

## **APPROVED**

### **MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, April 19, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

#### **I. CALL TO ORDER**

The meeting was called to order by Vice Chair Kimberly Hastings Cristelli at 6:00 PM.

#### **II. ROLL CALL**

Present: Bernadette Barrett (arrived 6:02PM); John Coleman; Kimberly Hastings Cristelli; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: Brian O'Neill, Chair

Mrs. Cristelli requested anyone calling in to state their name when speaking or making a motion for the record. She also asked those not speaking to keep their devices on mute.

Mrs. Cristelli indicated for the record that per Illinois Governor Pritzker's disaster proclamation through April 30, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. She also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

#### **III. MINUTES**

It was moved by Ms. Murphy and seconded by Mr. Coleman to approve the unapproved minutes of the Regular Meeting held March 15, 2022, and the Closed Session held March 15, 2022.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting held March 15, 2022 and the Closed Session held March 15, 2022:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,  
Cristelli  
Absent: O'Neill  
Student  
Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

Troy Swanson, Librarian and president of the Faculty Association, addressed the Board, first expressing condolences on behalf of the faculty to Trustee John Coleman and his family, and sharing his concern about the public narrative regarding education and the pandemic—that online learning was a failure; students were stranded and educators weren't up to the challenge. He indicated that he wanted to spread the word about the amazing work that has taken place over the past two years and asked for the Board's help in doing that on behalf of the faculty, staff members, administration, and fellow union leaders, who have all risen to the challenge of the pandemic. He indicated that while there were difficulties, there was also extraordinary commitment to the safety of students and employees and dedication to student success. He thanked the Board for its support and recognized Dr. Jenkins' role in leading the college, the Return-to-Work committee, custodial and facilities staff, Information Technology, the Library, the Bookstore, Marketing and Communications, Student Development, noting many of the people involved and activities that took place to support, encourage, and assist students throughout this time. He reported that transitioning the college's course schedule to online and through continuously changing situations and training faculty to teach online was a major effort that was fully supported by the academic vice president, Dr. Haney, and the Executive Leadership Team. He indicated that he wished he could highlight everyone, but he wanted to say thank you on behalf of the faculty. He shared some notes about faculty members going above and beyond to support students and keep them moving forward. He indicated that faculty are glad to be back on campus and that the college's story of the pandemic is really about hard work and making lasting innovations that have made the college's systems and classes stronger. He asked the Board to help share this message to the community.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 Recognition of Service – Delilah Wietasch, Student Trustee**

Mrs. Cristelli recognized Delilah Wietasch for her service during another unusual year of the pandemic, indicating that she served as Student Trustee with poise and confidence and on behalf of the Board and the administration, she expressed sincere appreciation to Delilah for her commitment and service to the college and students. She wished her the best of luck and much success in the future.

Ms. Wietasch expressed her appreciation to the Board and administration for the opportunity to serve as Student Trustee, indicating that she came in not knowing anyone and was treated as an equal and with respect. She indicated that she learned a lot and wanted to say thank you.

**5.2 Oath of Office - Student Trustee – Nematallah Hasan**

Trustee Kirkwood, Secretary, administered the oath of office for new Student Trustee, Nematallah Hasan, after which Ms. Hasan was officially seated.

Ms. Hasan indicated that she felt privileged to serve as Student Trustee. She stated that her passions are helping people and being a voice for others, sharing that her priority will be to make information more accessible to students because there are many opportunities and privileges available, but many students don't take advantage of them because they are not aware of them. She hopes to help get that kind of information out to students. She shared that as a senior in high school, she learned that she could take college credits and decided to come to Moraine Valley for the unique opportunities it presented to her. She stated that she looks forward to working with everyone she will meet during this year and will do her best to fulfill her responsibilities as Student Trustee. She recognized her parents in the audience, who she said encouraged her to apply for the position of Student Trustee, and her siblings.

Mrs. Cristelli recognized the March retirement of Jeanne Upreti, Assistant Manager of User Support Services in the division of Information Technology, who retired at the end of March after serving at the college since 2011. On behalf of the Board and the administration, she congratulated Jeanne and wished her a long and happy retirement.

**VI. REPORTS OF ADMINISTRATION**

### 6.1 President's Report

Dr. Jenkins extended congratulations and appreciation to Delilah Wietasch for her leadership over this past year. She also congratulated Nematallah Hasan for her election as Student Trustee to the Board of Trustees and thanked Nematallah's family for their support of her. She thanked Troy Swanson for being a voice for the hundreds who work at the college to express support for the Board members during the many challenges of the pandemic. She echoed Troy's commendations to the many areas of the college that work hard on behalf of the college and its students.

- Marketing & Communications: NCMPR Awards and 2022 Graduation – Clare Briner, Manager of Marketing & Communications, reported that the Marketing & Communications department received 34 awards from three different groups this year. One organization in which the college is highly visible is the National Council for Marketing & Public Relations (NCMPR), noting the District 3 Pacesetter of the Year Award given to Dr. Jenkins for her leadership, along with five regional awards and three national awards. Educational Advertising Awards, which recognizes excellence in the field of educational marketing and advertising, presented the college with 16 awards and a Best of Show. Dr. Briner noted that Moraine Valley Community College was the only community college among the Best of Show awards. Another organization, Educational Digital Marketing, which recognizes best educational websites, digital content, electronic communications, mobile and social media, presented the college with nine awards. Dr. Briner shared a sampling of the various pieces that received awards, including the Valley View newsletter, the Mission Impossible Gala invitation, the 40<sup>th</sup> anniversary Golf Outing invitation, the microsite College Journey, an athletics photo manipulated to greater effect and symbolic of the re-emergence of sports after the pandemic, and a short video featuring a Nursing student who faced some challenges and credited Moraine Valley for helping her stay on track. Photos of the Board and Marketing & Communications staff who were present were taken.

Jessica Crotty, Assistant Director of Communications, reported on graduation plans, indicating that there will be two ceremonies on Friday, May 20—one at 11 a.m. and one at 3 p.m. Safety precautions include shortened ceremonies with limited attendance of 250 graduates and two guests per ceremony to allow distancing, the use of the Cleared4 app, and no procession. Custodial staff will come in between the ceremonies to clean

and sanitize the spaces and seating. There are two speakers—one for each ceremony. She reported that with a month to go, there are 102 graduates signed up for the 11 a.m. ceremony and 156 for the 3 p.m. ceremony. She shared that some students from 2020 and 2021 who had expressed disappointment at not being able to walk the stage were contacted about participating in this year's events. Faculty and staff will be able to attend one or both ceremonies.

- Physical Plant Updates – Rick Hendricks, Vice President for Administrative Services, reported on upcoming construction and maintenance projects and anticipated start dates and noting the funding sources for each project:
  - Building F boiler upgrades – May 2022 (Capital Development Board)
  - Building D entry improvements – June 2022 (operating budget)
  - Building T Phase 5 HVAC work – October 2022 (Life Safety levy)
  - Buildings A, B, L Fire Doors – May 2023 (Capital Development Board)

Dr. Jenkins reported that the college resumed Covid testing on campus with SHIELD Illinois in compliance with the Governor's mandate, which is still in effect. She thanked those attending the Foundation's Gala on Friday evening, indicating that there are raffle tickets and silent auction items available. She invited the Board members to the Saturday, April 30, Athletic Hall of Fame ceremony in conjunction with the 45<sup>th</sup> anniversary of the college's athletics department. She reported that the first in-person staff recognition event in two years will take place Tuesday, May 10, from 3 to 5 p.m. in the Moraine Rooms. She reported that a 2015 photo of the college's library, formerly featured by *Choice*, one of the premier library magazines, was selected as the best community college library this year and is again on the cover of the April 2022 *Choice* magazine. She indicated that the hard work that everybody does here every day is recognized by a lot of different organizations.

## **VII. COMMUNICATIONS**

None

## **VIII. FINANCIAL STATEMENT**

### **8.1 Treasurer's Report**

Treasurer's Report showing an ending balance of \$146,890,514.33 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,342,266.21
9.3	Operation & Maintenance Fund	714,024.46
9.4	Operation & Maintenance Fund (Restricted)	5,047.50
9.5	Bond & Interest Fund	27,398,534.20
9.6	Auxiliary Enterprise Fund	670,264.16
9.7	Restricted Purpose Fund	10,835,171.58
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	3,086.81
9.10	Audit Fund	1,285.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Mrs. Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Karrie Bieker – Research Analyst, Institutional Research & Planning –  
effective 4/25/22

Mollie Burkiewicz – Visual Media Specialist, Marketing & Communications –  
effective 4/25/22

Timothy Kosiek – Director of Campus Operations, Campus Operations – effective 5/9/22

Adam Maca – Information Security Specialist, Infrastructure & Network Services – effective 4/25/22

Robert Massey – Managing Director of Fine & Performing Arts Center, Fine & Performing Arts Center – effective 5/9/22

Anni Rasmussen – Instructor, Addiction Studies, Career Programs – effective 8/15/22

Kathleen Wellman – Instructor, Massage Therapy, Career Programs – effective 8/15/22

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Non-Renewal of Appointment – Grant Funded

It is recommended that the appointment of the following grant-funded individuals not be renewed:

John Andres	Coordinator of Records & Assessment
Rafif Abuzaghleh	Education Specialist
Stephanie Craine	Career Connections, Student Success Specialist
Margaret Dawczak	Manager of Transition & ESL
Mohamed Diab	Student Success Specialist
Darcelle Dieudonne	Awareness & Prevention Education Coordinator
Michael Gonzalez	Program Coordinator – CSSIA
Marie Harrell	Internship Manager
Tracy Jones	Coordinator of Bridge to Success Program
Stanley Kostka	CAE Regional Resource Center Manager
Chauntai Mack	Career Connections, Youth Program Manager
Diana Medina	Activity Director, Career Pathways
Kiara Merritt	Early College Specialist
Carmela Ochoa	Coordinator of HSE
Nathan Payovich	Director of Disability Services
Agata Rawdanik	Data Center Manager
Anna Ricchiuto	Grant Project Coordinator
Christian Smolenets	Transition Specialist
Erica Warren	Coordinator of Access & Accommodations
Misty Williams	Director of Upward Bound Project
Darice Wright	Career Connections, Adult Program Manager

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-1(b) Non-Renewal of Appointment – Administrative & Professional Staff

It is recommended that the appointment of the following individual not be renewed for FY23 effective June 30, 2022:

Jessica Ganta          Digital Marketing Specialist  
(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions – Vice Presidents

That the recommendation as presented be approved for the Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Information Technology, Vice President of Financial and Business Services/College Treasurer, and the Vice President of Student Development.  
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-3(a) Salary Revisions – Administrative & Professional Staff,  
Administrative Classified Staff

That the recommendation as presented be approved for the Administrative & Professional Staff and the Administrative Classified Staff that are not in positions included in a collective bargaining unit existing on July 1, 2022 or July 1, 2023.  
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-3(b) Salary Revisions – Part-Time On-Call, Casual, Auxiliary,  
Temporary Non-Bargaining Unit

That the recommendation as presented be approved for the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees.  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-4 Leave of Absence

Nancy Hennigan – Secretary II, Student Services – Disability Leave 3/23/22-  
10/6/22  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Sara Gallagher – Assistant Dean of Center for Teaching & Learning, Center for Teaching & Learning – resignation effective 4/22/22

Angelo Greene – Departmental Assistant, Academic Advising – resignation effective 4/22/22

Aaron Roe – Assistant Director of Institutional Research & Planning, Institutional Research & Planning – resignation effective 5/27/22

Ricky Sand – Advising Resource Coordinator, Academic Advising – resignation effective 4/14/22

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative & Professional

Patti Stimatz – Manager of User Support Services, Client Services – retirement effective 6/30/22

Jeanne Upreti – Assistant Manager of User Support Services, Client Services – retirement effective 3/31/22

(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Michael Krischel – Maintenance Mechanic III, Campus Operations – retirement effective 8/31/22

(DOCUMENT O - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Jazmin Ayala – from P.T. Payroll Assistant, Payroll to F.T. Payroll Assistant – effective 4/25/22

Nicholas Carpenter – from Groundskeeper, Campus Operations to Lead Groundskeeper (Temporary) – effective 4/24/22-12/31/22

(DOCUMENT P - SUPPLEMENT TO MINUTES)

10.1-6(a) Department Chair Appointment

It is recommended that the individuals names below be appointed Department Chairs for the 2022-2023 academic year:

Career Programs:

Dr. Julie Zimmer – Department Chair, Nursing

Science, Business & Computer Technologies:

Sara Bales – Department Chair, Biological Sciences  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Vice Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Oak Lawn Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Oak Lawn Fire Department for Fire Science.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with University of Chicago Medical Center  
(Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with University of Chicago Medical Center for Medical Assistant.  
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.3 Resolution of Observance of Arbor Day – April 29, 2022

It is recommended that the Board of Trustees approve the attached resolution observing Arbor Day 2022.  
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.4 June 2022 Board Meeting Date

It is recommended that the Board of Trustees change the date of the June 2022 Board meeting from Tuesday, June 21, to Thursday, June 16, 2022.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.5 Fall 2022 Credit Class Schedule Printing Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$36,525.00 to Precise Printing Network for the printing of the credit class schedule plus \$10,390.00 for the additional 8-page text signature, if needed, for printing of the fall 2022 Credit Class Schedule.  
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.6 Fall 2022 Noncredit Mailer Printing Bid

Whereas K.K. Stevens, of Astoria, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$27,220.48 to K.K. Stevens for the printing of the noncredit mailer plus \$1,926.99 for the additional 8-page text signature, if needed, for printing of the fall 2022 noncredit mailer.  
(DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-2, 10.1-3, 10.1-3(a), 10.1-3(b), 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-6 and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes:	Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, Cristelli
Absent:	O'Neill
Student	
Advisory:	Yes

Motion carried.

**XIII. MISCELLANEOUS**

Mrs. Cristelli indicated that on behalf of the Board, she extended deepest condolences to Trustee John Coleman for the recent passing of his wife, Pat. She stated that Mrs. Coleman was a beautiful soul and contributed much to Moraine Valley and that she will be missed.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

Mrs. Cristelli noted that there was no additional business for this evening's meeting.

**XVI. ADJOURNMENT**

The meeting adjourned at 7:10 PM.