

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, June 18, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Joseph Murphy; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Stefanie DaCosta, Student Trustee

Absent: Eileen Kerlin Walsh

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. MINUTES

It was moved by Trustee Sullivan and seconded by Secretary Robinson to approve the Unapproved Minutes, Regular Meeting of May 14, 2024; Unapproved Minutes, Special Meeting of June 1, 2024; Unapproved Minutes - Closed Session Held June 1, 2024.

ROLL CALL VOTE taken on approval of the Unapproved Minutes, Regular Meeting of May 14, 2024; Unapproved Minutes, Special Meeting of June 1, 2024; Unapproved Minutes - Closed Session Held June 1, 2024:

Yes: McElroy Kirkwood, J. Murphy; P. Murphy; O'Day, Robinson, Sullivan

Absent: Kerlin Walsh

Student

Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS**5.1 ICCTA Lobby Day Report**

Vice Chair Patricia Murphy reported on the ICCTA Annual Convention held from June 7-8 in Lombard, IL. She said the convention included educational seminars that provided an overview of the transfer system in Illinois. Dr. Sadya Khan, Executive Director of Institutional Research, also attended the convention and presented data on behalf of the college. The ICCTA President's Reception was held on Friday, June 7, followed by the annual awards banquet. Vice Chair Murphy said Moraine Valley Community College was well represented by the Trustees, Dr. Haney, and multiple award nominees and winners. Joseph Flynn, Instructor of Business, was nominated for the Outstanding Full-Time Faculty Member Award, and the Chicago Lighthouse was nominated for the Business/Industry Partnership Award. Mr. Yusef Issa won the 2024 Lifelong Learning Award, and Mr. Jason Knade was a co-recipient of the 2024 Distinguished Alumnus Award. Vice Chair Murphy thanked Glenn Carpenter, Photographer, for attending the awards banquet and taking photos during the event. She noted the ICCTA Board meeting was held on Saturday, June 8. Chair McElroy Kirkwood thanked Vice Chair Murphy for her report and congratulated Vice Chair Murphy on being elected the Vice President of the ICCTA Executive Board.

5.2 Student Trustee Report

Student Trustee DaCosta presented her student Trustee report. She highlighted multiple events held by Student Life, including a Student Life Banquet, which featured trivia and presentations from various clubs, and Cyclonepalooza, held on May 8, which was a lively event with professional DJs, bouncy houses, yard games, and participation from over 20 departments offering resources and prizes. She also noted the success of the Cinco De Mayo event on May 2, which provided students with authentic Mexican food. Student Trustee DaCosta expressed gratitude to Oluwatosin King, President of the Black Student Association. She noted that Ms. King recently graduated from Moraine Valley Community College and plans to continue her education at Governors State University.

VI. REPORTS OF ADMINISTRATION

Dr. Pamela Haney thanked Vice Chair Murphy and Student Trustee DaCosta for their reports.

6.1 Presentation to Carol Malina (retirement)

Dr. Haney invited Steve Pappageorge, Executive Director of Community Education, Workforce Development, and Government Relations, to congratulate Carol Malina, Secretary of Corporate, Community & Continuing Education, on her upcoming retirement. Ms. Malina has been with the college since 1998. She thanked the Board of Trustees, Dr. Haney, and Mr. Pappageorge for the recognition.

6.2 Presentation to Richard Hendricks (retirement)

Dr. Haney acknowledged the upcoming retirement of Richard Hendricks, Vice President of Administrative Services. She noted that Mr. Hendricks has been with the college since 2017. Dr. Haney thanked Mr. Hendricks for his many years of service and accomplishments of projects over the years. Mr. Hendricks thanked his wife, Donna, the Board of Trustees, Dr. Haney, Dr. Sylvia Jenkins, and the executive leadership team for the recognition.

6.3 President's Report

- **HLC Accreditation Overview:** Dr. Sadya Khan, Executive Director of Institutional Research, Planning and Effectiveness, presented an overview of the accreditation process. She explained accreditation as a voluntary external review process to ensure the college provides high-quality education. Accreditation reassures the public that the college is meeting specific standards and regulations. It also ensures the college's eligibility for federal funding. Moraine Valley Community College is accredited by the Higher Learning Commission, which is regulated by the Department of Education. There are five major criteria for accreditation: Mission, Integrity and Ethics, Teaching and Learning, Evaluation and Improvement, and Resources and Planning. Dr. Khan discussed the open pathway to accreditation, which includes regular monitoring, assurance review, quality initiative, and a comprehensive evaluation. She noted that program-specific accreditations have varied requirements and timelines and require coordination with accrediting bodies. Trustee Sullivan asked how the college handles the accreditation process for specific programs of study. Dr. Khan said the accreditation process for programs requires a high level of communication and noted the programs are on different cycles for accreditation. She said the varied requirements and timelines are handled through a coordinated effort between the Department Chairs, Deans, Institutional Research, Compliance, and the Auditor. Chair McElroy Kirkwood and the Board of Trustees thanked Dr. Khan and her team for their hard work and leadership in achieving and maintaining the college's accreditations.
- **Early College and Dual Degree Program:** Dr. Normah Salleh-Barone, Vice President of Student Development, presented information on early college and the dual degree program. She noted that the early college program includes dual credit and dual enrollment options. Dr. Salleh-Barone explained the differences

between dual credit and dual enrollment. Dual credit allows high school students to enroll in select college courses and complete them at their high school as part of their regularly scheduled school day while earning both high school and college credit. Dr. Salleh-Barone said the dual credit program has grown over the years, noting a 12.3% increase in the number of credit hours from fall 2022 to fall 2023. She also reported a matriculation rate of approximately 35% for high school graduates with dual credit who attend Moraine Valley Community College. Dual enrollment allows high school students to earn college credit at Moraine Valley Community College. With permission from their high school guidance counselor, students travel to the main campus in Palos Hills, Southwest Education Center in Tinley Park, or Education Center at Blue Island during part of their regular high school day, after school, online, or even on weekends during the fall, spring and summer semesters. The college also offers dual degree programs, allowing students to complete their degrees while having simultaneous admission to a four-year institution. Moraine Valley Community College currently has 32 different agreements with 26 educational institutions. Dr. Salleh-Barone said the college wants to expand our dual program offerings to additional institutions. Secretary Robinson asked if the dual degree program is marketed to local high school students. Dr. Salleh-Barone said the marketing for the dual degree program currently focuses on Moraine Valley Community College students. Secretary Robinson noted it may be beneficial to market the advantages of the dual degree program to high school students so they will have that information while making their college decisions. Chair Kirkwood and the Board of Trustees thanked Dr. Salleh-Barone for her presentation. Dr. Salleh-Barone thanked the Board for their feedback.

VII. COMMUNICATIONS

Chair Kirkwood reported the college was recognized as a potential winner of the 2024 Insight Into Diversity Inspiring Programs in STEM Award.

VIII. FINANCIAL STATEMENT

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$150,435,167.90 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Trustee Joseph Murphy and seconded by Secretary Robinson to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,845,125.41
9.3	Operation & Maintenance Fund	1,097,084.34
9.4	Operation & Maintenance Fund (Restricted)	1,627,426.21
9.5	Bond & Interest Fund	1,533,025.00
9.6	Auxiliary Enterprise Fund	1,244,496.00
9.7	Restricted Purpose Fund	1,465,576.35
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	11,795.63
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	2,980.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Marc DiPaolo - Assistant Professor, Humanities - Effective: 8/12/24

Kalynn Duggan - Special Events & Donor Relations Manager - Effective: 7/1/24

Andrew Hufnagl - Instructor, Fire Science - Effective: 8/12/24

Karrie Mallo - Director of Accounts Receivable - Effective: 6/17/24

Michael Mason - Instructor, Radiologic Technology - Effective: 8/12/24

Donald Migler - Maintenance Supervisor - Effective: 6/17/24

Sheila Moran - Instructor, Emergency Management - Effective: 8/12/24

Guillaume Ngonmeudje - Assistant Professor, Nursing - Effective: 8/12/24

Aminah Salah - Counselor - Effective: 8/12/24

Gina Williams - Assistant Professor, Nursing - Effective: 8/12/24

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions – Vice Presidents

That the recommendation as presented be approved for the Vice President of Academic Affairs, Vice President of Financial and Business Services/College Treasurer, Vice President of Information Technology, Vice President of Institutional Advancement & Executive Assistant to the President, Vice President of Student Development, and Chief Human Resources Officer.

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3(a) Salary Revisions – Administrative, Confidential, Managerial & Supervisory Staff (Non-Bargaining Unit) Administrative Classified Staff (Non-Bargaining Unit)

That the recommendation as presented be approved for Administrative, Confidential, Managerial & Supervisory Staff and Administrative Classified Staff.

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-3(b) Salary Revisions – Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit

That the recommendation as presented be approved for Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees.

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-4 Leave of Absence (LOA)

Guadalupe Cuellar - HEERF Technical Coordinator - 8/23/24 – 11/29/24

Samantha Dockery - Secretary II - 9/29/24 – 1/8/25

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Selena Musleh - Job Resource Specialist - Effective: 6/5/24

James Norris - System Administrator - Effective: 6/27/24

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Police

John Gorman - Police Officer - 9/30/24

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Lilia Alkhateeb - P.T. Registration Representative - Labor Grade Change –

Effective: 6/24/24
Mary Barney - from Instructor, Philosophy, to Assistant Professor – Effective Academic Year 2024-2025
Larry Bernier - Lead Warehouse Worker - Labor Grade Change - Effective: 6/24/24
Stella Bouros - Registration Representative - Labor Grade Change - Effective: 6/24/24
Heather Casiello - From Assistant Professor, Nursing, to Associate Professor – Effective Academic Year 2024-2025
Michael Cipolla - From Controller to Vice President of Financial and Business Services/College Treasurer - Effective 6/24/24
Jessica Crotty - from Assistant Director of Communications to Chief Marketing and Communications Officer - Effective 6/24/24
Katherine Doranski - Lab Technician – Anatomy and Physiology – Labor Grade Change - Effective: 6/24/24
Theresa Engle Pallanti - Director of Resource Development - Salary Grade Change - Effective: 6/24/24
Carmen Estrada - Registration Representative - Labor Grade Change – Effective: 6/24/24
Tamima Farooqui - Employment Equity Manager - Salary Grade Change – Effective: 6/24/24
Joshua Fulton - from Associate Professor, History, to Professor – Effective Academic Year 2024-2025
Ewan Gall - from Fitness Trainer to Aquatics Trainer - Effective: 6/24/24
Kelly Grab - Compliance Officer - Salary Grade Change - Effective: 6/24/24
Angela Graney - from P.T. Payroll Assistant to F.T. Payroll Assistant – Effective: 6/24/24
Todd Huttner - Warehouse Worker - Labor Grade Change - Effective: 6/24/24
Abel Jacobson - P.T. Registration Representative - Labor Grade Change – Effective: 6/24/24
Sylvia James - P.T. Registration Representative - Labor Grade Change – Effective: 6/24/24
Gabriel Lindberg - Cross-Disciplinary Lab Technician - Labor Grade Change - Effective: 6/24/24
Adam Maca - Information Security Specialist - Salary Grade Change – Effective: 6/24/24
Stephanie Meuris - from Assistant Controller to Controller - Effective: 6/24/24
Jennifer Padilla - Lab Technician – General Biology - Labor Grade Change – Effective: 6/24/24
Robert Ripoli - Registration Representative - Labor Grade Change - Effective: 6/24/24
Colleen Rizzzone - P.T. Registration Representative - Labor Grade Change – Effective: 6/24/24
Cathleen Russell - P.T. Registration Representative - Labor Grade Change – Effective: 6/24/24

Joanne Seiders - P.T. Registration Representative - Labor Grade Change – Effective: 6/24/24
Simon Siczka - from Financial Aid Coordinator to Financial Aid Manager – Effective: 6/24/24
Mutasem Sweis - Lab Technician - Labor Grade Change - Effective: 6/24/24
Janet Voldrich - P.T. Registration Representative - Labor Grade Change – Effective: 6/24/24
Veronica Wade - Assistant Director of Financial Aid - Salary Grade Change – Effective: 6/24/24
John Wagrowski - from Network Architect to Network Architect and Coordinator - Effective: 6/24/24
Christopher Wheat - from Instructor, Health Information Technology, to Assistant Professor - Effective Academic Year 2024-2025
Lindsey Zerbian - Coordinator of Southwest Education Center - Salary Grade Change - Effective: 6/24/24
(DOCUMENT M - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Chicago Ridge Fire Department (Fire Science Academy)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Chicago Ridge Fire Department (Fire Science Academy).
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.2 Approval of 2025-2030 Strategic Plan

It is recommended that the Board of Trustees approve the 2025-2030 Strategic Plan and Mission, Vision and Core Values as presented.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

Trustee O'Day commented that she appreciated the hard work in developing the Strategic Plan and she hopes that the College will continue to build on the Strategic Plan.

12.3 Nature Study Restoration and Maintenance Bid 2024-2027

It is recommended that the Board approve the Nature Study Restoration and Maintenance Bid 2024-2027 to Baxter & Woodman, of Marengo, Illinois in the amount of \$68,550.00 for a three-year agreement.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.4 Electric Vehicle (EV) Purchase

It is recommended that the Board approve the Electric Vehicle (EV) Purchase to Tesla, Inc. in the amount of \$134,765.00.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.5 Refuse and Recycling Bid 2024-2027

It is recommended that the Board of Trustees approve the Refuse and Recycling Bid 2024-2027 to Republic Services, of Crestwood, Illinois in the amount of \$117,481.02 for a three-year agreement.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.6 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed session(s) held on March 20, 2024; and April 16, 2024 be released. Additionally, it is recommended that the audio/digital recordings of the November 15, 2022 closed session meeting(s) be destroyed.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.7 Treasurer's Bond Renewal - FY25

It is recommended that the Board approve the renewal of the Treasurer's Bond for the term of April 1, 2024-July 1, 2025 for \$35,000,000 at a cost of \$36,738.00 from The Hartford Insurance Company.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.8 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund for Purposes of Funding Future Capital Projects 9)

It is recommended that the Board of Trustees approve the Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund for Purposes of Funding Future Capital Projects 9).
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.9 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to Restricted Purpose – Technology Fund for Purposes of Funding Future Technology Upgrades 10)

It is recommended that the Board of Trustees approve the Resolution Authorizing the Transfer of Certain Funds from the Education Fund to Restricted Purpose – Technology Fund for Purposes of Funding Future Technology Upgrades 10). (DOCUMENT V - SUPPLEMENT TO MINUTES)

12.10 Resource Allocation Management Plan (RAMP) Projects: Health Sciences Expansion at the Southwest Education Center; Center for Advanced Manufacturing; Center for Public Safety

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP) Projects, which consists of the Health Sciences Expansion at the Southwest Education Center, Center for Advanced Manufacturing, and Center for Public Safety. Further, it is recommended that the Board of Trustees authorize the administration to submit the Capital Project Applications to the Illinois Community College Board. (DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-3, 10.1-3(a), 10.1-3(b), 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, and 12.10:

Yes: McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, Sullivan
Absent: Kerlin Walsh
Student
Advisory: Yes.

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Trustee Sullivan and seconded by Trustee O'Day to move to closed session to discuss collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees pursuant to Section 2(c)(2) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: McElroy Kirkwood, J. Murphy, P. Murphy, O'Day, Sullivan,
Robinson
Absent: Kerlin Walsh
Student
Advisory: Yes

Motion carried.

The Board moved to closed session at 6:57 PM. The Board returned to open session at 7:26 PM.

XVI. ADJOURNMENT

The meeting adjourned at 7:27 PM.