

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, November 14, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy (arrived at 6:35 PM); Joseph Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee

Absent: None

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. MINUTES

It was moved by Secretary Robinson and seconded by Trustee Sullivan to approve the Unapproved Minutes - Regular Meeting, October 17, 2023; Unapproved Minutes - Closed Session Held October 17, 2023.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Regular Meeting, October 17, 2023; Unapproved Minutes - Closed Session Held October 17, 2023:

Yes: McElroy Kirkwood, J. Murphy; O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: P. Murphy
Student

Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Meeting Report – T. Sullivan

Trustee Sullivan reported on the ICCTA meeting from November 10-11. She noted that she attended the meeting with Vice Chair Patricia Murphy and Dr. Haney. Trustee Sullivan said the meeting was an excellent opportunity to network with Trustees from other community colleges. Dr. Haney said IL Governor J.B. Pritzker attended the meeting, and he discussed his passion for community colleges and the nationwide marketing campaign to promote community colleges.

5.2 Student Trustee Report - D. Sianis

Student Trustee Demetri Sianis presented his report. He discussed the Big Pink Volleyball event sponsored by FitRec and Student Life, which raised funds to support the Susan G. Komen Foundation for Breast Cancer Awareness Month. He noted that Phi Theta Kappa held a Winter Coat Drive to offer students, who need warm winter coats, coats through the Winter Coat Pantry. He said a voter registration drive was held to encourage students to register to vote. Student Trustee Sianis discussed multiple Halloween-Themed events, including a pumpkin decorating contest in the library, FitRec's Halloween 5k which supported Foundation scholarships, and a haunted house sponsored by the TriTones Club. The Alliance of Latin American Students held a Day of the Dead event on November 1. Student Trustee Sianis discussed several events that have taken place on campus due to the events in Gaza and throughout Palestine and Israel. A student listening session with college administration was held as well as a vigil for Gaza sponsored by the Muslim Student Association.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Dr. Margaret Lehner (retirement)

Chair Kirkwood read aloud remarks honoring Dr. Margaret Lehner's accomplishments and thanked her for her service to the college. Dr. Lehner thanked the Board and said she was grateful for her remarkable career at the college. She said she is excited about what the future holds for the college.

6.2 President's Report

Dr. Pamela Haney thanked Dr. Lehner for her years of service at the college. She thanked Trustee Sullivan and Student Trustee Sianis for their reports. Dr. Haney invited Theresa O'Carroll, Vice President of Financial and Business Services/College Treasurer, to present the proposed estimated tax levy for 2023.

- 2023 Proposed Estimated Tax Levy: Theresa O'Carroll shared information about the tax levy resolution, which was on the agenda for approval in order to set a public hearing for the final tax levy in December. She noted that the Truth in Taxation Law requires the college to have a public hearing and to post a public notice regarding the hearing in the newspaper not more than fourteen and no less than seven days before the public hearing date. Ms. O'Carroll said the tax levy paperwork must be filed with the County before the last Tuesday in December. Once the paperwork is submitted to the County, the County finalizes the aggregate assessed value, the equalized assessed value, and the limiting rate. She reviewed the worksheet for the tax levy recommendation, explaining each line item and discussing the college funds eligible for the tax levy. Ms. O'Carroll noted that property taxes make up a significant portion of the college's budget and said the County does a reassessment every three years. The proposed estimated tax levy is 5.35% for 2023. Trustee Joe Murphy asked if the funding for the college is supposed to be split three ways between state funding, local funding, and tuition. Ms. O'Carroll confirmed the funding should be divided equally among the three categories. Trustee Joe Murphy noted that the college receives 16% of its funding through state funds.

Dr. Haney thanked Ms. O'Carroll for presenting the 2023 proposed estimated tax levy. She invited Dr. Theresa Pallanti, Director of Resource Development, to present the Annual Grants Report to the Board of Trustees.

- Annual Grants Report: Dr. Theresa Pallanti presented the annual grant report to the Board of Trustees. Dr. Pallanti provided the Trustees with a copy of the 2022-23 Grant Funding Summary. She noted that the college

received \$11,152,238 in grants during the 2022-23 academic year, a 33.85% increase from the previous year. Dr. Pallanti said 130 Moraine Valley employees are paid through grant funding. She also noted that \$320,946 in student scholarships were funded through grants. Dr. Pallanti discussed the four new grants the college received in FY23. The college was one of 11 colleges in the state to receive a Nursing Schools Grant in the amount of \$33,950. This grant helps prepare nursing students through the use of simulation manikins and virtual reality. The college is one of four community colleges to receive the ConneC+D (Certification + Degree) Pathways grant in the amount of \$62,500. This grant helps connect stackable certificate-to-degree programs with industry-recognized credentials. The college received the Pipeline for the Advancement of the Healthcare Workforce (PATH) grant in the amount of \$606,561. This grant enabled the college to provide scholarships and other support to health career students to help address the shortage of workers in the healthcare industry exasperated by the Covid-19 pandemic. The college received the Education Pathways National Center grant in the amount of \$3 million. The college received this funding to serve as the national resource and coordinator of education pathways to cybersecurity careers from K-12 through post-secondary education.

Dr. Haney thanked Dr. Pallanti for presenting the annual grants report.

VII. COMMUNICATIONS

None.

VIII. FINANCIAL STATEMENT

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$132,601,051.18 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Trustee Joe Murphy and seconded by Secretary Robinson to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,400,610.28
9.3	Operation & Maintenance Fund	951,718.77
9.4	Operation & Maintenance Fund (Restricted)	19,866.11
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	732,141.99
9.7	Restricted Purpose Fund	1,540,188.89
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	1,225.98
9.10	Audit Fund	40,000.00
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT D - SUPPLEMENT TO MINUTES)		

X. REPORT OF PERSONNEL

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Jesus Aguilera - User Support Services Specialist - Effective: 12/4/23
 - Timothy Folkers - Media Analyst - Effective: 12/4/23
 - Denise Jecmen - Accounting Assistant - Effective: 12/4/23
 - Joseph McDonnell - Technical Director - Effective: 12/4/23
 - Selena Musleh - Job Resource Specialist - Effective: 12/4/23
 - Cynthia Ruska - Accounting Payroll Specialist - Effective: 12/4/23
- (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence (LOA)

None.

10.1-4(a) Sabbatical Leave

Mitchell Baker, Professor, Psychology - Fall 2024 semester with full pay
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Adel Moustafa - Instructor, Radiologic Technology - Effective: 12/15/23
LaTonya Parsley - P.T. Payroll Assistant - Effective: 10/16/23
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Harriet Draper - Departmental Assistant - Effective: 4/30/24
Donna Fratto - P.T. Library Assistant I - Effective: 12/20/23
Laura Hyzny - Departmental Assistant - Effective: 6/28/24
Daniel Magliano - Telephone Operator - Effective: 1/31/24
Carol Malina - Secretary II - Effective: 6/28/24
Jozef Wysocki - Maintenance Mechanic III - Effective: 6/28/24
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Administrative Classified

Zoila Hernandez - Human Resources Assistant - Effective: 6/30/24
Kyle Kane - Maintenance Supervisor - Effective: 6/30/24
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Edward Burns - from Duplicating Services Operator to Bookstore Shipping &
Receiving Assistant - Effective: 11/20/23
Shanya Gray - from Assistant Professor, Counseling to Associate Professor

Effective: Academic Year 2023-2024
Beth Kielbasinski - from Assistant Professor, Radiology Technology to
Associate Professor - Effective: Academic Year 2023-2024
Dominika Kouba - from Instructor, Nursing to Assistant Professor - Effective:
Academic Year 2023-2024
Matthew Ward - from P.T. Police Officer to F.T. Police Officer - Effective:
11/20/23
(DOCUMENT K - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Blue Island Fire Department (Emergency Medical Services Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Blue Island Fire Department (Emergency Medical Services Program).
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Blue Island Fire Department (Fire Science Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Blue Island Fire Department (Fire Science Program).
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Burbank Fire Department (Emergency Medical Services Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Burbank Fire Department (Emergency Medical Services Program).
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Burbank Fire Department (Fire Science Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Burbank Fire Department (Fire Science Program).

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Community Healthcare System (Health Information Technology Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Community Healthcare System (Health Information Technology Program).

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Roberts Park Fire Protection District (Emergency Medical Services Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Roberts Park Fire Protection District (Emergency Medical Services Program).

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Silver Cross Hospital (Nursing, BNAT, Phlebotomy, Health Information Technology, Respiratory Therapy, Radiology-Mammography-Computed Tomography, Medical Assistant and Polysomnography)

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Silver Cross Hospital (Nursing, BNAT, Phlebotomy, Health Information Technology, Respiratory Therapy, Radiology-Mammography-Computed Tomography, Medical Assistant and Polysomnography).

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.8 Fourth Amendment to the Medical Imaging Program Affiliation Agreement with Ann & Robert H. Lurie Children's Hospital of Chicago

It is recommended that the Board of Trustees accept the amendment to the Medical Imaging Program Affiliation Agreement with Ann & Robert H. Lurie Children's Hospital of Chicago.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.9 Life Safety Project-Building T Chilled Water Plant Upgrades-Phase 3

It is recommended that the Board of Trustees approve the life safety project as outlined in the application.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.10 March 2024 Board Meeting Date Change

It is recommended that the Board of Trustees change the date of the March 2024 Board meeting from Tuesday, March 19, to Wednesday, March 20, 2024.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.11 College Life-Cycle Management (LCM) Equipment Purchase Fall 2023 Purchase

It is recommended that the Board of Trustees approve the Life-Cycle Management purchase for fall 2023.

Desktops: Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of one hundred (100) desktops standard build MFF, twenty (20) desktops standard build SFF, twenty-five (25) desktops beyond standard build SFF, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to Dell Inc., in the amount of \$98,350.91 for these purchases.

VDI Infrastructure: Whereas CDW-G, of Vernon Hills, Illinois, has submitted the lowest responsible proposals for the purchase of eight (8) Dell PowerEdge R750 Servers and one (1) Dell PowerStore 12x1.92TB storage, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to CDW-G in the amount of \$252,860.26 for these purchases.

Thin Clients: Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of four hundred (400) thin clients, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Dell Inc., in the amount of \$156,000.00.

Mac MINI Desktops: Whereas Apple Inc. of Austin, Texas, has submitted the lowest responsible proposal for the purchase of five (5) Mac MINI systems with basic specifications and one (1) Mac MINI with higher specifications, it is recommended that the Board or Trustees approve and authorize the issuance of a purchase order to Apple Inc, in the amount of \$4,028.00.

Laptops and Docking Stations: Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of eight (8) laptops, and eight (8) docking stations, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to Dell Inc., in the amount of \$9,466.64 for these purchases.

Standard Hybrid Classrooms/C Building Projector Lab/Digital Signage: Whereas AVI Systems, has submitted the lowest responsible proposals for the purchase of fifteen (15) Epson PowerLite 982W Projectors, fifteen (15) Extron presentation switching systems, fifteen (15) JBL Control 24CT micro ceiling speakers, fifteen (15) Epson DC-21 document cameras, with accompanying interconnect; two (2) Epson PowerLite 982W projectors, one (1) Elmo PX-10E document camera, one (1) Extron Crosspoint Video Switching System, with accompanying interconnect; three (3) Brightsign Digital-Signage Media Players (including SD Cards) it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to AVI Systems, in the amount of \$107,810.86 for these purchases.

ESXI Data Center Servers: Whereas CDW-G, Inc. of Vernon Hills, Illinois has submitted the lowest responsible proposal for the purchase of two (2) servers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$32,443.84.

Juniper Network Switches: Whereas Nexum, Inc of Hammond, Indiana has submitted the lowest responsible proposal for the purchase of two (8) network switches, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$159,545.19.

The total cost of this purchase is \$820,505.70.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.12 Ford Super Duty F350XL Pick Up Truck Bid

Whereas Willowbrook Ford, of Willowbrook, IL has provided the lowest responsible and responsive bid, it is recommended that the Board of Trustees

award this bid and authorize the issuance of a purchase order in the amount of \$46,524.26 to Willowbrook Ford for the purchase of a 2023 Ford Super Duty F350XL Pick-Up Truck.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.13 Pediatric Simulator Manikins & SimEquip Defibrillator Purchases Fall 2023

Whereas CAE Healthcare, Inc. of Sarasota, FL is the sole and proprietary manufacturer and distributor of the Aria Pediatric Manikins with proprietary software and the SimEquip Defibrillator, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$119,476.80 for the purchase of two (2) Aria Pediatric Simulator Manikins and SimEquip Defibrillator with associated accessories, training and maintenance.

(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.14 Resolution Determining the 2023 Estimated Tax Levy and Public Hearing

It is recommended that the Board of Trustees approve the resolution as presented.

(DOCUMENT Y - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4(a), 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, and 12.14:

Yes:	McElroy Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh
Absent:	None
Student	
Advisory:	Yes

Motion carried.

XIII. MISCELLANEOUS

Trustee Sullivan congratulated Student Trustee Sianis on his performance in the Theater Department’s presentation of The Lightning Thief: The Percy

Jackson Musical. She said she attended the musical and was impressed by the production. Trustee Sullivan, Secretary Robinson, and Chair Kirkwood congratulated Dr. Margaret Lehner on her retirement and thanked her for her incredible dedication to the Moraine Valley Community College and its students.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:57 PM.