh  
Absent: Robinson  
Student  
Advisory: Yes.

Motion carried.

**XIII. MISCELLANEOUS**

Trustee O’Day said the Association of Community College Trustees (ACCT) Public Policy and Advocacy Committee is building the fiscal year 2025-2026 legislative agenda. Trustee O’Day serves on the committee and noted that the committee is allowing the submission of policy ideas and legislation, which will be part of the agenda for Lobby Day. She asked the Board and administration to provide her with any policy ideas or legislation they believe should be included on the agenda.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 7:13 PM.

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting/Board Retreat, was held on Saturday, June 1, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 9:00 AM.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Eileen Kerlin Walsh (Departed at 1:08 PM); Patricia Joan Murphy; Joseph Murphy; Jaclyn O’Day (Arrived at 9:03 AM); Tiffany S. Robinson; Tracy M. Sullivan (Departed at 1:04 PM); Stefanie DaCosta, Student Trustee

Absent: None

**III. CLOSED SESSION**

It was moved by Vice Chair Patricia Murphy and seconded by Trustee Tracy M. Sullivan to move to closed session pursuant to Section 2(c)(1) of the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and pursuant to Section 2(c)(16) of the Open Meetings Act to discuss self-evaluation, practices and procedures or professional ethics.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: McElroy Kirkwood, Kerlin Walsh, J. Murphy P. Murphy, Sullivan, Robinson

Absent: O’Day  
Student

Advisory: Yes

Motion carried.

Chair McElroy Kirkwood noted the closed session would be facilitated by Dr. Mary Spilde, Consultant of the Association of Community College Trustees (ACCT) with Illinois Community College Trustees Association (ICCTA) representation.

The Board moved to closed session at 9:02 AM. The Board returned from closed session at 12:15 PM.

**IV. GENERAL DISCUSSION OF MATTERS RELATING TO THE SHORT- AND LONG-TERM FUTURE OF THE COLLEGE**

Dr. Pamela Haney said the closed session portion of the meeting lasted longer than expected. It was noted that an update on Early College and Dual Degree Programs would instead be presented during the Regular Meeting on June 18.

Dr. Pamela Haney introduced Dominick Demonica, Principal Architect of Demonica Kemper Architects to present the Master Facility Plan Update.

- Master Facility Plan Update: Mr. Demonica described the master facility plan as a long-term plan for the facilities that builds a road map for potential future development. He noted the plan must be completed every five years and submitted to the Illinois Community College Board. He said the Demonica Kemper Architects firm has helped develop the master facility plans of ten community colleges in Illinois. Mr. Demonica explained the planning process, which involves gathering information, analyzing existing conditions, and receiving feedback from students and employees via focus groups. Mr. Demonica provided a history of the campus and previous master facility plans. He showed the proposed master plan for the short term and outlined the long-term projects at the college. Mr. Demonica updated the Board on recent renovations and new buildings at other community colleges in Illinois. Secretary Robinson noted she is the Chair of Public Safety at the Village of Robbins. She said she is in favor of the creation of a public safety facility because it would allow the college to train police. Trustee Joseph Murphy thanked Mr. Demonica for the presentation. He noted it is incredibly valuable to have Mr. Demonica's input because he has an abundance of knowledge of the history of the college. Trustee Sullivan, Trustee Kerlin-Walsh, and Chair McElroy Kirkwood thanked Mr. Demonica for explaining the

plan and presenting it to the Board. Chair McElroy Kirkwood asked if Mr. Demonica could provide the Board with a copy of the PowerPoint presentation, and he confirmed he would send a copy to the Board.

Dr. Haney thanked Mr. Demonica for his presentation. She invited Steve Pappageorge, Executive Director of Community Education, Workforce Development, and Government Relations to discuss the Elected Officials Breakfast on Tuesday, June 4, 2024.

- Elected Officials Breakfast: Mr. Pappageorge said the college expects around 30 attendees, including district mayors and trustees, at the Elected Officials Breakfast. He noted that the focus of the breakfast is to garner support for capital strategy, which includes the Center for Advanced Manufacturing, Health Sciences Expansion at the Southwest Education Center, and Center for Public Safety. Mr. Pappageorge reviewed a PowerPoint presentation that will be presented during the Elected Officials Breakfast. Trustee Sullivan asked the college to take their time during the presentation to help garner support from the elected officials. The Board discussed potential funding sources for the projects. Trustee Joseph Murphy noted that a referendum could be a solution if the college does not receive federal or state funding for the projects. Vice Chair Patricia Murphy agreed that a referendum could be a solution, but only after all other possibilities have been exhausted. The Board thanked Mr. Pappageorge for the presentation.

**V. ADJOURNMENT**

The meeting adjourned at 1:12 PM.

**BOARD REPORTS AND/OR REQUESTS**

- |     |  |        |
|-----|--|--------|
| 5.1 | ICCTA Executive Committee Planning Retreat - P. Murphy | Verbal |
| 5.2 | Student Trustee Report - S. DaCosta                    | Verbal |

**REPORTS OF ADMINISTRATION**

6.1 President's Report

Verbal

- Budget Presentation
- The Year-in-Review Video

**COMMUNICATIONS**

7.1 2024 ACCT Regional Awards Recipients Announced Enclosed

- Central Region 2024 Faculty Member Award - Dr. John Sands
- Central Region 2024 Trustee Leadership Award - Joseph P. Murphy

*For Immediate Release*



**Media Contact:**

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## ***2024 ACCT Regional Awards Recipients Announced***

Regional awardees to compete for national-level recognition in October.

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The Association of Community College Trustees (ACCT) is pleased to announce the recipients of its annual Regional Awards for community college trustees, equity programs, chief executive officers, faculty members, and professional board staff members. The 2024 ACCT Awards program is sponsored by [Edamerica](#).

ACCT's Regional Awards recognize the tremendous contributions made by community colleges and their leaders to meet the needs of their communities.

"Community colleges serve countless needs throughout the country, from traditional higher education to workforce development, professional certifications, and much more," said ACCT Chair and Hawkeye Community College Trustee Jay Nardini. "The individuals and institutions selected to receive this important recognition are deeply committed to their communities and regions. They work every day to change lives for the better."

"Countless unheralded heroes work tirelessly at ACCT's member colleges," said ACCT President and CEO Jee Hang Lee. "We are proud to shine a spotlight on some of the nation's most outstanding public servants and professionals through our regional awards program."

The full list of awardees follows.

# 2024 ACCT Regional Awardees

## 2024 Trustee Leadership Award

### **CENTRAL REGION**

Joseph P. Murphy  
Moraine Valley Community College, Ill.

### **NORTHEAST REGION**

Mary M. Zimmerman  
Union College of Union County New Jersey, N.J.

### **PACIFIC REGION**

Judy Chen Haggerty, Esq.  
Mt. San Antonio Community College District, Calif.

### **SOUTHERN REGION**

Caridad Lee  
Santa Fe College, Fla.

### **WESTERN REGION**

Dirk Petersen  
Northeast Community College, Neb.

## 2024 Equity Award

### **CENTRAL REGION**

Joliet Junior College, Ill.

### **NORTHEAST REGION**

Dutchess Community College, N.Y.

### **PACIFIC REGION**

Pierce College, Calif.

### **SOUTHERN REGION**

Forsyth Tech Community College, N.C.

## 2024 Chief Executive Officer Award

### **CENTRAL REGION**

Dr. Shelly Mondeik  
Mid-State Technical College, Wisc.

**NORTHEAST REGION**

Dr. Randall J. VanWagoner  
Mohawk Valley Community College, N.Y.

**PACIFIC REGION**

Dr. James Dale (J.D.) Rottweiler  
Cochise College, Ariz.

**SOUTHERN REGION**

Dr. Anne M. Kress  
Northern Virginia Community College, Va.

**WESTERN REGION**

Dr. Christy Ponce  
Temple College, Texas

**2024 Faculty Member Award**

**CENTRAL REGION**

Dr. John Sands  
Moraine Valley Community College, Ill.

**NORTHEAST REGION**

Dr. Michele L. Rotunda  
Union College of Union County New Jersey, N.J.

**PACIFIC REGION**

Dr. Tyler Wallace  
Big Bend Community College, Wash.

**SOUTHERN REGION**

Lynn Rickabaugh  
Aiken Technical College, S.C.

**WESTERN REGION**

Dr. Bryan Stone  
Delmar College, Texas

**2024 Professional Board Staff Member Award**

**CENTRAL REGION**

Diane Kerruish  
Elgin Community College, Ill.

**NORTHEAST REGION**

Maria Ferrara  
Bergen Community College, N.J.

## **PACIFIC REGION**

Renee Gallegos  
Rio Hondo College, Calif.

## **SOUTHERN REGION**

Elle Perkins King  
Davidson-Davie Community College, N.C.

## **WESTERN REGION**

Perla Molina  
Dallas Community College, Texas

Regional ACCT Awards were announced, one category per day, last week via ACCT's Twitter/X, LinkedIn and ACCT Connect accounts.

Individuals and colleges recognized at the regional level will contend for the national-level recognition of the following ACCT Association Awards:

- 2024 M. Dale Ensign Trustee Leadership Award;
- 2024 Charles Kennedy Equity Award;
- 2024 Marie Y. Martin Chief Executive Award;
- 2024 William H. Meardy Faculty Member Award; and
- 2024 ACCT Professional Board Staff Member Award.

One outstanding award recipient in each category will be announced during the Annual ACCT Awards Gala on October 25, in Seattle, Washington, in conjunction with the 2024 ACCT Leadership Congress.

### *About ACCT*

*The Association of Community College Trustees (ACCT) is a non-profit educational organization of governing boards, representing more than 6,500 elected and appointed trustees who govern over 1,000 community, technical, and junior colleges in the United States and beyond. For more information, go to [www.acct.org](http://www.acct.org). Follow ACCT on Twitter [@CCTrustees](https://twitter.com/CCTrustees).*

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Washington, DC 20036 US

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**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
TREASURER'S REPORT  
MONTH ENDED JUNE 30, 2024**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 71,284,825.18	\$ 4,197,803.74	\$ 9,278,191.41	\$ 66,204,437.51
OPERATION & MAINT FUND	14,789,080.64	294,482.55	1,390,614.19	13,692,949.00
OPERATION & MAINT (RESTR.)	20,503,925.40	1,681,147.87	75,491.40	22,109,581.87
BOND & INTEREST FUND	5,668,733.86	104,526.17	0.00	5,773,260.03
AUXILIARY FUND	13,027,028.48	734,698.01	943,796.92	12,817,929.57
RESTRICTED PURPOSE FUND	9,464,327.22	2,786,634.92	3,079,726.08	9,171,236.06
WORKING CASH FUND	14,573,927.90	43,309.40	0.00	14,617,237.30
TRUST & AGENCY FUND	59,162.46	688.02	2,056.75	57,793.73
AUDIT FUND	144,195.69	1,654.18	0.00	145,849.87
LIAB, PROTECT & SETTLE FUND	919,961.07	7,779.78	3,775.04	923,965.81
TOTAL	<u>\$ 150,435,167.90</u>	<u>\$ 9,852,724.64</u>	<u>\$ 14,773,651.79</u>	<u>\$ 145,514,240.75</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	CHECKING ACCT 957,793.73
OLD NATIONAL BANK	CHECKING ACCT 1,502,871.16
OLD NATIONAL BANK	TRUST ACCTS 359,061.48
WINTRUST MAXSAFE	MONEY MARKET 11,875,469.55
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET 11,887,357.04
IL METROPOLITAN INVESTMENT FUND	CORE FUND 2,291,431.17
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS 9,376,560.27
IL PUBLIC TREASURERS FUND	VARIOUS 2,751,526.10
SHORT TERM INVESTMENTS	VARIOUS 82,172,256.25
LONG TERM INVESTMENTS	VARIOUS 22,317,364.00
TOTAL	<u>\$ 145,514,240.75</u>

**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
TREASURER'S REPORT  
MONTH ENDED JULY 31, 2024**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$ 66,204,437.51	\$ 9,968,394.04	\$ 8,099,134.52	\$ 68,073,697.03
OPERATION & MAINT FUND	13,692,949.00	2,176,425.96	468,482.09	15,400,892.87
OPERATION & MAINT (RESTR.)	22,109,581.87	469,838.62	15,670.73	22,563,749.76
BOND & INTEREST FUND	5,773,260.03	1,559,012.75	0.00	7,332,272.78
AUXILIARY FUNDS	12,817,929.57	735,196.69	428,770.88	13,124,355.38
RESTRICTED PURPOSE FUNDS	9,171,236.06	1,137,899.09	526,687.87	9,782,447.28
WORKING CASH FUND	14,617,237.30	0.00	0.00	14,617,237.30
TRUST & AGENCY FUNDS	57,793.73	82,702.34	0.00	140,496.07
AUDIT FUND	145,849.87	21,395.72	0.00	167,245.59
LIAB, PROTECT & SETTLE FUND	923,965.81	215,966.06	0.00	1,139,931.87
<b>TOTAL</b>	<b>\$ 145,514,240.75</b>	<b>\$ 16,366,831.27</b>	<b>\$ 9,538,746.09</b>	<b>\$ 152,342,325.93</b>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$ 22,550.00
HUNTINGTON BANK	CHECKING ACCT	1,040,496.07
OLD NATIONAL BANK	CHECKING ACCT	5,870,487.42
OLD NATIONAL BANK	TRUST ACCTS	359,061.48
WINTRUST MAXSAFE	MONEY MARKET	11,875,469.55
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	11,887,357.04
IL METROPOLITAN INVESTMENT FUND	CORE FUND	2,291,431.17
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS	9,376,560.27
IL PUBLIC TREASURERS FUND	VARIOUS	6,679,142.68
SHORT TERM INVESTMENTS	VARIOUS	81,372,406.25
LONG TERM INVESTMENTS	VARIOUS	21,567,364.00
<b>TOTAL</b>		<b>\$ 152,342,325.93</b>

**ACCOUNT EXPENDITURE SUMMARIES  
JUNE**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 9,278,191.41
9.3	OPERATION & MAINTENANCE FUND	1,390,614.19
9.4	OPERATION & MAINTENANCE (RESTR) FUND	75,491.40
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	943,796.92
9.7	RESTRICTED PURPOSE FUND	3,079,726.08
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	2,056.75
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	3,775.04
	TOTAL	<u>\$ 14,773,651.79</u>

**ACCOUNT EXPENDITURE SUMMARIES  
JULY**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 8,099,134.52
9.3	OPERATION AND MAINTENANCE FUND	468,482.09
9.4	OPERATION & MAINTENANCE (RESTR) FUND	15,670.73
9.5	BOND AND INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	428,770.88
9.7	RESTRICTED PURPOSE FUND	526,687.87
9.8	WORKING CASH FUND	-
9.9	COLLEGE ACTIVITY FUNDS	-
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u>\$ 9,538,746.09</u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirements – Faculty	Enclosed
10.1-5(b)	Retirements – Police	Enclosed
10.1-5(c)	Retirements – Support Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Maritza Flores	Departmental Assistant Job Resource Center	Effective: 7/1/24
Cara Maca	Admissions Recruiter Enrollment Services	Effective: 7/29/24

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RECOMMENDED ACTION

That those above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

S U B J E C T   R E P O R T - Resignations/Terminations

Amy Bryla	Campus Safety and Emergency Coordinator Police Department	Effective: 7/19/24
Kayla Bucci	Manager, Student Life Student Life	Effective: 8/9/24
Jessica Castro	Bookstore Textbook Expeditor Bookstore	Effective: 7/19/24
Ricky Cobb	Assistant Professor, Sociology Liberal Arts	Effective: 8/11/24
Maritza Flores	Departmental Assistant Job Resource Center	Effective: 7/5/24
Nadine Iwema	P.T. Financial Aid Assistant Financial Aid	Effective: 7/31/24
Luke Sloan	Groundskeeper Campus Operations	Effective: 7/18/24

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R E C O M M E N D E D   A C T I O N

That the above be approved as presented.

Retirement – Faculty

The following employee has submitted a notice of retirement per date listed:

Neil Barker	Associate Professor, Integrated Systems Technology Science, Business and Computer Technology	8/1/25
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Police

The following employee has submitted a notice of retirement per date listed:

Edward Mangan	P.T. Police Officer Police Department	10/31/24
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Support Staff

The following employee has submitted a notice of retirement per date listed:

Cathleen Pike	LRC Monitor Library/Learning Resource Center	9/30/24
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Dawn Countryman	Associate Professor, Anatomy and Physiology Science, Business, & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2024-2025
Paula DeAnda-Shah	Associate Professor, Mathematics Science, Business, & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2024-2025
Dean Eliacostas	Instructor, Culinary Arts Science, Business, & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2024-2025
Peter Keep	Assistant Professor, Mathematics Science, Business, & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2024-2025
Jeffrey McCully	Associate Professor, Sociology Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2024-2025
Susan Stryczek	Secretary II Corporate, Community and Continuing Education (Assistant Dean’s Office) Support Staff	Reclassified to: Secretary II Corporate, Community and Continuing Education (Executive Director’s Office) Effective: 8/19/24

Name

Karen Throw

Present Position

P.T. Community Service Officer  
Police Department  
Support Staff

Action Taken

Reclassified to:  
F.T. Police Operations Assistant  
Administrative Classified  
Effective: 6/24/24

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**RECOMMENDED ACTION**

That the above be approved as presented.

**NEW BUSINESS**

- |        |  |          |
|--------|--|----------|
| *12.1  | Affiliation Agreement with Loyola University Health System dba Loyola Medicine (Nursing)                   | Enclosed |
| *12.2  | Affiliation Agreement with MidAmerica Orthopaedics, S.C. (Radiology, Mammography, Computerized Tomography) | Enclosed |
| *12.3  | Affiliation Agreement with Palos Fire Protection District (Fire Science)                                   | Enclosed |
| *12.4  | Affiliation Agreement with Palos Heights Fire Protection District (Fire Science)                           | Enclosed |
| *12.5  | Affiliation Agreement with Providence Life Services (Basic Nurse Assistant)                                | Enclosed |
| *12.6  | Affiliation Agreement with The University of Chicago Medical Center (Sleep Technology)                     | Enclosed |
| *12.7  | 2024 Hyundai IONIQ 5 Limited AWD Bid   | Enclosed |
| *12.8  | 2024 College and Reprographics Multifunction Fleet Purchase  | Enclosed |
| *12.9  | New Board Policy - 7283.8 - Selective Paid Leave   | Enclosed |
| *12.10 | Revised Board Policy - 7282.1 - Vacations: Exempt Employees  | Enclosed |

### College Purchase Information Request Form

DATE: August 13, 2024

TO: Dr. Pamela Haney  
President

FROM: Dr Ryen Nagle  
Title: VP Academic Affairs  
Department: Career Programs/Automotive Tech

**Name of Purchase:** 2024 Hyundai IONIQ 5 Limited AWD Bid

**Type of Purchase:** (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Career Programs-Automotive Technology-Equipment

**Sole/Single Source:** If  Yes  No  
**Yes, provide reason:**

**Purchase Amount:** \$ 49,423.53

**Grant Funded:**  Yes  No  
**If Yes, indicate which Grant will provide funding:** Rev Up EV Grant

**Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):**  
068212665806000

**College Funded:**  Yes  No  
**If Yes, indicate which Subdivision will provide funding:**

**Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):**

**Legal Bid Required:**  Yes  No

**Vendor Name:** D'Arcy Hyundai , Joliet, Illinois

#### Request Description:

This vehicle is built on a new 800-volt architecture platform that is shared with other makes and models. An 800-volt architecture allows for faster charging times. Many manufacturers will be moving in this direction soon. Since Hyundai owns Kia, purchasing this vehicle will also cover similar Kia EV vehicles. Funding for this request is through the ICCB FY24-25 Rev Up EV Grant. Price includes vehicle, delivery, title, plates, and fees.

#### College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

This electric vehicle will provide a variety of hands-on learning opportunities for all our automotive technology students, especially those taking our fall 2024 semester Electric Vehicle Service and Repair course, in how to work safely, perform maintenance, diagnose, and service various electric vehicles. These hands-on experiences will help prepare our students for employment opportunities in the automotive industry servicing electric vehicles.

College Purchase Information Request Form

DATE: August 12 2024

TO: Dr. Pamela Haney  
President

FROM: Thomas Yancey  
Title: Director of Client Services  
Department: Information Technology

Name of Purchase: 2024 College and Reprographics Multifunction Fleet Purchase

Type of Purchase: (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Technology Equipment Purchase--Multifunction Devices

Sole/Single Source:  Yes  No

If Yes, provide reason:

The college is receiving discounted pricing for this request through Canon Solutions America RFP via the OMNIA Partners/Public Sector agreements. OMNIA Partners/Public Sector is a cooperative purchasing organization that creates cooperative and joint purchasing contract opportunities with discounted pricing for government, educational, and non for profit agencies nationwide.

Purchase Amount: \$ 552,977.73

Grant Funded:  Yes  No

If Yes, indicate which Grant will provide funding:

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

College Funded:  Yes  No

If Yes, indicate which Subdivision will provide funding: Information Technology

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

064281625401101/5805000/5309005

Legal Bid Required:  Yes  No

Vendor Name: Canon Solutions America

Request Description:

Information Technology evaluated the needs of the campus fleet and Reprographics fleet for MFDs in regards to technology, support, and the future needs and requirements of the college. Equipment to be replaced includes printers, copiers, software, and accessories to enhance operational efficiency and support for the college as a whole. This includes the purchase of: • Production Printers: 3 units, with 5 years of software maintenance included. • Deculers: 2 units • Roll Feed Printer: 1 unit • Copiers: 44 units. • Printers: 17 units. • Uniflow Licenses: 12 licenses. • Card Readers: 40 units. • Uniflow Software: 1 year of maintenance and services for copiers • Printer Stands: 16 units.

College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

The college currently relies on printing and production equipment that has not undergone significant updates since 2016. This equipment serves students and staff. Many of these systems have reached their end-of-life stage, and some components are no longer repairable due to outdated technology and lack of manufacturer support. Replacement costs for Marketing Production Solution: \$ 343,852.87. Cost for IT Copier Fleet Solution: \$209,124.86 - Total Price: \$552,977.73

**NEW BOARD POLICY:**  
**HUMAN RESOURCES**  
**#7283.8 – SELECTIVE PAID LEAVE**

The proposed new policy is attached.

**Recommended Action:**

It is recommended that the Board approve the proposed new Board Policy #7283.8 – Selective Paid Leave, as presented.

# NEW PROPOSED POLICY

7283.8

## Human Resources

### Selective Paid Leave

Eligible employees, with limited exceptions, shall be entitled to earn and use up to 40 hours of paid leave in a 12-month period. The 12-month period shall be July 1 – June 30. Leave shall be granted consistent with an employee's work schedule at the beginning of the 12-month period or upon hire.

Paid leave may be used for any reason and documented in accordance with administrative procedures. New employees may begin using paid leave after 90 days of employment. Paid leave shall be noncumulative. Unused leave shall not be paid upon separation.

Exceptions include:

- Student employees – Individuals enrolled in and regularly attending classes who are employed on a temporary basis at less than full-time at the College;
- Short-term employees – Individuals employed no more than 2 consecutive quarters of a calendar year and with no reasonable expectation that they will be rehired in a subsequent calendar year;
- Employees covered by a valid collective bargaining agreement in effect on January 1, 2024, shall be temporarily exempt subject to future contract negotiations;
- Employees covered by a valid collective bargaining agreement that includes an explicit waiver in unambiguous terms;
- Employees who qualify for another type of paid leave (e.g., vacation) that allows them to take at least 40 hours of paid leave for any reason.

Legal Reference: Cook County Paid Leave Ordinance, No. 24-0583

Policy  
Adopted:

MORAIN VALLEY COMMUNITY COLLEGE  
Palos Hills, Illinois

**REVISED BOARD POLICY:**  
**HUMAN RESOURCES**  
**#7282.1 – VACATIONS: EXEMPT EMPLOYEES**

The revised policy is attached.

**Recommended Action:**

It is recommended that the Board approve the proposed revisions to Board Policy #7282.1 – Vacations: Exempt Employees, as presented.

## Human Resources

### Vacations: ~~Exempt Employees~~ Leave

#### I. Policy - Eligibility

The purpose of the vacation policy is to provide full-time Administrative, Confidential, Managerial, and Supervisory (ACMS) and full-time Administrative Classified (AC) employees a traditional paid time off benefit that will (1) provide a restful break in year-round routine, and (2) support work force recruiting and retention. Vacation leave benefits for bargaining unit members shall be contained in the respective collective bargaining agreements.

- A. ~~Exempt full-time employees' entitlement to earned vacation is~~ Accrual. Vacation leave shall accrue 1.75 days per month based upon date of hire.
- B. New Employees: Newly hired employees on probation (6 months) ~~do not accrue~~ but may not use vacation entitlement until the 90<sup>th</sup> day of employment. However, the employee must have sufficient time accrued and the approval of his/her supervisor prior to being allowed to use vacation time during the probationary period.
- C. Leave of Absence: No benefit credit will be accrued toward vacation entitlement, when a leave of absence has been approved for a continuous period exceeding 30 calendar days.
- ~~D. Accrued Vacation Upon Notice of Non-Renewal: Upon notice of non-renewal of appointment, all unused vacation time must be used prior to the end date of the current appointment.~~
- ~~ED.~~ Vacation Pay Entitlement Upon Separation: Unused vacation allowance will be paid to employees upon separation, no later than the pay date following the date of separation, subject to A through ~~D-C~~ above.

#### II. Policy - Scheduling

- A. Minimum Duration: Vacations may be taken by separate weeks or days, but not less than ~~one-half day~~ one hour increments.

- B. Credit - (Accrual): Vacation time may be accrued from year to year but in no case shall the amount of vacation time exceed 30 days without approval of the Board of Trustees.
  
- C. Selection: ~~Selection of vacation days is subject to approval of the employee's supervisor.~~ If the need for leave is foreseeable, seven days' notice is required. If the need for leave is unforeseeable, notice should be provided as soon as practicable. Leave may be denied due to operational needs based on specific circumstances.
  
- D. Holidays: Should a paid holiday fall during an employee's vacation, the employee will receive holiday pay, rather than vacation allowance. This is true even though the holiday falls on an off-duty day.

Policy  
Adopted: 11/20/84  
Amended: 7/19/89  
Amended: 3/21/90  
Reviewed: 10/12/95  
Amended: 12/17/09  
Amended: 6/17/15

MORAIN VALLEY COMMUNITY COLLEGE  
Palos Hills, Illinois