

**MORaine VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524, Public Hearing on the Tax Levy, 6:00 PM, Tuesday, December 21, 2021, Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via [www.morainevalley.edu/BOTDec21](http://www.morainevalley.edu/BOTDec21) or by phone 1-312-535-8110 with Meeting ID 2621 349 9701, p/w: nMGt2Pk933x (66482759 from phones).

**A G E N D A**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC HEARING ON THE TAX LEVY**
4. **ADJOURNMENT**

**MORAIN VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting Immediately Following Public Hearing on the Tax Levy, 6:00 PM, Tuesday, December 21, 2021, Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via [www.morainevalley.edu/BOTDec21](http://www.morainevalley.edu/BOTDec21) or by phone 1-312-535-8110 with Meeting ID 2621 349 9701, p/w: nMGt2Pk933x (66482759 from phones).

**A G E N D A**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
  - 1) Unapproved Minutes - Regular Meeting - November 16, 2021
  - 2) Unapproved Minutes - Closed Session Held November 16, 2021
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
  - 1) Student Trustee Report – Wietasch
6. **REPORTS OF ADMINISTRATION**
  - 1) President's Report
    - Spring 2022 Courses & Online Degrees and Certificates
    - Tuition Proposal
7. **COMMUNICATIONS**
8. **FINANCIAL STATEMENT**
  - 1) Treasurer's Report
  - 2) Financial Records Summary
  - 3) Investments

9. **WARRANTS**

**CONSENT AGENDA (Agenda Items 9 - 12) (\*items included for action)**

- 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
  - 2) \* Education Fund
  - 3) \* Operation & Maintenance Fund
  - 4) \* Operation & Maintenance Restricted Fund
  - 5) \* Bond & Interest Fund
  - 6) \* Auxiliary Fund
  - 7) \* Restricted Purpose Fund
  - 8) \* Working Cash Fund
  - 9) \* Trust and Agency Fund
  - 10) \* Audit Fund
  - 11) \* Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
- 1) \* Full-Time
    - a. \* Renewal of Appointments - Grant Funded
  - 2) \* Part-Time/Supplemental/Other
  - 3) Salary Revisions
  - 4) Leave of Absence (LOA)

- a. \* Sabbatical Leave - Faculty
- 5) \* Resignations/Terminations
  - a. \* Retirement - Administrative Classified
  - b. \* Retirement - Support Staff
- 6) \* Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
  - 1) \* Affiliation Agreement with Loyola University Medical Center (Nursing)
  - 2) \* Review of Closed Session Written Minutes and Audio Files
  - 3) \* Contract Extension: Moraine Valley Faculty Association
  - 4) \* Contract Extension: Moraine Valley Adjunct Faculty Organization
  - 5) \* Contract Extension: Moraine Valley Support Staff Association
  - 6) \* Contract Extension: Metropolitan Alliance of Police
  - 7) \* Adoption of Resolution Setting Forth Tax Levies for 2021 and Approval of Tax Certificate of Tax Levy for 2021
  - 8) \* Property Tax Limitation Resolution
  - 9) Resolution Abating the Tax Heretofore Levied for the Year 2021 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524, County of Cook and State of Illinois
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **ADJOURNMENT**

Agenda Item 3.0  
December 21, 2021

**MINUTES**

Approved Minutes of the October 19, 2021, Regular Meeting

Enclosed

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, October 19, 2021, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

**I. CALL TO ORDER**

The meeting was called to order by Chair Brian O’Neill at 6:07 PM.

**II. ROLL CALL**

Present: Brian O’Neill, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: Kimberly Hastings Cristelli

**III. MINUTES**

It was moved by Mr. Murphy and seconded by Ms. Kirkwood to approve the unapproved minutes of the Regular Meeting held September 21, 2021.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting held September 21, 2021:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill

Absent: Cristelli

Student

Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS****5.1 ACCT Annual Convention Report**

Ms. Barrett indicated she was appreciative of the opportunity and privilege to represent Moraine Valley at the ACCT convention along with Trustee Patricia Murphy. She reported that she attended many sessions and noted one concerning board effectiveness, taking away a recommendation about having an annual retreat to review policies and also the importance of communication, indicating that open communication both ways is critical. She also noted that most of the other boards represented have committees, something that the Moraine Valley board does not currently have and which she felt could be expanded on. She reported that she focused on topics related to enrollment and innovative ways to enrich enrollments, along with other topics such as grant writing, Title IX, the first amendment, and diversity and inclusion. She reported that she ordered two books from the conference and that she felt it was one of the best conferences she has attended. She indicated she would submit a full report that will include slides that she has requested.

Ms. Murphy reported that the conference was inspiring and attending sessions was like being in school and soaking up knowledge as you go. There were topics on legal updates on campus issues, covenant governance, communication, partnerships like one presented by the Community College of Philadelphia to increase enrollment and achieve better outcomes, post-Covid job recovery efforts with community colleges, and another on improving student and institutional well-being. She indicated that a keynote speaker, the president of Snap-On Tools, was excellent in talking about the growth of his company and partnerships that benefit community colleges. She indicated that participants were invited to visit an Illinois community college that has a business incubator accelerator program and she expressed interest in pursuing this. She noted that the closing session speaker, now a biology professor, was remarkable, talking about underprivileged students and teaching future educators how to meet students where they are, including those in jail, having been an inmate himself. She indicated that she would be happy to share any of the information she gathered from the conference..

**5.2 Student Trustee Report**

Ms. Wietasch reported that on September 10, students participated in an annual forest preserve clean-up program, during which they were able to cut down about 20 invasive species. Student Life collaborated with the Library to

celebrate and remember national days of service and 9/11. National voter registration was celebrated on September 28, during which students were given the opportunity to register to vote and to show why they believed voting is important. Hispanic Heritage Month, from September 15 to October 15 was celebrated with Multicultural Student Affairs sharing stories from Hispanic countries. Participants learned about Mexican bingo, which has been celebrated since 1717, and Student Life hosted a speaker on the topic of learning about origins of festive celebrations.

## **VI. REPORTS OF ADMINISTRATION**

### **6.1 President's Report**

Dr. Jenkins introduced Jim Reed, Executive Director of the Illinois Community College Trustees Association, who was in attendance to present the statewide Professional Board Staff award to Dawn Fredrikson.

Mr. Reed began his remarks by first thanking Trustees Barrett and Murphy for attending the ACCT conference, indicating that new officers for the national board are elected at the conference, and he announced that Illinois will have three representatives at the national level, including Maureen Dunne from College of DuPage as Midwest Region Chair, Torrie Newsome from College of Lake County on the Diversity Committee, and Greg Wolfe from Danville Area Community College on the Nominating Committee. Mr. Reed then recognized former Moraine Valley trustees who have been active members of ICCTA, including Patricia Fleming, John Donahue, and Jack Daley, and noted the support of president Jenkins, Board Chair Brian O'Neill and Trustee Patricia Murphy. He indicated that he was here tonight to recognize one of the college's outstanding staff members who work behind the scenes to support the efforts of each college, president, and governing board. He reported that Dawn Fredrikson became the college's board liaison in 2014, but has been transcribing board minutes since 1987, and also serves as executive assistant to the college president. He outlined the functions performed that support the Board of Trustees and the president's office and shared some of the information and comments from the nomination submitted for the award. Mr. Reed then presented the 2021 Professional Board Staff award to Dawn Fredrikson.

Dr. Jenkins thanked Jim Reed for being able to be here to present this award, indicating that Moraine Valley values the work that Dawn has done for so many years. Dr. Jenkins thanked trustees Bernadette Barrett and Patricia Murphy for attending the ACCT conference and indicated that she looks forward to seeing

the information each of them gathered and working with the board on the things that would work well for the college. She thanked Delilah for her report and for representing the students so effectively.

- FY2021 Audit Report – Theresa noted that the trustees received a copy of the comprehensive annual financial report (CAFR), report to the board, and draft single audit this evening. She noted that the consent agenda includes the acceptance of the previous FY20 audit as well as the current FY21 audit, explaining that because of the late guidance compliance for FY20, the audit was initially presented as a draft and then finalized later but the acceptance action was not completed at the same time. She reported that this financial audit report is final and has received an unmodified opinion, which is the best you can receive. She thanked Mike Cipolla, Controller, Stephanie Meuris, Assistant Controller, Veronica Wade, Assistant Director of Financial Aid, and Willis Jordan, Internal Auditor, along with many other staff members who work on each year’s audit. She reported that this audit, because of the federal funding, was one of the toughest audits she has experienced in 20-plus years. She noted that there was one significant deficiency that was noted related to the timing of reports submitted, but not to any financial dollars. She also noted that the audit refers to an increase in net assets and she explained that this does not mean a profit, but a realization of lost revenue that is needed to balance the budget for the next two years. She then introduced John George, Partner at RSM, and Kelly Kirkman, Senior Manager.

John George reviewed the topics he and Kelly will cover in their report and indicated that RSM had some new people involved with the process this year. He expressed appreciation to the college’s financial team and for the great level of communication throughout the process. There were weekly meetings to make sure everything was fully addressed. He explained why the single audit is a draft, indicating that they don’t expect any changes, but they want to be sure there aren’t any additional compliance requirements from the federal government. Kelly Kirkman reported that all the audit opinions are unmodified, clean opinions, consistent with prior years, and those opinions are the best you can get. She reviewed some of the financial highlights from the audit, indicating that they are consistent in terms of the college’s net position, which increased, due to HEERF funding for lost revenue. She reviewed total liabilities, which decreased, partly attributable to paying down debt and a refinancing of outstanding bonds, saving the college about \$1.5 million over the life of the bonds. She reviewed revenues and indicated that the

management discussion and analysis document provides a thorough overview of key line items and any significant fluctuations. She mentioned some of the governmental accounting standards and pronouncements that will be effective for the college next year, including one that will look at leases in terms of assets and liabilities on financial statements. She reported that there were no audit adjustments, which she indicated is rare, and very positive for the audit overall. She reviewed the draft single audit for federal compliance and the compliance finding regarding timeliness of some reports. She indicated that this was a very mild finding that they were seeing at a handful of other colleges as well. She reiterated that they didn't expect any changes, but they want to wait for the final federal addenda, which should be available any time, after which they will be able to finalize the single audit.

Dr. Jenkins indicated that the next report is about enrollment, and she shared that based on today's enrollment report, there are only 48 fewer students this fall than last fall, which is the result of a lot of people working very hard to help students enroll and stay in school.

- Enrollment Report - Dr. Sadya Khan reviewed enrollments for the fall 2021 semester, indicating that credit headcount is down 4.1% and credit hours are down 5.4%. She shared demographic information, enrollment status, and median age of MVCC students, which is 19. She noted that enrollment continues after census day because of late registrations as well as late-starting courses, showing that one month later, there are an additional 400 students enrolled. She noted that enrollment is again reported at the end of the semester as well. The five-year trend in overall headcount and credit hours is down, but she indicated that we are starting to see enrollments stabilize after last fall's steeper decline. She explained the modalities of instruction, showing the change in enrollment percentage of each over fall 2020, spring 2020 and fall 2021. Enrollment by status showed some declines in new, continuing, and returning students, and a small increase in the retention rate to 51.2% from last fall, but still lower than the college's typical 54% over previous years. Dr. Khan reviewed enrollment declines by race/ethnicity, showing larger declines among American Indian students, but noting that this is a small population; Multiracial students; and visa student enrollments compared to fall 2020. Additionally, increases in the percentage of part-time students is attributed to dual credit enrollments, since high school students typically do not take a full-time course load. Dr. Khan outlined current and projected district population by age, noting MVCC's typical student population age groups currently down, but ages

20-24 and 25-29 projected to increase by 2030. She also shared that this data reflects what they are hearing from local high schools, which are reporting declines in class sizes, resulting in fewer graduating seniors. She reported that she did not have any official national numbers at this time, but in terms of peer institutions, full-time-equivalency (FTE) is down more than headcount, attributable to students taking smaller course loads. Preliminary state information shows a 2% drop in headcount and a 5% drop in credit hours, overall, since last fall. Dr. Khan reported that there is encouraging information, including enrollment increases in dual credit and business and technical categories of courses, and larger numbers of Hispanic and Asian students, as well as the fact that enrollments, overall, are starting to stabilize.

**VII. COMMUNICATIONS**

- 7.1 Letter from Illinois Academic Advisors Association (ILACADA) re Award as Outstanding Advisor Administrator (Sumeet Singh)
- 7.2 Letter from Illinois Academic Advisors Association (ILACADA) re Award as Outstanding Advisor (Kimberly Golk)
- 7.3 Letter from Government Finance Officers Association (GFOA) re Certificate of Achievement for Excellence in Financial Reporting (FY2020 Comprehensive Annual Financial Report/CAFR)

**VIII. FINANCIAL STATEMENT**

**8.1 Treasurer's Report**

Treasurer's Report showing an ending balance of \$125,854,796.41 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

**8.2 Budget Report**

(DOCUMENT B - SUPPLEMENT TO MINUTES)

**8.3 Investments**

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,393,942.18
9.3	Operation & Maintenance Fund	769,998.69
9.4	Operation & Maintenance Fund (Restricted)	127,154.90
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	651,564.26
9.7	Restricted Purpose Fund	6,454,147.12
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	9,886.59
9.10	Audit Fund	10,000.00
9.11	Liability, Protection & Settlement Fund	8,767.25

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Christina Cotta - Departmental Assistant, Transfer Center and Counseling & Career Development Center - effective 10/25/21

Jeffrey Page - Media Specialist, Multimedia Services - effective 11/8/21

Ken Potocki - Program Assistant, Student Success - effective 10/25/21

Nathan Tabay - User Support Services Specialist, Client Services – effective 10/25/21

Kathryn Wachtor - Assistant Dean, Enrollment Services, Student Development - effective 10/25/21

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None

10.1-5 Resignations/Terminations

Every Ivy - Job Resource Specialist, Job Resource Center – resignation effective 10/12/21

Michael Loveday - Senior Web Content Specialist, Marketing & Communications – resignation effective 10/1/21

Alejandro Ruiz - User Support Services Specialist, Client Services – rescind acceptance - effective 9/27/21

Joseph Urchak - Manager, Enterprise Systems, Network Operations – resignation effective 10/22/21

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Tim Conrath – Maintenance Mechanic IV, Campus Operations – retirement effective 1/6/22

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Lauren Zajac – from Education Specialist, Adult Basic Education to Assistant Dean, Student Success – effective 10/25/21

(DOCUMENT I - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair O’Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Riveredge Hospital (Nursing)

It is recommended that the Board of Trustees approve the affiliation agreement with Riveredge Hospital for Nursing.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with University of Chicago Medical Center  
- Ingalls Hospital (Phlebotomy)

It is recommended that the Board of Trustees approve the affiliation agreement with University of Chicago Medical Center/Ingalls Hospital for Phlebotomy. (DOCUMENT K - SUPPLEMENT TO MINUTES)

12.3 Acceptance of FY2020 Audit

It is recommended that the Board of Trustees accept the Audit for the fiscal year ending June 30, 2020. A copy of the Audit was filed with the State of Illinois. (DOCUMENT L - SUPPLEMENT TO MINUTES)

12.4 Acceptance of FY2021 Audit

It is recommended that the Board of Trustees accept the Audit for the fiscal year ending June 30, 2021 as presented. A copy of the Audit will be filed with the State of Illinois. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.5 Learning Management Systems (LMS) Renewal Proposal

It is recommended that the Board of Trustees approve Instructure’s proposal for the continued use of the Canvas learning management system and custom URL in the amount of \$951,251.50, spread across a term of five (5) years. The cost breakdown is as follow beginning January 1, 2022: Year 1-\$177,872.00; Year 2-\$184, 947.75; Year 3-\$190,403.75; Year 4-\$196,115.50; and Year 5-\$201,912.50.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, and 12.5:

Yes:	Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill
Absent:	Cristelli
Student	
Advisory:	Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Ms. Murphy and seconded by Mr. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees or legal counsel for the public body, and collective negotiating matters between the public body and its employees or their representatives, pursuant to Section 2(c)(1) and Section 2(c)(2) of the Illinois Open Meetings Act..

ROLL CALL VOTE taken to move to closed session:

Yes:	Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill
Absent:	Cristelli
Student	
Advisory:	Yes

Motion carried.

The Board moved to closed session at 7:31 PM, returning to open session at 8:43 PM.

Roll Call: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill,  
Wietasch

**XVI. ADJOURNMENT**

The meeting adjourned at 8:50 PM.

**BOARD REPORTS AND/OR REQUESTS**

5.1 Student Trustee Report – Wietasch

Verbal

**REPORTS OF ADMINISTRATION**

- 6.1 President's Report Verbal
- Spring 2022 Courses & Online Degrees and Certificates
  - Tuition Proposal

**MORAIN VALLEY COMMUNITY COLLEGE  
 COMMUNITY COLLEGE DISTRICT NO. 524  
 TREASURER'S REPORT  
 MONTH ENDED NOVEMBER 30, 2021**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$69,300,165.97	\$2,946,269.38	\$5,503,769.42	\$66,742,665.93
OPERATION & MAINT FUND	13,163,207.99	246,442.80	801,567.41	12,608,083.38
OPERATION & MAINT (RESTR.)	17,078,009.56	238,668.32	801,159.50	16,515,518.38
BOND & INTEREST FUND	8,004,250.57	506,854.14	6,921,546.01	1,589,558.70
AUXILIARY FUNDS	10,980,729.03	670,644.17	426,345.96	11,225,027.24
RESTRICTED PURPOSE FUNDS	7,189,617.56	4,211,030.84	3,283,712.00	8,116,936.40
WORKING CASH FUND	13,920,218.10	2,217.39	0.00	13,922,435.49
TRUST & AGENCY FUNDS	175,318.93	810.49	2,741.11	173,388.31
AUDIT FUND	146,153.79	639.19	25,000.00	121,792.98
LIAB, PROTECT & SETTLE FUND	606,099.22	6,408.33	0.00	612,507.55
TOTAL	<u>\$140,563,770.72</u>	<u>\$8,829,985.05</u>	<u>\$17,765,841.41</u>	<u>\$131,627,914.36</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$23,150.00
HUNTINGTON BANK	CHECKING ACCT 1,078,749.01
FIRST MIDWEST BANK	CHECKING ACCT 1,570,348.35
FIRST MIDWEST BANK	TRUST ACCTS 957,580.31
WINTRUST MAXSAFE	MONEY MARKET 2,077,373.53
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET 10,225,333.15
IL METROPOLITAN INVESTMENT FUND	1-3 YEAR FUND 2,265,871.28
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS 9,916,785.05
IL PUBLIC TREASURERS FUND	VARIOUS 9,868,199.90
SHORT TERM INVESTMENTS	VARIOUS 64,990,150.09
LONG TERM INVESTMENTS	VARIOUS 28,654,373.69
TOTAL	<u>\$131,627,914.36</u>

**ACCOUNT EXPENDITURE SUMMARIES**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,503,769.42
9.3	OPERATION & MAINTENANCE FUND	801,567.41
9.4	OPERATION & MAINTENANCE (RESTR) FUND	801,159.50
9.5	BOND & INTEREST FUND	6,921,546.01
9.6	AUXILIARY ENTERPRISE FUND	426,345.96
9.7	RESTRICTED PURPOSE FUND	3,283,712.00
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	2,741.11
9.10	AUDIT FUND	25,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$17,765,841.41</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Renewal of Appointments – Grant Funded	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-4(a)	Sabbatical Leave – Faculty	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement- Administrative Classified	Enclosed
10.1-5(b)	Retirement- Support Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Rafif Abuzaghle	Education Specialist Adult Basic Education	Effective: 1/10/22
Natalie Johnson	Program Assistant Center for Disability Services	Effective: 1/10/22
Tracy Jones	Coordinator, Bridge to Success Program Student Success	Effective: 12/6/21
John Lennon	Maintenance Mechanic III Campus Operations	Effective: 1/10/22
Rory Smith	Executive Director of Diversity, Equity, and Inclusion Administrative Services	Effective: 1/31/22

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RECOMMENDED ACTION

That the above be employed.

Renewal of Appointments – Grant Funded

It is recommended that the appointment of the following grant-funded individuals be renewed for the 2021-2022 fiscal year, contingent upon the continuation of grant funding.

John Andres	Coordinator of Records & Assessment
Margaret Dawczak	Manager of Transition & ESL
Marie Harrell	Internship Manager
Diana Medina	Activity Director, Career Pathways
Carmela Ochoa	Coordinator of HSE
Nathan Payovich	Director of Disability Services
Christian Torres	Transition Specialist
Erica Warren	Coordinator of Access & Accommodations
Darice Wright	Career Connections, Adult Program Manager

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RECOMMENDED ACTION

That the appointments be renewed for the above individuals.

Sabbatical Leave – Faculty

In accordance with the Faculty Negotiated Agreement, one (1) application for sabbatical leave was received. The application was reviewed by the Faculty Development Committee, the appropriate Dean and the Vice President of Academic Affairs. It is recommended that the following faculty member be granted a sabbatical leave:

Shelita Shaw, Professor, Communications  
Fall 2022 semester with full pay

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RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Thomas Hensel	Managing Director of Fine & Performing Arts Center Fine & Performing Arts Center	Effective: 1/31/22
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Alan Myricks	Custodian Campus Operations	Effective: 11/23/21
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RECOMMENDED ACTION  
That the above be approved as presented.

Retirement – Administrative Classified

The following employees have submitted a notice of retirement per date listed:

Dawn Fredrikson	Senior Administrative Assistant to the President & Board Liaison President's Office	6/30/22
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Support Staff

The following employee has submitted a notice of retirement per date listed:

Nancy Plankis	P.T. Departmental Assistant Career Programs	1/31/22
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**RECOMMENDED ACTION**

It is recommended that the request for retirement be approved as presented.

S U B J E C T   R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Nikko Cortez	P.T. Community Service Officer Police Department Support Staff	Reclassified to: F.T. Community Service Officer Effective: 12/27/21
Steven Pappageorge	Executive Director, Corporate, Community, & Continuing Education Corporate, Community, & Continuing Education Administrative & Professional	Reclassified to: Executive Director, Community Education, Workforce Development and Government Relations Effective: 1/6/22

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**R E C O M M E N D E D   A C T I O N**

That the above be approved as presented.

**NEW BUSINESS**

- \*12.1 Affiliation Agreement with Loyola University Medical Center (Nursing) Enclosed
- \*12.2 Review of Closed Session Written Minutes and Audio Files Enclosed
- \*12.3 Contract Extension: Moraine Valley Faculty Association Enclosed
- \*12.4 Contract Extension: Moraine Valley Adjunct Faculty Organization Enclosed
- \*12.5 Contract Extension: Moraine Valley Support Staff Association Enclosed
- \*12.6 Contract Extension: Metropolitan Alliance of Police Enclosed
- \*12.7 Adoption of Resolution Setting Forth Tax Levies for 2021 and Approval of Tax Certificate of Tax Levy for 2021 Enclosed
- \*12.8 Property Tax Limitation Resolution Enclosed
- \*12.9 Resolution Abating the Tax Heretofore Levied for the year 2021 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524, County of Cook and State of Illinois Enclosed

**REVIEW OF CLOSED SESSION WRITTEN MINUTES AND AUDIO TAPES**

In January 1989, Public Act 85-1355 became law and requires that public bodies meet and review, at least on a semi-annual basis, written minutes of all closed session meetings to determine whether the need for confidentiality still exists.

In January 2004, Public Act 93-0523 became law and requires that public bodies also keep a verbatim record of all closed session meetings in the form of an audio or video recording. The verbatim recording is to be kept confidential for a minimum of 18 months and may be destroyed after the public body approves the written minutes of that closed session and approves the destruction of the recording.

It has been at least 18 months since the adjournment of several recorded closed session meetings; the Board has previously determined that the written minutes of these meetings can be released.

**Recommended Action:**

It is recommended that the written minutes of the closed session held on October 19, 2021 be released. Additionally, it is recommended that the audio/digital recordings of the December 17, 2019 and February 18, 2020 closed session meetings be destroyed.

Item 12.2:

Written Minutes:

- Recommend that the written minutes of the following closed session meetings be released:

October 19, 2021

Audio Tapes:

- Recommend that the audio/digital recordings of the following closed session meetings be destroyed (at least 18 months has passed since the closed session meeting was adjourned; the content has previously been approved; and the Board has voted to release the written minutes of these meetings):

December 17, 2019

February 18, 2020

**EXTENSION OF FACULTY CONTRACT**  
**July 1, 2022–June 30, 2024**

Recommended Action:

It is recommended that the Board of Trustees approve the extension of the faculty contract for the period July 1, 2022 through June 30, 2024.

**EXTENSION OF ADJUNCT FACULTY CONTRACT**  
**July 1, 2022–June 30, 2024**

Recommended Action:

It is recommended that the Board of Trustees approve the extension of the adjunct faculty contract for the period July 1, 2022 through June 30, 2024.

**EXTENSION OF SUPPORT STAFF CONTRACT**  
**July 1, 2022–June 30, 2024**

**Recommended Action:**

It is recommended that the Board of Trustees approve the extension of the support staff contract for the period July 1, 2022 through June 30, 2024.

**EXTENSION OF POLICE CONTRACT**

**July 1, 2022–June 30, 2024**

**Recommended Action:**

It is recommended that the Board of Trustees approve the extension of the police contract for the period July 1, 2022 through June 30, 2024.

**ADOPTION OF RESOLUTION SETTING FORTH TAX LEVIES FOR 2021 AND**  
**APPROVAL OF CERTIFICATE OF TAX LEVY FOR 2021**

This resolution sets forth the levy recommended at the November 16, 2021 Board meeting. The Certificate of Tax Levy is a part of this resolution. See attached resolution.

Recommended Action:

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2021 and approve the Certificate of Tax Levy for 2021.

**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
COOK COUNTY, ILLINOIS**

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**RESOLUTION SETTING FORTH TAX LEVIES FOR 2021**

**“BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 524, COUNTY OF COOK AND STATE OF ILLINOIS, AS FOLLOWS:**

**SECTION 1:** That the sum of Twenty-Four Million Nine Hundred Twenty-Five Thousand Dollars (\$24,925,000) be levied as a tax for Educational purposes; and the sum of Eight Million Four Hundred Forty Thousand Dollars (\$8,440,000) be levied as a tax for Operations and Maintenance purposes; and the sum of Eight Hundred Forty Thousand Dollars (\$840,000) be levied as a special tax for the purposes of Local Government and Governmental Employees Tort Immunity Act; and the sum of Eighty-Five Thousand Dollars (\$85,000) be levied as a special tax for Financial Audit purposes; and the sum of Nine Hundred Fifty Thousand Dollars (\$950,000) be levied as a special tax for Protection Health and Safety purposes on the equalized assessed value of the taxable property of Community College District 524, County of Cook and State of Illinois, for the year 2021 to be collected in the year 2022; and that the levy for the year 2021 be allocated 50% for Fiscal Year 2022 and 50% for Fiscal Year 2023.

**SECTION 2:** That the Secretary of the Board of Trustees of Community College District 524, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Tax Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, on or before the last Tuesday of December 2021.

**SECTION 3:** That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

**SECTION 4:** That the Chairperson is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Act.

PASSED this 21st day of December, 2021.

AYES:

NAYS:

ABSENT:

\_\_\_\_\_  
Chairperson, Board of Trustees

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

**CERTIFICATE OF TAX LEVY**

Community College District No 524 County Cook

Community College District Name Moraine Valley District 524 and State of Illinois hereby certify that we require:

- the sum of \$ 24,925,000 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
- the sum of \$ 8,440,000 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1,
- the sum of \$ - to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
- the sum of \$ 840,000 to be levied as a special tax for the purposes of Local Government and Governmental Employees Tort Immunity Act, (745 ICLS 10/9-107), and
- the sum of \$ - to be levied as a special tax for Social Security and Medicare insurance purposes, (40 ILCS 5/21-110 AND 5/21-110.1), and
- the sum of \$ 85,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 950,000 to be levied as a special tax for protection, health and safety purposes (110 ILCS 805/3-20.3.01.
- the sum of \$ - to be levied as a special tax for (specify) \_\_\_\_\_ purposes, on the taxable property of our community college district for the year 2021.

Signed this 21st day of December, 2021 \_\_\_\_\_  
MVCC Chairperson of the Board

\_\_\_\_\_  
MVCC Secretary of the Board

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community College Board should not include in its annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district, which have not been paid in full six.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

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**DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT**

This is to certify that the Certificate of Tax Levy for Community College District No. 524 County of Cook and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2021, was filed in the office of the County Clerk of this county on \_\_\_\_\_, 2021.

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension(s) will be made, as authorized by the resolution on file with this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2021 is

\$ \_\_\_\_\_.

\_\_\_\_\_  
Date County Clerk and County

**COOK COUNTY TRUTH IN TAXATION LAW**

**CERTIFICATE OF COMPLIANCE**

I, Brian O'Neill, hereby certify that I am the presiding officer of Community College District No. 524, Moraine Valley Community College, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-55, *et seq.* (2002).

This certificate applies to the 2021 tax levy.

\_\_\_\_\_  
Brian O'Neill, Chair  
Board of Trustees

December 21, 2021  
Date

**PROPERTY TAX LIMITATION RESOLUTION**

See attached resolution.

**Recommended Action:**

It is recommended that the Board of Trustees adopt the Property Tax Limitation Resolution as presented.

## Property Tax Limitation Resolution

**BE IT RESOLVED** that the following funds not be limited by the Tax Limitation Act and that levies be no less than the following amounts:

Life Safety	\$ 950,000
Auditing	85,000
Liability Ins. and Tort	840,000

Funds to be limited if necessary:

Education	24,925,000
not below	24,100,000
Building	8,440,000
not below	8,250,000

Adopted this 21st day of December 2021

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Chair  
Board of Trustees

MINUTES of a regular public meeting of the Board of Trustees of Moraine Valley Community College, Community College District No. 524, County of Cook and State of Illinois, held on Tuesday, December 21, 2021, at 6:00 p.m. in Moraine Rooms 2 and 3 in the M Building, 9000 West College Parkway, Palos Hills, Illinois 60465-0937. Meeting was a hybrid meeting held in-person and online in a virtual format, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

\* \* \*

The meeting was called to order by Chair Brian O’Neill. Upon the roll being called, Brian O’Neill, Chair, and the following Trustees were present in-person or online: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

and \_\_\_\_\_ (non-voting student member).

Trustees were allowed to attend the meeting in person or online in a virtual format, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, as adopted by the Board of Trustees.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: \_\_\_\_\_

The Chair announced that the next item of business before the Board of Trustees was the consideration of a resolution to abate the tax levied for the year 2021 to pay debt service on Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of the District.

Whereupon Chair Brian O’Neill presented and the Secretary read by title a resolution as follows, copies of which were made available to all in attendance at said meeting who requested a copy:

RESOLUTION abating the tax heretofore levied for the year 2021 to pay debt service on Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District No. 524, County of Cook and State of Illinois.

\* \* \*

WHEREAS, the Board of Trustees (the “*Board*”) of Community College District No. 524, County of Cook and State of Illinois (the “*District*”), by resolution adopted on the 19th day of September, 2012, as amended by notifications of sale (the “*Resolution*”), did provide for the issue of \$5,400,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and \$28,290,000 General Obligation Bonds (Alternate Revenue Source), Series 2013 (together, the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

WHEREAS, the District hereby determines that the Pledged Revenues (as defined in the Resolution) are or will be available to pay the principal of and interest on the Bonds when due in that bond year (December 1 and June 1), so as to enable the abatement of the Pledged Taxes (as defined in the Resolution) levied for the same; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2021 to pay principal and interest on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Trustees of Community College District No. 524, County of Cook and State of Illinois, as follows:

*Section 1. Incorporation of Preambles.* The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

*Section 2. Abatement of Tax.* The tax heretofore levied for the year 2021 in the Resolution is hereby abated in its entirety.

*Section 3. Filing of Resolution.* Forthwith upon the adoption of this Resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk of the County of Cook, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2021 in accordance with the provisions hereof.

*Section 4. Effective Date.* This Resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 21, 2021.

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Chair, Board of Trustees

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Secretary, Board of Trustees

\* \* \*

Member \_\_\_\_\_ moved and Member \_\_\_\_\_ seconded the motion that said resolution, as presented and read by \_\_\_\_\_, be adopted.

After a full discussion thereof, the Chair directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NAY: \_\_\_\_\_

Whereupon the Chair declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Moraine Valley Community College, Community College District No. 524, County of Cook and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

\_\_\_\_\_  
Secretary, Board of Trustees

STATE OF ILLINOIS     )  
  ) SS  
COUNTY OF COOK     )

**CERTIFICATION OF RESOLUTION AND MINUTES**

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the “*Board*”) of Community College District No. 524, County of Cook and State of Illinois (the “*District*”), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 21st day of December, 2021, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2021 to pay debt service on Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District No. 524, County of Cook and State of Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48 hour period preceding said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 21st day of December, 2021.

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Secretary, Board of Trustees

STATE OF ILLINOIS        )  
  ) SS  
COUNTY OF COOK        )

**FILING CERTIFICATE**

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the \_\_\_\_ day of \_\_\_\_\_, 202\_\_, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2021 to pay debt service on Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District No. 524, County of Cook and State of Illinois.

duly adopted by the Board of Trustees of the Community College District No. 524, County of Cook and State of Illinois, on the 21st day of December, 2021, and that the same has been deposited in the official files and records of my office.

I do further certify that the tax heretofore levied for the year 2021 for the payment of Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, as described in said resolution will be abated in its entirety as provided in said resolution.

IN WITNESS WHERETO, I hereunto affix my official signature and the seal of said County, this \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

\_\_\_\_\_  
County Clerk

(SEAL)