

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, March 21, 2023, Board Room D219, 9000 West College Parkway Palos Hills, IL 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via www.morainevalley.edu/BOTMarch21 or by phone 1-312-535-8110 with Meeting ID 2624 102 1337, p/w: JJcPkypk726 (55275975 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, February 21, 2023
 - 2) Unapproved Minutes - Closed Session Held February 21, 2023
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ICCTA Meeting Report - P. Murphy
 - 2) Student Trustee Report – N. Hasan
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Congressionally Directed Community Project Funds
 - Introduction to Children's Learning Center Staff
7. **COMMUNICATIONS**
 - 1) Letter from Phi Theta Kappa re Moraine Valley Community College Named a 2023 REACH Chapter
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
- 2) * Education Fund
- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance Restricted Fund
- 5) * Bond & Interest Fund
- 6) * Auxiliary Fund
- 7) * Restricted Purpose Fund
- 8) * Working Cash Fund
- 9) * Trust and Agency Fund
- 10) * Audit Fund
- 11) * Liability, Protection and Settlement Fund

10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - a. * Non-Renewal of Appointment – Administrative & Professional Staff
 - 2) * Part-Time/Supplemental/Other
 - 3) * Salary Revisions - Vice Presidents
 - a. * Salary Revisions – Administrative, Confidential, Managerial & Supervisory Staff
(Non-Bargaining Unit)
Administrative Classified Staff (Non-Bargaining Unit)
 - b. * Salary Revisions – Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit
 - 4) Leave of Absence (LOA)
 - 5) * Resignations/Terminations
 - a. * Retirement – Administrative & Professional
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Community High School District 218 (Nursing)
 - 2) * Affiliation Agreement with Riveredge Hospital
 - 3) * Affiliation Agreement with the Rehabilitation Institute of Chicago (Nursing)
 - 4) * Resolution for National Community College Month April 2023
 - 5) It is recommended that the Board direct the college administration and legal representatives to review the RBO presented and develop a process to incorporate the RBO provisions with existing Moraine Valley Board policies that complies with all state and federal statutes related to bids.
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.
16. **ADJOURNMENT**

MINUTES

Approved Minutes - Public Hearing on Tax Levy, December 20, 2022	Enclosed
Approved Minutes - Regular Meeting, December 20, 2022	Enclosed
Approved Minutes - Special Meeting, January 11, 2023	Enclosed
Approved Minutes - Special Meeting, January 24, 2023	Enclosed
Approved Minutes - Special Meeting, January 31, 2023	Enclosed

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Public Hearing on the Tax Levy, 6:00 p.m., Tuesday, December 20, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chairman Brian O’Neill at 6:01 PM.

II. ROLL CALL

Present: Brian O’Neill, Chair; Beth McElroy Kirkwood; Patricia Joan Murphy; Nemetallah Hasan (6:02 PM), Student Trustee

Absent: John Coleman; Joseph Murphy

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through January 6, 2023, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. PUBLIC HEARING ON THE TAX LEVY

Chair O’Neill asked Theresa O’Carroll to talk about the property tax levy.

Theresa O’Carroll, Vice President, Financial and Business Services/College Treasurer, provided an overview of the proposed tax levy, indicating that the numbers have not changed since they were presented at the November Board meeting.

Chair O'Neill requested any comments from Board members or audience participants.

There were no questions from the Board; there was no audience participation.

IV. ADJOURNMENT

The meeting adjourned at 6:07 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Thursday, December 20, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 6:07 PM.

II. ROLL CALL

Present: Brian O’Neill, Chair; John Coleman (6:14 PM) Beth McElroy Kirkwood; Patricia Joan Murphy; Nematallah Hasan, Student Trustee

Absent: Joseph Murphy

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Mr. O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through January 6, 2023, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to approve the unapproved minutes of the Regular Meeting and the closed session held November 15, 2022.

Yes: Kirkwood, P. Murphy, O’Neill

Absent: Coleman, J. Murphy

Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Ms. Hasan began her report discussing some of the events recently held on campus. She said that the Christian Fellowship Club held an event to create handmade cards for children in hospitals. Ms. Hasan noted that over one-hundred cards were created. She said that the STEM Club hosted a donation drive for new toys and non-perishable food items. She said that the Muslim Student Association held a clothing drive for new or gently used clothing items with donations benefiting Lebanon refugees. Ms. Hasan said that students participated in a rapid resume review that was facilitated by the Job Resource Center in late October. Trustee Patricia Murphy thanked Student Trustee Hasan for her report.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Nancy Koran (retirement)

Kamlesh Sanghvi, Vice President of Information Technology, presented Nancy Koran, Senior Applications Developer, with a retirement gift and thanked her for her service to the college since 1998. A photo was taken.

6.2 President’s Report

Dr. Jenkins congratulated Nancy Koran on her retirement and thanked her for her service to the college. She also thanked Student Trustee Hasan for her report. Dr. Jenkins invited Theresa Pallanti, Director of Resource Development, to present the Annual Grants Report to the Board of Trustees.

- Annual Grants Report – Theresa Pallanti presented the annual grant report to the Board of Trustees. Ms. Pallanti provided the Trustees with a copy of

the 2021-22 Grant Funding Summary. She began her report discussing the HEERF funds received by the college and noted that \$24,046,064 in funds received during FY21 were carried forward to FY22. These funds were used for emergency aid to students and for institutional funds associated with the coronavirus. Ms. Pallanti provided a grant funding summary which provided a breakdown of the grants provided to the college by agencies and awards. The college received a total of \$8,331,681 in grants during 2021-22, which is a 6.17% increase from the previous year. She provided a summary of the number of grants researched by the college and the percentage of grants awarded to the college. Ms. Pallanti provided information on four new grants received by the college during FY22. The Centers of Academic Excellence in Cybersecurity (CAE-C) Regional Hub Collaborations with States Department of Education Grant, totaling \$299,698, focuses on developing Cybersecurity Programs of Study in the Midwest. The Governor's Emergency Education Relief II (GEER II), totaling \$538,054, focuses on academic and social-emotional support. The National Cybersecurity Training & Education (NCyTE) National Center Whatcom Subaward, totaling \$163,726, focuses on faculty development opportunities and instructional content to promote workforce learning experiences and assist in the expansion of cybersecurity programs. The Shuttered Venues Operating Grant, totaling \$162,501, focuses on expenses for artists' fees and advertising and production costs for the Moraine Valley Community College Fine and Performing Arts Center.

- Emergency Preparedness – Chief Patrick Treacy provided an update on emergency preparedness and the steps the police department is taking to ensure the safety of our students, employees, and community members. He noted that when he started in his position, he wanted to focus on how the college prepares for active shooter scenarios. Chief Treacy said that some of the equipment owned by the college was dated and that the police department recently purchased new equipment, including police radios, ballistic shields, mass trauma kits, ammunition, rifles, and handguns has purchased new equipment. He said that Moraine Valley Police Officers are now receiving tactical training from a rifle instructor and participating in active shooter training on the satellite campuses. He noted that officers would also receive training for high-risk traffic stops, de-escalation training, crisis intervention training, dispatch training, and A.L.I.C.E. training. Chief Treacy said the Moraine Valley Police Department would work with partner agencies to do hands-on simulation training to simulate active shooter scenarios. He noted that the current camera system monitoring the campus needs to be updated and that the system will be replaced soon. Chief

Treacy said that Moraine Valley Community College's emergency operations procedure is being rewritten and is due to be released in the summer of 2023. Chief Treacy thanked Information Technology; Kelly Grab, Compliance Officer; Rick Hendricks, Vice President of Administrative Services; Jane Bentley, Director of Purchasing; and Dr. Sylvia Jenkins for their help with the emergency preparedness updates.

Dr. Jenkins thanked Chief Treacy for his presentation. She thanked the Board of Trustees and Moraine Valley employees for their hard work this semester. She said it has been wonderful to see so many students on campus. Dr. Jenkins said the winter session started yesterday, and all sections are full. She noted that the college would be closed for winter break beginning Friday, 12/23/22, and reopening on Monday, 1/9/23.

VII. COMMUNICATIONS

7.1 Pathlights Partnership Letter

Chair O'Neill announced that Moraine Valley Community College received a letter from Pathlights thanking the college for its continued partnership.

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$122,056,604.33 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by John Coleman and seconded by Ms. Kirkwood to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,925,169.40
9.3	Operation & Maintenance Fund	818,408.84
9.4	Operation & Maintenance Fund (Restricted)	753,254.50
9.5	Bond & Interest Fund	7,167,224.25
9.6	Auxiliary Enterprise Fund	546,842.97
9.7	Restricted Purpose Fund	844,627.50
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	5,486.48
9.10	Audit Fund	25,000.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Tasha Campbell - Director of Financial Aid - Effective: 2/13/23
 - John Christman - Coordinator, Veteran Services - Effective: 1/17/23
 - Paulson Joseph - Maintenance Mechanic III - Effective: 1/17/23
 - Melanie Olivera-Jones - Director of TRIO Educational Talent Search – Effective: 1/17/23
 - Paul Trotto - Coordinator of Testing Services - Effective: 1/10/23
 - Sarah Yamashita - Student Development Specialist - Effective: 1/17/23
- (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Edward Burch - Groundskeeper - Effective: 12/9/22

Ryan McCollum - Job Resource Specialist - Effective: 12/20/22

Evan Mettenburg - P.T. Departmental Assistant - Effective: 1/10/23

Jennifer Morgan - Secretary II/Curriculum Assistant - Effective: 12/22/22
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – President

Sylvia Jenkins - President – Effective 6/30/23

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(b) Support Staff

Priscilla Williams - Financial Aid Expeditor – Effective 12/16/22

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Hanan Bekri – from Technical Services Coordinator to Manager, User Support
Manager – Effective: 1/9/23

Sara Othman - P.T. Program Assistant to Systems Specialist – Effective:
1/9/23

Robert Ripoli - P.T. Registration Representative to F.T. Registration
Representative – Effective: 1/9/23

Nathan Tabay - User Support Services Specialist to System Analyst –
Effective: 1/9/23

(DOCUMENT J - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O'Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Ingalls Memorial Hospital

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Ingalls Memorial Hospital.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Bedford Park Fire Department

It is recommended that the Board approve the affiliation agreement with Bedford Park Fire Department.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.3 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the audio/digital recordings of the February 16, 2021 and April 20, 2021 closed session meetings be destroyed. There are no written minutes of closed session meetings recommended for release at this time.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.4 Amendment to Acceptance of FY2022 Audit

It is recommended that the Board of Trustees amend the Acceptance of the FY2022 Audit approved during the November Board meeting and accept the Audit with the correct end date of June 30, 2022. A copy of the Audit will be filed with the State of Illinois.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.5 Resolution Setting Forth Tax Levies for 2022

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2022.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.6 Property Tax Limitation Resolution 2022

It is recommended that the Board of Trustees adopt the Property Tax Limitation Resolution as presented.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.8 Building D Exterior Façade Painting Bid

Whereas Ward Contracting and Building Restoration, Inc., of Countryside, Illinois, is the apparent lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$339,200.00 for the Building D Exterior Façade Painting Bid.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.9 Building D Entry Bid

Whereas Reed Construction, of Chicago, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$357,455.00 to Reed Construction for the Building D Entry Bid.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.10 Life Safety Project-Building T Chilled Water Plant Upgrades-Phase 2

It is recommended that the Board of Trustees approve the life safety project as outlined presented.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4(a), 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c), 10.1-5(d), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.8, 12.9, and 12.10:

Yes:	Coleman, Kirkwood, P. Murphy, O’Neill
Absent:	J. Murphy
Student	
Advisory:	Yes

Motion carried.

At Chair O’Neill’s request, Secretary Beth Kirkwood publicly read the full title of Agenda Item 12.7 into the official meeting record.

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to approve Agenda Item 12.7.

12.7 Resolution abating the tax heretofore levied for the year 2022 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois

It is recommended that the Board of Trustees adopt the resolution abating the tax heretofore levied for the year 2022 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois. (DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.7:

Yes: Coleman, Kirkwood, P. Murphy, O’Neill
Absent: J. Murphy
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes: Coleman, Kirkwood, P. Murphy, O’Neill
Absent: J. Murphy

Student
Advisory: Yes

Motion carried.

The Board moved to closed session at 6:45 PM, returning to open session at 7:23 PM.

Roll Call: Coleman, Kirkwood, P. Murphy, O'Neill, Hasan

XIV. ADJOURNMENT

The meeting adjourned at 7:25 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Wednesday, January 11, 2023, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Public notice was given pursuant to the Open Meetings Act Section 42.02.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 5:03 PM.

II. ROLL CALL

Present: John Coleman; Beth McElroy Kirkwood; Joseph Murphy;
Patricia Joan Murphy; Brian O’Neill, Chair

Absent: Student Trustee

III. CLOSED SESSION

It was moved by Mr. Coleman and seconded by Ms. Kirkwood to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives; and the selection of a person to fill a public office, including a vacancy in a public office, pursuant to Sections 2(c)(1), 2(c)(2), and 2(c)(3) of the Illinois Open Meetings Act.

Yes: Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill,

Absent: None
Student
Advisory: Absent

Motion carried.

Chair O’Neill indicated that there would be no business following the closed session. The Board moved to closed session at 5:35 p.m. and returned to open session at 7:44 p.m.

VI. ADJOURNMENT

The meeting adjourned at 7:44 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Tuesday, January 24, 2023, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 6:14 PM.

II. ROLL CALL

Present: John Coleman; Beth McElroy Kirkwood; Joseph Murphy;
Patricia Joan Murphy; Brian O’Neill, Chair

Absent: Student Trustee

III. MOTION TO AMEND THE AGENDA

It was moved Mr. Coleman and seconded by Mr. Murphy to modify the title of agenda item 3.2, “Appointment of Trustee/Oath of Office” to “Appointment of Trustee.”

Yes: Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill

Absent: None

Student

Advisory: Absent

Chair O’Neill noted that the Oath of Office will be held at a future meeting for the trustee appointed to fill the unexpired term of Kimberly Hastings Cristelli until the next regularly scheduled election.

IV. CLOSED SESSION

It was moved by Mr. Murphy and seconded by Ms. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline,

performance, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives; and the selection of a person to fill a public office, including a vacancy in a public office, pursuant to Sections 2(c)(1), 2(c)(2), and 2(c)(3) of the Illinois Open Meetings Act.

Yes: Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill

Absent: None

Student

Advisory: Absent

Motion carried.

The Board moved to closed session at 6:17 p.m. and returned to open session at 6:32 p.m.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Appointment of Trustee/Oath of Office

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to appoint Jaclyn O'Day to the Board of Trustees to fill the unexpired term of Bernadette Barrett until the next regularly scheduled election.

Yes: Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill

Absent: None

Student

Advisory: Absent

Motion carried.

Judge Bernadette Barrett administered the oath of office to Jaclyn O'Day, congratulating her on her appointment to the Board of Trustees. Ms. O'Day thanked her parents Wayne and Lili O'Day for their support and said that she was honored to join the Board of Trustees.

5.2 Appointment of Trustee

It was moved by Ms. Murphy and seconded by Mr. Murphy to appoint Tiffany S. Robinson to the Board of Trustees to fill the unexpired term of Kimberly Hastings Cristelli until the next regularly scheduled election.

Yes: Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill

Absent: None

Student

Advisory: Absent

Motion carried.

Chair O'Neill noted that the oath of office would be administered to Ms. Robinson at a future meeting.

VI. AUDIENCE PARTICIPATION

Wayne and Lili O'Day congratulated Ms. O'Day on her appointment to the Board of Trustees. Trustee Patricia Murphy congratulated Ms. O'Day and thanked Judge Bernadette Barrett for administering the oath of office to Ms. O'Day.

VII. ADJOURNMENT

The meeting adjourned at 6:43 PM.

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Wednesday, January 31, 2023, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 6:02 PM.

II. ROLL CALL

Present: Brian O’Neill, Chair; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Nematallah Hasan, Student Trustee

Absent: Jaclyn O’Day

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

III. BOARD REPORTS AND/OR REQUESTS

3.1 Oath of Office – Tiffany S. Robinson

Judge Lisa M. Taylor administered the oath of office to Tiffany S. Robinson, congratulating her on her appointment to the Board of Trustees. Ms. Robinson thanked the Trustees, her family, her friends, and Dr. Sylvia Jenkins. She noted that she graduated from Moraine Valley Community College in 2009 and that she was the Student Government Association president while she attended. Ms. Robinson said that she is excited to represent the people from the town of Robbins as well as the other communities served by Moraine Valley Community College.

IV. AUDIENCE PARTICIPATION

Family, friends, and colleagues of Tiffany S. Robinson congratulated her on her appointment to the Moraine Valley Board of Trustees.

V. ADJOURNMENT

The meeting adjourned at 6:26 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|-----------------------------------|--------|
| 5.1 | ICCTA Meeting Report - P. Murphy | Verbal |
| 5.2 | Student Trustee Report – N. Hasan | Verbal |

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Congressionally Directed Community Project Funds
- Introduction to Children's Learning Center Staff

COMMUNICATIONS

- 7.1 Letter from Phi Theta Kappa re Moraine Valley Community College
Named a 2023 REACH Chapter

Enclosed



Dear Dr. Sylvia M. Jenkins,

Phi Theta Kappa's [REACH Rewards](#) program recognizes and rewards Phi Theta Kappa chapters that excel in membership development. We created this program because we believe strongly in the mission of Phi Theta Kappa and want as many students as possible to receive the benefits of membership - including scholarships and increased opportunities for engagement with peers and faculty on campus, which lead to higher rates of completion.

I am happy to announce that your Phi Theta Kappa chapter at Moraine Valley Community College has been named a 2022 REACH Chapter and will receive special recognition in the form of 10 Phi Theta Kappa graduation stoles that will be sent directly to your chapter's advisor. These stoles can be distributed to chapter officers or members to be worn during graduation and to keep in celebration of their college completion milestone. Read the [full](#) announcement.

Congratulations and thank you for your support in furthering Phi Theta Kappa's mission of providing recognition and opportunity to students on your campus. The dedication of both you and your chapter advisors to enhancing the college experience and the lives of students is truly appreciated and more important than ever before.

Sincerely,

Lynn Tincher-Ladner, Ph.D
President and CEO



**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED FEBRUARY 28, 2023**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 61,243,783.00	\$ 8,872,922.77	\$ 6,648,661.61	\$ 63,468,044.16
OPERATION & MAINT FUND	11,350,255.55	230,305.09	899,529.35	10,681,031.29
OPERATION & MAINT (RESTR.)	20,738,541.71	92,993.24	65,279.08	20,766,255.87
BOND & INTEREST FUND	1,539,634.35	30,132.41	0.00	1,569,766.76
AUXILIARY FUNDS	12,780,008.46	551,051.62	850,275.97	12,480,784.11
RESTRICTED PURPOSE FUNDS	8,714,570.03	7,768,907.03	8,152,115.15	8,331,361.91
WORKING CASH FUND	13,981,469.10	14,812.11	0.00	13,996,281.21
TRUST & AGENCY FUNDS	139,425.60	900.19	7,020.50	133,305.29
AUDIT FUND	98,176.93	692.42	7,000.00	91,869.35
LIAB, PROTECT & SETTLE FUND	503,179.05	3,447.11	16,564.50	490,061.66
TOTAL	<u>\$ 131,089,043.78</u>	<u>\$ 17,566,163.99</u>	<u>\$ 16,646,446.16</u>	<u>\$ 132,008,761.61</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	1,037,847.03
OLD NATIONAL BANK	4,554,161.80
OLD NATIONAL BANK	675,541.98
WINTRUST MAXSAFE	5,141,023.01
IL METROPOLITAN INVESTMENT FUND	5,334,020.95
IL METROPOLITAN INVESTMENT FUND	2,180,071.50
IL SCHOOL DIST LIQUID ASSEST FUND	5,005,673.30
IL PUBLIC TREASURERS FUND	4,226,623.08
SHORT TERM INVESTMENTS	73,651,479.43
LONG TERM INVESTMENTS	30,179,769.53
TOTAL	<u>\$ 132,008,761.61</u>

**ACCOUNT EXPENDITURE SUMMARIES
FEBRUARY**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 6,648,661.61
9.3	OPERATION & MAINTENANCE FUND	899,529.35
9.4	OPERATION & MAINTENANCE (RESTR) FUND	65,279.08
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	850,275.97
9.7	RESTRICTED PURPOSE FUND	8,152,115.15
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	7,020.50
9.10	AUDIT FUND	7,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	16,564.50
	TOTAL	<u>\$ 16,646,446.16</u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Non-Renewal of Appointment – Administrative & Professional Staff	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions – Vice Presidents	Enclosed
10.1-3(a)	Salary Revisions – Administrative, Confidential, Managerial & Supervisory Staff (Non-Bargaining Unit) Administrative Classified Staff (Non-Bargaining Unit)	Enclosed
10.1-3(b)	Salary Revisions – Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit	Enclosed
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Administrative & Professional	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

S U B J E C T R E P O R T – Full Time

Salvador Castillo	Painter Campus Operations	Effective: 3/27/23
Cesar Ceron	Coordinator, Veteran Services Student Success	Effective: 3/27/23
Piotr Grzeskowiak	Groundskeeper Campus Operations	Effective: 3/27/23
Elena Siampos	Assistant Dean Corporate, Community, & Continuing Education	Effective: 3/27/23
Matthew Wisniewski	Groundskeeper Campus Operations	Effective: 4/10/23

R E C O M M E N D E D A C T I O N

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Non-Renewal of Appointment – Administrative & Professional Staff

It is recommended that the appointment of the following individual not be renewed for FY 2024 effective June 30, 2023:

Mark Rupsch Multimedia Engineer

RECOMMENDED ACTION

That the appointment not be renewed for the above individual.

SUBJECT REPORT – Salary Revisions – Vice Presidents

Vice President of Academic Affairs
Vice President of Administrative Services
Vice President of Information Technology
Vice President of Financial and Business Services/College Treasurer
Vice President of Student Development

It is recommended that the Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Information Technology, Vice President of Financial and Business Services/College Treasurer, and the Vice President of Student Development be granted a salary increase of 3.5% for FY24.

RECOMMENDED ACTION

That the above recommendations be approved for the Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Information Technology, Vice President of Financial and Business Services/College Treasurer, and the Vice President of Student Development.

SUBJECT REPORT – Salary Revisions – Administrative, Confidential, Managerial & Supervisory Staff
Administrative Classified Staff

It is recommended that the Administrative, Confidential, Managerial & Supervisory Staff not covered under a collective bargaining unit be granted salary increases not to exceed 3.5% in the aggregate for FY24; and that the Administrative Classified Staff be granted salary increases not to exceed 3.5% in the aggregate for FY24.

It is recommended that the minimum of each salary range for the Administrative, Confidential, Managerial & Supervisory Staff not covered under a collective bargaining unit and the Administrative Classified Staff be adjusted by 1% and the maximum by 1% for FY24.

RECOMMENDED ACTION

That the above recommendations be approved for the Administrative, Confidential, Managerial & Supervisory Staff and the Administrative Classified Staff that are not in positions covered under a collective bargaining unit.

Salary Revisions – Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit

It is recommended that the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees be granted salary increases not to exceed 3.5% in FY24.

RECOMMENDED ACTION

That the above recommendations be approved for the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees.

S U B J E C T R E P O R T - Resignations/Terminations

John Lucid	Police Officer Police	Effective: 3/2/23
Brenda Matias-Cruz	Admissions Support Assistant Admissions & Recruitment	Effective: 3/3/23
Amanda Mesirow	Coordinator, Code of Conduct Student Life	Effective: 3/30/23
Harold Toliver	Student Success Specialist Student Success	Effective: 2/27/23

R E C O M M E N D E D A C T I O N

That the above be approved as presented.

Retirement – Administrative & Professional

The following employee has submitted a notice of retirement per date listed:

John Petro	Accounting Systems Analyst Finance & Accounting	5/31/23
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
General McArthur	Athletic Student Success Specialist Athletics Administrative & Professional	Reclassified to: Director of Athletics Effective: 6/26/23
Sylwia Mietus	Secretary II Career Programs Support Staff	Reclassified to: Career Programs Coordinator Administrative & Professional Effective: 3/27/23
Thomas Vail	Maintenance Mechanic III Campus Operations Support Staff	Reclassified to: Maintenance Mechanic IV Effective: 3/27/23
Angelo Zito	Support Analyst Client Services Support Staff	Reclassified to: User Support Services Coordinator Administrative & Professional Effective: 3/27/23

R E C O M M E N D E D A C T I O N

That the above be approved as presented.

NEW BUSINESS

- | | | |
|-------|---|----------|
| *12.1 | Affiliation Agreement with Community High School District 218
(Nursing) | Enclosed |
| *12.2 | Affiliation Agreement with Riveredge Hospital | Enclosed |
| *12.3 | Affiliation Agreement with the Rehabilitation Institute of Chicago
(Nursing) | Enclosed |
| *12.4 | Resolution for National Community College Month April 2023 | Enclosed |
| 12.5 | It is recommended that the Board direct the college administration and legal representatives to review the RBO presented and develop a process to incorporate the RBO provisions with existing Moraine Valley Board policies that complies with all state and federal statutes related to bids. | |

RESOLUTION FOR
NATIONAL COMMUNITY COLLEGE MONTH
APRIL 2023

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2023.

RESOLUTION

WHEREAS, Moraine Valley Community College serves the residents of District #524 with a broad array of educational services, including transfer education, two-year degree programs, workforce preparation, enrichment programs and services, and continuing education; and

WHEREAS, Moraine Valley Community College promises to provide a student-centered environment and to focus all college staff and resources in support of student learning, student development, and student success; and

WHEREAS, Moraine Valley Community College enjoys a special partnership with business, industry and government that benefits the local economy by providing educational opportunities for new and current employees; and

WHEREAS, Moraine Valley Community College is a partner in education with local elementary and high schools, fostering high quality instruction at all levels of education; and

WHEREAS, Moraine Valley Community College is a resource for community services, including cultural programs, educational and career counseling, and special events for the entire family; and

WHEREAS, 5,229 associate degrees and certificates were awarded from Moraine Valley last year and 17,409 students took advantage of credit classes at Moraine Valley last year;

THEREFORE, BE IT RESOLVED THAT the Moraine Valley Community College Board of Trustees hereby joins in celebrating National Community College Month in April 2023 in honor of the nearly 1,200 community colleges in the country and their role in offering educational opportunities.

DATED: March 21, 2023

Brian O'Neill, Chair
Board of Trustees

ATTEST:

Beth McElroy Kirkwood
Secretary of the Board