

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, March 20, 2024, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 PM.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Joseph Murphy (Arrived at 6:09 p.m.); Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee

Absent: None

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

**III. MINUTES**

It was moved by Secretary Robinson and seconded by Trustee Sullivan to approve the Unapproved Minutes - Regular Meeting, February 20, 2024.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Regular Meeting, February 20, 2024:

Yes: McElroy Kirkwood, P. Murphy; O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: J. Murphy  
Student

Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

5.1 ICCTA Meeting - P. Murphy

Vice Chair Patricia Murphy reported on the ICCTA Meeting held at Kankakee Community College on March 8-9, 2024. She and Trustee Tracy M. Sullivan attended a Trustee Roundtable that focused on issues facing community colleges, such as enrollment, cybersecurity, and dual credit. She said they discussed Trustee engagement and the importance of Trustees serving as ambassadors for colleges when they are in the community. Vice Chair Murphy said she is proud to serve on a Board with Trustees who care and are active in the community. The panel also discussed technological issues, including automation, job disruption, and the ethical considerations of AI. She noted that if utilized properly, AI can be a powerful tool for community colleges. Trustee Sullivan thanked Vice Chair Murphy for representing Moraine Valley Community College as our ICCTA representative. She said everyone at ICCTA and the other community colleges know who Vice Chair Murphy is and that it is wonderful to see the relationships she has built. Trustee Sullivan said that Trustees are responsible for bringing new ideas to the campus and advocating for our community.

5.2 Student Trustee Report - D. Sianis

Student Trustee Demetri Sianis presented his Student Trustee Report. Mr. Sianis noted that Welcome Days were held by Student Life from January 17-18 to provide students with resources to have a successful semester. He said Athletics held a Pack the Place event on January 23, where students and community members came together for the women's and men's basketball games in the Cyclone Center. Mr. Sianis noted that a voter registration event was held on February 28-29 so students could register to vote and confirm the location of their polling place. He reported on a graduation and transfer event held on January 31, allowing students to ensure they have met graduation requirements and complete petitions to graduate. Mr. Sianis said a club and organization fair was held on February 7 to provide students with information on how to get involved on campus. He noted that the Counseling Center and

Student Life hosted a Safe Spring Break Week event from March 4-8, which provided students with information about the effects of alcohol consumption on health. He said the Christian Fellowship and Phi Theta Kappa sponsored a Valentines for Vets event where students made Valentine cards for veterans. He noted that the International Student Ambassadors held a Lunar New Year Celebration. Mr. Sianis said the Arab Student Union hosted a Voices from Palestine panel, which provided Palestinian students with an opportunity to share their experiences on campus. The Muslim Student Association hosted a MedGlobal Panel discussion, which focused on the ongoing work of medical doctors in Gaza.

## **VI. REPORTS OF ADMINISTRATION**

### **6.1 President's Report**

Dr. Pamela Haney thanked Vice Chair Murphy and Student Trustee Sianis for their reports.

- **Library Excellence in Access and Diversity Award:** Dr. Haney reported that Moraine Valley Community College's Dr. Sylvia Jenkins Library is one of 56 libraries in the country to be named a recipient of the inaugural Library Excellence in Access and Diversity (LEAD) Award. She said the LEAD Award honors academic libraries for providing programs and initiatives that encourage and support diversity, equity and inclusion (DEI) on their campuses. Dr. Terra Jacobson, Dean of Learning Resources, Dr. Troy Swanson, Librarian, and Tish Hayes, Librarian, were presented the award by Chair Beth McElroy Kirkwood.
- **Foundation Report:** Kristy McGreal, Executive Director of the Foundation, presented the Foundation Report. Ms. McGreal said the Foundation is a 501(c)(3) founded in 1983. She said the Foundation began when a group came together to raise funds to build the Fine and Performing Arts Center. Ms. McGreal noted that the Foundation has evolved over the years, and it currently focuses on the needs of Moraine Valley students and aligns its strategic goals with those of the college. The Foundation constantly communicates with the college to see what students currently need and will need in the future. She said the Foundation holds special fundraising events, including the Golf Outing, Gateways Gala, and Halloween 5k. The Foundation also works closely with individuals and companies to seek monetary donations. Ms. McGreal noted that the college hosts an Employee Giving Campaign with an 86% participation

rate among full-time employees. The Foundation uses its funds to provide around 250 scholarships annually, ranging from \$500 to \$5,000. She said the Foundation hosts an annual Alumni Hall of Fame event, which recognizes individuals who have gone and done amazing things since they graduated. She noted that many of their major donors are alumni. Chair Kirkwood and Trustee Sullivan thanked Ms. McGreal for all of the hard work done by herself and the Foundation. They said it was very moving to hear the individual stories of the alumni honored at the Alumni Hall of Fame. Ms. McGreal thanked the Trustees for their support and allowing her to discuss the Foundation.

**VII. COMMUNICATIONS**

None.

**VIII. FINANCIAL STATEMENT**

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$146,199,726.68 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Trustee Joseph Murphy and seconded by Secretary Robinson to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1 Account Expenditure Summaries

9.2 Education Fund

\$6,779,553.67

9.3	Operation & Maintenance Fund	866,620.18
9.4	Operation & Maintenance Fund (Restricted)	34,621.79
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	616,894.84
9.7	Restricted Purpose Fund	9,349,719.28
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	4,707.69
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT D - SUPPLEMENT TO MINUTES)		

## **X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

### 10.1-1 Full-Time

Tonesha Sanders - Student Success Specialist - Effective: 4/8/24  
(DOCUMENT E - SUPPLEMENT TO MINUTES)

### 10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

### 10.1-3 Salary Revisions

None.

### 10.1-4 Leave of Absence (LOA)

Christian Torres Smolenets - Instructor, Adult Education - 4/7/24-5/17/24  
(DOCUMENT G - SUPPLEMENT TO MINUTES)

### 10.1-5 Resignations/Terminations

Jenna Naser - Police Operations Assistant - Effective 3/17/24  
(DOCUMENT H - SUPPLEMENT TO MINUTES)

### 10.1-5(a) Retirement - Police

Robert Wall - Police Officer - Effective 3/18/24  
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

None.

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Dr. Dinesh K. Jain M.D. (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Dr. Dinesh K. Jain M.D. (Medical Assistant).  
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with King-Bruwaert House (Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with King-Bruwaert House (Basic Nurse Assistant).  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 First Amendment to Respiratory Therapy Affiliation Agreement with Ann & Robert H. Lurie Children's Hospital of Chicago (Respiratory Therapy)

It is recommended that the Board of Trustees approve the First Amendment to Respiratory Therapy Affiliation Agreement with Ann & Robert H. Lurie Children's Hospital of Chicago (Respiratory Therapy).  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Trace Ambulance (Emergency Medical Services)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Trace Ambulance (Emergency Medical Services).

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Minis Pediatric Walk-In Clinic (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Minis Pediatric Walk-In Clinic (Medical Assistant).

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Pediatrics on Demand Urgent Care (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Pediatrics on Demand Urgent Care (Medical Assistant).

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.7 Summer 2024 Noncredit Mailer Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$31,500.00 to World's Printing & Specialties Co for the 2024 Non-Credit Mailer Printing.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.8 Fall 2024 Explore Mailer Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$30,635.00 to Precise Printing Network for the Fall 2024 Explore Mailer.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.9 Digital Art and Design Technology Purchase March 2024

It is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$68,466.08 to IT Savvy for the Digital Art and Design Technology Purchase.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.10 Virtual Reality Simulation Purchase March 2024

It is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$28,688.00 to Interplay Learning, Inc. for the Virtual Reality Simulation Purchase.  
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.11 Virtual Desktop Infrastructure Services Request

It is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$37,390.00 to CDWG for the Virtual Desktop Infrastructure Services Request.  
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.12 Life Cycle Management (LCM) Equipment Purchase Spring 2024

It is recommended that the Board of Trustees approve these purchases and authorize the issuance of purchase orders for a total amount of \$303,584.97 to Various-Dell, IT Savvy, CDWG, and AVI-SPL for the Life Cycle Management (LCM) Equipment Purchase.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.13 Resolution for National Community College Month April 2024

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2024.  
(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4, 10.1-5, and 10.1-5(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, and 12.13:

Yes:	McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh
Absent:	None
Student	
Advisory:	Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Vice Chair Patricia Murphy and seconded by Trustee Joseph Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh

Absent: None

Student

Advisory: Yes

Motion carried.

The Board moved to closed session at 6:31 PM. The Board returned from open session at 7:52 PM.

**XVI. ADJOURNMENT**

The meeting adjourned at 7:52 PM.