

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, December 19, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:05 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee

Absent: Joseph Murphy

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. MINUTES

It was moved by Secretary Robinson and seconded by Trustee Sullivan to approve the Unapproved Minutes - Regular Meeting, November 14, 2023.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Regular Meeting, November 14, 2023:

Yes: McElroy Kirkwood, P. Murphy; O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: J. Murphy

Student

Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report - D. Sianis

Student Trustee Demetri Sianis presented his report. Student Life catered a Thanksgiving dinner to show appreciation to clubs and extracurriculars for helping keep students engaged. Phi Theta Kappa held a winter coat drive for students in need. The Alliance of Latin American Students and Black Student Association held a hygiene product drive for our Project Care pantry. The Christian Fellowship and Phi Theta Kappa sponsored a Cute Cards for Kids activity, providing hand-made cards for children in the hospital during the holidays. The Muslim Student Association held a Lafora Disease Awareness event and fundraiser to inform students about a rare form of epilepsy. Donations were given to Chelsea's Hope Non-Profit. The Go Green! Club held a Give and Go Donation Drive and Thrift Store, where gently used clothing items were collected and displayed for students to select.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Pamela Haney thanked Student Trustee Sianis for his report.

- 2023 Higher Education Excellence in Diversity (HEED) Award: Dr. Haney noted that Moraine Valley was among the few community colleges chosen to receive the 2023 Higher Education Excellence in Diversity (HEED) Award. The award is from Insight into Diversity Magazine, which recognizes colleges and universities demonstrating an outstanding commitment to diverse and inclusive campus environments. The college received a plaque in honor of the award. Rory Smith, Executive Director of Diversity, Equity, and Inclusion, accepted the award on behalf of the college. Dr. Haney thanked Mr. Smith and the other employees at the college who made the award possible.

VII. COMMUNICATIONS

Accreditation of Automotive Programs by the National Institute for Automotive Service Excellence (ASE) – The college received letters from the National Institute for Automotive Service Excellence (ASE) notifying us that the college’s General automobile technician-training program and Mopar CAP automobile technician-training program have met the accreditation requirements for Master Automobile Service Technology Accreditation. She said this was a very intense accreditation process, and she thanked Dr. LoShay Willis, Dean of Career Programs, Dr. Tamekia Smith, Assistant Dean of Career Programs, Ira Siegal, Coordinator of the Automotive Program, Bob Faoro, Automotive Faculty, and all the adjunct faculty and staff for their hard work.

VIII. FINANCIAL STATEMENT

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$134,295,864.35 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Secretary Robinson and seconded by Trustee Kerlin Walsh to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,133,851.08
9.3	Operation & Maintenance Fund	822,638.99
9.4	Operation & Maintenance Fund (Restricted)	499,336.73
9.5	Bond & Interest Fund	7,321,125.00
9.6	Auxiliary Enterprise Fund	802,762.46

9.7	Restricted Purpose Fund	1,074,417.68
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	4,689.08
9.10	Audit Fund	15,000.00
9.11	Liability, Protection & Settlement Fund	2,145.50

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Michael Bates - Dean of Science, Business and Computer Technology –
Effective: 1/16/24

Kathryn Compton - Testing Specialist - Effective: 1/16/24

Jessica Contreras - Director of Counseling and Holistic Student Support –
Effective: 1/16/24

Robert Doherty - Staff Accountant II - Effective: 1/16/24

Aaron Green - Community Service Officer - Effective: 1/16/24

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

Agne Juskaite - Academic Advisor - 1/12/24-8/14/24

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Panayiotis Hadjimitsos - Assistant Dean of Science, Business, and Computer
Technology - Effective: 12/1/23

Remonia Murrell - P.T. Accounts Payable Clerk - Effective: 11/30/23

Russell Van Buren - P.T. Community Service Officer - Effective: 12/4/23
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Cynthia Anderson - from Dean, Academic Development/Academic Outreach
to Dean, Liberal Arts - Effective: 1/8/24
(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair McElroy Kirkwood identified the nature of the agenda items contained
in New Business.

12.1 Intergovernmental Agreement Between the Orland Fire Protection District
and Moraine Valley Community College for Fleet Maintenance and Repair
Services

It is recommended that the Board of Trustees approve the Intergovernmental
Agreement Between the Orland Fire Protection District and Moraine Valley
Community College for Fleet Maintenance and Repair Services.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Radiography Testing/NDE Equipment Bid

It is recommended that the Board of Trustees award this bid and authorize the
issuance of a purchase order in the amount of \$55,456.00 to R-CON
Nondestructive Test Consultants, Inc. for the Radiography Testing/NDE
Equipment Bid.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Summer 2024 "Explore" Mailer Bid

It is recommended that the Board of Trustees award this bid and authorize the
issuance of a purchase order in the amount of \$33,110.00 to Precise Printing
Network for the printing of the "Explore" mailer for Summer 2024.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Demo Dose MedDispense Purchase December 2023

It is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$29,300.00 to Pocket Nurse for the purchase of the TouchPoint Medical Demo Dose® MedDispense unit exclusive to Pocket Nurse.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Centrella Smart Hospital Bed Purchase December 2023

It is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$37,570.60 to Baxter Hillrom for the purchase of five (5) Baxter Hillrom Centrella Smart+ hospital beds.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Automotive Technology Training Materials Purchase December 2023

It is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$71,746.95 for the purchase of the ATech trainers for the college's Automotive Technology Program.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.7 Re-Inventory and Appraisal of Fixed Assets Request for Proposal 2023

It is recommended that the Board of Trustees authorize the issuance of a purchase order in the amount of \$29,750.00 to Asset Control Solutions, Inc. for the re-inventory and appraisal of fixed assets at Moraine Valley Community College.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.8 Board Policy 7122 Revision - Appointment of Administration & Staff

It is recommended that the Board approve the revision to Board Policy #7122 – Appointment of Administration & Staff, as presented.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.9 Board Policy 7130 Revision - Personnel Records

It is recommended that the Board approve the revision to Board Policy #7130 – Personnel Records, as presented.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.10 Board Policy 7281 Revision – Holidays

It is recommended that the Board approve the revision to Board Policy #7281 – Holidays, as presented.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.11 Board Policy 7283.3 Revision – Bereavement Leave

It is recommended that the Board approve the revision to Board Policy #7283.3 – Bereavement Leave, as presented.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.12 New Board Policy 7283.7 – Personal Leave

It is recommended that the Board approve the proposed new Board Policy #7283.7 – Personal Leave, as presented.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.13 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed session(s) held on May 8, 2023; May 10, 2023; May 11, 2023; May 16, 2023; June 20, 2023; August 7, 2023; and October 17, 2023 be released. Additionally, it is recommended that the audio/digital recordings of the March 15, 2022 closed session meeting(s) be destroyed.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.14 Approval of New Associate of Applied Science Program: Diagnostic Medical Sonography

It is recommended that the Board of Trustees approve a new Associate of Applied Science program for Diagnostic Medical Sonography, effective fall 2024.
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.15 Adoption of Resolution Setting Forth Tax Levies for 2023 and Approval of Tax Certificate of Tax Levy for 2023

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2023 and approve the Certificate of Tax Levy for 2023. (DOCUMENT X - SUPPLEMENT TO MINUTES)

12.16 Property Tax Limitation Resolution

It is recommended that the Board of Trustees adopt the Property Tax Limitation Resolution as presented. (DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.18 Approval of Professionals Organization Collective Bargaining Agreement

It is recommended that the Board of Trustees approve the Professionals Organization collective bargaining agreement for the period July 1, 2023 through June 30, 2024. (DOCUMENT Z - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, 12.14, 12.15, 12.16 and 12.18:

Yes: McElroy Kirkwood, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh
Absent: J. Murphy
Student
Advisory: Yes

Motion carried.

At Chair McElroy Kirkwood’s request, Secretary Tiffany S. Robinson publicly read the full title of Agenda Item 12.17 into the official meeting record.

It was moved by Secretary Robinson and seconded by Vice Chair Murphy to approve Agenda Item 12.17.

12.17 Resolution abating the tax heretofore levied for the year 2023 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue

Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois

It is recommended that the Board of Trustees adopt the resolution abating the tax heretofore levied for the year 2023 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois. (DOCUMENT AA - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.17:

Yes: McElroy Kirkwood, P. Murphy, O'Day, Sullivan, Robinson, Kerlin Walsh
Absent: J. Murphy
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

Secretary Robinson thanked Chair McElroy Kirkwood and Dr. Haney for writing a letter of recommendation for her for the ACCT Diversity, Equity, and Inclusion Committee. Secretary Robinson announced she was selected and excited for the opportunity to serve on the committee and to represent Moraine Valley Community College. Chair McElroy Kirkwood announced that Trustee O'Day was chosen to serve on the ACCT Public Policy and Advocacy Committee. Trustee O'Day said she was pleased to serve on the committee and attended the first monthly meeting. Trustee O'Day said the meeting covered what is happening in Congress and the fiscal year 2024 federal appropriations. She noted an upcoming February 2, 2024 deadline, which impacts most education-related programs. She said the House of Representatives is considering the Bipartisan Workforce Pell Grant. Trustee O'Day explained the act and noted it would allow students to use Pell Grants on short-term education programs that lead to career advancement. Trustee O'Day said she is excited to serve on the committee and for the opportunity to represent and advocate for Moraine Valley Community College. Chair Kirkwood and Dr. Haney congratulated Secretary Robinson and Trustee O'Day for their committee appointments.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:20 PM.