

**MORAINE VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, April 18, 2023, Board Room D219, 9000 West College Parkway Palos Hills, IL 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via [www.morainevalley.edu/BOTApril18](http://www.morainevalley.edu/BOTApril18) or by phone 1-312-535-8110 with Meeting ID 2623 720 6355, p/w: x3S9qvbMSf7 (93797826 from phones).

**A G E N D A**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
  - 1) Unapproved Minutes - Regular Meeting, March 21, 2023
  - 2) Unapproved Minutes - Closed Session Held March 21, 2023
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
  - 1) ACCT Governance Leadership Institute Report - P. Murphy
  - 2) Recognition of Service - Nematallah Hasan, Student Trustee
  - 3) Oath of Office - Student Trustee - Demetri Sianis
6. **REPORTS OF ADMINISTRATION**
  - 1) President's Report
    - Enrollment Report
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
  - 1) Treasurer's Report
  - 2) Financial Records Summary
  - 3) Investments
9. **WARRANTS**

**CONSENT AGENDA (Agenda Items 9 - 12) (\*items included for action)**

- 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
  - 2) \* Education Fund
  - 3) \* Operation & Maintenance Fund
  - 4) \* Operation & Maintenance Restricted Fund
  - 5) \* Bond & Interest Fund
  - 6) \* Auxiliary Fund
  - 7) \* Restricted Purpose Fund
  - 8) \* Working Cash Fund
  - 9) \* Trust and Agency Fund
  - 10) \* Audit Fund
  - 11) \* Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
    - 1) \* Full-Time
      - a. \* Non-Renewal of Appointment – Grant Funded Administrative & Professional Staff

- b. \* Non-Renewal of Appointment – Administrative & Professional Staff
  - 2) \* Part-Time/Supplemental/Other
  - 3) Salary Revisions
  - 4) Leave of Absence (LOA)
  - 5) \* Resignations/Terminations
  - 6) \* Reclassifications (Promotions, Transfers, Corrections, etc.)
    - a. \* Department Chair Appointment
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
  - 1) \* Affiliation Agreement with Loyola University Health System d/b/a Loyola Medicine (Health Information Technology)
  - 2) \* Affiliation Agreement with Sinai Health System (Health Information Technology; Respiratory Therapy; Phlebotomy)
  - 3) \* Affiliation Agreement with Vascular Surgery Associates, PLLC (Medical Assistant)
  - 4) \* FPAC Audio Equipment Monitor System Bid
  - 5) \* Resolution of Observance of Arbor Day - April 28, 2023
  - 6) \* Resolution Declaring Dr. Sylvia M. Jenkins Day - June 10, 2023
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **ADJOURNMENT**

Agenda Item 3.0  
April 18, 2023

**MINUTES**

Approved Minutes - Regular Meeting, February 21, 2023

Enclosed

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, February 21, 2023, in Building D, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

**I. CALL TO ORDER**

The meeting was called to order by Chair Brian O’Neill at 6:05 PM.

**II. ROLL CALL**

Present: Brian O’Neill, Chair; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Jaclyn O’Day; Tiffany S. Robinson; Nematallah Hasan, Student Trustee

Absent: John Coleman

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Mr. O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through March 4, 2023, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

**III. MINUTES**

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to approve the unapproved minutes of the public hearing on tax levy on December 20, 2022; the unapproved minutes of the regular meeting on December 20, 2022; the unapproved minutes of the special meeting on January 11, 2023; the unapproved minutes of the special meeting on January 24, 2023; the unapproved minutes of the special meeting on January 31, 2023; the unapproved minutes of the closed session held on December 20, 2022; the

unapproved minutes of the closed session held on January 11, 2023; and the unapproved minutes of the closed session held on January 24, 2023.

ROLL CALL VOTE taken on approval of the unapproved minutes of the public hearing on tax levy on December 20, 2022; the unapproved minutes of the regular meeting on December 20, 2022; the unapproved minutes of the special meeting on January 11, 2023; the unapproved minutes of the special meeting on January 24, 2023; the unapproved minutes of the special meeting on January 31, 2023; the unapproved minutes of the closed session held on December 20, 2022; the unapproved minutes of the closed session held on January 11, 2023; and the unapproved minutes of the closed session held on January 24, 2023:

Yes:	Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, O’Neill
Absent:	Coleman
Student	
Advisory:	Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 ACCT National Legislative Summit Report**

Trustee Patricia Murphy reported on the ACCT Legislative summit that was held from February 6-8. She said there was a lot of information this year because of the passing of the infrastructure investment. Ms. Murphy said that the ACCT President provided a presentation on the role of community colleges in workforce development. She said that a presentation was given by Secretary of Transportation Pete Buttigieg, who also discussed workforce development during the summit. She noted that First Lady, Jill Biden, addressed the summit virtually, emphasizing President Biden’s understanding of the pipeline from community colleges to employment. Ms. Murphy stressed the importance of attending these types of conferences and the critical role that community colleges can play in preparing and training the future workforce. Ms. Murphy

encouraged Trustee O'Day and Trustee Robinson to consider attending future summits and meetings to learn more and share their ideas.

### 5.2 Student Trustee Report

Ms. Hasan began her report by discussing some recently held events on campus. She discussed a pizza and planner event held on January 25, which provided students with free pizza, calendars, planners, markers, and stickers to help them prepare for the upcoming semester. Ms. Hasan noted that a government and municipal hiring event was held on January 26, which allowed students to interview various organizations. She said a transfer fair was held on January 31, allowing students to meet with representatives from 17 different transfer institutions and potentially receive on-the-spot admissions. Ms. Hasan reported that a black leadership connection event was held on February 25, where students could meet with people in higher education. She discussed a STEM club meeting where students could build DIY cars. She noted that a valentines and cookie decorating event was held on Valentine's Day. Ms. Hasan said that all students and staff were encouraged to wear black to show unity and kick start Black History Month. he noted that welcome days were held on January 17-18. Ms. Hasan said that the Black Students Association had a coffee popup on February 22 to listen to stories about black history and resilience. Trustee Patricia Murphy thanked Student Trustee Hasan for her report.

## **VI. REPORTS OF ADMINISTRATION**

### 6.1 President's Report

Dr. Jenkins said the last time a Board meeting was held in the Board room was in February 2020. She thanked the IT Department, Multimedia Services, and Rick Caldwell, Senior Administrative Assistant to the President and Board Liaison, for ensuring the room was ready for the meeting. Dr. Jenkins informed the Board that dinner would be available to the Trustees prior to each regular Board meeting. She welcomed Trustees Tiffany Robinson and Jaclyn O'Day to their first regular Board meeting. She noted that it was originally planned to have Steve Pappageorge, Executive Director, Community Ed, Workforce Dev & Government Relations, report on information regarding Congressionally Directed Community Project Funds to the Board, but that Steve was unable to attend the meeting and that the report will be deferred to the March meeting. Dr. Jenkins introduced Josh Weger, Policy Director of the Indiana, Illinois, and

Iowa Foundation for Fair Contracting, to provide a presentation on Responsible Bidder Ordinances.

- Responsible Bidder Ordinances – Mr. Weger gave a presentation on responsible bidder policies and ordinances for public work construction. He explained that the foundation offers the model to governments and public bodies and that responsible bidding is not always rewarding a contract to the lowest bidder. He emphasized the need to establish verifiable standards for bidders and mentioned the 100 Illinois Local Public Bodies that have adopted Responsible Bidder Ordinances. Trustee Joe Murphy asked if contractors must be in a union to be considered under the foundation’s model. Mr. Weger said that contractors do not need to be in a union but must complete an apprenticeship program. Trustee Patricia Murphy said that she believes the college already has an excellent purchasing and bid process and that she felt the model was something the college could look at and compare to the current process. Mr. Murphy stated that he believes most of what is included in the foundation’s model is already included in the Moraine Valley purchasing and bid process. He said he was concerned that adopting the model could restrict the college’s choices and lead to higher costs. Dr. Jenkins thanked Mr. Weger for his presentation and said that she was concerned that the foundation’s model would restrict responsible bidders who are not part of an apprenticeship program. Ms. O’Day asked Mr. Weger if the model includes thresholds for construction and maintenance projects. Mr. Weger said that the college could develop specific thresholds. Mr. Weger said that the Board would have to decide their policy and that the Indiana, Illinois, and Iowa Foundation for Fair Contracting assists by providing a model.

Dr. Jenkins thanked Mr. Weger for his presentation. She introduced Jane Bentley, Director of Purchasing, to present the college’s purchasing and bid process to the Board.

- Purchasing and Bid Process – Jane Bentley presented on the college's purchasing and bid process, stating that the procurement and purchasing activities align with board policies 6210 and 6230, which guide communication and working practices. The college must comply with the Federal Uniform Guidance code when purchasing with federal or state grant funds. She said that the college participates in cooperative and joint training, which offers pricing advantages and discounts that we may be unable to provide on our own. Ms. Bentley noted that the college strives to work with businesses that are locally owned, minority-owned, female-owned, and

owned by persons with disabilities. She said that new vendors often reach out to the purchasing department and are required to complete an application to be added to the college's vendor list. Once an application is complete, the new vendor's information is shared with the appropriate departments. Requisitions and purchase orders are electronically entered and approved in our system, ultimately being signed off on by the Director of Purchasing. Ms. Bentley said that the competitive bidding process is in accordance with board policies 6210 and 6291, awarding the bid to the most responsible lowest bidder. Ms. Bentley noted that the college posts active bids on the website and sends invitations to bid to vendors already on file at the college and in the Business Enterprise Program (BEP) database. Vendors must submit a W9 and a project certification form to submit a bid. Trustee Tricia Murphy asked if repair contracts under \$50,000 must go out for bidding. Trustee Joe Murphy said that the \$50,000 limit allows the college to make emergency repairs without going out to bid. Trustee Jaclyn O'Day asked Ms. Bentley to explain how construction contracts are handled through the purchasing and bid process. Ms. Bentley said the college works with an architect and engineer when discussing construction contracts. She noted that the construction contractors need to be pre-qualified and that the qualifications and licensing are determined during the bidding process with the help of an architect and an engineer. Ms. O'Day asked how the college advertises bids. Ms. Bentley said that the college is required by law to advertise in a local newspaper and that the college typically advertises through the South Town Economist. She said that the college also advertises on the website and that bidding documents are sent to the Corporate, Community and Continuing Education office, which shares the information with local chambers. Dr. Jenkins asked Ms. Bentley to share information about the vendor fairs hosted by the college. Ms. Bentley said the college has participated in vendor fairs that serve as vendors' networking opportunities. She noted that the last fair was held in 2019, before the pandemic, and the fair was cohosted with Joliet Junior College. Ms. Bentley said she would attend a vendor fair at College of DuPage in March.

Dr. Jenkins thanked Ms. Bentley for her purchasing and bid process presentation. She then mentioned the governor's budget address, which includes a 7% increase in higher education funding. She noted that the college has already sent letters thanking our legislators for their support. Dr. Jenkins also stated that she was asked to make a 3-minute public comment for the Department of Education regarding the renewal recognition for the Higher Learning Commission on February 28. She plans to discuss how MVCC has

worked with HLC over the years. Ms. Murphy congratulated her on being asked to participate in the report.

**VII. COMMUNICATIONS**

None

**VIII. FINANCIAL STATEMENT**

**For DECEMBER 2022:**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$124,013,542.29 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**For JANUARY 2023:**

8.4 Treasurer's Report

Treasurer's Report showing an ending balance of \$131,089,043.78 will be filed for audit. (DOCUMENT D - SUPPLEMENT TO MINUTES)

8.5 Budget Report

(DOCUMENT E - SUPPLEMENT TO MINUTES)

8.6 Investments

(DOCUMENT F – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Murphy and seconded by Ms. Kirkwood to approve the following consent agenda items:

**IX. WARRANTS**

**For DECEMBER 2022:**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,398,257.18
9.3	Operation & Maintenance Fund	1,024,493.48
9.4	Operation & Maintenance Fund (Restricted)	713,398.19
9.5	Bond & Interest Fund	1,726,700.00
9.6	Auxiliary Enterprise Fund	1,160,201.61
9.7	Restricted Purpose Fund	3,104,665.63
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	4,071.24
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	256.65

(DOCUMENT G - SUPPLEMENT TO MINUTES)

**For JANUARY 2023:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,107,604.90
9.3	Operation & Maintenance Fund	830,649.12
9.4	Operation & Maintenance Fund (Restricted)	463,951.96
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	753,171.01
9.7	Restricted Purpose Fund	1,030,836.60
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	3,692.44
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT H - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Zainab Alshaheen - Departmental Assistant - Effective: 2/27/23  
 Loretta Doyle -Financial Aid Expeditor - Effective: 2/27/23  
 Krystal Eriks - Student Success Specialist - Effective: 1/17/23  
 Maribel Krol - Grant Coordinator - Effective: 2/27/23  
 Joseph Peloso - Manager of Network Services - Effective: 1/30/23  
 Kevin Rizzo - IT Operations Coordinator - Effective: 2/27/23  
 Harold Toliver - Student Success Specialist - Effective: 2/27/23  
 Mark Vazquez - Financial Aid Assistant - Effective: 2/27/23  
 (DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-1(a) Third-Year Contract for Bargaining Unit Members

It is recommended that a contract for the following non-tenured bargaining unit members be renewed for the 2023-2024 academic year:

Jeanne Kraus	Culinary Arts
John Moreno	Heating & Air Conditioning
Georgina Murphy	Nursing

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-1(b) Second-Year Contract for Bargaining Unit Members

It is recommended that the following employees be given a contract for the 2023-2024 academic year:

Agne Juskaite	Academic Advising
Leona Lilly	Basic Nurse Assistant
Adel Moustafa	Radiologic Technology
Peter Placas	Biology
Anni Rasmussen	Addiction Studies
Alexander Resendez	Counseling & Career Development
Jacinda Ross	Nursing
Christian Torres Smolenets	Adult Education
Kathleen Wellman	Massage Therapy

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Anna Chmiel – Advisor, Academic Advising – L.O.A. (PARENTAL)

4/10/23-12/15/23

Guadalupe Cuellar – Higher Education Emergency Relief Fund Technical  
Coordinator, Financial Aid – L.O.A. (PARENTAL) 2/16/23-5/30/23

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Carol Antosz - Secretary II - Effective: 3/31/23

Michele Brandow - Administrative - Effective: 1/20/23

John Christman - Coordinator, Veteran Services - Effective: 1/30/23

(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Kathryn Lelo - Financial Aid Expeditor - 1/27/23

Mary Sullivan - P.T. Registration Representative - 1/31/23

(DOCUMENT O - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Nicholas Carpenter from Groundskeeper to Lead Groundskeeper - Effective:  
2/27/23

Jasmyn Ferguson from P.T. User Support Services Specialist to User Support  
Services Specialist - Effective: 2/27/23

Todd Lamberth from Technical Engineer to Technical Services Coordinator –  
Effective: 2/27/23

Rebekah Mondy from Financial Aid Assistant to Financial Aid Expeditor –  
Effective: 2/27/23

(DOCUMENT P - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair O'Neill identified the nature of the agenda items contained in New Business. Trustee Joe Murphy asked if there are specific states where the proposed new board policy #7246 (Human Resources - Residency, Exception, Change of Address) allows employees to live in another state. Dr. Jenkins said the college has reciprocity agreements with certain states and that the residency policy does not allow hiring employees who live in states with which the college does not have a reciprocity agreement. Mr. Murphy asked if the college has a reciprocity agreement with the state of Indiana. Dr. Jenkins confirmed that the college does have a reciprocity agreement with the state of Indiana.

12.1 Affiliation Agreement with Bedford Park Fire Department (Emergency Medical Services and Fire Science Programs)

It is recommended that the Board of Trustees approve the affiliation agreement with Bedford Park Fire Department.  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Radius Foundation Inc. (Addictions Studies Program)

It is recommended that the Board of Trustees approve the affiliation agreement with Radius Foundation Inc.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.3 Moraine Valley Community College Fall 2023 "Explore" Mailer Bid

It is recommended that that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$33,945.00 to Precise Printing Network, Inc. for the printing of the Fall 2023 "Explore" Mailer Bid.  
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.4 Moraine Valley Community College Summer 2023 Noncredit Mailer Printing Bid

It is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$29,564.35 to K.K. Stevens

Publishing Company plus \$2,056.01 for the additional 8-page text signature, if needed, for printing of the Summer 2023 Noncredit Mailer Printing Bid.  
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.5 Palos Hills Request for Use of College Property and Intergovernmental Agreement

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified above for their annual Palos Hills Friendship Festival 2023 to be held July 13-16, 2023.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-2, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, and 12.5:

Yes: Kirkwood, J. Murphy, P. Murphy, O’Day, Robinson, O’Neill  
Absent: Coleman  
Student  
Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

Trustee Joe Murphy thanked the college for the sponsorship during the Blue Island Light parade for the Santa Float. Dr. Jenkins thanked Dr. Cindy Anderson, Dean, Academic Development/Academic Outreach, who was also on the float. Mr. Murphy also noted that he attended the 20th anniversary celebration of the Oak Lawn Children’s Museum last week and that he saw many Moraine Valley students and staff at the event. Dr. Jenkins and Mr. Murphy thanked Dean Eliacostas, Culinary Arts Faculty, for helping provide the hors d'oeuvres for the celebration.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees, pursuant to Sections 2(c)(1) and (2) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes:	Kirkwood, J. Murphy, P. Murphy, O'Day, Robinson, O'Neill
Absent:	Coleman
Student	
Advisory:	Yes

Motion carried.

The Board moved to closed session at 7:13 PM, returning to open session at 8:24 PM.

Roll Call: Kirkwood, P. Murphy, J. Murphy. J. O'Day, Robinson, O'Neill

**XVI. ADJOURNMENT**

The meeting adjourned at 8:26 PM.

**BOARD REPORTS AND/OR REQUESTS**

- |     |  |        |
|-----|--|--------|
| 5.1 | ACCT Governance Leadership Institute Report - P. Murphy    | Verbal |
| 5.2 | Recognition of Service - Nematallah Hasan, Student Trustee | Verbal |
| 5.3 | Oath of Office - Student Trustee - Demetri Sianis          | Verbal |

**REPORTS OF ADMINISTRATION**

6.1 President's Report

Verbal

- Enrollment Report

**MORAIN VALLEY COMMUNITY COLLEGE  
 COMMUNITY COLLEGE DISTRICT NO. 524  
 TREASURER'S REPORT  
 MONTH ENDED MARCH 31, 2023**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 63,468,044.16	\$ 9,743,813.27	\$ 5,573,490.09	\$ 67,638,367.34
OPERATION & MAINT FUND	10,681,031.29	2,288,210.25	687,295.97	12,281,945.57
OPERATION & MAINT (RESTR.)	20,766,255.87	325,569.03	50,301.48	21,041,523.42
BOND & INTEREST FUND	1,569,766.76	1,752,703.50	-	3,322,470.26
AUXILIARY FUND	12,480,784.11	703,224.92	769,345.64	12,414,663.39
RESTRICTED PURPOSE FUND	8,331,361.91	3,234,232.93	731,645.16	10,833,949.68
WORKING CASH FUND	13,996,281.21	13,570.26	0.00	14,009,851.47
TRUST & AGENCY FUND	133,305.29	2,079.79	12,705.01	122,680.07
AUDIT FUND	91,869.35	23,277.01	-	115,146.36
LIAB, PROTECT & SETTLE FUND	490,061.66	229,296.66	421.78	718,936.54
TOTAL	<u>\$ 132,008,761.61</u>	<u>\$ 18,315,977.62</u>	<u>\$ 7,825,205.13</u>	<u>\$ 142,499,534.10</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	1,027,274.25
OLD NATIONAL BANK	14,384,761.67
OLD NATIONAL BANK	676,735.92
WINTRUST MAXSAFE	5,156,770.50
IL METROPOLITAN INVESTMENT FUND	5,350,636.94
IL METROPOLITAN INVESTMENT FUND	2,155,589.70
IL SCHOOL DIST LIQUID ASSEST FUND	5,022,986.89
IL PUBLIC TREASURERS FUND	8,298,984.46
SHORT TERM INVESTMENTS	66,251,620.24
LONG TERM INVESTMENTS	34,151,623.53
TOTAL	<u>\$ 142,499,534.10</u>

**ACCOUNT EXPENDITURE SUMMARIES  
 MARCH**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 5,573,490.09
9.3	OPERATION & MAINTENANCE FUND	687,295.97
9.4	OPERATION & MAINTENANCE (RESTR) FUND	50,301.48
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	769,345.64
9.7	RESTRICTED PURPOSE FUND	731,645.16
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	12,705.01
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	421.78
	TOTAL	<u>\$ 7,825,205.13</u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Non-Renewal of Appointment – Grant Funded Administrative & Professional Staff	Enclosed
10.1-1(b)	Non-Renewal of Appointment – Administrative & Professional Staff	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed
10.1-6(a)	Department Chair Appointment	Enclosed

SUBJECT REPORT – Full Time

Nichole Gomez	Secretary II/Curriculum Assistant Academic Services	Effective: 4/24/23
Laura Haslam	Learning Experience Designer Center for Teaching & Learning	Effective: 5/8/23
Jiri Jirik	Director, Education Pathway National Center Science, Business, & Computer Technology	Effective: 5/22/23
Kimberly Vagnoni	Staff Accountant II Accounting	Effective: 4/24/23
Deidre Walker	Coordinator, Employee Training & Development Center for Teaching & Learning	Effective: 5/8/23
Alicja Zoladek	Instructor, Radiologic Technology Career Programs	Effective: 8/14/23

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RECOMMENDED ACTION

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Non-Renewal of Appointment – Grant Funded Administrative & Professional Staff

It is recommended that the appointment of the following individuals not be renewed for FY 2024 effective June 30, 2023:

Rafif Abuzagheh	Education Specialist
John Andres	Coordinator of Records & Assessment
Corbett Chico	Job Resource Specialist
Stephanie Craine	Student Success Specialist
Tiffany Davis	Early College Specialist
Margaret Dawczak	Manager of Transition & ESL
Krystal Eriks	Student Success Specialist
Marie Harrell	Internship Manager
Chauntai Mack	Career Connections, Youth Program Manager
Diana Medina	Career Programs Project Manager
Carmela Ochoa	Coordinator of HSE
Sara Othman	Systems Specialist – ABE/HSE/ESL
Nathan Payovich	Director of Disability Services
Erica Warren	Coordinator of Access & Accommodations
Darice Wright	Career Connections, Adult Program Manager
Lauren Zajac	Transition Specialist

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RECOMMENDED ACTION

That the appointment not be renewed for the above individuals.

Non-Renewal of Appointment – Administrative & Professional Staff

It is recommended that the appointment of the following individual not be renewed for FY 2024 effective June 30, 2023:

Julian Tillery                      Manager of Theater Operations & Services

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RECOMMENDED ACTION

That the appointment not be renewed for the above individual.

S U B J E C T   R E P O R T - Resignations/Terminations

Jazmin Ayala	Payroll Assistant Payroll	Effective: 4/21/23
Loretta Doyle	Financial Aid Expeditor Financial Aid	Effective: 3/16/23
John Kladis	P.T. Departmental Assistant Liberal Arts	Effective: 3/31/23
Paul Trotto	Coordinator of Testing Services Testing Services	Effective: 3/29/23
Matthew Wisniewski	Groundskeeper Campus Operations	Effective: 4/10/23

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RECOMMENDED ACTION

That the above be approved as presented.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Paul Casasanto	P.T. Police Officer Police Department	Reclassified to: F.T. Police Officer Effective: 5/8/23
Marie Martino	Associate Professor, Librarian Learning Resource Center	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2023-2024

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R E C O M M E N D E D A C T I O N

That the above be approved as presented.

Department Chair Appointments for Academic Years  
2023-2025

Pursuant to the terms of the 2018-2022 Negotiated Agreement with the Moraine Valley Faculty Association, extended through June 30, 2024 as amended, Section 1.15, the following individuals have been recommended as Department Chairs for the 2023-2024 and 2024-2025 academic years.

Academic Development & Learning Resources:

Dr. Troy Swanson                      Department Chair, Library/Learning Resources

Career Programs:

Joanne Delany                      Department Chair, Nursing  
Dr. Michael Espinoza              Department Chair, Public Service  
Beth Romanzow                      Department Chair, Health Sciences  
David Viar                              Department Chair, Mechanical Technologies

Learning Enrichment & College Readiness:

Dr. Lara Hernandez Corkrey      Department Chair, Developmental Education

Liberal Arts:

Aileen Donnersberger              Department Chair, Social Sciences  
John Nash                              Department Chair, Communications/Literature/Languages  
Nicholas Thomas                      Department Chair, Humanities & Fine Arts  
Dr. Amy Williamson                      Department Chair, Behavioral Science

Science, Business & Computer Technologies:

Michelle August                      Department Chair, Computer Info Systems/Office Tech.  
Sarah Bales                              Department Chair, Biological Sciences  
Dr. Jeanine Christensen              Department Chair, Physical Science  
Joseph Flynn                              Department Chair, Business  
Dr. Amy Madden                      Department Chair, Mathematics  
Dr. John Sands                              Department Chair, Computer Integrated Technologies

Student Development:

Sumeet Singh                              Department Chair, Counseling & Advising

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R E C O M M E N D E D   A C T I O N

That the individuals named above be appointed Department Chairs per the term outlined herein and the terms and conditions of the negotiated agreement.

**NEW BUSINESS**

- |       |  |          |
|-------|--|----------|
| *12.1 | Affiliation Agreement with Loyola University Health System d/b/a Loyola Medicine (Health Information Technology) | Enclosed |
| *12.2 | Affiliation Agreement with Sinai Health System (Health Information Technology; Respiratory Therapy; Phlebotomy)  | Enclosed |
| *12.3 | Affiliation Agreement with Vascular Surgery Associates, PLLC (Medical Assistant)                                 | Enclosed |
| *12.4 | FPAC Audio Equipment Monitor System Bid  | Enclosed |
| *12.5 | Resolution of Observance of Arbor Day - April 28, 2023   | Enclosed |
| *12.6 | Resolution Declaring Dr. Sylvia M. Jenkins Day - June 10, 2023   | Enclosed |

April 18, 2023

DATE: April 6, 2023

TO: Dr. Pamela Haney  
Vice President of Academic Affairs

FROM: Jane Bentley  
Director of Purchasing

RE: **FPAC Audio Equipment Monitor System Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Friday, February 3, 2023, at 11:00 A.M. in, Room L 187. Two (2) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The current sound monitor system for the Fine and Performing Arts Center (FPAC) does not meet the functionality or technological needs for academic theater, music and performances at the college. The current system is aged and is not properly functioning. The new monitor system will not only feature up-to-date technology, but it will also allow the staff to be more efficient with sound checks and will meet the need for theater, music and performance events.

**RECOMMENDED ACTION:** Whereas TC Furlong, Inc., of Lake Forest, Illinois, is the lowest responsible and responsive bidder meeting specifications, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$34,246.00** to **TC Furlong, Inc.**, for the FPAC Audio Equipment Monitor System Bid.

**RESOLUTION OF**  
**OBSERVANCE OF ARBOR DAY**  
**APRIL 28, 2023**

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution observing Arbor Day 2023.

**RESOLUTION OF OBSERVANCE OF ARBOR DAY**

**Whereas**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**Whereas**, this holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

**Whereas**, Arbor Day is now observed throughout the nation and the world; and

**Whereas**, trees reduce the erosion of our topsoil caused by wind and water, lower heating and cooling costs, protect us from harsh, cold winter winds and hot summer sun, clean the air we breathe, produce oxygen while reducing ozone, and provide habitat for wildlife; and

**Whereas**, Moraine Valley Community College continues to make a strong effort to beautify its campus and thereby enhance the community; and

**Whereas**, trees are a renewable resource, giving us paper, wood products for our homes, fuel for fires, and many other biodegradable products; and

**Whereas**, trees in our community increase property values, enhance the economic vitality of the business areas, beautify our community; and

**Whereas**, trees are in the very roots of our history and are a source of joy and spiritual renewal; and

**Whereas**, Moraine Valley Community College has received the Palos Hills Beautification Award in 2005, 2007, 2009, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2021 and 2022;

**Whereas**, Moraine Valley Community College was designated on January 21, 2010 as a Tree Campus USA by the National Arbor Day Foundation and has, therefore, joined other selected communities in the United States by demonstrating vigorous accomplishments in urban forestry; and

**Now**, therefore, be it Resolved that the Board of Trustees of Moraine Valley Community College declares that April 28<sup>th</sup>, 2023, shall be observed as Arbor Day on campus and urges all students, faculty, and staff to support efforts to improve and protect trees and woodlands and to support Moraine Valley's urban forestry program, and the Board urges all citizens to lift their hearts and promote the well being of present and future generations.

Dated this 18<sup>th</sup> day of April, 2023

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
Chairman, Board of Trustees

**RESOLUTION DECLARING**  
**DR. SYLVIA M. JENKINS DAY**  
**JUNE 10, 2023**

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution declaring Dr. Sylvia M. Jenkins Day.

# Moraine Valley Community College

## RESOLUTION DECLARING

### Dr. Sylvia M. Jenkins Day



**WHEREAS** having declared the many accomplishments of Dr. Sylvia M. Jenkins in her eleven years of engagement, Moraine Valley Community College now takes pride in recognizing her decade of exceptional service; AND

**WHEREAS** President Jenkins has provided distinguished leadership since 2012 as the fifth president of Moraine Valley Community College and has been an esteemed employee of the college for 36 years; AND

**WHEREAS** President Jenkins has upheld a level of excellence at the college through challenging and unprecedented periods, including maintaining fiscal responsibilities without a state budget for two years and steering the college through a global pandemic; AND

**WHEREAS** President Jenkins' wisdom, experience and guidance is valued and sought out as an elected or appointed board member of several national and local organizations, including the Illinois Community College Board, League for Innovation in the Community College, American Association of Community Colleges, Hispanic Association of Colleges and Universities, Higher Learning Commission's Partners in Transformation and the Illinois Council of Community College Presidents, among others; AND

**WHEREAS** because of President Jenkins' inspiration of faculty and staff to promote student success, the Aspen Institute College Excellence Program named Moraine Valley one of the top 150 colleges in the country in 2019, recognizing the college for its strong student outcomes in learning, completion rates, employment rates and earnings; AND

**WHEREAS** because of President Jenkins' emphasis on Moraine Valley being a welcoming place for all, the college added Equity and Inclusion to its Core Values and prioritized these important tenets throughout curriculum, programming and hiring, which was reflected in the college receiving the 2015 Advancing Diversity Award from the American Association of Community Colleges and the Central Region Equity Award from the Association of Community College Trustees in 2019; AND

**WHEREAS** President Jenkins has furthered supportive learning environments with campus expansion projects, featuring the Health, Fitness & Recreation Center, Student Success Center, Fire Science garage, third-floor expansion at the Education Center at Blue Island for health care programs, and Table 67; AND

**WHEREAS** through President Jenkins' leadership, the Council for Advancement and Support of Education (CASE) District V presented her with its 2018 Chief Executive Leadership Award for her outstanding efforts in promoting and supporting education and institutional advancement; AND

**WHEREAS** also through her leadership, President Jenkins was named the 2021 Pacesetter of the Year from District 3 of the National Council for Marketing and Public Relations and received the Advocacy Award from the Illinois Community College Trustees Association in 2021 for her leadership in advocating for the needs of students and the Illinois community college system; AND

**WHEREAS** the Board of Trustees wholeheartedly supports the Library to be renamed the Dr. Sylvia M. Jenkins Library in recognition of President Jenkins' roots at Moraine Valley and a campus space that holds special meaning for her; AND

**NOW** therefore, be it resolved that June 10, 2023, be declared Dr. Sylvia M. Jenkins Day for her lasting dedication, commitment and service to Moraine Valley Community College.

BOARD OF TRUSTEES OF MORAINE VALLEY COMMUNITY COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 524,  
COUNTY OF COOK AND STATE OF ILLINOIS

Dated this 18TH day of April 2023.



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Brian O'Neill  
*Chairman, Board of Trustees*

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Beth Kirkwood  
*Secretary, Board of Trustees*