

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, February 15, 2022, Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via www.morainevalley.edu/BOTFeb15 or by phone 1-312-535-8110 with Meeting ID 2621 715 1246, p/w: 4EctrimQq38 (43287467 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Public Hearing on Tax Levy, December 21, 2021
 - 2) Unapproved Minutes - Regular Meeting, December 21, 2021
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ACCT Meeting Report - B. Barrett, P. Murphy
 - 2) Student Trustee Report – Wietasch
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - HEERF III Update Report
 - Procurement Policies and Procedures
 - Bond Refunding Update
7. **COMMUNICATIONS**
 - 1) Thank You Letter from Pathlights (formerly PLOWS Council on Aging)
8. **FINANCIAL STATEMENT**

FOR DECEMBER 2021:

- 1) Treasurer's Report
- 2) Financial Records Summary
- 3) Investments

FOR JANUARY 2022:

- 4) Treasurer's Report
- 5) Financial Records Summary
- 6) Investments

9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

- 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - a. **FOR DECEMBER 2021**
 - b. **FOR JANUARY 2022**
- 2) * Education Fund
- 3) * Operation & Maintenance Fund
- 4) * Operation & Maintenance Restricted Fund
- 5) * Bond & Interest Fund
- 6) * Auxiliary Fund

- 7) * Restricted Purpose Fund
- 8) * Working Cash Fund
- 9) * Trust and Agency Fund
- 10) * Audit Fund
- 11) * Liability, Protection and Settlement Fund
- 10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - a. * Tenure Contract for Bargaining Unit Members
 - b. * Second Year Contract for Bargaining Unit Members
 - c. * Contract Extension/Non-Tenure Review for Bargaining Unit Member
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) * Leave of Absence (LOA)
 - 5) * Resignations/Terminations
 - 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with DuPage Medical Group (DULY) (Sleep Technology)
 - 2) * Affiliation Agreement with Village of Evergreen Park Fire Department (Fire Science)
 - 3) * Clinical Training Agreement with Maricopa County Special Health Care District d.b.a. Valleywise Health (Medical Terminology)
 - 4) * Affiliation Agreement with AVP Counseling & DUI Services Inc. (Addictions Studies)
 - 5) * Affiliation Agreement with Mercy Circle (Nursing, Basic Nurse Assistant)
 - 6) * Affiliation Agreement with Miklos Foot and Ankle Specialists PC (Medical Assistant)
 - 7) * Juneteenth Holiday Resolution
 - 8) * Palos Hills Request for Use of College Property and Intergovernmental Agreement
 - 9) * Auditing Firm Approval
 - 10) * Lighting Fixture Bid
 - 11) * Tuition Increase
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **ADJOURNMENT**

Agenda Item 3.0
February 15, 2022

MINUTES

Approved Minutes of the November 16, 2021, Regular Meeting

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, November 16, 2021, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O’Neill at 6:00 PM.

II. ROLL CALL

Present: Brian O’Neill, Chair; Bernadette Barrett (arrived 6:05PM); John Coleman; Kimberly Hastings Cristelli; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: None

Chair O’Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O’Neill indicated for the record that per Illinois Governor Pritzker’s disaster proclamation through October 16, 2021, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Mr. Coleman and seconded by Mrs. Cristelli to approve the unapproved minutes of the Regular Meeting held October 19, 2021, and the unapproved minutes of the Closed Session Held October 19, 2021.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting held October 19, 2021, and the Closed Session Held October 19, 2021:

Yes: Coleman, Cristelli, Kirkwood, J. Murphy; P. Murphy, O'Neill
Absent: Barrett
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Ms. Murphy reported that she attended the ICCTA meeting held November 12-13 in Schaumburg. She indicated that attendance was excellent and the roundtable topics generated good discussions about what the colleges are doing to increase enrollments, which included such things as offering a free class; talking with high school boards to see what they need; researching barriers for specific populations, such as black males, whose enrollments are down; automated recruitment processes; scholarships; first-year experience classes; many of the things that Moraine has done and is doing. During a discussion of community college curriculum and investments with an increased emphasis on technical training and opportunities, she shared information about Moraine Valley's culinary kitchen restaurant and cannabis programs. The Friday afternoon seminar focused on better procedures for boards, which she indicated was very interesting. Committee meetings were held, including the Government Relations committee, which she chairs. They adopted 2022 legislative goals and discussed the legislative veto session and the accelerated 2022 spring session running from January 4 to April 8. She indicated that if anyone wanted more information, she would be happy to answer questions or share additional information.

Chair O'Neill noted for the record that Trustee Barrett has joined the meeting at 6:05PM.

5.2 Student Trustee Report

Ms. Wietasch reported that Phi Theta Kappa, collaborating with the counseling department, held a self-care day in October to emphasize how important it is to take care of yourself mentally, physically, and emotionally and students had an opportunity to attend meditation sessions. On October 17, the FitRec Center and Student Life collaborated to sponsor the first pink volleyball tournament to raise money for breast cancer research, raising more than a thousand dollars. Ms. Wietasch reported that she attended a leadership conference with 17 Illinois community colleges participating in the two-day conference. There were keynote speakers and workshops, including one about conflict communication, which discussed learning about being open, taking responsibility for oneself, striving for dialog and respecting other people's opposing viewpoints. She reported that in her monthly Glacier article, she is encouraging students to run for the student trustee position. She concluded her report by sharing that she has a job on campus as a peer mentor, helping fellow students find and access resources and get questions answered.

VI. REPORTS OF ADMINISTRATION

Chair O'Neill publicly recognized the November 30 retirement of William Meskill, Maintenance Mechanic in Campus Operations, and on behalf of the Board and administration, wished Mr. Meskill a long and happy retirement.

6.1 President's Report

Dr. Jenkins indicated that it was nice to have all of the trustees present in person—the first time since February 2020 that everyone has been able to meet together. She indicated that she shared with the board chair that the meetings will continue to be in M Building to provide for social distancing for those present and also Webex access for those who are remote.

- Grants Report – Dr. Sharon Katterman, Director of Resource Development and Institutional Effectiveness, provided a report on grants received by the college for fiscal year 2021. She highlighted a grant for the American Sign Language program, which is a new grant that pays for tutoring and training for family members and students to be better able to communicate with their deaf family members. She indicated that she was highlighting this grant as an example, noting how in the report it is identified as a new grant and that the “R” in the star means that it has a focus on student retention. She reported on increases in both state and federal grants and a decrease in

private grants for FY21. There was a significant increase in federal money because there were five new grants from the National Security Agency (NSA) and federal stimulus money that was distributed through the state governor's office. Explaining the decrease in private grants, she noted that two private grants ended during FY20 that were not renewable. She outlined the funding streams for the federal stimulus money, indicating that this funding is handled differently from regular grants. She reviewed a list of the ways that these funds have been used to support students. She reported on grants that are new to the college and provided detail about the Governor's Emergency Education Relief (GEER) funding, which is designed to support the enrollment and retention of underrepresented first-generation, low-income students who have been more adversely affected by the pandemic. Dr. Katterman also noted another new grant, the \$12,000 Illinois Equity and Attainment Grant, through a private funding partnership for College Completion and the Crown Family philanthropies, which supports the college's Equity Academy and Equity Allies, providing resources for research-based projects to close equity gaps. In response to questions, she reviewed why the college receives less through private funding and what resources she and her staff review regularly to identify potential grants to see if they are a good fit for the college.

Dr. Jenkins noted that Dr. Katterman will be retiring in 2022 and she expressed appreciation to her for all of the hard work that she's done for and on behalf of the college.

- Tax Levy Resolution Update - Theresa O'Carroll shared information about the tax levy resolution which is on the agenda for approval this evening to set a public hearing for the final tax levy in December. She reviewed some historical information about the development of the tax levy and indicated that an increased equalized assessed valuation has an inverse relationship to tax rates—while the district's assessed valuation goes up, the college's tax rate actually goes down. She reviewed line items that are considered in developing the tax levy, including the bonded debt levy, noting that it is lower because the college did some refunding of bonded debt last year and may look at that again in 2022 as they monitor rates. She reviewed the worksheet for the tax levy recommendation, explaining each line item, noting that we don't yet know the 2021 equalized assessed valuation and also noting that the levy is still subject to tax caps (PTELL).

Dr. Jenkins reported that more than 5,000 students have been coming on campus for classes this semester. With the students and the employees who

have been back on campus, she reported that there have been relatively few compliance issues with the governor’s mandate. She thanked Margaret Lehner, Rick Hendricks, and Kam Sanghvi for the work they are doing with the Return to Campus task force. The Cleared for Campus app is working well, and the contact tracers have been doing a great job. She thanked Trustee Patricia Murphy for attending the ICCTA meetings last week and reported that many other colleges have reported that they are experiencing struggles with student and employee compliance. She is hopeful that conditions will improve and more students can be on campus for the spring, but she is also committed to staying in compliance and she expressed gratitude for the Board’s support.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$140,563,770.72 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,423,812.91

9.3	Operation & Maintenance Fund	754,569.66
9.4	Operation & Maintenance Fund (Restricted)	191,760.17
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	979,945.23
9.7	Restricted Purpose Fund	8,678,142.22
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	1,180.74
9.10	Audit Fund	30,000.00
9.11	Liability, Protection & Settlement Fund	-0-
(DOCUMENT D - SUPPLEMENT TO MINUTES)		

X. REPORT OF PERSONNEL

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Mohamed Diab – Student Success Specialist, Corporate, Community & Continuing Education – effective 12/6/21

Kelly Grab – Compliance Officer, Administrative Services – effective 1/10/22

Amanda Layne – Web Content Specialist, Marketing & Communications – effective 12/6/21

Brenda Matias-Cruz – Admissions Support Assistant, Admissions & Recruitment – effective 12/6/21

Julian Tillery – Manager of Theater Operations & Services – Fine & Performing Arts Center – effective 12/6/21

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Eduardo Brito – Groundskeeper, Campus Operations – resignation effective 11/8/21

Ashley Pala – F.T. Community Service Officer, Police Department – resignation effective 11/5/21

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

Sandra Gibbons – Professor, Biology, Science, Business & Computer Technology – effective 8/31/22

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Administrative & Professional

Annette Herbert – Coordinator of Learning, Children’s Learning Center – effective 1/31/22

Nikki Payson – Server Administrator, Network Operations – effective 12/31/21

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(c) Retirement – Support Staff

Wylanta Davis – P.T. Accounting Clerk/Cashier, Cashier’s Office – effective 1/28/22

Linda Hall – Lead Reprographics Clerk, Marketing & Communications – effective 6/30/22

Carol Kackert – Child Care Facilitator, Children’s Learning Center – effective 1/31/22

Pam Lawrence – Membership Services Assistant, Health, Fitness & Recreation Center – effective 6/30/22

Jill Lubas – User Support Services Specialist, Client Services – effective 1/31/22

Karin Schmidtke – Child Care Facilitator, Children’s Learning Center – effective 1/31/22

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Graciela Diaz – from Financial Aid Assistant, Financial Aid to
Financial Aid Expeditor – effective 11/29/21
Luann Hamernik – from P.T. Payroll Assistant, Payroll to F.T. Grant
Accountant, Accounting – effective 12/6/21
(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-7 Amendment to the President’s Employment Agreement

It is recommended that the amendment to the president’s employment agreement, as presented to the Board, be approved.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O’Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with BMI Surgery, SC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with BMI Surgery, SC, for Medical Assistant.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Providence Life Services (Nursing, BNAT)

It is recommended that the Board of Trustees approve the affiliation agreement with Providence Life Services for Nursing and Basic Nurse Assistant Training.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Symphony of Midway (Nursing, BNAT)

It is recommended that the Board of Trustees approve the affiliation agreement with Symphony of Midway for Nursing and Basic Nurse Assistant Training.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Riverside Health Care (Health Information Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Riverside Health Care for Health Information Technology.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.5 Revised Board Policy #200 – The Role of the College: Mission And Purpose

It is recommended that the Board approve the revision to Board Policy #200 – The Role of the College: Mission and Purpose, as presented.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.6 Revised Board Policy #6710 – Support Services: Policy for Responsible Use of Information Technology

It is recommended that the Board approve the revision to Board Policy #6710 – Support Services: Policy for Responsible Use of Information Technology, as presented. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.7 Life Safety: Project Building T Chilled Water Plant Upgrades/Phase 1

It is recommended that the Board of Trustees approve the life safety project as outlined on the attached application.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.8 Building L Office Renovations Bid

Whereas, Toler Construction, Inc., of Arlington Heights, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$133,900.00 to Toler Construction, Inc., for the Building L Office Renovations Bid.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.9 Building L Office Renovations Furniture Purchase

It is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$27,603.31 to

Forward Space, LLC. for the Building L Office Renovations Furniture Purchase. (DOCUMENT U - SUPPLEMENT TO MINUTES)

12.10 Resolution Determining the 2021 Estimated Tax Levy and Public Hearing

It is recommended that the Board of Trustees approve the resolution as presented. (DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-5(c) 10.1-6, and 10.1-7; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, and 12.10:

Yes: Barrett, Coleman, Cristelli, Kirkwood, J. Murphy, P. Murphy, O'Neill

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Mr. Murphy and seconded by Mrs. Cristelli to move to closed session to discuss collective negotiating matters between the public body and its employees or their representatives, pursuant to Section 2(c)(1) and Section 2(c)(2) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken to move to closed session:

Yes: Barrett, Coleman, Cristelli, Kirkwood, J. Murphy, P. Murphy, O'Neill

Absent: None

Student
Advisory: Yes

Motion carried.

The Board moved to closed session at 6:55 PM, returning to open session at 7:53 PM.

Roll Call: Barrett, Coleman, Cristelli, Kirkwood, J. Murphy, P. Murphy,
 O'Neill, Wietasch

XVI. ADJOURNMENT

The meeting adjourned at 7:57 PM.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|--|--------|
| 5.1 | ACCT Meeting Report – Barrett, P. Murphy | Verbal |
| 5.2 | Student Trustee Report – Wietasch | Verbal |

REPORTS OF ADMINISTRATION

- 6.1 President's Report Verbal
- HEERF III Update Report
 - Procurement Policies and Procedures
 - Bond Refunding Update

COMMUNICATIONS

7.1 Thank You Letter from Pathlights (formerly PLOWS Council on Aging)

Enclosed



Pathlights

7808 WEST COLLEGE D - SUITE 5E • PALOS HEIGHTS, IL 60463

Phone: 708-361-0219 • Website: www.plows.org

**Enriched by experience.
Empowered in life.**

Dr. Sylvia Jenkins, President
Moraine Valley Community College
9000 College Pkwy
Palos Hills, IL 60465

January 26, 2022

Dear Dr. Jenkins:

I hope that this letter finds you well and in healthy spirits in the New Year.

What a year 2021 was for all of us! Even despite our best efforts to keep up with the evolving health mandates, all while advocating for more compliance across the region, the virus decided to raise its ugly head – sending us into another state of confusion and consternation (and we are not out of the woods quite yet). All of that being said, I am incredibly appreciative and grateful that even during extreme times like these, the partnership between MVCC and Pathlights (formerly known as PLOWS Council on Aging) remains steadfast and in fact, has become stronger over the years.

The leadership that you, the trustees and your team have demonstrated throughout this entire outbreak to help keep MVCC thriving and surviving has been nothing less than inspiring. It is also encouraging to know that even during life’s most challenging moments, we all seem to find it within ourselves to rise to the occasion and continue our mission work. This is one of the many reasons why I have always felt that the connection between MVCC and Pathlights is significant and that our partnership is crucial.

Although this past year did not offer us many new opportunities for collaboration, it was reassuring to know that we were able to maintain our partnership such as with the ongoing leadership of Steve Pappageorge as a member of our Board of Directors, who most recently, assumed the role of Vice Chair. I’m sure you would agree that during times like these, strong leadership is needed more than ever and, in fact, is necessary to help ensure a viable future. I can assure you that the future of Pathlights looks incredibly bright thanks to the dedication and commitment of our volunteer leaders.

And speaking of leading – our team continues to deliver essential services to the community with little to no disruption, while serving even more individuals in the areas of food, shelter, safety and general care. At the same time, we have made it a priority to ensure the health and safety of our clients as well as our team by regularly following health mandates and practicing additional safety precautions.

Despite the uncertainty of the future, we already anticipate 2022 as an exciting year for new opportunities – many of which we hope that you will be able to be a part of. One such opportunity focuses on our interest to establish a leadership program, in which staff and volunteers will be able develop their skills and talents. We look forward to working with MVCC to help us create and partner on a program that is unique to the leadership needs of Pathlights. Conversely, we look forward to any and all opportunities that MVCC has in mind, in which we might support and become a partner of (please continue to keep us in mind!).

In closing, **thank you** again for your generosity and thoughtfulness. As always, Pathlights is honored to be a partner with MVCC and we look forward to continuing our collaboration. Wishing everyone at MVCC a safe, healthy and brighter 2022!

Sincerely,

Kenneth D. Grunke
Executive Director

**MORAIN VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 TREASURER'S REPORT
 MONTH ENDED DECEMBER 31, 2021**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$66,742,665.93	\$3,303,874.53	\$7,324,822.09	\$62,721,718.37
OPERATION & MAINT FUND	12,608,083.38	186,475.82	880,313.38	11,914,245.82
OPERATION & MAINT (RESTR.)	16,515,518.38	178,805.12	214,194.56	16,480,128.94
BOND & INTEREST FUND	1,589,558.70	3,460.84	0.00	1,593,019.54
AUXILIARY FUNDS	11,225,027.24	647,647.12	753,638.29	11,119,036.07
RESTRICTED PURPOSE FUNDS	8,116,936.40	2,635,620.76	3,960,627.37	6,791,929.79
WORKING CASH FUND	13,922,435.49	1,321.62	0.00	13,923,757.11
TRUST & AGENCY FUNDS	173,388.31	(533.72)	3,631.94	169,222.65
AUDIT FUND	121,792.98	44.05	10,000.00	111,837.03
LIAB, PROTECT & SETTLE FUND	612,507.55	443.02	14,982.50	597,968.07
TOTAL	<u>\$131,627,914.36</u>	<u>\$6,957,159.16</u>	<u>\$13,162,210.13</u>	<u>\$125,422,863.39</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$22,850.00
HUNTINGTON BANK	1,074,583.35
FIRST MIDWEST BANK	1,664,373.99
FIRST MIDWEST BANK	957,795.14
WINTRUST MAXSAFE	2,077,424.46
IL METROPOLITAN INVESTMENT FUND	10,226,364.41
IL METROPOLITAN INVESTMENT FUND	2,251,567.01
IL PUBLIC TREASURERS FUND	4,086,335.32
IL SCHOOL DIST LIQUID ASSEST FUND	9,917,045.93
SHORT TERM INVESTMENTS	64,990,150.09
LONG TERM INVESTMENTS	28,154,373.69
TOTAL	<u>\$125,422,863.39</u>

**MORAIN VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 TREASURER'S REPORT
 MONTH ENDED JANUARY 31, 2022**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$62,721,718.37	\$4,994,636.78	\$6,121,704.50	\$61,594,650.65
OPERATION & MAINT FUND	11,914,245.82	482,125.02	653,999.60	11,742,371.24
OPERATION & MAINT (RESTR.)	16,480,128.94	239,098.96	59,852.06	16,659,375.84
BOND & INTEREST FUND	1,593,019.54	0.00	0.00	1,593,019.54
AUXILIARY FUNDS	11,119,036.07	970,670.81	549,579.49	11,540,127.39
RESTRICTED PURPOSE FUNDS	6,791,929.79	2,208,467.60	646,650.10	8,353,747.29
WORKING CASH FUND	13,923,757.11	1,736.25	0.00	13,925,493.36
TRUST & AGENCY FUNDS	169,222.65	164.37	3,073.99	166,313.03
AUDIT FUND	111,837.03	4.32	0.00	111,841.35
LIAB, PROTECT & SETTLE FUND	597,968.07	46.12	0.00	598,014.19
TOTAL	<u>\$125,422,863.39</u>	<u>\$8,896,950.23</u>	<u>\$8,034,859.74</u>	<u>\$126,284,953.88</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$23,150.00
HUNTINGTON BANK	CHECKING ACCT 1,071,674.45
FIRST MIDWEST BANK	CHECKING ACCT 4,284,960.49
FIRST MIDWEST BANK	TRUST ACCTS 956,476.25
WINTRUST MAXSAFE	MONEY MARKET 2,077,523.73
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET 10,227,727.51
IL METROPOLITAN INVESTMENT FUND	1-3 YEAR FUND 2,247,125.62
IL PUBLIC TREASURERS FUND	VARIOUS 4,075,475.06
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS 7,917,214.26
SHORT TERM INVESTMENTS	VARIOUS 69,979,001.51
LONG TERM INVESTMENTS	VARIOUS 23,424,625.00
TOTAL	<u>\$126,284,953.88</u>

**ACCOUNT EXPENDITURE SUMMARIES
DECEMBER**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$7,324,822.09
9.3	OPERATION & MAINTENANCE FUND	880,313.38
9.4	OPERATION & MAINTENANCE (RESTR) FUND	214,194.56
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	753,638.29
9.7	RESTRICTED PURPOSE FUND	3,960,627.37
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	3,631.94
9.10	AUDIT FUND	10,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	14,982.50
	TOTAL	<u><u>\$13,162,210.13</u></u>

**ACCOUNT EXPENDITURE SUMMARIES
 JANUARY**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$6,121,704.50
9.3	OPERATION & MAINTENANCE FUND	653,999.60
9.4	OPERATION & MAINTENANCE (RESTR) FUND	59,852.06
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	549,579.49
9.7	RESTRICTED PURPOSE FUND	646,650.10
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	3,073.99
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$8,034,859.74</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Tenure Contract for Bargaining Unit Members	Enclosed
10.1-1(b)	Second-Year Contract for Bargaining Unit Members	Enclosed
10.1-1(c)	Contract Extension Non-Tenure Review for Bargaining Unit Member	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Darcelle Dieudonne	Awareness & Prevention Education Coordinator Student Engagement	Effective: 1/18/22
Theresa James	Departmental Assistant International Student Services	Effective: 2/28/22
Justin Pichey	Director of Financial Aid (Temporary) Enrollment Services	Effective: 2/16/22 - 8/15/22
Talia Ramirez	Departmental Assistant Academic Services	Effective: 2/28/22

RECOMMENDED ACTION

That the above be employed.

Tenure Contract for Bargaining Unit Members

Pursuant to the terms of the negotiated Agreement for the Faculty Association, Article 4.3, Non-Tenured Faculty, it is recommended that a contract for the following non-tenured bargaining unit members be renewed for the 2022-2023 academic year.

Clare DeVries	Basic Nurse Assistant Training
Dean Eliacostas	Culinary Arts
Chris Matusek	Art/Digital Art Design
David O'Connor	Criminal Justice
Christopher Wheat	Health Information Technology
Hiyam Yusef	Counseling & Advising

RECOMMENDED ACTION

That the Board of Trustees approves the award of a contract for the 2022-2023 academic year for the above-named individuals.

Second-Year Contract for Bargaining Unit Members

According to Article 4.3 of the Faculty Agreement, first-year faculty are to be notified in writing of the decision to continue or terminate employment for the upcoming academic year no later than 60 days prior to the end of the first academic year. The following employees are being recommended to be given a contract for the 2022-2023 academic year.

Dr. Katrina Escarilla
Jeanne Kraus
John Moreno
Georgina Murphy

Nursing
Culinary Arts
Heating & Air Conditioning
Nursing

RECOMMENDED ACTION

That the Board of Trustees approves the award of a contract for the 2022-2023 academic year for the above-named individuals.

Contract Extension/Non-Tenure Review for Bargaining Unit Member

As a result of a FMLA taken during the Spring 2022 semester, Dominika Kouba is being recommended for a six-month contract for Fall 2022 with an extension of her tenure decision to be made in the Fall 2022 semester (eligible for tenure beginning Spring 2023).

Dominika Kouba

Nursing

RECOMMENDED ACTION

It is recommended that the above be approved as presented.

SUBJECT REPORT – Leave of Absence (LOA)

Dominika Kouba

Instructor, Nursing
Career Programs

L.O.A. (PARENTAL)
4/12/22-5/20/22

RECOMMENDED ACTION
That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Caleb Donaldson	Media Specialist Multimedia Services	Effective: 1/21/22
Aaron Johnson	Graphic Designer Marketing & Communications	Effective: 1/28/22
Jeremy Kingery	Academic Advisor Academic Advising	Effective: 1/7/22
Samuel Martin	Information Security Specialist Network Operations	Effective: 1/21/22
Anya Obodzinski	Payroll Assistant Payroll	Effective: 2/11/22
Earl Powell	Applications Support Specialist IT Projects & Application Services	Effective: 2/5/22
Dennis Sage	Director, Infrastructure & Network Services Network Operations	Effective: 1/21/22

RECOMMENDED ACTION

That the above be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Hanan Bekri	User Support Services Coordinator Client Services Administrative & Professional	Salary Grade Change Effective: 2/28/22
Sylvia James	P.T. Child Care Facilitator Children’s Learning Center Support Staff	Reclassified to: P.T. Registration Representative Registration & Records Effective: 2/21/22
Todd Lamberth	Technical Engineer Client Services Administrative & Professional	Salary Grade Change Effective: 2/28/22
Evander Lee	P.T. User Support Services Specialist Client Services Support Staff	Reclassified to: User Support Services Specialist Effective: 2/21/22
Dawn Mallder	P.T. Child Care Facilitator Children’s Learning Center Support Staff	Reclassified to: P.T. Testing Associate Testing Services Effective: 2/21/22
Elizabeth Micheletti	Outreach Coordinator Corporate, Community, & Continuing Education Administrative & Professional	Reclassified to: Program Manager Effective: 2/28/22
Patti Stimatz	Manager, User Support Services Client Services Administrative & Professional	Salary Grade Change Effective: 2/28/22

Michael Vazquez

Support Analyst
Client Services
Support Staff

Reclassified to:
Technical Engineer
Administrative & Professional
Effective: 2/21/22

Arrilla Wray

Child Care Facilitator
Children's Learning Center
Support Staff

Reclassified to:
Testing Associate
Testing Services
Effective: 2/21/22

RECOMMENDED ACTION

That the above be approved as presented.

NEW BUSINESS

- | | | |
|--------|--|----------|
| *12.1 | Affiliation Agreement with DuPage Medical Group (DULY) (Sleep Technology) | Enclosed |
| *12.2 | Affiliation Agreement with Village of Evergreen Park Fire Department (Fire Science) | Enclosed |
| *12.3 | Clinical Training Agreement with Maricopa County Special Health Care District d.b.a. Valleywise Health (Medical Terminology) | Enclosed |
| *12.4 | Affiliation Agreement with AVP Counseling & DUI Services Inc. (Addictions Studies) | Enclosed |
| *12.5 | Affiliation Agreement with Mercy Circle (Nursing, Basic Nurse Assistant) | Enclosed |
| *12.6 | Affiliation Agreement with Miklos Foot and Ankle Specialists PC (Medical Assistant) | Enclosed |
| *12.7 | Juneteenth Holiday Resolution | Enclosed |
| *12.8 | Palos Hills Request for Use of College Property and Intergovernmental Agreement | Enclosed |
| *12.9 | Auditing Firm Approval | Enclosed |
| *12.10 | Lighting Fixture Bid | Enclosed |
| *12.11 | Tuition Increase | Enclosed |

JUNETEENTH HOLIDAY RESOLUTION

President Biden and Governor Pritzker each signed legislation in June 2021 declaring Juneteenth a holiday on both federal and state levels. It gives credit to a significant date in our nation's history, June 19, the date that the last enslaved African Americans were freed in Texas in 1865. Juneteenth is an important reminder of our history and commitment to social equity and justice. The day is also known as Emancipation Day and Freedom Day.

Going forward, Moraine Valley Community College will recognize Juneteenth as an official holiday.

When June 19th falls on a weekend, the federal holiday and most state holidays will observe the holiday on the closest working weekday.

Recommended Action:

It is recommended that the Board of Trustees adopt the Juneteenth holiday resolution.

PALOS HILLS REQUEST FOR USE OF COLLEGE PROPERTY
AND INTERGOVERNMENTAL AGREEMENT

The Palos Hills Friendship Festival has been held at the college for many years. The City has requested use of the area known as the “triangle” (located at 107th Street and 86th Avenue), the area adjacent to 86th Avenue, for their festival (July 7-10, 2022) and fireworks display (July 10). The City will honor the Intergovernmental Agreement, will provide proof of insurance naming the college as an additional insured, and will maintain full security at the event. See attached letter and intergovernmental agreement.

Recommended Action:

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified above for their annual Palos Hills Friendship Festival 2022 to be held July 7-10, 2022.



COMMUNITY RESOURCE & RECREATION DEPARTMENT

8455 W. 103rd Street, Palos Hills, IL 60465 (708) 430-4500 Fax (708) 430-8376 www.paloshillsweb.org

January 12, 2022

Dr. Sylvia Jenkins, President
Moraine Valley Community College
9000 W. College Parkway
Palos Hills, IL 60465

Dear President Jenkins,

On behalf of Mayor Bennett and the Palos Hills City Council we once again request permission to hold the Palos Hills Friendship Festival July 7–10 on the grounds of the Moraine Valley Community College at the “triangle” property. Our spectacular fireworks display will be held on Sunday, July 10, at the same location with your permission.

The Friendship Festival provides the community a way to connect family and friends over the summer for great food, entertainment and fun. We value the support we receive from Moraine Valley.

As in the past, we will honor an Intergovernmental Agreement for Palos Friendship Festival 2022 and will provide you within 90 days of the start of the fest the requested proof of insurance certificate naming the College as an additional insured. We will also maintain full security at this event.

If you have any questions or concerns regarding this letter please contact me at the Resource & Recreation Department at 708-430-4500 or the Mayor’s office at 708-598-3400. We would like to start planning the very best in entertainment for Friendship Festival 2022, so we anxiously await your reply.

Once again, thank you for past support.

All my best,

Kristin Violante
Commissioner of Community Resources and Recreation

CC: Rick Hendricks

INTERGOVERNMENTAL AGREEMENT (FRIENDSHIP FEST 2022)

This Agreement is dated _____ by and between the City of Palos Hills, Cook County, Illinois ("City") and Moraine Valley Community College ("College")

RECITALS

- A. The City and College are both local public bodies.
- B. The College's campus is located within the City.
- C. The City desires to utilize the College grounds for the City's annual "Palos Hills Friendship Festival" on July 7-10, 2022 ("the Fest").
- D. The College is agreeable to allowing the City to utilize the College grounds for the Fest subject to the terms, conditions and limitations set forth herein below.

Now therefore, it is hereby agreed by and between the City and the College as follows:

Section 1: Authorization

The College hereby authorizes the City to utilize the College grounds for the Fest on July 7-10, 2022. The of the College grounds shall be without charge.

Section 2:

- A. The location of the various tents and entertainment areas shall be subject to the approval of the College and shall be located so as not to interfere with College operations.
- B. The City shall at all times maintain adequate employees on site to maintain order, pick up litter and debris during the course of the Fest.
- C. The City will remove all property and debris from the grounds at the conclusion of the Fest and will restore any damage to parking lots and other areas.
- D. The location of the fireworks display shall be subject to the approval of the North Palos Fire Protection District with coordination between the Moraine Valley Chief of Police (or designee) and the Palos Hills Chief of Police (or designee).
- E. The City will utilize only trained bartenders in the beer tent and will work under the direction of the City's Chief of Police to insure that alcohol is being responsibly consumed and to prevent any underage drinking of alcohol.
- F. The City will defend and hold harmless the College, its officers, agents and employees from any and all claims for personal injury or property damage arising out of activities at the Fest, except in cases of the willful and wanton misconduct of the College. At least thirty (30) days prior to the Fest, the City shall furnish the College with proof of insurance in amounts and with insurers reasonably acceptable to the City and College. The policies of insurance shall name Moraine Valley Community College, its directors and officers, employees and agents as additional insured.

A certificate of insurance with a copy of the actual additional insured endorsement shall be provided prior to commencement of this agreement. The City shall require its fireworks operators, vendors, and carnival operators to provide the City with proof of insurance in amounts reasonably acceptable to the City and College. The policies of insurance shall name Moraine Valley Community College, its directors and officers, employees and agents as additional insured. A certificate of insurance with a copy of the actual additional insured endorsement shall be provided prior to commencement of this agreement.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives effective as of the day, month, and year first above written.

City of Palos Hills, Illinois

Moraine Valley Community College

By: _____

By: _____



Date: _____

Date: _____

AUDITING FIRM APPROVAL

Recommended Action:

That the Board approve RSM US, LLP, as independent auditor for Moraine Valley Community College for the years 2022-2024 as per attached proposal.



November 12, 2021

RSM US LLP

Moraine Valley Community College
9000 West College Parkway
Palos Hills, Illinois 60465

30 South Wacker Dr., Ste. 3300
Chicago, IL 60606-7481

O +1 312 634 3400
F +1 312 634 3410

www.rsmus.com

Attention: Brian O'Neill, Board Chair
Dr. Sylvia M. Jenkins, President
Theresa O'Carroll, Vice President – Financial and Business Services

Thank you for the opportunity to continue to serve Moraine Valley Community College (the College) and to submit our fee quote to renew our engagement relationship for fiscal years 2022 through 2024. We have not prepared a comprehensive detailed proposal because of your familiarity with our firm. However, if detailed information is necessary we will provide it to you immediately.

As you know there are varying levels of services provided by CPA firms. Over the past several years we have demonstrated our commitment to the College by providing a high level of quality service that is timely and consistent. A strong continuity of well trained and experienced personnel has enabled the audit process to run smoothly each year, while also providing new personnel on the engagements to provide the College a fresh perspective.

Our firm's policy is to estimate fees at amounts that are competitive, but allow us to respond to your needs in providing high quality professional services. Our fees are based on the time required to complete an engagement at hourly rates which vary according to the level of experience and training of the individuals assigned.

Our professional fees for audit services for the years ending June 30, 2022 through June 20, 2024 are listed below.

	<u>2022</u>	<u>2023</u>	<u>2024</u>
Audit Services*	\$97,000	\$101,000	\$104,500

*The fee quote assumes that up to two major programs will be tested for the single audit. For each additional major program requiring testing, we will charge \$4,000-\$5,000, depending on the complexity of the program. We will discuss with the College if the need arises to test additional major programs prior to performing that testing for agreement.

For the year ending June 30, 2022 we do anticipate an additional commitment on our part when the College implements Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases*. The anticipated commitment includes assisting College management with the implementation, making revisions to the financial statements, and completing appropriate audit procedures to address the implementation of this significant GASB statement. This additional work will be discussed with College management and bill separately upon approval.

The College has been a very important client to RSM and we welcome any suggestions you may have that help us improve our service to you. We appreciate the opportunity to continue serving as the College's auditors. We are hopeful the above proposed fees will show the College our desire to continue as a partner in your success. We look forward with great enthusiasm to continue working with you in the future and to committing the resources of the firm to serving the College. We are proud to include you among our clients.

THE POWER OF BEING UNDERSTOOD
AUDIT | TAX | CONSULTING

Please indicate your acceptance of the quoted fee included above by signing in the space below and returning a copy of this letter directly to me.

Very truly yours,

RSM US LLP



John George, Partner



Kelly Kirkman, Senior Manager

Confirmed on behalf of Moraine Valley Community College:

Brian O'Neill
Board Chair

Date

Dr. Sylvia M. Jenkins
President

Date

Theresa O'Carroll
Vice President – Financial and Business Services

Date

DATE: January 31, 2022

TO: Rick Hendricks
Vice President of Administrative Services and College Facilities

FROM: Jane M. Bentley
Director of Purchasing

RE: **Lighting Fixture Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Wednesday, January 26, 2022, at 11:00 AM in Room L175. Six (6) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The Illinois Green Economy Network (IGEN) has approved Moraine Valley Community College for a fourth monetary grant opportunity through the Illinois Environmental Protection Agency (IEPA) for education and training for renewable energy and energy efficient technology. Through this fourth opportunity, the college will replace one hundred twenty (120) Focal Point lighting fixtures and three (3) Lutron power switch sensors in the classrooms and performance studios of the Fine and Performing Arts Center (FPAC). This purchase supports the college's sustainability initiatives by increasing energy efficiency for the college and increase awareness of the campus community about the benefits of energy efficiency.

The apparent low bidder, Steiner Electric, of Elk Grove Village, Illinois submitted an incomplete bid and therefore, has been disqualified. The next apparent low bidder Evergreen Electric, of Itasca, Illinois failed to submit a bid per the specifications and therefore has been disqualified. The third apparent low bidder, Hinsdale Lighting, of Westmont, Illinois submitted a complete package.

RECOMMENDED ACTION: Whereas Hinsdale Lighting, of Westmont, Illinois, is the lowest responsible responsive bidder meeting all specifications, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$28,614.00 to Hinsdale Lighting** for the purchase of one hundred twenty (120) Focal Point lighting fixtures and three (3) Lutron power switch sensors to be paid for by a grant offered by IGEN and the IEPA.

TUITION INCREASE

At the Board of Trustees December 21, 2021, Regular Meeting, an in-depth presentation was made on a proposal to increase tuition.

Recommended Action:

It is recommended that the Board of Trustees approve an increase in tuition as proposed for \$3 per credit hour, effective for the fall 2022 semester and fall 2023 semester.