

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, April 16, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 PM.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Joseph Murphy; Patricia Joan Murphy; Jaclyn O’Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee

Absent: None

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

**III. MINUTES**

It was moved by Vice Chair Patricia Murphy and seconded by Trustee Kerlin Walsh to approve the Unapproved Minutes - Decennial Meeting, March 20, 2024; Unapproved Minutes - Regular Meeting, March 20, 2024; Unapproved Minutes - Closed Session Held March 20, 2024.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Decennial Meeting, March 20, 2024; Unapproved Minutes - Regular Meeting, March 20, 2024; Unapproved Minutes - Closed Session Held March 20, 2024:

Yes: McElroy Kirkwood, J. Murphy; P. Murphy; O’Day, Robinson, Sullivan, Kerlin Walsh

Absent: None  
Student

Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

Friedemann Gilde, a member of the Moraine Valley Cybersecurity Club, updated the Trustees about the club's achievements, including their 7th place finish at a recent competition, where they were the only community college competing among 4-year universities. Mr. Gilde said the club will meet during the summer and they received a donation from First Credit Union to build a server for a competitive practice arena. He said he appreciated the faculty's willingness to be involved with the cybersecurity club and to put in extra time with students. Mr. Gilde also stressed the importance of continuing to hire qualified instructors at the college.

**V. BOARD REPORTS AND/OR REQUESTS**

5.1 Recognition of Service - Demetri Sianis, Student Trustee

Chair McElroy Kirkwood and the Board of Trustees recognized Demetri Sianis for his service as Student Trustee this past year by presenting him with a plaque. The Board of Trustees thanked Student Trustee Sianis and said it was a pleasure to get to know him and his family over the past year. They told him they will miss him and the delicious desserts he would bring in for them. Student Trustee Sianis thanked the Board of Trustees, President Haney, and Kent Marshall, Dean of Students and Compliance Officer, for their guidance. He said it was an honor for him to serve as Student Trustee and that he will forever remember the experience.

5.2 Oath of Office - Student Trustee - Stefanie DaCosta

Chair McElroy Kirkwood administered the oath of office to Stefanie DaCosta and congratulated her on her election as Student Trustee. Student Trustee DaCosta said she is honored to serve as the Student Trustee for 2024-2025. Ms. DaCosta noted that she is currently a student in the Nursing Program and she returned to Moraine Valley after working for ten years at the University of Chicago Medicine. Student Trustee DaCosta was joined at the Board meeting by her daughters. She said she is excited to begin her work as Student Trustee.

**VI. REPORTS OF ADMINISTRATION**

### 6.1 President's Report

Dr. Pamela Haney thanked Student Trustee Sianis for his service and welcomed Student Trustee DaCosta.

- Enrollment Report: Dr. Sadya Khan, Executive Director of Institutional Research, Planning and Effectiveness, presented the Spring 2024 Enrollment Report. Dr. Khan began her presentation by defining some of the general enrollment definitions. She noted that the college has been up 0.1% in credit headcount and 2.2% in total credit hours since spring 2023. Dr. Khan presented the headcount and credit hours data based on the five-year trend. Chair Kirkwood asked if the high school students listed are taking classes, and Dr. Khan confirmed that they are dual credit/dual enrollment students. Dr. Khan provided a breakdown of credit hours by modality, noting that 64% of credit hours are traditional, 30% are online, and 6% are hybrid modality. Dr. Khan discussed credit hours of dual credit students, which has increased by 4.2% in one year and 27% over the past five years. She mentioned that winter session courses have also increased from 496 credit hours in spring 2020 to 2,458 credit hours in spring 2024. Dr. Khan said the headcount and credit hours are flat or up, with growth across most groups compared to the previous two years. She also noted that enrollment is still below pre-pandemic levels. Trustee O'Day asked if ABE/GED/ESL registration is down from the previous year. Dr. Khan said the ABE/GED/ESL courses seem to be lower than last year, but this is because enrollment continues after the census date. Secretary Robinson asked if there is any data from our feeding high schools, and Dr. Khan stated that Sandburg, Shephard, and Andrew are the top feeding high schools with dual credit. Trustee Sullivan thanked Dr. Khan for her presentation and expressed her appreciation for the focus on dual credit. She asked if the information presented today could inform the college's marketing strategy going forward. Dr. Haney said they always consider the enrollment data when recruiting. She said the college recently hosted a dual credit night where they got a snapshot of who they need to market to, which helps lead their marketing efforts. Trustee O'Day asked how Stagg High School fares with dual credit, and Dr. Khan said she could send that information to the Trustees at a later date. Dr. Haney and the Board of Trustees thanked Dr. Khan for her presentation.

## **VII. COMMUNICATIONS**

None.

**VIII. FINANCIAL STATEMENT**

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$160,894,331.18 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

Chair McElroy Kirkwood asked to exclude agenda item 12.6, Termination of Employment of Tenured Faculty Member Craig Slocum and Approval of Suspension of Employment Without Pay Pending Hearing if Hearing is Requested by Craig Slocum, from the consent agenda.

It was moved by Trustee Joseph Murphy and seconded by Vice Chair Patricia Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,756,499.77
9.3	Operation & Maintenance Fund	998,750.16
9.4	Operation & Maintenance Fund (Restricted)	394,037.64
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	921,150.32
9.7	Restricted Purpose Fund	3,503,849.11
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	7,892.00
9.10	Audit Fund	-0-

9.11 Liability, Protection & Settlement Fund -0-  
(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Maria Aguilar - Secretary II - Effective: 3/25/24
  - Destany Ashford - Departmental Assistant - Effective: 3/25/24
  - Nolan Kelleher - Groundskeeper - Effective: 3/25/24
  - Alecia Person - Departmental Assistant - Effective: 4/22/24
  - Charmaine Sevier - Chief Human Resources Officer - Effective: 5/20/24
  - Luke Sloan - Groundskeeper - Effective: 3/25/24
  - Rosario Vasquez - Human Resources Assistant - Effective: 4/22/24
- (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Non-Renewal of Appointment – Grant Funded Administrative & Professional Staff

It is recommended that the appointment of the following individuals not be renewed for FY 2025.

Rafif Abuzaghleh	Education Specialist
John Andres	Coordinator of Records & Assessment
Corbett Chico	Internships Manager
Rafael Cooke	Educational Case Manager
Philip Davis	Educational Case Manager
Tiffany Davis	Early College Specialist
Margaret Dawczak	Manager of Transition & ESL
Laura Douglas	Early Childhood Education Coordinator
Krystal Eriks	Student Success Specialist
Michael Gonzalez	Program Coordinator
Jiri Jirik	Director, Education Pathway National Center
Stanley Kostka	CAE Regional Resource Center Manager
Cara Maca	Early Childhood Education Specialist
Chauntai Mack	Career Connections, Youth Program Manager
Diana Medina	Career Programs Project Manager
Carmela Ochoa	Coordinator of HSE

Melanie Olivera-Jones	Director, Educational Talent Search
Sara Othman	Systems Specialist – ABE/HSE/ESL
Mattie Payne-Mallory	Director, Student Support Services
Nathan Payovich	Director of Disability Services
Agata Rawdanik	Data Center Manager
Tonesha Sanders	Student Success Specialist
Erica Warren	Coordinator of Access & Accommodations
Misty Williams	Director, Upward Bound
Darice Wright	Career Connections, Adult Program Manager
Lauren Zajac	Transition Specialist

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-1(b) Non-Renewal of Appointment – Administrative Staff

It is recommended that the appointment of the following individual not be renewed for FY 2025 effective June 30, 2024.

Theresa O’Carroll	Vice President, Business & Financial Services/ College Treasurer
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(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-1(c) Non-Renewal of Appointment – Administrative, Confidential, Managerial and Supervisory Staff

It is recommended that the appointment of the following individual not be renewed for FY 2025 effective June 30, 2024.

Clare Briner	Chief Marketing and Communications Officer
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(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-4(a) Sabbatical Leave – Faculty

It is recommended that the following faculty members be granted a sabbatical leave:

Marie Martino, Professor, Systems and Catalog Librarian - Spring 2025 semester with full pay

Cara Williams, Professor, Psychology - Spring 2025 semester with full pay  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

None.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Professional Staff

Margaret Heenan - Admissions Recruiter - 6/28/24  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Cherie Meador - Dean, Academic Services & Strategic Initiatives - Salary Grade Change - Effective: 4/8/24  
(DOCUMENT N - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Community Healthcare System (Respiratory Therapy and Sleep Technology)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Community Healthcare System (Respiratory Therapy and Sleep Technology).

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.2 Resolution of Observance of Arbor Day - April 26, 2024

It is recommended that the Board of Trustees approve the resolution observing Arbor Day 2024.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.3 Board Policy 1360 Revision - General Public Attendance at Board Meetings

It is recommended that the Board approve the revision to Board Policy #1360 – General Public Attendance at Board Meetings, as presented.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.4 Board Policy 7283.7 Revision - Personal Leave

It is recommended that the Board approve the revision to Board Policy #7283.7 – Personal Leave, as presented.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.5 Appointment of College Treasurer

It is recommended that the Board of Trustees approve the appointment of Michael Cipolla as College Treasurer.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1 (a), 10.1-1 (b), 10.1-1 (c), 10.1-2, 10.1-4 (a), 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, and 12.5:

Yes:	McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh
Absent:	None
Student	
Advisory:	Abstain

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Trustee O’Day and seconded by Trustee Sullivan to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan,  
Robinson, Kerlin Walsh  
Absent: None  
Student  
Advisory: Yes

Motion carried.

The Board moved to closed session at 6:42 PM. The Board returned to open session at 7:25 PM.

**12.6 Termination of Employment of Tenured Faculty Member Craig Slocum and Approval of Suspension of Employment Without Pay Pending Hearing if Hearing is Requested by Craig Slocum**

It was moved by Trustee Joseph Murphy and seconded by Secretary Robinson to approve agenda item 12.6, Termination of Employment of Tenured Faculty Member Craig Slocum for Cause and Approval of Suspension of Employment Without Pay Pending Hearing if Hearing is Requested by Craig Slocum.

ROLL CALL VOTE taken on motion to approve agenda item 12.6, Termination of Employment of Tenured Faculty Member Craig Slocum and

Approval of Suspension of Employment Without Pay Pending Hearing if Hearing is Requested by Craig Slocum:

(DOCUMENT T - SUPPLEMENT TO MINUTES)

Yes: McElroy Kirkwood, J. Murphy, P. Murphy, O'Day, Sullivan, Robinson, Kerlin Walsh

Absent: None

Student

Advisory: Absent

Motion carried.

**XVI. ADJOURNMENT**

The meeting adjourned at 7:26 PM.