

MORAINE VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting Immediately Following Public Hearing on the Budget, 6:00 PM, Tuesday, June 20, 2023, Board Room D219, 9000 West College Parkway Palos Hills, IL 60465. Virtual access is provided by teleconference online via www.morainevalley.edu/BOTJune20 or by phone 1-312-535-8110 with Meeting ID 2629 475 9893, p/w: dRvU56PhmW3 (37885674 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes, Special Meeting of May 8, 2023
 - 2) Unapproved Minutes, Special Meeting of May 10, 2023
 - 3) Unapproved Minutes, Special Meeting of May 11, 2023
 - 4) Unapproved Minutes, Regular Meeting of May 16, 2023
 - 5) Unapproved Minutes, Special Meeting of May 31, 2023
 - 6) Unapproved Minutes - Closed Session Held May 8, 2023
 - 7) Unapproved Minutes - Closed Session Held May 10, 2023
 - 8) Unapproved Minutes - Closed Session Held May 11, 2023
 - 9) Unapproved Minutes - Closed Session Held May 16, 2023
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ICCTA Convention Report - P. Murphy
 - 2) Student Trustee Report – D. Sianis
6. **REPORTS OF ADMINISTRATION**
 - 1) Presentation to William Finn (retirement)
 - 2) Presentation to Sylvia Jenkins (retirement)
 - 3) Presentation to Ellen Malliaras (retirement)
 - 4) Presentation to Julie Pacult (retirement)
 - 5) President's Report
 - Health Fitness and Recreation Center Update
 - Presentation to the 1980 Women's Volleyball Team
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
- 2) * Education Fund
- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance Restricted Fund
- 5) * Bond & Interest Fund

- 6) * Auxiliary Fund
- 7) * Restricted Purpose Fund
- 8) * Working Cash Fund
- 9) * Trust and Agency Fund
- 10) * Audit Fund
- 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - a. * Renewal of Appointments – Grant Funded
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) * Leave of Absence (LOA)
 - a. * Sabbatical Leave – Faculty
 - 5) * Resignations/Terminations
 - a. * Retirement – Administrative & Professional
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
 - a. * Position Classification Review
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Madison Street Medical (Sleep Technology)
 - 2) * Affiliation Agreement with Women’s Healthcare of Illinois (Medical Assistant)
 - 3) * Affiliation Agreement with Midwest Orthopaedic Consultants (Radiology)
 - 4) * Affiliation Agreement with Smith Village (Basic Nursing Assistant)
 - 5) * Affiliation Agreement with Franciscan Communities, Inc. d/b/a Franciscan Village (Basic Nursing Assistant)
 - 6) * Review of Closed Session Written Minutes and Audio Tapes
 - 7) * Resource Allocation Management Plan (RAMP) Project: Career & Technical Education Lab Expansion
 - 8) * Board Policy 7263 Revision - Hours and Work Assignments
 - 9) * Board Policy 7263.5 Rescindment - Telework Policy
 - 10) * Approval of New Certificate Program: Data Analytics
 - 11) * Approval of New Certificate Program: Python Programmer
 - 12) * Treasurer's Bond Renewal - FY24
 - 13) * Approval of FY24 Budget
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.
16. **ADJOURNMENT**

Agenda Item 3.0
June 20, 2023

MINUTES

Approved Minutes - Regular Meeting, April 18, 2023

Enclosed

Approved Minutes – Special Meeting/Reorganization Held April 25, 2023

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, April 18, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 6:01 PM.

II. ROLL CALL

Present: Brian O’Neill, Chair; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Tiffany S. Robinson; Nematallah Hasan, Student Trustee

Absent: Jaclyn O’Day; John Coleman

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Mr. O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through April 29, 2023, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Ms. Robinson and seconded by Mr. Murphy to approve the unapproved minutes of the regular meeting on March 21, 2023 and the unapproved minutes of the closed session held on March 21, 2023.

ROLL CALL VOTE taken on approval of the unapproved minutes of the regular meeting on March 21, 2023 and the unapproved minutes of the closed session held on March 21, 2023:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Neill, Robinson
Absent: Coleman, O’Day
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Meeting Report

Trustee Patricia Murphy reported on the Governance Leadership Institute in New Orleans, LA on March 23-24. She said that the institute focused on strengthening the leadership skills of the Board through interactive workshops and conversations. Ms. Murphy said she learned a lot at the event and that she plans to present additional information at the next Board retreat. She noted that the 2023 ACCT Leadership Conference will be held from October 9-12, and she suggested that any interested trustees attend.

5.2 Recognition of Service -Nematallah Hasan

Ms. Hasan said that her time as Student Trustee has been an amazing journey. She promised to serve and represent the students of Moraine Valley Community College when she elected. Ms. Hasan said that she strived to highlight resources and opportunities for the students, and she believes she has fulfilled her promise over the past year. She expressed her gratitude to everyone who has helped her throughout her tenure. Ms. Murphy praised Ms. Hasan and said that she did an outstanding job, and she said that it was a pleasure working with her. Ms. Robinson said that she appreciates everything Nematallah has done, and that she enjoyed the way Ms. Hasan presented her reports. Ms. Kirkwood thanked Ms. Hasan for her service.

5.3 Oath of Office – Student Trustee Demetri Sianis

Secretary Kirkwood administered the oath of office to Demetri Sianis, congratulating him on his election as Student Trustee.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins thanked Ms. Murphy for attending the ACCT Governance Leadership institute. She thanked Trustee Hasan for representing the students during the 2022-23 academic year. She said that Nematallah always had detail reports prepared each month. She thanked Kent Marshall, Dean of Students and Compliance Officer, for his work with the student trustees.

- Dr. Sadya Khan presented the Enrollment report for the spring 2023 semester. Dr. Khan began her report by explaining some of the general enrollment definitions to the Board. She reported that the college is up 6.6% in headcount enrollment and 7.3% in credit hours enrollment. Dr. Khan said the college has an equal male and female distribution on campus, and students have the ability to identify as unknown and non-binary. In terms of residency, 81% are from our district. Among the student population, 42% identify as white, 28% as Hispanic, 9% as African American, 8% as unknown, and 6% as Middle Eastern or North African. Dr. Khan presented the headcount and credit hours from the past five years, indicating that credit hours are trending upwards. She presented credit hours by modality, showing the distribution of hybrid, virtual, online, and traditional courses. She noted that the number of virtual courses is minimal, but that online courses accounted for 60% of our credit hours. Dr. Khan said we are seeing a larger portion of online credit hours compared to where we were in spring of 2019. She said the fall-spring retention for students is at nearly 71% which is the highest it has been in 5 years. Dr. Khan discussed the impact of dual credit courses. She explained that dual credit courses allow students to receive college credit while in high school. Dr. Khan said the college has had an increase of 6.1% in one-year credit hour and a 16% increase over the past 5 years. In spring of 2020, we introduced those courses, and we now have over 600 students enrolled. Dr. Khan discussed winter session and noted that 33 winter session sections were offered online. Dr. Khan said that headcount and credit hours are up for the first year in a decade. Dr. Khan noted that enrollment is still below pre-pandemic levels, but there has been an increase in traditional enrollment. She said that dual Credit and Winter session courses continue to increase.

Ms. Robinson asked if the dual credit courses are offered at all of the high schools that feed into the college. Dr. Khan said that not all of high schools

offer dual credit courses. Dr. Jenkins said that it depends on the credentials of the faculty at the high schools, and that certain credentials are necessary to teach the courses. Dr. Jenkins noted that the superintendents are always asking for more dual credit options. Ms. Kirkwood asked if the number of winter session sections offered has increased from the previous year. Dr. Khan said that there was an increase in the number of winter session sections offered.

Dr. Jenkins thanked Dr. Normah Salleh-Barone and Dr. Pamela Haney for their hard work on increasing enrollment and getting students back in class after the pandemic.

VII. COMMUNICATIONS

None.

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$142,499,534.10 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

Mr. O'Neill asked Dr. Margaret Lehner to read aloud agenda item 12.6, The resolution declaring Dr. Sylvia M. Jenkins Day on June 10, 2023. Dr. Lehner read the resolution aloud. Dr. Jenkins thanked Dr. Lehner, the Board, and the college for the kind gesture.

It was moved by Mr. Murphy and seconded by Ms. Robinson to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,573,490.09
9.3	Operation & Maintenance Fund	687,295.97
9.4	Operation & Maintenance Fund (Restricted)	50,301.48
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	769,345.64
9.7	Restricted Purpose Fund	731,645.16
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	12,705.01
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	421.78

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Nichole Gomez - Secretary II/Curriculum Assistant - Effective: 4/24/23
 - Laura Haslam - Learning Experience Designer – Effective 5/8/23
 - Jiri Jirik - Director, Education Pathway National Center – Effective 5/22/23
 - Kimberly Vagnoni - Staff Accountant II – Effective 4/24/23
 - Deidre Walker - Coordinator, Employee Training & Development – Effective 5/8/23
 - Alicja Zoladek - Instructor, Radiologic Technology – Effective 8/14/23
- (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Non-Renewal of Appointment – Grant Funded Administrative & Professional Staff

It is recommended that the appointment of the following individuals not be renewed for FY 2024 effective June 30, 2023.

Raffif Abuzaghleh Education Specialist

John Andres	Coordinator of Records & Assessment
Corbett Chico	Job Resource Specialist
Stephanie Craine	Student Success Specialist
Tiffany Davis	Early College Specialist
Margaret Dawczak	Manager of Transition & ESL
Krystal Eriks	Student Success Specialist
Marie Harrell	Internship Manager
Chauntai Mack	Career Connections, Youth Program Manager
Diana Medina	Career Programs Project Manager
Carmela Ochoa	Coordinator of HSE
Sara Othman	Systems Specialist – ABE/HSE/ESL
Nathan Payovich	Director of Disability Services
Erica Warren	Coordinator of Access & Accommodations
Darice Wright	Career Connections, Adult Program Manager
Lauren Zajac	Transition Specialist

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-1(b) Non-Renewal of Appointment – Administrative & Professional Staff

It is recommended that the appointment of the following individual not be renewed for FY 2024 effective June 30, 2023.

Julian Tillery Manager of Theater Operations and Services
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Jazmin Ayala – Payroll Assistant - Effective: 4/21/23
Loretta Doyle - Financial Aid Expeditor - Effective: 3/16/23

John Kladis - P.T. Departmental Assistant - Effective: 3/31/23
Paul Trotto - Coordinator of Testing Services - Effective: 3/29/23
Matthew Wisniewski - Groundskeeper - Effective 4/10/23
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Paul Casasanto from P.T. Police Officer to F.T. Police Officer - Effective:
5/8/23
Marie Martino from Associate Professor, Librarian to Professor - Effective:
Academic Year 2023-2024
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6(a) Department Chair Appointments for Academic Years 2023-2025

It is recommended the individuals named below be appointed Department Chairs per the term outlined herein and the terms and conditions of the negotiated agreement.

Academic Development & Learning Resources:

Dr. Troy Swanson - Department Chair, Library/Learning Resources

Career Programs:

Joanne Delany - Department Chair, Nursing
Dr. Michael Espinoza - Department Chair, Public Service
Beth Romanzow - Department Chair, Health Sciences
David Viar - Department Chair, Mechanical Technologies

Learning Enrichment & College Readiness:

Dr. Lara Hernandez Corkrey - Department Chair, Developmental Education

Liberal Arts:

Aileen Donnersberger - Department Chair, Social Sciences
John Nash - Department Chair, Communications/Literature/Languages
Nicholas Thomas - Department Chair, Humanities & Fine Arts
Dr. Amy Williamson - Department Chair, Behavioral Science

Science, Business & Computer Technologies:

Michelle August - Department Chair, Computer Info Systems/Office Tech.
Sarah Bales - Department Chair, Biological Sciences
Dr. Jeanine Christensen - Department Chair, Physical Science

Joseph Flynn - Department Chair, Business
Dr. Amy Madden - Department Chair, Mathematics
Dr. John Sands - Department Chair, Computer Integrated Technologies

Student Development:

Sumeet Singh - Department Chair, Counseling & Advising
(DOCUMENT K - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O'Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Loyola University Health System d/b/a Loyola Medicine (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Loyola University Health System d/b/a Loyola Medicine.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Sinai Health System (Health Information Technology; Respiratory Therapy; Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with Sinai Health System.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Vascular Surgery Associates, PLLC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with the Vascular Surgery Associates, PLLC.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.4 FPAC Audio Equipment Monitor System Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$34,246.00 to TC Furlong, Inc., for the FPAC Audio Equipment Monitor System Bid.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.5 Resolution of Observance of Arbor Day - April 28, 2023

It is recommended that the Board of Trustees approve the resolution observing Arbor Day 2023.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.6 Resolution Declaring Dr. Sylvia M. Jenkins Day - June 10, 2023

It is recommended that the Board of Trustees approve the resolution declaring Dr. Sylvia M. Jenkins Day.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-1(b),10.1-2, 10.1-5, 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes: Kirkwood, J. Murphy, P. Murphy, Robinson, O’Neill
Absent: Coleman; O’Day
Student
Advisory: Abstain

Motion carried.

XIII. MISCELLANEOUS

Chair O’Neill thanked the residents of District 524 for the opportunity to serve on the Board. He thanked the current Board members for electing him as chair and wished the college and board the best. Dr. Jenkins thanked Chair O’Neill for his service and for always being supportive and open to talk with her. She said that Chair O’Neill helped guide the college through the Covid-19 Pandemic. Brian congratulated Dr. Jenkins and the entire staff for navigating through those difficult times. Dr. Jenkins thanked Trustee John Coleman for his service on the Board. She noted that Trustee Coleman has been a Trustee since 2011. She also thanked Dr. Margaret Lehner and the Marketing team for

putting together the library dedication event. Dr. Jenkins thanked her family for attending the event.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:51 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting/Reorganization, was held on Tuesday, April 25, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Dr. Sylvia Jenkins at 5:21 PM.

II. ROLL CALL

Present: Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Jaclyn O'Day; Tiffany S. Robinson; Demetri Sianis, Student Trustee

Absent: None

Dr. Jenkins requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

Dr. Jenkins indicated for the record that per Illinois Governor Pritzker's disaster proclamation through April 29, 2023, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. OATH OF OFFICE

3.1 Eileen Kerlin Walsh

Judge Carolyn Gallagher administered the oath of office to Eileen Kerlin Walsh, congratulating her on her election to the Board of Trustees.

3.2 Tracy M. Sullivan

Judge Bernadette Barrett administered the oath of office to Tracy M. Sullivan, congratulating her on her election to the Board of Trustees.

IV. REORGANIZATION

4.1 Election of Chair

It was moved by Ms. Murphy and seconded by Mr. Murphy to nominate Beth McElroy Kirkwood for the position of Chair of the Board.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Beth McElroy Kirkwood for Chair of the Board:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, Kerlin
Walsh, Sullivan
Absent: None
Student
Advisory: Yes

Motion carried.

4.2 Election of Vice Chair

It was moved by Ms. Kirkwood and seconded by Ms. Robinson to nominate Patricia Joan Murphy for the position of Vice Chair of the Board.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Patricia Joan Murphy for Vice Chair of the Board:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, Kerlin
Walsh, Sullivan
Absent: None
Student
Advisory: Yes

Motion carried.

4.3 Election of Secretary

It was moved by Mr. Murphy and seconded by Ms. Kirkwood to nominate Tiffany S. Robinson for the position of Secretary of the Board.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Tiffany S. Robinson for Secretary of the Board:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, Kerlin Walsh, Sullivan

Absent: None

Student

Advisory: Yes

Motion carried.

Dr. Jenkins turned over the remaining agenda proceedings to Chair Kirkwood.

4.4 Appointment of ACCT and ICCTA Representatives

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to nominate Tracy Sullivan to serve as ACCT representative.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Tracy Sullivan as ACCT representative:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, Kerlin Walsh, Sullivan

Absent: None

Student

Advisory: Yes

Motion carried.

It was moved by Ms. Kerlin Walsh and seconded by Ms. Kirkwood to nominate Patricia Joan Murphy to serve as ICCTA representative.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Patricia Joan Murphy to serve as ICCTA representative:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, Kerlin

Walsh, Sullivan
 Absent: None
 Student
 Advisory: Yes

Motion carried.

4.5 Dates for Regular Meetings

It was moved by Mr. Murphy and seconded by Ms. Kerlin Walsh to approve the Dates for Regular Meetings of the Board of Trustees.
(DOCUMENT A – SUPPLEMENT TO MINUTES)

ROLL CALL VOTE taken on Agenda Item 4.5, Dates for Regular Meetings:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, Kerlin
 Walsh, Sullivan
 Absent: None
 Student
 Advisory: Yes

Motion carried.

V. AUDIENCE PARTICIPATION

None.

VI. ADJOURNMENT

The meeting adjourned at 5:45 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|-------------------------------------|--------|
| 5.1 | ICCTA Convention Report - P. Murphy | Verbal |
| 5.2 | Student Trustee Report - D. Sianis | Verbal |

REPORTS OF ADMINISTRATION

- | | | |
|-----|--|--------|
| 6.1 | Presentation to William Finn (retirement) | Verbal |
| 6.2 | Presentation to Sylvia Jenkins (retirement) | Verbal |
| 6.3 | Presentation to Ellen Malliaras (retirement) | Verbal |
| 6.4 | Presentation to Julie Pacult (retirement) | Verbal |
| 6.5 | President's Report | Verbal |
| | <ul style="list-style-type: none">• Health Fitness and Recreation Center Update• Presentation to the 1980 Women's Volleyball Team | |

**MORAIN VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 TREASURER'S REPORT
 MONTH ENDED MAY 31, 2023**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$ 72,353,130.99	\$ 3,245,592.62	\$ 5,726,521.24	\$ 69,872,202.37
OPERATION & MAINT FUND	14,132,037.39	236,085.70	853,764.87	13,514,358.22
OPERATION & MAINT (RESTR.)	21,078,194.14	159,646.16	1,353,396.19	19,884,444.11
BOND & INTEREST FUND	5,173,590.27	1,281,183.93	1,530,875.00	4,923,899.20
AUXILIARY FUND	12,856,791.85	926,354.90	805,264.65	12,977,882.10
RESTRICTED PURPOSE FUND	8,750,115.90	579,881.60	730,924.35	8,599,073.15
WORKING CASH FUND	14,016,796.63	30,816.80	0.00	14,047,613.43
TRUST & AGENCY FUND	116,966.84	288.17	11,686.36	105,568.65
AUDIT FUND	139,754.80	377.25	0.00	140,132.05
LIAB, PROTECT & SETTLE FUND	961,207.09	0.00	12,815.00	948,392.09
TOTAL	<u>\$ 149,578,585.90</u>	<u>\$ 6,460,227.13</u>	<u>\$ 11,025,247.66</u>	<u>\$ 145,013,565.37</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$ 22,850.00
HUNTINGTON BANK	CHECKING ACCT	1,012,175.15
OLD NATIONAL BANK	CHECKING ACCT	3,831,214.29
OLD NATIONAL BANK	TRUST ACCTS	679,271.17
WINTRUST MAXSAFE	MONEY MARKET	9,209,485.78
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	7,393,572.21
IL METROPOLITAN INVESTMENT FUND	CORE FUND	2,189,495.91
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS	7,855,910.85
IL PUBLIC TREASURERS FUND	VARIOUS	5,743,044.93
SHORT TERM INVESTMENTS	VARIOUS	78,646,909.83
LONG TERM INVESTMENTS	VARIOUS	28,429,635.25
TOTAL		<u>\$ 145,013,565.37</u>

**ACCOUNT EXPENDITURE SUMMARIES
 MAY**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 5,726,521.24
9.3	OPERATION & MAINTENANCE FUND	853,764.87
9.4	OPERATION & MAINTENANCE (RESTR) FUND	1,353,396.19
9.5	BOND & INTEREST FUND	1,530,875.00
9.6	AUXILIARY ENTERPRISE FUND	805,264.65
9.7	RESTRICTED PURPOSE FUND	730,924.35
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	11,686.36
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	12,815.00
	TOTAL	\$ 11,025,247.66

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Renewal of Appointments – Grant Funded	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-4(a)	Sabbatical Leave – Faculty	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Administrative & Professional	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed
10.1-6(a)	Position Classification Review	Enclosed

SUBJECT REPORT – Full Time

Charlotte Bumpers	Accounts Payable Clerk Accounts Payable	Effective: 7/3/23
Nathaly Duenas	Financial Aid Assistant Financial Aid	Effective: 7/3/23
Debbie Farriols	Foundation Executive Assistant Foundation	Effective: 6/20/23
Gabriela Montoya	Secretary II Liberal Arts	Effective: 6/20/23
Eileen Rohan	Accounting Clerk II Accounts Payable	Effective: 7/17/23
Susan Stryczek	Secretary II Corporate, Community & Continuing Education	Effective: 7/3/23

RECOMMENDED ACTION

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Renewal of Appointments – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2023-2024 fiscal year, contingent upon the continuation of grant funding.

Rafif Abuzagheh	Education Specialist
John Andres	Coordinator of Records & Assessment
Corbett Chico	Job Resource Specialist
Stephanie Craine	Student Success Specialist
Tiffany Davis	Early College Specialist
Margaret Dawczak	Manager of Transition & ESL
Marie Harrell	Internship Manager
Chauntai Mack	Career Connections, Youth Program Manager
Carmela Ochoa	Coordinator of HSE
Sara Othman	Systems Specialist – ABE/HSE/ESL
Nathan Payovich	Director of Disability Services
Erica Warren	Coordinator of Access & Accommodations
Lauren Zajac	Transition Specialist

RECOMMENDED ACTION

That the appointments be renewed for the above individuals.

SUBJECT REPORT – Leave of Absence (LOA)

LaTonya Parsley

P.T. Payroll Assistant
Payroll

L.O.A. (PARENTAL)
8/24/23-12/1/23

RECOMMENDED ACTION

That the above leave be granted.

Sabbatical Leave – Faculty

In accordance with the Faculty Negotiated Agreement, one (1) application for sabbatical leave was received. The application was reviewed by the Faculty Development Committee, the appropriate Dean and the Vice President of Student Development. It is recommended that the following faculty member be granted a sabbatical leave:

Shanya Gray, Assistant Professor, Counseling
Spring 2024 semester with full pay

RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Carrie Blixt-Diaz	Director of Curriculum & Assessment Academic Services	Effective: 6/20/23
Nicholas Carpenter	Lead Groundskeeper Campus Operations	Effective: 6/2/23
Marija Jurcevic-Malacina	P.T. Registration Representative Registration & Records	Effective: 5/12/23
Laura Moreno	Human Resources Assistant Human Resources	Effective: 8/4/23
Kathleen Szeszycki	Custodian Campus Operations	Effective: 6/23/23
Sarah Yamashita	Student Development Specialist Enrollment Services	Effective: 6/2/23

RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Administrative & Professional

The following employee has submitted a notice of retirement per date listed:

Lynn Harrington	Chief Human Resources Officer Human Resources	12/31/23
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Jessica Castro	Duplicating Services Operator Marketing & Communications Support Staff	Reclassified to: Bookstore Textbook Expeditor Bookstore Effective: 6/26/23
Nancy Connolly	Budget Assistant Finance Support Staff	Reclassified to: Administrative Assistant Administrative Classified Effective: 7/3/23
Rita Ferriter	Associate Professor, Reading Learning Enrichment & College Readiness	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2023-2024
Jennene Fields	Assistant Professor, Physics Science, Business, & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2023-2024
Alexander Franke	P.T. User Support Services Specialist Client Services Support Staff	Reclassified to: F.T. Support Analyst Effective: 6/5/23
Marie Harrell	Internship Manager Job Resource Center Administrative & Professional	Reclassified to: Athletic Student Success Specialist Athletics Effective: 7/3/23
David Huber	Instructor, Mathematics Science, Business, & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2023-2024

Maria-Judith Negley	Departmental Assistant Corporate, Community, & Continuing Education Support Staff	Reclassified to: Purchasing Assistant Purchasing Effective: 7/3/23
Yesenia Ponce- Martinez	Secretary II Student Services Support Staff	Reclassified to: Administrative Assistant Administrative Services & Student Development Administrative Classified Effective: 7/3/23
Jean Wnenk	Bookstore Textbook Expeditor Bookstore Support Staff	Reclassified to: Lead Bookstore Textbook Expeditor Effective: 6/26/2023
Hiyam Yusef	Instructor, Counseling Counseling & Advising	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2023-2024

RECOMMENDED ACTION

That the above be approved as presented.

POSITION CLASSIFICATION REVIEW

It is recommended that the results of the annual Position Classification Review for Administrative, Administrative Classified, and Support Staff be approved and implemented effective June 26, 2023.

RECOMMENDED ACTION

That the above be approved as presented.

NEW BUSINESS

- | | |
|--|----------|
| *12.1 Affiliation Agreement with Madison Street Medical (Sleep Technology) | Enclosed |
| *12.2 Affiliation Agreement with Women’s Healthcare of Illinois (Medical Assistant) | Enclosed |
| *12.3 Affiliation Agreement with Midwest Orthopaedic Consultants (Radiology) | Enclosed |
| *12.4 Affiliation Agreement with Smith Village (Basic Nursing Assistant) | Enclosed |
| *12.5 Affiliation Agreement with Franciscan Communities, Inc. d/b/a Franciscan Village (Basic Nursing Assistant) | Enclosed |
| *12.6 Review of Closed Session Written Minutes and Audio Tapes | Enclosed |
| *12.7 Resource Allocation Management Plan (RAMP) Project: Career & Technical Education Lab Expansion | Enclosed |
| *12.8 Board Policy 7263 Revision - Hours and Work Assignments | Enclosed |
| *12.9 Board Policy 7263.5 Rescindment - Telework Policy | Enclosed |
| *12.10 Approval of New Certificate Program: Data Analytics | Enclosed |
| *12.11 Approval of New Certificate Program: Python Programmer | Enclosed |
| *12.12 Treasurer’s Bond Renewal – FY24 | Enclosed |
| *12.13 Approval of FY24 Budget | Enclosed |

REVIEW OF CLOSED SESSION WRITTEN MINUTES AND AUDIO TAPES

In January 1989, Public Act 85-1355 became law and requires that public bodies meet and review, at least on a semi-annual basis, written minutes of all closed session meetings to determine whether the need for confidentiality still exists.

In January 2004, Public Act 93-0523 became law and requires that public bodies also keep a verbatim record of all closed session meetings in the form of an audio or video recording. The verbatim recording is to be kept confidential for a minimum of 18 months and may be destroyed after the public body approves the written minutes of that closed session and approves the destruction of the recording.

It has been at least 18 months since the adjournment of several recorded closed session meetings; the Board has previously determined that the written minutes of these meetings can be released.

Recommended Action:

It is recommended that the written minutes of the closed session held on November 15, 2022; December 20, 2022; January 11, 2023; January 24, 2023; February 21, 2023; and March 21, 2023 be released. Additionally, it is recommended that the audio/digital recordings of the October 19, 2021; and November 16, 2021 closed session meetings be destroyed.

June 20, 2023
Item 12.6:

Written Minutes:

- Recommend that the written minutes of the following closed session meetings be released:

November 15, 2022
December 20, 2022
January 11, 2023
January 24, 2023
February 21, 2023
March 21, 2023

Audio Tapes:

- Recommend that the audio/digital recordings of the following closed session meetings be destroyed (at least 18 months has passed since the closed session meeting was adjourned; the content has previously been approved; and the Board has voted to release the written minutes of these meetings):

October 19, 2021
November 16, 2021

2025 RAMP PROJECTS

(See attached)

Recommended Action:

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP), which consists of the Career Technical Education Labs Project. Further, it is recommended that the Board of Trustees authorize the administration to submit the RAMP documents to the Illinois Community College Board.

Project Scope:

In order to support the needs of the Career and Technical Education programs at Moraine Valley Community College's main campus, expansion is required for the following programs:

- > Heating, Ventilation, Air Conditioning & Refrigeration
- > Welding
- > Automotive Technology

The current programs exist within Building T located at the southwest portion of the academic core of the campus. The existing building is constructed of a steel frame clad with precast concrete panels, and in order to create connectivity between the existing facility and the three new additions, various sections of the existing precast concrete panels will require removal. Existing utilities serving the building will require extension through the existing facilities and the new additions will be constructed of precast concrete to match the existing building materials.

Based on the current building geometry and the requirements for expansion for each program, the size of the three separate building additions are as follows:

- > Heating, Ventilation, Air Conditioning & Refrigeration Labs: 5,600 sf
 - o Refrigeration Lab
 - o Sustainability Lab
- > Welding Lab: 2,000 sf
- > Automotive Technology Lab: 3,400 sf

In order to match the existing building massing and to provide adequate height for the functions within the proposed labs, the new additions will be two story volumes, and the concrete slabs will likely be structural slabs to accommodate for the poor soil conditions within this area.

Both the Automotive Technology Lab addition and the Welding Lab addition will require access drives to be extended from the existing drive system to the new additions to accommodate deliveries and vehicle access. Stormwater management strategies will also be implemented to account for the additional impervious area being added to the campus footprint.

In order to accommodate the new additions, the adjacent sitework will include the following:

- > Access drives / vehicle storage
- > Grading and landscaping
- > Stormwater management

This project will be designed in accordance with LEED standards and will incorporate energy-efficient mechanical systems. Additionally, renewable energy systems will be considered and may be incorporated into the project to support the programmatic components within the building.

Project Justification:

If project includes **Missing Core Campus Components** 1501.603 h)2); **Program Considerations** 1501.603 h)1); **Prior ICCB or State obligations** 1501.603 h)6) or **Structural Considerations** 1501.603 h)7), then please use this space for justification as this will greatly affect priority status.

Programmatic Justification Narrative

DISTRICT/COLLEGE: 524 Moraine Valley Community College

PROJECT NAME: Career & Technical Education Lab Expansion

Moraine Valley Community College is the second largest college in the state of Illinois. Over the past 10 years the college has realized a 30% increase in growth. To support the needs of the Career and Technical Education programs at Moraine Valley Community College's main campus, expansion is required for the following programs:

- Heating, Ventilation, Air Conditioning & Refrigeration
- Welding
- Automotive Technology

Partnerships with our Automotive Program continue to grow. These programs are designed to provide students with increased opportunities for employment upon completion. Additionally, our Welding certificate has seen an enrollment growth of 17% over one year and 27% over the past five years. Moraine Valley is steadily becoming an integral part of labor market and we need space to continue advancement in these areas.

This project will consist of a renovation of the existing building. The current programs exist within Building T located at the southwest portion of the academic core of the campus. The expansion requirements for the programs include approximately 11,000 square feet.

Instructional spaces will also accommodate hands-on labs, and audio-visual/technical equipment will be designed to allow for various types of teaching and learning configurations to be developed.

A major accommodation will include access drives for the Automotive Technology Lab and the Welding Lab to accommodate deliveries and vehicle access. Storm water management strategies will also be implemented to account for the additional impervious area being added to the campus footprint.

This project will be designed in accordance with LEED standards and will incorporate energy-efficient mechanical systems. Additionally, renewable energy systems will be considered and may be incorporated into the project to support the programmatic components within the building.

Additional Documentation Required Prior to Funding (this will be required before funding is released):

- For New Construction please see requirements referenced in Administrative Rules section 1501.603 b).
- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c).
- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d).

Do project criteria meet Section 1501.603 a) of ICCB Administrative Rules?

Yes No

Does this project have the approval of your local governing board?

Yes No **Date of Board Meeting** June 20, 2023

District Contact Name: Mr. Richard Hendricks

District Contact Email Address: hendricksr4@morainevalley.edu

District Contact Phone Number: 708.974.5203

Signature _____ *Date* _____



Annual Facility Data Submission

District/College: District 524/Moraine Valley Community College

District #: 524-01

5 Digit Code (e.g., 50101)

Net Assignable Square Feet (NASF) of Owned Space

1. Classroom	132,334.00
2. Lab	185,747.00
3. Office	148,497.00
4. Study	38,245.00
5. Support	49,907.00
6. Special Use	81,182.00
7. Other	105,474.00
Total	741,386.00

Previous Year Net Assignable Square Footage of district Owned Space

1. Classroom	132,334.00
2. Lab	185,747.00
3. Office	148,497.00
4. Study	38,245.00
5. Support	49,907.00
6. Special Use	81,182.00
7. Other	105,474.00
Total	741,386.00

Total Gross Square Footage of all owned district Facilities: 1,137,133.00

Total owned Acreage of district: 307.00

Estimated Deferred Maintenance (current year estimated cost) \$1,111,031.00

Deferred Maintenance estimated Backlog in dollars: \$1,111,031.00

(Deferred Maintenance is only an estimate and will not be used to support individual district level allocations.)

Please list all completed State funded projects (any cost) and all completed local projects with a cost of \$250,000 or more in the last year.

ICCB Identifier # (FY 2021 or later)	CDB (if available)	Project Name	State Funds	Local Funds	Total Funds
		Bldg T Chillers Phase I		\$1,210,000.00	\$1,210,000.00
		Auto lab exhaust system		\$287,700.00	\$287,700.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Please list all in-progress State funded projects (any cost) AND all local in-progress with a cost of \$250,000 or more.

ICCB Identifier #* (FY 2021 or later)	CDB (if available)	Project Name	State Funds	Local Funds	Total Funds
	810-068-014	Replace boilers	\$450,000.00	\$150,000.00	\$600,000.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

District Contact: _____

Date: _____

***ICCB Project # Identifier** (e.g., 501-01NC2021-1)

Reference Codes in order:

- District # = 501-01
- Type = (NC, R, SP, U, SI or DF)
- FY = 2021
- District Ranking # = 1

Project Type Definitions

NC=New Construction, **R**=Remodel, **SP**=Site Purchase, **U**=Utilities, **SI**=Site Improvement and **DF**=Deferred Maintenance

REVISED BOARD POLICY #7263:
HUMAN RESOURCES
#7263 – HOURS AND WORK ASSIGNMENTS

The revised policy is attached.

Recommended Action:

It is recommended that the Board approve the revision to Board Policy #7263 – Human Resources: Hours and Work Assignments, as presented.

Human Resources

Hours and Work Assignments

Working hours and work assignments may differ among and within areas. Employees are expected, when necessary, to accept duties and work shifts to which they are not regularly assigned as per bargaining agreement or handbook.

SUGGESTED CHANGE:

Remote/hybrid work may be permitted according to adopted administrative procedures, taking into account job responsibilities, and following Vice President approval. All employees are required to be present on-campus as needed (e.g., in-service, professional development, departmental meetings, special events). Positions and/or work arrangements that are performed exclusively remotely require the college President's approval.

Policy

Adopted: 4/20/70
 Amended: 7/18/78
 Amended: 10/12/95
 Reviewed: 12/17/09
 Reviewed: 6/17/15

MORAIN VALLEY COMMUNITY COLLEGE
 Palos Hills, Illinois

RESCINDMENT BOARD POLICY #7263.5:
HUMAN RESOURCES
#7263.5 – TELEWORK POLICY

The revised policy is attached.

Recommended Action:

It is recommended that the Board approve the revision to Board Policy #7263.5 – Human Resources: Telework Policy, as presented.

To be Rescinded

7263.5

Human Resources

Telework Policy

Statement of Policy

Moraine Valley Community College is committed to the development and maintenance of an environment that promotes equal opportunity employment. To this end, it actively supports teleworking in situations where it is reasonable and practical to do so, and where the operational needs of the College are not adversely affected.

Definition of Teleworking

Teleworking is defined as working at home or at another off-campus location that is linked electronically to a central office or principal place of employment. Teleworking is a cooperative and collaborative arrangement between the College and an employee that is based upon the needs of the employee, the employee's department or work group, and the College.

Eligibility and Approval

This policy does not apply to situations where a supervisor occasionally allows an employee to work at home on a temporary, irregular basis.

As a demonstration of its commitment to equal opportunity employment, the College may from time-to-time approve certain work arrangements, including teleworking, for its employees. The employee and their supervisor shall prepare a written teleworking arrangement request to submit to the Chief Human Resources Officer for review and approval. Teleworking arrangements may be revoked by the College without prior notice or consultation when it is in the best interest of the College to do so.

For a proposed teleworking arrangement to be considered, an employee must have performed satisfactorily in his or her position for at least two years, and not have had any discipline imposed during the same time period. The appropriate vice president may, at his/her discretion, determine that an exception needs to be made on a case-by-case basis based upon unique technical/professional qualifications and/or business necessity.

Teleworking arrangements reviewed and approved by President based upon the College's legal counsel relating to employee requests under ADA and/or FMLA are not subject to this procedure.

In determining whether a proposed teleworking arrangement is approved, the College will consider the following:

Employee Characteristics and Attributes

- The employee's likelihood of success in the teleworking arrangement.
- The employee's disciplinary record.
- The employee's job knowledge. Only employees with a high level of job knowledge will be permitted to work in a teleworking situation.
- The employee's ability to establish clear, appropriate work objectives and accomplish them.
- The employee's flexibility.

- The employee's initiative and dependability.

Nature of the Work

- Does the job require equipment, software, and supplies that can be located and maintained at the alternate work site?
- Does the job require frequent communication and interaction with others?
- Does the job have work objectives that lend themselves to a teleworking arrangement?
- Can the job's output and the employee's activities be reasonably monitored and measured?

Job Responsibilities

An employee's job responsibilities do not change when teleworking. The employee is held to the same job performance standards as those established if the job were to be performed on-campus. This includes the number of hours an employee is required to devote to his or her job and the amount of work the employee is expected to perform. Any hours in excess of the employee's scheduled hours resulting in overtime must be discussed and approved in advance in writing by the employee's supervisor, the same as any overtime scheduling would normally have to be approved.

The teleworking employee's work schedule will be mutually agreed upon by the supervisor and the employee. From time-to-time, the teleworking employee may be required to attend meetings or events on-campus or elsewhere, or report to campus to fulfill some job aspect of his or her job that cannot be performed through teleworking.

Maintaining Contact with Supervisor

The teleworking employee is responsible for maintaining regular contact with his or her supervisor. The supervisor is the teleworking employee's primary contact at the College.

Liability

The teleworking employee will continue to be covered by the College's workers' compensation and liability insurance programs provided that he or she performs his or her job within a designated workspace during the agreed upon work schedule. The College assumes no responsibility for any activity, damage, or injury the teleworking employee may inflict or incur that is not directly related to, resulting from, or caused by the teleworking employee while performing his or her official job duties. Nor does the College assume any responsibility for activities engaged in by the teleworking employee over which it has no reasonable control. Further, the College assumes no responsibility for the employee's personal property.

In addition, the teleworking employee is required to:

1. Designate and maintain a workspace that is clean, professional in its appearance, and safe.
2. Perform the job duties of his or her position in the designated workspace and adhere to the agreed upon work schedule. Any changes to the designated workspace or work schedule must be approved by the supervisor before the change occurs.
3. Permit a representative from the College to make on-site inspections of the designated workspace at a mutually agreed upon time to ensure that safe work conditions exist.
4. Acknowledge and agree that tax implications related to working in an alternate location are the sole responsibility of the teleworking employee.

5. Acknowledge and agree that expenses not specifically addressed by this policy will be reviewed and evaluated on a case-by-case basis.
6. Acknowledge and agree that all dependent care and other personal responsibilities will be managed so as not to interfere with or impede the teleworking employee in the performance of his or her job.

Equipment, Software, and Supplies

The teleworking employee is required to:

1. Acknowledge and agree that any and all equipment, software, and supplies provided by the College to assist in the performance of his or her job remain the property of the College.
2. Refrain from duplicating any and all software owned by the College that is used in the performance of his or her job, and adhere to the manufacture's software licensing agreement.
3. Maintain the confidentiality and security of any and all restricted access materials (e.g., student and employee information) that he or she may require in the performance of his or her job. Further, the teleworking employee acknowledges and agrees to refrain from duplicating restricted access materials and to take all necessary precautions required to maintain the security of the information contained in such materials, and to prevent unauthorized access to it. This includes, but is not limited to, the installation, regular updating, and use of computer firewalls and anti-virus and malware software.
4. Refrain from using College-owned equipment, software, and supplies for personal activities.

Temporary Telework

A short-term telework arrangement can be an appropriate option for employees due to extraordinary circumstances, such as during the outbreak of Coronavirus Disease 2019 (COVID-19), which falls outside of the Telework Policy for a limited period of time. Specific procedures concerning a temporary telework arrangement can be obtained by contacting Human Resources.

Moraine Valley Community College

To: Dr. Sylvia Jenkins
From: Dr. Pamela Haney *P.H.*
Date: June 7, 2023
Subject: New Certificate Programs

Enclosed are the documents to propose the following new certificate program:

- Data Analytics – This 18-credit-hour program is designed to provide students with the skills needed to gain employment or advancement in working within the data analytics field or get started with data visualization skills.
- Python Programmer – This 18-credit-hour program is designed to provide students with the skills needed to gain employment or advancement in working for a multitude of careers that require programming in the Python language. The Python platform has quickly risen to one of the most popular programming languages in the world due to its versatility, ease of use, and opensource resources.

The curriculum materials have been reviewed and approved at each step of the college's curriculum review process. Therefore, based upon this review of these new certificates and the support for these programs, I recommend that these certificate programs be presented to the Board of Trustees at its June meeting.

Thank you for your consideration of this recommendation.

Attachments

approved
S. Jenkins
6/8/2023



DATE: May 30, 2023
TO: Moraine Valley Board of Trustees
FROM: Dr. Pamela Haney, Vice President of Academic Affairs
RE: **Data Analytics Certificate Program Approval**

The Moraine Valley Curriculum Development Group and the Curriculum Review Team have both approved the curriculum for the **Data Analytics Certificate** program effective fall 2024.

The **Data Analytics Certificate** is an 18-credit-hour program designed to provide students with the skills needed to gain employment or advancement in working within the data analytics field or get started with data visualization skills. Many career areas are expanding the required or preferred skill sets to include knowledge of data analytics and how to present findings.

Individuals completing the Data Analytics certificate program would be well-suited and have the skills necessary to work as data analysts. Possible job titles for individuals who have earned the certificate include Data Specialist, Data Architect, Data Analyst, Data Scientist, Data Engineer, Functional Analyst, and Big Data Architect. Additionally, earning professional certification in Data Analytics could further enhance their job prospects and earning potential.

The average salary for Data Scientists is: \$115,240 (Median Annual)

This program may be of interest to individuals looking to change careers or transition into the IT industry, who want to gain the skills and certifications needed to enter the data analytics field. Recent college graduates who want to enhance their skills set, in order to make themselves more competitive in the job market may also be interested in earning the Data Analytics certificate. Professionals in related fields, such as Office Technology or Computer Information Systems, who want to expand their knowledge and expertise in data analysis.

This certificate is aligned with the Small Database Administrator certificate, the Associate Database Administrator certificate, and the Microsoft Office Specialist certificate. It will also align nicely with other statistical and/or business programs. This certificate will also complement students pursuing statistical and business careers.

The coursework consists of a blend of five existing Computer Information Systems (CIS) and Office Technology (OFT) courses and one new CIS course - Introduction to Data Analytics. The curriculum materials have been reviewed and approved at each step of the college's curriculum review process. Therefore, based upon a review of this new certificate, I recommend it be presented to the Board of Trustees for consideration at its June meeting.

Thank you for your consideration of this recommendation.

Data Analytics Certificate – 18 credit hours

This program prepares students to organize, identify patterns within, and derive meaning from data by using visual presentation tools and techniques in order to improve decision-making. Students will learn the fundamentals of databases along with how to extract, categorize, analyze, and manipulate raw data, create meaningful, easy-to-read, charts and tables, and present their findings.

Required Career Courses – 18 credit hours as follows:

CIS-115	Microsoft Office I	3
CIS-123	Database Design	3
CIS-143	Introduction to Data Analytics	3
CIS-292	SQL/Database Applications	3
OFT-122	Microsoft Excel	3
OFT-230	Microsoft PowerPoint & Presentations	3

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Suggested Schedule

Semester 1

CIS-115	Microsoft Office I	3
CIS-123	Database Design	<u>3</u>
		6

Semester 2

CIS-143	Introduction to Data Analytics	3
CIS-292	SQL/Database Applications	3
OFT-122	Microsoft Excel 3	3
OFT-230	Microsoft PowerPoint & Presentations	<u>3</u>
		12

Moraine Valley Community College

To: Dr. Sylvia Jenkins
From: Dr. Pamela Haney *P.H.*
Date: June 7, 2023
Subject: New Certificate Programs

Enclosed are the documents to propose the following new certificate program:

- Data Analytics – This 18-credit-hour program is designed to provide students with the skills needed to gain employment or advancement in working within the data analytics field or get started with data visualization skills.
- Python Programmer – This 18-credit-hour program is designed to provide students with the skills needed to gain employment or advancement in working for a multitude of careers that require programming in the Python language. The Python platform has quickly risen to one of the most popular programming languages in the world due to its versatility, ease of use, and opensource resources.

The curriculum materials have been reviewed and approved at each step of the college's curriculum review process. Therefore, based upon this review of these new certificates and the support for these programs, I recommend that these certificate programs be presented to the Board of Trustees at its June meeting.

Thank you for your consideration of this recommendation.

Attachments

approved
S. Jenkins
6/8/2023



DATE: May 30, 2023
TO: Moraine Valley Board of Trustees
FROM: Dr. Pamela Haney, Vice President of Academic Affairs
RE: **Python Programmer Certificate Program Approval**

The Moraine Valley Curriculum Development Group and the Curriculum Review Team have both approved the curriculum for the **Python Programmer Certificate** program effective fall 2024.

The **Python Programmer Certificate** is an 18-credit-hour program designed to provide students with the skills needed to gain employment or advancement in working for a multitude of careers that require programming in the Python language. The Python platform has quickly risen to one of the most popular programming languages in the world due to its versatility, ease of use, and open-source resources.

Python developers are in demand across a wide range of many emerging technological fields such as AI, machine learning, cyber security, robotics, and data analytics. Job titles for individuals who have earned the certificate include Junior Python Developer, Python Developer, Full Stack Developer, Data Analyst, Data Scientist, Data Engineer, Machine Learning Engineer, Cyber Security Programmer, Cyber Security Software Developer, Cyber Security Support Engineer, Product Manager, and Performance Marketer.

The average salary for Computer Programmers is:
\$93,000 (Median Annual)

The average salary for Data Scientists is:
\$115,240 (Median Annual)

This program may be of interest to individuals looking to change careers or transition into the IT field, who want to gain the skills and certifications needed to enter the entry-level Python programming industry. Recent college graduates who want to gain specialized training and enhance their skill set in order to make themselves more competitive in the job market may also be interested in earning the Python Programmer certificate. Professionals looking to change careers, transition into the programming field, or get started with Python programming, to gain the skills needed to enter this high-demand area, in order to broaden their career opportunities may also pursue the certificate program.

The coursework consists of a blend of existing Computer Information Systems (CIS) courses and a new CIS course - Python Programming II as a specialty career course. The curriculum materials have been reviewed and approved at each step of the college's curriculum review process. Therefore, based upon the review of this new certificate, I recommend it be presented to the Board of Trustees for consideration at its June meeting.

Thank you for your consideration of this recommendation.

Python Programmer Certificate – 18 credit hours

This program prepares students with programming skills that when combined with a degree, provide the background for entry-level software development positions, or enhance an information technology professional’s versatility and career advancement potential.

Required Career Courses – 18 credit hours as follows:

CSC-105 OR CSC-140	Introduction to Coding Introduction to Computer Science	3
CIS-123	Database Design	3
CIS-151	Website Development: HTML & CSS	3
CIS-165	Python Programming I	3
CIS-265	Python Programming II	3
CIS-292	SQL/Database Applications	3

18

Suggested Schedule

Semester 1

CIS-105	Security Awareness	
OR CIS-140	Introduction to Computer Science	3
CIS-123	Database Design	<u>3</u>
		6

Semester 2

CIS-151	Website Development: HTML & CSS	3
CIS-165	Python Programming I	<u>3</u>
		6

Semester 3

CIS-265	Python Programming II	3
CIS-292	SQL / Database Applications	<u>3</u>
		6

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

TREASURER'S BOND RENEWAL

A Treasurer's Bond is required pursuant to 110 ILCS 805/3-19 for the term July 1, 2023-June 30, 2024. The statutory School Treasurer's bond lists the Board of Trustees of Moraine Valley Community College as obligees and covers the faithful performances and fidelity of the school treasurer in the amount of \$30,000,000. Thirty million dollars is the amount recommended to the College by our insurance broker, Marsh USA, Inc. The total premium for the Treasurer's Bond for fiscal year 2024 will be \$24,074.00.

Recommended Action:

It is recommended that the Board approve the renewal of the Treasurer's Bond for fiscal year 2024 for \$30,000,000 at a cost of \$24,074.00 from The Hartford Insurance Company.

STATE OF ILLINOIS
COMMUNITY COLLEGE DISTRICT 524

Annual Budget for Fiscal Year 2024

Moraine Valley Community College

9000 West College Parkway

Palos Hills

SUMMARY OF FISCAL YEAR 2024 BUDGET BY FUND

	General			Special Revenue		
	Education Fund	Operations and Maintenance Fund	Public Building Commission Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection, & Settlement Fund
Beginning Balance (estimate)	61,486,702	10,749,300	-	22,158,345	149,156	1,036,295
Budgeted Revenues	83,810,017	12,158,631	-	60,689,608	96,570	932,325
Budgeted Expenditures	(82,978,617)	(12,158,631)	-	(61,435,300)	(101,000)	(989,900)
Budgeted Transfers from (to) Other Funds	(3,390,480)	-	-	1,049,484	-	-
Budgeted Ending Balance	58,927,622	10,749,300	-	22,462,137	144,726	978,720

	Debt Service		Capital Projects		Proprietary Fund
	Bond and Interest Fund	Public Building Commission Rental Fund	Operations and Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund
Beginning Balance (estimate)	4,962,008	-	19,492,958	-	12,397,439
Budgeted Revenues	7,422,665	-	4,244,392	-	7,004,699
Budgeted Expenditures	(8,854,150)	-	(2,480,706)	-	(10,128,663)
Budgeted Transfers from (to) Other Funds	1,772,300	-	(1,772,300)	-	2,340,996
Budgeted Ending Balance	5,302,823	-	19,484,344	-	11,614,471

The Official Budget which is accurately summarized in this document was approved by the Board of Trustees.

ATTEST: _____
 Secretary, Board of Trustees

DATE: _____

SUMMARY OF FISCAL YEAR 2024 OPERATING BUDGETED REVENUES

Moraine Valley Community College Community College District Number 524 Year Ended 2024

<u>OPERATING REVENUES BY SOURCE</u>	<u>Education Fund</u>	<u>Operations and Maintenance Fund</u>	<u>Total Operating Funds</u>
<i>Local Government</i>			
Local Taxes	24,867,621	8,333,284	33,200,905
Corporate Personal Property Replacement Taxes (CPPRT)	1,982,640	-	1,982,640
TOTAL LOCAL GOVERNMENT	26,850,261	8,333,284	35,183,545
<i>State Government</i>			
ICCB Base Operating Grants	5,120,311	3,441,847	8,562,158
ICCB Equalization Grants	6,326,373	-	6,326,373
ICCB Career and Technical Education	684,757	-	684,757
ICCB Adult Education	-	-	-
Other	-	-	-
TOTAL STATE GOVERNMENT	12,131,441	3,441,847	15,573,288
<i>Federal Government</i>			
Dept. of Education	-	-	-
TOTAL FEDERAL GOVERNMENT	-	-	-
<i>Student Tuition and Fees</i>			
Tuition	38,783,615	-	38,783,615
Fees	3,289,000	-	3,289,000
Other Student Assessments	-	-	-
TOTAL TUITION AND FEES	42,072,615	-	42,072,615
<i>Other Sources</i>			
Sales and Service Fees	685,200	-	685,200
Facilities Revenue	120,000	190,000	310,000
Investment Revenue	1,400,000	190,000	1,590,000
Nongovernmental Grants	-	-	-
Other: Library Fines	500	-	500
Indirect Cost Recoveries	515,000	-	515,000
Miscellaneous	35,000	3,500	38,500
Net Interfund Transfer	-	-	-
TOTAL OTHER SOURCES	2,755,700	383,500	3,139,200
TOTAL 2024 BUDGETED REVENUE	83,810,017	12,158,631	95,968,648

SUMMARY OF FISCAL YEAR 2024 OPERATING BUDGETED EXPENDITURES

	Education Fund	Operations and Maintenance Fund	Total Operating Funds	%
<u>BY PROGRAM</u>				
Instruction	39,166,119	-	39,166,119	39.75
Academic Support	7,327,348	-	7,327,348	7.44
Student Services	9,776,944	-	9,776,944	9.92
Public Service/Continuing Education	43,821	-	43,821	0.04
Auxiliary Services	-	-	-	0.00
Operation & Maint. of Plant	-	12,158,631	12,158,631	12.34
Institutional Support	20,298,156	-	20,298,156	20.60
Scholarships, Student Grants, and Waivers	6,366,229	-	6,366,229	6.47
INTERFUND TRANSFERS	3,390,480	-	3,390,480	3.44
TOTAL 2024 BUDGETED EXPENDITURES	<u>86,369,097</u>	<u>12,158,631</u>	<u>98,527,728</u>	<u>100.00</u>
<u>BY OBJECT</u>				
Salaries	55,127,906	4,244,550	59,372,456	60.26
Employee Benefits	13,158,247	1,578,091	14,736,338	14.96
Contractual Services	4,190,195	2,816,781	7,006,976	7.11
General Materials and Supplies	3,296,407	590,053	3,886,460	3.94
Travel and Conference/ Meeting Expenses	409,580	5,656	415,236	0.42
Fixed Charges	82,600	1,100	83,700	0.09
Utilities	74,452	2,432,200	2,506,652	2.54
Capital Outlay	195	490,200	490,395	0.50
Tuition Waivers	6,366,229	-	6,366,229	6.46
Other	172,806	-	172,806	0.18
Provision for Contingency	100,000	-	100,000	0.10
INTERFUND TRANSFERS	3,390,480	-	3,390,480	3.44
TOTAL 2024 BUDGETED EXPENDITURES	<u>86,369,097</u>	<u>12,158,631</u>	<u>98,527,728</u>	<u>100.00</u>

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>EDUCATION FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTRUCTION		
Salaries	32,360,854	
Employee Benefits	5,575,221	
Contractual Services	280,123	
General Materials and Supplies	863,500	
Travel and Conference/Meeting Expenses	63,821	
Fixed Charges	22,600	
Utilities	-	
Capital Outlay	-	
Other	-	39,166,119
ACADEMIC SUPPORT		
Salaries	4,800,103	
Employee Benefits	1,391,231	
Contractual Services	518,398	
General Materials and Supplies	526,522	
Travel and Conference/Meeting Expenses	91,094	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	7,327,348
STUDENT SERVICES		
Salaries	6,993,498	
Employee Benefits	2,204,339	
Contractual Services	214,537	
General Materials and Supplies	298,080	
Travel and Conference/Meeting Expenses	66,490	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	9,776,944
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	33,645	
Employee Benefits	639	
Contractual Services	2,000	
General Materials and Supplies	2,710	
Travel and Conference/Meeting Expenses	4,827	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	43,821

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>EDUCATION FUND</u>	<u>Appropriations</u>	<u>Totals</u>
AUXILIARY SERVICES		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
INSTITUTIONAL SUPPORT		
Salaries	10,939,806	
Employee Benefits	3,986,817	
Contractual Services	3,175,137	
General Materials and Supplies	1,605,595	
Travel and Conference/Meeting Expenses	183,348	
Fixed Charges	60,000	
Utilities	74,452	
Capital Outlay	195	
Other	172,806	
Provision for Contingency	100,000	20,298,156
SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Tuition Waivers	6,366,229	6,366,229
INTERFUND TRANSFERS		3,390,480
GRAND TOTAL		<u>86,369,097</u>

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>OPERATIONS AND MAINTENANCE FUND</u>	<u>Appropriations</u>	<u>Totals</u>
OPERATION AND MAINTENANCE OF PLANT		
Salaries	<u>4,244,550</u>	
Employee Benefits	<u>1,578,091</u>	
Contractual Services	<u>2,816,781</u>	
General Materials and Supplies	<u>590,053</u>	
Travel and Conference/Meeting Expenses	<u>5,656</u>	
Fixed Charges	<u>1,100</u>	
Utilities	<u>2,432,200</u>	
Capital Outlay	<u>490,200</u>	
Other	<u>-</u>	<u>12,158,631</u>
INTERFUND TRANSFERS		<u>-</u>
GRAND TOTAL		<u><u>12,158,631</u></u>

FISCAL YEAR 2024 BUDGETED REVENUES

<u>OPERATIONS AND MAINTENANCE FUND</u> <u>(Restricted)</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	929,126	
Premium on Bond Issuance	-	929,126
State Governmental Sources	725,946	725,946
Federal Governmental Sources	-	-
Other Sources		
Student Tuition and Fees	2,289,000	
Sales and Service Fees	-	
Bond Proceeds	-	
Facilities Revenue	2,000	
Investment Revenue	293,820	
Nongovernmental Gifts, Scholarships, Grants, and Bequests	-	
Other	4,500	2,589,320
INTERFUND TRANSFERS		-
GRAND TOTAL		<u>4,244,392</u>

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>OPERATIONS AND MAINTENANCE FUND</u> <u>(Restricted)</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	126,530	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	75,480	
Utilities	-	
Capital Outlay	2,278,696	
Other Expenditures	-	
Provision for Contingency	-	2,480,706
INTERFUND TRANSFERS		1,772,300
GRAND TOTAL		<u>4,253,006</u>

FISCAL YEAR 2024 BUDGETED REVENUES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Student Activity Assessment	487,800	
Sales and Service Fees	5,832,099	
Facilities Revenue	387,000	
Investment Revenue	194,800	
Nongovernmental Gifts, Grants, and Bequests	100,500	
Other	2,500	7,004,699
INTERFUND TRANSFERS		2,340,996
GRAND TOTAL		9,345,695

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Appropriations</u>	<u>Totals</u>
Salaries	2,977,323	
Employee Benefits	1,059,878	
Contractual Services	2,619,838	
General Materials and Supplies	3,227,120	
Travel and Conference/Meeting Expenses	217,911	
Fixed Charges	10,493	
Utilities	1,100	
Capital Outlay	-	
Other	15,000	10,128,663
INTERFUND TRANSFERS		-
GRAND TOTAL		10,128,663

FISCAL YEAR 2024 BUDGETED REVENUES

<u>BOND AND INTEREST FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	7,418,865	
Corporate Personal Property		
Replacement Taxes (CPPRT)	-	
Other	-	7,418,865
State Sources	-	-
Other Sources		
Student Tuition and Fees	-	
Investment Revenue	3,800	
Other	-	3,800
INTERFUND TRANSFERS		1,772,300
GRAND TOTAL		<u>9,194,965</u>

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>BOND AND INTEREST FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Debt Principal Retirement	7,435,000	
Interest (on Bonds)	1,419,150	
Other Fixed Charges	-	8,854,150
INTERFUND TRANSFERS		-
GRAND TOTAL		<u>8,854,150</u>

FISCAL YEAR 2024 BUDGETED REVENUES

<u>RESTRICTED PURPOSES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources	-	-
State Governmental Sources		
ICCB Workforce Preparation Grants	-	
ICCB P-16 Initiative Grant	-	
ICCB Special Populations/Student Success	-	
Other ICCB Grants	1,923,041	
Department of Corrections	-	
ISBE Grants	-	
Department of Veterans Affairs	-	
Illinois Student Assistance Commission	2,500,000	
State University Retirement System	31,402,115	
Other Illinois Governmental Sources	54,950	35,880,106
Federal Governmental Sources		
Department of Education	20,167,162	
Department of Labor	757,442	
Department of Health and Human Services	-	
Other Federal Governmental Sources	2,777,841	23,702,445
Other Sources		
Student Tuition and Fees	-	
Sales and Service Fees	-	
Facilities Revenue	-	
Investment Revenue	328,570	
Nongovernmental Gifts, Scholarships, Grants, and Bequests	722,750	
Other Revenue	55,737	1,107,057
INTERFUND TRANSFERS		1,049,484
GRAND TOTAL		61,739,092

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>RESTRICTED PURPOSES FUND</u>	<u>Expenditures</u>	<u>Totals</u>
INSTRUCTION		
Salaries	1,459,036	
Employee Benefits	16,989,554	
Contractual Services	38,643	
General Materials and Supplies	464,546	
Travel and Conference/Meeting Expenses	81,856	
Fixed Charges	-	
Utilities	-	
Capital Outlay	131,302	
Other	656,398	19,821,335
ACADEMIC SUPPORT		
Salaries	13,890	
Employee Benefits	2,385,651	
Contractual Services	7,125	
General Materials and Supplies	3,395	
Travel and Conference/Meeting Expenses	1,463	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	2,220	2,413,744
STUDENT SERVICES		
Salaries	1,051,289	
Employee Benefits	4,029,441	
Contractual Services	106,078	
General Materials and Supplies	27,118	
Travel and Conference/Meeting Expenses	40,861	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	478,762	5,733,549
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	594,516	
Employee Benefits	585,638	
Contractual Services	1,017,535	
General Materials and Supplies	21,592	
Travel and Conference/Meeting Expenses	34,589	
Fixed Charges	3,188	
Utilities	-	
Capital Outlay	-	
Other	412,334	2,669,392

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>RESTRICTED PURPOSES FUND</u>	<u>Expenditures</u>	<u>Totals</u>
AUXILIARY SERVICES		
Salaries	-	
Employee Benefits	1,360,873	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	1,360,873
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	2,002,872	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	2,002,872
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	5,216,924	
Contractual Services	3,250	
General Materials and Supplies	728,851	
Travel and Conference/Meeting Expenses	14,530	
Fixed Charges	-	
Utilities	-	
Capital Outlay	415,300	
Other	-	
Provision for Contingency	-	6,378,855
SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
Salaries	234,575	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
Financial Aid	20,820,105	21,054,680
INTERFUND TRANSFERS		
		-
GRAND TOTAL		61,435,300

FISCAL YEAR 2024 BUDGETED REVENUES

<u>AUDIT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	94,570	
Other	-	94,570
Other Sources		
Investment Revenue	2,000	
Other	-	2,000
GRAND TOTAL		<u>96,570</u>

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>AUDIT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Contractual Services		
Audit Services	101,000	
Consultants	-	
Architectural Services	-	
Maintenance Services	-	
Legal Services	-	
Office Services	-	
Instructional Service Contracts	-	
Other Contractual Services	-	
Other	-	101,000
GRAND TOTAL		<u>101,000</u>

FISCAL YEAR 2024 BUDGETED REVENUES

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	929,125	
Other	-	929,125
Other Sources		
Investment Revenue	3,200	
Other	-	3,200
GRAND TOTAL		<u>932,325</u>

FISCAL YEAR 2024 BUDGETED EXPENDITURES

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
General Liability Insurance	665,800	
Workmen's Compensation Insurance	307,900	
Unemployment Insurance	13,000	
Social Security/Medicare	-	
Contractual Services	3,200	
Fixed Charges	-	989,900
GRAND TOTAL		<u>989,900</u>

SUMMARY OF FISCAL YEAR 2024 BUDGETED REVENUES

Moraine Valley Community College District Number 524

Said community college's current estimates of revenues anticipated for Fiscal Year 2024 are displayed below. The budget is based on the best information presently available for the Fiscal Year 2024 budget


 Chief Financial Officer of Community College District # 524

REVENUES BY SOURCE	General		Special Revenue		Debt Service	Capital Projects	Proprietary Funds	
	Education Fund	Operations and Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection, and Settlement Fund	Bond and Interest Fund	Operations and Maintenance Fund (Restricted)	Auxiliary Enterprises Fund
LOCAL GOVERNMENT								
Local Taxes	24,867,621	8,333,284	-	94,570	929,125	7,418,865	929,126	-
Corporate Personal Property Replacement Taxes	1,982,640	-	-	-	-	-	-	-
STATE GOVERNMENT								
ICCB Grants	12,131,441	3,441,847	1,923,041	-	-	-	-	-
Illinois Student Assistance Comm.	-	-	2,500,000	-	-	-	-	-
State University Retirement System	-	-	31,402,115	-	-	-	-	-
Other State Government Sources	-	-	54,950	-	-	-	725,946	-
FEDERAL GOVERNMENT								
Dept. of Education	-	-	20,167,162	-	-	-	-	-
Dept. of Labor	-	-	757,442	-	-	-	-	-
Other Federal Govt. Sources	-	-	2,777,841	-	-	-	-	-
STUDENT TUITION AND FEES								
Tuition	38,783,615	-	-	-	-	-	-	-
Student Fees	3,289,000	-	-	-	-	-	2,289,000	-
Student Activity Assessment	-	-	-	-	-	-	-	487,800
OTHER SOURCES								
Sales and Services Fees	685,200	-	-	-	-	-	-	5,832,099
Facilities Revenue	120,000	190,000	-	-	-	-	2,000	387,000
Investment Revenue	1,400,000	190,000	328,570	2,000	3,200	3,800	293,820	194,800
Nongovernment Gifts, Scholarships, Grants, and Bequests	-	-	722,750	-	-	-	-	100,500
Other Revenues	550,500	3,500	55,737	-	-	-	4,500	2,500
Interfund Transfer	-	-	1,049,484	-	-	1,772,300	-	2,340,996
TOTAL FY 2024 BUDGETED REVENUE	83,810,017	12,158,631	61,739,092	96,570	932,325	9,194,965	4,244,392	9,345,695