

**MORAIN VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, March 15, 2022, Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via [www.morainevalley.edu/BOTMarch15](http://www.morainevalley.edu/BOTMarch15) or by phone 1-312-535-8110 with Meeting ID 2620 654 4719, p/w TDeHermX428 (83342769 from phones).

**A G E N D A**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
  - 1) Unapproved Minutes - Regular Meeting, February 15, 2022
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
  - 1) ICCTA Meeting Report - P. Murphy
  - 2) Student Trustee Report – Wietasch
6. **REPORTS OF ADMINISTRATION**
  - 1) President's Report
    - Enrollment Report
7. **COMMUNICATIONS**
  - 1) Letter from Phi Theta Kappa re Moraine Valley Community College Named a 2022 REACH Chapter
8. **FINANCIAL STATEMENT**
  - 1) Treasurer's Report
  - 2) Financial Records Summary
  - 3) Investments
9. **WARRANTS**

**CONSENT AGENDA (Agenda Items 9 - 12) (\*items included for action)**

- 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
  - 2) \* Education Fund
  - 3) \* Operation & Maintenance Fund
  - 4) \* Operation & Maintenance Restricted Fund
  - 5) \* Bond & Interest Fund
  - 6) \* Auxiliary Fund
  - 7) \* Restricted Purpose Fund
  - 8) \* Working Cash Fund
  - 9) \* Trust and Agency Fund
  - 10) \* Audit Fund
  - 11) \* Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
    - 1) \* Full-Time
    - 2) \* Part-Time/Supplemental/Other
    - 3) Salary Revisions
    - 4) Leave of Absence (LOA)

- a. \* Sabbatical Leave - Faculty
- 5) \* Resignations/Terminations
- 6) \* Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
  - 1) \* Affiliation Agreement with South Holland Fire Department (Fire Science)
  - 2) \* Affiliation Agreement with Munster Medical Research Foundation, Inc., d/b/a Community Hospital (Health Information Technology)
  - 3) \* Resolution for National Community College Month April 2022
  - 4) \* Board Policy Revision - #4210: Role of Student Development
  - 5) \* Board Policy Revision - #7160: Mandatory Retirement Age for Police Officers
  - 6) \* Litter Vacuum Sweeper Purchase
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **CLOSED SESSION** - Motion to adjourn to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees; and the setting of a price for sale or lease of property owned by the public body, pursuant to Sections 2(c)(1)(2) and (6) of the Illinois Open Meetings Act.
- 16. **ADJOURNMENT**

**MINUTES**

Approved Minutes of the December 21, 2021, Public Hearing on Tax Levy      Enclosed

Approved Minutes of the December 21, 2021, Regular Meeting      Enclosed

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Public Hearing on the Tax Levy, 6:00 p.m., Tuesday, December 21, 2021, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

**I. CALL TO ORDER**

The meeting was called to order by Chairman Brian O’Neill at 6:03 PM.

**II. ROLL CALL**

Present: Brian O’Neill, Chair; Bernadette Barrett; John Coleman (arrived 6:20PM); Kimberly Hastings Cristelli (arrived 6:10PM); Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: None

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through January 9, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

**III. PUBLIC HEARING ON THE TAX LEVY**

Chair O’Neill asked Theresa O’Carroll to talk about the property tax levy.

Theresa O’Carroll, Vice President, Financial and Business Services/College Treasurer, provided an overview of the proposed tax levy, indicating that the numbers have not changed since they were presented at the November Board meeting. She outlined the various college funds and recommended levy amounts, noting that the college is subject to the Property Tax Extension

Limitation Law (PTELL). As a result, while the college is levying for 5%, it will most likely only see about a 2.5 to 2.75% increase, which is based on the equalized assessed valuation (EAV) from the prior December.

Chair O'Neill requested any comments from Board members or audience participants.

There were no questions from the Board; there was no audience participation.

**IV. ADJOURNMENT**

The meeting adjourned at 6:07 PM.

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, December 21, 2021, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

**I. CALL TO ORDER**

The meeting was called to order by Chair Brian O’Neill at 6:08 PM.

**II. ROLL CALL**

Present: Brian O’Neill, Chair; Bernadette Barrett; John Coleman (arrived 6:20PM); Kimberly Hastings Cristelli (arrived 6:10PM); Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: None

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through January 9, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

**III. MINUTES**

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to approve the unapproved minutes of the Regular Meeting held November 16, 2021, and the unapproved minutes of the Closed Session held November 16, 2021.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting held November 16, 2021, and the Closed Session Held November 16, 2021:

Yes: Barrett, Kirkwood, J. Murphy; P. Murphy, O’Neill  
Absent: Coleman, Cristelli  
Student  
Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

Chair O’Neill noted for the record that Trustee Cristelli is present at 6:10 PM.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 Student Trustee Report**

Ms. Wietasch reported that International Education Week took place November 15-19. Students had opportunities to learn about other cultures, expand their awareness of global issues and celebrate similarities and differences among other cultures. The Illinois Student Assistance Commission held a meeting at Moraine Valley on December 7 with a presentation on how to fill out the FAFSA, or financial aid application. November 8 was National STEM Celebration Day and various Science, Technology, Engineering and Mathematics (STEM) activities were offered, including testing the velocity and speed of a Hot Wheels car. On November 10<sup>th</sup>, there was a meeting for student leaders with the college president, Dr. Jenkins, and students shared feedback about their semester. Student Life sponsored several events during final exam week to help ease stress and keep students positive and motivated.

**VI. REPORTS OF ADMINISTRATION**

Chair O’Neill publicly recognized retirements for December and January. December retirees include Mary Nagel, Secretary II in Athletics, who has been with the college since 2004, and Nikki Payson, Server Administrator/Network Operations, who has been with the college since 2000. January retirees include Tim Conrath, Maintenance Mechanic IV, who has been with the college since 2005; Wylanta Davis, PT Accounting Clerk/Cashier, who has been with the college since 2007; Annette Herbert, Coordinator of Learning, Children’s

Learning Center, who has been with the college since 1981; Carol Kackert, Child Care Facilitator, who has been with the college since 1979; Jill Lubas, User Support Services Specialist, who has been with the college since 1998; Karin Schmidtke, Child Care Facilitator, who has been with the college since 1998; and Nancy Plankis, PT Departmental Assistant, who has been with the college since 1996. On behalf of the board and the administration, Chair O'Neill wished each retiree a healthy and happy retirement.

#### 6.1 President's Report

- Spring 2022 Courses & Online Degrees and Certificates – Dr. Pamela Haney, Vice President of Academic Affairs, and Dr. Cynthia Anderson, Dean of Academic Development & Outreach, provided information on course modalities for spring 2022. Dr. Haney reported that following a survey of students, most students indicated that they wanted more in-person classes, so for spring, in-person offerings were increased, while fully online and hybrid sections were reduced but still available, offering ongoing flexibility. She recognized the many challenges that the pandemic continues to present and indicated that a lot of work went into enhancing services to support students whether they were online or in person. She reviewed the State Authorization Reciprocity Agreement (SARA), which establishes national standards for postsecondary distance education among participating institutions, of which there are 2,200 across 49 states, as well as some international locations, including Jordan and China. She also reported that Moraine Valley has been a participating institution in SARA for four years. Dr. Anderson shared details of an audit conducted with the deans and department chairs, resulting in the identification of five fully online degrees and 17 fully online certificate programs, noting that a previous audit in 2019 showed only five fully online certificate programs. That number has increased, and she reported that additional certificate and degree programs are close to being fully online and they are discussing options to move them to fully online programs. She outlined the many support services that are available for online students, such as online tutoring, for example, and various marketing efforts to promote these programs, such as the admissions view book and website links that connect prospective students to additional resources for information or registration.
- Tuition Proposal – Theresa O'Carroll, Vice President of Financial & Business Services, reported that at the June 2020 retreat, she reviewed tuition and budget information with the Board. After additional planning and updating since that retreat, she shared projections for a recommended tuition increase, indicating that there was a meeting with the student trustee, Delilah Wietasch, and plans to talk to other student groups after the holidays for input. She noted that there will be no vote at this meeting, but a recommendation will be on the February agenda. She reported on the

college's use of Higher Education Emergency Relief Funds (HEERF), from which \$10 million were dispersed directly to students and some of the funds were used to cover lost revenue, as reviewed in the financial audit. The proposed recommendation is a \$3 tuition increase for each of the next two academic years, noting that the priority is to continue to be affordable while maintaining needed services for students. Tuition is currently \$131 per credit hour and, with the increase, will be \$134; with fees, this will go from \$153 per credit hour to \$156, approximately a 2% increase. She reviewed expense and revenue projections, including the use of reserve funds over the next two years to balance the budget. She reported that without the HEERF funds, a tuition increase would have to be much greater, and every attempt has been made to leverage HEERF funds in the most effective way to benefit the students. She noted that they also looked at what students receive in financial aid through the Monetary Assistance Program (MAP) and Pell grants, because approximately 40% of students receive financial aid and affordability was a priority in making these decisions.

Dr. Jenkins thanked Dr. Haney, Dr. Anderson and Theresa O'Carroll for these presentations. She indicated that the tuition recommendation will be on the February agenda and if there were any additional questions, she or Theresa can be contacted. Making this decision in February will insure that marketing materials going out in mid-spring will have accurate tuition information. She reviewed the history of tuition increases, noting that \$3 has been a typical recommendation, with the exception of last year, with no increase. Dr. Jenkins reported that given the virus variant in the news, a January assessment of conditions will take place, but she is hopeful that more students will be back on campus for the start of the semester. She indicated that classes are designed to be able to move to online if necessary. She expressed appreciation to the leaders of the college's four collective bargaining groups for working on the approvals of contract extensions to June 30, 2024. Those recommendations are on the board packet for approval this evening. Dr. Jenkins thanked trustees Beth Kirkwood and Patricia Murphy for being with her for the holiday dinner pick-up on December 9, indicating that about 300 people came through to pick up dinners and were very appreciative of the Board's generosity.

Chair O'Neill noted for the record that Trustee Coleman is present at 6:20 PM.

**VII. COMMUNICATIONS**

None

**VIII. FINANCIAL STATEMENT**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$131,627,914.36 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Murphy and seconded by Mr. Coleman to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,503,769.42
9.3	Operation & Maintenance Fund	801,567.41
9.4	Operation & Maintenance Fund (Restricted)	801,159.50
9.5	Bond & Interest Fund	6,921,546.01
9.6	Auxiliary Enterprise Fund	426,345.96
9.7	Restricted Purpose Fund	3,283,712.00
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	2,741.11
9.10	Audit Fund	25,000.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Rafif Abuzaghle - Education Specialist, Adult Basic Education – effective 1/10/22

Natalie Johnson - Program Assistant, Center for Disability Services – effective 1/10/22

Tracy Jones - Coordinator, Bridge to Success Program, Student Success – effective 12/6/21

John Lennon - Maintenance Mechanic III, Campus Operations – effective 1/10/22

Rory Smith - Executive Director of Diversity, Equity, and Inclusion, Administrative Services - effective 1/31/22

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Renewal of Appointments – Grant Funded

It is recommended that the appointments of the following grant-funded individuals be renewed for the 2021-2022 fiscal year, contingent upon the continuation of grant funding.

John Andres	Coordinator of Records & Assessment
Margaret Dawczak	Manager of Transition & ESL
Marie Harrell	Internship Manager
Diana Medina	Activity Director, Career Pathways
Carmela Ochoa	Coordinator of HSE
Nathan Payovich	Director of Disability Services
Christian Torres	Transition Specialist
Erica Warren	Coordinator of Access & Accommodations
Darice Wright	Career Connections, Adult Program Manager

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-4(a) Sabbatical Leave - Faculty

It is recommended that the following faculty member be granted a sabbatical leave:

Shelita Shaw, Professor, Communications  
Fall 2022 semester with full pay  
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Thomas Hensel – Managing Director of Fine & Performing Arts Center, Fine & Performing Arts Center – resignation effective 1/31/2022  
Alan Myricks – Custodian, Campus Operations – resignation effective 11/23/2021  
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative Classified

Dawn Fredrikson – Senior Administrative Assistant to the President & Board Liaison, President’s Office – retirement effective 6/30/2022  
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Nancy Plankis – P.T. Departmental Assistant, Career Programs – retirement effective 1/31/2022  
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Nikko Cortez – from P.T. Community Service Officer, Police Department to F.T. Community Service Officer – effective 12/27/2021  
Steven Pappageorge – from Executive Director, Corporate, Community & Continuing Education to Executive Director, Community Education, Workforce Development and Government Relations – effective 1/6/2022  
(DOCUMENT L - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair O'Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Loyola University Medical Center  
(Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement with Loyola University Medical Center for Nursing.  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Review of Closed Session Written Minutes and Audio Files

It is recommended that the written minutes of the closed session held on October 19, 2021 be released. Additionally, it is recommended that the audio/digital recordings of the December 17, 2019 and February 18, 2020 closed session meetings be destroyed.  
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 Contract Extension: Moraine Valley Faculty Association

It is recommended that the Board of Trustees approve the extension of the faculty contract for the period July 1, 2022 through June 30, 2024.  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.4 Contract Extension: Moraine Valley Adjunct Faculty Organization

It is recommended that the Board of Trustees approve the extension of the adjunct faculty contract for the period July 1, 2022 through June 30, 2024.  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.5 Contract Extension: Moraine Valley Support Staff Association

It is recommended that the Board of Trustees approve the extension of the support staff contract for the period July 1, 2022 through June 30, 2024.  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.6 Contract Extension: Metropolitan Alliance of Police

It is recommended that the Board of Trustees approve the extension of the police contract for the period July 1, 2022 through June 30, 2024.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.7 Adoption of Resolution Setting Forth Tax Levies for 2021 and Approval of Tax Certificate of Tax Levy for 2021

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2021 and approve the Certificate of Tax Levy for 2021. (DOCUMENT S - SUPPLEMENT TO MINUTES)

12.8 Property Tax Limitation Resolution

It is recommended that the Board of Trustees adopt the Property Tax Limitation Resolution as presented. (DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-4(a), 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, and 12.8:

Yes:	Coleman, Cristelli, Kirkwood, J. Murphy, P. Murphy, O’Neill
Absent:	Barrett
Student	
Advisory:	Yes

Motion carried.

At Chair O’Neill’s request, Secretary Beth Kirkwood publicly read the full title of Agenda Item 12.9 into the official meeting record.

It was moved by Mr. Murphy and seconded by Ms. Murphy to approve Agenda Item 12.9.

12.9 Resolution Abating the Tax Heretofore Levied for the Year 2021 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524, County of Cook and State of Illinois

It is recommended that the Board of Trustees adopt the resolution abating the tax heretofore levied for the year 2021 to pay debt service on Taxable General

Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District No. 524, County of Cook and State of Illinois.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.9:

Yes: Coleman, Cristelli, Kirkwood, J. Murphy, P. Murphy, O’Neill

Absent: Barrett

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

Mr. Murphy mentioned the recent passing of former staff member, Jimmy Donaldson, indicating that he had gotten to know Jimmy over the years before his retirement a few years ago. He mentioned Jimmy’s love for the college.

Dr. Jenkins also noted the recent death of an active employee, Tina Allen, full-time faculty member in Learning Enrichment and College Readiness.

Chair O’Neill extended condolences on behalf of the Board to the Donaldson and Allen families for the loss of their loved ones. Chair O’Neill indicated that due to the omicron variant, he was encouraging people to get vaccinated and boosted. He closed by wishing everyone a happy and healthy holiday season.

Ms. Murphy reported that Ms. Barrett lost internet at home during the meeting and was unable to reconnect. It was noted for the record.

**XV. ADJOURNMENT**

The meeting adjourned at 7:04 PM.

**BOARD REPORTS AND/OR REQUESTS**

- |     |                                   |        |
|-----|-----------------------------------|--------|
| 5.1 | ICCTA Meeting Report – P. Murphy  | Verbal |
| 5.2 | Student Trustee Report – Wietasch | Verbal |

**REPORTS OF ADMINISTRATION**

6.1 President's Report

Verbal

- Enrollment Report

**COMMUNICATIONS**

7.1 Letter from Phi Theta Kappa re Moraine Valley Community College Named a  
2022 REACH Chapter

Enclosed



PHI THETA KAPPA  
HONOR SOCIETY



Dear Dr. Sylvia M. Jenkins,

Phi Theta Kappa's [REACH Rewards](#) program recognizes and rewards Phi Theta Kappa chapters that excel in membership development. We created this program because we believe strongly in the mission of Phi Theta Kappa and want as many students as possible to receive the benefits of membership — including scholarships and increased opportunities for engagement with peers and faculty on campus, which lead to higher rates of completion.

I am happy to announce that your Phi Theta Kappa chapter at Moraine Valley Community College – Palos Hills Campus has been named a 2022 REACH Chapter and will receive special recognition in the form of 9 Phi Theta Kappa graduation stoles that will be sent directly to your chapter's advisor. These stoles can be distributed to chapter officers or members to be worn during graduation and to keep in celebration of their college completion milestone. Read the [full](#) announcement.

Congratulations and thank you for your support in furthering Phi Theta Kappa's mission of providing recognition and opportunity to students on your campus. The dedication of both you and your chapter advisors to enhancing the college experience and the lives of students amid the numerous challenges 2021 presented is truly appreciated and more important than ever before.

Sincerely,

Lynn Tincher-Ladner, Ph.D  
President and CEO

**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
TREASURER'S REPORT  
MONTH ENDED FEBRUARY 28, 2022**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$61,594,650.65	\$10,146,014.16	\$5,809,134.58	\$65,931,530.23
OPERATION & MAINT FUND	11,742,371.24	1,345,258.90	968,100.54	12,119,529.60
OPERATION & MAINT (RESTR.)	16,659,375.84	138,903.51	164,325.17	16,633,954.18
BOND & INTEREST FUND	1,593,019.54	991,354.33	0.00	2,584,373.87
AUXILIARY FUNDS	11,540,127.39	422,731.86	745,436.36	11,217,422.89
RESTRICTED PURPOSE FUNDS	8,353,747.29	6,614,077.87	7,259,176.08	7,708,649.08
WORKING CASH FUND	13,925,493.36	796.08	0.00	13,926,289.44
TRUST & AGENCY FUNDS	166,313.03	334.13	818.93	165,828.23
AUDIT FUND	111,841.35	11,786.61	0.00	123,627.96
LIAB, PROTECT & SETTLE FUND	598,014.19	116,566.35	0.00	714,580.54
TOTAL	<u>\$126,284,953.88</u>	<u>\$19,787,823.80</u>	<u>\$14,946,991.66</u>	<u>\$131,125,786.02</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$22,550.00
HUNTINGTON BANK	CHECKING ACCT	1,071,189.65
FIRST MIDWEST BANK	CHECKING ACCT	3,377,730.97
FIRST MIDWEST BANK	TRUST ACCT	864,732.47
WINTRUST MAXSAFE	MONEY MARKET	2,077,656.06
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	10,228,957.27
IL METROPOLITAN INVESTMENT FUND	1-3 YEAR FUND	2,232,176.56
IL PUBLIC TREASURERS FUND	VARIOUS	5,217,709.09
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS	7,917,361.88
SHORT TERM INVESTMENTS	VARIOUS	73,692,597.07
LONG TERM INVESTMENTS	VARIOUS	24,423,125.00
TOTAL		<u>\$131,125,786.02</u>

**ACCOUNT EXPENDITURE SUMMARIES**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,809,134.58
9.3	OPERATION & MAINTENANCE FUND	968,100.54
9.4	OPERATION & MAINTENANCE (RESTR) FUND	164,325.17
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	745,436.36
9.7	RESTRICTED PURPOSE FUND	7,259,176.08
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	818.93
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$14,946,991.66</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-4(a)	Sabbatical Leave – Faculty	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Halina Jarog	Custodian Campus Operations	Effective: 3/28/22
Christopher Kaczmaryn	Manager of Multimedia Services Client Services	Effective: 3/28/22
Barbara Lata	Custodian Campus Operations	Effective: 3/28/22

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RECOMMENDED ACTION

That the above be employed.

Sabbatical Leave – Faculty

In accordance with the Faculty Negotiated Agreement, one (1) application for sabbatical leave was received. The application was reviewed by the Faculty Development Committee, the appropriate Dean and the Vice President of Academic Affairs. It is recommended that the following faculty member be granted a sabbatical leave:

Carey Millsap-Spears, Professor, Communications  
Spring 2023 semester with full pay

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RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Katrina Escarilla

Instructor, Nursing  
Career Programs

Effective: 5/20/22

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RECOMMENDED ACTION

That the above be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Sanaa Awaidah	P.T. Departmental Assistant Academic Outreach Support Staff	Reclassified to: F.T. Departmental Assistant Adult Basic Education & Learning Enrichment & College Readiness Effective: 3/21/22
Bret Figura	Graphic Designer Marketing & Communications Administrative & Professional	Reclassified to: Senior Graphic Designer Effective: 3/21/22
Likhit Devkota	Senior System Administrator Network Operations Administrative & Professional	Reclassified to: Manager of Enterprise Systems Infrastructure & Enterprise Systems Effective: 3/21/22
Myrick Thomas	Graphic Designer Marketing & Communications Administrative & Professional	Reclassified to: Senior Graphic Designer Effective: 3/21/22

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RECOMMENDED ACTION

That the above be approved as presented.

**NEW BUSINESS**

- |       |                                                                                                                                |          |
|-------|--------------------------------------------------------------------------------------------------------------------------------|----------|
| *12.1 | Affiliation Agreement with South Holland Fire Department (Fire Science)                                                        | Enclosed |
| *12.2 | Affiliation Agreement with Munster Medical Research Foundation, Inc., d/b/a Community Hospital (Health Information Technology) | Enclosed |
| *12.3 | Resolution for National Community College Month April 2022                                                                     | Enclosed |
| *12.4 | Board Policy Revision - #4210: Role of Student Development                                                                     | Enclosed |
| *12.5 | Board Policy Revision - #7160: Mandatory Retirement Age for Police Officers                                                    | Enclosed |
| *12.6 | Litter Vacuum Sweeper Purchase                                                                                                 | Enclosed |

**RESOLUTION FOR**  
**NATIONAL COMMUNITY COLLEGE MONTH**  
**APRIL 2022**

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2022.

## RESOLUTION

WHEREAS, Moraine Valley Community College serves the residents of District #524 with a broad array of educational services, including transfer education, two-year degree programs, workforce preparation, enrichment programs and services, and continuing education; and

WHEREAS, Moraine Valley Community College promises to provide a student-centered environment and to focus all college staff and resources in support of student learning, student development, and student success; and

WHEREAS, Moraine Valley Community College enjoys a special partnership with business, industry and government that benefits the local economy by providing educational opportunities for new and current employees; and

WHEREAS, Moraine Valley Community College is a partner in education with local elementary and high schools, fostering high quality instruction at all levels of education; and

WHEREAS, Moraine Valley Community College is a resource for community services, including cultural programs, educational and career counseling, and special events for the entire family; and

WHEREAS, 3,335 associate degrees and certificates were awarded from Moraine Valley last year and 17,693 students took advantage of credit classes at Moraine Valley last year;

THEREFORE, BE IT RESOLVED THAT the Moraine Valley Community College Board of Trustees hereby joins in celebrating National Community College Month in April 2022 in honor of the nearly 1,200 community colleges in the country and their role in offering educational opportunities.

DATED: March 15, 2022

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Brian O'Neill, Chair  
Board of Trustees

ATTEST:

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Beth McElroy Kirkwood  
Secretary of the Board

**REVISED BOARD POLICY #4210:**  
**STUDENT DEVELOPMENT**  
**#4210 – ROLE OF STUDENT DEVELOPMENT**

The revised policy is attached.

Recommended Action:

It is recommended that the Board approve the revision to Board Policy #4210 – Student Development: Role of Student Development, as presented.

## Student Development

### Role of Student Development

The Student Development Division supports Moraine Valley Community College's mission by facilitating the education, growth, and development of the whole person in a student-centered, learning-focused, and multicultural community. The Student Development staff members are dedicated to working collaboratively to provide innovative, relevant, high-quality programs and services that meet the needs of its diverse students and the community, and exemplify our core values of integrity, fairness, respect, responsibility, **and** diversity, **inclusion and equity**. We are committed to student learning, student development and student success.

#### Policy

Adopted: 11/23/70  
 (formerly #4220)  
 Amended: 10/25/71  
 Amended: 10/12/95  
 Amended: 3/19/14  
 Amended:

MORaine VALLEY COMMUNITY  
 COLLEGE  
 Palos Hills, Illinois

**REVISED BOARD POLICY #7160:**  
**HUMAN RESOURCES**  
**#7160 – MANDATORY RETIREMENT AGE FOR POLICE OFFICERS**

The revised policy is attached.

**Recommended Action:**

It is recommended that the Board approve the revision to Board Policy #7160 – Human Resources: Mandatory Retirement Age for Police Officers, as presented.

Human ResourcesMandatory Retirement Age for Police OfficersPurpose

The Board recognizes that the safety of the students, faculty, employees and visitors to the college's facilities is of the upmost concern and as such deserve the most effective police protection possible. The Board finds that these goals are served by setting the mandatory retirement age of ~~sixty-five (65)~~ **sixty-seven (67)** for sworn police officers. This finding is consistent with both the Illinois Legislature and the United States Congress which have recognized the necessity of allowing a political subdivision, an agency or instrumentality of the State to institute mandatory retirement for police.

Policy

- (a) Effective July 1, ~~2009~~ **2022**, the age of ~~65~~ **67** shall be the maximum age for employment of sworn members of the college's police department.
- (b) The age stated in each person's human resources file shall be conclusive as to that person's age.
- (c) All persons to whom this policy applies shall be retired upon the attainment of age ~~65~~ **67**. Any person to whom this policy applies who is ~~65~~ **67** or older on the effective date of this policy shall be given a grace period of one year from the effective date of this policy to retire.
- (d) Nothing herein shall prohibit the rehiring by the college of any person formerly employed as a sworn member of the police department to a non-sworn police officer position.

Legal Reference: Illinois Human Rights Act,  
775 ILCS 5/2-104(A)(7): Exemptions - Police and  
Firefighter/Paramedic Retirement

*Age Discrimination in Employment Act of 1967-*  
'4(j)(2), as amended, 29 U.S.C.A. '623(j)(2)

Policy  
Adopted: 5/19/09  
Reviewed: 12/17/09  
Amended: 6/17/15

MORAIN VALLEY COMMUNITY COLLEGE  
Palos Hills, Illinois

DATE: March 7, 2022

TO: Rick Hendricks  
Vice President of Administrative Services and College Facilities

FROM: Jane M. Bentley  
Director of Purchasing

RE: **Litter Vacuum Sweeper Purchase**

The college is requesting to purchase an LS175 Exprolink/Madvac Sub-Compact Sweeper. The college's current sweeper is aged, ten (10) years old, and in constant need of servicing. Maintenance is becoming costly, and parts are becoming difficult to obtain. Used by Campus Operations Grounds staff, the sweeper clears the college's parking lots and walkways of leaves, trash, and other debris, to ensure a safe environment for staff, students, and community members.

The college has obtained pricing for this sweeper through the Sourcewell Cooperative Purchasing Agreement #093021-EXP. Sourcewell was created by the State of Minnesota as a local unit of government. This cooperative serves governmental, educational, and nonprofit agencies and institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through the competitive proposal and bidding process. Funds for this purchase will be through the Campus Operations operating budget.

**RECOMMENDED ACTION:** Whereas Exprolink/Madvac, of Longueuil, Quebec, Canada, has submitted pricing per the Sourcewell Cooperative Purchasing Agreement #093021-EXP, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of **\$96,500.00 to Exprolink/Madvac** for the purchase of one (1) LS175 Exprolink/Madvac Sub-Compact Sweeper.