

## **APPROVED**

### **MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, December 21, 2021, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

#### **I. CALL TO ORDER**

The meeting was called to order by Chair Brian O'Neill at 6:08 PM.

#### **II. ROLL CALL**

Present: Brian O'Neill, Chair; Bernadette Barrett; John Coleman (arrived 6:20PM); Kimberly Hastings Cristelli (arrived 6:10PM); Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: None

Chair O'Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O'Neill indicated for the record that per Illinois Governor Pritzker's disaster proclamation through January 9, 2022, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

#### **III. MINUTES**

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to approve the unapproved minutes of the Regular Meeting held November 16, 2021, and the unapproved minutes of the Closed Session held November 16, 2021.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting held November 16, 2021, and the Closed Session Held November 16, 2021:

Yes: Barrett, Kirkwood, J. Murphy; P. Murphy, O'Neill  
Absent: Coleman, Cristelli  
Student  
Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

Chair O'Neill noted for the record that Trustee Cristelli is present at 6:10 PM.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 Student Trustee Report**

Ms. Wietasch reported that International Education Week took place November 15-19. Students had opportunities to learn about other cultures, expand their awareness of global issues and celebrate similarities and differences among other cultures. The Illinois Student Assistance Commission held a meeting at Moraine Valley on December 7 with a presentation on how to fill out the FAFSA, or financial aid application. November 8 was National STEM Celebration Day and various Science, Technology, Engineering and Mathematics (STEM) activities were offered, including testing the velocity and speed of a Hot Wheels car. On November 10<sup>th</sup>, there was a meeting for student leaders with the college president, Dr. Jenkins, and students shared feedback about their semester. Student Life sponsored several events during final exam week to help ease stress and keep students positive and motivated.

**VI. REPORTS OF ADMINISTRATION**

Chair O'Neill publicly recognized retirements for December and January. December retirees include Mary Nagel, Secretary II in Athletics, who has been with the college since 2004, and Nikki Payson, Server Administrator/Network Operations, who has been with the college since 2000. January retirees include Tim Conrath, Maintenance Mechanic IV, who has been with the college since 2005; Wylanta Davis, PT Accounting Clerk/Cashier, who has been with the college since 2007; Annette Herbert, Coordinator of Learning, Children's

Learning Center, who has been with the college since 1981; Carol Kackert, Child Care Facilitator, who has been with the college since 1979; Jill Lubas, User Support Services Specialist, who has been with the college since 1998; Karin Schmidtke, Child Care Facilitator, who has been with the college since 1998; and Nancy Plankis, PT Departmental Assistant, who has been with the college since 1996. On behalf of the board and the administration, Chair O'Neill wished each retiree a healthy and happy retirement.

#### 6.1 President's Report

- Spring 2022 Courses & Online Degrees and Certificates – Dr. Pamela Haney, Vice President of Academic Affairs, and Dr. Cynthia Anderson, Dean of Academic Development & Outreach, provided information on course modalities for spring 2022. Dr. Haney reported that following a survey of students, most students indicated that they wanted more in-person classes, so for spring, in-person offerings were increased, while fully online and hybrid sections were reduced but still available, offering ongoing flexibility. She recognized the many challenges that the pandemic continues to present and indicated that a lot of work went into enhancing services to support students whether they were online or in person. She reviewed the State Authorization Reciprocity Agreement (SARA), which establishes national standards for postsecondary distance education among participating institutions, of which there are 2,200 across 49 states, as well as some international locations, including Jordan and China. She also reported that Moraine Valley has been a participating institution in SARA for four years. Dr. Anderson shared details of an audit conducted with the deans and department chairs, resulting in the identification of five fully online degrees and 17 fully online certificate programs, noting that a previous audit in 2019 showed only five fully online certificate programs. That number has increased, and she reported that additional certificate and degree programs are close to being fully online and they are discussing options to move them to fully online programs. She outlined the many support services that are available for online students, such as online tutoring, for example, and various marketing efforts to promote these programs, such as the admissions view book and website links that connect prospective students to additional resources for information or registration.
- Tuition Proposal – Theresa O'Carroll, Vice President of Financial & Business Services, reported that at the June 2020 retreat, she reviewed tuition and budget information with the Board. After additional planning and updating since that retreat, she shared projections for a recommended tuition increase, indicating that there was a meeting with the student trustee, Delilah Wietasch, and plans to talk to other student groups after the holidays for input. She noted that there will be no vote at this meeting, but a recommendation will be on the February agenda. She reported on the

college's use of Higher Education Emergency Relief Funds (HEERF), from which \$10 million were dispersed directly to students and some of the funds were used to cover lost revenue, as reviewed in the financial audit. The proposed recommendation is a \$3 tuition increase for each of the next two academic years, noting that the priority is to continue to be affordable while maintaining needed services for students. Tuition is currently \$131 per credit hour and, with the increase, will be \$134; with fees, this will go from \$153 per credit hour to \$156, approximately a 2% increase. She reviewed expense and revenue projections, including the use of reserve funds over the next two years to balance the budget. She reported that without the HEERF funds, a tuition increase would have to be much greater, and every attempt has been made to leverage HEERF funds in the most effective way to benefit the students. She noted that they also looked at what students receive in financial aid through the Monetary Assistance Program (MAP) and Pell grants, because approximately 40% of students receive financial aid and affordability was a priority in making these decisions.

Dr. Jenkins thanked Dr. Haney, Dr. Anderson and Theresa O'Carroll for these presentations. She indicated that the tuition recommendation will be on the February agenda and if there were any additional questions, she or Theresa can be contacted. Making this decision in February will insure that marketing materials going out in mid-spring will have accurate tuition information. She reviewed the history of tuition increases, noting that \$3 has been a typical recommendation, with the exception of last year, with no increase. Dr. Jenkins reported that given the virus variant in the news, a January assessment of conditions will take place, but she is hopeful that more students will be back on campus for the start of the semester. She indicated that classes are designed to be able to move to online if necessary. She expressed appreciation to the leaders of the college's four collective bargaining groups for working on the approvals of contract extensions to June 30, 2024. Those recommendations are on the board packet for approval this evening. Dr. Jenkins thanked trustees Beth Kirkwood and Patricia Murphy for being with her for the holiday dinner pick-up on December 9, indicating that about 300 people came through to pick up dinners and were very appreciative of the Board's generosity.

Chair O'Neill noted for the record that Trustee Coleman is present at 6:20 PM.

## **VII. COMMUNICATIONS**

None

## **VIII. FINANCIAL STATEMENT**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$131,627,914.36 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Murphy and seconded by Mr. Coleman to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,503,769.42
9.3	Operation & Maintenance Fund	801,567.41
9.4	Operation & Maintenance Fund (Restricted)	801,159.50
9.5	Bond & Interest Fund	6,921,546.01
9.6	Auxiliary Enterprise Fund	426,345.96
9.7	Restricted Purpose Fund	3,283,712.00
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	2,741.11
9.10	Audit Fund	25,000.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Rafif Abuzaghleh - Education Specialist, Adult Basic Education – effective 1/10/22

Natalie Johnson - Program Assistant, Center for Disability Services – effective 1/10/22

Tracy Jones - Coordinator, Bridge to Success Program, Student Success – effective 12/6/21

John Lennon - Maintenance Mechanic III, Campus Operations – effective 1/10/22

Rory Smith - Executive Director of Diversity, Equity, and Inclusion, Administrative Services - effective 1/31/22

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Renewal of Appointments – Grant Funded

It is recommended that the appointments of the following grant-funded individuals be renewed for the 2021-2022 fiscal year, contingent upon the continuation of grant funding.

John Andres	Coordinator of Records & Assessment
Margaret Dawczak	Manager of Transition & ESL
Marie Harrell	Internship Manager
Diana Medina	Activity Director, Career Pathways
Carmela Ochoa	Coordinator of HSE
Nathan Payovich	Director of Disability Services
Christian Torres	Transition Specialist
Erica Warren	Coordinator of Access & Accommodations
Darice Wright	Career Connections, Adult Program Manager

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-4(a) Sabbatical Leave - Faculty

It is recommended that the following faculty member be granted a sabbatical leave:

Shelita Shaw, Professor, Communications

Fall 2022 semester with full pay

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Thomas Hensel – Managing Director of Fine & Performing Arts Center, Fine & Performing Arts Center – resignation effective 1/31/2022

Alan Myricks – Custodian, Campus Operations – resignation effective 11/23/2021

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative Classified

Dawn Fredrikson – Senior Administrative Assistant to the President & Board Liaison, President’s Office – retirement effective 6/30/2022

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Nancy Plankis – P.T. Departmental Assistant, Career Programs – retirement effective 1/31/2022

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Nikko Cortez – from P.T. Community Service Officer, Police Department to F.T. Community Service Officer – effective 12/27/2021

Steven Pappageorge – from Executive Director, Corporate, Community & Continuing Education to Executive Director, Community Education, Workforce Development and Government Relations – effective 1/6/2022

(DOCUMENT L - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair O'Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Loyola University Medical Center  
(Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement with Loyola University Medical Center for Nursing.  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Review of Closed Session Written Minutes and Audio Files

It is recommended that the written minutes of the closed session held on October 19, 2021 be released. Additionally, it is recommended that the audio/digital recordings of the December 17, 2019 and February 18, 2020 closed session meetings be destroyed.  
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 Contract Extension: Moraine Valley Faculty Association

It is recommended that the Board of Trustees approve the extension of the faculty contract for the period July 1, 2022 through June 30, 2024.  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.4 Contract Extension: Moraine Valley Adjunct Faculty Organization

It is recommended that the Board of Trustees approve the extension of the adjunct faculty contract for the period July 1, 2022 through June 30, 2024.  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.5 Contract Extension: Moraine Valley Support Staff Association

It is recommended that the Board of Trustees approve the extension of the support staff contract for the period July 1, 2022 through June 30, 2024.  
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.6 Contract Extension: Metropolitan Alliance of Police

It is recommended that the Board of Trustees approve the extension of the police contract for the period July 1, 2022 through June 30, 2024.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.7 Adoption of Resolution Setting Forth Tax Levies for 2021 and Approval of Tax Certificate of Tax Levy for 2021

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2021 and approve the Certificate of Tax Levy for 2021. (DOCUMENT S - SUPPLEMENT TO MINUTES)

12.8 Property Tax Limitation Resolution

It is recommended that the Board of Trustees adopt the Property Tax Limitation Resolution as presented. (DOCUMENT T - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-4(a), 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, and 12.8:

Yes: Coleman, Cristelli, Kirkwood, J. Murphy, P. Murphy, O’Neill  
Absent: Barrett  
Student  
Advisory: Yes

Motion carried.

At Chair O’Neill’s request, Secretary Beth Kirkwood publicly read the full title of Agenda Item 12.9 into the official meeting record.

It was moved by Mr. Murphy and seconded by Ms. Murphy to approve Agenda Item 12.9.

12.9 Resolution Abating the Tax Heretofore Levied for the Year 2021 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524, County of Cook and State of Illinois

It is recommended that the Board of Trustees adopt the resolution abating the tax heretofore levied for the year 2021 to pay debt service on Taxable General

Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District No. 524, County of Cook and State of Illinois.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Agenda Item 12.9:

Yes: Coleman, Cristelli, Kirkwood, J. Murphy, P. Murphy,  
O’Neill  
Absent: Barrett  
Student  
Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

Mr. Murphy mentioned the recent passing of former staff member, Jimmy Donaldson, indicating that he had gotten to know Jimmy over the years before his retirement a few years ago. He mentioned Jimmy’s love for the college.

Dr. Jenkins also noted the recent death of an active employee, Tina Allen, full-time faculty member in Learning Enrichment and College Readiness.

Chair O’Neill extended condolences on behalf of the Board to the Donaldson and Allen families for the loss of their loved ones. Chair O’Neill indicated that due to the omicron variant, he was encouraging people to get vaccinated and boosted. He closed by wishing everyone a happy and healthy holiday season.

Ms. Murphy reported that Ms. Barrett lost internet at home during the meeting and was unable to reconnect. It was noted for the record.

**XV. ADJOURNMENT**

The meeting adjourned at 7:04 PM.