

## **APPROVED**

### **MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, September 21, 2021, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

#### **I. CALL TO ORDER**

The meeting was called to order by Chair Brian O'Neill at 6:05 PM.

#### **II. ROLL CALL**

Present: Brian O'Neill, Chair; Bernadette Barrett; John Coleman; Kimberly Hastings Cristelli; Beth McElroy Kirkwood; Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: Joseph Murphy

Chair O'Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O'Neill indicated for the record that per Illinois Governor Pritzker's disaster proclamation through October 16, 2021, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

#### **III. MINUTES**

It was moved by Ms. Kirkwood and seconded by Ms. Murphy to approve the unapproved minutes of the Public Hearing on the Budget held August 17, 2021, and the unapproved Minutes of the Regular Meeting held August 17, 2021.

ROLL CALL VOTE taken on approval of minutes for the Public Hearing on the Budget held August 17, 2021, and the unapproved Minutes of the Regular Meeting held August 17, 2021:

Yes: Barrett, Coleman, Cristelli, Kirkwood, P. Murphy,  
O'Neill  
Absent: J. Murphy  
Student  
Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

5.1 ICCTA Meeting Report

Ms. Murphy reported that she attended the Illinois Community College Trustees Association meeting in Springfield on September 10<sup>th</sup> and 11<sup>th</sup>. The meeting started off with a roundtable discussion on topics that trustees may face and how they handle them. She reported that the highlight of the conference was a seminar entitled, Stressed Out and Burned Out, about student mental health, including sobering statistics about young people's mental health across the nation, but also about some opportunities, such as telehealth; a new mental health crisis number, 908, as an alternative to 911; and response models involving mental health professionals. She reported that Illinois is the first state in the nation to require commercial insurance to cover coordinated specialty care for early psychoses and other wrap-around multi-disciplinary team approaches for serious mental health conditions. Heartland Community College shared information about writing a grant to open a stress relief center for students. ICCTA committees also met, and ICCTA representatives discussed the 2021-2022 legislative goals. Ms. Murphy indicated if anyone wanted additional information on any of these topics to let her know.

5.2 Student Trustee Report

Ms. Wietasch reported that August 24 and 25<sup>th</sup> were welcome back days for students. The event featured tie dye shirts and students could get information

about student organizations and clubs. On September 2, Student Life held an event with seven other community colleges with students who participated in freestyle rap and beatboxing, using random suggestions from the audience. On September 16, a Cupcakes and Constitution event featured students answering trivia questions to receive various prizes and a cupcake, in recognition of Constitution Day on September 17.

Chair O'Neill publicly recognized the September 30 retirement of James Matela, Maintenance Mechanic IV in Campus Operations, and on behalf of the Board and administration, wished Mr. Matela a long, healthy and happy retirement.

## **VI. REPORTS OF ADMINISTRATION**

### **6.1 President's Report**

Dr. Jenkins welcomed the board members who were present in the room and those on Webex, and congratulated Trustee Cristelli on the arrival of her daughter. She thanked Trustee Patricia Murphy for attending the ICCTA meeting and for her report. She reported that as part of the Governors Emergency Education Relief Funds (GEERF) II funds, the college will be looking for opportunities to expand and support mental health for students. She reported that the Governor's executive order went into place toward the end of August, with the initial date for compliance by September 5; however, that date was pushed back to September 20. During this time, many people on campus have worked very hard to make sure we have systems in place to meet the Governor's order. She thanked all the faculty and staff who have worked on this.

- Updates, Mandates, Clinics, Cleared4Class App, More In-Person Classes – Dr. Margaret Lehner, Vice President of Institutional Advancement, on behalf of the Return to Campus task force co-chairs Rick Hendricks and Kam Sanghvi, reported that Moraine Valley is compliant with the Governor's mandates for vaccination and testing for both staff, students, volunteers and vendors, indicating that communications outlining the protocols have been sent out to these groups for compliance. The college contracted with a new reporting vendor, Cleared4Class, who can better meet the vaccination and testing reporting and verification needs for the college. People coming to campus and off-campus sites will show an access pass screen indicating cleared for campus. Those who receive a red screen indicating symptoms or COVID infection are instructed not to come to

campus and will be contacted the contact tracing team. The college contracted with South Chicago Labs, a local business, to provide approved saliva testing on campus and at the off-campus sites. The testing centers are also open to the public. The college continues to offer vaccination clinics on a number of upcoming dates for first and second vaccinations; these are also open to the public. Memorandums of Understanding have been signed with the college's four unions on protocols for sick leave and noncompliance discipline. Issues will be addressed and handled personally by the respective divisional vice presidents. Because of the continuing spread of the Delta variant, the college's current staggered working schedule will be extended to the end of December 2021.

Dr. Jenkins reported that after meetings with the union leaderships, union leaders took the information to Local 1600 to make sure there weren't any issues, and she was glad to report that the MOUs were all signed and the unions supported the progressive discipline procedures. Because the college relies on federal and state funding, it must stay in compliance with all federal and state laws. She also expressed appreciation to all who supported the Foundation's recent golf outing, including sponsors John and Pat Coleman and Jim Roche.

**VII. COMMUNICATIONS**

None

**VIII. FINANCIAL STATEMENT**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$118,184,569.29 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Coleman and seconded by Ms. Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,786,702.01
9.3	Operation & Maintenance Fund	725,998.61
9.4	Operation & Maintenance Fund (Restricted)	210,834.30
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	1,179,963.69
9.7	Restricted Purpose Fund	665,051.78
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	836.00
9.10	Audit Fund	10,000.00
9.11	Liability, Protection & Settlement Fund	830,997.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair O'Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Stephanie Craine – Student Success Specialist, Career Connections, Corporate, Community & Continuing Education – effective 9/27/21

Alejandra Dongo – Coordinator of New Student Onboarding, Student Engagement – effective 9/27/21

David Edwards – Applications Support Specialist, Enterprise Application & Web Services – effective 9/27/21

Alejandro Ruiz – User Support Services Specialist, Client Services – effective 9/27/21

Tamekia Smith – Assistant Dean, Career Programs, Academic Affairs – effective 9/27/21

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Renewal of Appointment – Grant Funded

It is recommended that the appointments of the following grant-funded individuals be renewed for the 2021-2022 fiscal year, contingent upon the continuation of grant funding:

Josiah Fuller      Director of Educational Talent Search  
Chauntai Mack      Career Connections, Youth Program Manager  
(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Randall Conner, Assistant Professor, Humanities, Liberal Arts – L.O.A.  
(Parental) 11/8/21-12/17/21  
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Anuradha Senthil Kumar – System Administrator, Network Operations –  
resignation effective 8/20/21  
Katherine Norton – Box Office Manager, Fine & Performing Arts Center –  
resignation effective 9/29/21  
Alexandria Terrazas – Assistant Dean, Student Success, Student Success –  
resignation effective 8/27/21  
Sean Terry – Manager of Multimedia Services, Multimedia Services –  
resignation effective 10/15/21  
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative & Professional

Walter Fronczek – Dean of Liberal Arts, Liberal Arts – retirement effective  
6/30/22  
Sharon A. Katterman – Director of Resource Development & Institutional  
Effectiveness, Resource Development & Institutional Effectiveness –  
retirement effective 6/30/22

Denise Lumpkin – Director of Children’s Learning Center, Children’s Learning Center – retirement effective 1/31/22

Patricia Sterba – Police Operations Coordinator, Police Department – retirement effective 6/30/22

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

William Meskill – Maintenance Mechanic IV, Campus Operations – retirement effective 11/30/21

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Guadalupe Cuellar – from Financial Aid Expeditor, Enrollment Services to Higher Education Emergency Relief Fund Technical Coordinator – effective 9/27/21

Thomas Greene – from Media Specialist, Multimedia Services to Digital Media Coordinator – effective 9/27/21

Gianna Kafka – from Departmental Assistant, International Student Services to Administrative Assistant, Administrative Services & Student Development - effective 9/27/21

Michael McGuire – from Associate Professor, Communications, Liberal Arts to Professor – effective Academic Year 2021-2022

Leslie Moyar – from Instructor, Nursing, Career Programs to Assistant Professor – effective Academic Year 2021-2022

Joanne Popp – from Digital Press Operator, Marketing & Communications to Secretary II – effective 9/27/21

Monica Solecki – from P.T. Departmental Assistant, Science, Business & Computer Technology to F.T. Secretary II – effective 9/27/21

William Theres – from Lead Maintenance Mechanic, Campus Operations to Maintenance Mechanic IV – effective 9/27/21

Kaila Williams – from P.T. Financial Aid Assistant, Enrollment Services to F.T. Financial Aid Assistant – effective 9/22/21

(DOCUMENT L - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair O’Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Palos Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Palos Fire Protection District for Fire Science.  
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Existential Counselors Society (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Existential Counselors Society for Addictions Studies.  
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.3 Intergovernmental Agreement with Moraine Area Career System (MACS)

It is recommended that the Board of Trustees approve the intergovernmental agreement with Moraine Area Career System (MACS).  
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.4 2021 Holiday Schedule

It is recommended that the Board of Trustees adopt the holiday schedule and authorize that the college be closed from Thursday, December 23, 2021, through Wednesday, January 5, 2022. The college will reopen on Thursday, January 6, 2022.  
(DOCUMENT P - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, and 12.4:

Yes: Barrett, Coleman, Cristelli, Kirkwood, P. Murphy, O’Neill  
Absent: J. Murphy



Student  
Advisory:            Yes

Motion carried.

**XIII.    MISCELLANEOUS**

None.

**XIV.    AUDIENCE PARTICIPATION**

None.

**XV.    ADJOURNMENT**

The meeting adjourned at 6:28 PM.