

MORAINE VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting Immediately Following Public Hearing on the Budget, 6:00 PM, Tuesday, November 15, 2022, Building M, Moraine Business & Conference Center Moraine Rooms 1&2, 9000 West College Parkway, Palos Hills, Illinois 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via www.morainevalley.edu/BOTNov15 or by phone 1-312-535-8110 with Meeting ID 2622 062 3273, p/w NBw4pawjT82 (62947295 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, October 18, 2022
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ACCT Leadership Conference and ICCTA Meeting Reports - P. Murphy
 - 2) Student Trustee Report – N. Hasan
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Tax Levy Resolution Update
7. **COMMUNICATIONS**
 - 1) Final External Evaluation Letter for Title III Grant
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance Restricted Fund
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Fund
 - 7) * Restricted Purpose Fund
 - 8) * Working Cash Fund
 - 9) * Trust and Agency Fund
 - 10) * Audit Fund
 - 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time

- 2) * Part-Time/Supplemental/Other
- 3) Salary Revisions
- 4) Leave of Absence (LOA)
 - a. * Sabbatical Leave - Faculty
- 5) * Resignations/Terminations
 - a. * Retirement - Faculty
 - b. * Retirement - Administrative & Professional
 - c. * Retirement - Support Staff
 - d. * Retirement – Administrative Classified
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Peace Village
 - 2) * Affiliation Agreement with Summit Fire Department
 - 3) * Acceptance of FY2022 Audit
 - 4) * Moraine Valley Police Department Technology Infrastructure Upgrade Purchase
 - 5) * Police Vehicle Purchase
 - 6) * Zoll X Series Non-Clinical Monitor/Defibrillator Equipment Purchase
 - 7) * Summer 2023 “Explore” Mailer Bid
 - 8) * Resolution Determining the 2022 Estimated Tax Levy and Public Hearing
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and the setting of a price for sale or lease of property owned by the public body, pursuant to Sections 2(c)(1)(2) and (6) of the Illinois Open Meetings Act.
- 16. **ADJOURNMENT**

Agenda Item 3.0
November 15, 2022

MINUTES

Approved Minutes - Regular Meeting – September 20, 2022

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Thursday, September 20, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 6:05 PM.

II. ROLL CALL

Present: Brian O’Neill, Chair; Bernadette Barrett; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Nematallah Hasan, Student Trustee

Absent: John Coleman; Kimberly Hastings Cristelli

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Mr. O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through October 15, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Ms. Kirkwood and seconded by Mr. Murphy to approve the unapproved minutes of the Public Hearing on the Budget and the unapproved minutes of the Regular Meeting held August 23, 2022.

ROLL CALL VOTE taken on approval of minutes for the Public Hearing on the Budget and the unapproved minutes of the Regular Meeting held August 23, 2022:

Yes: Barrett, P. Murphy, O’Neill, Kirkwood, J. Murphy
Absent: Coleman, Cristelli
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Ms. Murphy reported that the September ICCTA meeting was a continuation of a yearlong theme regarding the future of work. She said that the meeting focused on emerging technology and the role humans will play in the future workforce. Ms. Murphy said colleges need to be innovative and flexible to keep up with changing technologies. She also noted that developing relationships with industry partners and providing more stackable credentials could be very important for student success. Ms. Murphy said that stackable credentials could allow students to begin working while encouraging them to enroll and continue within a program. She said that it is also essential for colleges to focus on emerging technologies and stay at the forefront of new industries to keep up with the changing workforce. Ms. Murphy also stressed the importance of instructors keeping up with new technologies to prepare students adequately.

5.2 Student Trustee Report

Ms. Hasan began her report by stating that the college campus is alive and full of activity. She said that Student Life held a fall fest in early September, which focused on introducing students to clubs and organizations and providing them with resources to help them succeed. Ms. Hasan noted that suicide awareness and prevention week was from September 5-10. She said that students engaged in discussions and listened to research from a counselor at the college who is a suicide interventionist. Ms. Hasan noted that the Movies in the Moonlight event

continued on September 10 with a double feature. Proceeds from the event were donated to The Pediatric Oncology Treasure Chest Foundation. Ms. Hasan said that Run for Peace was held on September 11, benefitting the Palestine Children's Relief Fund, which raises funds for medical and humanitarian needs of Palestinian children. She noted that the Field of Honor, an event honoring veterans and active service members, was held from September 10 through September 13. Ms. Hasan said Buddhist monks came to the college on September 17 to share their culture with students. She reported that the Job Resource Center held an internship fair and symposium on September 19. She also noted that September 20 is National Voter Registration Day and that student life had a registration event in the U Building. Ms. Hasan said that FAFSA workshops would be held every Tuesday through September for students who need assistance with their financial aid.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins thanked Student Trustee Hasan and Trustee Murphy for their reports. She noted that the Cook County Clerk's office contacted the college to ask if we would host another election technician training class to prepare community members to become election poll workers. Dr. Jenkins said the college would again offer the class to prepare individuals for the upcoming midterm elections on November 8.

- Dr. Jenkins invited Kam Sanghvi, Vice President of Information Technology, Randy Basick, Interim Director of Infrastructure and Network Services, and Thomas Yancey, Director of Client Services, to provide the Board with a report on combatting cybersecurity risks at the college. Mr. Sanghvi started the presentation by stating that we cannot stop every cyberattack targeting the college. However, the college could work with our security partners and train our end users in cybersecurity. He said that combatting cybersecurity risks is a team effort, and one department cannot independently take on such a significant task. Mr. Basick discussed the fundamentals of cybersecurity protection, including user account management, multifactor authentication, patching, and antivirus software. He also discussed the software and tools the college currently uses to protect against cybersecurity risks, including firewalls, virtual private networks, privileged access management, data backup, log collection, and internal vulnerability scans. Mr. Yancey discussed additional tools used to combat cybersecurity risks, including managing Apple and Windows devices and

wiping down old machines by removing data so that it is no longer recoverable. Mr. Sanghvi discussed college policies and employee training used in combatting cybersecurity risks. The Life Cycle Management Board policy removes old equipment from college inventory that can no longer receive security patches. He said that this allows the college to ensure that devices are secure. He noted that October is Cybersecurity Awareness month and said IT sends weekly training emails to end users. Mr. Sanghvi said the college would do a phishing email test in November to see if employees will submit their usernames and password. If an employee sends their information, they will be directed to a link providing more resources on how to spot potential phishing scams. Mr. Sanghvi said that the college plans to do phishing tests more often in the coming year to see if employees retain the information. He said the college has a cyber incident response plan that lays out precisely what it needs to do if it falls victim to a cyberattack. Mr. Sanghvi noted that the college works with the Department of Homeland Security which offers free weekly and monthly vulnerability, which helps find any holes in the college's security plan. Dr. Jenkins and Trustee Kirkwood said they are very pleased that the college takes cybersecurity seriously. Mr. Murphy asked if the cost of the college's insurance has increased to pay for cybersecurity insurance. Rick Hendricks said it is difficult to answer that question because the college has been part of a consortium to pay for our insurance. This year, the consortium split up, so there are now thirteen individual cybersecurity policies, and the college has its own. He said the insurance cost has increased but cannot say exactly how much. Dr. Jenkins said the premium for cybersecurity insurance for the current fiscal year is \$45,101.74.

Dr. Jenkins noted that she attended her first Illinois Community College Board meeting in Cartersville, IL, on September 15 and 16. She said she was appointed to be the liaison to the Illinois Board of Higher Education on behalf of the local community college board. Dr. Jenkins noted that she could not attend the Foundation Thursday, September 15, because she was attending the Illinois Community College Board meeting, but she thanked the trustees who attended. Ms. Murphy said that the dinner was delicious and that it was a wonderful evening. Dr. Jenkins notified the Board that Health Fitness & Recreation Center is featured as the cover story of the September/October 2022 edition of CampusRec Magazine. She shared a physical copy of the magazine to the trustees to view.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$131,993,089.98 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Ms. Kirkwood to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,167,598.80
9.3	Operation & Maintenance Fund	711,242.27
9.4	Operation & Maintenance Fund (Restricted)	35,626.05
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	996,862.42
9.7	Restricted Purpose Fund	459,972.50
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	7,539.74
9.10	Audit Fund	10,000.00
9.11	Liability, Protection & Settlement Fund	906,588.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair O'Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Agnieszka Badzioch - Testing Associate - effective 9/26/22
Edward Burch - Groundskeeper - effective 9/26/22
Tianna Conway - Managing Director, Fine & Performing - effective 10/10/22
Laura Douglas - Coordinator, Early Childhood Education - effective 9/26/22
Emmanuel Esperanza - Assistant Dean, Student Success - effective 9/26/22
Gabrielle Lindberg - Cross-Disciplinary Lab Technician - effective 8/29/22
Cara Maca - Early Childhood Education Specialist - effective 9/26/22
Diana Medina - Career Programs Project Manager - effective 9/12/22
Zacharry Micek - Server Administrator - effective 9/26/22
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Tenure Contract for Bargaining Unit Member

It is recommended that the following employee be granted tenure beginning Spring 2023:

Dominika Kouba Nursing
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Nereida Encina - International Student Services Specialist - effective 10/7/22
Daniela Servin-Garcia - Grants & Scholarship Assistant - effective 9/6/22
Lanita Wynn - Nursing Lab & Simulation Specialist - effective 8/29/22

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative & Professional

William Finn - Director, Health Education & Wellness Center – retirement effective 6/30/2023

Mary Stewart - Project Coordinator - retirement effective 6/30/2023

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Steven Daddona - P.T. Police Officer - retirement effective 9/30/2022

Nancy Hennigan - Secretary II - retirement effective 10/6/2022

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(c) Retirement – Administrative Classified

Christine Bennett - Contract Training Support Coordinator – retirement effective 4/28/2023

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Aaron Almanza - Assistant Professor, Developmental Communications to Associate Professor, Developmental Communications - effective Academic Year 2022-2023

Gary Ambroz - Media Specialist to Maintenance Mechanic III – effective 9/26/22

Randall Basick - Manager, Network Services Infrastructure & Network Services to Director, Infrastructure & Network Services - effective 9/26/22

Eric DeVillez - Associate Professor, Communications to Professor, Communications - effective Academic Year 2022-2023

Ann Webb - Associate Professor, Communications to Professor, Communications - effective Academic Year 2022-2023

(DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O’Neill identified the nature of the agenda items contained in New Business. Trustee Joe Murphy asked if there are specific states where the proposed new board policy #7246 (Human Resources - Residency, Exception, Change of Address) allows employees to live in another state. Dr. Jenkins said the college has reciprocity agreements with certain states and that the residency policy does not allow hiring employees who live in states with which the college does not have a reciprocity agreement. Mr. Murphy asked if the college has a reciprocity agreement with the state of Indiana. Dr. Jenkins confirmed that the college does have a reciprocity agreement with the state of Indiana.

12.1 Affiliation Agreement with Access Community Health Network
(Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Access Community Health Network.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Building T Auto Lab Exhaust Upgrades Bid

Whereas, Key West Metal Industries, of Crestwood, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$287,700.00 to Key West Metal Industries for the MVCC Building T Auto Lab Exhaust Upgrades Bid.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 New Board Policy #7246: Human Resources - Residency, Exception,
Change of Address

It is recommended that the Board approve the proposed new Board Policy #7246 – Human Resources: Residency as presented.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-2, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c), and 10.1-6; and 12.1, 12.2, and 12.3:

Yes: Barrett, Kirkwood, J. Murphy, P. Murphy, O’Neill
Absent: Coleman, Cristelli

Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:46 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|---|--------|
| 5.1 | ACCT Leadership Conference and ICCTA Meeting
Reports - P. Murphy | Verbal |
| 5.2 | Student Trustee Report – N. Hasan | Verbal |

REPORTS OF ADMINISTRATION

- 6.1 President's Report Verbal
- Taxy Levy Resolution Update

COMMUNICATIONS

7.1 Final External Evaluation Letter for Title III Grant

Enclosed



RAMONA MUNSELL & ASSOCIATES CONSULTING, INC.

5208 Village Parkway, Suite 1
Rogers, AR 72758-8199
(479) 876-8717
rma@ramonamunsell.com

October 22, 2022

Dr. Sylvia Jenkins
President
Moraine Valley Community College
9000 College Parkway
Palos Hills, Illinois 60465

I am writing to let you know that I appreciate the opportunity to evaluate Moraine Valley Community College's Title III project again. As you likely know, Ramona Munsell and Associates has worked with your college since the first year of the project in October 2016. Therefore, I feel uniquely qualified to share with you some of the accomplishments highlighted in my final evaluation.

First and foremost, as you know, all our lives have been upended for the past two-and-a-half years by a once-in-a-100-year global pandemic. I commend the College for moving this project forward while dealing with a deadly virus. Perhaps a faculty member summed up the pandemic's harsh impact on colleges when she wrote: *"Nobody signed up for this. Not for sickness, social distancing, or the sudden end of our collective lives on campus. Not for an online class, not for teaching remotely, not for learning from home, not for mastering new technologies, and not for varied access to learning materials."* Yet despite these challenges, your Title III team persisted; they shined and forged ahead. That did not happen with other Title III projects I evaluated during this unprecedented period in our nation's history.

Additionally, I want to share that I was impressed that the Project III team added additional activities to the original grant proposal to strengthen it. The staff added the Patient Care Technician certificate, the nursing boot camp, and virtual reality simulations—all were outstanding additions. I am sure you were pleased to learn that the boot camp and VR simulations have been designated as best practices by the U.S. Department of Education Program Officer. She even requested that your nursing faculty disseminate these practices to

peer institutions such as Pima Community College in Arizona. I found that these additions built best practices in engagement and student learning into your already outstanding nursing program.

In summation, I want you to know that I feel that your College did an excellent job hiring the best possible Title III staff to complete the objectives and providing me with files demonstrating excellent record-keeping. I also want to thank the Moraine Valley administration for always participating in each evaluation and helping to contribute to the success of the project. I concluded my written report to the Department of Education stating that I felt that your College's project demonstrated unassailable evidence of success resulting in an overall assessment that it has been expertly managed and has been an "excellent return on investment."

It has been my pleasure to serve as the external evaluator for Ramona Munsell and Associates since 2018. I have enjoyed watching how all the implemented activities impacted the programs addressed in the grant proposal. Let me end by saying, I commend the faculty, project staff, and administration at MVCC for closing out this project on such a high note and more importantly maximizing the true potential of this grant.

Sincerely,

A handwritten signature in cursive script that reads "Yasmin Delahoussaye".

Yasmin Delahoussaye, Ed.D.
External Evaluator

**MORaine VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 TREASURER'S REPORT
 MONTH ENDED OCTOBER 31, 2022**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$ 60,962,252.67	\$ 5,351,218.51	\$ 6,509,799.01	\$ 59,803,672.17
OPERATION & MAINT FUND	9,681,910.54	541,405.02	734,376.52	9,488,939.04
OPERATION & MAINT (RESTR.)	20,967,580.07	59,210.37	38,250.69	20,988,539.75
BOND & INTEREST FUND	4,952,146.88	-	-	4,952,146.88
AUXILIARY FUNDS	12,337,454.22	627,652.55	688,520.34	12,276,586.43
RESTRICTED PURPOSE FUNDS	7,743,879.40	1,650,480.30	1,394,725.75	7,999,633.95
WORKING CASH FUND	13,954,314.01	9,138.45	-	13,963,452.46
TRUST & AGENCY FUNDS	157,355.04	2,648.99	10,483.28	149,520.75
AUDIT FUND	109,350.04	191.55	25,000.00	84,541.59
LIAB, PROTECT & SETTLE FUND	129,920.47	-	-	129,920.47
TOTAL	<u>\$ 130,996,163.34</u>	<u>\$ 8,241,945.74</u>	<u>\$ 9,401,155.59</u>	<u>\$ 129,836,953.49</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$ 22,550.00
HUNTINGTON BANK	1,052,698.29
OLD NATIONAL BANK	4,536,594.71
OLD NATIONAL BANK	864,798.42
WINTRUST MAXSAFE	3,101,674.66
IL METROPOLITAN INVESTMENT FUND	5,272,533.07
IL METROPOLITAN INVESTMENT FUND	2,119,841.94
IL SCHOOL DIST LIQUID ASSEST FUND	4,957,937.48
IL PUBLIC TREASURERS FUND	8,804,215.90
SHORT TERM INVESTMENTS	70,166,589.49
LONG TERM INVESTMENTS	28,937,519.53
TOTAL	<u>\$ 129,836,953.49</u>

**ACCOUNT EXPENDITURE SUMMARIES
OCTOBER**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$ 6,509,799.01
9.3	OPERATION & MAINTENANCE FUND	734,376.52
9.4	OPERATION & MAINTENANCE (RESTR) FUND	38,250.69
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	688,520.34
9.7	RESTRICTED PURPOSE FUND	1,394,725.75
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	10,483.28
9.10	AUDIT FUND	25,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u>\$ 9,401,155.59</u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-4(a)	Sabbatical Leave – Faculty	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Faculty	Enclosed
10.1-5(b)	Retirement – Administrative & Professional	Enclosed
10.1-5(c)	Retirement – Support Staff	Enclosed
10.1-5(d)	Retirement – Administrative Classified	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

S U B J E C T R E P O R T – Full Time

Abigail Bean	Marketing Coordinator Marketing & Communications	Effective: 12/5/22
Kayla Bucci	Manager, Student Life Student Life	Effective: 12/5/22
Tiffany Davis	Early College Specialist Student Success	Effective: 12/5/22
Christopher Mendoza	Student Success Specialist Student Success	Effective: 12/5/22

R E C O M M E N D E D A C T I O N

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Sabbatical Leave – Faculty

In accordance with the Faculty Negotiated Agreement, one (1) application for sabbatical leave was received. The application was reviewed by the Faculty Development Committee, the appropriate Dean and the Vice President of Academic Affairs. It is recommended that the following faculty member be granted a sabbatical leave:

Erica Hamilton, Professor, Psychology
Fall 2023 semester with full pay

RECOMMENDED ACTION

That the above leave be granted.

S U B J E C T R E P O R T - Resignations/Terminations

Albert James	Senior Applications Developer Enterprise Applications & Web Services	Effective: 12/22/22
Catherine Smith	Student Success Specialist Student Success	Effective: 10/24/22

RECOMMENDED ACTION
That the above be approved as presented.

Retirement – Faculty

The following employees have submitted a notice of retirement per date listed:

Michael Gatto	Professor, Radiologic Technology Career Programs	12/16/22
Debra Guerrero	Professor, Polysomnography Career Programs	8/4/23

RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Administrative & Professional

The following employees have submitted a notice of retirement per date listed:

Christine Kuropas	Health Sciences Admissions Coordinator Career Programs	12/22/22
Lorri Miskus	Staff Accountant Accounting	10/28/22

RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Support Staff

The following employees have submitted a notice of retirement per date listed:

Christine Chirillo	Departmental Assistant Job Resource Center	5/18/23
Sharon Ksiazek	Accounts Payable Clerk Finance	6/30/23
Donna Larsen	Departmental Assistant Registration & Records	3/31/23
Ellen Malliaras	Purchasing Assistant Purchasing	6/29/23
Phyllis Olsson	Accounting Clerk II Finance	6/30/23
Julie Pacult	Bookstore Textbook Expeditor Bookstore	6/30/23
Bridget Spencer	Custodian Campus Operations	4/28/23

RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Administrative Classified

The following employee has submitted a notice of retirement per date listed:

Deborah Stoffregen	Administrative Assistant Finance	5/31/23
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Patricia Brown	Associate Professor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2022-2023
Tanya Cardona	Registration Representative Registration & Records Support Staff	Reclassified to: Project Facilitator Enrollment Services Effective: 11/21/22
Maria-Judith Negley	Departmental Assistant Learning Enrichment & College Readiness Support Staff	Reclassified to: Corporate, Community, & Continuing Education Effective: 12/5/22
Nathan Schneider	Operations Coordinator Infrastructure & Network Services Support Staff	Reclassified to: Application Services Manager Enterprise Applications & Web Services Administrative & Professional Effective: 11/21/22

RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

NEW BUSINESS

- | | |
|---|----------|
| *12.1 Affiliation Agreement with Peace Village | Enclosed |
| *12.2 Affiliation Agreement with Summit Fire Department | Enclosed |
| *12.3 Acceptance of FY2022 Audit | Enclosed |
| *12.4 Moraine Valley Police Department Technology Infrastructure Upgrade Purchase | Enclosed |
| *12.5 Police Vehicle Purchase | Enclosed |
| *12.6 Zoll X Series Non-Clinical Monitor/Defibrillator Equipment Purchase | Enclosed |
| *12.7 Summer 2023 “Explore” Mailer Bid | Enclosed |
| *12.8 Resolution Determining the 2022 Estimated Tax Levy and Public Hearing | Enclosed |

ACCEPTANCE OF AUDIT

The FY2022 Audit has been presented. The recommendation is to accept the Audit so that it can be submitted to the state. It is included as a separate document.

Recommended Action:

It is recommended that the Board of Trustees accept the Audit for the fiscal year ending June 30, 2021 as presented. A copy of the Audit will be filed with the State of Illinois.

DATE: October 28, 2022

TO: Rick Hendricks
Vice President Administrative Services

Kamlesh Sanghvi
Vice President, Information Technology

FROM: Jane Bentley
Director of Purchasing

RE: **Moraine Valley Police Department Technology Infrastructure Upgrade Purchase**

The Moraine Valley Police Department Server and Storage Infrastructure has been serving the College's video security needs for approximately eight years. The environment began as a collaboration between the Moraine Valley Police Department and Information Technology with the goal of providing a scalable and robust Network Video Recording infrastructure.

Equipment in the environment has reached the manufacturer's end of life cycle. It is recommended that the complete environment be upgraded to the latest server, storage, and network hardware offerings which include three (3) servers and two (2) network switches for the main campus and two (2) servers, one each for the Blue Island and Southwest Education Center locations. The proposed hardware upgrades will provide a faster and even more scalable and expandable environment which will allow the Police Department to have an updated and modern server and storage environment that will be more dependable and meet future security needs.

RECOMMENDED ACTION

Servers and Storage

Whereas **CDWG**, of Vernon Hills, Illinois, has submitted Illinois Public Higher Education Cooperative (IPHEC) pricing, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **CDWG**, in the amount of **\$115,034.11**

Network Switches

Whereas **Nexum, Inc.**, of Hammond, Indiana, has submitted the lowest responsible proposal for the purchase of Juniper network switches, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to **Nexum, Inc.** in the amount of **\$11,723.60**

Miscellaneous Cables/Racks/Server Programming

Whereas **Communications Supply Corp (Wesco/Anixter)**, of Glenview, Illinois, **Continental Resources** of Chicago, Illinois and **Pentegra Systems**, of Addison, Illinois have submitted proposals for the purchase of miscellaneous cables, racks and server reprogramming services, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase orders to the above in the amounts as follows : **Communications Supply Corp (Wesco/Anixter) \$ 874.03, Continental Resources \$1,120.00, Pentegra Systems \$2,480.00**

Total Cost of this purchase: \$131,231.74

DATE: October 28, 2022

TO: Rick Hendricks
Vice President Administrative Services

FROM: Jane M. Bentley
Director of Purchasing

RE: **Police Vehicle Purchase**

Currently, the Moraine Valley Police Department is utilizing a 2014 Ford Interceptor police squad vehicle. Although the squad has 51,000, because of the long hours of idling and use, this vehicle has developed a variety of mechanical and transmission concerns that will not be cost effective to repair and maintain. It is being recommended to replace this vehicle with the purchase of a new 2023 Ford Police Interceptor Utility vehicle with emergency equipment. The 2014 Ford Interceptor will be utilized as a trade in for this purchase.

The Illinois Department of Central Management Services (CMS) provides programs, services, and bid purchases, both to state and public agencies. Because these are state approved purchases, these are the lowest prices offered. Therefore, bidding becomes unnecessary since any purchases, and vendors, on the State Contract have been bid by and approved through the state for local government and public agency use and joint purchase. Morrow Brothers Ford, of Greenfield, Illinois, is such an approved vendor by the state contract, 19-416CMS-BOSS4-P-11453.

RECOMMENDED ACTION: Whereas Morrow Brothers Ford, of Greenfield, Illinois has been approved by the State under Contract Number 19-416CMS-BOSS4-P-11453, through the State of Illinois, it is recommended that the Board of Trustees approve this request and authorize the issuance of a purchase order in the amount of **\$44,640.00 to Morrow Brothers Ford** for the purchase of a 2023 Ford Police Interceptor Utility Vehicle.

DATE: October 28, 2022

TO: Dr. Pamela Haney
Vice President Academic Affairs

FROM: Jane Bentley
Director of Purchasing

RE: **Zoll X Series Non-Clinical Monitor/Defibrillator Equipment Purchase**

The college's Fire Science and Emergency Medical Services program has been successfully running courses for over twelve (12) years. This degreed program has helped to create hundreds of fire service professionals and teaches students about all aspects of firefighting.

The program is requesting the purchase of a Zoll X Series Non-Clinical Monitor/Defibrillator for the expanding EMT curriculum. This new device will enhance the existing program as well as prepare the program for future needs. The college's instructors will be able to expand firsthand teaching skills and critical thinking of the program. This device will allow the instructors to teach multiple areas of cardiac rhythm interpretation as well as teaching sections for blood pressures, pulse oximetry, CPR and in-depth scenario-based training that is valuable to the college's students as this device is most commonly used by local fire department ambulances.

Zoll is the sole source manufacturer and distributor of this product. Additionally, the pricing is available through the Savvik Buying Group, agreement # 2021-06. Savvik serves public safety agencies, fire departments, hospitals, schools, and government agencies by offering intergovernmental/joint purchasing pricing. Joint purchasing is allowable to the college via State Statute. This request will be funded through an ICCB Budget approved PATH grant .

RECOMMENDED ACTION: Whereas Zoll Medical Corporation of Chelmsford, MA., being sole provider and manufacturer has submitted pricing per the Savvik Agreement # 2021-06, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$32,688.76 to Zoll Medical Corporation** for the purchase of the Zoll X Series Non-Clinical Monitor/Defibrillator.

DATE: Oct. 28, 2022

TO: Margaret Lehner
Vice President for Institutional Advancement and Executive Assistant to the President

FROM: Jane M. Bentley
Director of Purchasing

RE: **Summer 2023 “Explore” Mailer Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college’s web site. Bids were opened on Thursday, October 27, 2022, at 11 AM, in Room L 187. Two (2) bids and four (4) “no bid” were received. The results of the bid are on the attached sheet. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The “Explore” mailer is a marketing publication distributed three (3) times per year in the fall, spring, and summer, to district residents and businesses to promote the college, its programs and services. While the college traditionally has solicited bids once annually for all three semesters, the lack of reliable supply in the current paper market is resulting in bidding semester-to-semester for this publication. Similarly, due to rising paper prices, the college has reduced the page count of its mailer for the 2022-2023 academic year to hold the line on costs.

RECOMMENDED ACTION: Whereas World’s Printing & Specialties, of DeKalb, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$34,357.42 to World’s Printing & Specialties** for the printing of the “Explore” mailer for Summer 2023.

RESOLUTION DETERMINING THE ESTIMATED TAX LEVY
FOR THE 2022 TAX YEAR AND
SCHEDULING A PUBLIC HEARING THEREON

(See attached Resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the resolution as presented.

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

**RESOLUTION DETERMINING THE ESTIMATED TAX LEVY
FOR THE 2022 TAX YEAR AND
SCHEDULING A PUBLIC HEARING THEREON**

WHEREAS, pursuant to Public Act 91-523, the Board of Trustees at Moraine Valley Community College, District No. 524, Cook County, Illinois, is required to determine the amounts of money estimated to be necessary to be raised by taxation for Tax Year 2022; and

WHEREAS, the Board is required to conduct a public hearing on said estimated determination on December 20, 2022; and

WHEREAS, the Board is further required to publish notification of the proposed property tax levy;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MORAIN VALLEY COMMUNITY COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 524, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

Section 1: A public hearing on the Board's intent to adopt an aggregate levy shall be held on December 20, 2022, at 6:00 p.m. Location of the December 20, 2022 meeting will be in the Moraine Rooms 1 and 2 in the M Building and will be conducted as a hybrid, with in-person and online participation and may be conducted via web conference with public access available. Details can be found at <https://www.morainevalley.edu/about/board-trustees/meetings-agendas-and-packets/>. Attached hereto as Exhibit A is the estimate of tax levy.

Section 2: The Board Secretary is hereby authorized and directed to cause notice of public hearing on the Board's estimate of taxes to be levied pursuant to 35 ILCS 200/18-101.15 in

a newspaper of general circulation within the District not more than fourteen (14) days nor less than seven (7) days before the date of the public hearing. The notice shall be substantially in the form of Exhibit A.

Section 3: All members of the public shall be invited to the public hearing to comment upon the proposed tax levy.

Section 4: This Resolution shall be in full force and effect from and after its passage.

PASSED this 15th day of November, 2022.

AYES:

NAYS:

ABSENT:

APPROVED this 15th day of November, 2022.

Chairperson

ATTEST:

Secretary

EXHIBIT A

**Notice of Proposed Property Tax Levy for
MORAIN VALLEY COMMUNITY COLLEGE
Community College District No. 524, Palos Hills, Cook County, Illinois**

- I. A public hearing to approve a proposed property tax levy for Moraine Valley Community College, Community College District No. 524, Palos Hills, Illinois for Tax Year 2022 will be held on Tuesday, December 20, 2022, at 6:00 p.m. in Moraine Rooms 1 and 2 in the M Building, 9000 W. College Parkway, Palos Hills, IL 60465-0937 and will be conducted as a hybrid, with in-person and online participation and may be conducted via web conference with public access available. Details can be found at <https://www.morainevalley.edu/about/board-trustees/meetings-agendas-and-packets/>.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Dr. Sylvia Jenkins, President, Moraine Valley Community College, 9000 W. College Parkway, Palos Hills, IL 60465; 708-974-5201.

- II. The corporate and special purpose property taxes extended or abated for Tax Year 2021 were \$34,179,865.

The proposed corporate and special purpose property taxes to be levied for Tax Year 2022 are \$35,941,800. This represents a 5.15 percentage increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for Tax Year 2021 were \$7,373,781.

The estimated property taxes to be levied for debt service and public building commission leases for Tax Year 2022 are \$7,104,950. This represents a 3.65 percentage decrease over the previous year.

- IV. The total property taxes extended or abated for Tax Year 2021 were \$41,553,646.

The estimated total property taxes to be levied for Tax Year 2022 are \$43,046,750. This represents a 3.59 percentage increase over the previous year.