

**MORaine VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, February 20, 2024, Board Room D219 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via [www.morainevalley.edu/BOTFeb20](http://www.morainevalley.edu/BOTFeb20) or by phone 1-312-535-8110 with Meeting ID 2630 878 3597, p/w: etTtMtq2H22 (38886872 from phones).

**A G E N D A**

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **MINUTES**
  - 1) Unapproved Minutes - Decennial Meeting, December 19, 2023
  - 2) Unapproved Minutes - Public Hearing on Tax Levy, December 19, 2023
  - 3) Unapproved Minutes - Regular Meeting, December 19, 2023
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
  - 1) ACCT National Legislative Summit - P. Murphy
  - 2) ACCT Public Policy and Advocacy Committee Report - J. O'Day
  - 3) ACCT Diversity, Equity, and Inclusion Committee Report - T. Robinson
6. **REPORTS OF ADMINISTRATION**
  - 1) President's Report
    - Association of Community College Trustees (ACCT) National Legislative Summit Briefing
7. **COMMUNICATIONS**
  - 1) 2023-2024 NASPA - Student Affairs Administrators in Higher Education: Overall Grand Silver Excellence Award and Assessment, Persistence, Data Analytics, and Related Gold Category Award – Moraine Valley's Academic Success Workshop: Using Data to Close Equity Gaps for Students on Academic Caution
8. **FINANCIAL STATEMENT**
  - 1) **FOR DECEMBER 2023:**
    - a. Treasurer's Report
    - b. Financial Records Summary
    - c. Investments
  - 2) **FOR JANUARY 2024:**
    - a. Treasurer's Report
    - b. Financial Records Summary
    - c. Investments
9. **WARRANTS**

**CONSENT AGENDA (Agenda Items 9 - 12) (\*items included for action)**

  - 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
    - a. **FOR DECEMBER 2023**
    - b. **FOR JANUARY 2024**
  - 2) \* Education Fund
  - 3) \* Operation & Maintenance Fund

- 4) \* Operation & Maintenance Restricted Fund
- 5) \* Bond & Interest Fund
- 6) \* Auxiliary Fund
- 7) \* Restricted Purpose Fund
- 8) \* Working Cash Fund
- 9) \* Trust and Agency Fund
- 10) \* Audit Fund
- 11) \* Liability, Protection and Settlement Fund
- 10. **REPORT OF PERSONNEL**
  - 1) \* Full-Time
    - a. \* Tenure Contract for Bargaining Unit Members
    - b. \* Third-Year Contract for Bargaining Unit Members
    - c. \* Contract Extension Non-Tenure for Bargaining Unit Members
    - d. \* Second-Year Contract for Bargaining Unit Members
  - 2) \* Part-Time/Supplemental/Other
  - 3) Salary Revisions
  - 4) \* Leave of Absence (LOA)
  - 5) \* Resignations/Terminations
    - a. \* Retirement – Administrative, Confidential, Managerial, and Supervisory Staff  
Managerial, and Supervisory Staff
    - b. \* Retirement – Faculty
    - c. \* Retirement – Support Staff
  - 6) Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
  - 1) \* Affiliation Agreement with South Shore Hospital (Radiology, Mammography, and Computerized Tomography)
  - 2) \* Affiliation Agreement with Aliya Healthcare (Basic Nurse Assistant)
  - 3) \* Affiliation Agreement with Hinsdale Orthopaedics (Radiologic Technology and Computed Tomography)
  - 4) \* Affiliation Agreement with Minis Pediatric Walk in Clinic (Medical Assistant)
  - 5) \* Affiliation Agreement with Pediatrics on Demand, INC (Medical Assistant)
  - 6) \* Diagnostic Medical Sonography Ultrasound Equipment Purchase
  - 7) \* Police Vehicle Purchase
  - 8) \* Moraine Valley Community College Magnetic Particle Testing/NDE Equipment Re-Bid
  - 9) \* Palos Hills Request for Use of College Property and Intergovernmental Agreement
  - 10) \* Board Policy 3512 Revision – Complaints Concerning College Personnel
  - 11) \* Board Policy 7266 Revision – Employee Relations
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **ADJOURNMENT**

Agenda Item 3.0  
February 20, 2024

**MINUTES**

Approved Minutes - Regular Meeting, November 14, 2023

Enclosed

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, November 14, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

**I. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 PM.

**II. ROLL CALL**

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy (arrived at 6:35 PM); Joseph Murphy; Jaclyn O’Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee

Absent: None

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

**III. MINUTES**

It was moved by Secretary Robinson and seconded by Trustee Sullivan to approve the Unapproved Minutes - Regular Meeting, October 17, 2023; Unapproved Minutes - Closed Session Held October 17, 2023.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Regular Meeting, October 17, 2023; Unapproved Minutes - Closed Session Held October 17, 2023:

Yes: McElroy Kirkwood, J. Murphy; O’Day, Robinson, Sullivan, Kerlin Walsh

Absent: P. Murphy  
Student

Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

5.1 ICCTA Meeting Report – T. Sullivan

Trustee Sullivan reported on the ICCTA meeting from November 10-11. She noted that she attended the meeting with Vice Chair Patricia Murphy and Dr. Haney. Trustee Sullivan said the meeting was an excellent opportunity to network with Trustees from other community colleges. Dr. Haney said IL Governor J.B. Pritzker attended the meeting, and he discussed his passion for community colleges and the nationwide marketing campaign to promote community colleges.

5.2 Student Trustee Report - D. Sianis

Student Trustee Demetri Sianis presented his report. He discussed the Big Pink Volleyball event sponsored by FitRec and Student Life, which raised funds to support the Susan G. Komen Foundation for Breast Cancer Awareness Month. He noted that Phi Theta Kappa held a Winter Coat Drive to offer students, who need warm winter coats, coats through the Winter Coat Pantry. He said a voter registration drive was held to encourage students to register to vote. Student Trustee Sianis discussed multiple Halloween-Themed events, including a pumpkin decorating contest in the library, FitRec's Halloween 5k which supported Foundation scholarships, and a haunted house sponsored by the TriTones Club. The Alliance of Latin American Students held a Day of the Dead event on November 1. Student Trustee Sianis discussed several events that have taken place on campus due to the events in Gaza and throughout Palestine and Israel. A student listening session with college administration was held as well as a vigil for Gaza sponsored by the Muslim Student Association.

**VI. REPORTS OF ADMINISTRATION**

6.1 Presentation to Dr. Margaret Lehner (retirement)

Chair Kirkwood read aloud remarks honoring Dr. Margaret Lehner's accomplishments and thanked her for her service to the college. Dr. Lehner thanked the Board and said she was grateful for her remarkable career at the college. She said she is excited about what the future holds for the college.

## 6.2 President's Report

Dr. Pamela Haney thanked Dr. Lehner for her years of service at the college. She thanked Trustee Sullivan and Student Trustee Sianis for their reports. Dr. Haney invited Theresa O'Carroll, Vice President of Financial and Business Services/College Treasurer, to present the proposed estimated tax levy for 2023.

- 2023 Proposed Estimated Tax Levy: Theresa O'Carroll shared information about the tax levy resolution, which was on the agenda for approval in order to set a public hearing for the final tax levy in December. She noted that the Truth in Taxation Law requires the college to have a public hearing and to post a public notice regarding the hearing in the newspaper not more than fourteen and no less than seven days before the public hearing date. Ms. O'Carroll said the tax levy paperwork must be filed with the County before the last Tuesday in December. Once the paperwork is submitted to the County, the County finalizes the aggregate assessed value, the equalized assessed value, and the limiting rate. She reviewed the worksheet for the tax levy recommendation, explaining each line item and discussing the college funds eligible for the tax levy. Ms. O'Carroll noted that property taxes make up a significant portion of the college's budget and said the County does a reassessment every three years. The proposed estimated tax levy is 5.35% for 2023. Trustee Joe Murphy asked if the funding for the college is supposed to be split three ways between state funding, local funding, and tuition. Ms. O'Carroll confirmed the funding should be divided equally among the three categories. Trustee Joe Murphy noted that the college receives 16% of its funding through state funds.

Dr. Haney thanked Ms. O'Carroll for presenting the 2023 proposed estimated tax levy. She invited Dr. Theresa Pallanti, Director of Resource Development, to present the Annual Grants Report to the Board of Trustees.

- Annual Grants Report: Dr. Theresa Pallanti presented the annual grant report to the Board of Trustees. Dr. Pallanti provided the Trustees with a copy of the 2022-23 Grant Funding Summary. She noted that the college

received \$11,152,238 in grants during the 2022-23 academic year, a 33.85% increase from the previous year. Dr. Pallanti said 130 Moraine Valley employees are paid through grant funding. She also noted that \$320,946 in student scholarships were funded through grants. Dr. Pallanti discussed the four new grants the college received in FY23. The college was one of 11 colleges in the state to receive a Nursing Schools Grant in the amount of \$33,950. This grant helps prepare nursing students through the use of simulation manikins and virtual reality. The college is one of four community colleges to receive the ConneC+D (Certification + Degree) Pathways grant in the amount of \$62,500. This grant helps connect stackable certificate-to-degree programs with industry-recognized credentials. The college received the Pipeline for the Advancement of the Healthcare Workforce (PATH) grant in the amount of \$606,561. This grant enabled the college to provide scholarships and other support to health career students to help address the shortage of workers in the healthcare industry exasperated by the Covid-19 pandemic. The college received the Education Pathways National Center grant in the amount of \$3 million. The college received this funding to serve as the national resource and coordinator of education pathways to cybersecurity careers from K-12 through post-secondary education.

Dr. Haney thanked Dr. Pallanti for presenting the annual grants report.

## **VII. COMMUNICATIONS**

None.

## **VIII. FINANCIAL STATEMENT**

### **8.1(a) Treasurer's Report**

Treasurer's Report showing an ending balance of \$132,601,051.18 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

### **8.1(b) Budget Report**

(DOCUMENT B - SUPPLEMENT TO MINUTES)

### **8.1(c) Investments**

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Trustee Joe Murphy and seconded by Secretary Robinson to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,400,610.28
9.3	Operation & Maintenance Fund	951,718.77
9.4	Operation & Maintenance Fund (Restricted)	19,866.11
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	732,141.99
9.7	Restricted Purpose Fund	1,540,188.89
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	1,225.98
9.10	Audit Fund	40,000.00
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT D - SUPPLEMENT TO MINUTES)		

**X. REPORT OF PERSONNEL**

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Jesus Aguilera - User Support Services Specialist - Effective: 12/4/23
  - Timothy Folkers - Media Analyst - Effective: 12/4/23
  - Denise Jecmen - Accounting Assistant - Effective: 12/4/23
  - Joseph McDonnell - Technical Director - Effective: 12/4/23
  - Selena Musleh - Job Resource Specialist - Effective: 12/4/23
  - Cynthia Ruska - Accounting Payroll Specialist - Effective: 12/4/23
- (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

10.1-4(a) Sabbatical Leave

Mitchell Baker, Professor, Psychology - Fall 2024 semester with full pay  
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Adel Moustafa - Instructor, Radiologic Technology - Effective: 12/15/23  
LaTonya Parsley - P.T. Payroll Assistant - Effective: 10/16/23  
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Harriet Draper - Departmental Assistant - Effective: 4/30/24  
Donna Fratto - P.T. Library Assistant I - Effective: 12/20/23  
Laura Hyzny - Departmental Assistant - Effective: 6/28/24  
Daniel Magliano - Telephone Operator - Effective: 1/31/24  
Carol Malina - Secretary II - Effective: 6/28/24  
Jozef Wysocki - Maintenance Mechanic III - Effective: 6/28/24  
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Administrative Classified

Zoila Hernandez - Human Resources Assistant - Effective: 6/30/24  
Kyle Kane - Maintenance Supervisor - Effective: 6/30/24  
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Edward Burns - from Duplicating Services Operator to Bookstore Shipping &  
Receiving Assistant - Effective: 11/20/23  
Shanya Gray - from Assistant Professor, Counseling to Associate Professor

Effective: Academic Year 2023-2024  
Beth Kielbasinski - from Assistant Professor, Radiology Technology to Associate Professor - Effective: Academic Year 2023-2024  
Dominika Kouba - from Instructor, Nursing to Assistant Professor - Effective: Academic Year 2023-2024  
Matthew Ward - from P.T. Police Officer to F.T. Police Officer - Effective: 11/20/23  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Blue Island Fire Department (Emergency Medical Services Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Blue Island Fire Department (Emergency Medical Services Program).  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Blue Island Fire Department (Fire Science Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Blue Island Fire Department (Fire Science Program).  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Burbank Fire Department (Emergency Medical Services Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Burbank Fire Department (Emergency Medical Services Program).  
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Burbank Fire Department (Fire Science Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Burbank Fire Department (Fire Science Program).

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Community Healthcare System (Health Information Technology Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Community Healthcare System (Health Information Technology Program).

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Roberts Park Fire Protection District (Emergency Medical Services Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Roberts Park Fire Protection District (Emergency Medical Services Program).

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Silver Cross Hospital (Nursing, BNAT, Phlebotomy, Health Information Technology, Respiratory Therapy, Radiology-Mammography-Computed Tomography, Medical Assistant and Polysomnography)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Silver Cross Hospital (Nursing, BNAT, Phlebotomy, Health Information Technology, Respiratory Therapy, Radiology-Mammography-Computed Tomography, Medical Assistant and Polysomnography).

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.8 Fourth Amendment to the Medical Imaging Program Affiliation Agreement with Ann & Robert H. Lurie Children's Hospital of Chicago

It is recommended that the Board of Trustees accept the amendment to the Medical Imaging Program Affiliation Agreement with Ann & Robert H. Lurie Children's Hospital of Chicago.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

#### 12.9 Life Safety Project-Building T Chilled Water Plant Upgrades-Phase 3

It is recommended that the Board of Trustees approve the life safety project as outlined in the application.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

#### 12.10 March 2024 Board Meeting Date Change

It is recommended that the Board of Trustees change the date of the March 2024 Board meeting from Tuesday, March 19, to Wednesday, March 20, 2024.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

#### 12.11 College Life-Cycle Management (LCM) Equipment Purchase Fall 2023 Purchase

It is recommended that the Board of Trustees approve the Life-Cycle Management purchase for fall 2023.

Desktops: Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of one hundred (100) desktops standard build MFF, twenty (20) desktops standard build SFF, twenty-five (25) desktops beyond standard build SFF, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to Dell Inc., in the amount of \$98,350.91 for these purchases.

VDI Infrastructure: Whereas CDW-G, of Vernon Hills, Illinois, has submitted the lowest responsible proposals for the purchase of eight (8) Dell PowerEdge R750 Servers and one (1) Dell PowerStore 12x1.92TB storage, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to CDW-G in the amount of \$252,860.26 for these purchases.

Thin Clients: Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of four hundred (400) thin clients, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Dell Inc., in the amount of \$156,000.00.

Mac MINI Desktops: Whereas Apple Inc. of Austin, Texas, has submitted the lowest responsible proposal for the purchase of five (5) Mac MINI systems with basic specifications and one (1) Mac MINI with higher specifications, it is recommended that the Board or Trustees approve and authorize the issuance of a purchase order to Apple Inc, in the amount of \$4,028.00.

Laptops and Docking Stations: Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of eight (8) laptops, and eight (8) docking stations, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to Dell Inc., in the amount of \$9,466.64 for these purchases.

Standard Hybrid Classrooms/C Building Projector Lab/Digital Signage: Whereas AVI Systems, has submitted the lowest responsible proposals for the purchase of fifteen (15) Epson PowerLite 982W Projectors, fifteen (15) Extron presentation switching systems, fifteen (15) JBL Control 24CT micro ceiling speakers, fifteen (15) Epson DC-21 document cameras, with accompanying interconnect; two (2) Epson PowerLite 982W projectors, one (1) Elmo PX-10E document camera, one (1) Extron Crosspoint Video Switching System, with accompanying interconnect; three (3) Brightsign Digital-Signage Media Players (including SD Cards) it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to AVI Systems, in the amount of \$107,810.86 for these purchases.

ESXI Data Center Servers: Whereas CDW-G, Inc. of Vernon Hills, Illinois has submitted the lowest responsible proposal for the purchase of two (2) servers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$32,443.84.

Juniper Network Switches: Whereas Nexum, Inc of Hammond, Indiana has submitted the lowest responsible proposal for the purchase of two (8) network switches, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$159,545.19.

The total cost of this purchase is \$820,505.70.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

#### 12.12 Ford Super Duty F350XL Pick Up Truck Bid

Whereas Willowbrook Ford, of Willowbrook, IL has provided the lowest responsible and responsive bid, it is recommended that the Board of Trustees

award this bid and authorize the issuance of a purchase order in the amount of \$46,524.26 to Willowbrook Ford for the purchase of a 2023 Ford Super Duty F350XL Pick-Up Truck.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.13 Pediatric Simulator Manikins & SimEquip Defibrillator Purchases Fall 2023

Whereas CAE Healthcare, Inc. of Sarasota, FL is the sole and proprietary manufacturer and distributor of the Aria Pediatric Manikins with proprietary software and the SimEquip Defibrillator, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$119,476.80 for the purchase of two (2) Aria Pediatric Simulator Manikins and SimEquip Defibrillator with associated accessories, training and maintenance.

(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.14 Resolution Determining the 2023 Estimated Tax Levy and Public Hearing

It is recommended that the Board of Trustees approve the resolution as presented.

(DOCUMENT Y - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4(a), 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, and 12.14:

Yes: McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh

Absent: None

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

Trustee Sullivan congratulated Student Trustee Sianis on his performance in the Theater Department’s presentation of The Lightning Thief: The Percy

Jackson Musical. She said she attended the musical and was impressed by the production. Trustee Sullivan, Secretary Robinson, and Chair Kirkwood congratulated Dr. Margaret Lehner on her retirement and thanked her for her incredible dedication to the Moraine Valley Community College and its students.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 6:57 PM.

**BOARD REPORTS AND/OR REQUESTS**

- |     |  |        |
|-----|--|--------|
| 5.1 | ACCT National Legislative Summit - P. Murphy                         | Verbal |
| 5.2 | ACCT Public Policy and Advocacy Committee Report - J. O'Day          | Verbal |
| 5.3 | ACCT Diversity, Equity, and Inclusion Committee Report - T. Robinson | Verbal |

**REPORTS OF ADMINISTRATION**

6.1 President's Report

Verbal

- Association of Community College Trustees (ACCT) National Legislative Summit Briefing

**COMMUNICATIONS**

- 7.1 2023-2024 NASPA - Student Affairs Administrators in Higher Education:  
Overall Grand Silver Excellence Award and Assessment, Persistence,  
Data Analytics, and Related Gold Category Award – Moraine Valley’s  
Academic Success Workshop: Using Data to Close Equity Gaps for  
Students on Academic Caution

Enclosed

# 2023-2024 NASPA Excellence Award Winners

Supporting the Profession

January 16, 2024



## We are pleased and honored to announce the recipients of the 2023-2024 NASPA Excellence Awards

Excellence Awards recognize the contributions of members who are transforming higher education through outstanding programs, innovative services, and effective administration. NASPA's Excellence Awards cover twelve categories crucial to the success of students. Sharing our successes benefit students, improves institutions, and promotes our profession.

### Grand Winners

#### Gold

##### **First Things First: First-generation Student Retreat - *University of South Carolina***

Category: First-generation Student Success and related

- Morgan Ruebusch, Assistant Director for Gamecock Gateway

#### Silver

##### **Academic Success Workshop: Using Data to Close Equity Gaps for Students on Academic Caution - *Moraine Valley Community College***

Category: Assessment, Persistence, Data Analytics, and related

- Sharon Brennan, Counselor and Coordinator
- Scott Friedman, Dean of Student Engagement

#### Bronze

##### **Meeting Students Where They are at Through an Embedded Counselor Program - *University at Buffalo***

Category: Athletics, Recreation, Counseling, Health, Wellness, and related

- Sharon Mitchell, Senior Director, Student Wellness
- Nicholas Fronczak, Licensed Mental Health Counselor
- Brianna Presutti, Licensed Mental Health Counselor
- Thomas Neill, Licensed Clinical Social Worker
- Katherine Miller-Procknal, Licensed Psychologist
- Alison Smith, MSW, Licensed Clinical Social Worker

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## AWARDS BY CATEGORY

### Academic Advising, Careers, Graduate, Professional, and related

#### Gold

##### **Implementing Coordinated Campaigns Strategies for Focused, Proactive Advising Support - *California State Polytechnic University-Pomona***

- Dr. Erin Lion DeRosa, Executive Director of University Advising
- Dr. Cecilia Santiago-González, Associate Vice President of Student Success

- Vanessa Lopez, Senior Associate Director, Student Success Advising
- Jay Ebue, Interim Associate Director, Student Success Advising
- Pedro Navarro, Interim Associate Director, University Advising

## Silver

### Academic Coaching - *American University*

- Michelle Mondrey, Academic Coach
- Amanda Kleinman, Academic Coach
- Victoria Kreutzer, Academic Coach

## Alumni, Community Relations, Family Programs, Fundraising, and related

### Silver

#### Building a Career Closet: A Partnership between the Office of First-Generation Student Success, Alumni Services & Career Services - *University at Memphis*

- Jaclyn Rodriguez, Director Office of First Generation Student Success

## Assessment, Persistence, Data Analytics, and related

### Gold

#### Academic Success Workshop: Using Data to Close Equity Gaps for Students on Academic Caution - *Moraine Valley Community College*

- Sharon Brennan, Counselor and Coordinator
- Scott Friedman, Dean of Student Engagement

### Silver

#### Eagle Engage - *Georgia Southern University*

- Shay Little, Vice President for Student Affairs
- Ken Gassiot, Associate Vice President for Student Affairs

### Bronze

#### UGA Student Affairs Engagement Data - *University of Georgia*

- Annie Carlson Welch, Assistant to the Vice President for Student Affairs
- Amber Atkinson, Business Intelligence/Research Analyst
- Sarah Strickland, Assistant Director for Learning and Improvement

## Athletics, Recreation, Counseling, Health, Wellness, and related

### Gold

#### Meeting Students Where They are at Through an Embedded Counselor Program - *University at Buffalo*

- Sharon Mitchell, Senior Director, Student Wellness
- Nicholas Fronczak, Licensed Mental Health Counselor
- Brianna Presutti, Licensed Mental Health Counselor
- Thomas Neill, Licensed Clinical Social Worker
- Kathryn Miller-Procknal, Licensed Psychologist
- Alison Smith, MSW, Licensed Clinical Social Worker

### Silver

## **The Collegiate Recovery Program - *The College of New Jersey***

- Christopher Freeman, Assistant Director, Alcohol and Drug Support Services
- Eric Van Eck, Recovery and Prevention Coordinator

### **Bronze**

#### **Steps to Leaps: Enhancing and Improving Holistic Well-Being - *Purdue University-West Lafayette Campus***

- Dr. Beth McCuskey, Vice Provost, Student Life
- Dr. Jenna Rickus, Vice Provost, Teaching & Learning
- Dr. Louis Tay, Associate Professor, Psychological Services
- Dr. Carl Krieger, Director, Residential Education, Student Life
- Dr. Katie Sermersheim, Associate Vice Provost and Dean of Students
- Stephanie Knight, Director, Leadership Programs, Student Life
- Dr. Heather Servaty-Seib, Associate Vice Provost, Teaching and Learning
- Dr. Zenephia Evans, Associate Dean of Students, Education & Advocacy, Student Life
- Heather Beasley, Director, Operations, Student Life
- Dr. Christopher Munt, Director, Inclusive Excellence, Office of Diversity, Inclusion and Belonging
- Jackie Perkins, Director, Marketing, Student Life
- Dr. Christopher Hanes, Senior Director, Counseling and Psychological Services (CAPS), Student Life
- Dr. Chantal Levesque-Bristol, Executive Director, Teaching Success, Center for Instructional Excellence
- Will Evans, Senior Assistant Director, Wellness Programs
- Katie Dufault, Director, Academic Success Center, Teaching and Learning
- Brittany Ledman, Senior Communications Professional, The Graduate School
- Dr. Jeff Elliott, Executive Director, University Undergraduate Academic Advising
- Melissa Evens, Director, External Relations, Student Life

### **Campus Security, Crisis Management, Student Conduct and Community Standards, Violence Prevention, and related**

#### **Gold**

#### **Seamless Silos: Collaborative and Culturally-Competent Crisis Management - *North Carolina State University***

- Dr. David Elrod, Associate Vice Provost for Equal Opportunity and Equity
- Dr. April Paul Baer, Director of Investigations and Equal Opportunity Officer
- Jewel Davis, Equal Opportunity Officer
- Nicola Hooker, Equal Opportunity Officer
- Veronica Bylund, Equal Opportunity Officer
- Tania Enders, Program Coordinator for Equal Opportunity and Equity
- Dr. Tina Nelson-Moss, Director of Risk Assessment
- Lauren Shea, Associate Director of Risk Assessment
- Jennifer Bills, Assistant Director of Risk Assessment
- Sara Thomson, Assistant Director of Risk Assessment
- Stacy Fair, Director of Youth Programs & Compliance
- Madison Wynands, Program Support Specialist for Risk Assessment
- Angel Bowers, Director of Prevention Services

- Rebecca Brown, CARES Coordinator
- Lilly Neal, CARES Coordinator
- Jarrett Blaize, CARES Coordinator
- Laurie Capps Bolster, CARES Coordinator
- Emily Anderson, Outreach and Resilience Coordinator
- Christy Sigmon, Outreach and Resilience Coordinator
- Jeffrey Fay, Alcohol and Other Drug Prevention Coordinator
- Mary Chamblee, Marketing Manager for Prevention Services
- Thomas Hardiman, Director of Student Conduct
- Erin Breiner, Associate Director of Student Conduct
- Laura Greer, Associate Director of Student Conduct
- Deontre' Whitaker, Assistant Director of Student Conduct
- Brownishia Clark, Assistant Director of Student Conduct
- Katie Runner, Case Manager for Student Conduct
- Carmen Ballard, Administrative Support Specialist for Student Conduct

## Silver

### **Creating a Conduct Process that Leverages Student Relationships, Values, and Learning Styles - *Whitworth University***

- Timothy Caldwell, Associate Dean for Student Life, Community Standards and Compliance

### **Civic Learning, Democratic Engagement, Community Service, Service-Learning, and related**

## Gold

### **BGSU Votes - *Bowling Green State University***

- Jacob E. Clemens, Senior Director of the Marvin Center for Student Leadership and Civic Engagement
- Kendra Lutes, Associate Director of the Marvin Center for Student Leadership and Civic Engagement
- Adam Smith, Coordinator for Civic Engagement
- Lyndsey Johns, Graduate Assistant, Marvin Center for Student Leadership and Civic Engagement

## Silver

### **FSU Votes - *Florida State University***

- Joi Phillips, Director of the Center for Leadership and Service
- Erin Sylvester Philpot, Assistant Director of the Center for Leadership and Service
- Paige Rentz, Marketing Manager for the Center for Leadership and Service
- Liz Iaconis, Civic Engagement Coordinator for the Center for Leadership and Service
- Jesmel Moreno, Graduate Assistant for the Center for Leadership and Service

## Bronze

### **First Year Community Action Program (FCAP) - *Adelphi University***

- Kelsey D'Andrea, Assistant Director, Center for Student and Community Engagement

### **Commuter, Off-Campus, Military-Connected, Non-traditional, and related**

## Silver

**First Year Connections Mentoring Program - Florida Atlantic University**

- Jordan DiPentima, M.Ed., Director, New Student Transitions and Family Engagement
- Rebecca Goldstein, Ph.D., Director, Assessment and Research
- Oriana Fernandez, M.A., Mentoring Coordinator, New Student Transitions and Family Engagement

**Bronze**

**Contemporary Student Services - George Mason University**

- Dr. Joisanne Rodgers, Director, Contemporary Student Services
- Shyama Kuver, Associate Director, Contemporary Student Services
- Matt McLaughlin, Coordinator, Off-Campus Students
- Caroline Simpson, Coordinator, Contemporary Students
- Louise Higgins, Office Manager
- Dr. Sally Lorentson, Assistant Vice President, University Life

**Contracted Services, Housing, Residence Life, and related**

**Silver**

**UD Dining Services - Achieving Culinary Excellence on Campus - University of Delaware**

- Eric Bringman, Resident District Manager of Aramark Collegiate Hospitality
- Amanda Steiner, Vice President of Operations of Aramark Collegiate Hospitality

**Bronze**

**University at Albany Department of Residential Life Retention Initiative - University at Albany**

- Mayra Raxon, Assistant Director Staff Development and Student Success
- Michael Cattani, Assistant Director Residential Communities West: Colonial and Dutch Quad

**Enrollment Management, Financial Aid, First-year, Other-year, Orientation, and related**

**Gold**

**Barrett Online: An Innovative Solution in Rethinking Honors Education - Arizona State University**

- Dr. Tara Williams, Barrett Honors College Dean
- Dr. Kristen Hermann, Vice Dean
- Alexandra Aragon, Director of Academic Partnerships and Barrett Online
- Keith Southergill, Director of Enrollment
- Michelle Hollin, Director of Recruiting
- Ashley Brand, Director of Student and Alumni Engagement
- Miranda Schultz, Director of Advising
- Scott Hinkle, Program Manager Recruiting
- Christopher Floyd, Honors Academic Advisor

**Silver**

**Integrated One-on-One Academic Advising within KU's One-Day Orientation Program - University of Kansas**

- Abby Coffin, Assistant Vice Provost for Academic Success

- Alex Cruse, Assistant Director
- Jess Hall, Assistant Director

## **Bronze**

### **Leadership Institute - *Bowling Green State University***

- Jacob E. Clemens, Senior Director of the Marvin Center for Student Leadership and Civic Engagement
- Kendra Lutes, Associate Director of the Marvin Center for Student Leadership and Civic Engagement
- Katie Chaney, Coordinator for Student Leadership

## **Equity, Inclusion, Social Justice, and related**

### **Gold**

#### **Antiracism Difficult Dialogues - *University of Maryland, College Park (CDIHE)***

- Roger L. Worthington, Executive Director
- Kiyah McDermid, Project Coordinator
- Xanh Tran, Project Coordinator
- Diksha Bali, Grad Assistant
- Branden D. Elmore, Asst. Research Professor

### **Silver**

#### **CommUNITY Lab - *Kent State University***

- Amanda Paulus, Sr Director, Community Engaged Learning

## **Bronze**

#### **Rainbow Scholars Program - *Bentley University***

- Nana Adu, Assistant Director, Gender and Student Sexuality Programs Office
- Dominique Wilburn, Director of Programs and Communication, Center for Women and Business

## **First-generation Student Success and related**

### **Gold**

#### **First Things First: First-generation Student**

##### **Retreat - *University of South Carolina***

- Morgan Ruebusch, Assistant Director for Gamecock Gateway

### **Silver**

#### **First To Roar: The University of Memphis Office of First-Generation Student Success - *University of Memphis***

- Jaclyn Rodriguez, Director Office of First Generation Student Success

## **Bronze**

#### **First in Line - *Baylor University***

- Michelle Gonzalez, First in Line Program Manager
- Dr. Austin Morell, Associate Director for the Center for Academic Success and Engagement
- Dr. Whitney Jones, Senior Director for the Center for Academic Success and Engagement
- Mary Stephenson, Assistant Vice Provost for Student Success
- Dr. Chad Eggleston, Assistant Vice Provost for Academic Operations and Advising
- Dr. Wes Null, Vice Provost for Undergraduate Education and Academic Affairs
- Dr. Nancy Brickhouse, Provost

## **Fraternity and Sorority Life, Leadership, Student Activities, Student Union, and related**

### **Gold**

#### **Sister Circle - *Kent State University***

- Michael Daniels, Ph.D., Director
- Alice Fermaintt, Program Coordinator
- Annika Bragg, Advisor

### **Silver**

#### **Electric Root Festival - *Miami University-Ohio***

- Dr. Kimberly Vance, Director, Center for Student Engagement, Activities, and Leadership
- Ryan Kwapniowski, Associate Director of The Center for Student Engagement, Activities, and Leadership

### **Bronze**

#### **LEAD Scholars Academy - *University of Central Florida***

- Stacey Malaret, Director, LEAD Scholars Academy

**MORAIN VALLEY COMMUNITY COLLEGE  
 COMMUNITY COLLEGE DISTRICT NO. 524  
 TREASURER'S REPORT  
 MONTH ENDED DECEMBER 31, 2023**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 62,832,463.85	\$ 10,047,019.59	\$ 7,600,940.09	\$ 65,278,543.35
OPERATION & MAINT FUND	11,125,229.09	2,711,359.56	1,088,403.82	12,748,184.83
OPERATION & MAINT (RESTR.)	21,133,649.77	490,104.17	25,430.01	21,598,323.93
BOND & INTEREST FUND	(368,280.62)	2,141,166.71	0.00	1,772,886.09
AUXILIARY FUND	13,247,176.90	473,297.04	1,255,931.16	12,464,542.78
RESTRICTED PURPOSE FUND	11,869,706.48	1,910,350.39	3,560,120.89	10,219,935.98
WORKING CASH FUND	14,222,409.68	7,829.90	0.00	14,230,239.58
TRUST & AGENCY FUND	95,907.88	21.73	8,069.63	87,859.98
AUDIT FUND	77,323.99	28,648.57	20,000.00	85,972.56
LIAB, PROTECT & SETTLE FUND	60,277.33	282,034.33	0.00	342,311.66
TOTAL	<u>\$ 134,295,864.35</u>	<u>\$ 18,091,831.99</u>	<u>\$ 13,558,895.60</u>	<u>\$ 138,828,800.74</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	CHECKING ACCT 988,161.23
OLD NATIONAL BANK	CHECKING ACCT 3,349,127.61
OLD NATIONAL BANK	TRUST ACCTS 682,062.49
WINTRUST MAXSAFE	MONEY MARKET 11,508,820.10
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET 7,601,252.43
IL METROPOLITAN INVESTMENT FUND	CORE FUND 2,230,335.01
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS 9,097,546.72
IL PUBLIC TREASURERS FUND	VARIOUS 6,608,772.06
SHORT TERM INVESTMENTS	VARIOUS 67,340,537.84
LONG TERM INVESTMENTS	VARIOUS 29,399,635.25
TOTAL	<u>\$ 138,828,800.74</u>

**MORaine VALLEY COMMUNITY COLLEGE  
 COMMUNITY COLLEGE DISTRICT NO. 524  
 TREASURER'S REPORT  
 MONTH ENDED JANUARY 31, 2024**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 65,278,543.35	\$ 5,027,237.85	\$ 6,604,151.42	\$ 63,701,629.78
OPERATION & MAINT FUND	12,748,184.83	572,886.63	932,585.36	12,388,486.10
OPERATION & MAINT (RESTR.)	21,598,323.93	663,394.85	495,644.66	21,766,074.12
BOND & INTEREST FUND	1,772,886.09	4,346.65	0.00	1,777,232.74
AUXILIARY FUND	12,464,542.78	1,477,042.48	615,450.92	13,326,134.34
RESTRICTED PURPOSE FUND	10,219,935.98	969,063.36	1,012,591.48	10,176,407.86
WORKING CASH FUND	14,230,239.58	147,281.50	0.00	14,377,521.08
TRUST & AGENCY FUND	87,859.98	108.89	1,267.41	86,701.46
AUDIT FUND	85,972.56	408.65	0.00	86,381.21
LIAB, PROTECT & SETTLE FUND	342,311.66	0.00	7,902.99	334,408.67
TOTAL	<u>\$ 138,828,800.74</u>	<u>\$ 8,861,770.86</u>	<u>\$ 9,669,594.24</u>	<u>\$ 138,020,977.36</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	987,003.99
OLD NATIONAL BANK	4,836,900.25
OLD NATIONAL BANK	621,134.09
WINTRUST MAXSAFE	11,557,135.65
IL METROPOLITAN INVESTMENT FUND	7,633,702.85
IL METROPOLITAN INVESTMENT FUND	2,256,441.70
IL SCHOOL DIST LIQUID ASSEST FUND	9,134,643.45
IL PUBLIC TREASURERS FUND	8,755,673.52
SHORT TERM INVESTMENTS	62,816,156.61
LONG TERM INVESTMENTS	29,399,635.25
TOTAL	<u>\$ 138,020,977.36</u>

**ACCOUNT EXPENDITURE SUMMARIES  
 DECEMBER**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	7,600,940.09
9.3	OPERATION & MAINTENANCE FUND	1,088,403.82
9.4	OPERATION & MAINTENANCE (RESTR) FUND	25,430.01
9.5	BOND & INTEREST FUND	0.00
9.6	AUXILIARY ENTERPRISE FUND	1,255,931.16
9.7	RESTRICTED PURPOSE FUND	3,560,120.89
9.8	WORKING CASH FUND	0.00
9.9	TRUST AND AGENCY FUND	8,069.63
9.10	AUDIT FUND	20,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	0.00
	TOTAL	<u>\$ 13,558,895.60</u>

**ACCOUNT EXPENDITURE SUMMARIES  
 JANUARY**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	6,604,151.42
9.3	OPERATION & MAINTENANCE FUND	932,585.36
9.4	OPERATION & MAINTENANCE (RESTR) FUND	495,644.66
9.5	BOND & INTEREST FUND	0.00
9.6	AUXILIARY ENTERPRISE FUND	615,450.92
9.7	RESTRICTED PURPOSE FUND	1,012,591.48
9.8	WORKING CASH FUND	0.00
9.9	TRUST AND AGENCY FUND	1,267.41
9.10	AUDIT FUND	0.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	7,902.99
	<b>TOTAL</b>	<b><u>\$ 9,669,594.24</u></b>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Tenure Contract for Bargaining Unit Members	Enclosed
10.1-1(b)	Third-Year Contract for Bargaining Unit Members	Enclosed
10.1-1(c)	Extension of Contract for Bargaining Unit Members – Third-Year Contract	Enclosed
10.1-1(d)	Second-Year Contract for Bargaining Unit Members	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Administrative, Confidential, Managerial, and Supervisory Staff	Enclosed
10.1-5(b)	Retirement – Faculty	Enclosed
10.1-5(c)	Retirement – Support Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	None

SUBJECT REPORT – Full Time

Martin Danaher	Financial Aid Assistant Financial Aid	Effective: 2/26/24
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Peter Lullo	Cybersecurity Engineer Infrastructure and Network Services	Effective: 2/26/24
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RECOMMENDED ACTION

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Tenure Contract for Bargaining Unit Members

Pursuant to the terms of the negotiated Agreement for the Faculty Association, Article 4.3, Non-Tenured Faculty, it is recommended that a contract for the following non-tenured bargaining unit members be renewed for the 2024-2025 academic year.

Jeanne Kraus  
John Moreno  
Georgina Murphy

Culinary Arts  
Heating & Air Conditioning  
Nursing

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RECOMMENDED ACTION

That the Board of Trustees approves the award of a contract for the 2024-2025 academic year for the above-named individuals.

Third-Year Contract for Bargaining Unit Members

Pursuant to the terms of the negotiated Agreement for the Faculty Association, Article 4.3, Non-Tenured Faculty, it is recommended that a contract for the following non-tenured bargaining unit members be renewed for the 2024-2025 academic year.

- |                            |                                 |
|----------------------------|---------------------------------|
| Peter Placas               | Biology                         |
| Anni Rasmussen             | Addiction Studies               |
| Alexander Resendez         | Counseling & Career Development |
| Jacinda Ross               | Nursing                         |
| Christian Torres Smolenets | Adult Basic Education           |
| Kathleen Wellman           | Massage Therapy                 |

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RECOMMENDED ACTION

That the Board of Trustees approves the award of a contract for the 2024-2025 academic year for the above-named individuals.

Extension of Contract for Bargaining Unit Members – Third Year Contract

As a result of leave of absence, it is recommended that Agne Juskaite-Aguirre's probationary period be extended six months for her third-year contract.

As a result of leave of absence, it is recommended that Leona Lilly's probationary period be extended six months for her third-year contract.

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RECOMMENDED ACTION

It is recommended that the probationary periods for Ms. Juskaite-Aguirre and Ms. Lilly be extended six months.

Second-Year Contract for Bargaining Unit Members

According to Article 4.3 of the Faculty Agreement, first-year faculty are to be notified in writing of the decision to continue or terminate employment for the upcoming academic year no later than 60 days prior to the end of the first academic year. The following employees are being recommended to be given a contract for the 2024-2025 academic year.

Tracy Hall  
Amy Lubke  
Alicja Zoladek

Sleep Technology  
Art  
Radiologic Technology

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RECOMMENDED ACTION

That the Board of Trustees approves the award of a contract for the 2024-2025 academic year for the above-named individuals.

S U B J E C T R E P O R T – Leave of Absence (LOA)

Gianna Kafka	International Student Services Specialist International Student Affairs	L.O.A. (PARENTAL) 5/5/24-6/2/24
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R E C O M M E N D E D A C T I O N

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Monique Campaigniac-Argueta	P.T. Departmental Assistant Liberal Arts	Effective: 1/19/24
Stephanie Craine	Student Success Specialist Corporate, Community & Continuing Education	Effective: 1/26/24
Yvonne Foston	Nursing Lab and Simulation Coordinator Career Programs	Effective: 1/18/24
Piotr Grzeskowiak	Groundskeeper Campus Operations	Effective: 2/27/24
Theresa James	Departmental Assistant International Student Affairs	Effective: 1/11/24
Lisa Rispoli	Special Events and Donor Relations Manager Foundation	Effective: 2/2/24

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RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Administrative, Confidential, Managerial, and Supervisory Staff

The following employees have submitted a notice of retirement per date listed:

Debra Blatzer	Assistant Dean, Academic Advising & New Student Orientation Counseling and Advising	5/31/24
Myra Koran	Student Accounts Receivable Manager Cashier's Office	5/31/24

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RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

Retirement – Faculty

The following employee has submitted a notice of retirement per date listed:

Anna Rogers	Counselor Counseling and Advising	1/11/24
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Support Staff

The following employee has submitted a notice of retirement per date listed:

Thomas Lyman	Maintenance Mechanic IV Campus Operations	6/28/24
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

**NEW BUSINESS**

- |        |   |          |
|--------|---|----------|
| *12.1  | Affiliation Agreement with South Shore Hospital (Radiology, Mammography, and Computerized Tomography) | Enclosed |
| *12.2  | Affiliation Agreement with Aliya Healthcare (Basic Nurse Assistant)                                   | Enclosed |
| *12.3  | Affiliation Agreement with Hinsdale Orthopaedics (Radiologic Technology and Computed Tomography)      | Enclosed |
| *12.4  | Affiliation Agreement with Minis Pediatric Walk in Clinic (Medical Assistant)                         | Enclosed |
| *12.5  | Affiliation Agreement with Pediatrics on Demand, INC (Medical Assistant)                              | Enclosed |
| *12.6  | Diagnostic Medical Sonography Ultrasound Equipment Purchase   | Enclosed |
| *12.7  | Police Vehicle Purchase   | Enclosed |
| *12.8  | Moraine Valley Community College Magnetic Particle Testing/NDE Equipment Re-Bid                       | Enclosed |
| *12.9  | Palos Hills Request for Use of College Property and Intergovernmental Agreement                       | Enclosed |
| *12.10 | Board Policy 3512 Revision – Complaints Concerning College Personnel                                  | Enclosed |
| *12.11 | Board Policy 7266 Revision – Employee Relations   | Enclosed |

DATE: February 7, 2024

TO: Dr. Ryen Nagle  
Vice President of Academic Affairs

FROM: Jane Bentley  
Director of Purchasing

RE: **Diagnostic Medical Sonography Ultrasound Equipment Purchase**

The Diagnostic Medical Sonography A.A.S. is a 62-credit hour program designed to provide students with the skills needed to gain careers in the profession of Diagnostic Medical Sonography. Moraine Valley graduates are then eligible for employment in hospitals, clinics, and physicians' offices.

To prepare students for work-based learning and clinical education, the college will provide lab exercises utilizing ultrasound equipment to provide a foundation in which students can begin obtaining skills necessary to gain practice and allow for a more realistic workplace experience. This can assist in learning outcomes for all Moraine students during their clinical courses. The lab courses are meant to challenge the student and provide the necessary practice to obtain proficiency in performing a variety of exams.

Sonography/Ultrasound is a hands-on modality which requires practice and repetition to master. The college is requesting to purchase six (6) new ultrasound systems: three (3) Siemens Healthineers Redwood Ultrasound System and three (3) Philips healthcare Affiniti 50 Ultrasound System. Siemens and Philips ultrasound systems provide multi-purpose capabilities, superb image quality, and advanced imaging and visualization tools. Additionally, both Siemens and Philips are major industry providers, offering state of art equipment that is used in many of the hospitals and clinical settings that Moraine Valley students will be attending. This equipment would allow them thorough lab training to advance in the clinical setting as they prepare to become entry level technologist.

Siemens Healthineers is the sole manufacturer and supplier in Illinois for the Redwood Ultrasound System. Philips Healthcare is the sole manufacturer, distributor and authorized seller for the Philips Affiniti 50 Ultrasound System. Both manufacturers include all accessories, system software and warranties in their cost. Funding for this purchase will be through the ICCB FY24 PATH grant.

**RECOMMENDED ACTION:** Whereas Siemens Healthineers, of Malvern, Pennsylvania and Philips Healthcare of Nashville, Tennessee are the sole manufacturers and distributors for the Redwood Ultrasound System and Affiniti 50 Ultrasound System, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$237,000.00 to Siemens Healthineers and \$208,372.08 to Philips Healthcare** for the purchase of six (6) new ultrasound systems.

Total Purchase: \$ 445,372.08

DATE: February 5, 2024

TO: Rick Hendricks  
Vice President Administrative Services

FROM: Jane M. Bentley  
Director of Purchasing

RE: **Police Vehicle Purchase**

Currently, the Moraine Valley Police Department is utilizing a 2015 Ford Interceptor police vehicle. Although the mileage on this vehicle is at 55,000 miles, because of the long hours of idling and use, this police car has developed a variety of mechanical and transmission concerns that will not be cost effective to repair and maintain. It is being recommended to replace this vehicle with the purchase of a new 2023 Ford Police interceptor vehicle with emergency equipment. The 2015 Ford Interceptor will be utilized as a trade in for this purchase. This new vehicle will assist campus police to be visible on campus in our efforts to maintain order and safety while performing daily duties.

The Illinois Department of Central Management Services (CMS) provides programs, services, and bid purchases, both to state and public agencies. State contracts are bid by and approved through the State, for local government and public agency use and joint purchase. Morrow Brothers Ford, of Greenfield, Illinois, is such an approved vendor by the state contract, 24-350SOS-SOS35-B-37444. The funding for this vehicle will be through the Police Department budget.

**RECOMMENDED ACTION:** Whereas Morrow Brothers Ford, of Greenfield, Illinois has been approved by the State under Contract Number 24-350SOS-SOS35-B-37444, through the State of Illinois, it is recommended that the Board of Trustees approve this request and authorize the issuance of a purchase order in the amount of **\$ 50,370.00 to Morrow Brothers Ford** for the purchase of a 2023 Ford Police interceptor vehicle.

DATE: February 7, 2024

TO: Dr. Ryen Nagle  
Vice President of Academic Affairs

FROM: Jane M. Bentley  
Director of Purchasing

RE: **Moraine Valley Community College Magnetic Particle Testing/NDE Equipment Re-Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Thursday, February 1, 2024, at 11:00 AM in Room L145. Two (2) bids and two (2) "no bid" responses were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The College's Nondestructive Testing (NDT) Magnetic Particle Testing equipment is over twenty-five (25) years old, is technologically outdated and has reached the end of useful life. The purchase of this new magnetic particle testing equipment will allow the College to effectively and efficiently train and educate students on the latest NDT industry technologies and best introduce the students to comparable equipment that will allow for an easier transition to what is used in the job field today. Upon review and recommendation of the bidding specifications by the college's NDT Faculty, it was found that Karden Sales & Consulting, submitted a bid that met all the requirements for this purchase as set forth in the bidding specifications. Funding for the purchase of this equipment will be through the FY 2023 Congressionally Funded Community Projects Grant that was awarded to the College.

**RECOMMENDED ACTION:** Whereas Karden Sales & Consulting, of Lake In The Hills, Illinois, was the lowest responsible responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$ **61,575.00 to Karden Sales & Consulting** for the Moraine Valley Community College Magnetic Particle Testing/NDE Equipment Re-Bid.

**PALOS HILLS REQUEST FOR USE OF COLLEGE PROPERTY**  
**AND INTERGOVERNMENTAL AGREEMENT**

The Palos Hills Friendship Festival has been held at the college for many years. The City has requested use of the area known as the “triangle” (located at 107<sup>th</sup> Street and 86<sup>th</sup> Avenue), the area adjacent to 86<sup>th</sup> Avenue, for their festival (July 11-14, 2024) and fireworks display (July 14). The City will honor the Intergovernmental Agreement, will provide proof of insurance naming the college as an additional insured, and will maintain full security at the event. See attached letter and intergovernmental agreement.

Recommended Action:

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified above for their annual Palos Hills Friendship Festival 2024 to be held July 11-14, 2024.



## COMMUNITY RESOURCE & RECREATION DEPARTMENT

8455 W. 103rd Street, Palos Hills, IL 60465 (708) 430-4500 Fax (708) 430-8376 [www.paloshillsweb.org](http://www.paloshillsweb.org)

January 17, 2024

Dr. Pamela J. Haney, President  
Moraine Valley Community College  
9000 W. College Parkway  
Palos Hills, IL 60465

Dear President Haney,

On behalf of Mayor Bennett and the Palos Hills City Council we once again request permission to hold the Palos Hills Friendship Festival July 11–14 on the grounds of the Moraine Valley Community College at the “triangle” property. Our spectacular fireworks display will be held on Sunday, July 14, at the same location with your permission.

The Friendship Festival provides the community a way to connect family and friends over the summer for great food, entertainment and fun. We value the support we receive from Moraine Valley.

As in the past, we will honor an Intergovernmental Agreement for Palos Friendship Festival 2024 and will provide you within 90 days of the start of the fest the requested proof of insurance certificate naming the College as an additional insured. We will also maintain full security at this event.

If you have any questions or concerns regarding this letter please contact me at the Resource & Recreation Department at 708-430-4500 or the Mayor’s office at 708-598-3400. We would like to start planning the very best in entertainment for Friendship Festival 2024, so we anxiously await your reply.

Once again, thank you for past support.

All my best,

Kristin Violante  
Commissioner of Community Resources and Recreation

CC: Rick Hendricks

## INTERGOVERNMENTAL AGREEMENT (FRIENDSHIP FEST 2024)

This Agreement is dated \_\_\_\_\_ by and between the City of Palos Hills, Cook County, Illinois ("City") and Moraine Valley Community College ("College")

### RECITALS

- A. The City and College are both local public bodies.
- B. The College's campus is located within the City.
- C. The City desires to utilize the College grounds for the City's annual "Palos Hills Friendship Festival" on July 11-14, 2024 ("the Fest").
- D. The College is agreeable to allowing the City to utilize the College grounds for the Fest subject to the terms, conditions and limitations set forth herein below.

Now therefore, it is hereby agreed by and between the City and the College as follows:

### **Section 1: Authorization**

The College hereby authorizes the City to utilize the College grounds for the Fest on July 11-14, 2024. The use of the College grounds shall be without charge.

### **Section 2:**

- A. The location of the various tents and entertainment areas shall be subject to the approval of the College and shall be located so as not to interfere with College operations.
- B. The City shall at all times maintain adequate employees on site to maintain order, pick up litter and debris during the course of the Fest.
- C. The City will remove all property and debris from the grounds at the conclusion of the Fest and will restore any damage to parking lots and other areas.
- D. The location of the fireworks display shall be subject to the approval of the North Palos Fire Protection District with coordination between the Moraine Valley Chief of Police (or designee) and the Palos Hills Chief of Police (or designee).
- E. The City will utilize only trained bartenders in the beer tent and will work under the direction of the City's Chief of Police to insure that alcohol is being responsibly consumed and to prevent any underage drinking of alcohol.
- F. The City will defend and hold harmless the College, its officers, agents and employees from any and all claims for personal injury or property damage arising out of activities at the Fest, except in cases of the willful and wanton misconduct of the College. At least thirty (30) days prior to the Fest, the City shall furnish the College with proof of insurance in amounts and with insurers reasonably acceptable to the City and College. The policies of insurance shall name Moraine Valley Community College, its directors and officers, employees and agents as additional insured.

A certificate of insurance with a copy of the actual additional insured endorsement shall be provided prior to commencement of this agreement. The City shall require its fireworks operators, vendors, and carnival operators to provide the City with proof of insurance in amounts reasonably acceptable to the City and College. The policies of insurance shall name Moraine Valley Community College, its directors and officers, employees and agents as additional insured. A certificate of insurance with a copy of the actual additional insured endorsement shall be provided prior to commencement of this agreement.

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be executed by their duly authorized representatives effective as of the day, month, and year first above written.

City of Palos Hills, Illinois

Moraine Valley Community College

By: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**REVISED BOARD POLICY:**  
**ORGANIZATION AND ADMINISTRATION OF THE COLLEGE**  
**#3512 – COMPLAINTS CONCERNING COLLEGE PERSONNEL**

The revised policy is attached.

**Recommended Action:**

It is recommended that the Board approve the revision to Board Policy #3512 – Complaints Concerning College Personnel, as presented.

Organization and Administration of the College

Complaints Concerning College Personnel

The Board encourages the public to discuss concerns with an appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level. If an individual does not receive the relief requested, the individual may appeal to the College President or designee. The College President or designee's decision is final. ~~**If the President or his/her designee receives complaints against the college or its personnel, he/she shall refer the complaints to the immediate supervisor involved where the matter will follow channels indicated on the organizational chart. The President shall act as judge in matters of controversy between the college employee(s) and the complainant(s) only after the immediate supervisor's attempt at resolution has been unsuccessful. The Board will not intercede in such matters except on appeal of the President's decision or upon request by the President.**~~

Policy

Adopted: 4/20/70  
 Retained: 12/16/80  
 Reviewed: 10/12/95  
 Amended: 11/13/13

MORAIN VALLEY COMMUNITY COLLEGE  
 Palos Hills, Illinois

**REVISED BOARD POLICY:**  
**HUMAN RESOURCES**  
**#7266 – EMPLOYEE RELATIONS**

The revised policy is attached.

**Recommended Action:**

It is recommended that the Board approve the revision to Board Policy #7266 – Employee Relations, as presented.

Human ResourcesEmployee ~~Relations~~ Complaints

The Board encourages employees to discuss their concerns with their supervisor or other appropriate administrator who has the authority to address the concerns. Concerns should be expressed as soon as possible to allow early resolution at the lowest possible administrative level. This policy shall not be construed to create new or additional rights beyond those granted by law or Board policy, nor to require a full evidentiary hearing or "mini-trial" at any level. If an employee does not receive the relief requested, the employee may appeal to the College President or designee. The College President or designee's decision is final. ~~To encourage understanding and to give the frustrations of error, partial knowledge and misunderstanding an opportunity to be dissipated, each supervisor is expected to be alert to employees' complaints. Complaints are to be handled promptly and with dignity.~~

Policy  
 Adopted: 4/20/70  
 Amended: 10/12/95  
 Reviewed: 12/17/09  
 Reviewed: 6/17/15

MORAIN VALLEY COMMUNITY COLLEGE  
 Palos Hills, Illinois