

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting Immediately Following Public Hearing on the Budget, 6:00 PM, Tuesday, August 23, 2022, Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via www.morainevalley.edu/BOTAug23 or by phone 1-312-535-8110 with Meeting ID 2624 729 5581, p/w bBpVhEV9n32 (22784389 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC HEARING**
4. **ADJOURNMENT**

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting Immediately Following Public Hearing on the Budget, 6:00 PM, Tuesday, August 23, 2022, Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via www.morainevalley.edu/BOTAug23 or by phone 1-312-535-8110 with Meeting ID 2624 729 5581, p/w bBpVhEV9n32 (22784389 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting - June 16, 2022
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ICCTA Meeting Report – P. Murphy
 - 2) Student Trustee Report – N. Hasan
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Certificate of Achievement for Excellence in Financial Reporting
 - Public Act 102-0998: Student Debt Assistance Act
7. **COMMUNICATIONS**
 - 1) Continuing Accreditation Letter from Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)
8. **FINANCIAL STATEMENT**
 - 1) **FOR JUNE 2022**
 - a. Treasurer's Report
 - b. Financial Records Summary
 - c. Investments
 - 2) **FOR JULY 2022**
 - a. Treasurer's Report
 - b. Financial Records Summary
 - c. Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - a. **FOR JUNE 2022:**
 - b. **FOR JULY 2022:**
- 2) * Education Fund

- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance Restricted Fund
- 5) * Bond & Interest Fund
- 6) * Auxiliary Fund
- 7) * Restricted Purpose Fund
- 8) * Working Cash Fund
- 9) * Trust and Agency Fund
- 10) * Audit Fund
- 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) * Leave of Absence
 - 5) * Resignations/Terminations
 - a. * Retirement - Faculty
 - b. * Retirement - Administrative & Professional
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Bolingbrook Fire Department (Fire Science)
 - 2) * Affiliation Agreement with Bright Light Medical Imaging (Medical Imaging: Radiology, CT, Mammography)
 - 3) * Affiliation Agreement with Polish American Addictions Counseling P.C. (Addictions Studies)
 - 4) * Affiliation Agreement with George Skarpathiotis MD SC (Medical Assistant)
 - 5) * Approval of FY23 Budget
 - 6) * Moraine Valley Community College Spring 2023 Noncredit Mailer Printing Bid
 - 7) * Fire Science Self-Contained Breathing Apparatus Equipment Purchase
 - 8) * Integrated Library System/Library Services Platform and Discovery Tool Request for Proposal
 - 9) * 2022 Holiday Schedule
 - 10) * Depositories Approval Resolution: Old National Bank
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **ADJOURNMENT**

Agenda Item 3.0
August 23, 2022

MINUTES

Approved Minutes of the May 17, 2022 Regular Meeting

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, May 17, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 6:00 PM.

II. ROLL CALL

Present: Brian O’Neill, Chair; Bernadette Barrett; John Coleman; Kimberly Hastings Cristelli; Beth McElroy Kirkwood; Joseph Murphy (arrived 6:04PM); Patricia Joan Murphy (arrived 6:16PM); Nematallah Hasan, Student Trustee (arrived 6:02PM)

Absent: None

Mr. O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Mr. O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through May 28, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Mrs. Cristelli and seconded by Mr. Coleman to approve the unapproved minutes of the Regular Meeting held April 19, 2022.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting held April 19, 2022:

Yes: Barrett, Coleman, Cristelli, Kirkwood, O'Neill
Absent: J. Murphy, P. Murphy
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

This report is deferred pending Ms. Murphy's arrival.

5.2 Student Trustee Report

Ms. Hasan reported that student leaders recently met with the president and were able to ask questions and receive answers from the president and other students. She indicated it was a good flow of information and discussion. The Psychology department hosted an event with professional therapists, who discussed anxiety, symptoms of anxiety, and how to seek treatment. The Code of Conduct office, the Counseling Center, and Student Life held an educational program about the harmful effects of alcohol, during which students were able to test their knowledge. To help students cope with the stress of finals, a petting zoo visited the campus. Trustee Hasan reported many students enjoyed the event, but she felt that some of the animals did not enjoy the experience of being petted and has discussed this with Dr. Salleh-Barone and Dean Marshall. She reported that this week is finals week for students, who are preparing and doing their best. Student Life provided support in the form of food and study tips to help students cope.

Chair O'Neill recognized a retirement included in this month's agenda. Carol Seps, part-time registration representative, retired April 21, after serving at the college since 2005. On behalf of the board and administration, Chair O'Neill congratulated Ms. Seps and wished her a long and happy retirement.

Chair O'Neill also noted that because the agenda includes recognitions of student achievements, he noted for the record two additional students and their awards. The students were each nominated by their Geography instructor, Dawn Wrobel, for Illinois Geographical Society Community College Outstanding Student-Geographer Awards. With just three students selected this year in the state of Illinois, two are Moraine Valley students. Ryan Krizik and Jackson Krol were each recognized at the Society's annual meeting on April 29th, each receiving a monetary award and a one-year membership in the IL Geographical Society. On behalf of the board and administration, Mr. O'Neill congratulated Ryan and Jackson for their achievement.

VI. REPORTS OF ADMINISTRATION

6.1 Recognition of Student Accomplishments

- Athletics Report/Update – Bill Finn, Director, Health, Fitness & Recreation Center/Athletics Director, reported that this year, 159 athletes participated in athletics. The department spearheaded a plan that resulted in a 97% vaccination rate. The athletes competed in 255 games without forfeiting a game because of injury or sickness. He displayed the Illinois Skyway All-Sports trophy, won back by Moraine Valley this year by having the highest total of finishes in sports, indicating that this year's trophy is new and resembles the Stanley Cup. He reported that 59 athletes will graduate on Friday, 20 of them with honors, and recognized staff members General MacArthur and Agnes Dziemian and the coaches who support and promote athletic academic excellence. Two coaches, also Moraine Valley alumni, Dimitri Dimizas (Cross Country) and Ari Bulthuis (Softball), won Coach of the Year awards. He thanked the administration and Board for its support of the athletic programs.
- Forensics Team – John Nash, Director of Forensics and Professor of Communications, reported that it was great to participate in face-to-face competitions this year. The year began by hosting the Walter Fronczek Speech and Debate Tournament in October with 21 schools participating. He recognized Krista Appelquist, faculty member and coach, and Carol Antosz and Sonja Blades, college staff members, who also received awards this year. He reported that the forensics team competed in ten invitational tournaments, winning nine of them, competing against other community colleges, but also four-year colleges and universities. He announced that the team achieved national champion status, the fifth national championship in 20 years, noting that a trophy will be sent to Dr. Jenkins. Three students took gold medals at the Phi Rho Pi National Tournament: Oswaldo Ocampo

for dramatic interpretation, Aidan McGuire for impromptu speaking, and Robert Murillo for Persuasive Speaking. The team also won two silver medals and six bronze medals. The Dan Haggerty award, voted on by all the other students, was won by Moraine Valley student, Itzel Rojas. Mr. Nash thanked Dr. Jenkins, the administration, and the Board for supporting the team's opportunities to compete this year.

- League for Innovation Art and Literary Competition Winners and Skyway Conference Art, Jazz, Writing & STEM Competition Winners – Dr. Lisa Kelsay, Assistant Dean, Liberal Arts, reported on student accomplishments in the League for Innovation and Skyway Conference competitions, briefly sharing information about the Illinois Skyway Collegiate Conference. She recognized competition coordinators, including Douglass Bratt (jazz), Lisa Couch (literary), Dr. Ryen Nagle (STEM), and Lynn Peters (Art). She recognized the following students who received awards in each of the competitions:

SKYWAY ART COMPETITION

Joel Wick (Digital Photography – *Hotel Pool*)

Piotr Zubek (Ceramic – *Hug*)

LEAGUE ART COMPETITION

Jessica Donohue (Photography – *Person*)

Sabrina Johnson (Ceramic – *Celestial Box*)

Chloe Murray (Charcoal and graphite – *Self Portrait*)

Jazmin Paramo (Adobe Illustrator – *Blueberries*)

Katie Wheeler (Adobe Illustrator – *Google Doodle*)

SKYWAY JAZZ COMPETITION

Cesar Vazquez, Trumpet (Outstanding Soloist)

Alejandro Samuels, Guitar (Outstanding Soloist)

Tom Hahn, Tenor Saxophone (Honorable Mention)

Scott Kirby, Bass (Honorable Mention)

Johnny Poindexter, Drumset (Honorable Mention)

SKYWAY STEM POSTER COMPETITION

2nd Place/Math, Physical and Computer Science Category

Consumer Environmental Tool

Diego C. Chavez, Josip J. Bilonic, Ibrahim H. Darawad, Muhana A. Rabgie

SKYWAY WRITER'S COMPETITION

Karolina Bachleda-Blaszczak (2nd Place Non-fiction – *“The Hungriest Years of My Life”*)

Cody Barton (2nd Place Poetry – *“Drizzles are Deadly”*)

LEAGUE LITERARY COMPETITION

Short Fiction

1st Place – Tristin Dabrowski – *“You’ve Done Wrong”*

2nd Place – Jacquelyn Carvelli – *“Sirens”*

3rd Place – Saja Bataeineh – *“The Assassination”*

Poetry

1st Place – Cody Barton – *“Drizzles are Deadly”*

2nd Place – Aoife Finn – *“Grieving from Afar”*

3rd Place – Nick Stulga – *“You’re Broken, but so is God”*

Creative Non-Fiction

1st Place – Karolina Bachleda-Blaszczak – *“The Hungriest Years of My Life”*

2nd Place – Yudith Jacinto – *“Shattered”*

3rd Place – Lena Zidan – *“The Infectious Void in My Home”*

Dr. Kelsay noted that not all the national competitions have been completed yet and reported that following the conclusion of the League’s 2020-2021 competition in summer 2021, a Moraine Valley student, Gabrielle Lynch, won third place for her Nonfiction, titled *“In a World of Nancy Kerrigans”*. She shared the 2022-23 Skyway schedule: Jazz Festival (Oakton), Writer’s Festival (Waubonsee), Art (Morton), STEM (Prairie State).

- Phi Theta Kappa and *Glacier* – Kent Marshall, Dean of Students and Compliance Officer, reported that the Alpha Iota Lambda Chapter of the Phi Theta Kappa society was recognized as a REACH chapter at the national level for its membership development. He congratulated Amanda Bendoraitis, Manager of Student Life, and Nereida Encina, International Student Services Specialist, and the PTK officers: Gosia Lowisz, Ruby Mendoza, Nikolas Campobasso, Kayla Yurki, and Mia Lacney for this achievement. Dean Marshall also reported that the *Glacier* student newspaper received 25 statewide awards at the Illinois Community Collee Journalism Association Contest, including being named Best Student Media in the state and the Mike Foster General Excellence Award for its website. Additionally, individual student awards included nine 1st Place, five 2nd Place, seven 3rd Place, and three Honorable Mention awards. The following students were recognized: Mariah Trujillo, Joey Fernandez,

Ethan Holesha, Sarah Schudt, Deana Elhit, Sarah Kaufman, Rosie Finnegan, Marcus Collins, Kaitlyn Davies, Valerie Olivares, Anais Rangel, Colin Kroll, and Jack Zampillo. Jan Kopischke, Student Publications Advisor, and Lisa Couch, Communications and Journalism Instructor, were recognized for their leadership and collaborations between the *Glacier* and Communications and Journalism classes. The *Glacier* also won News Story of the Year for a series of COVID-related articles written by Ethan Holesha, Mariah Trujillo, Valerie Olivares, Kaitlyn Davies, Yunuen Perez, Mariam Itani, and Paige Doherty.

6.2 President's Report

Dr. Jenkins reported that, in addition to other service projects during the year, the Phi Theta Kappa chapter led a campaign to raise funds and donations to Ukraine, working with a church in Palos Heights. She reminded everyone about graduation on Friday, with ceremonies at 11 a.m. and at 3 p.m. She reported that summer enrollment is up 7% and expressed the hope that more students will continue to come back to school. While it is early for fall, enrollment is up 14% compared to last year at this time. She thanked the faculty and staff who are working hard to help students enroll and return to school. Dr. Jenkins reported that the college applied for one of the Congressional enhancement grants, and she received word that the application has moved to the next level. She thanked Steve Pappageorge and Clare Briner for preparing and submitting this request. She noted three awards of the college at the ICCTA annual convention—Outstanding Faculty Award to Dave Viar (WLD), Lifelong Learner Award to Dr. Kristine Christensen (CIS), and Business and Industry Partnership Award (Workforce Development and the Greater Chicago Food Depository). She congratulated the Foundation for this year's successful in-person gala event. She reported that a special musical performance was recently held in honor of the contributions of the family of Egon Menker, who had been a long-time supporter of the college. She shared the sad news of the passing of full-time faculty member Randy Connor, who taught Humanities at the college. She thanked Board members John Coleman and Joe Murphy for attending the employee recognition event last week.

Chair O'Neill asked if Ms. Murphy was prepared to provide an ICCTA report. She indicated that she was.

5.1 ICCTA Report

Ms. Murphy reported that the April ICCTA meeting was a one-day meeting full of information. She reported that six community colleges are providing local workforce data to help build the case for baccalaureate degrees. Legislation was reviewed, including the act regarding paid administrative leave for vaccinated educational personnel. Committee meeting reports were shared, and interviews were held for nominations for the ICCTA vice president, secretary, and treasurer, to be voted on at the June convention. She reported that the educational seminar contained information about solving issues through thinking creatively, and highlighted projects that other colleges have undertaken, noting that her take-away is that there is money out there and working with other colleges to form consortiums could advance the community college mission. She anticipated receiving the PowerPoint from the seminar and would be happy to share it with anyone interested.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$147,195,811.27 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,474,377.58
9.3	Operation & Maintenance Fund	729,720.22
9.4	Operation & Maintenance Fund (Restricted)	46,131.84
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,047,112.92
9.7	Restricted Purpose Fund	3,104,425.78
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	7,514.69
9.10	Audit Fund	(1,285.00)
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT D - SUPPLEMENT TO MINUTES)		

X. REPORT OF PERSONNEL

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

- Kiana Battle – Dean of Liberal Arts, Liberal Arts – effective 6/6/22
 - Agne Juskaite – Academic Advisor, Counseling – effective 8/15/22
 - Leona Lilly – Instructor, Basic Nurse Assistant Training, Career Programs – effective 8/15/22
 - Adel Moustafa – Instructor, Radiologic Technology, Career Programs – effective 8/15/22
 - Michael Pricone – Support Analyst, Client Services – effective 5/23/22
 - Jacinda Ross – Instructor, Nursing, Career Programs – effective 8/15/22
 - Antoinette Samoska – Nursing Lab & Simulation Specialist, Nursing – effective 5/23/22
- (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Robert Massey – Managing Director of Fine & Performing Arts Center, Fine & Performing Arts Center – rescind acceptance effective 5/6/22

Debbie Scholl – P.T. Registration Representative, Registration & Records – resignation effective 4/29/22

Karina Trueba – P.T. Departmental Assistant, Registration & Records – resignation effective 4/22/22

Kaila Williams – Financial Aid Assistant, Financial Aid – resignation effective 5/17/22

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Tonie Kenealy – P.T. Mailroom Clerk, Mailroom – retirement effective 6/30/22

Carol Seps – P.T. Registration Representative – retirement effective 4/21/22
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Sharon Brennan – from Instructor, Counseling, Counseling & Advising to Assistant Professor – effective Academic Year 2022-2023

Maria Budz – from Duplicating Services Operator, Marketing & Communications to Departmental Assistant – effective 5/23/22

Anna Chmiel – from Academic Advisor, Academic Advising to Academic Advisor – effective Academic Year 2022-2023

Michael Espinoza – from Assistant Professor, Criminal Justice, Public Services to Associate Professor - effective Academic Year 2022-2023

Teresa Hannon – from Associate Professor, Counseling, Counseling & Advising to Professor - effective Academic Year 2022-2023

Rita Kealy – from Assistant Professor, Phlebotomy, Health Sciences to Associate Professor - effective Academic Year 2022-2023

Jennifer Lee Good – from Assistant Professor, Reading, Developmental Education to Associate Professor - effective Academic Year 2022-2023

Souzan Naser – from Associate Professor, Counseling, Counseling & Advising to Professor - effective Academic Year 2022-2023

Peter Placas – from Cross-Disciplinary Lab Technician, Biological Sciences to Instructor, Biology – effective 8/15/22
Kimberly Sala-Buckley – from P.T. Departmental Assistant, Academic Outreach to F.T. Departmental Assistant – effective 5/23/22
Christian Smolenets – from Transition Specialist, Adult Basic Education to Instructor, Adult Education – effective 8/15/22
(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O’Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with DuPage Medical Group, Ltd., (DULY)
(Allied Health Programs)

It is recommended that the Board of Trustees approve the affiliation agreement with DuPage Medical Group, Ltd. (DULY) for Allied Health Programs.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Clinical Training Agreement with Quest Diagnostics LLC (Phlebotomy)

It is recommended that the Board of Trustees approve the clinical training agreement with Quest Diagnostics for Phlebotomy.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Master Affiliation Agreement with Advocate Health and Hospitals Corporation (Nursing, BNAT, Phlebotomy, Health Info Tech, Respiratory Therapy, EMS, Radiology, Medical Asst, Sleep Tech)

It is recommended that the Board of Trustees approve the master affiliation agreement with Advocate Health and Hospitals Corporation for Nursing, Basic Nurse Assistant Training, Phlebotomy, Health Information Technology, Respiratory Therapy, Emergency Medical Services, Radiologic Technology, Medical Assistant, and Sleep Technology.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Building T Chilled Water Upgrades Phase I Bid

Whereas, Monaco Mechanical, Inc., of Lisle, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$1,210,000.00 to Monaco Mechanical Inc. for the MVCC Building T Chilled Water Upgrades Phase I Bid.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Elevator Preventive Maintenance Program Bid 2022-2025

Whereas All-Types Elevators, Inc., of Worth, Illinois, is the lowest responsible and responsive bidder to meet specifications, it is recommended that the Board of Trustees award this bid to All-Types Elevators, Inc., in the specified yearly amounts over a Three (3) year period, July 2022– June 2025:

July 1, 2022 – June 30, 2023	\$ 23,000.00
July 1, 2023 – June 30, 2024	\$ 23,690.00
<u>July 1, 2024 - June 30, 2025</u>	<u>\$ 24,400.70</u>
Total Contract:	\$ 71,090.70

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Life-Cycle Management (LCM) Equipment Purchase Spring 2022

Desktops and Monitors - Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of Thirty-Six (36) 3650 Desktops and Eighty-Two (82) 7090 Desktops , it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Dell Inc., in the amount of \$129,200.92.

MacBooks, Displays, and Cables – Whereas Apple Inc of Austin, Texas, has submitted the lowest responsible proposal for the purchase of Three (3) MacBook Laptops with Three (3) Apple Studio Displays with cables and Apple Care, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Apple Inc, in the amount of \$16,564.85.

Printers – Whereas Canon Solutions America, of Schaumburg, Illinois, has submitted the lowest responsible proposal for the purchase of Two (2) CAD Printer HPLJ M751N, One (1) Color Printer Canon LBP1127C it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Canon Solutions America, in the amount of \$5,277.00.

Scanner – Whereas CDW-G, of Vernon Hills, Illinois, has submitted the lowest responsible proposal for the purchase of One (1) Canon Scanner is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to CDW-G in the amount of \$324.30.

Total Cost of this purchase: \$151,367.07
(DOCUMENT O - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O’Neill, Cristelli
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:53 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|-----------------------------------|--------|
| 5.1 | ICCTA Meeting Report – P. Murphy | Verbal |
| 5.2 | Student Trustee Report – N. Hasan | Verbal |

REPORTS OF ADMINISTRATION

- 6.1 President's Report Verbal/Enclosed
- Certificate of Achievement for Excellence in Financial Reporting
 - Public Act 102-0998: Student Debt Assistance Act



Government Finance Officers Association
203 North LaSalle Street, Suite 2700
Chicago, Illinois 60601-1210
312.977.9700 fax: 312.977.4806

7/11/2022

Sylvia Jenkins
President
Moraine Valley Community College, Illinois

Dear Dr. Jenkins:

We are pleased to notify you that your annual comprehensive financial report for the fiscal year ended June 30, 2021 qualifies for GFOA's Certificate of Achievement for Excellence in Financial Reporting. The Certificate of Achievement is the highest form of recognition in governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management.

When a Certificate of Achievement is awarded to a government, an Award of Financial Reporting Achievement (AFRA) is also presented to the individual(s) or department designated by the government as primarily responsible for its having earned the Certificate. This award has been sent to the submitter as designated on the application.

We hope that you will arrange for a formal presentation of the Certificate and Award of Financial Reporting Achievement, and give appropriate publicity to this notable achievement. A sample news release is included to assist with this effort.

We hope that your example will encourage other government officials in their efforts to achieve and maintain an appropriate standard of excellence in financial reporting.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is written in a cursive, flowing style.

Michele Mark Levine
Director, Technical Services

COMMUNICATIONS

- 7.1 Continuing Accreditation Letter from the Commission on Accreditation
for Health Informatics and Information Management Education
(CAHIIM)

Enclosed

Commission on Accreditation for Health Informatics and Information Management Education

August 3, 2022

Sylvia Jenkins, PhD
President
Moraine Valley Community College
9000 West College Parkway
Palos Hills, IL 60465

Dear President Jenkins:

The Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM) is pleased to inform you of its vote on **July 20, 2022** to award **Continuing Accreditation for Seven Years** to the Health Information Management Associate Degree Program at Moraine Valley Community College in Palos Hills, IL. The Program's next Comprehensive Program Review for Continuing Accreditation will be in **2029-2030**.

The comprehensive program review conducted by the Health Information Management Accreditation Council and the CAHIIM Board of Directors recognizes the program's substantial compliance with the nationally established *CAHIIM 2018 Health Information Management Accreditation Standards*.

Progress Report Requirement: The program must submit a Progress Report that satisfies the remaining Standard deficiency that resulted from the program review process and that requires the institution's attention in order to achieve full compliance with the Standards. CAHIIM requests that a Progress Report be completed by **February 4, 2023** that documents the manner in which this deficiency has been resolved and includes evidence of implementation. The program director will continue to submit this information in the CAHIIM Accreditation System. Failure to submit this report by the due date may place the program on Administrative Probationary Accreditation. An unsatisfactory progress report or a Substantive Change in Program Director during the progress report process may result in a Focused Review of the program.

The Commission recognizes you and your colleagues for your commitment to continuous quality improvement in higher education, as demonstrated by your participation in programmatic accreditation.

Sincerely,



Mervat Abdelhak, PhD, RHIA, FAHIMA
Chair, CAHIIM Board of Directors

Encl: Continuing Accreditation Award Certificate

cc: LoShay Willis, EdD, Dean, Career Programs
Mari Petrik, MBA, RHIA, CCS, CCS-P, FAHIMA, Program Director

Enhancing the value of Health Informatics and Health Information Management through quality education

**MORaine VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED JUNE 30, 2022**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$72,746,083.05	\$3,082,025.87	\$8,091,515.22	\$67,736,593.70
OPERATION & MAINT FUND	14,022,488.02	230,992.79	3,023,898.85	11,229,581.96
OPERATION & MAINT (RESTR.)	16,296,403.24	4,103,869.66	4,100.00	20,396,172.90
BOND & INTEREST FUND	4,906,269.22	38,786.83	(0.00)	4,945,056.05
AUXILIARY FUNDS	12,118,181.43	676,232.85	772,663.43	12,021,750.85
RESTRICTED PURPOSE FUNDS	7,555,711.36	2,228,638.26	2,548,941.38	7,235,408.24
WORKING CASH FUND	13,938,687.70	2,545.99	(0.00)	13,941,233.69
TRUST & AGENCY FUNDS	154,552.52	312.66	6,132.07	148,733.11
AUDIT FUND	148,354.57	612.08	0.00	148,966.65
LIAB, PROTECT & SETTLE FUND	1,028,223.09	6,200.01	0.00	1,034,423.10
TOTAL	\$142,914,954.20	\$10,370,217.00	\$14,447,250.95	\$138,837,920.25

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$22,550.00
HUNTINGTON BANK	CHECKING ACCT	1,048,733.11
FIRST MIDWEST BANK	CHECKING ACCT	1,340,363.81
FIRST MIDWEST BANK	PAYROLL ACCT	1,720,148.48
FIRST MIDWEST BANK	TRUST ACCT	866,954.84
WINTRUST MAXSAFE	MONEY MARKET	3,084,952.51
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	7,244,486.66
IL METROPOLITAN INVESTMENT FUND	CORE FUND	2,169,238.84
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS	4,937,382.03
IL PUBLIC TREASURERS FUND	VARIOUS	6,429,843.85
SHORT TERM INVESTMENTS	VARIOUS	81,035,746.59
LONG TERM INVESTMENTS	VARIOUS	28,937,519.53
TOTAL		\$138,837,920.25

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED JULY 31, 2022**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$67,736,593.70	\$4,557,781.10	\$9,756,548.09	\$62,537,826.71
OPERATION & MAINT FUND	11,229,581.96	487,131.92	618,841.35	11,097,872.53
OPERATION & MAINT (RESTR.)	20,396,172.90	213,919.88	3,861.56	20,606,231.22
BOND & INTEREST FUND	4,945,056.05	7,090.83	0.00	4,952,146.88
AUXILIARY FUNDS	12,021,750.85	433,124.26	437,763.21	12,017,111.90
RESTRICTED PURPOSE FUNDS	7,235,408.24	662,723.12	705,824.79	7,192,306.57
WORKING CASH FUND	13,941,233.69	749.91	0.00	13,941,983.60
TRUST & AGENCY FUNDS	148,733.11	577.63	1.36	149,309.38
AUDIT FUND	148,966.65	84.19	10,000.00	139,050.84
LIAB, PROTECT & SETTLE FUND	1,034,423.10	832.00	0.00	1,035,255.10
TOTAL	<u>\$138,837,920.25</u>	<u>\$6,364,014.84</u>	<u>\$11,532,840.36</u>	<u>\$133,669,094.73</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$22,550.00
HUNTINGTON BANK	1,049,310.74
OLD NATIONAL BANK	4,194,996.37
OLD NATIONAL BANK	866,954.84
WINTRUST MAXSAFE	3,084,952.51
IL METROPOLITAN INVESTMENT FUND	5,244,486.66
IL METROPOLITAN INVESTMENT FUND	2,169,238.84
IL SCHOOL DIST LIQUID ASSEST FUND	4,937,382.03
IL PUBLIC TREASURERS FUND	4,948,862.48
SHORT TERM INVESTMENTS	80,382,079.57
LONG TERM INVESTMENTS	26,768,280.69
TOTAL	<u>\$133,669,094.73</u>

**ACCOUNT EXPENDITURE SUMMARIES
JUNE**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$8,091,515.22
9.3	OPERATION & MAINTENANCE FUND	3,023,898.85
9.4	OPERATION & MAINTENANCE (RESTR) FUND	4,100.00
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	772,663.43
9.7	RESTRICTED PURPOSE FUND	2,548,941.38
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	6,132.07
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$14,447,250.95</u></u>

**ACCOUNT EXPENDITURE SUMMARIES
JULY**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$9,756,548.09
9.3	OPERATION & MAINTENANCE FUND	618,841.35
9.4	OPERATION & MAINTENANCE (RESTR) FUND	3,861.56
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	437,763.21
9.7	RESTRICTED PURPOSE FUND	705,824.79
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	1.36
9.10	AUDIT FUND	10,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$11,532,840.36</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Renewal of Appointment – Grant Funded	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Faculty	Enclosed
10.1-5(b)	Retirement – Administrative & Professional	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Edward Burns	Duplicating Services Operator Marketing & Communications	Effective: 8/29/22
Jessica Castro	Duplicating Services Operator Marketing & Communications	Effective: 7/5/22
Michael Denton	Assistant Director Institutional Research, Planning, & Effectiveness	Effective: 9/6/22
John DeWan	Police Officer Police	Effective: 8/29/22
Max Evert	Media Analyst Multimedia Services	Effective: 8/29/22
Emily Kraus	Cross-Disciplinary Lab Technician Science, Business, & Computer Technology	Effective: 8/15/22
Ryan McCollum	Job Resource Specialist Job Resource Center	Effective: 8/29/22
Rebekah Mondy	Financial Aid Assistant Financial Aid	Effective: 7/25/22
Lanita Wynn	Nursing Lab & Simulation Specialist Nursing	Effective: 8/29/22

RECOMMENDED ACTION

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Renewal of Appointments – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2022-2023 fiscal year, contingent upon the continuation of grant funding.

Stephanie Craine
Marie Harrell
Chauntai Mack
Kiara Merritt
Nathan Payovich
Erica Warren
Misty Williams

Student Success Specialist
Internship Manager
Youth Program Manager
Early College Specialist
Director of Disability Services
Coordinator of Access & Accommodations
Director of Upward Bound Project

RECOMMENDED ACTION

That the appointments be renewed for the above individuals.

SUBJECT REPORT - Resignations/Terminations

Patrick Ackerman	Financial Aid Expeditor Financial Aid	Effective: 8/5/22
Brendan Berry	Groundskeeper Campus Operations	Effective: 8/25/22
Mohamed Diab	Student Success Specialist Corporate, Community & Continuing Education	Effective: 8/31/22
Sha'Bree Drink	Job Resource Specialist Job Resource Center	Effective: 7/8/22
Iva Erkapic	Student Success Specialist Student Success	Effective: 8/25/22
Josiah Fuller	Director of Educational Talent Search TRIO/Talent Search	Effective: 8/1/22
Loretta Gawel	P.T. Departmental Assistant Academic Services	Effective: 8/31/22
Allison Isztok	P.T. Library Assistant II Learning Resource Center	Effective: 7/16/22
Emily Kraus	Cross-Disciplinary Lab Technician Science, Business, & Computer Technology	Effective: 8/15/22
Michael Pricone	Support Analyst Client Services	Effective: 8/16/22

DeWitt Scott

Student Success Specialist
Student Success

Effective: 8/12/22

Arrilla Wray

Testing Associate
Testing Center

Effective: 8/5/22

RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Faculty

The following employee has submitted a notice of retirement per date listed:

Mark Churchill	Professor, Chemistry Science, Business & Computer Technology	5/31/23
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RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

Retirement – Administrative & Professional

The following employees have submitted a notice of retirement per date listed:

Daniel Gorman	Director of Testing Services Testing Services	8/31/22
Nancy Koran	Senior Applications Developer Enterprise Applications & Web Services	12/31/22

RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Lisette Alvarado	Academic Advisor Academic Advising	Pursuant to the terms of the Negotiated Agreement, promoted to Academic Advisor Effective: Academic Year 2022-2023
Lisa Dyrda	Manager, Learning Management System & Online Learning Center for Teaching & Learning Administrative & Professional	Reclassified to: Assistant Dean, Center for Teaching & Learning Effective: 8/29/22
John Halliwell	Assistant Professor, Intensive English Language Learning Enrichment & College Readiness	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2022-2023
Kelly Hruby	Associate Professor, Humanities Liberal Arts	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2022-2023
Paul Kristopaitis	Warehouse Worker Shipping & Receiving Support Staff	Reclassified to: Maintenance Mechanic III Campus Operations Effective: 9/6/22
Ashley Lindemann	Project Facilitator Registration & Records Support Staff	Reclassified to: Advising Resource Coordinator Academic Advising Administrative & Professional Effective: 9/12/22
Sundus Madi-McCarthy	Academic Advisor Academic Advising	Pursuant to the terms of the Negotiated Agreement, promoted to Academic Advisor Effective: Academic Year 2022-2023

Lupita Medina	Coordinator of Testing Services Testing Services Administrative & Professional	Reclassified to: Director of Testing Services Effective: 8/29/22
Jennifer Morgan	Secretary II Academic Services Support Staff	Reclassified to: Secretary II/Curriculum Assistant Effective: 8/15/22
Lori Schmidt	Instructor, Phlebotomy Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2022-2023
Lauren Zajac	Assistant Dean Student Success Administrative & Professional	Reclassified to: Transition Specialist Adult Basic Education Effective: 9/6/22

NEW BUSINESS

- *12.1 Affiliation Agreement with Bolingbrook Fire Department (Fire Science) Enclosed
- *12.2 Affiliation Agreement with Bright Light Medical Imaging
(Medical Imaging: Radiology, CT, Mammography) Enclosed
- *12.3 Affiliation Agreement with Polish American Addictions Counseling
P.C. (Addictions Studies) Enclosed
- *12.4 Affiliation Agreement with George Skarpathiotis MD SC
(Medical Assistant) Enclosed
- *12.5 Approval of FY23 Budget Enclosed
- *12.6 Moraine Valley Community College Spring 2023 Noncredit Mailer
Printing Bid Enclosed
- *12.7 Fire Science Self-Contained Breathing Apparatus Equipment Purchase Enclosed
- *12.8 Integrated Library System/Library Services Platform and Discovery
Tool Request for Proposal Enclosed
- *12.9 2022 Holiday Schedule Enclosed
- *12.10 Depositories Approval Resolution: Old National Bank Enclosed

STATE OF ILLINOIS

COMMUNITY COLLEGE DISTRICT 524

Annual Budget for Fiscal Year 2023

Moraine Valley Community College

9000 West College Parkway

Palos Hills

SUMMARY OF FISCAL YEAR 2023 BUDGET BY FUND

	General			Special Revenue		
	Education Fund	Operations and Maintenance Fund	Public Building Commission Operations & Maintenance Fund	Restricted Purposes Fund	Audit Fund	Liability, Protection, & Settlement Fund
Beginning Balance	68,145,276	13,494,800	-	21,331,863	148,880	1,033,494
Budgeted Revenues	79,227,355	11,754,902	-	71,607,914	83,333	823,043
Budgeted Expenditures	(80,354,376)	(11,754,902)	-	(72,873,415)	(97,000)	(925,860)
Budgeted Transfers from (to) Other Funds	(3,829,000)	-	-	840,000	-	-
Budgeted Ending Balance	63,189,255	13,494,800	-	20,906,362	135,213	930,677

	Debt Service		Capital Projects		Proprietary Fund
	Bond and Interest Fund	Public Building Commission Rental Fund	Operations and Maintenance Fund (Restricted)	Building Bond Proceeds Fund	Auxiliary Enterprises Fund
Beginning Balance	4,945,056	-	16,405,390	-	12,277,664
Budgeted Revenues	7,159,895	-	4,556,688	-	6,155,325
Budgeted Expenditures	(8,698,099)	-	(3,215,916)	-	(9,384,930)
Budgeted Transfers from (to) Other Funds	1,766,800	-	(1,766,800)	-	2,989,000
Budgeted Ending Balance	5,173,652	-	15,979,362	-	12,037,059

The Official Budget which is accurately summarized in this document was approved by the Board of Trustees.

ATTEST: _____
Secretary, Board of Trustees

DATE: _____

SUMMARY OF FISCAL YEAR 2023 BUDGETED REVENUES

Moraine Valley Community College Community College District Number 524 Year Ended 2023

<u>OPERATING REVENUES BY SOURCE</u>	<u>Education Fund</u>	<u>Operations and Maintenance Fund</u>	<u>Total Operating Funds</u>
<i>Local Government</i>			
Local Taxes	24,377,336	8,254,552	32,631,888
Corporate Personal Property Replacement Taxes (CPPRT)	1,963,009	-	1,963,009
TOTAL LOCAL GOVERNMENT	26,340,345	8,254,552	34,594,897
<i>State Government</i>			
ICCB Base Operating Grants	5,034,826	3,277,950	8,312,776
ICCB Equalization Grants	6,142,010	-	6,142,010
ICCB Career and Technical Education	690,318	-	690,318
ICCB Adult Education	-	-	-
Other	76,100	-	76,100
TOTAL STATE GOVERNMENT	11,943,254	3,277,950	15,221,204
<i>Federal Government</i>			
Dept. of Education	-	-	-
TOTAL FEDERAL GOVERNMENT	-	-	-
<i>Student Tuition and Fees</i>			
Tuition	36,242,056	-	36,242,056
Fees	3,132,000	-	3,132,000
Other Student Assessments	-	-	-
TOTAL TUITION AND FEES	39,374,056	-	39,374,056
<i>Other Sources</i>			
Sales and Service Fees	699,200	-	699,200
Facilities Revenue	168,000	185,000	353,000
Investment Revenue	200,000	35,000	235,000
Nongovernmental Grants	-	-	-
Other: Library Fines	2,500	-	2,500
Indirect Cost Recoveries	465,000	-	465,000
Miscellaneous	35,000	2,400	37,400
Net Interfund Transfer	-	-	-
TOTAL OTHER SOURCES	1,569,700	222,400	1,792,100
TOTAL 2023 BUDGETED REVENUE	79,227,355	11,754,902	90,982,257

SUMMARY OF FISCAL YEAR 2023 OPERATING BUDGETED EXPENDITURES

	Education Fund	Operations and Maintenance Fund	Total Operating Funds	%
BY PROGRAM				
Instruction	38,074,333	-	38,074,333	39.69
Academic Support	7,136,923	-	7,136,923	7.44
Student Services	9,626,051	-	9,626,051	10.03
Public Service/Continuing Education	42,564	-	42,564	0.04
Auxiliary Services	-	-	-	0.00
Operation & Maint. of Plant	-	11,754,902	11,754,902	12.25
Institutional Support	19,624,505	-	19,624,505	20.46
Scholarships, Student Grants, and Waivers	5,850,000	-	5,850,000	6.10
INTERFUND TRANSFERS	3,829,000	-	3,829,000	3.99
TOTAL 2023 BUDGETED EXPENDITURES	<u>84,183,376</u>	<u>11,754,902</u>	<u>95,938,278</u>	<u>100.00</u>
BY OBJECT				
Salaries	53,322,943	3,937,390	57,260,333	59.68
Employee Benefits	12,778,692	1,492,234	14,270,926	14.88
Contractual Services	4,130,220	3,065,056	7,195,276	7.50
General Materials and Supplies	3,546,032	569,596	4,115,628	4.29
Travel and Conference/ Meeting Expenses	338,337	4,326	342,663	0.36
Fixed Charges	33,700	1,100	34,800	0.04
Utilities	74,452	2,239,200	2,313,652	2.41
Capital Outlay	-	446,000	446,000	0.46
Tuition Waivers	5,850,000	-	5,850,000	6.10
Other	180,000	-	180,000	0.19
Provision for Contingency	100,000	-	100,000	0.10
INTERFUND TRANSFERS	3,829,000	-	3,829,000	3.99
TOTAL 2023 BUDGETED EXPENDITURES	<u>84,183,376</u>	<u>11,754,902</u>	<u>95,938,278</u>	<u>100.00</u>

FISCAL YEAR 2023 BUDGETED EXPENDITURES

<u>EDUCATION FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTRUCTION		
Salaries	31,323,760	
Employee Benefits	5,287,079	
Contractual Services	262,669	
General Materials and Supplies	1,116,034	
Travel and Conference/Meeting Expenses	51,091	
Fixed Charges	33,700	
Utilities	-	
Capital Outlay	-	
Other	-	38,074,333
ACADEMIC SUPPORT		
Salaries	4,663,260	
Employee Benefits	1,373,220	
Contractual Services	511,777	
General Materials and Supplies	524,544	
Travel and Conference/Meeting Expenses	64,122	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	7,136,923
STUDENT SERVICES		
Salaries	6,816,665	
Employee Benefits	2,224,279	
Contractual Services	215,853	
General Materials and Supplies	306,774	
Travel and Conference/Meeting Expenses	62,480	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	9,626,051
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	32,410	
Employee Benefits	617	
Contractual Services	2,000	
General Materials and Supplies	2,710	
Travel and Conference/Meeting Expenses	4,827	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	42,564

FISCAL YEAR 2023 BUDGETED EXPENDITURES

<u>EDUCATION FUND</u>	<u>Appropriations</u>	<u>Totals</u>
AUXILIARY SERVICES		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	-
INSTITUTIONAL SUPPORT		
Salaries	10,486,848	
Employee Benefits	3,893,497	
Contractual Services	3,137,921	
General Materials and Supplies	1,595,970	
Travel and Conference/Meeting Expenses	155,817	
Fixed Charges	-	
Utilities	74,452	
Capital Outlay	-	
Other	180,000	
Provision for Contingency	100,000	19,624,505
SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
Salaries	-	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Tuition Waivers	5,850,000	5,850,000
INTERFUND TRANSFERS		3,829,000
GRAND TOTAL		<u>84,183,376</u>

FISCAL YEAR 2023 BUDGETED EXPENDITURES

<u>OPERATIONS AND MAINTENANCE FUND</u>	<u>Appropriations</u>	<u>Totals</u>
OPERATION AND MAINTENANCE OF PLANT		
Salaries	3,937,390	
Employee Benefits	1,492,234	
Contractual Services	3,065,056	
General Materials and Supplies	569,596	
Travel and Conference/Meeting Expenses	4,326	
Fixed Charges	1,100	
Utilities	2,239,200	
Capital Outlay	446,000	
Other	-	11,754,902
INTERFUND TRANSFERS		-
GRAND TOTAL		<u>11,754,902</u>

FISCAL YEAR 2023 BUDGETED REVENUES

OPERATIONS AND MAINTENANCE FUND

(Restricted)

	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	929,126	
Premium on Bond Issuance	-	929,126
State Governmental Sources	1,391,562	1,391,562
Federal Governmental Sources	-	-
Other Sources		
Student Tuition and Fees	2,180,000	
Sales and Service Fees	-	
Bond Proceeds	-	
Facilities Revenue	2,000	
Investment Revenue	49,500	
Nongovernmental Gifts, Scholarships, Grants, and Bequests	-	
Other	4,500	2,236,000
INTERFUND TRANSFERS		-
GRAND TOTAL		<u>4,556,688</u>

FISCAL YEAR 2023 BUDGETED EXPENDITURES

OPERATIONS AND MAINTENANCE FUND

(Restricted)

	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	-	
Contractual Services	76,500	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	74,000	
Utilities	-	
Capital Outlay	3,065,416	
Other Expenditures	-	
Provision for Contingency	-	3,215,916
INTERFUND TRANSFERS		1,766,800
GRAND TOTAL		<u>4,982,716</u>

FISCAL YEAR 2023 BUDGETED REVENUES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Student Activity Assessment	466,000	
Sales and Service Fees	5,421,352	
Facilities Revenue	149,473	
Investment Revenue	15,500	
Nongovernmental Gifts, Grants, and Bequests	100,500	
Other	2,500	6,155,325
INTERFUND TRANSFERS		2,989,000
GRAND TOTAL		9,144,325

FISCAL YEAR 2023 BUDGETED EXPENDITURES

<u>AUXILIARY ENTERPRISES FUND</u>	<u>Appropriations</u>	<u>Totals</u>
Salaries	2,962,585	
Employee Benefits	943,701	
Contractual Services	2,169,998	
General Materials and Supplies	3,177,628	
Travel and Conference/Meeting Expenses	98,625	
Fixed Charges	16,293	
Utilities	1,100	
Capital Outlay	-	
Other	15,000	9,384,930
INTERFUND TRANSFERS		-
GRAND TOTAL		9,384,930

FISCAL YEAR 2023 BUDGETED REVENUES

<u>BOND AND INTEREST FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	7,157,395	
Corporate Personal Property		
Replacement Taxes (CPPRT)	-	
Chargeback Revenue	-	
Other	-	7,157,395
State Sources	-	-
Other Sources		
Student Tuition and Fees	-	
Investment Revenue	2,500	
Other	-	2,500
INTERFUND TRANSFERS		1,766,800
GRAND TOTAL		<u>8,926,695</u>

FISCAL YEAR 2023 BUDGETED EXPENDITURES

<u>BOND AND INTEREST FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Debt Principal Retirement	7,125,000	
Interest (on Bonds)	1,573,099	
Other Fixed Charges	-	8,698,099
INTERFUND TRANSFERS		-
GRAND TOTAL		<u>8,698,099</u>

FISCAL YEAR 2023 BUDGETED REVENUES

<u>RESTRICTED PURPOSES FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources	-	-
State Governmental Sources		
ICCB Workforce Preparation Grants	-	
ICCB P-16 Initiative Grant	-	
ICCB Special Populations/Student Success	-	
Other ICCB Grants	970,066	
Department of Corrections	-	
ISBE Grants	-	
Department of Veterans Affairs	-	
Illinois Student Assistance Commission	2,500,000	
State University Retirement System	45,711,888	
Other Illinois Governmental Sources	38,150	49,220,104
Federal Governmental Sources		
Department of Education	19,978,138	
Department of Labor	673,474	
Department of Health and Human Services	-	
Other Federal Governmental Sources	982,911	21,634,523
Other Sources		
Student Tuition and Fees	-	
Sales and Service Fees	-	
Facilities Revenue	-	
Investment Revenue	65,050	
Nongovernmental Gifts, Scholarships, Grants, and Bequests	621,500	
Other Revenue	66,737	753,287
INTERFUND TRANSFERS		840,000
GRAND TOTAL		<u>72,447,914</u>

FISCAL YEAR 2023 BUDGETED EXPENDITURES

<u>RESTRICTED PURPOSES FUND</u>	<u>Expenditures</u>	<u>Totals</u>
INSTRUCTION		
Salaries	1,278,519	
Employee Benefits	23,631,041	
Contractual Services	19,862	
General Materials and Supplies	258,124	
Travel and Conference/Meeting Expenses	51,401	
Fixed Charges	-	
Utilities	-	
Capital Outlay	22,000	
Other	94,173	25,355,120
ACADEMIC SUPPORT		
Salaries	9,996	
Employee Benefits	3,624,364	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	3,634,360
STUDENT SERVICES		
Salaries	879,760	
Employee Benefits	5,756,586	
Contractual Services	30,164	
General Materials and Supplies	41,729	
Travel and Conference/Meeting Expenses	41,771	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	241,843	6,991,853
PUBLIC SERVICE/CONTINUING EDUCATION		
Salaries	382,881	
Employee Benefits	534,086	
Contractual Services	148,813	
General Materials and Supplies	15,566	
Travel and Conference/Meeting Expenses	37,231	
Fixed Charges	6,800	
Utilities	-	
Capital Outlay	-	
Other	191,811	1,317,188

FISCAL YEAR 2023 BUDGETED EXPENDITURES

<u>RESTRICTED PURPOSES FUND</u>	<u>Expenditures</u>	<u>Totals</u>
AUXILIARY SERVICES		
Salaries	-	
Employee Benefits	1,993,880	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
		<u>1,993,880</u>
OPERATION AND MAINTENANCE OF PLANT		
Salaries	-	
Employee Benefits	2,977,077	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
		<u>2,977,077</u>
INSTITUTIONAL SUPPORT		
Salaries	-	
Employee Benefits	8,108,830	
Contractual Services	273,250	
General Materials and Supplies	943,067	
Travel and Conference/Meeting Expenses	14,530	
Fixed Charges	-	
Utilities	-	
Capital Outlay	59,760	
Other	-	
Provision for Contingency	-	
		<u>9,399,437</u>
SCHOLARSHIPS, STUDENT GRANTS, AND WAIVERS		
Salaries	337,000	
Employee Benefits	-	
Contractual Services	-	
General Materials and Supplies	-	
Travel and Conference/Meeting Expenses	-	
Fixed Charges	-	
Utilities	-	
Capital Outlay	-	
Other	-	
Financial Aid	20,867,500	
		<u>21,204,500</u>
INTERFUND TRANSFERS		
		<u>-</u>
GRAND TOTAL		<u><u>72,873,415</u></u>

FISCAL YEAR 2023 BUDGETED REVENUES

<u>AUDIT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	83,133	
Chargeback Revenue	-	
Other	-	83,133
Other Sources		
Investment Revenue	200	
Other	-	200
GRAND TOTAL		<u>83,333</u>

FISCAL YEAR 2023 BUDGETED EXPENDITURES

<u>AUDIT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
Contractual Services		
Audit Services	97,000	
Consultants	-	
Architectural Services	-	
Maintenance Services	-	
Legal Services	-	
Office Services	-	
Instructional Service Contracts	-	
Other Contractual Services	-	
Other	-	97,000
GRAND TOTAL		<u>97,000</u>

FISCAL YEAR 2023 BUDGETED REVENUES

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Revenues</u>	<u>Totals</u>
Local Governmental Sources		
Local Taxes	821,543	
Chargeback Revenue	-	
Other	-	821,543
Other Sources		
Investment Revenue	1,500	
Other	-	1,500
GRAND TOTAL		<u>823,043</u>

FISCAL YEAR 2023 BUDGETED EXPENDITURES

<u>LIABILITY, PROTECTION, AND SETTLEMENT FUND</u>	<u>Appropriations</u>	<u>Totals</u>
INSTITUTIONAL SUPPORT		
General Liability Insurance	577,260	
Workmen's Compensation Insurance	303,600	
Unemployment Insurance	42,000	
Social Security/Medicare	-	
Contractual Services	3,000	
Fixed Charges	-	925,860
GRAND TOTAL		<u>925,860</u>

SUMMARY OF FISCAL YEAR 2023 BUDGETED REVENUES

Moraine Valley Community College District Number 524

Said community college's current estimates of revenues anticipated for Fiscal Year 2023 are displayed below. The budget is based on the best information presently available for the Fiscal Year 2023 budget.

Chief Financial Officer of Community College District # 524

REVENUES BY SOURCE	General		Special Revenue		Debt Service	Capital Projects	Proprietary Funds	
	Education Fund	Operations and Maintenance Fund	Restricted Purposes Fund	Audit Fund				Liability, Protection, and Settlement Fund
LOCAL GOVERNMENT								
Local Taxes	24,377,336	8,254,552	-	83,133	821,543	7,157,395	929,126	-
Corporate Personal Property Replacement Taxes	1,963,009	-	-	-	-	-	-	-
STATE GOVERNMENT								
ICCB Grants	11,943,254	3,277,950	970,066	-	-	-	-	-
Illinois Student Assistance Comm.	-	-	2,500,000	-	-	-	-	-
State University Retirement System	-	-	45,711,888	-	-	-	-	-
Other State Government Sources	-	-	38,150	-	-	-	1,391,562	-
FEDERAL GOVERNMENT								
Dept. of Education	-	-	19,978,138	-	-	-	-	-
Dept. of Labor	-	-	673,474	-	-	-	-	-
Other Federal Govt. Sources	-	-	982,911	-	-	-	-	-
STUDENT TUITION AND FEES								
Tuition	36,242,056	-	-	-	-	-	-	-
Student Fees	3,132,000	-	-	-	-	-	2,180,000	-
Student Activity Assessment	-	-	-	-	-	-	-	466,000
OTHER SOURCES								
Sales and Services Fees	699,200	-	-	-	-	-	-	5,421,352
Facilities Revenue	168,000	185,000	-	-	-	-	2,000	149,473
Investment Revenue	200,000	35,000	65,050	200	1,500	2,500	49,500	15,500
Nongovernment Gifts, Scholarships, Grants, and Bequests	-	-	621,500	-	-	-	-	100,500
Other Revenues	502,500	2,400	66,737	-	-	-	4,500	2,500
Interfund Transfer	-	-	840,000	-	-	1,766,800	-	2,989,000
TOTAL FY 2023 BUDGETED REVENUE	79,227,355	11,754,902	72,447,914	83,333	823,043	8,926,695	4,556,688	9,144,325

DATE: August 5, 2022

TO: Margaret Lehner
Vice President for Institutional Advancement and Executive Assistant to the President

FROM: Jane M. Bentley
Director of Purchasing

RE: **Spring 2023 Noncredit Mailer Printing Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Thursday, August 4, 2022, at 11:00AM, in Room L 187. Two (2) bids and three (3) "no bid" were received. The results of the bid are on the attached sheet. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The noncredit class schedule is a marketing publication distributed three (3) times per year in the fall, spring, and summer, to district residents and businesses to promote the college, its programs and services and noncredit class offerings. While the college traditionally has solicited bids once annually for all three semesters, the lack of reliable supply in the current paper market is resulting in bidding semester-to-semester for this publication.

RECOMMENDED ACTION: Whereas Precise Printing Network Inc., of Glendale Heights, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$29,875.00 to Precise Printing Network Inc.**, for the printing of the noncredit mailer plus \$1,985.00 for the additional 8-page text signature, if needed, for printing of the Spring 2023 Noncredit Mailer Printing Bid.

DATE: August 10, 2022

TO: Dr. Pamela Haney
Vice President Academic Affairs

FROM: Jane Bentley
Director of Purchasing

RE: **Fire Science Self-Contained Breathing Apparatus Equipment Purchase**

The college's Fire Science program has been successfully running the Fire Academy course for over twelve (12) years. This degreed program has helped to create hundreds of fire service professionals and teaches students about all aspects of firefighting.

To safely teach all facets of firefighting, students need to learn how to work in smoke filled environments, understand fire behavior, and extinguish live fires. To accomplish these objectives, students and instructors need to have Illinois Department of Labor mandated and National Fire Protection Association required, Self-Contained Breathing Apparatus (SCBA). SCBA are to be worn in any type of environment which does contain, or has the potential to contain, respiratory health hazards such as smoke, hazardous chemicals, and extreme heat.

The SCBA are critical to completing the hands-on training necessary to prepare students for a career in the fire service while assuring both students and instructors are safe. The current SCBA units are aged and have extreme usage wear. Maintenance and replacement parts are costly. The college has utilized these SCBA well beyond their expected use. Many fire departments do not use their SCBA air packs to the extent the college has used. Purchasing twenty-six (26) new SCBA air packs with Kevlar harnesses, forty-two (42) face pieces and fifty-two (52) pressurized cylinders, will reduce maintenance costs and ensure the program's students have safe, reliable air packs to learn and train with in the field.

The college has obtained pricing for this request through the Sourcewell Cooperative Purchasing Agreement #032620-MES. Sourcewell was created by the State of Minnesota as a local unit of government. This cooperative serves governmental, educational, and nonprofit agencies and institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through the competitive proposal and bidding process. Funds for this purchase will be through the Fire Science budget.

RECOMMENDED ACTION: Whereas Municipal Emergency Services (MES) of, Deer Creek, Illinois has submitted pricing per the Sourcewell Cooperative Purchasing Agreement #032620-MES, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$239,624.00 to Municipal Emergency Services (MES)** for the purchase of the Fire Science SCBA equipment.

MEMO

Agenda Item No. 12.8
August 23, 2022

TO: Dr. Pamela Haney
Vice President of Academic Affairs

FROM: Terra Jacobson
Dean, Learning Resource Center

Marie Martino
Systems & Catalog Services Librarian

DATE: August 2, 2022

RE: Integrated Library System/Library Services Platform and Discovery Tool
Request for Proposal

In Spring 2022, Requests for Proposal (RFP) were solicited for a modern Library Services Platform (LSP) and Discovery Tool. The Moraine Valley Library depends on such a system for nearly all aspects of the work it performs-- acquiring, organizing, and managing quality resources, as well as providing access to these resources for our library users. Having an up-to-date and well-maintained LSP and other integrated or related services helps the library staff better achieve its user-centered mission and support key goals related to the college's strategic priorities of *Student Success* and *Technology*.

A core review team, including the IT Department, reviewed the current system, identified library system needs, and investigated other system available on the market to determine what will best serve the library and its users. After assembling a detailed list of functional requirements, the team members found viable products for review. The library staff was invited to participate in the vendors' demonstrations, as well as explore software test sites, and supply feedback to the review team.

Proposals were sought from five (5) vendors in the library software industry who offered the types of products that met the library's needs: ByWater Solutions, Ebsco, Ex Libris, Innovative Interfaces Inc., and OCLC. Three companies (3) -- ByWater Solutions, Ebsco, and Ex Libris -- responded to the RFP. Upon review of the proposals, presentations, reference checks, and surveys of the finalists by the library staff and core team members, a solution was selected that would best fit the needs of the college.

Koha, an open-source LSP solution, fully supported by ByWater Solutions, received the most positive reviews from the review team. The team also opted to add CORAL, which is a fully integrated electronic resource management application, a much-needed tool that had been

cost-prohibitive through the library's current vendor. The Koha system is web-based, hosted, and offers a more modern, extensible, and affordable solution for the library. It is proven secure and offers several customizations and valuable add-on features the library can use to enhance its current level of service. Because ByWater Solutions customers are required to pay primarily for product support and not for a proprietary software license, the cost savings surrounding Koha are quite significant. ByWater Solutions has also offered added cost-saving discounts to the college.

The library has decided to move forward with only the LSP, Koha, by ByWater Solutions and determined that it is not ready to make a decision on the Discovery Tool platform mentioned in the RFP. The library will continue to investigate options for that portion of the library system.

This project will be funded through the IT department and an allotment was set aside for this transition in the budget proposals submitted and approved in the budget planning process for FY 2023.

Recommended Action:

It is recommended that the Board of Trustees approve ByWater Solution's proposal for Koha and enter a contract across a five (5) year term, for the LSP, including the ERM tool CORAL as part of this package.

The cost breakdown is as follows beginning Fall 2022:

Year 1 - \$56,750
Year 2 - \$23,950
Year 3 - \$23,950
Year 4 - \$23,950
Year 5 - \$23,950

Grand Total:

\$152, 550

HOLIDAY SCHEDULE

According to the Agreement with the Support Staff Association, Christmas Day plus one additional day and New Year's Day plus one additional day are holidays. The following schedule is recommended:

Friday, December 23	-	Additional Day
Monday, December 26	-	Holiday Observed
Tuesday, December 27	-	College Closed
Wednesday, December 28	-	College Closed
Thursday, December 29	-	College Closed
Friday, December 30	-	Additional Day
Monday, January 2	-	Holiday Observed
Tuesday, January 3	-	College Closed
Wednesday, January 4	-	College Closed
Thursday, January 5	-	College Closed
Friday, January 6	-	College Closed
Monday, January 9	-	College Reopens

RECOMMENDED ACTION

It is recommended that the Board of Trustees adopt the holiday schedule and authorize that the college will be closed from Friday, December 23, 2022, through Sunday, January 8, 2023. The college will reopen on Monday, January 9, 2023.

DEPOSITORY APPROVAL

First Midwest Bank provides general checking, payroll, savings, and trust services for Moraine Valley Community College. Moraine Valley Community College from time to time also purchases Certificate of Deposits from First Midwest Bank according to its investment policy. First Midwest Bank has merged with Old National Bank and assumed the name of Old National Bank. As a matter of record, Moraine Valley Community College is adding Old National Bank as a depository in the attached resolution.

RECOMMENDED ACTION: That the Board accepts the resolution to add said banking institution to the Approved Depository listing.