

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, August 15, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER

The meeting was called to order by Chair Beth McElroy Kirkwood at 6:00 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Patricia Joan Murphy; Joseph Murphy; Jaelyn O’Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh; Demetri Sianis, Student Trustee

Absent: None

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. MINUTES

It was moved by Ms. Sullivan and seconded by Ms. Kerlin Walsh to approve the Unapproved Minutes - Public Hearing on the Budget - June 20, 2023; Unapproved Minutes - Regular Meeting - June 20, 2023; Unapproved Minutes - Closed Session Held June 20, 2023.

ROLL CALL VOTE taken on approval of the Unapproved Minutes - Public Hearing on the Budget - June 20, 2023; Unapproved Minutes - Regular Meeting - June 20, 2023; Unapproved Minutes - Closed Session Held June 20, 2023:

Yes: McElroy Kirkwood, P. Murphy, J. Murphy; O’Day, Robinson, Sullivan, Kerlin Walsh

Absent: None

Student

Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ACCT Governance Leaderships Institute Report – T. Sullivan

Trustee Sullivan reported on the ACCT Governance Leadership Institute held in Washington, DC, from August 2-4. She said she attended the conference with Dr. Pamela Haney, Trustee Jaclyn O’Day, and Trustee Tiffany Robinson. She noted that the purpose of the trip was to gain a better understanding of serving on a Board and to learn to work collaboratively with college staff and other trustees. Ms. Sullivan complimented Vice Chair Patricia Murphy for sharing valuable insights on being a new trustee. She said many topics were discussed at the conference, including board operating procedures, parliamentary procedures, how to work with the Board Chair, and appropriate protocols. She also noted that the conference highlighted the importance of Board retreats and said that the Moraine Valley Board of Trustees held a retreat on August 7. Trustee Sullivan thanked Trustee O’Day for taking the group on a tour to see monuments in Washington, DC. She said the tour was an excellent way for the trustees to get to know each other better and that Trustee O’Day was a fantastic tour guide. Ms. Sullivan said she would share additional information with anyone who requested it.

5.2 Student Trustee Report - D. Sianis

Student Trustee Demetri Sianis presented his student report. On July 27, Mr. Sianis attended a meeting with the ICCB Student Advisory Committee. He noted that the committee consists of student trustees collaborating with the Illinois Community College Board to discuss policies and address issues affecting community college students. He said the meeting consisted of professional development sessions and elections of a chair, vice chair, secretary, and advocacy committee. Mr. Sianis informed the Student Advisory Committee of the retirement celebrations of Dr. Jenkins and the appointment of Dr. Pamela Haney as the 6th President of Moraine Valley Community College. He also reported on the re-opening of the childcare center. Mr. Sianis said the college is excited to welcome back students for the fall semester. He

noted that Student Life will sponsor a Welcome Day with important information for new students.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Pamela Haney discussed the President's Report.

- Certificate of Achievement for Excellence in Financial Reporting: Dr. Haney reported that the finance department received a Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. She thanked Ms. Theresa O'Carroll, Vice President of Financial and Business Services/College Treasurer, and Mr. Michael Cipolla, Controller, for their leadership. Ms. O'Carroll said the college has received the award 20 years in a row, and it will be presented to Mr. Cipolla at the October Board meeting.

Dr. Haney invited Dr. John Sands, Department Chair of Local Area Networks, Dr. Kristine Christensen, Computer Information Systems Faculty, and Mr. Jiri Jirik, Director of Education Pathway National Center, to discuss the National Centers of Academic Excellence in Cybersecurity (NCAE-C) Executive Leadership Forum, which will be held at the main campus from September 18-22.

- National Centers of Academic Excellence in Cybersecurity (NCAE-C) – Executive Leadership Forum: Dr. Sands said that over the last 25 years, Moraine Valley Community College has distinguished itself as one of the premier cybersecurity programs in the nation. He noted that the cybersecurity program was one of the first in the nation recognized as a center for academic excellence in 2012 and that only five colleges were recognized at that time. Dr. Sands said the program has obtained substantial grant funding over the past few years. He noted that the college received a grant that provided full scholarships for 12 students. Dr. Sands said the college is hosting the National Centers of Academic Excellence in Cybersecurity (NCAE-C) – Executive Leadership Forum. He said that the forum will focus on the national strategy for cybersecurity education and that representatives from the NSA, FBI, and CIA will be present. The Board thanked the team for their leadership in cybersecurity and noted that the college is very fortunate to have such passionate and dedicated educators.

Dr. Haney thanked Dr. Sands, Dr. Christensen, and Mr. Jirik for their presentation.

VII. COMMUNICATIONS

None.

VIII. FINANCIAL STATEMENT

FOR JUNE 2023:

8.1(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$137,906,682.74 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.1(b) Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.1(c) Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

FOR JULY 2023:

8.2(a) Treasurer's Report

Treasurer's Report showing an ending balance of \$134,476,831.15 will be filed for audit. (DOCUMENT D - SUPPLEMENT TO MINUTES)

8.2(b) Budget Report

(DOCUMENT E - SUPPLEMENT TO MINUTES)

8.2(c) Investments

(DOCUMENT F – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Trustee Sullivan has asked that agenda item 12.6, Approval for the Sale of College Vehicle, be pulled from the consent agenda and voted on separately.

It was moved by Mr. Murphy and seconded by Ms. Sullivan to approve the following consent agenda items:

IX. WARRANTS

FOR JUNE 2023:

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$8,791,591.53
9.3	Operation & Maintenance Fund	1,788,708.56
9.4	Operation & Maintenance Fund (Restricted)	1,882.35
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,280,873.07
9.7	Restricted Purpose Fund	2,895,982.30
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	7,671.55
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT G - SUPPLEMENT TO MINUTES)		

FOR JULY 2023:

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,917,602.19
9.3	Operation & Maintenance Fund	570,984.23
9.4	Operation & Maintenance Fund (Restricted)	-0-
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	507,719.42
9.7	Restricted Purpose Fund	538,326.09
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	0.60
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT H - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair McElroy Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Dionna Bickham - Human Resources Assistant - Effective: 8/28/23

Maria Burnus – Custodian - Effective: 8/28/23

Hannah Cummins - Performing Arts & Events Coordinator - Effective: 8/28/23

Todd Huttner - Warehouse Worker - Effective: 8/28/23

Tomas Kizlaitis - Senior Applications Developer - Effective: 8/28/23

Yifang Lin - Payroll Specialist - Effective: 8/28/23

Kimberly Tenorio - Departmental Assistant - Effective: 8/28/23

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Natalie Hall - Library Technical Services Coordinator - 10/14/23-11/5/23

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Megan Amato - Admissions Support Assistant - Effective: 8/11/23

Sean McIntosh - Technical Director - Effective: 8/18/23

Gabriela Montoya - Secretary II - Effective: 7/17/23

Leslie Moyar - Assistant Professor, Nursing - Effective: 8/4/23

Caleb Ray - P.T. Community Service Officer - Effective: 7/9/23

Anna Ricchiuto - Grant Project Coordinator - Effective: 7/7/23

Kevin Scalzo - Senior Applications Developer - Effective: 7/28/23

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Tanya Cardona – from Project Facilitator to Departmental Assistant - Effective: 7/3/23

Corbett Chico – from Job Resource Specialist to Internships Manager – Effective: 8/21/23

Zachary Micek – from Server Administrator to Senior System Administrator - Effective: 8/21/23

Jennifer Pilarczyk – from Testing Specialist to Coordinator of Testing Services - Effective: 8/28/23

Andrew Stapleton – from P.T. Bookstore Shipping & Receiving Assistant to Duplicating Services Operator - Effective: 8/14/23

(DOCUMENT M - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair McElroy Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Country Club Hills Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Country Club Hills Fire Department.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with BRI Health Services of Palos Hills (Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with BRI Health Services of Palos Hills.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Bridgeview Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Bridgeview Fire Department.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with North Palos Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with North Palos Fire Protection District.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Northwestern Memorial Healthcare (Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement with Northwestern Memorial Healthcare.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.7 Early Childhood Education Classroom Technology Purchase

It is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$ 35,662.79 to AVI SPL, for the Early Childhood Education Classroom Technology Purchase.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.8 Spring 2024 Explore Mailer Printing Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$34,844.21 to World's Printing & Specialties Co. Ltd. for the printing of the Spring 2024 Explore Mailer Printing Bid.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.7, and 12.8:

Yes:	McElroy Kirkwood, J. Murphy, P. Murphy, J. O'Day, Sullivan, Robinson, Kerlin Walsh
Absent:	None
Student	
Advisory:	Yes

Motion carried.

12.6 Approval for the Sale of College Vehicle

It is recommended that the Board of Trustees approve the request for the sale of a college vehicle.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

It was moved by Mr. Murphy and seconded by Ms. Robinson to approve agenda item 12.6, Approval for the Sale of College Vehicle.

ROLL CALL VOTE TAKEN on agenda item 12.6, Approval for the Sale of College Vehicle.

Yes:	McElroy Kirkwood, J. Murphy, P. Murphy, Robinson, Kerlin Walsh
No:	Sullivan, O'Day
Absent:	None
Student	
Advisory:	Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XVI. ADJOURNMENT

The meeting adjourned at 6:25 PM.