

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Thursday, September 20, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O'Neill at 6:05 PM.

II. ROLL CALL

Present: Brian O'Neill, Chair; Bernadette Barrett; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Nematallah Hasan, Student Trustee

Absent: John Coleman; Kimberly Hastings Cristelli

Chair O'Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Mr. O'Neill indicated for the record that per Illinois Governor Pritzker's disaster proclamation through October 15, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Ms. Kirkwood and seconded by Mr. Murphy to approve the unapproved minutes of the Public Hearing on the Budget and the unapproved minutes of the Regular Meeting held August 23, 2022.

ROLL CALL VOTE taken on approval of minutes for the Public Hearing on the Budget and the unapproved minutes of the Regular Meeting held August 23, 2022:

Yes: Barrett, P. Murphy, O’Neill, Kirkwood, J. Murphy
Absent: Coleman, Cristelli
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Ms. Murphy reported that the September ICCTA meeting was a continuation of a yearlong theme regarding the future of work. She said that the meeting focused on emerging technology and the role humans will play in the future workforce. Ms. Murphy said colleges need to be innovative and flexible to keep up with changing technologies. She also noted that developing relationships with industry partners and providing more stackable credentials could be very important for student success. Ms. Murphy said that stackable credentials could allow students to begin working while encouraging them to enroll and continue within a program. She said that it is also essential for colleges to focus on emerging technologies and stay at the forefront of new industries to keep up with the changing workforce. Ms. Murphy also stressed the importance of instructors keeping up with new technologies to prepare students adequately.

5.2 Student Trustee Report

Ms. Hasan began her report by stating that the college campus is alive and full of activity. She said that Student Life held a fall fest in early September, which focused on introducing students to clubs and organizations and providing them with resources to help them succeed. Ms. Hasan noted that suicide awareness and prevention week was from September 5-10. She said that students engaged in discussions and listened to research from a counselor at the college who is a suicide interventionist. Ms. Hasan noted that the Movies in the Moonlight event

continued on September 10 with a double feature. Proceeds from the event were donated to The Pediatric Oncology Treasure Chest Foundation. Ms. Hasan said that Run for Peace was held on September 11, benefitting the Palestine Children's Relief Fund, which raises funds for medical and humanitarian needs of Palestinian children. She noted that the Field of Honor, an event honoring veterans and active service members, was held from September 10 through September 13. Ms. Hasan said Buddhist monks came to the college on September 17 to share their culture with students. She reported that the Job Resource Center held an internship fair and symposium on September 19. She also noted that September 20 is National Voter Registration Day and that student life had a registration event in the U Building. Ms. Hasan said that FAFSA workshops would be held every Tuesday through September for students who need assistance with their financial aid.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins thanked Student Trustee Hasan and Trustee Murphy for their reports. She noted that the Cook County Clerk's office contacted the college to ask if we would host another election technician training class to prepare community members to become election poll workers. Dr. Jenkins said the college would again offer the class to prepare individuals for the upcoming midterm elections on November 8.

- Dr. Jenkins invited Kam Sanghvi, Vice President of Information Technology, Randy Basick, Interim Director of Infrastructure and Network Services, and Thomas Yancey, Director of Client Services, to provide the Board with a report on combatting cybersecurity risks at the college. Mr. Sanghvi started the presentation by stating that we cannot stop every cyberattack targeting the college. However, the college could work with our security partners and train our end users in cybersecurity. He said that combatting cybersecurity risks is a team effort, and one department cannot independently take on such a significant task. Mr. Basick discussed the fundamentals of cybersecurity protection, including user account management, multifactor authentication, patching, and antivirus software. He also discussed the software and tools the college currently uses to protect against cybersecurity risks, including firewalls, virtual private networks, privileged access management, data backup, log collection, and internal vulnerability scans. Mr. Yancey discussed additional tools used to combat cybersecurity risks, including managing Apple and Windows devices and

wiping down old machines by removing data so that it is no longer recoverable. Mr. Sanghvi discussed college policies and employee training used in combatting cybersecurity risks. The Life Cycle Management Board policy removes old equipment from college inventory that can no longer receive security patches. He said that this allows the college to ensure that devices are secure. He noted that October is Cybersecurity Awareness month and said IT sends weekly training emails to end users. Mr. Sanghvi said the college would do a phishing email test in November to see if employees will submit their usernames and password. If an employee sends their information, they will be directed to a link providing more resources on how to spot potential phishing scams. Mr. Sanghvi said that the college plans to do phishing tests more often in the coming year to see if employees retain the information. He said the college has a cyber incident response plan that lays out precisely what it needs to do if it falls victim to a cyberattack. Mr. Sanghvi noted that the college works with the Department of Homeland Security which offers free weekly and monthly vulnerability, which helps find any holes in the college's security plan. Dr. Jenkins and Trustee Kirkwood said they are very pleased that the college takes cybersecurity seriously. Mr. Murphy asked if the cost of the college's insurance has increased to pay for cybersecurity insurance. Rick Hendricks said it is difficult to answer that question because the college has been part of a consortium to pay for our insurance. This year, the consortium split up, so there are now thirteen individual cybersecurity policies, and the college has its own. He said the insurance cost has increased but cannot say exactly how much. Dr. Jenkins said the premium for cybersecurity insurance for the current fiscal year is \$45,101.74.

Dr. Jenkins noted that she attended her first Illinois Community College Board meeting in Cartersville, IL, on September 15 and 16. She said she was appointed to be the liaison to the Illinois Board of Higher Education on behalf of the local community college board. Dr. Jenkins noted that she could not attend the Foundation Thursday, September 15, because she was attending the Illinois Community College Board meeting, but she thanked the trustees who attended. Ms. Murphy said that the dinner was delicious and that it was a wonderful evening. Dr. Jenkins notified the Board that Health Fitness & Recreation Center is featured as the cover story of the September/October 2022 edition of CampusRec Magazine. She shared a physical copy of the magazine to the trustees to view.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$131,993,089.98 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Ms. Kirkwood to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,167,598.80
9.3	Operation & Maintenance Fund	711,242.27
9.4	Operation & Maintenance Fund (Restricted)	35,626.05
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	996,862.42
9.7	Restricted Purpose Fund	459,972.50
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	7,539.74
9.10	Audit Fund	10,000.00
9.11	Liability, Protection & Settlement Fund	906,588.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair O'Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Agnieszka Badzioch - Testing Associate - effective 9/26/22

Edward Burch - Groundskeeper - effective 9/26/22

Tianna Conway - Managing Director, Fine & Performing - effective 10/10/22

Laura Douglas - Coordinator, Early Childhood Education - effective 9/26/22

Emmanuel Esperanza - Assistant Dean, Student Success - effective 9/26/22

Gabrielle Lindberg - Cross-Disciplinary Lab Technician - effective 8/29/22

Cara Maca - Early Childhood Education Specialist - effective 9/26/22

Diana Medina - Career Programs Project Manager - effective 9/12/22

Zacharry Micek - Server Administrator - effective 9/26/22

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Tenure Contract for Bargaining Unit Member

It is recommended that the following employee be granted tenure beginning Spring 2023:

Dominika Kouba Nursing

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Nereida Encina - International Student Services Specialist - effective 10/7/22

Daniela Servin-Garcia - Grants & Scholarship Assistant - effective 9/6/22

Lanita Wynn - Nursing Lab & Simulation Specialist - effective 8/29/22

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative & Professional

William Finn - Director, Health Education & Wellness Center – retirement effective 6/30/2023

Mary Stewart - Project Coordinator - retirement effective 6/30/2023

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Steven Daddona - P.T. Police Officer - retirement effective 9/30/2022

Nancy Hennigan - Secretary II - retirement effective 10/6/2022

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(c) Retirement – Administrative Classified

Christine Bennett - Contract Training Support Coordinator – retirement effective 4/28/2023

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Aaron Almanza - Assistant Professor, Developmental Communications to Associate Professor, Developmental Communications - effective Academic Year 2022-2023

Gary Ambroz - Media Specialist to Maintenance Mechanic III – effective 9/26/22

Randall Basick - Manager, Network Services Infrastructure & Network Services to Director, Infrastructure & Network Services - effective 9/26/22

Eric DeVillez - Associate Professor, Communications to Professor, Communications - effective Academic Year 2022-2023

Ann Webb - Associate Professor, Communications to Professor, Communications - effective Academic Year 2022-2023

(DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O'Neill identified the nature of the agenda items contained in New Business. Trustee Joe Murphy asked if there are specific states where the proposed new board policy #7246 (Human Resources - Residency, Exception, Change of Address) allows employees to live in another state. Dr. Jenkins said the college has reciprocity agreements with certain states and that the residency policy does not allow hiring employees who live in states with which the college does not have a reciprocity agreement. Mr. Murphy asked if the college has a reciprocity agreement with the state of Indiana. Dr. Jenkins confirmed that the college does have a reciprocity agreement with the state of Indiana.

12.1 Affiliation Agreement with Access Community Health Network
(Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Access Community Health Network.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Building T Auto Lab Exhaust Upgrades Bid

Whereas, Key West Metal Industries, of Crestwood, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$287,700.00 to Key West Metal Industries for the MVCC Building T Auto Lab Exhaust Upgrades Bid.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 New Board Policy #7246: Human Resources - Residency, Exception,
Change of Address

It is recommended that the Board approve the proposed new Board Policy #7246 – Human Resources: Residency as presented.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-2, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c), and 10.1-6; and 12.1, 12.2, and 12.3:

Yes: Barrett, Kirkwood, J. Murphy, P. Murphy, O'Neill
Absent: Coleman, Cristelli

Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:46 PM.