

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, November 14, 2023, Board Room D219 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via www.morainevalley.edu/BOTNov14 or by phone 1-312-535-8110 with Meeting ID 2634 575 1459, p/w: jXmMXnkF957 (59669653 from phones).

A G E N D A

1. **CALL TO ORDER/PLEDGE OF ALLEGIANCE**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, October 17, 2023
 - 2) Unapproved Minutes - Closed Session Held October 17, 2023
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ICCTA Meeting Report - P. Murphy
 - 2) Student Trustee Report – D. Sianis
6. **REPORTS OF ADMINISTRATION**
 - 1) Presentation to Dr. Margaret Lehner (retirement)
 - 2) President's Report
 - 2023 Proposed Estimated Tax Levy
 - Annual Grants Report
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

 - 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance Restricted Fund
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Fund
 - 7) * Restricted Purpose Fund
 - 8) * Working Cash Fund
 - 9) * Trust and Agency Fund
 - 10) * Audit Fund
 - 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) Leave of Absence (LOA)

- a. * Sabbatical Leave - Faculty
- 5) * Resignations/Terminations
 - a. * Retirement - Support Staff
 - b. * Retirement - Administrative Classified
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Blue Island Fire Department (Emergency Medical Services Program)
 - 2) * Affiliation Agreement with Blue Island Fire Department (Fire Science Program)
 - 3) * Affiliation Agreement with Burbank Fire Department (Emergency Medical Services Program)
 - 4) * Affiliation Agreement with Burbank Fire Department (Fire Science Program)
 - 5) * Affiliation Agreement with Community Healthcare System (Health Information Technology Program)
 - 6) * Affiliation Agreement with Roberts Park Fire Protection District (Emergency Medical Services Program)
 - 7) * Affiliation Agreement with Silver Cross Hospital (Nursing, BNAT, Phlebotomy, Health Information Technology, Respiratory Therapy, Radiology-Mammography-Computed Tomography, Medical Assistant and Polysomnography)
 - 8) * Fourth Amendment to the Medical Imaging Program Affiliation Agreement with Ann & Robert H. Lurie Children’s Hospital of Chicago
 - 9) * Life Safety Project-Building T Chilled Water Plant Upgrades-Phase 3
 - 10) * March 2024 Board Meeting Date Change
 - 11) * College Life-Cycle Management (LCM) Equipment Purchase Fall 2023 Purchase
 - 12) * 2023 Ford Super Duty F350XL Pick Up Truck Bid
 - 13) * Pediatric Simulator Manikins & SimEquip Defibrillator Purchases Fall 2023
 - 14) * Resolution Determining the 2023 Estimated Tax Levy and Public Hearing
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **ADJOURNMENT**

MINUTES

Approved Minutes - Regular Meeting, September 19, 2023

Enclosed

Approved Minutes - Decennial Meeting, September 19, 2023

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, September 19, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Chair Beth McElroy Kirkwood at 6:03 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy; Joseph Murphy; Jaclyn O’Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee

Absent: None

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. MINUTES

It was moved by Ms. Murphy and seconded by Mr. Murphy to approve the Unapproved Minutes - Special Meeting/Board Retreat - August 7, 2023; Unapproved Minutes - Regular Meeting - August 15, 2023; Unapproved Minutes - Closed Session Held August 7, 2023.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Special Meeting/Board Retreat - August 7, 2023; Unapproved Minutes - Regular Meeting - August 15, 2023; Unapproved Minutes - Closed Session Held August 7, 2023:

Yes: McElroy Kirkwood, P. Murphy, J. Murphy; O’Day, Robinson, Sullivan, Kerlin Walsh

Absent: None

Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Meeting Report – P. Murphy

Vice Chair Patricia Murphy reported on the ICCTA meeting held September 8-9. She noted that President Haney and Trustees O’Day and Sullivan also attended the meeting. Vice Chair Murphy said the meeting began with a roundtable and she was asked to run the discussion. The roundtable topics were how colleges encourage community involvement and what efforts are being made to support the mental health of students, faculty, and staff. She noted that interesting ideas were shared by Trustees from other colleges, including community gardens, wellness centers, and radio programs hosted by Board members. Vice Chair Murphy said the big takeaway from the roundtable is that colleges must have engaged College Presidents and Board members who advocate for the school. She also stressed the importance of reducing the stigma often associated with mental health. Vice Chair Murphy said the roundtable had a record of 43 participants and she would be happy to share information from the discussion with anyone interested. She noted they had a moment of silence for former Moraine Valley Trustee John Coleman, who passed away this earlier year.

5.2 Student Trustee Report - D. Sianis

Student Trustee Demetri Sianis presented his student report. He said student life hosted several events at the beginning of the semester. Welcome Days were held during the first week of class to inform students about clubs, organizations, and events. A Pizza and Planner event provided students with pizza and academic calendars to help them stay organized during the semester. Student Life also hosted an event to provide students with the opportunity to give suggestions about student activities they would like to see on campus. Mr. Sianis noted that a Fall Fest was held during the third week of class to provide

students with food, music, games, and resources to help ensure they have a successful semester.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Pamela Haney invited Dr. Sadya Khan to present the Strategic Planning Process to the Board of Trustees. Dr. Haney noted that Dr. Khan has facilitated the Strategic Planning Process for the past few cycles.

- **Strategic Planning Process:** Dr. Khan explained what strategic planning is and its purpose. She noted that the strategic plan helps guide institutional decisions in long-term and day-to-day functions. Dr. Khan explained that strategic planning also helps the college prepare for the future, increase student success, focus on continuous improvement, and meet accreditation requirements. The strategic planning process occurs every five years. The current strategic planning cycle is from 2019-2024. The upcoming strategic planning cycle spans from 2025-2030. Dr. Khan noted that Joel Lapin, Professor Emeritus of the Community College of Baltimore County, will assist the college through the process. She said Mr. Lapin has assisted the college in past strategic planning cycles and has worked with over 80 institutions to guide them through similar processes. Dr. Khan noted that the college will conduct an external environmental scan to explore and analyze the external factors potentially impacting the college. The environmental scan will be shared internally and with community members to select the most impactful trends for our institution. Dr. Khan listed the eight taxonomies of the environmental scan: competition, demographics, economy, education, labor force, politics, social values/lifestyle, and technology. Dr. Khan noted that the college will collect feedback from students, community members, and employees during the strategic planning process. A national benchmarking survey was conducted in the spring of 2021, and over 800 students participated. The college will host student focus groups in the fall of 2023 to gather additional feedback from Moraine Valley students. Dr. Khan said the college administered an Employee Pulse Survey in the fall of 2022 and over 400 employees responded to the survey. Topics in the survey include diversity, equity and inclusion, job satisfaction, mission and pride, leadership, well-being, and alternative work arrangements. She noted that other vital sources of data/feedback will include enrollment analysis, benchmarking data, a survey of high school seniors, graduate follow-up

feedback, and retention and graduation analysis. Dr. Khan discussed the timeline for the strategic plan and noted that the timeline started in the spring and summer of 2023. She said the community survey will be administered in September 2023. She also noted that student focus groups will be held in November 2023 to obtain feedback from our students. The environmental plan will be finalized in December 2023. In February 2024, a community breakfast will be held to receive input about top trends from the environmental scan and to perform a SWOT (Strengths, Weaknesses, Opportunities, Threats) analysis with various employee groups. A workshop with the strategic planning committee to review top trends and data to draft priorities and goals of the strategic plan will be held in March 2024. A presentation will be prepared for the Board to review at the May Board meeting, with approval at the June Board Meeting. Vice Chair Patricia Murphy asked how many people the college expects to participate in the survey. Dr. Khan said the goal is to have 500 community members participate. Trustee Kerlin Walsh asked if the college has met their 2019-2024 goals. Dr. Khan said we have several metrics we look at every year to assess how we achieve those goals. She noted that the college is constantly monitoring those goals and she would be happy to share information on specific goals. Trustee Joe Murphy asked how many employees are on the staff committee. Dr. Khan said there are 85 employees on the staff committee. Vice Chair Patricia Murphy asked if certain communities are more likely to respond than others. Dr. Khan said this is the first time Moraine Valley Community College is doing this particular survey, but it has worked successfully for other colleges. She noted that they are mapping out the survey to get a good representation of our district.

Dr. Haney thanked Dr. Khan for her presentation. She noted that the college has had quite a few events over the past few weeks and thanked the faculty and staff who volunteered their time to participate. Trustee Robinson thanked Clare Briner, Director of Marketing, for being the driver in the Robbins parade. She thanked Dr. Haney and the college for participating in the parade and being involved in the Village of Robbins.

VII. COMMUNICATIONS

The college received a congratulatory letter stating that Moraine Valley has been selected as a winner of the 2023 Beautification Contest by the City of Palos Hills. There will be an award presentation on October 7. President Haney and a few Campus Operations employees will attend to receive the award.

VIII. FINANCIAL STATEMENT

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$132,898,621.83 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Trustee Sullivan has asked that agenda item 12.9, Motion to Authorize the Administration to Negotiate an Agreement with Smith Maintenance Company with Terms Substantially Equivalent to Those in the Terminated Agreement to be Effective October 4, 2023, be pulled from the consent agenda for discussion and to be voted on separately.

It was moved by Mr. Murphy and seconded by Ms. Robinson to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,104,283.80
9.3	Operation & Maintenance Fund	1,046,107.44
9.4	Operation & Maintenance Fund (Restricted)	97,995.27
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	964,703.06
9.7	Restricted Purpose Fund	617,654.90
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	5,348.77
9.10	Audit Fund	-0-

9.11 Liability, Protection & Settlement Fund 1,081,526.49
(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

None.

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Leona Lilly - Instructor, Basic Nursing Assistant - 11/9/23-12/15/23
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Amanda Barzydlo – Groundskeeper - Effective: 8/31/23
Laura Early - Instructor, Humanities - Effective: 8/14/23
Terrence Evoy - Police Officer - Effective: 9/30/23
Yifang Lin - Payroll Specialist - Effective: 8/28/23
Shari Sutter – Dispatcher - Effective: 9/8/23
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Kiana Battle - from Dean of Liberal Arts to Vice President of Institutional Advancement - Effective: 11/6/23
Katrina Carline - from Staff Accountant II to Director of Payroll - Effective: 10/2/23
Max Evert - from Media Analyst to Multimedia Engineer - Effective:

9/25/23

Jasmyn Ferguson - from User Support Services Specialist to SharePoint Developer - Effective: 9/25/23

Lara Hernandez Corkrey - from Associate Professor, Learning Enrichment and College Readiness to Professor - Effective: Academic Year 2023-2024

Vanessa Melgoza - from P.T. Accounting Clerk/Cashier to F.T. Project Facilitator - Effective: 9/25/23

Ryen Nagle - from Dean of Science, Business & Computer Technology to Vice President of Academic Affairs - Effective: 10/2/23

(DOCUMENT H - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Crestwood Fire Department (EMS and Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Crestwood Fire Department (EMS and Fire Science).

(DOCUMENT I - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Latino Treatment Center (Addiction Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Latino Treatment Center (Addiction Studies).

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with MedBridge Healthcare (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with MedBridge Healthcare (Sleep Technology).

(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Stepping Stones, Inc. (Addiction Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Stepping Stones, Inc. (Addiction Studies).
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.5 NDT Lab Renovations Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$125,952.00 to Krause Construction, Inc. for the NDT Lab Renovations Bid.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.6 MVCC Building B X-Ray Room Renovation Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$148,144.00 to Krause Construction, Inc. for the MVCC Building B X-Ray Room Renovation Bid.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.7 2023 Holiday Schedule

It is recommended that the Board of Trustees adopt the holiday schedule and authorize that the college will be closed from Thursday, December 21, 2023, through Wednesday, January 3, 2024. The college will reopen on Thursday, January 4, 2024.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.8 Motion to Terminate the Custodial Contract with Atalian Global Services, Effective October 4, 2023

It is recommended that the Board of Trustees approve the motion to terminate the custodial contract with Atalian Global Services, effective October 4, 2023.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-2, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, and 12.8:

Yes: McElroy Kirkwood, J. Murphy, P. Murphy, J. O’Day, Sullivan, Robinson, Kerlin Walsh
Absent: None
Student

Advisory: Yes

Motion carried.

12.9 Motion to Authorize the Administration to Negotiate an Agreement with Smith Maintenance Company with Terms Substantially Equivalent to Those in the Terminated Agreement to be Effective October 4, 2023

The Board discussed agenda item 12.9, Motion to Authorize the Administration to Negotiate an Agreement with Smith Maintenance Company with Terms Substantially Equivalent to Those in the Terminated Agreement to be Effective October 4, 2023. Trustee Sullivan expressed her concerns with this agenda item and noted that she believed the agenda item was overly broad and that the contract should be replaced via public bidding. She said that she would prefer that the item be put out to bid so that any interested parties would have an opportunity to bid on the contract. Chair McElroy Kirkwood asked for clarification on the term requirements with Smith Maintenance Company. Rick Hendricks, Vice President of Administrative Services, said the college would terminate the contract with the current provider and initiate a contract with Smith Maintenance Company through June 30, 2024, which is the current contract's end date. Mr. Hendricks explained that the college would begin bidding in spring 2024 for a new contract. Trustee Joe Murphy said the college had to do this before with a different company that provided cleaning services. He said he believed this was an emergency because the college was not receiving satisfactory service from the current provider. Chair McElroy Kirkwood asked when Smith Maintenance Company last bid with the college. Mr. Hendricks said Smith Maintenance Company bid on the current contract, but they were the second lowest bidder. The college agreed to a contract with the current company because they were the lowest bidder. Mr. Hendricks also noted that Smith Maintenance Company provided cleaning services to the college for three years prior to the contract with the current provider. Trustee Sullivan asked if Chair McElroy Kirkwood was comfortable pursuing a contract with Smith Maintenance Company through June 30, 2024. Chair McElroy Kirkwood said she was comfortable pursuing the contract. Trustee Joe Murphy noted that Smith Maintenance Company bid on the current contract and they were not chosen because they were the second lowest bidder. He reiterated that the college pursues the lowest responsible bidder and that, in retrospect, the current provider was not the most responsible bidder because their quality of work does not meet the qualifications of our bid requirements. He said he is comfortable finishing out the terms of the contract with Smith Maintenance Company because they did bid on the current contract, and the

college is familiar with their quality of work. He also noted that the remainder of the contract is for less than a year. Vice Chair Patricia Murphy said that the alternative is keeping a provider that is not providing adequate service to the college for another six months. She noted this is an emergency because the college needs clean facilities for proper operation. Trustee Sullivan asked if there is an emergency procurement option in the Purchasing Act. Megan Roche, Legal Counsel for the college, said the Board can vote for an interim provider in emergencies. She noted that the college had to make a similar purchase last year when there was a water line leak under Building L. Trustee O'Day said she would like to see a more competitive pool of providers in future situations. Trustee Joe Murphy said the college completed the bidding process for this contract, and Smith Maintenance Company bid on the current contract. He said the college is looking post-bid and terminating the contract with the lowest bidder because they did not fulfill their requirements. Vice Chair Patricia Murphy asked if there was a difference in cost. Mr. Hendricks said Smith Maintenance Company agreed to a contract based on their original bid and that the price is around 5% higher than the contract with the current provider. Trustee Sullivan asked if the Board could receive more details on future emergency items before the Board meeting.

It is recommended that the Board of Trustees approve the motion to authorize the administration to negotiate an agreement with Smith Maintenance Company with terms substantially equivalent to those in the terminated agreement to be effective October 4, 2023.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

It was moved by Ms. Robinson and seconded by Mr. Murphy to approve agenda item 12.9, Motion to Authorize the Administration to Negotiate an Agreement with Smith Maintenance Company with Terms Substantially Equivalent to Those in the Terminated Agreement to be Effective October 4, 2023.

ROLL CALL VOTE TAKEN on agenda item 12.9, Motion to Authorize the Administration to Negotiate an Agreement with Smith Maintenance Company with Terms Substantially Equivalent to Those in the Terminated Agreement to be Effective October 4, 2023.

Yes:	McElroy Kirkwood, J. Murphy, P. Murphy, O'Day, Robinson, Kerlin Walsh
No:	Sullivan
Absent:	None

Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XVI. ADJOURNMENT

The meeting adjourned at 6:46 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Decennial Meeting, was held on Tuesday, September 19, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Board Chair Beth McElroy Kirkwood asked meeting attendees to rise and join her in reciting The Pledge of Allegiance. The meeting was called to order by Board Chair McElroy Kirkwood at 5:06 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Board Chair; Patricia Joan Murphy; Joseph Murphy; Jaclyn O’Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee; Pamela J. Haney, College President, Rick Hendricks, Vice President of Administrative Services and Chair of Decennial Committee; Thomas Kantas, Community Member; Paul Enderle, Community Member

Absent: None

III. AUDIENCE PARTICIPATION

None.

IV. INTRODUCTION AND WELCOME

Dr. Pamela J. Haney thanked the Board of Trustees and the Moraine Valley Community College Decennial Committee members for attending the meeting. She said that as College President, she will serve on the committee. Dr. Haney introduced Rick Hendricks, Vice President of Administrative Services, and noted that Rick would be the committee chair. She also introduced Thomas Kantas, past president of the Moraine Valley Foundation Board and Partner at the Law Offices of Thomas A. Kantas, P.C. Attorneys at Law, and Paul Enderle, the Superintendent of Oak Lawn-Hometown School District 123. Mr. Kantas and Mr. Enderle will serve as community members on the Decennial Committee. Dr. Haney introduced Kelly Grab, Compliance Officer, who will assist the committee with their report.

V. OVERVIEW OF APPLICABLE LAW AND PROCESS

Mr. Hendricks outlined the tasks and timeline of the Decennial Committee. He noted the purpose of the committee per the Local Government Efficiency Act is “to study local efficiencies and report recommendations for increased accountability and efficiency to the Cook County Board.” The first task was to form the committee, which the college completed at the Regular Board Meeting on May 16, 2023. Mr. Hendricks said the first meeting will focus on discussing and selecting topics for the committee to research for their report. The second Decennial Committee meeting is tentatively scheduled for 5:00 PM on December 19, 2023, before the Tax Levy Hearing and Regular Board Meeting. During the second committee meeting, the committee will review the research results of the topics selected during the first meeting and discuss observations. A report will be drafted following the second committee meeting. The third and final Decennial Committee Meeting is tentatively scheduled for 5:00 PM before the March 2024 Regular Board Meeting. Mr. Hendricks noted that the last committee meeting will include reviewing and approving the report.

VI. POTENTIAL PROJECTS

Kelly Grab, Compliance Officer, discussed several potential topics for the report. Ms. Grab and Mr. Hendricks gave the committee a handout categorizing topics by accountability and efficiency. Trustee Robinson suggested that the Dual Credit Quality Act would be a good topic to pursue. Trustee O'Day suggested pursuing the Workforce Development topic. Trustees O'Day, McElroy Kirkwood, P. Murphy, J. Murphy, Robinson, and Sullivan agreed that the Dual Credit Quality Act and Workforce Development topics would be beneficial to pursue. Trustee Robinson noted that her daughter is currently taking a dual credit course at her high school and that she believed it is a wonderful way for students to get an early start on their college courses. Trustee Patricia Murphy said the state is focusing heavily on dual credit. Trustee Joe Murphy discussed the importance of teachers pursuing Master's Degrees in their content areas.

Trustee Sullivan noted that the Higher Learning Commission accreditation requirements topic may be beneficial for the college to pursue so that the Board can better understand the accreditation requirements in the coming years. She noted that the Dual Credit Quality Act and Workforce Development topics should be the committee's priority. Board Chair McElroy Kirkwood agreed that the Dual Credit Quality Act and Workforce Development are the best topics to pursue. Trustee O'Day asked if the committee must pursue a certain number of topics. Ms. Grab said that there is no requirement for the number of topics. Mr. Enderle noted that the high school system has workforce needs because the workforce has shifted over the past few years. He also stated that dual credit is

essential for students in our communities. Mr. Enderle and Mr. Kantas agreed that the Dual Credit Quality Act and Workforce Development are great topics to pursue. The Decennial Committee decided to pursue the Dual Credit Quality Act and Workforce Development topics.

VII. RESIDENT SURVEY

No residents addressed the committee.

VIII. ADJOURNMENT

The meeting adjourned at 5:24 PM.

BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Meeting Report - P. Murphy Verbal

5.2 Student Trustee Report - D. Sianis Verbal

REPORTS OF ADMINISTRATION

- | | | |
|-----|---|--------|
| 6.1 | Presentation to Dr. Margaret Lehner (retirement) | Verbal |
| 6.2 | President's Report | Verbal |
| | <ul style="list-style-type: none">• 2023 Proposed Estimated Tax Levy• Annual Grants Report | |

**MORAIN VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 TREASURER'S REPORT
 MONTH ENDED OCTOBER 31, 2023**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 61,705,714.06	4,869,200.00	\$ 6,400,610.28	60,174,303.78
OPERATION & MAINT FUND	10,597,591.12	487,476.34	951,718.77	10,133,348.69
OPERATION & MAINT (RESTR.)	20,911,052.65	138,347.36	19,866.11	21,029,533.90
BOND & INTEREST FUND	5,107,461.85	4,512.17	0.00	5,111,974.02
AUXILIARY FUND	13,051,153.20	743,942.98	732,141.99	13,062,954.19
RESTRICTED PURPOSE FUND	8,527,043.91	1,834,121.72	1,540,188.89	8,820,976.74
WORKING CASH FUND	14,174,090.65	34,935.25	0.00	14,209,025.90
TRUST & AGENCY FUND	101,075.16	115.62	1,225.98	99,964.80
AUDIT FUND	113,658.74	424.21	40,000.00	74,082.95
LIAB, PROTECT & SETTLE FUND	(115,113.79)	0.00	0.00	(115,113.79)
TOTAL	<u>\$ 134,173,727.55</u>	<u>\$ 8,113,075.65</u>	<u>\$ 9,685,752.02</u>	<u>\$ 132,601,051.18</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	1,000,262.57
OLD NATIONAL BANK	3,718,638.41
OLD NATIONAL BANK	687,497.36
WINTRUST MAXSAFE	9,419,397.86
IL METROPOLITAN INVESTMENT FUND	7,538,867.86
IL METROPOLITAN INVESTMENT FUND	2,180,613.13
IL SCHOOL DIST LIQUID ASSEST FUND	8,026,854.26
IL PUBLIC TREASURERS FUND	4,923,796.64
SHORT TERM INVESTMENTS	66,652,937.84
LONG TERM INVESTMENTS	28,429,635.25
TOTAL	<u>\$ 132,601,051.18</u>

**ACCOUNT EXPENDITURE SUMMARIES
 OCTOBER**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 6,400,610.28
9.3	OPERATION & MAINTENANCE FUND	951,718.77
9.4	OPERATION & MAINTENANCE (RESTR) FUND	19,866.11
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	732,141.99
9.7	RESTRICTED PURPOSE FUND	1,540,188.89
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	1,225.98
9.10	AUDIT FUND	40,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	\$ 9,685,752.02

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-4(a)	Sabbatical Leave – Faculty	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Support Staff	Enclosed
10.1-5(b)	Retirement – Administrative Classified	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

S U B J E C T R E P O R T – Full Time

Jesus Aguilera	User Support Services Specialist Client Services	Effective: 12/4/23
Timothy Folkers	Media Analyst Multimedia Services	Effective: 12/4/23
Denise Jecmen	Accounting Assistant Accounting	Effective: 12/4/23
Joseph McDonnell	Technical Director Fine & Performing Arts Center	Effective: 12/4/23
Selena Musleh	Job Resource Specialist Job Resource Center	Effective: 12/4/23
Cynthia Ruska	Accounting Payroll Specialist Payroll	Effective: 12/4/23

R E C O M M E N D E D A C T I O N

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Sabbatical Leave – Faculty

In accordance with the Faculty Negotiated Agreement, one (1) application for sabbatical leave was received. The application was reviewed by the Faculty Development Committee, the appropriate Dean and the Vice President of Academic Affairs. It is recommended that the following faculty member be granted a sabbatical leave:

Mitchell Baker, Professor, Psychology
Fall 2024 semester with full pay

RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Adel Moustafa	Instructor, Radiologic Technology Career Programs	Effective: 12/15/23
LaTonya Parsley	P.T. Payroll Assistant Payroll	Effective: 10/16/23

RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Support Staff

The following employees have submitted a notice of retirement per date listed:

Harriet Draper	Departmental Assistant Corporate, Community and Continuing Education	4/30/24
Donna Fratto	P.T. Library Assistant I Learning Resource Center	12/20/23
Laura Hyzny	Departmental Assistant Career Programs	6/28/24
Daniel Magliano	Telephone Operator Telephone Services	1/31/24
Carol Malina	Secretary II Corporate, Community and Continuing Education	6/28/24
Jozef Wysocki	Maintenance Mechanic III Campus Operations	6/28/24

RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

Retirement – Administrative Classified

The following employees have submitted a notice of retirement per date listed:

Zoila Hernandez	Human Resources Assistant Human Resources	6/30/24
Kyle Kane	Maintenance Supervisor Campus Operations	6/30/24

RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Edward Burns	Duplicating Services Operator Marketing & Communications Support Staff	Reclassified to: Bookstore Shipping & Receiving Assistant Bookstore Effective: 11/20/23
Shanya Gray	Assistant Professor, Counseling Counseling & Advising	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2023-2024
Beth Kielbasinski	Assistant Professor, Radiology Technology Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2023-2024
Dominika Kouba	Instructor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2023-2024
Matthew Ward	P.T. Police Officer Police Department	Reclassified to: F.T. Police Officer Effective: 11/20/23

RECOMMENDED ACTION
That the above be approved as presented.

NEW BUSINESS

- | | |
|--|----------|
| *12.1 Affiliation Agreement with Blue Island Fire Department (Emergency Medical Services Program) | Enclosed |
| *12.2 Affiliation Agreement with Blue Island Fire Department (Fire Science Program) | Enclosed |
| *12.3 Affiliation Agreement with Burbank Fire Department (Emergency Medical Services Program) | Enclosed |
| *12.4 Affiliation Agreement with Burbank Fire Department (Fire Science Program) | Enclosed |
| *12.5 Affiliation Agreement with Community Healthcare System (Health Information Technology Program) | Enclosed |
| *12.6 Affiliation Agreement with Roberts Park Fire Protection District (Emergency Medical Services Program) | Enclosed |
| *12.7 Affiliation Agreement with Silver Cross Hospital (Nursing, BNAT, Phlebotomy, Health Information Technology, Respiratory Therapy, Radiology-Mammography-Computed Tomography, Medical Assistant and Polysomnography) | Enclosed |
| *12.8 Fourth Amendment to the Medical Imaging Program Affiliation Agreement with Ann & Robert H. Lurie Children’s Hospital of Chicago | Enclosed |
| *12.9 Life Safety Project-Building T Chilled Water Plant Upgrades-Phase 3 | Enclosed |
| *12.10 March 2024 Board Meeting Date Change | Enclosed |
| *12.11 College Life-Cycle Management (LCM) Equipment Purchase Fall 2023 Purchase | Enclosed |
| *12.12 Ford Super Duty F350XL Pick Up Truck Bid | Enclosed |
| *12.13 Pediatric Simulator Manikins & SimEquip Defibrillator Purchases Fall 2023 | Enclosed |
| *12.14 Resolution Determining the 2023 Estimated Tax Levy and Public Hearing | Enclosed |

**Life Safety Project:
Building T Chilled Water Plant Upgrades
Phase 3**

This request presents our Life Safety Application for FY2025.

The existing chilled water plant within Building T is original to the building and is past its useful life expectancy. This project will begin the process of replacing the existing chillers, cooling towers, pumps, controls and electrical system to meet current Energy Code.

Recommended Action:

It is recommended that the Board of Trustees approve the life safety project as outlined on the attached application.

Appendix A
Project Application Forms

CAPITAL PROJECT APPLICATION FORM

(One Application Form per Project)

District/College and District # Moraine Valley Community College
Contact Person Rick Hendricks Phone # 708-974-5203
Project Title Building T Chilled Water Plant Upgrades: Phase 3
Project Budget \$ 1,000,000 check here if the proposed project is to be financed with a combination of local, state,
federal, foundation gifts, etc and disclose on funding attachment 2 Date October 3, 2023

Application Type (check the appropriate application type and follow instructions):

- Site acquisition-- see ICCB administrative rule 1501.604 d) or g) for additional material requirements and check here .(If this is a site acquisition and only land is being acquired ---no building--- then check here) --complete/submit Sections I and II with additional material requirements (if acquisition includes remodeling or new construction then you should also check the other appropriate application type and include description in the narrative portion of the application)
- Locally Funded New Construction--complete/submit Sections I and II.
- Locally Funded Remodeling--complete/submit Sections I and III.
- Locally Funded New Construction and Remodeling--complete/submit Sections I, II, and III.
- Protection, Health and Safety (PHS)--complete/submit Section I and Attachment PHS.
- Capital Renewal Project--complete/submit Section I and the three forms in the Architect Forms section of this manual. (Note: two of these should be completed by the architect.)

Section I (submit for ALL project approval requests)

- A. Board of trustees action--attach a copy of the local board's resolution and certified minutes
- B. A detailed description of the project's programmatic justification (*complete the narration section and attach*)
- C. A detailed description identifying the scope of work to be accomplished (*complete the narration section and attach*)
- D. Board of trustees approved budget (*use the appropriate format on Attachment #1--top half of form for any project except PHS and bottom half of form for PHS projects only*)
- E. Funding source (*use the appropriate format on Attachment #2*)

- F. Locally funded project budget and certification form (Attachment #3) OR Attachment PHS.

Section II

- A. Is the requested project included in the District Site and Construction Master Plan? (See ICCB Rule 1501.602c for a definition of such a plan) Yes No

If no, please update your District's Site and Construction Master Plan and submit to the ICCB. Anticipated date of completion

- B. Submit the new square footage allocation (*use Square Footage Summary Attachment*) (*If land acquisition only then not necessary to complete this form*)

- C. Has the site been determined professionally to be suitable for construction purposes? Yes No

If yes, how was suitability determined (i.e., soil borings, inspection for hazardous materials, etc.)

Section III

- A. Submit the new square footage or the remodeled square footage allocation (*use Square Footage Summary Attachment*)

**Project Programmatic Justification
and Scope of Work**

**INSTRUCTIONS FOR COMPLETION OF THE
PROJECT PROGRAMMATIC JUSTIFICATION NARRATIVE**

These instructions are intended to provide the college with a baseline of the type of information to describe the programmatic benefits of the proposed project. For PHS projects, this section should primarily focus on and provide support for statutorily allowed expenditures for the protection, health and safety of faculty, students, staff, and visitors, fire protection/prevention systems, ADA accessibility, environmental protection, or a lawful order requiring the college to make improvements for the health and well being of faculty, students, staff and visitors. The length of the programmatic description should reflect the magnitude and complexity of the proposed project. Descriptions of work to be performed should be addressed in the Scope of Work section.

A narrative setting forth the specific purposes for which the project is requested must be presented. The programmatic justification should clearly describe the project explaining the rationale, the instructional areas affected, and functional relationships between instruction and the project. A PHS justification will focus on the allowable PHS activities/components and/or appropriate PHS authority. To assist in the development of a clear and concise programmatic justification, the following questions are presented for consideration. A programmatic justification does not necessarily lend itself to a question and answer format. The programmatic justification narrative should provide answers to the following questions for ICCB staff to better understand the project and consider it for approval.

1. What will the proposed project accomplish? PHS justification should include regulatory requirements (reference specific code requirements)
2. State how the project will meet the instructional objectives of the college.
3. How will the new or remodeled space better serve instructional/programmatic areas as compared to existing facilities?
4. What facilities are already available to meet the above-referenced objectives? (Should be reflected on the Square Footage Summary form if remodeling existing facilities.)
 - a. What is the current utilization rate of space designated for this instructional/programmatic area?
 - b. Why are existing facilities considered inadequate? Describe the condition of existing space designated for this instructional/programmatic area.
 - c. What factors are driving the need for new space? State the factors/conditions such as changes in enrollment patterns or enrollment mix, insufficient or inadequate types of space, an emerging local district issue/relationship/partnership, etc., which demonstrates programmatic need.
5. Is the project a part of the college master plan? (If not, explain why it is a priority and is the master plan being updated?)
6. Square footage discussed and explained in this section should also be reported on the Square Footage Summary form.

Programmatic Justification

Provide an explanation of the programmatic impact of the proposed project below.

The original chilled water plant within Building T is past it's useful life expectancy. This project will complete the process of replacing the chillers and associated pumps, piping, electrical, and controls to meet the current Energy Code.

**INSTRUCTIONS FOR COMPLETION OF THE
SCOPE OF WORK NARRATIVE**

These instructions are intended to provide the college with a baseline of the type of information to describe the construction/work elements of the project. The length of the scope of work description should reflect the magnitude and complexity of the proposed project. Descriptions of the programs residing in the effected space should be addressed in the Programmatic Justification Narrative section.

This narrative is a statement setting forth the proposed work and defining the design parameters. The scope of work narrative should explain the nature of the work to be performed, general building conditions, and a site analysis. To assist in the development of a clear and concise scope of work narrative, the following questions are presented for consideration. A scope of work narrative does not necessarily lend itself to a question and answer format. The scope of work narrative should provide answers to the following questions for ICCB staff to better understand the project and consider it for approval.

1. What does the project include? Clearly describe the site(s), building(s), room(s), structure(s), equipment, utilities, land, and site improvements (i.e. landscaping, parking lot areas/spaces) affected by this proposed project. Describe the project using the applicable budget categories listed in Attachment #1 Project Budget. Clearly identify the name and address of any structures included in the project.
2. How does the proposed project relate to other ongoing or proposed projects?
3. Are there any state or federal rules or regulations which may impact the project budget? (IEPA, Historic Preservation, etc.) If so, be sure that costs of compliance are included in the estimated project costs?

Scope of Work

Provide an explanation of the specific work to be performed as part of this project.

The remaining water cooled chiller and associated pumps, controls and electrical connections will be replaced.

**Attachment #1
Project Budget**

Check One: (LOCALLY FUNDED -other than Protection, Health, and Safety- see below)

- New Construction
- Remodeling

Project Name Building T Chilled Water Plant Upgrades: Phase 3

	Budget Amounts	
	New Construction	Remodeling
Land		N/A
Site Development		N/A
Construction (including Fixed Equipment)		
Mechanical		
Electrical		
General Conditions		
Contingency (10%)		
A/E Professional Fees		
Total		

Approved by the Board of Trustees

Date October 3, 2023

Signed _____, Chairperson

_____, Secretary

Protection, Health, and Safety Project Name

	Budget Amounts
Project Costs	832,500.00
Contingency	83,250.00
A/E Professional Fees	75,000.00
Total	\$1,000,000.00

Attachment #2 Funding Source

District/College Name

Project Name

Check the source(s) of funds:

Available fund balance Fund name(s):
(Including excess funds from
previously approved protection,
health, and safety projects)

Bond Proceeds Type of bond issuance(s):
(including protection, health,
and safety bonds)

Protection, Health, and Tax rate/fiscal year:
Safety Tax Levy
(ILCS 805/3-20.3.01)

Contract for Deed Term of Contract for Deed in months:
(ILCS 805/3-36)

Lending Arrangement with a Term of Lending Arrangements in months:
Financial Institution
(ILCS 805/3-37)

Lease Agreement Term of Lease in months:
(ILCS 805/3-38)

Capital Renewal Funding Proposed Fiscal Year Source(s):

Attachment #3
Locally Funded Project
(other than a Protection, Health, and Safety Project—see separate form)

Budget and Certification

Name and address of architect/engineer providing the estimate:

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds become available. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.604.

Architect/Engineer's Signature

Date

Illinois Registration or License Number

Seal

Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

Attachment PHS

The following four pages should be submitted only with PHS applications, when applicable. Generally, the signature and certification page are submitted with every PHS Project Application. It is not necessary to submit with a project financed with other local tax dollars or other sources of funding even though the project may have structural integrity or energy conservation implications.

Protection, Health, and Safety Signature/Certification Page

	<u>Check if Applicable</u>
Budget Certification (see attachment, always required)	<input checked="" type="checkbox"/>
Structural Integrity Certification (see attachment, if applicable)	<input type="checkbox"/>
Energy Conservation Certification (see attachment, if applicable)	<input checked="" type="checkbox"/>
Feasibility Study Identifying Need of the Project (district generated document)	<input type="checkbox"/>
Other District Documentation to Support the Justification of this Project	<input type="checkbox"/>

We certify we have examined this application for the approval of a protection, health, and safety project, as defined in the project narration (programmatic and scope), the certifications listed above and any other documentation which may support this project as being eligible to be funded through a protection, health, and safety tax levy or from the proceeds of a protection, health, and safety bond issuance, as referenced in Attachment #2 (Funding Source).

Further, we certify the Board has approved the architect's recommended budget, as referenced in Attachment #1 (Project Budget) and this project(s) meets the requirements of 110 ILCS 805/3-20.3.01 of the Act for proposed project(s) to make repairs or alterations which provide for the protection, health, and safety of students, faculty, and visitors.

Approved by the Board of Trustees

Date

Signed _____, Chairperson

_____, Secretary

PROTECTION, HEALTH, AND SAFETY PROJECT

Budget and Certification

Name and address of architect/engineer providing the estimate:

Brandon Fortier, PE, LEED AP
263 Shuman Boulevard, Suite 550
Naperville, IL 60563

I certify that the recommended construction project description and cost figures referred to herein were prepared by me or under my supervision, and to the best of my knowledge the description of the existing conditions and cost funds are true and accurate. I further certify that the project has been designed to meet the codes and standards required in Illinois Community College Board Rule 1501.608 and meets the qualifications for an eligible protection, health, and safety project as defined in Section 3-20.3.01 of the Public Community College Act.

Architect/Engineer's Signature

062.061207

Illinois Registration or License Number

Date

10/3/23

Seal



Proposed budget: Use Attachment #1 and provide additional budget information on a separate sheet of paper, if necessary, to further explain the project budget.

PROTECTION, HEALTH, AND SAFETY PROJECT

Structural Integrity

Name and address of architect/engineer providing the estimate:

I certify that the proposed project is necessary because the current condition of the facility poses a threat to the structural integrity of the facility.

Architect/Engineer's Signature

Illinois Registration or License Number

Date

Seal

PROTECTION, HEALTH, AND SAFETY PROJECT

Certification for Energy Conservation

Name and address of architect/engineer providing the estimate:

I certify that the methods and calculations used to determine the estimated energy usage, cost savings, and payback period, as submitted in the attached, meet or exceed those prescribed by industry standards. I further certify that the historic energy costs used in these calculations reflect accurately those of the college.

Architect/Engineer's Signature

062.061207

Illinois Registration or License Number

Date **10/3/23**

Seal



**Square Footage
Summary Attachment**

Square Footage Summary Attachment

District/College Name

Project Name

Identify the increased square footage associated with a new construction project or provide a detailed summary of the space affected by this project. If additional explanation is necessary, please include in the scope of work narrative.

	<u>Net Assignable Square Feet</u>		
	(Use this column for new construction only)	(Use these columns for remodeling projects only)	
	New Square Footage	Existing Square Footage	Remodeled Square Footage
Classrooms	<input type="text"/>	<input type="text"/>	<input type="text"/>
Laboratories	<input type="text"/>	<input type="text"/>	<input type="text"/>
Offices	<input type="text"/>	<input type="text"/>	<input type="text"/>
Study	<input type="text"/>	<input type="text"/>	<input type="text"/>
Special Use	<input type="text"/>	<input type="text"/>	<input type="text"/>
Support	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other	<input type="text"/>	<input type="text"/>	10,000
Total NASF	<input type="text"/>	<input type="text"/>	10,000
Total Gross Square Feet (GSF)	<input type="text"/>	<input type="text"/>	10,000
Efficiency (NASF / GSF)*	<input type="text"/> %	<input type="text"/> %	100%

*Minimum acceptable efficiency is 70 percent.

Architect Forms

(Capital Development Board Forms that need to be completed for state funded projects managed by the CDB such as Capital Renewal Projects)

- 1) Higher Education A/E Recommendation Form - - to be completed by the college
 - a. If you have not conducted a QBS process specifically to choose an architect for this project, then in addition to the Higher Education A/E Recommendation Form the CDB requires, you will need to provide the following:
 - A letter listing projects completed by the architect, whom you are recommending, that have a satisfactory working relationship (see sample letter included)
 - The letter should be addressed to the Illinois Capital Development Board and included with your application to the ICCB
 - The letter should list projects completed by the architect within the last five years, the projects' costs and completion dates
 - The letter should expressly state that the college district does have a satisfactory working relationship with the architect in accordance with exceptions granted by 50 ILCS 510
- 2) State of Illinois Financial Disclosures and Conflicts of Interest - - to be completed by the architect
- 3) Standard Business Terms and Conditions /Certifications - - to be completed by the architect

Capital Projects Application Section from the February 2013 CPM

Date Sent to CDB: []	For CDB Board Meeting Date: []	Date Received by CDB: []	
CONTACT PERSON: []	PHONE NO: []	FAX NO. []	
HIGHER EDUCATION A/E RECOMMENDATION FORM			
CDB Project No.: []	Appropriation Amount: []	Estimated Total Project Cost: []	
Project Title and Location: []			
Project Scope of Work: []			
This Firm is Recommended Because: []			
[]			
[]			
Total number of "Staff" Team assigned to this Project:		[]	
Total number of "Licensed" Team assigned to this Project:		[]	
Percent of Work to be completed by: Prime [] %		Consultants [] %	
Is the Prime firm or any of its consultants a certified M/FBE: [] Yes [] No			
Consultants Anticipated for this Firm:			
Name/Address	Type of Work	% of Work	M/FBE
[]	[]	[]	[]

Capital Projects Application Section from the February 2013 CPM

Total number of "Staff" Team assigned to this Project			
Total number of "Licensed" Team assigned to this Project:			
Percent of Work to be completed by:		<input type="text"/> % Prime	<input type="text"/> % Consultants
Is the Prime firm or any of its consultants a certified M/FBE: <input type="checkbox"/> Yes <input type="checkbox"/> No Consultant is MBE			
Consultants Anticipated for this Firm:			
Name/Address	Type of Work	% of Work	M/FBE
Total number of "Staff" Team assigned to this Project:			
Total number of "Licensed" Team assigned to this Project			
Percent of Work to be completed by:		<input type="text"/> % Prime	<input type="text"/> % Consultants
Is the Prime firm or any of its consultants a certified M/FBE: <input type="checkbox"/> Yes <input type="checkbox"/> No Consultant is FBE			
Consultants Anticipated for this Firm:			
Name/Address	Type of Work	% of Work	M/FBE

SUMMARY OF A/E SELECTION PROCESS	
DATE OF ADVERTISMENT:	
NUMBER OF SUBMITTALS:	
NUMBER OF MINORITY OWNED FIRMS: (MUST BE CERTIFIED WITH CMS OR IDOT)	
NUMBER OF FEMALE OWNED FIRMS:	
DATE OF INTERVIEWS:	
NUMBER OF INTERVIEWS:	
APPROVED AT BOARD OF TRUSTEES MEETING DATE:	

Sample Satisfactory Working Relationship Letter

(To be submitted with your ICCB Capital Renewal Funded Project Application. While this is only a sample letter, your letter should minimally contain the illustrated key information.)

Date

**Illinois Capital Development Board
William G. Stratton Building
401 S. Spring Street, 3rd Floor
Springfield, Illinois 62706**

CDB Staff:

The Board of Trustees of _____ Community College recommends the firm of Architect 1 Architects of _____, Illinois to be the architect for the _____ project. The college district has had a satisfactory working relationship with this architectural firm.

Architect 1 Architects is recommended based on the following:

- Previous work at the college
- Previous work for Illinois Community Colleges includes: 123 College, 456 Community College, 789 College, etc.
- CDB prequalified
- Familiarity with the college's campus and facilities

As support for our decision to not proceed with a new QBS process at this time, a listing of projects successfully completed by the architect over a number of years follows.

<u>Project Name</u>	<u>Architect Used</u>	<u>Date Completed</u>	<u>Completed Project Costs</u>
ABC	Arch 1	12/31/12	\$4,467,910
DEF	Arch 1	8/30/11	\$8,765,431
GHI	Arch 1	7/15/10	\$3,456,789
JKL	Arch 1	4/15/08	\$678,901

Please contact me if you have any questions or I can provide any clarifications.

Sincerely,

John or Jane Doe
ABC Community College District
123 Anywhere Street
Anywhere, IL 62XXX
Office Phone: 999-999-9999

**STATE OF ILLINOIS
FINANCIAL DISCLOSURES AND CONFLICTS OF INTEREST**

Financial Disclosures and Conflicts of Interest forms (“forms”) must be accurately completed and submitted by the vendor, any parent entity(ies) and any subcontractors. There are **nine** steps to this form and each must be completed as instructed in the step heading, unless otherwise provided. A bid, offer, or proposal that does not include this form may be considered not responsive. The State/Public University will consider this form when evaluating the bid, offer, or proposal or awarding the contract.

The requirement of disclosure of financial interests and conflicts of interest is a continuing obligation. If circumstances change and the previously submitted form is no longer accurate, disclosing entities must provide an updated form.

Separate forms are required for the vendor, any parent entity(ies) and any subcontractors.

Subcontractor forms must be provided with a copy of the subcontract within 20 days after execution of the State/Public University contract or after execution of the subcontract, whichever is later, for all subcontracts with an annual value of more than \$25,000.

This disclosure is submitted for:

- Vendor
 Vendor’s Parent (100% ownership)
 Subcontractor >\$25,000
 Subcontractor’s Parent Entity >\$25,000

Project Name and IPB Number	
Vendor Name	
DBA	
Parent (100% ownership)	
Subcontractor	
Instrument of Ownership or Beneficial Interest	

STEP 1
SUPPORTING DOCUMENTATION SUBMITTAL

(All vendors complete regardless of annual contract value)
(Subcontractors with subcontract annual value of more than \$25,000 must complete)

You must select one of the five options below and select the documentation you are submitting. You must provide the documentation the applicable section requires with this form.

Option 1 - Publicly Traded Entities

1.A. I will complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% (\$106,447.20) of the annual salary of the Governor.

OR

1.B. I have attached a copy of the Federal 10-K.

Option 2 - Privately Held U.S. Entities with more than 200 Shareholders

2.A. I will complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% (\$106,447.20) of the annual salary of the Governor.

OR

2.B. I will list in Step 2, Option A each qualifying individual or entity holding any ownership share in excess of 5% and have attached information Federal 10-K reporting companies are required to report under 17 CFR 229.401.

Option 3 - Privately Held U.S. Entities with 200 or fewer Shareholders, Members, or Owners, and Not Including Sole Proprietorships

3.A. I will complete Step 2, Option A for each qualifying individual or entity holding any ownership or distributive income share in excess of 5% or an amount greater than 60% (\$106,447.20) of the annual salary of the Governor.

Option 4 – Not-for-Profit Entities

I will complete Step 2, Option B.

Option 5 - Sole Proprietorships

I will skip to Step 3.

STEP 2

DISCLOSURE OF FINANCIAL INTEREST OR BOARD OF DIRECTORS

(All vendors, except sole proprietorships, must complete regardless of annual contract value)

(Subcontractors with subcontract annual value of more than \$25,000 must complete)

Complete **either** Option A (for all entities other than not-for-profits) or Option B (for not-for-profits).

OPTION A – Ownership Share and Distributive Income

Ownership Share – If you selected Option 1.A., 2.A., 2.B., or 3.A. in Step 1, provide the name and address of each individual and their percentage of ownership if said percentage exceeds 5%, or the dollar value of their ownership if said dollar value exceeds \$106,447.20.

Check here if including an attachment with requested information in a format substantially similar to the format below.

Name	Address	Percentage of Ownership	\$ Value of Ownership

Distributive Income – If you selected Option 1.A., 2.A., or 3.A. in Step 1, provide the name and address of each individual and their percentage of the disclosing vendor’s total distributive income if said percentage exceeds 5% of the total distributive income of the disclosing entity, or the dollar value of their distributive income if said dollar value exceeds \$106,447.20.

Check here if including an attachment with requested information in a format substantially similar to the format below.

Name	Address	% of Distributive Income	\$ Value of Distributive Income

Capital Projects Application Section from the February 2013 CPM

Please certify that the following statements are true.

I have disclosed all individuals or entities that hold an ownership interest of greater than 5% or greater than \$106,447.20.

Yes No

I have disclosed all individuals or entities that were entitled to receive distributable income in an amount greater than \$106,447.20 or greater than 5% of the total distributable income of the disclosing entity.

Yes No

OPTION B – Disclosure of Board of Directors (Not-for Profits)

List members of your board of directors. Please include an attachment if necessary.

Name	Address

STEP 3

LOBBYIST OR AGENT

(Complete only if contract has an annual value over \$25,000)
(Subcontractors with subcontract annual value of more than \$25,000 must complete)

Yes No. Is your company represented by or do you employ a lobbyist or other agent required to register under the Lobbyist Registration Act (lobbyist must be registered pursuant to the Act with the Secretary of State) or other agent who is not identified through Step 2, Option A above and who has communicated, is communicating, or may communicate with any State/Public University officer or employee concerning the bid or offer? If yes, please identify each lobbyist and agent, including the name and address below and complete Step 6 for each individual.

Name	Address	Relationship to Disclosing Entity

Describe all costs/fees/compensation/reimbursements related to the assistance provided by each representative lobbyist or other agent to obtain a State/Public University contract:

STEP 4

PROHIBITED CONFLICTS OF INTEREST

(All vendors must complete regardless of annual contract value)
(Subcontractors with subcontract annual value of more than \$25,000 must complete)

Step 4 must be completed for each individual or entity disclosed in Step 2, Option A above. Please provide the name of the individual or entity for which responses are provided:

1. Do you hold or are you the spouse or minor child who holds an elective office in the State of Illinois or hold a seat in the General Assembly? Yes No
2. Have you, your spouse, or minor child been appointed to or employed in any offices or agencies of State government and receive compensation for such employment in excess of 60% (\$106,447.20) of the salary of the Governor? Yes No
3. Are you or are you the spouse or minor child of an officer or employee of the Capital Development Board or the Illinois Toll Highway Authority? Yes No
4. Have you, your spouse, or an immediate family member who lives in your residence currently or who lived in your residence within the last 12 months been appointed as a member of a board, commission, authority, or task force authorized or created by State law or by executive order of the Governor? Yes No
5. If you answered yes to any question in 1-4 above, please answer the following: Do you, your spouse, or minor child receive from the vendor more than 7.5% of the vendor's total distributable income or an amount of distributable income in excess of the salary of the Governor (\$177,412.00)? Yes No
6. If you answered yes to any question in 1-4 above, please answer the following: Is there a combined interest of self with spouse or minor child more than 15% (\$354,824.00) in the aggregate of the vendor's distributable income or an amount of distributable income in excess of two times the salary of the Governor? Yes No

STEP 5

CONFLICTS OF INTEREST RELATING TO PERSONAL RELATIONSHIPS

(Complete only if contract has an annual value over \$25,000)
(Subcontractors with subcontract annual value of more than \$25,000 must complete)

Step 5 must be completed for each individual or entity disclosed in Step 2, Option A above.

Please provide the name of the individual or entity for which responses are provided:

1. Do you currently have, or in the previous 3 years have you had State employment, including contractual employment of services? Yes No
2. Has your spouse, father, mother, son, or daughter, had State employment, including contractual employment for services, in the previous 2 years? Yes No
3. Do you hold currently or have you held in the previous 3 years elective office of the State of Illinois, the government of the United States, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois? Yes No
4. Do you have a relationship to anyone (spouse, father, mother, son, or daughter) holding elective office currently or in the previous 2 years? Yes No
5. Do you hold or have you held in the previous 3 years any appointive government office of the State of Illinois, the United States of America, or any unit of local government authorized by the Constitution of the State of Illinois or the statutes of the State of Illinois, which office entitles the holder to compensation in excess of expenses incurred in the discharge of that? Yes No
6. Do you have a relationship to anyone (spouse, father, mother, son, or daughter) holding appointive office currently or in the previous 2 years? Yes No
7. Do you currently have or in the previous 3 years had employment as or by any registered lobbyist of the State government? Yes No
8. Do you currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) that is or was a registered lobbyist? Yes No
9. Do you currently have or in the previous 3 years had compensated employment by any registered election or re-election committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections? Yes No
10. Do you currently have or in the previous 2 years had a relationship to anyone (spouse, father, mother, son, or daughter) who is or was a compensated employee of any registered election or reelection committee registered with the Secretary of State or any county clerk in the State of Illinois, or any political action committee registered with either the Secretary of State or the Federal Board of Elections? Yes No

STEP 6

EXPLANATION OF AFFIRMATIVE RESPONSES

(All vendors must complete regardless of annual contract value)

(Subcontractors with subcontract annual value of more than \$25,000 must complete)

If you answered "Yes" in Step 4 or Step 5, please provide on an additional page a detailed explanation that includes, but is not limited to the name, salary, State agency or university, and position title of each individual.

[Empty response box]

STEP 7
POTENTIAL CONFLICTS OF INTEREST
RELATING TO DEBARMENT & LEGAL PROCEEDINGS

(Complete only if contract has an annual value over \$25,000)
(Subcontractors with subcontract annual value of more than \$25,000 must complete)

This step must be completed for each individual or entity disclosed through Step 2 and Step 3.

1. Within the previous ten years, have you had debarment from contracting with any governmental entity? Yes No
2. Within the previous ten years, have you had any professional licensure discipline? Yes No
3. Within the previous ten years, have you had any bankruptcies? Yes No
4. Within the previous ten years, have you had any adverse civil judgments and administrative findings? Yes No
5. Within the previous ten years, have you had any criminal felony convictions? Yes No

If you answered "Yes", please provide a detailed explanation that includes, but is not limited to the name, salary, State agency or university, and position title of each individual.

STEP 8

DISCLOSURE OF CURRENT AND PENDING CONTRACTS

(Complete only if contract has an annual value over \$25,000)
 (Subcontractors with subcontract annual value of more than \$25,000 must complete)

If you selected Option 1, 2, 3, or 5 in Step 1, do you have any contracts, pending contracts, bids, proposals, or other ongoing procurement relationships with units of State of Illinois government? Yes No.

If "Yes", please specify below. Attach an additional page in the same format as provided below, if desired.

Agency/University	Project Title	Status	Value	Contract Reference/P.O./Illinois Procurement Bulletin #

Please explain the procurement relationship:



This disclosure is signed and made under penalty of perjury for all for-profit entities by an authorized officer or employee on behalf of the bidder or offeror pursuant to Sections 50-13 and 50-35 of the Illinois Procurement Code. This disclosure information is submitted on behalf of:

Name of Disclosing Entity:

Signature: _____ Date:

Printed Name:

Title:

Phone Number:

Email Address:

1 AVAILABILITY OF APPROPRIATION (30 ILCS 500/20-60): This contract is contingent upon and subject to the availability of funds. The State, at its sole option, may terminate or suspend this contract, in whole or in part, without penalty or further payment being required, if (1) the Illinois General Assembly or the federal funding source fails to make an appropriation sufficient to pay such obligation, or if funds needed are insufficient for any reason, (2) the Governor decreases the Department's funding by reserving some or all of the Department's appropriation(s) pursuant to power delegated to the Governor by the Illinois General Assembly; or (3) the Department determines, in its sole discretion or as directed by the Office of the Governor, that a reduction is necessary or advisable based upon actual or projected budgetary considerations. Contractor will be notified in writing of the failure of appropriation or of a reduction or decrease.

2 AUDIT/RETENTION OF RECORDS (30 ILCS 500/20-65): Vendor and its subcontractors shall maintain books and records relating to the performance of the contract or subcontract and necessary to support amounts charged to the State under the contract or subcontract. Books and records, including information stored in databases or other computer systems, shall be maintained by the Vendor for a period of three years from the later of the date of final payment under the contract or completion of the contract, and by the subcontractor for a period of three years from the later of final payment under the term or completion of the subcontract. If federal funds are used to pay contract costs, the Vendor and its subcontractors must retain its records for five years. Books and records required to be maintained under this section shall be available for review or audit by representatives of: the procuring Agency, the Auditor General, the Executive Inspector General, the Chief Procurement Officer, State of Illinois internal auditors or other governmental entities with monitoring authority, upon reasonable notice and during normal business hours. Vendor and its subcontractors shall cooperate fully with any such audit and with any investigation conducted by any of these entities. Failure to maintain books and records required by this section shall establish a presumption in favor of the State for the recovery of any funds paid by the State under the contract for which adequate books and records are not available to support the purported disbursement. The Vendor or subcontractors shall not impose a charge for audit or examination of the Vendor's books and records.

3 TIME IS OF THE ESSENCE: Time is of the essence with respect to Vendor's performance of this contract. Vendor shall continue to perform its obligations while any dispute concerning the contract is being resolved unless otherwise directed by the State.

4 NO WAIVER OF RIGHTS: Except as specifically waived in writing, failure by a Party to exercise or enforce a right does not waive that Party's right to exercise or enforce that or other rights in the future.

5 FORCE MAJEURE: Failure by either Party to perform its duties and obligations will be excused by unforeseeable circumstances beyond its reasonable control and not due to its negligence including acts of nature, acts of terrorism, riots, labor disputes, fire, flood, explosion, and governmental prohibition. The non-declaring Party may cancel the contract without penalty if performance does not resume within 30 days of the declaration.

6 CONFIDENTIAL INFORMATION: Each Party, including its agents and subcontractors, to this contract may have or gain access to confidential data or information owned or maintained by the other Party in the course of carrying out its responsibilities under this contract. Vendor shall presume all information received from the State or to which it gains access pursuant to this contract is confidential. Vendor information, unless clearly marked as confidential and exempt from disclosure under the Illinois Freedom of Information Act, shall be considered public. No confidential data collected, maintained, or used in the course of performance of the contract shall be disseminated except as authorized by law and with the written consent of the disclosing Party, either during the period of the contract or thereafter. The receiving Party must return any and all data collected, maintained, created or used in the course of the performance of the contract, in whatever form it is maintained, promptly at the end of the contract, or earlier at the request of the disclosing Party, or notify the disclosing Party in writing of its destruction. The foregoing obligations shall not apply to confidential data or information lawfully in the receiving Party's possession prior to its acquisition from the disclosing Party; received in good faith from a third-party not subject to any confidentiality obligation to the disclosing Party; now is or later becomes publicly known through no breach of confidentiality obligation by the receiving Party; or is independently developed by the receiving Party without the use or benefit of the disclosing Party's confidential information.

7 USE AND OWNERSHIP: All work performed or supplies created by Vendor under this contract, whether written documents or data, goods or deliverables of any kind, shall be deemed work-for-hire under copyright law and all intellectual property and other laws, and the State of Illinois is granted sole and exclusive ownership to all such work, unless otherwise agreed in writing. Vendor hereby assigns to the State all right, title, and interest in and to such work including any related intellectual property rights, and/or waives any and all claims that Vendor may have to such work including any so-called "moral rights" in connection with the work. Vendor acknowledges the State may use the work product for any purpose. Confidential data or information contained in such work shall be subject to confidentiality provisions of this contract.

8 INDEMNIFICATION AND LIABILITY: The Vendor shall indemnify and hold harmless the State of Illinois, its agencies, officers, employees, agents and volunteers from any and all costs, demands, expenses, losses, claims, damages, liabilities, settlements and judgments, including in-house and contracted attorneys' fees and expenses, arising out of: (a) any breach or violation by Vendor of any of its certifications, representations, warranties, covenants or agreements; (b) any actual or alleged death or injury to any person, damage to any property or any other damage or loss claimed to result in whole or in part from Vendor's negligent performance; or (c) any act, activity or omission of Vendor or any of its employees, representatives, subcontractors or agents. Neither Party shall be liable for incidental, special, consequential or punitive damages.

9 INSURANCE: Vendor shall, at all times during the term and any renewals, maintain and provide a Certificate of Insurance naming the State as additional insured for all required bonds and insurance. Certificates may not be modified or canceled until at least 30 days notice has been provided to the State. Vendor shall provide: (a) General Commercial Liability-occurrence form in amount of \$1,000,000 per occurrence (Combined Single Limit Bodily Injury and Property Damage) and \$2,000,000 Annual Aggregate; (b) Auto Liability, including Hired Auto and Non-owned Auto, (Combined Single Limit Bodily Injury and Property Damage) in amount of \$1,000,000 per occurrence; and (c) Worker's Compensation Insurance in amount required by law. Insurance shall not limit Vendor's obligation to indemnify, defend, or settle any claims.

10 INDEPENDENT CONTRACTOR: Vendor shall act as an independent contractor and not an agent or employee of, or joint venturer with the State. All payments by the State shall be made on that basis.

11 SOLICITATION AND EMPLOYMENT: Vendor shall not employ any person employed by the State during the term of this contract to perform any work under this contract. Vendor shall give notice immediately to the Agency's director if Vendor solicits or intends to solicit State employees to perform any work under this contract.

12 COMPLIANCE WITH THE LAW: The Vendor, its employees, agents, and subcontractors shall comply with all applicable federal, state, and local laws, rules, ordinances, regulations, orders, federal circulars and all license and permit requirements in the performance of this contract. Vendor shall be in compliance with applicable tax requirements and shall be current in payment of such taxes. Vendor shall obtain at its own expense, all licenses and permissions necessary for the performance of this contract.

Capital Projects Application Section from the February 2013 CPM

13 BACKGROUND CHECK: Whenever the State deems it reasonably necessary for security reasons, the State may conduct, at its expense, criminal and driver history background checks of Vendor's and subcontractors officers, employees or agents. Vendor or subcontractor shall reassign immediately any such individual who, in the opinion of the State, does not pass the background checks.

14 APPLICABLE LAW: This contract shall be construed in accordance with and is subject to the laws and rules of the State of Illinois. The Department of Human Rights' Equal Opportunity requirements (44 Ill. Adm. Code 750) are incorporated by reference. Any claim against the State arising out of this contract must be filed exclusively with the Illinois Court of Claims (705 ILCS 505/1). The State shall not enter into binding arbitration to resolve any contract dispute. The State of Illinois does not waive sovereign immunity by entering into this contract. The official text of cited statutes is incorporated by reference (An unofficial version can be viewed at <http://www.ilga.gov/legislation/ilcs/ilcs.asp>). In compliance with the Illinois and federal Constitutions, the Illinois Human Rights Act, the U. S. Civil Rights Act, and Section 504 of the federal Rehabilitation Act and other applicable laws and rules the State does not unlawfully discriminate in employment, contracts, or any other activity.

15 ANTI-TRUST ASSIGNMENT: If Vendor does not pursue any claim or cause of action it has arising under federal or state antitrust laws relating to the subject matter of the contract, then upon request of the Illinois Attorney General, Vendor shall assign to the State rights, title and interest in and to the claim or cause of action.

16 CONTRACTUAL AUTHORITY: The Agency that signs for the State of Illinois shall be the only State entity responsible for performance and payment under the contract. When the Chief Procurement Officer or authorized designee signs in addition to an Agency, they do so as approving officer and shall have no liability to Vendor. When the Chief Procurement officer or authorized designee signs a master contract on behalf of State agencies, only the Agency that places an order with the Vendor shall have any liability to Vendor for that order.

17 NOTICES: Notices and other communications provided for herein shall be given in writing by registered or certified mail, return receipt requested, by receipted hand delivery, by courier (UPS, Federal Express or other similar and reliable carrier), by e-mail, or by fax showing the date and time of successful receipt. Notices shall be sent to the individuals who signed the contract using the contact information following the signatures. Each such notice shall be deemed to have been provided at the time it is actually received. By giving notice, either Party may change the contact information.

18 MODIFICATIONS AND SURVIVAL: Amendments, modifications and waivers must be in writing and signed by authorized representatives of the Parties. Any provision of this contract officially declared void, unenforceable, or against public policy, shall be ignored and the remaining provisions shall be interpreted, as far as possible, to give effect to the Parties' intent. All provisions that by their nature would be expected to survive, shall survive termination. In the event of a conflict between the State's and the Vendor's terms, conditions and attachments, the State's terms, conditions and attachments shall prevail.

19 PERFORMANCE RECORD / SUSPENSION: Upon request of the State, Vendor shall meet to discuss performance or provide contract performance updates to help ensure proper performance of the contract. The State may consider Vendor's performance under this contract and compliance with law and rule to determine whether to continue the contract, suspend Vendor from doing future business with the State for a specified period of time, or to determine whether Vendor can be considered responsible on specific future contract opportunities.

20 FREEDOM OF INFORMATION ACT: This contract and all related public records maintained by, provided to or required to be provided to the State are subject to the Illinois Freedom of Information Act notwithstanding any provision to the contrary that may be found in this contract.

STANDARD CERTIFICATIONS

Vendor acknowledges and agrees that compliance with this section and each subsection for the term of the contract and any renewals is a material requirement and condition of this contract. By executing this contract Vendor certifies compliance with this section and each subsection and is under a continuing obligation to remain in compliance and report any non-compliance.

This section, and each subsection, applies to subcontractors used on this contract. Vendor shall include these Standard Certifications in any subcontract used in the performance of the contract using the Standard Subcontractor Certification form provided by the State.

If this contract extends over multiple fiscal years including the initial term and all renewals, Vendor and its subcontractors shall confirm compliance with this section in the manner and format determined by the State by the date specified by the State and in no event later than July 1 of each year that this contract remains in effect.

If the Parties determine that any certification in this section is not applicable to this contract it may be stricken without affecting the remaining subsections.

1. As part of each certification, Vendor acknowledges and agrees that should Vendor or its subcontractors provide false information, or fail to be or remain in compliance with the Standard Certification requirements, one or more of the following sanctions will apply:
 - the contract may be void by operation of law,
 - the State may void the contract, and
 - the Vendor and its subcontractors may be subject to one or more of the following: suspension, debarment, denial of payment, civil fine, or criminal penalty.

Identifying a sanction or failing to identify a sanction in relation to any of the specific certifications does not waive imposition of other sanctions or preclude application of sanctions not specifically identified.

2. Vendor certifies it and its employees will comply with applicable provisions of the U.S. Civil Rights Act, Section 504 of the Federal Rehabilitation Act, the Americans with Disabilities Act (42 U.S.C. § 12101 et seq.) and applicable rules in performance under this contract.

Capital Projects Application Section from the February 2013 CPM

3. Vendor certifies it is not in default on an educational loan (5 ILCS 385/3). This applies to individuals, sole proprietorships, partnerships and individuals as members of LLCs.
4. Vendor (if an individual, sole proprietor, partner or an individual as member of a LLC) certifies it has not received an (i) an early retirement incentive prior to 1993 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133.3, or (ii) an early retirement incentive on or after 2002 under Section 14-108.3 or 16-133.3 of the Illinois Pension Code, 40 ILCS 5/14-108.3 and 40 ILCS 5/16-133, (30 ILCS 105/15a).
5. Vendor certifies it is a properly formed and existing legal entity (30 ILCS 500/1.15.80, 20-43); and as applicable has obtained an assumed name certificate from the appropriate authority, or has registered to conduct business in Illinois and is in good standing with the Illinois Secretary of State.
6. To the extent there was a incumbent Vendor providing the services covered by this contract and the employees of that Vendor that provide those services are covered by a collective bargaining agreement, Vendor certifies (i) that it will offer to assume the collective bargaining obligations of the prior employer, including any existing collective bargaining agreement with the bargaining representative of any existing collective bargaining unit or units performing substantially similar work to the services covered by the contract subject to its bid or offer; and (ii) that it shall offer employment to all employees currently employed in any existing bargaining unit performing substantially similar work that will be performed under this contract (30 ILCS 500/25-80). This does not apply to heating, air conditioning, plumbing and electrical service contracts.
7. Vendor certifies it has not been convicted of bribing or attempting to bribe an officer or employee of the State of Illinois or any other State, nor has Vendor made an admission of guilt of such conduct that is a matter of record (30 ILCS 500/50-5).
8. If Vendor has been convicted of a felony, Vendor certifies at least five years have passed after the date of completion of the sentence for such felony, unless no person held responsible by a prosecutor's office for the facts upon which the conviction was based continues to have any involvement with the business (30 ILCS 500/50-10).
9. If Vendor, or any officer, director, partner, or other managerial agent of Vendor, has been convicted of a felony under the Sarbanes-Oxley Act of 2002, or a Class 3 or Class 2 felony under the Illinois Securities Law of 1953, Vendor certifies at least five years have passed since the date of the conviction. Vendor further certifies that it is not barred from being awarded a contract and acknowledges that the State shall declare the contract void if this certification is false (30 ILCS 500/50-10.5).
10. Vendor certifies it is not barred from having a contract with the State based on violating the prohibition on providing assistance to the state in identifying a need for a contract (except as part of a public request for information process) or by reviewing, drafting or preparing solicitation or similar documents for the State (30 ILCS 500/50-10.5e).
11. Vendor certifies that it and its affiliates are not delinquent in the payment of any debt to the State (or if delinquent has entered into a deferred payment plan to pay the debt), and Vendor and its affiliates acknowledge the State may declare the contract void if this certification is false (30 ILCS 500/50-11) or if Vendor or an affiliate later becomes delinquent and has not entered into a deferred payment plan to pay off the debt (30 ILCS 500/50-60).
12. Vendor certifies that it and all affiliates shall collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with provisions of the Illinois Use Tax Act (30 ILCS 500/50-12) and acknowledges that failure to comply can result in the contract being declared void.
13. Vendor certifies that it has not been found by a court or the Pollution Control Board to have committed a willful or knowing violation of the Environmental Protection Act within the last five years, and is therefore not barred from being awarded a contract (30 ILCS 500/50-14).
14. Vendor certifies it has not paid any money or valuable thing to induce any person to refrain from bidding on a State contract, nor has Vendor accepted any money or other valuable thing, or acted upon the promise of same, for not bidding on a State contract (30 ILCS 500/50-25).
15. Vendor certifies it is not in violation of the "Revolving Door" section of the Illinois Procurement Code (30 ILCS 500/50-30).
16. Vendor certifies that it has not retained a person or entity to attempt to influence the outcome of a procurement decision for compensation contingent in whole or in part upon the decision or procurement (30 ILCS 500/50-38).
17. Vendor certifies it will report to the Illinois Attorney General and the Chief Procurement Officer any suspected collusion or other anti-competitive practice among any bidders, offerors, contractors, proposers or employees of the State (30 ILCS 500/50-40, 50-45, 50-50).
18. In accordance with the Steel Products Procurement Act, Vendor certifies steel products used or supplied in the performance of a contract for public works shall be manufactured or produced in the United States, unless the executive head of the procuring agency grants an exception (30 ILCS 565).
19. a) If Vendor employs 25 or more employees and this contract is worth more than \$5000, Vendor certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act.

Capital Projects Application Section from the February 2013 CPM

b) If Vendor is an individual and this contract is worth more than \$5000, Vendor shall not engage in the unlawful manufacture, distribution, dispensation, possession or use of a controlled substance during the performance of the contract (30 ILCS 580).

- 20. Vendor certifies that neither Vendor nor any substantially owned affiliate is participating or shall participate in an international boycott in violation of the U.S. Export Administration Act of 1979 or the applicable regulations of the U.S. Department of Commerce. This applies to contracts that exceed \$10,000 (30 ILCS 582).
- 21. Vendor certifies it has not been convicted of the offense of bid rigging or bid rotating or any similar offense of any state or of the United States (720 ILCS 5/33 E-3, E-4).
- 22. Vendor certifies it complies with the Illinois Department of Human Rights Act and rules applicable to public contracts, including equal employment opportunity, refraining from unlawful discrimination, and having written sexual harassment policies (775 ILCS 5/2-105).
- 23. Vendor certifies it does not pay dues to or reimburse or subsidize payments by its employees for any dues or fees to any "discriminatory club" (775 ILCS 25/2).
- 24. Vendor certifies it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under the contract have been or will be produced in whole or in part by forced labor, or indentured labor under penal sanction (30 ILCS 583).
- 25. Vendor certifies that no foreign-made equipment, materials, or supplies furnished to the State under the contract have been produced in whole or in part by the labor or any child under the age of 12 (30 ILCS 584).
- 26. Vendor certifies that it is not in violation of Section 50-14.5 of the Illinois Procurement Code (30 ILCS 500/50-14.5) that states: "Owners of residential buildings who have committed a willful or knowing violation of the Lead Poisoning Prevention Act (410 ILCS 45) are prohibited from doing business with the State until the violation is mitigated".
- 27. Vendor warrants and certifies that it and, to the best of its knowledge, its subcontractors have and will comply with Executive Order No. 1 (2007). The Order generally prohibits Vendors and subcontractors from hiring the then-serving Governor's family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments if that procurement may result in a contract valued at over \$25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.
- 28. Vendor certifies that information technology, including electronic information, software, systems and equipment, developed or provided under this contract will comply with the applicable requirements of the Illinois Information Technology Accessibility Act Standards as published at www.dhs.state.il.us/itaa. (30 ILCS 587)
- 29. Vendor certifies that it has read, understands, and is in compliance with the registration requirements of the Elections Code (10 ILCS 5/9-35) and the restrictions on making political contributions and related requirements of the Illinois Procurement Code (30 ILCS 500/20-160 and 50-37). Vendor will not make a political contribution that will violate these requirements. These requirements are effective for the duration of the term of office of the incumbent Governor or for a period of 2 years after the end of the contract term, whichever is longer.

In accordance with section 20-160 of the Illinois Procurement Code, Vendor certifies as applicable:

- Vendor is not required to register as a business entity with the State Board of Elections.
- or
- Vendor has registered **and has attached a copy** of the official certificate of registration as issued by the State Board of Elections. As a registered business entity, Vendor acknowledges a continuing duty to update the registration as required by the Act.

VENDOR (show Company name and DBA)

Signature

Printed Name

Title

Date

Address

March 2024 BOARD MEETING DATE CHANGE

Recommended Action:

It is recommended that the Board of Trustees change the date of the March 2024 Board meeting from Tuesday, March 19, to **Wednesday, March 20, 2024.**

DATE: October 31, 2023

TO: Kamlesh Sanghvi
Vice President, Information Technology

FROM: Randy Basick
Director of Infrastructure and Network Services

Thomas Yancey
Director of Client Services

RE: College Life-Cycle Management (LCM) Equipment Purchase Fall 2023

In February 2016, the Board of Trustees approved the recommendation for the Life-Cycle Management (LCM) schedule for technology equipment for the college. The LCM project is a long-term rotational plan to replace obsolete products on a cyclical basis allowing the college to be competitive in technology. Specific products were assigned appropriate lifetime usage based on industry standards. The funding for these purchases is through the college's Technology Fund.

Moraine Valley currently utilizes Dell Inc. to standardize its desktop and laptop computer fleet. For this first round of the 7th phase of LCM (LCM23) schedule which will include assets from previous LCM years due to postponed replacements. The college will purchase:

- Four hundred (400) lab desktops with VDI thin clients in the following locations: A181, B101, B122, B184, B201, G111, G120, L171, L172, M151, M203, S202, S217, S219, T600, T911, T921C, T931, T952, U11.
- One hundred (100) physical desktops, standard build micro form factor for labs (SW110, SW208, S114D, T920).
- Twenty (20) physical desktops, standard build small form factor for podiums.
- Twenty-five (25) physical desktops beyond the standard build, with i-7 CPU, 16GB RAM, and 1 TB M2 drive for lab T101 (LAN classes)
- Eight (8) laptops and docking stations for a lab (L200 used for tutoring) will be purchased to replace older technology overdue for LCM and were grant funded.

The college and Dell have long collaborated on infrastructure design. Notably, on October 13, 2015, Dell's solutions were incorporated into CDWG's catalog, benefiting customers across North America. CDW, recognized as a preferred Dell vendor, has enabled access to Midwestern Higher Education Compact (MHEC) Consortium per agreement number MHEC-07012015, offering cost advantages to the college. The college also uses CDWG Inc for customized servers and storage servers. The current virtual desktop infrastructure (VDI) is being replaced due to end-of-life hardware and to provision virtual desktops in computer labs. This infrastructure will consist of:

- Eight (8) PowerEdge R750 servers.
- One (1) PowerStore 12x1.92TB storage.

To maintain the college's Apple technology, the following devices will be purchased:

- Five (5) Apple Mac Mini - M2 - 8-core CPU - 10-core GPU - 8 GB RAM - 256 GB SSD systems for FPAC podiums in (F264, F260, F220, F222, F224).
- One (1) Apple Mac Mini - M2 - 8-core CPU - 10-core GPU - 16 GB RAM - 1 TB SSD to replace the MacAdmin server.

The entire multimedia technology suite has expired in up to 50% of our classrooms. By replacing fifteen (15) complete classrooms, Multimedia Services (MMS) can modernize classroom audio-visual infrastructure with digital, hybrid-capable, educational technology in the coming decade. The college will purchase:

- Fifteen (15) Standard hybrid classrooms' complete audio-visual Infrastructure.

- One (1) C-Building dual projector lab.
- Three (3) obsolete digital signage media players.

To maintain the college's current virtual data center server environment, two (2) Dell ESXI servers will be purchased. The purchase includes five (5) years of support and warranty.

- Two (2) PowerEdge R750 servers

To maintain the college's current network data center environment, eight (8) new switches will be purchased. The purchase includes five (5) years of support and warranty.

- Two (2) Juniper EX440024T
- Four (4) Juniper QFX5120-48Y-AFI2
- Two (2) Juniper QFX5120-32C-AFI

RECOMMENDED ACTION

Desktops:

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of one hundred (100) desktops standard build MFF, twenty (20) desktops standard build SFF, twenty-five (25) desktops beyond standard build SFF, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to **Dell Inc.**, in the amount of **\$98,350.91** for these purchases.

VDI Infrastructure:

Whereas CDW-G, of Vernon Hills, Illinois, has submitted the lowest responsible proposals for the purchase of eight (8) Dell PowerEdge R750 Servers and one (1) Dell PowerStore 12x1.92TB storage, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to **CDW-G** in the amount of **\$252,860.26** for these purchases.

Thin Clients:

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of four hundred (400) thin clients, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Dell Inc.**, in the amount of **\$156,000.00**.

Mac MINI Desktops:

Whereas Apple Inc of Austin, Texas, has submitted the lowest responsible proposal for the purchase of five (5) Mac MINI systems with basic specifications and one (1) Mac MINI with higher specifications, it is recommended that the Board or Trustees approve and authorize the issuance of a purchase order to **Apple Inc**, in the amount of **\$4,028.00**.

Laptops and Docking Stations:

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of eight (8) laptops, and eight (8) docking stations, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to Dell Inc., in the amount of **\$9,466.64** for these purchases.

Standard Hybrid Classrooms/C Building Projector Lab/Digital Signage:

Whereas **AVI Systems**, has submitted the lowest responsible proposals for the purchase of fifteen (15) Epson PowerLite 982W Projectors, fifteen (15) Extron presentation switching systems, fifteen (15) JBL Control 24CT micro ceiling speakers, fifteen (15) Epson DC-21 document cameras, with accompanying interconnect; two (2) Epson PowerLite 982W projectors, one (1) Elmo PX-10E document camera, one (1) Extron Crosspoint Video Switching System, with accompanying interconnect; three (3) Brightsign Digital-Signage Media Players (including SD Cards) it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to **AVI Systems**, in the amount of **\$107,810.86** for these purchases.

ESXI Data Center Servers:

Whereas CDW-G, Inc. of Vernon Hills, Illinois has submitted the lowest responsible proposal for the purchase of two (2) servers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$32,443.84**.

Juniper Network Switches:

Whereas Nexum, Inc of Hammond, Indiana has submitted the lowest responsible proposal for the purchase of two (8) network switches, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$159,545.19**.

Total Cost of this purchase: \$820,505.70

DATE: October 30, 2023

TO: Mr. Rick Hendricks
Vice President of Administrative Services

FROM: Jane M. Bentley
Director of Purchasing

RE: **Moraine Valley Community College 2023 Ford Super Duty F350XL Pick-Up Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Thursday, October 26, 2023, at 11:00 AM in Room L187. Three (3) bids were received. The result of the bid is delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

Because of age, use and safety concerns, it is requested that one (1) 2013 Ford Super Duty F350 XL Pick-Up truck, be used as a trade-in and replaced with the purchase of a new 2023 Ford Super Duty F350XL pick-up truck with snowplow. The purchase of this new F350 will help maintain a complete and functioning fleet of vehicles on campus. More specifically, this truck will be used for grounds work such as landscaping, plowing and transporting materials on and off campus as well as for use by other College departments when needed. Funding for this request will be through Campus Operations Roads and Grounds budget.

RECOMMENDED ACTION: Whereas Willowbrook Ford, of Willowbrook, IL has provided the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$46,524.26** to **Willowbrook Ford** for the purchase of a 2023 Ford Super Duty F350XL Pick-Up Truck.

DATE: November 3, 2023

TO: Dr. Pamela Haney
President

FROM: Debi Savage
Director of Nursing

Dr. LoShay Willis
Dean, Career Programs

Dr. Ryen Nagle
Vice President, Academic Affairs

RE: **CAE Healthcare 2 Aria Pediatric Simulator Manikins & SimEquip Defibrillator Purchases Fall 2023**

Per the Nursing Program ACEN accreditation and the Illinois Board of Nursing, students are required to complete clinical experiences, including pediatric clinicals. Many hospitals have closed their pediatric units and those with pediatric units have multiple nursing programs requesting and competing for clinical hours for their students. This has caused our students to not have pediatric clinicals in the hospitals and instead have other activities and hands-off assessment and care in the MVCC's Children's Learning Center.

Because of this limitation and the need for the nursing students to learn pediatric assessment and care management, the college is requesting to purchase 2 CAE Healthcare Aria Pediatric Simulator Manikins with various accessories and components including installation and training. Aria is a High Fidelity, wireless, tetherless manikin with validated pediatric physiology and simulates the body of a 7-year-old child. Aria features include more realistic vocal expressions and sounds, an advanced airway, and neurological features. With 10 pre-configured Simulated Clinical Experiences (SCEs), Aria allows instructors to provide students clinical experiences on the most common and emotionally charged pediatric emergencies, from an accidental overdose to a gunshot wound, and allows students to assess the situation and apply clinical judgment, decision-making and medical/nursing interventions.

The two (2) Aria pediatric high-fidelity manikins will be replacing three (3) basic and aged Laerdal pediatric manikins that do not offer any real-life patient responses, sounds to assess or any features to give nursing students a realistic pediatric scenario.

The SimEquip defibrillator will be added to the B158 nursing simulation room on the main campus. Having this second defibrillator unit will allow instructors to run two high-fidelity emergency resuscitation simulations in two different nursing lab sections at the same time.

A Physiology Option, available at no additional cost, adapts to interventions based on the patient's age, weight, underlying health conditions as well as the accuracy of the student's

treatment/interventions. CAE is the only simulation company that provides this advanced option to make pediatric simulated scenarios as real-life as possible.

This manikin will allow students to practice various scenarios such as common pediatric assessment, pediatric emergencies including accidental overdose, and trauma care including gunshot wounds, all within one wireless patient simulator. Aria's unique features, high fidelity simulations and realistic pediatric patient responses to multiple pediatric scenarios, will:

- Improve learning outcomes for all nursing students,
- Allow students in second year nursing courses to complete the course with higher-level pediatric simulated clinical experiences, and
- Assist nursing students to be better prepared to pass the NCLEX-RN exam

The Aria simulators will be installed in the B134 nursing lab on 1st floor of B building, main campus and in the Room 308 nursing lab at ECBI.

CAE Healthcare is the sole source manufacturer and distributor of these Aria Pediatric Manikins with proprietary software and simulated clinical experiences and the SimEquip Defibrillator.

This purchase of \$112,016.80 for the manikins and \$7,460.00 for the defibrillator will be funded through the FY24 ICCB PATH grant.

RECOMMENDED ACTION: Whereas CAE Healthcare, Inc. of Sarasota, FL is the sole and proprietary manufacturer and distributor of the Aria Pediatric Manikins with proprietary software and the SimEquip Defibrillator, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of **\$ 119,476.80** for the purchase of two (2) Aria Pediatric Simulator Manikins and SimEquip Defibrillator with associated accessories, training and maintenance.

RESOLUTION DETERMINING THE ESTIMATED TAX LEVY
FOR THE 2023 TAX YEAR AND
SCHEDULING A PUBLIC HEARING THEREON

(See attached Resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the resolution as presented.

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

**RESOLUTION DETERMINING THE ESTIMATED TAX LEVY
FOR THE 2023 TAX YEAR AND
SCHEDULING A PUBLIC HEARING THEREON**

WHEREAS, pursuant to Illinois Property Tax Code 35 ILCS 200/Article 18, Division 2, Sections 18-60 through 18-85 of the Truth in Taxation Law, the Board of Trustees at Moraine Valley Community College, District No. 524, Cook County, Illinois, is required to determine the amounts of money estimated to be necessary to be raised by taxation for Tax Year 2023; and

WHEREAS, the Board is required to conduct a public hearing on said estimated determination on December 19, 2023; and

WHEREAS, the Board is further required to publish notification of the proposed property tax levy;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MORAIN VALLEY COMMUNITY COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 524, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

Section 1: A public hearing on the Board's intent to adopt an aggregate levy shall be held on December 19, 2023, at 6:00 p.m. in Board Room D219. The meeting will be conducted in person with virtual access provided by teleconference online or by phone. Details can be found at <https://www.morainevalley.edu/about/board-trustees/meetings-agendas-and-packets/>. Attached hereto as Exhibit A is the estimate of the tax levy.

Section 2: The Board Secretary is hereby authorized and directed to cause notice of public hearing on the Board's estimate of taxes to be levied pursuant to 35 ILCS 200/18-80 in a newspaper of general circulation within the District not more than fourteen (14) days nor less than seven (7) days prior to the date of the public hearing. The notice shall be substantially in the form of Exhibit A.

Section 3: All members of the public shall be invited to the public hearing to comment upon the proposed tax levy.

Section 4: This Resolution shall be in full force and effect from and after its passage.

PASSED this 14th day of November, 2023.

AYES:

NAYS:

ABSENT:

APPROVED this 14th day of November, 2023.

Chairperson

ATTEST:

Secretary

EXHIBIT A

**Notice of Proposed Property Tax Levy for
MORAIN VALLEY COMMUNITY COLLEGE
Community College District No. 524, Palos Hills, Cook County, Illinois**

- I. A public hearing to approve a proposed property tax levy for Moraine Valley Community College, Community College District No. 524, Palos Hills, Illinois for Tax Year 2023 will be held on Tuesday, December 19, 2023, at 6:00 p.m. in Board Room D219, 9000 W. College Parkway, Palos Hills, IL 60465-0937, and will be conducted in person with virtual access provided by teleconference online or by phone. Details can be found at <https://www.morainevalley.edu/about/board-trustees/meetings-agendas-and-packets/>.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Dr. Pamela J. Haney, President, Moraine Valley Community College, 9000 W. College Parkway, Palos Hills, IL 60465; 708-974-5201.

- II. The corporate and special purpose property taxes extended or abated for Tax Year 2022 were \$36,072,675.

The proposed corporate and special purpose property taxes to be levied for Tax Year 2023 are \$38,003,750. This represents a 5.35 percentage increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for Tax Year 2022 were \$7,460,198.

The estimated property taxes to be levied for debt service and public building commission leases for Tax Year 2023 are \$7,538,750. This represents a 1.05 percentage increase over the previous year.

- IV. The total property taxes extended or abated for Tax Year 2022 were \$43,532,873.

The estimated total property taxes to be levied for Tax Year 2023 are \$45,542,500. This represents a 4.62 percentage increase over the previous year.