

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Thursday, December 20, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 6:07 PM.

II. ROLL CALL

Present: Brian O’Neill, Chair; John Coleman (6:14 PM) Beth McElroy Kirkwood; Patricia Joan Murphy; Nematallah Hasan, Student Trustee

Absent: Joseph Murphy

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Mr. O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through January 6, 2023, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to approve the unapproved minutes of the Regular Meeting and the closed session held November 15, 2022.

Yes: Kirkwood, P. Murphy, O’Neill

Absent: Coleman, J. Murphy

Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Ms. Hasan began her report discussing some of the events recently held on campus. She said that the Christian Fellowship Club held an event to create handmade cards for children in hospitals. Ms. Hasan noted that over one-hundred cards were created. She said that the STEM Club hosted a donation drive for new toys and non-perishable food items. She said that the Muslim Student Association held a clothing drive for new or gently used clothing items with donations benefiting Lebanon refugees. Ms. Hasan said that students participated in a rapid resume review that was facilitated by the Job Resource Center in late October. Trustee Patricia Murphy thanked Student Trustee Hasan for her report.

VI. REPORTS OF ADMINISTRATION

6.1 Presentation to Nancy Koran (retirement)

Kamlesh Sanghvi, Vice President of Information Technology, presented Nancy Koran, Senior Applications Developer, with a retirement gift and thanked her for her service to the college since 1998. A photo was taken.

6.2 President's Report

Dr. Jenkins congratulated Nancy Koran on her retirement and thanked her for her service to the college. She also thanked Student Trustee Hasan for her report. Dr. Jenkins invited Theresa Pallanti, Director of Resource Development, to present the Annual Grants Report to the Board of Trustees.

- Annual Grants Report – Theresa Pallanti presented the annual grant report to the Board of Trustees. Ms. Pallanti provided the Trustees with a copy of

the 2021-22 Grant Funding Summary. She began her report discussing the HEERF funds received by the college and noted that \$24,046,064 in funds received during FY21 were carried forward to FY22. These funds were used for emergency aid to students and for institutional funds associated with the coronavirus. Ms. Pallanti provided a grant funding summary which provided a breakdown of the grants provided to the college by agencies and awards. The college received a total of \$8,331,681 in grants during 2021-22, which is a 6.17% increase from the previous year. She provided a summary of the number of grants researched by the college and the percentage of grants awarded to the college. Ms. Pallanti provided information on four new grants received by the college during FY22. The Centers of Academic Excellence in Cybersecurity (CAE-C) Regional Hub Collaborations with States Department of Education Grant, totaling \$299,698, focuses on developing Cybersecurity Programs of Study in the Midwest. The Governor's Emergency Education Relief II (GEER II), totaling \$538,054, focuses on academic and social-emotional support. The National Cybersecurity Training & Education (NCyTE) National Center Whatcom Subaward, totaling \$163,726, focuses on faculty development opportunities and instructional content to promote workforce learning experiences and assist in the expansion of cybersecurity programs. The Shuttered Venues Operating Grant, totaling \$162,501, focuses on expenses for artists' fees and advertising and production costs for the Moraine Valley Community College Fine and Performing Arts Center.

- Emergency Preparedness – Chief Patrick Treacy provided an update on emergency preparedness and the steps the police department is taking to ensure the safety of our students, employees, and community members. He noted that when he started in his position, he wanted to focus on how the college prepares for active shooter scenarios. Chief Treacy said that some of the equipment owned by the college was dated and that the police department recently purchased new equipment, including police radios, ballistic shields, mass trauma kits, ammunition, rifles, and handguns has purchased new equipment. He said that Moraine Valley Police Officers are now receiving tactical training from a rifle instructor and participating in active shooter training on the satellite campuses. He noted that officers would also receive training for high-risk traffic stops, de-escalation training, crisis intervention training, dispatch training, and A.L.I.C.E. training. Chief Treacy said the Moraine Valley Police Department would work with partner agencies to do hands-on simulation training to simulate active shooter scenarios. He noted that the current camera system monitoring the campus needs to be updated and that the system will be replaced soon. Chief

Treacy said that Moraine Valley Community College's emergency operations procedure is being rewritten and is due to be released in the summer of 2023. Chief Treacy thanked Information Technology; Kelly Grab, Compliance Officer; Rick Hendricks, Vice President of Administrative Services; Jane Bentley, Director of Purchasing; and Dr. Sylvia Jenkins for their help with the emergency preparedness updates.

Dr. Jenkins thanked Chief Treacy for his presentation. She thanked the Board of Trustees and Moraine Valley employees for their hard work this semester. She said it has been wonderful to see so many students on campus. Dr. Jenkins said the winter session started yesterday, and all sections are full. She noted that the college would be closed for winter break beginning Friday, 12/23/22, and reopening on Monday, 1/9/23.

VII. COMMUNICATIONS

7.1 Pathlights Partnership Letter

Chair O'Neill announced that Moraine Valley Community College received a letter from Pathlights thanking the college for its continued partnership.

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$122,056,604.33 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by John Coleman and seconded by Ms. Kirkwood to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,925,169.40
9.3	Operation & Maintenance Fund	818,408.84
9.4	Operation & Maintenance Fund (Restricted)	753,254.50
9.5	Bond & Interest Fund	7,167,224.25
9.6	Auxiliary Enterprise Fund	546,842.97
9.7	Restricted Purpose Fund	844,627.50
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	5,486.48
9.10	Audit Fund	25,000.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair O'Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Tasha Campbell - Director of Financial Aid - Effective: 2/13/23
 John Christman - Coordinator, Veteran Services - Effective: 1/17/23
 Paulson Joseph - Maintenance Mechanic III - Effective: 1/17/23
 Melanie Olivera-Jones - Director of TRIO Educational Talent Search –
 Effective: 1/17/23
 Paul Trotto - Coordinator of Testing Services - Effective: 1/10/23
 Sarah Yamashita - Student Development Specialist - Effective: 1/17/23
 (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Edward Burch - Groundskeeper - Effective: 12/9/22

Ryan McCollum - Job Resource Specialist - Effective: 12/20/22

Evan Mettenburg - P.T. Departmental Assistant - Effective: 1/10/23

Jennifer Morgan - Secretary II/Curriculum Assistant - Effective: 12/22/22
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – President

Sylvia Jenkins - President – Effective 6/30/23

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(b) Support Staff

Priscilla Williams - Financial Aid Expeditor – Effective 12/16/22

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Hanan Bekri – from Technical Services Coordinator to Manager, User Support
Manager – Effective: 1/9/23

Sara Othman - P.T. Program Assistant to Systems Specialist – Effective:
1/9/23

Robert Ripoli - P.T. Registration Representative to F.T. Registration
Representative – Effective: 1/9/23

Nathan Tabay - User Support Services Specialist to System Analyst –
Effective: 1/9/23

(DOCUMENT J - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O'Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Ingalls Memorial Hospital

It is recommended that the Board of Trustees approve the affiliation agreement with Affiliation Agreement with Ingalls Memorial Hospital.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Bedford Park Fire Department

It is recommended that the Board approve the affiliation agreement with Bedford Park Fire Department.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.3 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the audio/digital recordings of the February 16, 2021 and April 20, 2021 closed session meetings be destroyed. There are no written minutes of closed session meetings recommended for release at this time.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.4 Amendment to Acceptance of FY2022 Audit

It is recommended that the Board of Trustees amend the Acceptance of the FY2022 Audit approved during the November Board meeting and accept the Audit with the correct end date of June 30, 2022. A copy of the Audit will be filed with the State of Illinois.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.5 Resolution Setting Forth Tax Levies for 2022

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2022.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.6 Property Tax Limitation Resolution 2022

It is recommended that the Board of Trustees adopt the Property Tax Limitation Resolution as presented.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.8 Building D Exterior Façade Painting Bid

Whereas Ward Contracting and Building Restoration, Inc., of Countryside, Illinois, is the apparent lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$339,200.00 for the Building D Exterior Façade Painting Bid.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.9 Building D Entry Bid

Whereas Reed Construction, of Chicago, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$357,455.00 to Reed Construction for the Building D Entry Bid.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.10 Life Safety Project-Building T Chilled Water Plant Upgrades-Phase 2

It is recommended that the Board of Trustees approve the life safety project as outlined presented.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-4(a), 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c), 10.1-5(d), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.8, 12.9, and 12.10:

Yes: Coleman, Kirkwood, P. Murphy, O’Neill

Absent: J. Murphy

Student

Advisory: Yes

Motion carried.

At Chair O’Neill’s request, Secretary Beth Kirkwood publicly read the full title of Agenda Item 12.7 into the official meeting record.

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to approve Agenda Item 12.7.

12.7 Resolution abating the tax heretofore levied for the year 2022 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois

It is recommended that the Board of Trustees adopt the resolution abating the tax heretofore levied for the year 2022 to pay debt service on General Obligation Refunding Bonds (Alternative Revenue Source), Series 2022, of Community College District No. 524, County of Cook and State of Illinois. (DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.7:

Yes:	Coleman, Kirkwood, P. Murphy, O’Neill
Absent:	J. Murphy
Student	
Advisory:	Yes

Motion carried.

XIII. MISCELLANEOUS

None

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Sections 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to a closed session:

Yes:	Coleman, Kirkwood, P. Murphy, O’Neill
Absent:	J. Murphy

Student
Advisory: Yes

Motion carried.

The Board moved to closed session at 6:45 PM, returning to open session at 7:23 PM.

Roll Call: Coleman, Kirkwood, P. Murphy, O'Neill, Hasan

XIV. ADJOURNMENT

The meeting adjourned at 7:25 PM.