

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Thursday, June 16, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O'Neill at 6:05 PM.

II. ROLL CALL

Present: Brian O'Neill, Chair; Bernadette Barrett; John Coleman; Kimberly Hastings Cristelli; Beth McElroy Kirkwood (arrived 6:08PM); Patricia Joan Murphy; Nematallah Hasan, Student Trustee

Absent: Joseph Murphy

Mr. O'Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Mr. O'Neill indicated for the record that per Illinois Governor Pritzker's disaster proclamation through June 25, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Mr. Coleman and seconded by Ms. Murphy to approve the unapproved minutes of the Regular Meeting held May 17, 2022.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting held May 17, 2022:

Yes:	Barrett, Coleman, Cristelli, P. Murphy, O’Neill
Absent:	Kirkwood, J. Murphy
Student	
Advisory:	Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

Freemann Gilde, part-time student, addressed the Board, indicating that he read some past board minutes and noticed the movement back to in-person classroom teaching. He indicated that he looked at the fall offerings for the LAN (Local Area Network) department, noting that the department and instructors are excellent, but he was disappointed that there were so few in-person classes. He mentioned that an LAN 230 class he took was split right in half, with eight weeks in-person and the second eight weeks by Webex, which was disappointing because he felt the hands-on portion was central to successfully learning the technology. He indicated that he would like to see more in-person classes in the LAN department. He indicated some concerns with being able to find full-time instructors on campus to talk about getting the cybersecurity club up and running again. He indicated that if he was going to have recorded classes, he could purchase a year’s worth of courses from other sources for \$300 dollars and get unlimited classes and live support. He thanked the Board for their time and expressed his appreciation to Dr. Jenkins for a letter that he received recently.

Mr. O’Neill thanked Mr. Gilde for his comments and acknowledged that the last couple of years have been difficult and unprecedented, not only for the college but for all levels of education in having to figure things out as they go.

Dr. Jenkins added that she appreciated Mr. Gilde sharing his concerns. She reported that each semester, the academic administration reviews the course schedule, indicating that initially, there was six-foot distancing and then three-foot distancing for in-person classes and rather than not have the class, some classes went to hybrid, but she assured Mr. Gilde that they will continue to review schedules in the hope that more students can be brought back for completely face-to-face classes.

V. BOARD REPORTS AND/OR REQUESTS**5.1 ICCTA Report**

Ms. Murphy reported that the ICCTA annual convention was held June 9-11 in Chicago with 275 attendees who came to learn how to serve and advocate for their colleges. The convention started with an educational seminar and Moraine Valley had a strong showing with herself, Dr. Jenkins, Ms. Kirkwood, and Ms. Barrett all in attendance. The seminar was on a business enterprise program provided by exceptional panel presenters with expertise in the business sector. She noted that it was a great seminar and she would be happy to share related materials to anyone interested. She congratulated the college's award nominees and winners who attended the Friday evening banquet. The ICCTA Board of Representatives met on Saturday morning and elected their new executive board. She also reported that she will serve another year as chair of the Government Relations and Public Policy Committee.

5.2 Student Trustee Report

Ms. Hasan reported that families were invited to see a movie shown on an inflatable screen on June 1. The STEM (Science, Technology, Engineering, and Mathematics) Club held a meeting at which participants networked, had fun, were able to relax after finals, and also shared career and academic advice with each other.

Mr. O'Neill reported that there were some retirees who were not able to be present this evening to receive their retirement gift, including Kathleen Stearns, Senior Program Manager for Community and Continuing Education, Pat Sterba, Police Operations Coordinator, and Pam Lawrence, HFRC Membership Services Assistant. He wished all the retirees a long and healthy retirement.

VI. REPORTS OF ADMINISTRATION**6.1 Presentation to Joanne Composono (retirement)**

Ms. Murphy presented Joanne Composono, Part-time College Store Cashier, with a retirement gift and thanked her for her service to the college since 2005. A photo was taken.

6.3 Presentation to Wally Fronczek (retirement)

Ms. Kirkwood presented Dr. Wally Fronczek, Dean of Liberal Arts, with a retirement gift and thanked him for his service to the college since 1980. A photo was taken.

6.4 Presentation to Linda Hall (retirement)

Mr. Coleman presented Linda Hall, Lead Reprographics Clerk, with a retirement gift and thanked her for her service at the college since 1997. A photo was taken.

6.5 Presentation to Sharon Katterman (retirement)

Ms. Hasan presented Dr. Sharon Katterman, Director of Resource Development and Institutional Effectiveness with a retirement gift and thanked her for her service to the college since 1982. A photo was taken.

6.6 Presentation to Toni Kenealy (retirement)

Ms. Murphy presented Toni Kenealy, Part-time Mailroom Clerk, with a retirement gift and thanked her for her service at the college since 1994. A photo was taken.

6.2 Presentation to Dawn Fredrikson (retirement)

Mr. O'Neill presented Dawn Fredrikson, Senior Administrative Assistant to the President and Board Liaison, with a retirement gift and thanked her for her service to the college since 1976. The Board members joined Mr. O'Neill for a presentation of flowers and a photo.

Dr. Jenkins congratulated all the retirees, those present and those who, over the past two and a half years, received their watches in the mail with a letter on behalf of the Board. She reported that past retirement presentations typically included a few words by the retiree's supervisor and the retiree, but given the times, tonight's presentations were shortened so that they could be done in person.

6.7 President's Report

- Higher Learning Commission Assurance Review – Dr. Sharon Katterman, Director of Resource Development and Institutional Effectiveness, reported on the accreditation process for the college, which included an assurance argument submitted in April. She reminded the Board that the college is on

the Open Pathway for accreditation, which is a 10-year cycle that started in 2018, when the college was accredited for 10 more years. The first major component of this cycle was the assurance argument. The next major component will be a quality initiative that the institution will work on for the next four years. This will be a project that the institution defines, submits to the Higher Learning Commission for approval, and then implements and reports on. A comprehensive evaluation in 2028, including an update to the assurance argument, a federal compliance report and a site visit, will conclude the 10-year cycle. Dr. Katterman shared the names of those who worked on the assurance argument and reported that the Higher Learning Commission reviewers were tasked with reading and evaluating the report. She was pleased to share with the Board that the reviewers determined that all criteria were met, putting the college in a very strong position for the next steps in continuing accreditation.

- Budget Presentation – Theresa O’Carroll, Vice President of Financial and Business Services/College Treasurer, noted that the Board received a copy of the comparative budget. She provided an overview of the proposed FY’23 budget, identifying the various funds, including the education and operations and maintenance funds making up the operating fund and the operations and maintenance restricted fund, bond and interest fund, auxiliary enterprises fund, restricted purpose fund, audit fund, and liability and protection fund, noting that the college’s account structure follows the Illinois Community College Board’s fiscal management manual. FY’23 total operating fund revenue is projected at \$91 million. She shared five-year trends, indicating that revenue is comparable to FY22, adjusted to incorporate accurate results and adjust for the \$3 tuition increase and enrollment projections. She also noted that the lost revenue recovered will be put in the reserves and used to balance the FY23 budget. She outlined areas in the budget—increases as well as savings—indicating total operating fund expenses at \$95.9 million, reporting that the overage will be covered by the fund balance reserves from lost revenue HEERF funds. She outlined budgeted capital projects for FY23, both Capital Development projects for which the college funds 25% and Life Safety projects, funded by the tax levy. She reviewed the remaining funds, noting that the Children’s Learning Center is eliminated from the FY23 budget and also noting that the principal and interest on the alternative revenue bonds for the health fitness and recreation center are not included in the tax levy but are paid from property tax revenue and infrastructure fees. She reported that total projected revenues for all funds is \$181,368,455; total projected expenditures for all funds is \$187,304,498, again noting that the difference

will come from fund balance reserves. She indicated that any questions about the FY23 budget can be directed to her, and a copy of her presentation will also be sent out to the board members.

Dr. Jenkins reported that 1620 degrees and certificates were awarded this spring, which is a testament to the many students who continued their education through the pandemic. She thanked the board members for their participation in the in-person graduation ceremonies and thanked the many people on campus who worked hard to be able to offer in-person graduation ceremonies. She shared information on the awards received by the college at the ICCTA banquet, noting the business and industry partnership with the Greater Chicago Food Depository and thanking Steve Pappageorge and his staff. She also noted Dave Viar receiving the Faculty Member of the Year award and Kristine Christensen receiving a Lifelong Learner award. She thanked Jessica Crotty, Assistant Director of Communications, who writes the nominations for these awards. She thanked Ms. Murphy for representing the college at ICCTA and Ms. Kirkwood, and Ms. Barrett for attending the seminar. She thanked Ms. Murphy, Ms. Hasan, and Mr. Coleman for attending the High School Equivalency graduation this week. Dr. Jenkins reported that the college continues to follow the Governor's mandate for vaccinations and testing, but there is uncertainty whether the state will continue to fund testing past June 30. She indicated that there is information that SHIELD Illinois may be funded by the state for the fall semester for K-12, but she didn't know whether that would extend to community colleges. She reported that the college is working on strategies for moving forward, but didn't know what to expect after June 30. She reported that she will update the Board as she receives further information. In conclusion, she reported that she sent information to the Board yesterday about her appointment to serve on the Illinois Community College Board.

VII. COMMUNICATIONS

7.1 Letter from Higher Learning Commission Regarding Moraine Valley Community College Successfully Completing Year 4 Assurance Review

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$142,914,954.20 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Ms. Kirkwood to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,527,270.54
9.3	Operation & Maintenance Fund	845,393.47
9.4	Operation & Maintenance Fund (Restricted)	1,343,897.00
9.5	Bond & Interest Fund	1,664,220.91
9.6	Auxiliary Enterprise Fund	487,202.97
9.7	Restricted Purpose Fund	807,634.17
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	4,756.49
9.10	Audit Fund	7,000.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Areej Abusharkh – Departmental Assistant, Academic Advising & Center for Disability Services – effective 6/21/22

Syreeta Brown – Senior Program Manager, Corporate, Community & Continuing Education – effective 6/6/22

Jessalyn Cipriani – Secretary II, Career Programs – effective 6/21/22
Jenna Naser – Police Operations Assistant, Police – effective 6/21/22
Alexander Resendez – Counselor, Counseling – effective 8/15/22
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Antoinette Brady – Nursing Lab & Simulation Specialist, Nursing –
resignation effective 5/27/22
Essence Greenhill – Student Development Specialist, Enrollment Services –
resignation effective 6/10/22
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Joanne Composono – P.T. College Store Cashier, Bookstore/College Store –
retirement effective 7/28/22
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Clare Briner – from Director of Marketing & Communications, Marketing &
Communications to Chief Marketing & Communications Officer, Marketing
& Communications – effective 6/17/22
Richard Caldwell – from Secretary II/Curriculum Assistant, Academic
Services to Senior Administrative Assistant to the President & Board Liaison,
President’s Office – effective 7/5/22
Helen Dunne – from Departmental Assistant, Advising to Program Assistant –
effective 6/21/22

- Sandra Gaona – Project Facilitator, Registration & Records – Labor Grade Change – effective 6/21/22
- Teri Hedding – from Instructor, ASL Interpretation, Liberal Arts, to Assistant Professor – effective Academic Year 2022-2023
- Sadya Khan – from Director of Institutional Research & Planning, Institutional Research & Planning to Director of Institutional Research, Planning, & Effectiveness, Institutional Research, Planning, & Effectiveness – effective 6/17/22
- Ashley Lindemann - Project Facilitator, Registration & Records – Labor Grade Change – effective 6/21/22
- Angelina Myers – from Instructor, Mathematics, Science, Business & Computer Technology to Assistant Professor – effective Academic Year 2022-2023
- Victoria Neubeck-O’Connor – from Associate Professor, Humanities, Liberal Arts to Professor – effective Academic Year 2022-2023
- Diane Niedz – Project Facilitator, Registration & Records – Labor Grade Change – effective 6/21/22
- Theresa Pallanti – from Assistant Director of Resource Development, Resource Development & Institutional Effectiveness to Director of Resource Development – effective 6/27/22
- Yesenia Ponce – from Departmental Assistant, Learning Enrichment to Secretary II, Student Services – effective 6/21/22
- Cathi Predl – from Assistant Professor, Office Technology, Science, Business & Computer Technology to Associate Professor – effective Academic Year 2022-2023
- Mary Reiter Boland – from Instructor, Physics, Science, Business & Computer Technology to Assistant Professor – effective Academic Year 2022-2023
- Mike Rendon – from Duplicating Services Operator, Marketing & Communications to Duplicating Services Lead Operator – effective 6/21/22
- Rose Rich - from Assistant Professor, Office Technology, Science, Business & Computer Technology to Associate Professor – effective Academic Year 2022-2023
- Sherita Tyler – from Director of Applications and Web Services, Application & Web Services to Director of Enterprise Applications & Web Services, Enterprise Applications & Web Services – effective 6/17/22
- Justin Valentino – from Assistant Professor, Local Area Networks, Science, Business & Computer Technology to Associate Professor – effective Academic Year 2022-2023
- Eugene Zedak – Project Facilitator, Registration & Records – Labor Grade Change – effective 6/21/22

(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O'Neill identified the nature of the agenda items contained in New Business.

12.1 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed session held on November 16, 2021 and March 15, 2022 be released. Additionally, it is recommended that the audio/digital recordings of the May 29, 2018; July 11, 2020; July 29, 2020; September 15, 2020; October 20, 2020; and November 17, 2020 closed session meetings be destroyed.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Dates for Regular Meetings

It is recommended that the following dates for regular meetings be approved. Meetings will begin at 6 p.m. unless otherwise indicated.

- July, 2022 – no meeting
- Tuesday, August 23, 2022
- Tuesday, September 20, 2022
- Tuesday, October 18, 2022
- Tuesday, November 15, 2022
- Tuesday, December 20, 2022
- January, 2023 - no meeting
- Tuesday, February 21, 2023
- Tuesday, March 21, 2023
- Tuesday, April 18, 2023
- Tuesday, May 16, 2023
- Tuesday, June 20, 2023

(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Treasurer's Bond Renewal – FY23

It is recommended that the Board approve the renewal of the Treasurer's Bond for fiscal year 2023 for \$30,000,000 at a cost of \$24,074.00 from The Hartford Insurance Company.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Resource Allocation Management Plan (RAMP) Project: Career & Technical Education Lab Expansion

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP), which consists of the Career Technical Education Labs Project. Further, it is recommended that the Board of Trustees authorize the administration to submit the RAMP documents to the Illinois Community College Board.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Resolution Authorizing the Transfer of Certain Funds from the Operations and Maintenance Fund to the Operations and Maintenance Restricted Purpose Fund for Purposes of Infrastructure Upgrades

It is recommended the Board of Trustees approve the attached resolution.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund for Purposes of Funding Future Capital Projects

It is recommended the Board of Trustees approve the attached resolution.

(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.7 Moraine Valley Community College Spring 2023 Mailer Printing Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$36,750.00 to Precise Printing Network and \$10,390.00 for the additional 8-page text signature, if needed, for the printing of the Spring 2023 Mailer.

(DOCUMENT P - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1,

10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, and 12.7:

Yes: Barrett, Coleman, Cristelli, Kirkwood, P. Murphy,
O'Neill
Absent: J. Murphy
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:11 PM.