

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Wednesday, March 20, 2024, Board Room D219 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via www.morainevalley.edu/BOTMarch20 or by phone 1-312-535-8110 with Meeting ID 2630 945 2792, p/w: cJEBYA3NJ82 (25329236 from phones).

A G E N D A

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, February 20, 2024
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ICCTA Meeting Report - P. Murphy
 - 2) Student Trustee Report – D. Sianis
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Library Excellence in Access and Diversity Award
 - Foundation Report
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

 - 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance Restricted Fund
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Fund
 - 7) * Restricted Purpose Fund
 - 8) * Working Cash Fund
 - 9) * Trust and Agency Fund
 - 10) * Audit Fund
 - 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions - Vice Presidents
 - 4) * Leave of Absence (LOA)
 - 5) * Resignations/Terminations
 - a. * Retirement - Police

- 6) Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Dr. Dinesh K. Jain M.D. (Medical Assistant)
 - 2) * Affiliation Agreement with King-Bruwaert House (Basic Nurse Assistant)
 - 3) * First Amendment to Respiratory Therapy Affiliation Agreement with Ann & Robert H. Lurie Children’s Hospital of Chicago (Respiratory Therapy)
 - 4) * Affiliation Agreement with Minis Pediatric Walk-In Clinic (Medical Assistant)
 - 5) * Affiliation Agreement with Pediatrics on Demand Urgent Care (Medical Assistant)
 - 6) * Affiliation Agreement with Trace Ambulance (Emergency Medical Services)
 - 7) * Summer 2024 Noncredit Mailer Bid
 - 8) * Fall 2024 Explore Mailer Bid
 - 9) * Digital Art and Design Technology Purchase March 2024
 - 10) * Virtual Reality Simulation Purchase March 2024
 - 11) * Virtual Desktop Infrastructure Services Request
 - 12) * Spring 2024 Life Cycle Management (LCM) Equipment Purchase
 - 13) * Resolution for National Community College Month April 2024
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.
- 16. **ADJOURNMENT**

MINUTES

Approved Minutes - Decennial Meeting, December 19, 2023	Enclosed
Approved Minutes - Public Hearing on Tax Levy, December 19, 2023	Enclosed
Approved Minutes - Regular Meeting, December 19, 2023	Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Decennial Meeting, was held on Tuesday, December 19, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Board Chair McElroy Kirkwood at 5:01 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Board Chair; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee; Pamela J. Haney, College President, Rick Hendricks, Vice President of Administrative Services and Chair of Decennial Committee; Thomas Kantas, Community Member

Absent: Joseph Murphy; Paul Enderle, Community Member

III. AUDIENCE PARTICIPATION

None.

IV. INTRODUCTION AND WELCOME

Dr. Pamela Haney thanked the Board of Trustees and the Moraine Valley Community College Decennial Committee members for attending the meeting. Dr. Haney asked Rick Hendricks, Vice President of Administrative Services and Chair of the Decennial Committee, to discuss the draft Decennial Report.

V. OVERVIEW OF DRAFT REPORT

Mr. Hendricks noted the committee decided to explore dual credit and workforce development as topics during the initial Decennial Committee meeting on September 19, 2023. He introduced Kelly Grab, Compliance Officer, who assisted the committee with the draft report. Ms. Grab said the draft report includes 2020 census data and enrollment numbers for fiscal year 2023.

Ms. Grab discussed the dual credit portion of the report and noted the committee worked with Dr. Jo Ann Jenkins, Dean of Student Success, to evaluate what the college is doing well regarding dual credit and areas of opportunity to increase efficiency. Secretary Robinson said she attended an event sponsored by local school districts, and there was a discussion stating many teachers do not pursue a master's degree in their discipline because of costs and the prospect of having to take out student loans. She said District 218 is working with Chicago State University to see if they can provide satellite classes and assist teachers who want to obtain a master's degree in their discipline. Trustee O'Day asked if it would be possible to include a headcount of dual credit students for the final report. Dr. Jenkins said the number of dual credit students is reported to ICCB every semester and that the information could be included in the report.

Ms. Grab discussed the workforce development portion of the report and noted the committee worked on the report with Steve Pappageorge, Executive Director of Community Education, Workforce Development, and Government Relations. She said the draft report outlines the WIOA program, Calumet Industrial Commission, and the Illinois Manufacturing Workforce Ecosystem and evaluates what the college is doing well in these programs and opportunities to increase efficiency. Vice Chair Murphy asked if there is a potential start date for the Illinois Manufacturing Workforce Ecosystem. Mr. Pappageorge said the key issue with the Manufacturing Workforce Ecosystem is general assembly funding. He said it is not in the current state budget, but he hopes some funds will be added to the next state budget. He said the program's start goal would be in the late summer of 2024, but it is currently in a holding pattern until the program is funded. Trustee O'Day asked if the college is participating in outreach with local employers to poll their workforce needs. Mr. Pappageorge said the college frequently meets with local employers to discuss their needs. Trustee O'Day asked if there are grants and federal funding the college can explore related to workforce development. Mr. Pappageorge said the college looks at all the grant funding options we can apply for and stays up to date with budget recommendations at the federal level.

The third and final Decennial Committee Meeting is tentatively scheduled for 5:00 PM before the Regular Board Meeting on March 20, 2024. Mr. Hendricks noted that the last committee meeting will include reviewing and approving the report.

VI. RESIDENT SURVEY

No residents addressed the committee.

VII. ADJOURNMENT

The meeting adjourned at 5:15 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Public Hearing on the Tax Levy, 6:00 p.m., Tuesday, December 19, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Board Chair McElroy Kirkwood at 6:00 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Board Chair; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee

Absent: Joseph Murphy

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. PUBLIC HEARING ON THE TAX LEVY

Chair McElroy Kirkwood asked Theresa O'Carroll to discuss the property tax levy.

Theresa O'Carroll, Vice President, Financial and Business Services/College Treasurer, provided an overview of the proposed tax levy, indicating that the numbers have not changed since they were presented at the November Board meeting.

Chair McElroy Kirkwood requested any comments from Board members or audience participants.

There were no questions from the Board; there was no audience participation.

IV. ADJOURNMENT

The meeting adjourned at 6:04 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, December 19, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:05 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee

Absent: Joseph Murphy

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. MINUTES

It was moved by Secretary Robinson and seconded by Trustee Sullivan to approve the Unapproved Minutes - Regular Meeting, November 14, 2023.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Regular Meeting, November 14, 2023:

Yes: McElroy Kirkwood, P. Murphy; O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: J. Murphy
Student

Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report - D. Sianis

Student Trustee Demetri Sianis presented his report. Student Life catered a Thanksgiving dinner to show appreciation to clubs and extracurriculars for helping keep students engaged. Phi Theta Kappa held a winter coat drive for students in need. The Alliance of Latin American Students and Black Student Association held a hygiene product drive for our Project Care pantry. The Christian Fellowship and Phi Theta Kappa sponsored a Cute Cards for Kids activity, providing hand-made cards for children in the hospital during the holidays. The Muslim Student Association held a Lafora Disease Awareness event and fundraiser to inform students about a rare form of epilepsy. Donations were given to Chelsea's Hope Non-Profit. The Go Green! Club held a Give and Go Donation Drive and Thrift Store, where gently used clothing items were collected and displayed for students to select.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Pamela Haney thanked Student Trustee Sianis for his report.

- 2023 Higher Education Excellence in Diversity (HEED) Award: Dr. Haney noted that Moraine Valley was among the few community colleges chosen to receive the 2023 Higher Education Excellence in Diversity (HEED) Award. The award is from Insight into Diversity Magazine, which recognizes colleges and universities demonstrating an outstanding commitment to diverse and inclusive campus environments. The college received a plaque in honor of the award. Rory Smith, Executive Director of Diversity, Equity, and Inclusion, accepted the award on behalf of the college. Dr. Haney thanked Mr. Smith and the other employees at the college who made the award possible.

VII. COMMUNICATIONS

Accreditation of Automotive Programs by the National Institute for Automotive Service Excellence (ASE) – The college received letters from the National Institute for Automotive Service Excellence (ASE) notifying us that the college’s General automobile technician-training program and Mopar CAP automobile technician-training program have met the accreditation requirements for Master Automobile Service Technology Accreditation. She said this was a very intense accreditation process, and she thanked Dr. LoShay Willis, Dean of Career Programs, Dr. Tamekia Smith, Assistant Dean of Career Programs, Ira Siegal, Coordinator of the Automotive Program, Bob Faoro, Automotive Faculty, and all the adjunct faculty and staff for their hard work.

VIII. FINANCIAL STATEMENT

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$134,295,864.35 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Secretary Robinson and seconded by Trustee Kerlin Walsh to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,133,851.08
9.3	Operation & Maintenance Fund	822,638.99
9.4	Operation & Maintenance Fund (Restricted)	499,336.73
9.5	Bond & Interest Fund	7,321,125.00
9.6	Auxiliary Enterprise Fund	802,762.46

9.7	Restricted Purpose Fund	1,074,417.68
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	4,689.08
9.10	Audit Fund	15,000.00
9.11	Liability, Protection & Settlement Fund	2,145.50

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Michael Bates - Dean of Science, Business and Computer Technology –
Effective: 1/16/24

Kathryn Compton - Testing Specialist - Effective: 1/16/24

Jessica Contreras - Director of Counseling and Holistic Student Support –
Effective: 1/16/24

Robert Doherty - Staff Accountant II - Effective: 1/16/24

Aaron Green - Community Service Officer - Effective: 1/16/24
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

Agne Juskaite - Academic Advisor - 1/12/24-8/14/24
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Panayiotis Hadjimitsos - Assistant Dean of Science, Business, and Computer
Technology - Effective: 12/1/23

Remonia Murrell - P.T. Accounts Payable Clerk - Effective: 11/30/23

Russell Van Buren - P.T. Community Service Officer - Effective: 12/4/23
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Cynthia Anderson - from Dean, Academic Development/Academic Outreach
to Dean, Liberal Arts - Effective: 1/8/24
(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair McElroy Kirkwood identified the nature of the agenda items contained
in New Business.

12.1 Intergovernmental Agreement Between the Orland Fire Protection District
and Moraine Valley Community College for Fleet Maintenance and Repair
Services

It is recommended that the Board of Trustees approve the Intergovernmental
Agreement Between the Orland Fire Protection District and Moraine Valley
Community College for Fleet Maintenance and Repair Services.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Radiography Testing/NDE Equipment Bid

It is recommended that the Board of Trustees award this bid and authorize the
issuance of a purchase order in the amount of \$55,456.00 to R-CON
Nondestructive Test Consultants, Inc. for the Radiography Testing/NDE
Equipment Bid.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Summer 2024 "Explore" Mailer Bid

It is recommended that the Board of Trustees award this bid and authorize the
issuance of a purchase order in the amount of \$33,110.00 to Precise Printing
Network for the printing of the "Explore" mailer for Summer 2024.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Demo Dose MedDispense Purchase December 2023

It is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$29,300.00 to Pocket Nurse for the purchase of the TouchPoint Medical Demo Dose® MedDispense unit exclusive to Pocket Nurse.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Centrella Smart Hospital Bed Purchase December 2023

It is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$37,570.60 to Baxter Hillrom for the purchase of five (5) Baxter Hillrom Centrella Smart+ hospital beds.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Automotive Technology Training Materials Purchase December 2023

It is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$71,746.95 for the purchase of the ATech trainers for the college's Automotive Technology Program.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.7 Re-Inventory and Appraisal of Fixed Assets Request for Proposal 2023

It is recommended that the Board of Trustees authorize the issuance of a purchase order in the amount of \$29,750.00 to Asset Control Solutions, Inc. for the re-inventory and appraisal of fixed assets at Moraine Valley Community College.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.8 Board Policy 7122 Revision - Appointment of Administration & Staff

It is recommended that the Board approve the revision to Board Policy #7122 – Appointment of Administration & Staff, as presented.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.9 Board Policy 7130 Revision - Personnel Records

It is recommended that the Board approve the revision to Board Policy #7130 – Personnel Records, as presented.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.10 Board Policy 7281 Revision – Holidays

It is recommended that the Board approve the revision to Board Policy #7281 – Holidays, as presented.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.11 Board Policy 7283.3 Revision – Bereavement Leave

It is recommended that the Board approve the revision to Board Policy #7283.3 – Bereavement Leave, as presented.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.12 New Board Policy 7283.7 – Personal Leave

It is recommended that the Board approve the proposed new Board Policy #7283.7 – Personal Leave, as presented.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.13 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed session(s) held on May 8, 2023; May 10, 2023; May 11, 2023; May 16, 2023; June 20, 2023; August 7, 2023; and October 17, 2023 be released. Additionally, it is recommended that the audio/digital recordings of the March 15, 2022 closed session meeting(s) be destroyed.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.14 Approval of New Associate of Applied Science Program: Diagnostic Medical Sonography

It is recommended that the Board of Trustees approve a new Associate of Applied Science program for Diagnostic Medical Sonography, effective fall 2024.
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.15 Adoption of Resolution Setting Forth Tax Levies for 2023 and Approval of Tax Certificate of Tax Levy for 2023

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2023 and approve the Certificate of Tax Levy for 2023. (DOCUMENT X - SUPPLEMENT TO MINUTES)

12.16 Property Tax Limitation Resolution

It is recommended that the Board of Trustees adopt the Property Tax Limitation Resolution as presented. (DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.18 Approval of Professionals Organization Collective Bargaining Agreement

It is recommended that the Board of Trustees approve the Professionals Organization collective bargaining agreement for the period July 1, 2023 through June 30, 2024. (DOCUMENT Z - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, 12.14, 12.15, 12.16 and 12.18:

- Yes: McElroy Kirkwood, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh
- Absent: J. Murphy
- Student
- Advisory: Yes

Motion carried.

At Chair McElroy Kirkwood’s request, Secretary Tiffany S. Robinson publicly read the full title of Agenda Item 12.17 into the official meeting record.

It was moved by Secretary Robinson and seconded by Vice Chair Murphy to approve Agenda Item 12.17.

12.17 Resolution abating the tax heretofore levied for the year 2023 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue

Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois

It is recommended that the Board of Trustees adopt the resolution abating the tax heretofore levied for the year 2023 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois. (DOCUMENT AA - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.17:

Yes:	McElroy Kirkwood, P. Murphy, O'Day, Sullivan, Robinson, Kerlin Walsh
Absent:	J. Murphy
Student	
Advisory:	Yes

Motion carried.

XIII. MISCELLANEOUS

Secretary Robinson thanked Chair McElroy Kirkwood and Dr. Haney for writing a letter of recommendation for her for the ACCT Diversity, Equity, and Inclusion Committee. Secretary Robinson announced she was selected and excited for the opportunity to serve on the committee and to represent Moraine Valley Community College. Chair McElroy Kirkwood announced that Trustee O'Day was chosen to serve on the ACCT Public Policy and Advocacy Committee. Trustee O'Day said she was pleased to serve on the committee and attended the first monthly meeting. Trustee O'Day said the meeting covered what is happening in Congress and the fiscal year 2024 federal appropriations. She noted an upcoming February 2, 2024 deadline, which impacts most education-related programs. She said the House of Representatives is considering the Bipartisan Workforce Pell Grant. Trustee O'Day explained the act and noted it would allow students to use Pell Grants on short-term education programs that lead to career advancement. Trustee O'Day said she is excited to serve on the committee and for the opportunity to represent and advocate for Moraine Valley Community College. Chair Kirkwood and Dr. Haney congratulated Secretary Robinson and Trustee O'Day for their committee appointments.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:20 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|------------------------------------|--------|
| 5.1 | ICCTA Meeting Report - P. Murphy | Verbal |
| 5.2 | Student Trustee Report – D. Sianis | Verbal |

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Library Excellence in Access and Diversity Award
- Foundation Report

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED FEBRUARY 29, 2024**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 63,701,629.78	\$ 12,954,399.13	\$ 6,779,553.67	\$ 69,876,475.24
OPERATION & MAINT FUND	12,388,486.10	1,464,313.04	866,620.18	12,986,178.96
OPERATION & MAINT (RESTR.)	21,766,074.12	249,257.49	34,621.79	21,980,709.82
BOND & INTEREST FUND	1,777,232.74	1,032,976.22	0.00	2,810,208.96
AUXILIARY FUND	13,326,134.34	594,724.33	616,894.84	13,303,963.83
RESTRICTED PURPOSE FUND	10,176,407.86	9,305,385.43	9,349,719.28	10,132,074.01
WORKING CASH FUND	14,377,521.08	70,878.10	0.00	14,448,399.18
TRUST & AGENCY FUND	86,701.46	2,043.26	4,707.69	84,037.03
AUDIT FUND	86,381.21	14,598.55	0.00	100,979.76
LIAB, PROTECT & SETTLE FUND	334,408.67	142,291.22	0.00	476,699.89
TOTAL	<u>\$ 138,020,977.36</u>	<u>\$ 25,830,866.77</u>	<u>\$ 17,652,117.45</u>	<u>\$ 146,199,726.68</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	CHECKING ACCT 984,343.05
OLD NATIONAL BANK	CHECKING ACCT 8,976,304.84
OLD NATIONAL BANK	TRUST ACCTS 623,797.23
WINTRUST MAXSAFE	MONEY MARKET 11,614,002.84
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET 7,666,232.35
IL METROPOLITAN INVESTMENT FUND	CORE FUND 2,264,897.17
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS 9,175,824.73
IL PUBLIC TREASURERS FUND	VARIOUS 10,702,645.22
SHORT TERM INVESTMENTS	VARIOUS 62,781,494.00
LONG TERM INVESTMENTS	VARIOUS 31,387,635.25
TOTAL	<u>\$ 146,199,726.68</u>

**ACCOUNT EXPENDITURE SUMMARIES
FEBRUARY**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 6,779,553.67
9.3	OPERATION & MAINTENANCE FUND	866,620.18
9.4	OPERATION & MAINTENANCE (RESTR) FUND	34,621.79
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	616,894.84
9.7	RESTRICTED PURPOSE FUND	9,349,719.28
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	4,707.69
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	\$ -
	TOTAL	<u>\$ 17,652,117.45</u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Police	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	None

SUBJECT REPORT – Full Time

Tonesha Sanders Student Success Specialist – Career Connections Effective: 4/8/24
Corporate, Community, and Continuing
Education

RECOMMENDED ACTION

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

SUBJECT REPORT – Leave of Absence (LOA)

Christian Torres Smolenets Instructor – Adult Education
Learning Enrichment and
College Readiness

L.O.A. (PARENTAL)
4/7/24 – 5/17/24

RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Jenna Naser

Police Operations Assistant
Police Department

Effective: 3/17/24

RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Police

The following employee has submitted a notice of retirement per date listed:

Robert Wall	Police Officer Police Department	3/18/24
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

NEW BUSINESS

- *12.1 Affiliation Agreement with Dr. Dinesh K. Jain M.D. (Medical Assistant) Enclosed
- *12.2 Affiliation Agreement with King-Bruwaert House (Basic Nurse Assistant) Enclosed
- *12.3 First Amendment to Respiratory Therapy Affiliation Agreement with Ann & Robert H. Lurie Children’s Hospital of Chicago (Respiratory Therapy) Enclosed
- *12.4 Affiliation Agreement with Trace Ambulance (Emergency Medical Services) Enclosed
- *12.5 Affiliation Agreement with Minis Pediatric Walk-In Clinic (Medical Assistant) Enclosed
- *12.6 Affiliation Agreement with Pediatrics on Demand Urgent Care (Medical Assistant) Enclosed
- *12.7 Summer 2024 Noncredit Mailer Bid Enclosed
- *12.8 Fall 2024 Explore Mailer Bid Enclosed
- *12.9 Digital Art and Design Technology Purchase March 2024 Enclosed
- *12.10 Virtual Reality Simulation Purchase March 2024 Enclosed
- *12.11 Virtual Desktop Infrastructure Services Request Enclosed
- *12.12 Spring 2024 Life Cycle Management (LCM) Equipment Purchase Enclosed
- *12.13 Resolution for National Community College Month April 2024 Enclosed

College Purchase Information Request Form

DATE: March 8 2024

TO: Dr. Pamela Haney
President

FROM: Clare Briner
Title: Chief Marketing and Communication
Department: Marketing

Name of Purchase: Summer 2024 Non-Credit Mailer Printing Bid

Type of Purchase (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Printing

Sole/Single Source: Yes No
If Yes, provide reason:

Purchase Amount: \$ 31,500.00

Grant Funded: Yes No
If Yes, indicate which Grant will provide funding:

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

College Funded: Yes No
If Yes, indicate which Subdivision will provide funding: Marketing

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

015180435402000

Legal Bid Required: Yes No

Vendor Name: World's Printing & Specialties Co

Request Description:

Approval of Bid for the Summer 2024 Non-Credit Mailer Printing Bid

College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

The noncredit mailer is a marketing publication distributed three (3) times per year in the fall, spring, and summer, to district residents and businesses to promote the college's noncredit classes, programs, services, and more.

College Purchase Information Request Form

DATE: March 8 2024

TO: Dr. Pamela Haney
President

FROM: Clare Briner
Title: Chief Marketing and Communication
Department: Marketing

Name of Purchase: Fall 2024 Explore Mailer bid

Type of Purchase (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Printing

Sole/Single Source: Yes No
If Yes, provide reason:

Purchase Amount: \$ 30,635.00

Grant Funded: Yes No
If Yes, indicate which Grant will provide funding:

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

College Funded: Yes No
If Yes, indicate which Subdivision will provide funding: Marketing

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

015180435402000

Legal Bid Required: Yes No

Vendor Name: Precise Printing Network

Request Description:

Approval of Bid for the Fall 2024 Explore Mailer Bid

College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

The Explore mailer is a marketing publication distributed three (3) times per year in the fall, spring, and summer, to district residents and businesses to promote the college, its programs and services.

College Purchase Information Request Form

DATE: March 1 2024

TO: Dr. Pamela Haney
President

FROM: Lisa Kelsay
Title: Asst Dean Liberal Arts
Department: Fine Arts & Humanities

Name of Purchase: Digital Art and Design Technology Purchase March 2024

Type of Purchase (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Classroom Technology

Sole/Single Source: Yes No
If Yes, provide reason:

Purchase Amount: \$ 68,466.08

Grant Funded: Yes No
If Yes, indicate which Grant will provide funding: Perkins

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):
068115225401102 and 068115225401002

College Funded: Yes No
If Yes, indicate which Subdivision will provide funding:

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

Legal Bid Required: Yes No

Vendor Name: IT Savvy

Request Description:

Replacing old and outdated technology in F216. Sixteen Apple M2 Max computers and monitors with necessary peripherals and adapters. Because this equipment is technological data processing and inter-connect equipment, it falls within the bidding exception parameters of the Illinois Compiled Statutes, 110 ILCS 805/3-27.1, exception (f)- purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services.

College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

This purchase will replace aged and outdated computer technology in F216. This purchase will enable students in Digital Art and Design access to current industry specific technology to create the necessary content appropriately current in the industry.

College Purchase Information Request Form

DATE: March 4 2024

TO: Dr. Pamela Haney
President

FROM: Dr Tamekia Smith
Title: Assistant Dean
Department: Career Programs

Name of Purchase: Virtual Reality Simulation Purchase March 2024

Type of Purchase (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Technology/Licensing

Sole/Single Source: Yes No
If Yes, provide reason:

Interplay Learning, Inc. is the sole manufacturer and supplier of the requested purchase. This software aligns to the textbooks that are used in the Heating and Air Conditioning (HAC) Program.

Purchase Amount: \$ 28,688.00

Grant Funded: Yes No
If Yes, indicate which Grant will provide funding: CTE Virtual Reality Grant

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):
06-82-1258-5309003

College Funded: Yes No
If Yes, indicate which Subdivision will provide funding:

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

Legal Bid Required: Yes No

Vendor Name: Interplay Learning, Inc.

Request Description:

VR licenses for 100 students and 6 administrative/instructional licenses

College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

The use of these VR simulations in the HAC program will introduce students to real world scenarios thus allowing students to safely participate in labs before attempting hands-on work in the classroom.

College Purchase Information Request Form

DATE: March 7 2024

TO: Dr. Pamela Haney
President

FROM: Thomas Yancey
Title: Director Client Services
Department: Information Technology

Name of Purchase: Virtual Desktop Infrastructure (VDI) Services Request

Type of Purchase (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Technology

Sole/Single Source: Yes No
If Yes, provide reason:

Purchase Amount: \$ 37,390.00

Grant Funded: Yes No
If Yes, indicate which Grant will provide funding:

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

College Funded: Yes No
If Yes, indicate which Subdivision will provide funding: Information Technology/User Services

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

012980455309005

Legal Bid Required: Yes No

Vendor Name: CDWG

Request Description:

Because this equipment is technological data processing and inter-connect equipment, it falls within the bidding exception parameters of the Illinois Compiled Statutes, 110 ILCS 805/3-27.1, exception (f)- purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services.. This pricing is governed by the IPHEC2011 Agreement.

College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

Virtual Desktop Infrastructure (VDI) is a technology that allows users to access and use a virtual desktop environment hosted on a remote server or data center. Instead of running applications and storing data on a local device, everything is processed and stored on a centralized server. Users interact with the virtual desktop through a remote desktop client software. This allows enhanced security, flexibility and remote access, versatile licensing, enhanced performance for users, promoting sustainability of energy and cost efficiency.

College Purchase Information Request Form

DATE: March 7 2024

TO: Dr. Pamela Haney
PresidentFROM: Thomas Yancey
Title: Director Client Services
Department: Information Technology

Name of Purchase: Life Cycle Management (LCM) Equipment Purchase Spring 2024

Type of Purchase (Example: Technology, Nursing equipment, Facilities equipment, etc.):

Technology

Sole/Single Source: Yes No
If Yes, provide reason:

Purchase Amount: \$ 303,584.97

Grant Funded: Yes No
If Yes, indicate which Grant will provide funding:

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

College Funded: Yes No
If Yes, indicate which Subdivision will provide funding: Information Technology/User Services

Department Account Number and Expense Object Code (15 digits; xx-xx-xxxx-xxxxxxx):

064281625401102, 064281625401002, 064281625401101, 064281625401001

Legal Bid Required: Yes No

Vendor Name: Various-Dell, IT Savvy, CDWG, AVI-SPL

Request Description:

Exempt from bidding 110 ILCS 805/3-27.1, exception (f)- purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services. Equipment includes Dell laptops, Dell monitors, Dell thin clients, iMac desktops, Macbook Pros, iPad tablets, various multimedia controls/cameras/switches/media players.

College Purpose (Please provide information as to whom this will serve; staff, students, community, etc.):

In February 2016, the Board of Trustees approved the recommendation for the Life-Cycle Management (LCM) schedule for technology equipment for the college. The LCM project is a long-term rotational plan to replace obsolete products on a cyclical basis allowing the college to be competitive in technology. Specific products were assigned appropriate lifetime usage based on industry standards for labs/offices/classrooms.

RESOLUTION FOR
NATIONAL COMMUNITY COLLEGE MONTH
APRIL 2024

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2024.

RESOLUTION

WHEREAS, Moraine Valley Community College serves the residents of District #524 with a broad array of educational services, including transfer education, two-year degree programs, workforce preparation, enrichment programs and services, and continuing education; and

WHEREAS, Moraine Valley Community College promises to provide a student-centered environment and to focus all college staff and resources in support of student learning, student development, and student success; and

WHEREAS, Moraine Valley Community College enjoys a special partnership with business, industry and government that benefits the local economy by providing educational opportunities for new and current employees; and

WHEREAS, Moraine Valley Community College is a partner in education with local elementary and high schools, fostering high quality instruction at all levels of education; and

WHEREAS, Moraine Valley Community College is a resource for community services, including cultural programs, educational and career counseling, and special events for the entire family; and

WHEREAS, 3,552 associate degrees and certificates were awarded from Moraine Valley last year and 17,617 students took advantage of credit classes at Moraine Valley last year;

THEREFORE, BE IT RESOLVED THAT the Moraine Valley Community College Board of Trustees hereby joins in celebrating National Community College Month in April 2024 in honor of the nearly 1,200 community colleges in the country and their role in offering educational opportunities.

DATED: March 20, 2024

Beth McElroy Kirkwood, Chair
Board of Trustees

ATTEST:

Tiffany S. Robinson
Secretary of the Board