

MORaine VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, August 15, 2023, Board Room D219, 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via www.morainevalley.edu/BOTAUG15 or by phone 1-312-535-8110 with Meeting ID 2622 002 8844, p/w: mqGrjZQt763 (67475978 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Public Hearing on the Budget - June 20, 2023
 - 2) Unapproved Minutes - Regular Meeting - June 20, 2023
 - 3) Unapproved Minutes - Closed Session Held June 20, 2023
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ACCT Governance Leadership Institute Report – T. Sullivan
 - 2) Student Trustee Report – D. Sianis
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Certificate of Achievement for Excellence in Financial Reporting
 - National Centers of Academic Excellence in Cybersecurity (NCAE-C) - Executive Leadership Forum - J. Sands
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
 - 1) **FOR JUNE 2023**
 - a. Treasurer's Report
 - b. Financial Records Summary
 - c. Investments
 - 2) **FOR JULY 2023**
 - a. Treasurer's Report
 - b. Financial Records Summary
 - c. Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - a. **FOR JUNE 2023:**
 - b. **FOR JULY 2023:**
- 2) * Education Fund
- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance Restricted Fund
- 5) * Bond & Interest Fund

- 6) * Auxiliary Fund
- 7) * Restricted Purpose Fund
- 8) * Working Cash Fund
- 9) * Trust and Agency Fund
- 10) * Audit Fund
- 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) * Leave of Absence
 - 5) * Resignations/Terminations
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Country Club Hills Fire Department (Fire Science)
 - 2) * Affiliation Agreement with BRI Health Services of Palos Hills (Basic Nurse Assistant)
 - 3) * Affiliation Agreement with Bridgeview Fire Department (Fire Science)
 - 4) * Affiliation Agreement with North Palos Fire Protection District (Fire Science)
 - 5) * Affiliation Agreement with Northwestern Memorial Healthcare (Nursing)
 - 6) * Approval for the Sale of College Vehicle
 - 7) * Early Childhood Education Classroom Technology Purchase
 - 8) * Spring 2024 Explore Mailer Printing Bid
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **ADJOURNMENT**

MINUTES

Approved Minutes, Special Meeting of May 8, 2023	Enclosed
Approved Minutes, Special Meeting of May 10, 2023	Enclosed
Approved Minutes, Special Meeting of May 11, 2023	Enclosed
Approved Minutes, Regular Meeting of May 16, 2023	Enclosed
Approved Minutes, Special Meeting of May 31, 2023	Enclosed

Approved Minutes - Closed Session Held May 8, 2023

Approved Minutes - Closed Session Held May 10, 2023

Approved Minutes - Closed Session Held May 11, 2023

Approved Minutes - Closed Session Held May 16, 2023

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Monday, May 8, 2023, in Building M, Foundation Conference Room, M231, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER

The meeting was called to order by Chair Kirkwood at 4:52 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood (Chair); Joseph Murphy; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy Sullivan; Eileen Kerlin Walsh

Absent: Demetri Sianis, Student Trustee

III. CLOSED SESSION

It was moved by Mr. Murphy and seconded by Ms. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: Kirkwood, J. Murphy, P. Murphy, O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: None
Student

Advisory: Absent

Motion carried.

The Board moved to closed session at 4:54 PM.

IV. RETURN TO OPEN SESSION

The Board returned to open session at 6:52 PM.

V. ADJOURNMENT

The meeting adjourned at 6:53 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Wednesday, May 10, 2023, in Building M, Foundation Conference Room, M231, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER

The meeting was called to order by Chair Kirkwood at 4:58 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood (Chair); Joseph Murphy; Patricia Joan Murphy; Jaclyn O'Day; Tracy Sullivan; Eileen Kerlin Walsh

Absent: Tiffany S. Robinson (Arrived at 5:01 PM); Demetri Sianis, Student Trustee

III. CLOSED SESSION

It was moved by Ms. Sullivan and seconded by Ms. Kerlin Walsh to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: Kirkwood, J. Murphy, P. Murphy, O'Day, Sullivan, Kerlin Walsh

Absent: Robinson
Student

Advisory: Absent

Motion carried.

The Board moved to closed session at 4:59 PM.

IV. RETURN TO OPEN SESSION

The Board returned to open session at 6:51 PM.

V. ADJOURNMENT

The meeting adjourned at 6:52 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Thursday, May 11, 2023, in Building M, Foundation Conference Room, M231, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER

The meeting was called to order by Chair Kirkwood at 4:58 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood (Chair); Joseph Murphy; Patricia Joan Murphy; Jaclyn O'Day; Tracy Sullivan; Eileen Kerlin Walsh

Absent: Tiffany S. Robinson (Arrived at 5:01 PM); Demetri Sianis, Student Trustee

III. CLOSED SESSION

It was moved by Mr. Murphy and seconded by Ms. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: Kirkwood, J. Murphy, P. Murphy, O'Day, Sullivan, Kerlin Walsh

Absent: Robinson
Student

Advisory: Absent

Motion carried.

The Board moved to closed session at 4:59 PM.

IV. RETURN TO OPEN SESSION

The Board returned to open session at 7:05 PM.

V. ADJOURNMENT

The meeting adjourned at 7:06 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, May 16, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER

The meeting was called to order by Chair Beth McElroy Kirkwood at 6:03 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood, Chair; Joseph Murphy; Patricia Joan Murphy; Jaelyn O’Day; Tiffany S. Robinson; Tracy M. Sullivan; Eileen Kerlin Walsh (Arrived at 6:08 PM); Demetri Sianis, Student Trustee

Absent: None

Chair McElroy Kirkwood requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

III. MINUTES

It was moved by Mr. Murphy and seconded by Ms. Robinson to approve the unapproved minutes of the regular meeting on April 18, 2023 and the unapproved minutes of the special meeting/reorganization held on April 25, 2023.

ROLL CALL VOTE taken on approval of the unapproved minutes of the regular meeting on April 18, 2023 and the unapproved minutes of the special meeting/reorganization held on April 25, 2023:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson
Abstain: Sullivan
Absent: Kerlin Walsh
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Meeting and Lobby Day Report

Vice Chair Patricia Murphy reported on the May ICCTA meeting and Lobby Day. She said that the ICCTA meeting was held on Tuesday, May 2. Trustee Murphy said her day began with her interview for a position on the ICCTA Executive Board for 2023-24. After her interview, she joined an executive meeting where the ICCTA award committee discussed nominees for the ICCTA Legislative Award. Vice Chair Murphy said she nominated IL Governor JB Pritzker for the award because of his continued support of community colleges. Vice Chair Murphy noted that she was told she was nominated to serve as the secretary for the 2023-24 ICCTA Executive Board. She said the members would be chosen at the ICCTA meeting on June 2, and she hoped she would be elected. Vice Chair Murphy said that she was joined by Dr. Sylvia Jenkins at the Illinois Community College Caucus Reception on Tuesday night with keynote speaker Governor JB Pritzker. She noted that Lobby Day was on Wednesday, May 3, and that they lobbied on behalf of Moraine Valley Community College, focusing on the passage of the 7% increase in community college funding in the Governor's proposed budget. She said they also lobbied to release funds that had been allocated to the college years ago but have not yet been released. Vice Chair Murphy noted that they lobbied for the passage of Illinois Senate Bill 2288, which mandates the transfer of courses from community colleges to 4-year institutions. Vice Chair Murphy asked Trustees who had any questions to contact her.

5.2 Student Trustee Report - D. Sianis

Student Trustee Demetri Sianis provided his report on events happening around campus. He discussed the Gateways Gala Foundation event, which raised money for student scholarships. He noted that Dr. Jenkins was honored with a new scholarship in her name to be awarded to students nearing the end of their degree or certificate program. Mr. Sianis noted that the Muslim Student Association, Students for Justice in Palestine, and Phi Theta Kappa held a food drive throughout April. He said that an educational program regarding the effects of alcohol was held on April 11 by Counseling, Student Life, and Addictions Studies program. Mr. Sianis noted that FitRec and Student Life held

a Spring into Fitness Program on April 19, providing students with information regarding fitness, nutrition, and healthy lifestyles.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Deborah Stoffregen.

- Dr. Jenkins invited Theresa O’Carroll to congratulate Deborah Stoffregen, Administrative Assistant in Finance, on her upcoming retirement. Ms. Stoffregen has been with the college since 2005. Ms. O’Carroll thanked Ms. Stoffregen for her years of service and said she had been a great leader in the finance department. Ms. Stoffregen thanked the Board of Trustees, Dr. Jenkins, and Ms. O’Carroll for the recognition.

6.2 Recognition of Student Accomplishments

- Athletics Report/Update – General McArthur, Athletic Student Success Specialist, provided the report on athletic student accomplishments. In the fall, the women’s tennis team reclaimed the Illinois Skyway Collegiate Conference title after seven years and won the NJCAA Championship. Mr. McArthur noted that one player finished 5th overall, and the team claimed 21st place out of 29 teams at the national tournament in Texas. He said the men’s and women’s cross-country teams won conference championships. The men’s cross-country team finished second at the NJCAA Region IV Championships, with four runners qualifying for the NJCAA Division II Cross Country Championships in Florida. Two of the runners finished in the top 40 at nationals. He noted that the top runner was the Skyway Runner of the Year and that he also broke the Moraine Valley Community College record for the 8k this season. Mr. McArthur noted that all three women on the cross-country team qualified for and ran in the national tournament. He said that the volleyball team won conference and regional championships and competed at the national tournament, where they finished 13th in the country. Their setter was named NJCAA All-American honorable mention and Skyway Player of the Year. The men’s basketball team won their second conference title in the last four years. One of the players was named to the NJCAA All-American third team and Skyway Player of the Year. Mr. McArthur said the college missed the Skyway Conference All-Sports trophy by only three points this year. He said that a number of student athletes were nominated for student awards and that 40 student athletes petitioned for graduation this spring.

- Forensics Team – Dr. Lisa Kelsay, Assistant Dean, Liberal Arts, reported on the accomplishments of the forensics team on behalf of coaches John Nash and Krista Appelquist. Dr. Kelsay recognized the following students who received awards this year:

NATIONAL GOLD MEDAL CHAMPIONS

Aidan McGuire (National Gold Medal Champion)
Oswaldo Ocampo (National Gold Medal Champion)
Gabe Dunkle (National Gold Medal Champion)
Kandyce Swain (National Gold Medal Champion)
Lydia Garcia (National Gold Medal Champion)

SILVER MEDAL WINNERS

Kandyce Swain (Silver Medal Winner)
Gabe Dunkle (Silver Medal Winner)
Oswaldo Ocampo (Silver Medal Winner)

BRONZE MEDAL WINNERS

Kandyce Swain (Bronze Medal Winner)
Oswaldo Ocampo (Bronze Medal Winner)
Aidan McGuire (Bronze Medal Winner)
Chayse Mueller (Bronze Medal Winner)
Lydia Garcia (Bronze Medal Winner)

WARREN-DAHLIN STUDENT FELLOWSHIP AWARD

Oswaldo Ocampo

- League for Innovation Art and Literary Competition Winners and Skyway Conference Art, Jazz, Writing & STEM Competition Winners – Dr. Lisa Kelsay, Assistant Dean, Liberal Arts, reported on student accomplishments in the League for Innovation and Skyway Conference competitions, briefly sharing information about the Illinois Skyway Collegiate Conference. She recognized competition coordinators, including Douglass Bratt (jazz), Lisa Couch (literary), Dr. Ryen Nagle (STEM), and Erik LaGattuta (Art). She recognized the following students who received awards in each of the competitions:

SKYWAY ART COMPETITION

Kassandra Fabara (Adobe Illustrator – *Empty*)
Jessica Garcia (Digital Photography – *Hand Distortion*)
Jessica Garcia (Digital Photography – *Stairway*)

Rita Jennings (Oil on Canvas – *Memories of my Mother*)
Rita Jennings (Silkscreen Print – *This is not Propaganda*)
Chloe Murray (Ink – *Out Came the Hummingbirds*)

LEAGUE ART COMPETITION

Fatema Alharsha (Procreate – *Where did the time go?*)
Rebecca Crivellone (Adobe Illustrator - *Vector “Pixel” Self Portrait*)
Jessica Garcia (Digital Photography – *Blue Hands*)
Rita Jennings (Oil on Canvas – *Family Portrait*)
Chloe Murray (Ink – *Out Came the Hummingbirds*)

SKYWAY JAZZ COMPETITION

Johnny Poindexter, Drums (Outstanding Soloist)
Jerry Goodwin, Drums (Outstanding Soloist)
Emmanuel Onyango, Alto Sax (Outstanding Soloist)
Tom Tumino, Trumpet (Outstanding Soloist)
Joni Hoerger, Piano (Outstanding Soloist)
Scott Kirby, Bass (Outstanding Soloist)
Liam van Drill, Trumpet (Honorable Mentions)
Marvin Davis, Trumpet (Honorable Mentions)

SKYWAY STEM POSTER COMPETITION

1st Place/Chemistry, Physics, and Computer Science Category
Determining the Distance to a Star Cluster Using the Skynet Telescope System
Alejandro Jaime

SKYWAY WRITER’S COMPETITION

Savanna Wright (3rd Place Non-fiction – *“Always Reach for the Stars”*)

LEAGUE LITERARY COMPETITION

Short Fiction

1st Place – Hannah (Rosie) Finnegan – *“The Vampire in My Home”*
2nd Place – Noelle Chase – *“The Argent Hourglass”*
3rd Place – Sofia Carrillo Ocon – *“The Flight of Birds, The Fall of Humanity”*

Poetry

1st Place – Ameera Judeh – *“Living a Fake Identity”*
2nd Place – Nick Stulga – *“Hidden Valley Ranch Dressing w/Iceberg Lettuce”*
3rd Place – Wren Theriault – *“Spell”*

Personal Essay

1st Place – Niki Kowal – “*The Things I’ve Learned from Fourteen Years of Collecting American Girl Dolls*”

2nd Place – Cameron Szyszka – “*A Forever Hug*”

3rd Place – Sarah Diaz – “*The Man I Call Dad*”

- *Glacier* – Kent Marshall, Dean of Students and Compliance Officer, reported that the *Glacier* student newspaper received 20 statewide awards at the Illinois Community Collee Journalism Association Contest, including being named Best Student Media in the state and the Mike Foster General Excellence Award for its website. He reported individual student awards.

INDIVIDUAL STUDENT AWARDS - GLACIER

Nick Stulga and Mariah Trujillo; 1st Place, News Story of the Year

Nick Stulga; 2nd Place, Reporter of the Year; 1st Place, Arts Review; 1st Place, Headline; 1st Place, Sports Game Story

Aidan McGuire; 2nd Place, Feature Photo; 2nd place, News Photo

Mohammed Jbara; 3rd Place, Sports Column; 1st Place, Sports Feature

Rosie Finnegan; 2nd Place, Editorial Writer of the Year; 1st Place, Staff Editorial

Omar Shalabi; 1st place, Feature Writing; 1st Place, News Story

Connor Dore; 2nd place, Podcast

Malak Alomari; 1st Place, Editorial Cartoon

Sarah Schudt; 3rd Place, Graphics

Kirsten Duffy; 3rd Place, Sports Game Story

Mike Pocza; 3rd Place, Sports Feature

Mr. Marshall congratulated the students and thanked Student Publications Advisor, Jan Kopischke, for her leadership in working with this great group of students, and Lisa Couch, Journalism Instructor, for her support this past year.

6.3 President’s Report

Dr. Jenkins congratulated all of the award winners. She thanked the faculty and staff who have been working with students to achieve their goals. Dr. Jenkins invited Theresa O’Carroll to present budget.

- Budget Presentation – Theresa O’Carroll, Vice President of Financial and Business Services/College Treasurer, noted that the Board received a copy of the comparative budget. She provided an overview of the proposed FY24

budget, identifying the various funds, including the education and operations and maintenance funds making up the operating fund and the operations and maintenance restricted fund, bond and interest fund, auxiliary enterprises fund, restricted purpose fund, audit fund, and liability and protection fund, noting that the college's account structure follows the Illinois Community College Board's fiscal management manual. She stated that the Board will not be voting on the budget tonight, and that the budget will hopefully be on the agenda for the Board meeting on June 20, 2023. The total operating fund revenue for FY24 is projected at \$96 million. Ms. O'Carroll shared five-year trends and noted that Fiscal Year 2024 is the final year of the negotiated union contracts. She outlined budgeted capital projects for FY24 noting that the updates to the Fire Doors in Buildings A, B, and L were previously approved by the Board. She also noted that the college is anticipating \$500,000 for upgrades to the Nondestructive Testing (NDT) Program Lab. She reported that total projected revenues for all funds is \$176,358,907; total projected expenditures for all funds is \$179,126,967, noting that the difference will come from fund balance reserves. She indicated that any questions about the FY24 budget can be directed to her, and a copy of her presentation will also be sent out to the board members.

Dr. Jenkins thanked Theresa for her presentation. She asked that the Trustees reach out to Theresa with any questions they may have regarding the budget. Dr. Jenkins thanked all of the staff members who volunteered to assist during the graduation ceremonies on Friday, May 19. She also thanked the Trustees who planned to attend. Dr. Jenkins said she was pleased to announce that the college will be conferring an honorary degree to former Trustee John Coleman during the graduation ceremony.

VII. COMMUNICATIONS

None.

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$149,578,585.90 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Chair Kirkwood noted that Agenda Item 10.1-7 would be voted on separately from the consent agenda. It was moved by Mr. Murphy and seconded by Ms. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,592,548.69
9.3	Operation & Maintenance Fund	805,420.80
9.4	Operation & Maintenance Fund (Restricted)	487,373.58
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	425,923.81
9.7	Restricted Purpose Fund	3,536,466.92
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	6,557.33
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Kirkwood publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Megan Amato - Admissions Support Assistant - Effective: 5/22/23
- Elizabeth Barrera - Student Success Specialist - Effective: 5/22/23
- Katrina Carline - Staff Accountant II - Effective: 6/5/23
- Rafael Cooke - Educational Case Manager - Effective: 6/5/23
- Laura Early - Instructor, Humanities - Effective: 8/14/23

Tracy Hall - Instructor, Sleep Technology - Effective: 8/14/23
David Kleinberg - Director, International Student Affairs - Effective: 5/22/23
Amy Lubke - Instructor, Art- Effective: 8/14/23
Gregory Pateras - Coordinator, Code of Conduct - Effective: 6/5/23
Carole Sharwarko - Project Coordinator - Effective: 6/5/23
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Joseph Peloso - Manager of Network Services - Effective: 4/18/23
Samantha Sugrue - P.T. Library Assistant II - Effective: 5/19/23
Kimberly Vagnoni - Staff Accountant II - Effective: 4/24/23
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Diana Lenckus – Financial Aid Expeditor: Effective: 5/3/23
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Paula DeAnda-Shah - from Associate Professor, Developmental Math to Associate Professor, Mathematics – Effective: 8/17/23
Michelle Flory - from Assistant Professor, Developmental to Assistant Professor, Communications - Effective: 8/17/23
Amanda Gerdes - from Instructor, Developmental to Instructor, Communications - Effective 8/17/23
Kimberly Golk - from Assistant Professor to Associate Professor - Effective: Academic Year 2023-2024

Judy Healy - from Director, Payroll to Accounting Systems Analyst – Effective 7/3/23

Anna Jannak - from Instructor, Medical Assistant to Assistant Professor – Effective: Academic Year 2023-2024

Gianna Kafka - from Administrative Assistant to International Student Affairs - Effective: 7/3/23

Jason King - from Associate Professor, Developmental Math to Associate Professor, Geography - Effective: 8/17/23

Deborah Morley - from Assistant Professor, Health Information Technology to Associate Professor - Effective: Academic Year 2023-2024

(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Kirkwood identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Riveredge Hospital (Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement with Riveredge Hospital.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Building T Chilled Water Upgrades Phase II Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$894,000.00 to Monaco Mechanical Inc. for the MVCC Building T Chilled Water Upgrades Phase I Bid.

(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Noncredit Class Schedule Fall 2023 Mailer Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$27,894.00 to Precise Printing Network Inc., for the printing of the noncredit mailer plus \$2,050.00 for the

additional 8-page text signature, if needed, for the Noncredit Class Schedule Fall 2023 Mailer Bid.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Approval of New Certificate Program: Cloud Networking and Virtualization

It is recommended that the Board of Trustees approve the Cloud Networking and Virtualization Certificate program for submission to the Illinois Community College Board and Illinois Board of Higher Education for new program approval effective fall, 2024.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Appointment of Decennial Committee on Local Government Efficiency Act

(DOCUMENT N - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, and 12.5:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh
Absent: None
Student
Advisory: Yes

Motion carried.

10.1-7 President Emeritus Designation

At Chair Kirkwood’s request, Secretary Tiffany Robinson read the full title and description of Agenda Item 10.1-7, President Emeritus Designation, into the official meeting record

It was moved by Mr. Murphy and seconded by Ms. Murphy to approve Agenda Item 10.1-7.

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Sullivan, Robinson, Kerlin Walsh
Absent: None

Student
Advisory: Yes

Motion carried

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

Kevin Navratil, Political Science Professor, asked to address the Board of Trustees. Mr. Navratil thanked Dr. Jenkins and the Board of Trustees for taking the time to allow him to speak. He noted that he has worked at the college for 17 years. Mr. Navratil said he was joined by Lynn Doulas, Support Staff President, Michelle August, Faculty Association President, and Delwyn Jones, Faculty Association Grievance Chair. Mr. Navratil provided the Board of Trustees with a letter signed by 153 of the 204 full-time faculty members in support of Dr. Pamela Haney to be the next College President. He noted that the document was created the day before and that within 27 hours, they received 153 signatures. He also noted that 139 of 211 members of the support staff signed the letter. Mr. Navratil read the letter aloud to the Board of Trustees. He thanked the Board of Trustees for their time and consideration. Chair Kirkwood thanked Mr. Navratil for sharing the letter.

XV. CLOSED SESSION

It was moved by Ms. Robinson and seconded by Ms. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: Kirkwood, J. Murphy, P. Murphy, O'Day, Sullivan, Robinson,
Kerlin Walsh
Absent: None
Student
Advisory: Yes

Motion carried.

The Board moved to closed session at 7:34 PM. The Board returned from open session at 10:05 PM.

XVI. ADJOURNMENT

The meeting adjourned at 10:06 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Monday, May 31, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465.

I. CALL TO ORDER

The meeting was called to order by Chair Kirkwood at 6:30 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood (Chair); Joseph Murphy; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Tracy Sullivan; Eileen Kerlin Walsh (via telephone); Demetri Sianis, Student Trustee

Absent: None

III. REPORT OF PERSONNEL

It was moved by Ms. O'Day and seconded by Ms. Robinson to approve agenda item 3.1, Appointment of College President, appointing Dr. Pamela Haney as College President.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: Kirkwood, J. Murphy, P. Murphy, O'Day, Robinson, Sullivan, Kerlin Walsh

Absent: None
Student

Advisory: Yes

Motion carried.

The Board congratulated Dr. Pamela Haney on her appointment as College President, effective July 1, 2023. Dr. Haney thanked the Board of Trustees, faculty and staff, college deans, unions, and her family and friends for their support. She noted that she has been with the college for over 20 years and does not take the position lightly. Dr. Haney said that she has watched Dr. Sylvia Jenkins and past College Presidents and knows what it takes to run the college successfully. She said she is excited and up for the challenge.

IV. NEW BUSINESS

Trustee Joseph Murphy noted his concern with the process for selecting a law firm to represent the college. Mr. Murphy stated he has no problem with the qualifications of the law firm that is being proposed to represent the college, but that he believes professional services should be approached through a formal request for proposals process. Mr. Murphy noted that he will vote no this agenda item, but that he does believe the law firm is well qualified. Chair McElroy Kirkwood asked Dr. Sylvia Jenkins if the Board must go through a bid process when selecting legal services. Dr. Jenkins said she believes it is the best practice to do it that way. Vice Chair Patricia Murphy asked if the college used a formal RFP process when hiring Robbins Schwartz. Dr. Jenkins said the college has worked with Robbins Schwartz for over twenty years and has never broken service with them. Trustee Tracy Sullivan said she supports transparency and competition when pursuing professional services, but she sees legal representation as a separate niche. She said that she supports moving forward with the appointment of Odelson, Murphey, Frazier, & McGrath, LTD. in the future, it may be beneficial to consider a formal bidding process for similar items that may occur. Chair McElroy Kirkwood thanked the other Trustees for their opinions and stated that she believes the law firm is incredibly qualified and that she does not know of any other firms that would compare to experience and expertise Odelson, Murphey, Frazier, & McGrath, LTD. can offer the college.

It was moved by Ms. Murphy and seconded by Ms. Robinson to approve agenda item 4.1, Legal Counsel Services, appointing Odelson, Murphey, Frazier, & McGrath, LTD. as counsel for Moraine Valley Community College.

Yes: Kirkwood, P. Murphy, O'Day, Robinson, Sullivan, Kerlin
Walsh
No: J. Murphy
Absent: None
Student
Advisory: Yes

Motion carried.

V. AUDIENCE PARTICIPATION

None

VI. ADJOURNMENT

The meeting adjourned at 6:41 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|---|--------|
| 5.1 | ACCT Governance Leadership Institute Report - T. Sullivan | Verbal |
| 5.2 | Student Trustee Report - D. Sianis | Verbal |

REPORTS OF ADMINISTRATION

6.5 President's Report

Verbal

- Certificate of Achievement for Excellence in Financial Reporting
- National Centers of Academic Excellence in Cybersecurity (NCAE-C) - Executive Leadership Forum - J. Sands

**MORaine VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED JUNE 30, 2023**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 69,872,202.37	\$ 4,336,760.73	\$ 8,791,591.53	\$ 65,417,371.57
OPERATION & MAINT FUND	13,514,358.22	273,127.00	1,788,708.56	11,998,776.66
OPERATION & MAINT (RESTR.)	19,884,444.11	152,975.35	1,882.35	20,035,537.11
BOND & INTEREST FUND	4,923,899.20	73,329.71	0.00	4,997,228.91
AUXILIARY FUND	12,977,882.10	786,559.44	1,280,873.07	12,483,568.47
RESTRICTED PURPOSE FUND	8,599,073.15	2,016,063.76	2,895,982.30	7,719,154.61
WORKING CASH FUND	14,047,613.43	14,504.10	0.00	14,062,117.53
TRUST & AGENCY FUND	105,568.65	393.22	7,671.55	98,290.32
AUDIT FUND	140,132.05	1,323.74	0.00	141,455.79
LIAB, PROTECT & SETTLE FUND	948,392.09	4,789.68	0.00	953,181.77
TOTAL	<u>\$ 145,013,565.37</u>	<u>\$ 7,659,826.73</u>	<u>\$ 14,766,709.36</u>	<u>\$ 137,906,682.74</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	998,290.32
OLD NATIONAL BANK	1,328,626.43
OLD NATIONAL BANK	682,233.30
WINTRUST MAXSAFE	9,292,007.83
IL METROPOLITAN INVESTMENT FUND	7,451,338.47
IL METROPOLITAN INVESTMENT FUND	2,183,429.62
IL SCHOOL DIST LIQUID ASSEST FUND	7,921,741.64
IL PUBLIC TREASURERS FUND	2,946,828.25
SHORT TERM INVESTMENTS	78,400,001.63
LONG TERM INVESTMENTS	26,679,635.25
TOTAL	<u>\$ 137,906,682.74</u>

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED JULY 31, 2023**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 65,417,371.57	\$4,127,729.91	\$7,917,602.19	\$61,627,499.29
OPERATION & MAINT FUND	11,998,776.66	475,670.96	570,984.23	11,903,463.39
OPERATION & MAINT (RESTR.)	20,035,537.11	269,414.75	0.00	20,304,951.86
BOND & INTEREST FUND	4,997,228.91	0.00	0.00	4,997,228.91
AUXILIARY FUNDS	12,483,568.47	746,726.85	507,719.42	12,722,575.90
RESTRICTED PURPOSE FUNDS	7,719,154.61	434,478.54	538,326.09	7,615,307.06
WORKING CASH FUND	14,062,117.53	50,303.13	0.00	14,112,420.66
TRUST & AGENCY FUNDS	98,290.32	456.80	0.60	98,746.52
AUDIT FUND	141,455.79	0.00	0.00	141,455.79
LIAB, PROTECT & SETTLE FUND	953,181.77	0.00	0.00	953,181.77
TOTAL	<u>\$137,906,682.74</u>	<u>\$6,104,780.94</u>	<u>\$9,534,632.53</u>	<u>\$134,476,831.15</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$22,850.00
HUNTINGTON BANK	998,747.12
OLD NATIONAL BANK	2,008,497.67
OLD NATIONAL BANK	682,233.30
WINTRUST MAXSAFE	9,292,007.83
IL METROPOLITAN INVESTMENT FUND	7,451,338.47
IL METROPOLITAN INVESTMENT FUND	2,183,429.62
IL SCHOOL DIST LIQUID ASSEST FUND	7,921,741.64
IL PUBLIC TREASURERS FUND	1,313,242.76
SHORT TERM INVESTMENTS	78,106,537.11
LONG TERM INVESTMENTS	24,496,205.63
TOTAL	<u>\$134,476,831.15</u>

**ACCOUNT EXPENDITURE SUMMARIES
JUNE**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 8,791,591.53
9.3	OPERATION & MAINTENANCE FUND	1,788,708.56
9.4	OPERATION & MAINTENANCE (RESTR) FUND	1,882.35
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	1,280,873.07
9.7	RESTRICTED PURPOSE FUND	2,895,982.30
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	7,671.55
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u>\$ 14,766,709.36</u>

**ACCOUNT EXPENDITURE SUMMARIES
JULY**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$7,917,602.19
9.3	OPERATION & MAINTENANCE FUND	570,984.23
9.4	OPERATION & MAINTENANCE (RESTR) FUND	-
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	507,719.42
9.7	RESTRICTED PURPOSE FUND	538,326.09
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	0.60
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$9,534,632.53</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

S U B J E C T R E P O R T – Full Time

Dionna Bickham	Human Resources Assistant Human Resources	Effective: 8/28/23
Maria Burnus	Custodian Campus Operations	Effective: 8/28/23
Hannah Cummins	Performing Arts & Events Coordinator Fine & Performing Arts Center	Effective: 8/28/23
Todd Huttner	Warehouse Worker Shipping & Receiving	Effective: 8/28/23
Tomas Kizlaitis	Senior Applications Developer Enterprise Applications & Web Services	Effective: 8/28/23
Yifang Lin	Payroll Specialist Payroll	Effective: 8/28/23
Kimberly Tenorio	Departmental Assistant Corporate, Community and Continuing Education	Effective: 8/28/23

R E C O M M E N D E D A C T I O N

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

SUBJECT REPORT – Leave of Absence (LOA)

Natalie Hall

Library Technical Services Coordinator
Learning Resource Center

L.O.A. (PARENTAL)
10/14/23-11/5/23

RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Megan Amato	Admissions Support Assistant Admissions & Recruitment	Effective: 8/11/23
Sean McIntosh	Technical Director Fine & Performing Arts Center	Effective: 8/18/23
Gabriela Montoya	Secretary II Liberal Arts	Effective: 7/17/23
Leslie Moyar	Assistant Professor, Nursing Career Programs	Effective: 8/4/23
Caleb Ray	P.T. Community Service Officer Police	Effective: 7/9/23
Anna Ricchiuto	Grant Project Coordinator Science, Business & Computer Technology	Effective: 7/7/23
Kevin Scalzo	Senior Applications Developer Enterprise Applications & Web Services	Effective: 7/28/23

RECOMMENDED ACTION

That the above be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Tanya Cardona	Project Facilitator Registration & Records Support Staff	Reclassified to: Departmental Assistant Effective: 7/3/23
Corbett Chico	Job Resource Specialist Job Resource Center Administrative & Professional	Reclassified to: Internships Manager Effective: 8/21/23
Zacharry Micek	Server Administrator Infrastructure & Network Operations Administrative & Professional	Reclassified to: Senior System Administrator Effective: 8/21/23
Jennifer Pilarczyk	Testing Specialist Testing Services Administrative & Professional	Reclassified to: Coordinator of Testing Services Effective: 8/28/23
Andrew Stapleton	P.T. Bookstore Shipping & Receiving Assistant Bookstore Support Staff	Reclassified to: Duplicating Services Operator Marketing & Communications Effective: 8/14/23

RECOMMENDED ACTION

That the above be approved as presented.

NEW BUSINESS

- | | |
|--|----------|
| *12.1 Affiliation Agreement with Country Club Hills Fire Department
(Fire Science) | Enclosed |
| *12.2 Affiliation Agreement with BRI Health Services of Palos Hills
(Basic Nurse Assistant) | Enclosed |
| *12.3 Affiliation Agreement with Bridgeview Fire Department
(Fire Science) | Enclosed |
| *12.4 Affiliation Agreement with North Palos Fire Protection District
(Fire Science) | Enclosed |
| *12.5 Affiliation Agreement with Northwestern Memorial Healthcare
(Nursing) | Enclosed |
| *12.6 Approval for the Sale of College Vehicle | Enclosed |
| *12.7 Early Childhood Education Classroom Technology Purchase | Enclosed |
| *12.8 Spring 2024 Explore Mailer Printing Bid | Enclosed |

DATE: August 7, 2023

TO: Dr Pamela Haney
President

FROM: Jane Bentley
Director of Purchasing

RE: **Early Childhood Education Classroom Technology Purchase**

The current technology in classrooms L257, L265 and L267 is outdated and exceeded useful technological life. Upgrading the audio and visual technology and miscellaneous equipment in these three (3) classrooms better allows college faculty and students to teach and learn with most up to date technology used Early Childhood Education such as connectivity to smart phones, laptops, iPads, projectors, Smart Boards and a Smart Interactive Display.

As part of the college's continued efforts to provide the most current technology on campus, requests for quotation were solicited for the purchase of this equipment from the following Audio Visual vendors: AVI SPL, AVI Systems, and CTI. The results of the quotations are delineated on the attached sheet. Because this equipment is technological data processing and inter-connect equipment, it falls within the bidding exception parameters of the Illinois Compiled Statutes, 110 ILCS 805/3-27.1, exception (f)-purchases and contracts for the use, purchase, delivery, movement, or installation of data processing equipment, software, or services and telecommunications and inter-connect equipment, software, and services.

The funding for this project is made possible through the Early Childhood Access Consortium for Equity (ECACE) grant. This is a federal grant that is administered by the Illinois Community College Board (ICCB).

RECOMMENDED ACTION: Whereas AVI SPL, of Tampa, Florida has submitted the lowest responsible responsive proposal, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of **\$ 35,662.79 to AVI SPL**, for the Early Childhood Education Classroom Technology Purchase.

DATE: August 7, 2023

TO: Margaret Lehner
Vice President for Institutional Advancement and Executive Assistant to the President

FROM: Jane M. Bentley
Director of Purchasing

RE: **Spring 2024 Explore Mailer Printing Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Friday, July 28, 2023, at 11 AM, in Room L 187. Three (3) bids and four (4) "no bid" were received. The results of the bid are on the attached sheet. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The "Explore" mailer is a marketing publication distributed three (3) times per year in the fall, spring, and summer, to district residents and businesses to promote the college, its programs and services. While the college traditionally has solicited bids once annually for all three semesters, the lack of reliable supply and fluctuating costs in the current paper market has resulted in bidding semester-to-semester for this publication.

RECOMMENDED ACTION: Whereas World's Printing & Specialties Co., Ltd, of DeKalb, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$34,844.21 to World's Printing & Specialties Co. Ltd.** for the printing of the Spring 2024 Explore Mailer Printing Bid.