

MORAINE VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, April 19, 2022, Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via www.morainevalley.edu/BOTApril19 or by phone 1-312-535-8110 with Meeting ID 2620 619 4610, p/w dSSx66CSvp5 (37796627 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting, March 15, 2022
 - 2) Unapproved Minutes - Closed Session, March 15, 2022
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) Recognition of Service - Delilah Wietasch, Student Trustee
 - 2) Oath of Office - Student Trustee - Nematallah Hasan
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Marketing & Communications: NCMPR Awards and 2022 Graduation
 - Physical Plant Updates
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

 - 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance Restricted Fund
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Fund
 - 7) * Restricted Purpose Fund
 - 8) * Working Cash Fund
 - 9) * Trust and Agency Fund
 - 10) * Audit Fund
 - 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - a. * Non-Renewal of Appointment - Grant Funded
 - b. * Non-Renewal of Appointment - Administrative & Professional Staff
 - 2) * Part-Time/Supplemental/Other
 - 3) * Salary Revisions - Vice Presidents

- a. * Salary Revisions - Administrative & Professional Staff; Administrative Classified Staff
- b. * Salary Revisions - Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit
- 4) * Leave of Absence (LOA)
- 5) * Resignations/Terminations
 - a. * Retirement - Administrative & Professional
 - b. * Retirement - Support Staff
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
 - a. * Department Chair Appointment
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Oak Lawn Fire Department (Fire Science)
 - 2) * Affiliation Agreement with University of Chicago Medical Center (Medical Assistant)
 - 3) * Resolution of Observance of Arbor Day - April 29, 2022
 - 4) * June 2022 Board Meeting Date
 - 5) * Fall 2022 Credit Class Schedule Printing Bid
 - 6) * Fall 2022 Noncredit Mailer Printing Bid
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **CLOSED SESSION** - Motion to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.
- 16. **ADJOURNMENT**

Agenda Item 3.0
April 19, 2022

MINUTES

Approved Minutes of the February 15, 2022, Regular Meeting

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, February 15, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 6:02 PM.

II. ROLL CALL

Present: Brian O’Neill, Chair; Bernadette Barrett (arrived 6:12PM); Kimberly Hastings Cristelli; Beth McElroy Kirkwood (arrived 6:03PM); Joseph Murphy; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: John Coleman

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through March 3, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Mr. Murphy and seconded by Ms. Murphy to approve the unapproved minutes of the Tax Levy Hearing of December 21, 2021, and the unapproved minutes of the Regular Meeting held December 21, 2021.

ROLL CALL VOTE taken on approval of minutes for the Tax Levy Hearing and Regular Meeting held December 21, 2021:

Yes: Cristelli, Kirkwood, J. Murphy; P. Murphy, O’Neill
Absent: Barrett, Coleman
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ACCT Report

Ms. Murphy reported that she attended the ACCT National Legislative Summit (NLS) in Washington, DC. She indicated that there was a long list of knowledgeable presenters, starting with Dr. Jill Biden. She noted a presentation by Dr. Ricardo Torres of the National Student Clearinghouse, during which he provided data that she felt would be helpful in planning curriculum. There was a meeting for Illinois colleges with Senators Dick Durbin and Tammy Duckworth and she, Dr. Jenkins, and Steve Pappageorge met with Representative Marie Newman about legislative goals. ICCTA held its February meeting during the summit and Ms. Murphy presented information on the development of a pilot program for election technician at Moraine Valley in conjunction with the Cook County Clerk’s Office. She reported that Secretary of Labor, Marty Walsh, gave a great talk about the great resignation with respect to retraining, pre-apprenticeship opportunities, and stackable certificates to help people get into careers and trades. He also spoke about helping students that need help by offering wrap-around services and how community colleges are the key in this initiative. She reported that he would visit if invited, and she extended an invitation to him to the ICCTA convention in June.

Dr. Jenkins thanked trustees Murphy and Barrett for attending the conference, which was in person and very well attended. She noted that Dr. Biden’s comments were well received and appreciated meeting Secretary Walsh, with whom they took some pictures. She also thanked Trustee Murphy for working

with Steve Pappageorge, Kent Marshall and others on the election technician program, which was popular with people outside of Cook County and Illinois who want to know more about the program.

Ms. Barrett reported that she found the summit very informative and felt that the Secretary of Labor provided some great ideas for enriching programs that could benefit the college. She indicated that it was a very comprehensive conference, and it was great to be able to be there to represent Moraine Valley.

On behalf of the Board and college, Mr. O'Neill thanked both trustees for taking the time to attend the conference and bringing conference information back to the college.

5.2 Student Trustee Report

Ms. Wietasch reported that she participated in the first day of an ICCB Student Advisory Committee meeting held January 24-25. The student representatives in attendance spoke about their colleges experiencing lower enrollments and trying to shift to fewer virtual classes to bring more student back on campus, much like Moraine Valley is doing. She added that most also reported having two weeks online at the start of their semesters. She reported that February is Black History Month, and events have started and will continue, such as the You Matter series with a talk about HBCUs (Historically Black Colleges and Universities), traditional African dance, and many other topics that explore culture and relevant issues.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins welcomed everyone back for the spring semester, noting that the college has more students on campus this spring than there were in the fall. The semester was virtual for two weeks, but in this third week, students have been back on campus. She introduced two new administrative staff members: Rory Smith, Executive Director of Diversity, Equity, and Inclusion, and Kelly Grab, Compliance Officer.

- HEERF III Update Report – Dr. Normah Salleh-Barone, Vice President of Student Development, and Dave Marcial, Dean, Enrollment Services, recognized many college staff across the campus who worked on the plan for disbursement of HEERF funds. Information was shared about the changes in this round of HEERF that continues to prioritize PELL-eligible

students with exceptional need but also expands eligibility to include undocumented, Adult Basic Education, and international students, resulting in four eligible priority groups. A total of 9,157 students were notified of eligibility and 4,637 students responded, resulting in the disbursement of \$4,637,000 of HEERF III funds, \$519,359.29 for tuition balances and \$4,117,640.71 directly to students. Of these 4,637 students, 3,463 registered for the spring semester, a retention rate of 74.7%. Two hundred thirteen HEERF recipients were able to complete their programs and graduated in fall 2021 and an additional 36 have petitioned for spring graduation. They will run degree audits on the students who did not return to see if any may have completed credentials and will also follow up with those students to offer help for returning to school. Information on a proposal for spending down the remaining funds by the deadline of May 12 was outlined, which will increase the grant amount to students to \$1,800. This will be marketed and publicized to help inform eligible students about applying for the funds.

- Procurement Policies and Procedures – Jane Bentley, Director of Purchasing, shared information about the policies and procedures that support the purchasing functions of the college. She indicated that there are Board policies as well as state and federal guidelines that must be followed for purchases and bids. She reviewed grant guideline requirements that can sometimes be more stringent, which are followed, and also cooperative, or joint, purchasing options through consortia or state agencies, which maximize the college’s purchasing power. She outlined ongoing efforts to expand the pool of potential vendors, the college’s support of the Business Enterprise Program run through the state’s Central Management Services (CMS) with the goal of working with and utilizing businesses owned by minority/veteran/disabled persons wherever possible. She indicated that her department stays updated by attending conferences. They assist college departments to identify vendors, get quotes and select the best source for services or products. She outlined the competitive bid process, including how and where bids are advertised, and the handling of contracts, such as those for equipment service and repair as well as the repair, maintenance, and remodeling of facilities.
- Bond Refunding Update – Theresa O’Carroll, Vice President of Financial and Business Services, provided an update regarding the refinancing of bonds, which was shared with the Board at the June retreat and for which the Board approved a resolution to proceed to explore this opportunity in August. She reported that Moody’s issued a AA1 rating for the college, which is very high quality and low risk, signifying that the college is financially sound. She indicated that the bonds have gone on the market and while interest rates are up slightly, it is still a good market and eight bids

were received with rates from 2.68 to 2.85 percent. Because these bonds are paid from the construction and infrastructure fee, this refinancing will result in approximately \$1.7 million in savings to the college.

VII. COMMUNICATIONS

7.1 Thank You Letter from Pathlights (formerly PLOWS Council on Aging)

VIII. FINANCIAL STATEMENT

For DECEMBER 2021:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$125,422,863.39 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

For JANUARY 2022:

8.4 Treasurer's Report

Treasurer's Report showing an ending balance of \$126,284,953.88 will be filed for audit. (DOCUMENT D - SUPPLEMENT TO MINUTES)

8.5 Budget Report

(DOCUMENT E - SUPPLEMENT TO MINUTES)

8.6 Investments

(DOCUMENT F – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Ms. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

For DECEMBER 2021:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,324,822.09
9.3	Operation & Maintenance Fund	880,313.38
9.4	Operation & Maintenance Fund (Restricted)	214,194.56
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	753,638.29
9.7	Restricted Purpose Fund	3,960,627.37
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	3,631.94
9.10	Audit Fund	10,000.00
9.11	Liability, Protection & Settlement Fund	14,982.50
(DOCUMENT G - SUPPLEMENT TO MINUTES)		

For JANUARY 2022:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,121,704.50
9.3	Operation & Maintenance Fund	653,999.60
9.4	Operation & Maintenance Fund (Restricted)	59,852.06
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	549,579.49
9.7	Restricted Purpose Fund	646,650.10
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	3,073.99
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT H - SUPPLEMENT TO MINUTES)		

X. REPORT OF PERSONNEL

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Darcelle Dieudonne – Awareness & Presentation Education Coordinator, Student Engagement – effective 1/18/22

Theresa James – Departmental Assistant, International Student Services – effective 2/28/22

Justin Pichey – Director of Financial Aid (Temporary), Enrollment Services – effective 2/15/22-8/15/22

Talia Ramirez – Departmental Assistant, Academic Services – effective 2/28/22

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-1(a) Tenure Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2022-2023 academic year for the following individuals:

- | | |
|-------------------|--------------------------------|
| Clare DeVries | Basic Nurse Assistant Training |
| Dean Eliacostas | Culinary Arts |
| Chris Matusek | Art/Digital Art Design |
| David O’Connor | Criminal Justice |
| Christopher Wheat | Health Information Technology |
| Hiyam Yusef | Counseling & Advising |

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-1(b) Second-Year Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2022-2023 academic year for the following individuals:

- | | |
|-----------------------|----------------------------|
| Dr. Katrina Escarilla | Nursing |
| Jeanne Kraus | Culinary Arts |
| John Moreno | Heating & Air Conditioning |
| Georgina Murphy | Nursing |

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-1(c) Contract Extension/Non-Tenure Review for Bargaining Unit Member

It is recommended that the Board of Trustees approve the award of a contract for fall 2022 with extension of tenure as the result of leave of absence for the following individual:

Dominika Kouba Nursing
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Dominika Kouba – Instructor, Nursing, Career Programs – L.O.A.
(PARENTAL) 4/12/22-5/20/22
(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Caleb Donaldson – Media Specialist, Multimedia Services – resignation effective 1/21/22
Aaron Johnson – Graphic Designer, Marketing & Communications – resignation effective 1/28/22
Jeremy Kingery – Academic Advisor, Academic Advising – resignation effective 1/7/22
Samuel Martin – Information Security Specialist, Network Operations – resignation effective 1/21/22
Anya Obodzinski – Payroll Assistant, Payroll – resignation effective 2/11/22
Earl Powell – Applications Support Specialist, IT Projects & Applications Services – resignation effective 2/5/22
Dennis Sage – Director, Infrastructure & Network Services, Network Operations – resignation effective 1/21/22
(DOCUMENT O - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Hanan Bekri – User Support Services Coordinator, Client Services – Salary Grade Change – effective 2/28/22

Sylvia James – from P.T. Child Care Facilitator, Children’s Learning Center to P.T. Registration Representative, Registration & Records – effective 2/21/22

Todd Lamberth – Technical Engineer, Client Services – Salary Grade Change – effective 2/28/22

Evander Lee – from P.T. User Support Services Specialist, Client Services to User Support Services Specialist – effective 2/21/22

Dawn Mallder – from P.T. Child Care Facilitator, Children’s Learning Center to P.T. Testing Associate, Testing Services – effective 2/21/22

Elizabeth Micheletti – from Outreach Coordinator, Corporate, Community & Continuing Education to Program Manager – effective 2/28/22

Patti Stimatz – Manager, User Support Services, Client Services – Salary Grade Change – effective 2/28/22

Michael Vasquez – from Support Analyst, Client Services to Technical Engineer – effective 2/21/22

Arrilla Wray – from Child Care Facilitator, Children’s Learning Center to Testing Associate, Testing Services – effective 2/21/22

(DOCUMENT P - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O’Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with DuPage Medical Group (DULY) (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with DuPage Medical Group (DULY) for Sleep Technology.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Village of Evergreen Park Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with the Village of Evergreen Park Fire Department for Fire Science.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.3 Clinical Training Agreement with Maricopa County Special Health Care District d.b.a. Valleywise Health (Medical Terminology)

It is recommended that the Board of Trustees approve the clinical training agreement with Maricopa County Special Health Care District d.b.a. Valleywise Health for Medical Terminology.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with AVP Counseling & DUI Services Inc. (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with AVP Counseling & DUI Services, Inc. for Addictions Studies.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Mercy Circle (Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Mercy Circle for Nursing and Basic Nurse Assistant.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Miklos Foot and Ankle Specialists PC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Miklos Foot and Ankle Specialists PC for Medical Assistant.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.7 Juneteenth Holiday Resolution

It is recommended that the Board of Trustees adopt the Juneteenth holiday resolution.
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.8 Palos Hills Request for Use of College Property and Intergovernmental Agreement

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified above for their annual Palos Hills Friendship Festival 2022 to be held July 7-10, 2022.

(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.9 Auditing Firm Approval

It is recommended that the Board of Trustees approve RSM US, LLP, as independent auditor for Moraine Valley Community College for the years 2022-2024 as per attached proposal.

(DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.10 Lighting Fixture Bid

Whereas Hinsdale Lighting, of Westmont, Illinois, is the lowest responsible responsive bidder meeting all specifications, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$28,614.00 to Hinsdale Lighting for the purchase of one hundred twenty (120) Focal Point lighting fixtures and three (3) Lutron power switch sensors to be paid for by a grant offered by IGEN and the IEPA.

(DOCUMENT Z - SUPPLEMENT TO MINUTES)

12.11 Tuition Increase

It is recommended that the Board of Trustees approve an increase in tuition as proposed for \$3 per credit hour, effective for the fall 2022 semester and fall 2023 semester.

(DOCUMENT AA - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-1(c), 10.1-2, 10.1-3, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, and 12.11:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:53 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|--|--------|
| 5.1 | Recognition of Service - Delilah Wietasch, Student Trustee | Verbal |
| 5.2 | Oath of Office – Student Trustee – Nematallah Hasan | Verbal |

REPORTS OF ADMINISTRATION

- 6.1 President's Report Verbal
- Marketing & Communications: NCMPR Awards and 2022 Graduation
 - Physical Plant Updates

**MORaine VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 TREASURER'S REPORT
 MONTH ENDED MARCH 31, 2022**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$65,931,530.23	\$14,730,829.28	\$5,342,266.21	\$75,320,093.30
OPERATION & MAINT FUND	12,119,529.60	3,155,024.08	714,024.46	14,560,529.22
OPERATION & MAINT (RESTR.)	16,633,954.18	664,908.41	5,047.50	17,293,815.09
BOND & INTEREST FUND	2,584,373.87	29,921,385.75	27,398,534.20	5,107,225.42
AUXILIARY FUNDS	11,217,422.89	1,511,906.25	670,264.16	12,059,064.98
RESTRICTED PURPOSE FUNDS	7,708,649.08	10,417,483.69	10,835,171.58	7,290,961.19
WORKING CASH FUND	13,926,289.44	5,031.69	0.00	13,931,321.13
TRUST & AGENCY FUNDS	165,828.23	1,718.86	3,086.81	164,460.28
AUDIT FUND	123,627.96	29,965.08	1,285.00	152,308.04
LIAB, PROTECT & SETTLE FUND	714,580.54	296,155.14	0.00	1,010,735.68
TOTAL	<u>\$131,125,786.02</u>	<u>\$60,734,408.23</u>	<u>\$44,969,679.92</u>	<u>\$146,890,514.33</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$22,550.00
HUNTINGTON BANK	CHECKING ACCT 1,069,821.70
FIRST MIDWEST BANK	CHECKING ACCT 2,951,569.58
FIRST MIDWEST BANK	TRUST ACCT 864,394.53
WINTRUST MAXSAFE	MONEY MARKET 3,077,839.01
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET 10,230,188.15
IL METROPOLITAN INVESTMENT FUND	CORE FUND 2,216,469.21
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS 7,917,487.04
IL PUBLIC TREASURERS FUND	VARIOUS 7,466,835.64
SHORT TERM INVESTMENTS	VARIOUS 83,135,839.94
LONG TERM INVESTMENTS	VARIOUS 27,937,519.53
TOTAL	<u>\$146,890,514.33</u>

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,342,266.21
9.3	OPERATION & MAINTENANCE FUND	714,024.46
9.4	OPERATION & MAINTENANCE (RESTR) FUND	5,047.50
9.5	BOND & INTEREST FUND	27,398,534.20
9.6	AUXILIARY ENTERPRISE FUND	670,264.16
9.7	RESTRICTED PURPOSE FUND	10,835,171.58
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	3,086.81
9.10	AUDIT FUND	1,285.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$44,969,679.92</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Non-Renewal of Appointment – Grant Funded	Enclosed
10.1-1(b)	Non-Renewal of Appointment – Administrative & Professional Staff	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	Enclosed
10.1-3(a)	Salary Revisions – Administrative & Professional Staff; Administrative Classified Staff	Enclosed
10.1-3(b)	Salary Revisions – Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit	Enclosed
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Administrative & Professional	Enclosed
10.1-5(b)	Retirement – Support Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed
10.1-6(a)	Department Chair Appointment	Enclosed

SUBJECT REPORT – Full Time

Karrie Bieker	Research Analyst Institutional Research & Planning	Effective: 4/25/22
Mollie Burkiewicz	Visual Media Specialist Marketing & Communications	Effective: 4/25/22
Timothy Kosiek	Director of Campus Operations Campus Operations	Effective: 5/9/22
Adam Maca	Information Security Specialist Infrastructure & Network Services	Effective: 4/25/22
Robert Massey	Managing Director of Fine & Performing Arts Center Fine & Performing Arts Center	Effective: 5/9/22
Anni Rasmussen	Instructor, Addiction Studies Career Programs	Effective: 8/15/22
Kathleen Wellman	Instructor, Massage Therapy Career Programs	Effective: 8/15/22

RECOMMENDED ACTION

That the above be employed.

Non-Renewal of Appointment – Grant Funded

Because grant funding is not known for the next year, it is recommended that the appointment of the following grant funded individuals not be renewed. However, their current appointment shall be continued to the end of their current grant cycle.

John Andres	Coordinator of Records & Assessment
Rafif Abuzaghle	Education Specialist
Stephanie Craine	Career Connections, Student Success Specialist
Margaret Dawczak	Manager of Transition & ESL
Mohamed Diab	Student Success Specialist
Darcelle Dieudonne	Awareness & Prevention Education Coordinator
Michael Gonzalez	Program Coordinator – CSSIA
Marie Harrell	Internship Manager
Tracy Jones	Coordinator of Bridge to Success Program
Stanley Kostka	CAE Regional Resource Center Manager
Chauntai Mack	Career Connections, Youth Program Manager
Diana Medina	Activity Director, Career Pathways
Kiara Merritt	Early College Specialist
Carmela Ochoa	Coordinator of HSE
Nathan Payovich	Director of Disability Services
Agata Rawdanik	Data Center Manager
Anna Ricchiuto	Grant Project Coordinator
Christian Smolenets	Transition Specialist
Erica Warren	Coordinator of Access & Accommodations
Misty Williams	Director of Upward Bound Project
Darice Wright	Career Connections, Adult Program Manager

RECOMMENDED ACTION

That the appointments not be renewed for the above individuals.

Non-Renewal of Appointment – Administrative & Professional Staff

It is recommended that the appointment of the following individual not be renewed for FY 2023 effective June 30, 2022:

Jessica Ganta Digital Marketing Specialist

RECOMMENDED ACTION

That the appointment not be renewed for the above individual.

SUBJECT REPORT – Salary Revisions – Vice Presidents

Vice President of Academic Affairs
Vice President of Administrative Services
Vice President of Information Technology
Vice President of Financial and Business Services/College Treasurer
Vice President of Student Development

It is recommended that the Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Information Technology, Vice President of Financial and Business Services/College Treasurer, and the Vice President of Student Development be granted a salary increase of 3.5% for FY23.

RECOMMENDED ACTION

That the above recommendations be approved for the Vice President of Academic Affairs, Vice President of Administrative Services, Vice President of Information Technology, Vice President of Financial and Business Services/College Treasurer, and the Vice President of Student Development.

SUBJECT REPORT – Salary Revisions – Administrative & Professional Staff
Administrative Classified Staff

It is recommended that the Administrative & Professional Staff be granted salary increases not to exceed 3.5% in the aggregate for FY23; and that the Administrative Classified Staff be granted salary increases not to exceed 3.5% in the aggregate for FY23. However, the salary increase shall be 0.0% in the aggregate for any Administrative & Professional Staff and any Administrative Classified staff that are in positions included in a collective bargaining unit existing on July 1, 2022.

It is recommended that the minimum of each salary range for the Administrative & Professional Staff and the Administrative Classified Staff be adjusted by 1% and the maximum by 1% for FY23.

It is further recommended that any Administrative & Professional Staff and Administrative Classified Staff that are not included in a collective bargaining unit existing on July 1, 2022 nor on July 1, 2023 be granted the following benefits:

- The Administrative & Professional Staff be given 4 post-retirement supplements for health insurance coverage over the next 2 years; that the Administrative Classified Staff be given 4 post-retirement supplements for health insurance coverage over the next 2 years.
- The health insurance benefits applicable to the full-time Faculty shall apply to all full-time Administrative & Professional Staff, and the health insurance benefits applicable to the full-time Support Staff shall apply to all full-time Administrative Classified Staff.

RECOMMENDED ACTION

That the above recommendations be approved for the Administrative & Professional Staff and the Administrative Classified Staff that are not in positions included in a collective bargaining unit existing on July 1, 2022 or July 1, 2023.

Salary Revisions – Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit

It is recommended that the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees be granted salary increases not to exceed 3.5% in FY23.

RECOMMENDED ACTION

That the above recommendations be approved for the Part-Time On-Call, Casual, Auxiliary, Temporary Non-Bargaining Unit employees.

SUBJECT REPORT – Leave of Absence (LOA)

Nancy Hennigan

Secretary II
Student Services

Disability Leave
3/23/22-10/6/22

RECOMMENDED ACTION
That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Sara Gallagher	Assistant Dean of Center for Teaching & Learning Center for Teaching & Learning	Effective: 4/22/22
Angelo Greene	Departmental Assistant Academic Advising	Effective: 4/22/22
Aaron Roe	Assistant Director of Institutional Research & Planning Institutional Research & Planning	Effective: 5/27/22
Ricky Sand	Advising Resource Coordinator Academic Advising	Effective: 4/14/22

RECOMMENDED ACTION

That the above be approved as presented.

Retirement – Administrative & Professional

The following employees have submitted a notice of retirement per date listed:

Patti Stimatz	Manager of User Support Services Client Services	6/30/22
Jeanne Upreti	Assistant Manager of User Support Services Client Services	3/31/22

RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

Retirement – Support Staff

The following employee has submitted a notice of retirement per date listed:

Michael Krischel	Maintenance Mechanic III Campus Operations	8/31/22
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Jazmin Ayala	P.T. Payroll Assistant Payroll Administrative Classified	Reclassified to: F.T. Payroll Assistant Effective: 4/25/22
Nicholas Carpenter	Groundskeeper Campus Operations Support Staff	Reclassified to: Lead Groundskeeper (Temporary) Effective: 4/25/22- 12/31/22

RECOMMENDED ACTION

That the above be approved as presented.

Department Chair Appointments for Academic Years
2022-2023

Pursuant to the terms of the 2018-2022 Negotiated Agreement with the Moraine Valley Faculty Association, Section 1.15, the following individuals have been recommended as Department Chairs for the 2022-2023 academic year.

Career Programs:

Dr. Julie Zimmer Department Chair, Nursing

Science, Business & Computer Technologies:

Sara Bales Department Chair, Biological Sciences

RECOMMENDED ACTION

That the individuals named above be appointed Department Chairs per the term outlined herein and the terms and conditions of the negotiated agreement.

NEW BUSINESS

- | | | |
|-------|---|----------|
| *12.1 | Affiliation Agreement with Oak Lawn Fire Department (Fire Science) | Enclosed |
| *12.2 | Affiliation Agreement with University of Chicago Medical Center (Medical Assistant) | Enclosed |
| *12.3 | Resolution of Observance of Arbor Day – April 29, 2022 | Enclosed |
| *12.4 | June 2022 Board Meeting Date | Enclosed |
| *12.5 | Fall 2022 Credit Class Schedule Printing Bid | Enclosed |
| *12.6 | Fall 2022 Noncredit Mailer Printing Bid | Enclosed |

RESOLUTION OF
OBSERVANCE OF ARBOR DAY
APRIL 29, 2022

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution observing Arbor Day 2022.

RESOLUTION OF OBSERVANCE OF ARBOR DAY

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

Whereas, Arbor Day is now observed throughout the nation and the world; and

Whereas, trees reduce the erosion of our topsoil caused by wind and water, lower heating and cooling costs, protect us from harsh, cold winter winds and hot summer sun, clean the air we breathe, produce oxygen while reducing ozone, and provide habitat for wildlife; and

Whereas, Moraine Valley Community College continues to make a strong effort to beautify its campus and thereby enhance the community; and

Whereas, trees are a renewable resource, giving us paper, wood products for our homes, fuel for fires, and many other biodegradable products; and

Whereas, trees in our community increase property values, enhance the economic vitality of the business areas, beautify our community; and

Whereas, trees are in the very roots of our history and are a source of joy and spiritual renewal; and

Whereas, Moraine Valley Community College has received the Palos Hills Beautification Award in 2005, 2007, 2009, 2011, 2012, 2013 , 2014, 2015, 2016, 2017, 2018, 2019, and 2021;

Whereas, Moraine Valley Community College was designated on January 21, 2010 as a Tree Campus USA by the National Arbor Day Foundation and has, therefore, joined other selected communities in the United States by demonstrating vigorous accomplishments in urban forestry; and

Now, therefore, be it Resolved that the Board of Trustees of Moraine Valley Community College declares that April 29th, 2022, shall be observed as Arbor Day on campus and urges all students, faculty, and staff to support efforts to improve and protect trees and woodlands and to support Moraine Valley's urban forestry program, and the Board urges all citizens to lift their hearts and promote the well being of present and future generations.

Dated this 19th day of April, 2022

ATTEST:

Secretary, Board of Trustees

Chairman, Board of Trustees

JUNE 2022 BOARD MEETING DATE CHANGE

Recommended Action:

It is recommended that the Board of Trustees change the date of the June 2022 Board meeting from Tuesday, June 21, to **Thursday, June 16, 2022**.

DATE: April 8, 2022

TO: Margaret Lehner
Vice President for Institutional Advancement and Executive Assistant to the President

FROM: Jane M. Bentley
Director of Purchasing

RE: **Fall 2022 Credit Class Schedule Printing Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Wednesday, April 6, 2022, at 11:30AM, in Room L 187. Two (2) bids were received. The results of the bid are on the attached sheet. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The credit class schedule is a marketing publication distributed three (3) times per year in the fall, spring, and summer, to district residents and businesses to promote the college, its programs and services and credit class offerings. While the college traditionally has solicited bids once annually for all three semesters, the lack of reliable supply in the current paper market is resulting in bidding semester-to-semester for this publication. Similarly, due to rising paper prices, the college has reduced the page count of its credit mailer in an effort to hold the line on costs.

RECOMMENDED ACTION: Whereas Precise Printing Network, of Glendale Heights, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$36,525.00 to Precise Printing Network** for the printing of the credit class schedule plus \$10,390.00 for the additional 8-page text signature, if needed, for printing of the fall 2022 Credit Class Schedule.

DATE: April 8, 2022

TO: Margaret Lehner
Vice President for Institutional Advancement and Executive Assistant to the President

FROM: Jane M. Bentley
Director of Purchasing

RE: **Fall 2022 Noncredit Mailer Printing Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. Bids were opened on Wednesday, April 6, 2022, at 11:00AM, in Room L 187. Two (2) bids were received. The results of the bid are on the attached sheet. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The noncredit class schedule is a marketing publication distributed three (3) times per year in the fall, spring, and summer, to district residents and businesses to promote the college, its programs and services and noncredit class offerings. While the college traditionally has solicited bids once annually for all three semesters, the lack of reliable supply in the current paper market is resulting in bidding semester-to-semester for this publication.

RECOMMENDED ACTION: Whereas K.K. Stevens, of Astoria, Illinois, is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$27,220.48 to K.K. Stevens** for the printing of the noncredit mailer plus \$1,926.99 for the additional 8-page text signature, if needed, for printing of the fall 2022 noncredit mailer.