

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, February 15, 2022, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O'Neill at 6:02 PM.

II. ROLL CALL

Present: Brian O'Neill, Chair; Bernadette Barrett (arrived 6:12PM); Kimberly Hastings Cristelli; Beth McElroy Kirkwood (arrived 6:03PM); Joseph Murphy; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: John Coleman

Chair O'Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O'Neill indicated for the record that per Illinois Governor Pritzker's disaster proclamation through March 3, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Mr. Murphy and seconded by Ms. Murphy to approve the unapproved minutes of the Tax Levy Hearing of December 21, 2021, and the unapproved minutes of the Regular Meeting held December 21, 2021.

ROLL CALL VOTE taken on approval of minutes for the Tax Levy Hearing and Regular Meeting held December 21, 2021:

Yes: Cristelli, Kirkwood, J. Murphy; P. Murphy, O'Neill
Absent: Barrett, Coleman
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ACCT Report

Ms. Murphy reported that she attended the ACCT National Legislative Summit (NLS) in Washington, DC. She indicated that there was a long list of knowledgeable presenters, starting with Dr. Jill Biden. She noted a presentation by Dr. Ricardo Torres of the National Student Clearinghouse, during which he provided data that she felt would be helpful in planning curriculum. There was a meeting for Illinois colleges with Senators Dick Durbin and Tammy Duckworth and she, Dr. Jenkins, and Steve Pappageorge met with Representative Marie Newman about legislative goals. ICCTA held its February meeting during the summit and Ms. Murphy presented information on the development of a pilot program for election technician at Moraine Valley in conjunction with the Cook County Clerk's Office. She reported that Secretary of Labor, Marty Walsh, gave a great talk about the great resignation with respect to retraining, pre-apprenticeship opportunities, and stackable certificates to help people get into careers and trades. He also spoke about helping students that need help by offering wrap-around services and how community colleges are the key in this initiative. She reported that he would visit if invited, and she extended an invitation to him to the ICCTA convention in June.

Dr. Jenkins thanked trustees Murphy and Barrett for attending the conference, which was in person and very well attended. She noted that Dr. Biden's comments were well received and appreciated meeting Secretary Walsh, with whom they took some pictures. She also thanked Trustee Murphy for working

with Steve Pappageorge, Kent Marshall and others on the election technician program, which was popular with people outside of Cook County and Illinois who want to know more about the program.

Ms. Barrett reported that she found the summit very informative and felt that the Secretary of Labor provided some great ideas for enriching programs that could benefit the college. She indicated that it was a very comprehensive conference, and it was great to be able to be there to represent Moraine Valley.

On behalf of the Board and college, Mr. O'Neill thanked both trustees for taking the time to attend the conference and bringing conference information back to the college.

5.2 Student Trustee Report

Ms. Wietasch reported that she participated in the first day of an ICCB Student Advisory Committee meeting held January 24-25. The student representatives in attendance spoke about their colleges experiencing lower enrollments and trying to shift to fewer virtual classes to bring more student back on campus, much like Moraine Valley is doing. She added that most also reported having two weeks online at the start of their semesters. She reported that February is Black History Month, and events have started and will continue, such as the You Matter series with a talk about HBCUs (Historically Black Colleges and Universities), traditional African dance, and many other topics that explore culture and relevant issues.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins welcomed everyone back for the spring semester, noting that the college has more students on campus this spring than there were in the fall. The semester was virtual for two weeks, but in this third week, students have been back on campus. She introduced two new administrative staff members: Rory Smith, Executive Director of Diversity, Equity, and Inclusion, and Kelly Grab, Compliance Officer.

- HEERF III Update Report – Dr. Normah Salleh-Barone, Vice President of Student Development, and Dave Marcial, Dean, Enrollment Services, recognized many college staff across the campus who worked on the plan for disbursement of HEERF funds. Information was shared about the changes in this round of HEERF that continues to prioritize PELL-eligible

students with exceptional need but also expands eligibility to include undocumented, Adult Basic Education, and international students, resulting in four eligible priority groups. A total of 9,157 students were notified of eligibility and 4,637 students responded, resulting in the disbursement of \$4,637,000 of HEERF III funds, \$519,359.29 for tuition balances and \$4,117,640.71 directly to students. Of these 4,637 students, 3,463 registered for the spring semester, a retention rate of 74.7%. Two hundred thirteen HEERF recipients were able to complete their programs and graduated in fall 2021 and an additional 36 have petitioned for spring graduation. They will run degree audits on the students who did not return to see if any may have completed credentials and will also follow up with those students to offer help for returning to school. Information on a proposal for spending down the remaining funds by the deadline of May 12 was outlined, which will increase the grant amount to students to \$1,800. This will be marketed and publicized to help inform eligible students about applying for the funds.

- Procurement Policies and Procedures – Jane Bentley, Director of Purchasing, shared information about the policies and procedures that support the purchasing functions of the college. She indicated that there are Board policies as well as state and federal guidelines that must be followed for purchases and bids. She reviewed grant guideline requirements that can sometimes be more stringent, which are followed, and also cooperative, or joint, purchasing options through consortia or state agencies, which maximize the college's purchasing power. She outlined ongoing efforts to expand the pool of potential vendors, the college's support of the Business Enterprise Program run through the state's Central Management Services (CMS) with the goal of working with and utilizing businesses owned by minority/veteran/disabled persons wherever possible. She indicated that her department stays updated by attending conferences. They assist college departments to identify vendors, get quotes and select the best source for services or products. She outlined the competitive bid process, including how and where bids are advertised, and the handling of contracts, such as those for equipment service and repair as well as the repair, maintenance, and remodeling of facilities.
- Bond Refunding Update – Theresa O'Carroll, Vice President of Financial and Business Services, provided an update regarding the refinancing of bonds, which was shared with the Board at the June retreat and for which the Board approved a resolution to proceed to explore this opportunity in August. She reported that Moody's issued a AA1 rating for the college, which is very high quality and low risk, signifying that the college is financially sound. She indicated that the bonds have gone on the market and while interest rates are up slightly, it is still a good market and eight bids

were received with rates from 2.68 to 2.85 percent. Because these bonds are paid from the construction and infrastructure fee, this refinancing will result in approximately \$1.7 million in savings to the college.

VII. COMMUNICATIONS

7.1 Thank You Letter from Pathlights (formerly PLOWS Council on Aging)

VIII. FINANCIAL STATEMENT

For DECEMBER 2021:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$125,422,863.39 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

For JANUARY 2022:

8.4 Treasurer's Report

Treasurer's Report showing an ending balance of \$126,284,953.88 will be filed for audit. (DOCUMENT D - SUPPLEMENT TO MINUTES)

8.5 Budget Report

(DOCUMENT E - SUPPLEMENT TO MINUTES)

8.6 Investments

(DOCUMENT F – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Ms. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

For DECEMBER 2021:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,324,822.09
9.3	Operation & Maintenance Fund	880,313.38
9.4	Operation & Maintenance Fund (Restricted)	214,194.56
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	753,638.29
9.7	Restricted Purpose Fund	3,960,627.37
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	3,631.94
9.10	Audit Fund	10,000.00
9.11	Liability, Protection & Settlement Fund	14,982.50
(DOCUMENT G - SUPPLEMENT TO MINUTES)		

For JANUARY 2022:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,121,704.50
9.3	Operation & Maintenance Fund	653,999.60
9.4	Operation & Maintenance Fund (Restricted)	59,852.06
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	549,579.49
9.7	Restricted Purpose Fund	646,650.10
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	3,073.99
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT H - SUPPLEMENT TO MINUTES)		

X. REPORT OF PERSONNEL

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Darcelle Dieudonne – Awareness & Presentation Education Coordinator, Student Engagement – effective 1/18/22

Theresa James – Departmental Assistant, International Student Services – effective 2/28/22

Justin Pichey – Director of Financial Aid (Temporary), Enrollment Services – effective 2/15/22-8/15/22

Talia Ramirez – Departmental Assistant, Academic Services – effective 2/28/22

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-1(a) Tenure Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2022-2023 academic year for the following individuals:

Clare DeVries	Basic Nurse Assistant Training
Dean Eliacostas	Culinary Arts
Chris Matusek	Art/Digital Art Design
David O’Connor	Criminal Justice
Christopher Wheat	Health Information Technology
Hiyam Yusef	Counseling & Advising

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-1(b) Second-Year Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2022-2023 academic year for the following individuals:

Dr. Katrina Escarilla	Nursing
Jeanne Kraus	Culinary Arts
John Moreno	Heating & Air Conditioning
Georgina Murphy	Nursing

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-1(c) Contract Extension/Non-Tenure Review for Bargaining Unit Member

It is recommended that the Board of Trustees approve the award of a contract for fall 2022 with extension of tenure as the result of leave of absence for the following individual:

Dominika Kouba Nursing
(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Dominika Kouba – Instructor, Nursing, Career Programs – L.O.A.
(PARENTAL) 4/12/22-5/20/22
(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Caleb Donaldson – Media Specialist, Multimedia Services – resignation
effective 1/21/22

Aaron Johnson – Graphic Designer, Marketing & Communications –
resignation effective 1/28/22

Jeremy Kingery – Academic Advisor, Academic Advising – resignation
effective 1/7/22

Samuel Martin – Information Security Specialist, Network Operations –
resignation effective 1/21/22

Anya Obodzinski – Payroll Assistant, Payroll – resignation effective 2/11/22

Earl Powell – Applications Support Specialist, IT Projects & Applications
Services – resignation effective 2/5/22

Dennis Sage – Director, Infrastructure & Network Services, Network
Operations – resignation effective 1/21/22

(DOCUMENT O - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Hanan Bekri – User Support Services Coordinator, Client Services – Salary
Grade Change – effective 2/28/22

Sylvia James – from P.T. Child Care Facilitator, Children’s Learning Center to P.T. Registration Representative, Registration & Records – effective 2/21/22

Todd Lamberth – Technical Engineer, Client Services – Salary Grade Change – effective 2/28/22

Evander Lee – from P.T. User Support Services Specialist, Client Services to User Support Services Specialist – effective 2/21/22

Dawn Mallder – from P.T. Child Care Facilitator, Children’s Learning Center to P.T. Testing Associate, Testing Services – effective 2/21/22

Elizabeth Micheletti – from Outreach Coordinator, Corporate, Community & Continuing Education to Program Manager – effective 2/28/22

Patti Stimatz – Manager, User Support Services, Client Services – Salary Grade Change – effective 2/28/22

Michael Vasquez – from Support Analyst, Client Services to Technical Engineer – effective 2/21/22

Arrilla Wray – from Child Care Facilitator, Children’s Learning Center to Testing Associate, Testing Services – effective 2/21/22

(DOCUMENT P - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O’Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with DuPage Medical Group (DULY) (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with DuPage Medical Group (DULY) for Sleep Technology.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Village of Evergreen Park Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with the Village of Evergreen Park Fire Department for Fire Science.

(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.3 Clinical Training Agreement with Maricopa County Special Health Care District d.b.a. Valleywise Health (Medical Terminology)

It is recommended that the Board of Trustees approve the clinical training agreement with Maricopa County Special Health Care District d.b.a. Valleywise Health for Medical Terminology.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with AVP Counseling & DUI Services Inc. (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with AVP Counseling & DUI Services, Inc. for Addictions Studies.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Mercy Circle (Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Mercy Circle for Nursing and Basic Nurse Assistant.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with Miklos Foot and Ankle Specialists PC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Miklos Foot and Ankle Specialists PC for Medical Assistant.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.7 Juneteenth Holiday Resolution

It is recommended that the Board of Trustees adopt the Juneteenth holiday resolution.
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.8 Palos Hills Request for Use of College Property and Intergovernmental Agreement

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified above for their annual Palos Hills Friendship Festival 2022 to be held July 7-10, 2022.

(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.9 Auditing Firm Approval

It is recommended that the Board of Trustees approve RSM US, LLP, as independent auditor for Moraine Valley Community College for the years 2022-2024 as per attached proposal.

(DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.10 Lighting Fixture Bid

Whereas Hinsdale Lighting, of Westmont, Illinois, is the lowest responsible responsive bidder meeting all specifications, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$28,614.00 to Hinsdale Lighting for the purchase of one hundred twenty (120) Focal Point lighting fixtures and three (3) Lutron power switch sensors to be paid for by a grant offered by IGEN and the IEPA.

(DOCUMENT Z - SUPPLEMENT TO MINUTES)

12.11 Tuition Increase

It is recommended that the Board of Trustees approve an increase in tuition as proposed for \$3 per credit hour, effective for the fall 2022 semester and fall 2023 semester.

(DOCUMENT AA - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11 (including travel reimbursements); 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-1(c), 10.1-2, 10.1-3, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, and 12.11:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:53 PM.