

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting immediately following the Public Hearing on the Budget, was held on Tuesday, August 17, 2021, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held in-person and online, pursuant to the State of Illinois Executive Orders and Gubernatorial Disaster Proclamations, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O'Neill at 6:19 PM.

II. ROLL CALL

Present: Brian O'Neill, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy (arrived 6:20PM); Delilah Wietasch, Student Trustee
Absent: Kimberly Hastings Cristelli

Chair O'Neill requested anyone calling in to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

Chair O'Neill indicated for the record that per Illinois Governor Pritzker's disaster proclamation through August 21, 2021, allows the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, allowing call-in trustee participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Mr. Murphy and seconded by Mr. Coleman to approve the unapproved minutes of the Special Meeting/Board Retreat held June 12, 2021, and the unapproved Minutes of the Regular Meeting held June 15, 2021.

ROLL CALL VOTE taken on approval of minutes for the Special Meeting/Board Retreat held June 12, 2021, and the unapproved Minutes of the Regular Meeting held June 15, 2021:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, O’Neill
Absent: Cristelli, P. Murphy
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Ms. Wietasch reported that Multicultural Student Affairs recognized Juneteenth, which will also be recognized as a state holiday in Illinois. She reported that she was honored to be able to write a letter to her fellow students about getting vaccinated and why being vaccinated is important. She also reported that students were eligible until October 1 to receive free tuition for one-credit hour in the fall semester for submitting their vaccination card.

Before moving into the reports of administration, Mr. O’Neill reported that Moraine Valley submitted several nominations for the Illinois Community College Trustees Association (ICCTA) awards program this year. Dawn Fredrikson, senior administrative assistant to the president and board liaison, was nominated and selected to win the Professional Board Staff Member award and was advanced to the Association of Community College Trustee’s (ACCT) central region. Other ICCTA nominees were Forest Reeder, chief of the Tinley Park Fire Department and 2020 alumni Hall of Fame inductee, for Distinguished Alumnus of the Year and Dr. Maha Sweis-Dababneh, associate professor of Arabic, for the Outstanding Full-Time Faculty Member award. Student Elizabeth Kazmierczak won the college’s student essay contest and was entered into the ICCTA’s Paul Simon Student Essay Contest on “How My Community College Has Changed My Life.” The ICCTA executive committee also selected Dr. Sylvia Jenkins to receive the Advocacy Award for her

outstanding leadership roles as the college president and chair of the Illinois Council of Community College Presidents.

Mr. O'Neill also acknowledged three retirements for August, including Nancy Woodard, professor of Computer Information Systems, who retired August 6 after teaching at the college since 2000; John DiGangi, instructor of Addictions Studies, retiring August 31, having been with the college since 1977; and Patricia Frain, Human Resources Specialist, also retiring August 31, after serving at the college since 2002. On behalf of the Board and the administration, Mr. O'Neill congratulated the ICCTA award winners and wished each of the college's retirees a long, healthy, and happy retirement.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins thanked Trustee Wietasch for writing a letter to students encouraging vaccinations, indicating that the college is doing its best to encourage as many people as possible to be vaccinated.

- Higher Learning Commission (HLC) Assurance Argument Overview – Dr. Sharon Katterman, Director of Resource Development and Institutional Effectiveness, reported on the college's next steps in its accreditation process, referred to as the assurance argument, which is similar to a self-study and will be due April 2022. The college is following an Open Pathway accreditation process, which is a 10-year accreditation cycle and in year four, the college must submit an assurance argument report to document compliance with the accreditation criteria, through narrative and evidence documentation. She outlined the process, from submission, evaluation, questions from the evaluators, and indicated that as long as there are no issues raised by the reviewers, the report is then considered final. A follow-up report is submitted later, in year six, and between years four and ten, the college also works on a major quality improvement project. Dr. Katterman indicated that once the assurance argument is submitted, the college will begin working on its quality initiative.
- Return to Work (RTW) Updates – Dr. Margaret Lehner, Vice President of Institutional Advancement, reported that the Safe Return to Work document was updated July 26 with protocols for physical distancing and masking from the Illinois Board of Higher Education and the Illinois Community College Board. Physical distancing is set at three feet within classrooms

where feasible. Indoor masking will continue. With the fall semester, the college's food vendor will provide food service in the café as students return to campus. Dr. Lehner reported that 61% of 915 eligible employees over the summer have reported their vaccination status to Human Resources. Additionally, 70% of the college athletes have been vaccinated and are continuing to receive vaccinations. The college, in cooperation with the Cook County Department of Public Health, has offered vaccination clinics on campus—upcoming dates of August 24 and 26 are also open to the public. She reported that 676 students qualified to receive a one-credit hour refund of in-district tuition for uploading proof of their vaccination. Dr. Lehner indicated that with the uptick in the Covid-19 Delta variant and the number of unvaccinated employees, the college reconsidered a full return of staff to campus and will continue a staggered schedule through September for non-essential employees to be back on campus at least three days a week. All offices will operate with pre-pandemic hours in order to support students and college operations. This will continue to be reassessed in light of conditions. Dr. Lehner also reiterated the administration's commitment to keeping its employees and students safe and healthy.

Dr. Jenkins thanked all the faculty and staff who work with the Return to Work task force since its inception 18 months ago. She reported that the college is offering 2204 sections of classes this fall, 41.5% of which are in-person. Social distancing is adjusted from six feet to three feet, based on latest recommendations, and most classrooms are able to accommodate 24 students. The in-service on Thursday, August 19, will be a hybrid format with Administrative Council in person and a Webex platform for faculty and staff.

Chair O'Neill noted for the record that Ms. Murphy was having some audio issues but is now in attendance.

Ms. Murphy thanked everyone for all the hard work going on and shared that her niece and nephew recently attended a summer STEM class for ages 12-14 that was taught by Lexi Langellier. She wanted to thank Ms. Langellier publicly for the great job she did keeping the students enthusiastic and engaged, indicating that her niece and nephew learned a lot and enjoyed the program.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

FOR JUNE 2021:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$125,797,023.42 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

FOR JULY 2021:

8.4 Treasurer's Report

Treasurer's Report showing an ending balance of \$118,562,075.73 will be filed for audit. (DOCUMENT D - SUPPLEMENT TO MINUTES)

8.5 Budget Report

(DOCUMENT E - SUPPLEMENT TO MINUTES)

8.6 Investments

(DOCUMENT F – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Mr. Coleman to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

FOR JUNE 2021:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$11,506,872.80
9.3	Operation & Maintenance Fund	1,929,451.43
9.4	Operation & Maintenance Fund (Restricted)	435,860.31
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	586,148.31
9.7	Restricted Purpose Fund	15,328,501.89
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	50.00
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT G - SUPPLEMENT TO MINUTES)

FOR JULY 2021:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$9,511,966.37
9.3	Operation & Maintenance Fund	636,783.30
9.4	Operation & Maintenance Fund (Restricted)	-0-
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	410,606.82
9.7	Restricted Purpose Fund	1,043,439.40
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	(4,548.00)
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT H - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

ShaBree Drink – Job Resource Specialist, Job Resource Center – effective 8/30/21

Edgar Herrera – Police Officer, Police Department – effective 8/30/21

Debra Savage – Director of Nursing Program, Career Programs – effective 8/30/21

William Schaaf IV – Groundskeeper, Campus Operations – effective 8/30/21

Laura Vazquez – Secretary II, Code of Conduct and Student Life – effective 8/30/21

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Jenine Galka – Associate Professor, Developmental Mathematics, Developmental Education – L.O.A. (Parental) 11/8/21-12/17/21

Lisa Rispoli – Special Events & Donor Relations Manager, Foundation – L.O.A. (Parental) 10/29/21-2/3/22

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Shannon Blameuser – Applications Support Specialist, Enterprise Applications & Web Services – resignation effective 6/25/21

Erick Cervantes – Community Service Officer, Police Department – resignation effective 6/11/21

Christopher Crnkovic – Director, IT Project Management, IT Projects & Applications Services - resignation effective 8/6/21

China Dostal – Web Services Manager, Enterprise Applications & Web Services - resignation effective 9/3/21

Emmanuel Esperanza – Assistant Dean, Enrollment Services, Student Development - resignation effective 8/20/21

Nicholas Hutchison – Information Security Specialist, Infrastructure & Network Services - resignation effective 7/2/21

Vanessa Kincaid – P.T. Community Service Officer, Police Department – resignation effective 6/27/21

Sandra Leonard – Administrative Assistant, VP Administrative Services – resignation effective 8/13/21

Anthony Marcasciano – Manager, Instructional Development Services – Center for Teaching & Learning - resignation effective 8/6/21

Elizabeth Montei – Departmental Assistant, Learning Enrichment and College Readiness - resignation effective 7/9/21

Brenda Rodriguez – Career Connections Student Success Specialist, Corporate, Community & Continuing Education - resignation effective 8/20/21

Sanah Siddiqui – Project Management Coordinator, IT Projects & Applications Services - resignation effective 8/20/21

Amanda Sidorowicz – Digital Media Coordinator, Multimedia Services – resignation effective 8/5/21

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement - Faculty

John DiGangi – Instructor, Addictions Studies, Career Programs – retirement effective 8/31/21

Ann Marie Jagiella – Associate Professor, Nursing, Career Programs – retirement effective 5/20/22

Nancy Woodard – Professor, Computer Information Systems, Science, Business & Computer Technology - retirement effective 8/6/21

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

James Matela – Maintenance Mechanic IV, Campus Operations – retirement effective 9/30/21

(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Donald Allen – from Departmental Assistant, Articulation, to Program Assistant, Student Success – effective 8/23/21

Maria Judith Betancourt – from Custodian, Campus Operations, to Departmental Assistant, Adult Basic Education – effective 8/23/21

Glenn Carpenter – from Photographer/Digital Asset Specialist, Marketing & Communications, to Visual Media Coordinator – effective 8/30/21

Jeffrey Carpenter – from Tutor Specialist, Learning Enrichment & College Readiness, to Tutor Coordinator – effective 8/30/21

Kipp Cozad – from Coordinator of Tutoring & Literacy, Learning Enrichment & College Readiness, to Manager of Tutoring and Literacy – effective 8/30/21

Mark Derdzinski – from Associate Professor, Communications, Liberal Arts, to Professor – effective Academic Year 2021-2022

Jessica Ganta – from Secretary II, Marketing & Communications, to Digital Marketing Specialist – effective 8/30/21

Letitia Hayes – from Assistant Professor, Librarian, Learning Resource Center, to Associate Professor – effective Academic Year 2021-2022

Paul Kristopaitis – from Groundskeeper, Campus Operations, to Warehouse Worker, Shipping & Receiving – effective 8/23/21

Samuel Martin – from System Administrator, Infrastructure & Network Services, to Information Security Specialist – effective 8/23/21

Lisa Mittler – from Instructor, Accounting, Science, Business & Computer Technology, to Assistant Professor – effective Academic Year 2021-2022

Kevin Navratil – from Associate Professor, Political Science, Liberal Arts, to Professor – effective Academic Year 2021-2022

Angela Nicholson – from Instructor, Nursing, Career Programs, to Assistant Professor – effective Academic Year 2021-2022

Kelli Nickols – from Assistant Professor, Nursing, Career Programs, to Associate Professor – effective Academic Year 2021-2022

Ashley Pala – from P.T. Community Service Officer, Police Department, to F.T. Community Service Officer – effective 7/19/21

Tianna Richards – from Coordinator of Multicultural Student Affairs, Multicultural Student Affairs, to Manager of Multicultural Student Affairs – effective 8/30/21

Kevin Scalzo – from Applications Developer, Application & Web Services, to Senior Applications Developer – effective 8/30/21

Maha Sweis-Dababneh – from Associate Professor, Arabic, Liberal Arts, to Professor – effective Academic Year 2021-2022

Gabriela Vargas – from Program Assistant, Student Success, to Human Resources Assistant, Human Resources – effective 8/23/21

Tamra Williams – from Assistant Professor, Nursing, Career Programs, to Associate Professor – effective Academic Year 2021-2022

Angelo Zito – from User Support Services Specialist, Client Services, to Support Analyst – effective 8/23/21

(DOCUMENT O - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O'Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Lakeview Family Medical Care (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Lakeview Family Medical Care for Medical Assistant.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.2 Education Affiliation Agreement with Loyola University Medical Center (Respiratory Therapy)

It is recommended that the Board of Trustees approve the education affiliation agreement with Loyola University Medical Center for Respiratory Therapy.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Recovery Concepts (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Recovery Concepts for Addictions Studies.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with MidAmerica Orthopaedics, S.C. (Radiologic Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with MidAmerica Orthopaedics, S.C. for Radiologic Technology.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.5 New Board Policy #8230: Finance – Fund Balance

It is recommended that the Board approve Board Policy #8230 – Finance: Fund Balance, as presented.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.6 Approval of FY22 Budget

It is recommended that the Board of Trustees adopt the FY 2022 Budget.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.7 Code Blue Pole Upgrades Bid

Whereas, Airport Electric Co., of Chicago, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$218,263.00 to Airport Electric Co., for the Code Blue Pole Upgrades Bid.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.8 WiFi Network System Replacement Purchase

Wireless Access Equipment, Antenna, and Associated Management Software

Whereas SHI International, Inc. of Somerset, New Jersey, has submitted IPHEC contract pricing for the purchase of four hundred and forty seven (447) indoor access points, sixteen (16) outdoor access points, forty four (44) extended performance access points, four (4) point-to-point access points, and forty eight antennas, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to SHI International, Inc., in the amount of \$402,715.53 to be purchased with CARES grant funds.

Wireless Access Equipment Installation

Whereas Applied Communications Group of Schaumburg, Illinois has submitted the lowest responsible proposal for the installation of wireless access equipment, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Applied Communications Group in the amount of \$45,630.00 using CARES grant funds.

Total cost of this purchase: \$448,345.53
(DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, and 12.8:

Yes:	Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill
Absent:	Cristelli
Student	
Advisory:	Yes

Motion carried.

It was moved by Mr. Murphy and seconded by Ms. Kirkwood to approve Agenda Item 12.9.

12.9 Resolution providing for the issue of not to exceed \$28,000,000

General Obligation Refunding Bonds (Alternate Revenue Source) of Community College District No. 524, County of Cook and State of Illinois, for the purpose of refunding certain outstanding bonds of said Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the sale of said bonds to the purchaser thereof, and authorizing the execution of an escrow agreement in connection thereof.

It is recommended that the Board of Trustees approve the resolution providing for the issue of not to exceed \$28,000,000 General Obligation Refunding Bonds (Alternate Revenue Source) of Community College District No. 524, County of Cook and State of Illinois, for the purpose of refunding certain outstanding bonds of said Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the sale of said bonds to the purchaser thereof, and authorizing the execution of an escrow agreement in connection thereof.

(DOCUMENT X - SUPPLEMENT TO MINUTES)

Trustee Beth Kirkwood, Secretary, read into the public record the full title of the resolution for Agenda Item 12.9:

Resolution providing for the issue of not to exceed \$28,000,000 General Obligation Refunding Bonds (Alternate Revenue Source) of Community College District No. 524, County of Cook and State of Illinois, for the purpose of refunding certain outstanding bonds of said Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, authorizing the sale of said bonds to the purchaser thereof, and authorizing the execution of an escrow agreement in connection thereof.

ROLL CALL VOTE TAKEN on Agenda Item 12.9:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill
Absent: Cristelli

Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:52 PM.