

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, March 15, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O'Neill at 6:05 PM.

II. ROLL CALL

Present: Brian O'Neill, Chair; Bernadette Barrett; John Coleman; Kimberly Hastings Cristelli; Beth McElroy Kirkwood; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: Joseph Murphy

Chair O'Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O'Neill indicated for the record that per Illinois Governor Pritzker's disaster proclamation through April 2, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Mr. Coleman and seconded by Ms. Kirkwood to approve the unapproved minutes of the Regular Meeting held February 15, 2022.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting held February 15, 2022:

Yes: Barrett, Coleman, Cristelli, Kirkwood, P. Murphy,
O'Neill
Absent: J. Murphy
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Meeting Report

Ms. Murphy reported that she attended the Illinois Community College Trustees Association (ICCTA) meetings in Peoria last weekend. The meeting began with a trustee roundtable at which the topics of enrollment trends, dealing with employee fatigue, filling vacant positions, and campus security across the colleges were discussed. She indicated that the speaker, Dr. Rita Ali, who is mayor of Peoria, discussed how community colleges are the driving force for economic and social change in the country. Dr. Ali shared a lesson that she learned in high school that doing just enough is not enough, and that is how she says she now lives her life. Mayor Ali shared the story of how she became a caseworker, earning her degrees and ultimately becoming a doctor and now mayor, and how her past influences her efforts to offer opportunities for students and make sure they are set up with all the wraparound services to ensure success. Ms. Murphy indicated that she was inspired by Mayor Ali's story and wanted to share it. She reported that the ICCTA meeting continued with discussions about community colleges, financial literacy, and an overview of the community college system funding formulas and concluded with meetings of the various ICCTA committees.

5.2 Student Trustee Report

Ms. Wietasch reported that Black History month was held during February with many excellent student events, including a trivia event via Student Life on Instagram with more than 175 students participating. She reported that she served on the election committee to interview prospective candidates interested in the position of Student Trustee. There was a Multi-cultural Student Affairs

event that offered opportunities to meet faculty members from various career and academic programs and talk to professionals, such as those in advising, counseling, human resources, TRIO, and the Job Resource Center. The Counseling department sponsored a program about having a safe spring break week for students and Student Life offered activities to promote awareness of safety while on spring break. Ms. Wietasch concluded her remarks by noting that her term was ending and thanked the Board of Trustees for accepting her as their student trustee. She thanked Dr. Salleh-Barone and Dean Kent Marshall for meeting with her and guiding her and Dr. Jenkins for personally welcoming her to the role of student trustee.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins thanked Ms. Wietasch for her service as student trustee, indicating that she has done a wonderful job and encouraged her to keep going. She reported that a new student trustee will be sworn in at the April meeting. Dr. Salleh-Barone and Dean Marshall will be working with the new student trustee, and she will meet with the new student trustee before the April board meeting.

- Enrollment Report – Dr. Sadya Khan, Director of Institutional Research & Planning, reported on the college's spring enrollment. Headcount is up slightly from last spring—less than one percent, and even though it is up slightly, credit hours are down 4.6% from last spring. She shared demographic information, noting that students can now identify as Middle Eastern or North African, which is a new category. Numbers of Hispanic and Asian students are up by 13.3% and 12.1%, respectively. She reported that there was a dip in male population during the pandemic, but the percentages of male and female students are getting closer to pre-pandemic numbers. The average age for spring is 22.5, impacted slightly by increases in numbers of dual credit students, who are high school age. Dr. Khan shared five-year trends for headcount and credit hours for the spring semester, both showing a decline over five years, but noting that it is moving in the right direction with the slight increase in headcount of five students from last spring. Last spring, 59% of courses were online; this spring is it 28%, with a jump in the number of traditional face-to-face classes, but not quite back to pre-pandemic levels. Spring enrollments include 51% continuing students, 27% who are high school students in dual credit or dual enrollment programs, 9% new students, 9% returning students, and 4% with higher education degrees. Retention from fall to

spring is 66.8%, up slightly from the retention rate between last fall to spring. Dr. Khan reported on dual credit enrollments by credit hours, reporting a one-year increase from last spring of 25.3%, from 8,100 credit hours to 10,190 credit hours. Headcount for dual credit rose from 2300 to 2800 this spring, with computer science and drafting courses being most popular. She reviewed the pattern of increasing winter session offerings, which started with 151 students in 2020 to 517 students this year, with communications, psychology, and chemistry being the most popular subject areas. She indicated that national enrollment trends are not yet available but should be soon, and Illinois community colleges, overall, are down 2.9% in headcount and 5.5% in credit hours, so the college's numbers are looking a little better than peer colleges in the state. She noted some positive signs, including headcount slightly up from last spring, dual credit and winter session courses continuing to increase, and increases in Hispanic and Asian student populations. She reported that the research department continues to survey students to collect feedback about college services, such as scheduling, library services, and information technology.

Dr. Jenkins extended a thank you to the faculty and staff for the hard work that has been and continues to be done to bring students back to campus. She shared information with the board about two Ukrainian students she had the opportunity to speak with recently to offer them support considering the very difficult and tragic situation in their home country. One student has family in western Ukraine and the other student has family in Crimea. She thanked everyone who supported a donation drive on campus for supplies to be sent to Ukraine, partnering with the Ukrainian church in Palos Heights. Dr. Jenkins reported that graduation for 2022 will be two separate, in-person, shortened ceremonies with limited guest attendance but with the opportunity for graduates to walk across the stage and receive their diplomas. More information will be shared with the board as details are determined. She reported that the Foundation Gala will be April 22, as an in-person event with limited attendance. She encouraged the trustees to consider attending, indicating that the wearing of fancy masks is requested for the event. She recognized the valuable work of the Foundation and all the support the Foundation provides for students, noting that the employee giving campaign raised more than \$90,000 for student scholarships. She also reminded the Board that Representative Marie Newman will visit the college campus on Tuesday, March 22 at 2:30 p.m.

VII. COMMUNICATIONS

- 7.1 Letter from Phi Theta Kappa re Moraine Valley Community College
Named a 2022 REACH Chapter

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$131,125,786.02 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mrs. Cristelli and seconded by Ms. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,809,134.58
9.3	Operation & Maintenance Fund	968,100.54
9.4	Operation & Maintenance Fund (Restricted)	164,325.17
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	745,436.36
9.7	Restricted Purpose Fund	7,259,176.08
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	818.93
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair O'Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Halina Jarog – Custodian, Campus Operations - effective 3/28/22

Christopher Kaczmaryn - Manager of Multimedia Services, Client Services – effective 3/28/22

Barbara Lata – Custodian, Campus Operations - effective 3/28/22

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-4(a) Sabbatical Leave – Faculty

It is recommended that the Board of Trustees approve the following sabbatical leave:

Carey Millsap-Spears, Professor, Communications – Spring 2023 Semester

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Katrina Escarilla – Instructor, Nursing, Career Programs – resignation effective 5/20/22

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Sanaa Awaidah – from P.T. Departmental Assistant, Academic Outreach to

F.T. Departmental Assistant, Adult Basic Education & Learning Enrichment

& College Readiness - effective 3/21/22
Bret Figura – from Graphic Designer, Marketing & Communications to Senior Graphic Designer - effective 3/21/22
Likhit Devkota – from Senior System Administrator, Network Operations to Manager of Enterprise Systems, Infrastructure & Enterprise Systems – effective 3/21/22
Myrick Thomas from Graphic Designer, Marketing & Communications to Senior Graphic Designer - effective 3/21/22
(DOCUMENT I - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O'Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with South Holland Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with South Holland Fire Department for Fire Science.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Munster Medical Research Foundation, Inc., d/b/a Community Hospital (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Munster Medical Research Foundation, Inc., d/b/a Community Hospital for Health Information Technology.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Resolution for National Community College Month April 2022

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2022.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Board Policy Revision - #4210: Role of Student Development

It is recommended that the Board approve the revision to Board Policy #4210 – Student Development: Role of Student Development, as presented. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Board Policy Revision - #7160: Mandatory Retirement Age for Police Officers

It is recommended that the Board approve the revision to Board Policy #7160 – Human Resources: Mandatory Retirement Age for Police Officers, as presented. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.6 Litter Vacuum Sweeper Purchase

Whereas Exprolink/Madvac, of Longueuil, Quebec, Canada, has submitted pricing per the Sourcewell Cooperative Purchasing Agreement #093021-EXP, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$96,500.00 to Exprolink/Madvac for the purchase of one (1) LS175 Exprolink/Madvac Sub-Compact Sweeper. (DOCUMENT O - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-4(a), 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, and 12.6:

Yes:	Barrett, Coleman, Cristelli, Kirkwood, P. Murphy, O'Neill
Absent:	J. Murphy
Student	
Advisory:	Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION –

It was moved by Ms. Murphy and seconded by Mrs. Cristelli to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and the setting of a price for sale or lease of property owned by the public body, pursuant to Sections 2(c)(1)(2) and (6) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken on motion to move to closed session:

Yes:	Barrett, Coleman, Cristelli, Kirkwood, P. Murphy, O’Neill
Absent:	J. Murphy
Student	
Advisory:	Yes

Motion carried.

The Board moved to closed session at 6:56 PM, returning to open session at 8:11 PM.

Roll Call: Barrett, Coleman, Cristelli, Kirkwood, P. Murphy, O’Neill,
Wietasch

XVI. ADJOURNMENT

The meeting adjourned at 8:18 PM.