

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, June 15, 2021, in Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Order 2020-07 with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Brian O'Neill at 6:09 PM.

Chair O'Neill requested anyone speaking to state their name when speaking or making a motion for the record. He also asked those not speaking to keep their devices on mute.

II. ROLL CALL

Present: Brian O'Neill, Chair; Bernadette Barrett; John Coleman; Kimberly Hastings Cristelli; Beth McElroy Kirkwood; Joseph Murphy (arrived 6:12PM); Patricia Joan Murphy; Delilah Wietasch, Student Trustee

Absent: None

Chair O'Neill indicated for the record that per Illinois Governor Pritzker's executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. He also noted that this meeting is being conducted as a hybrid, with both in-person and virtual participation.

III. MINUTES

It was moved by Ms. Kirkwood and seconded by Ms. Murphy to approve the unapproved minutes of the Regular Meeting of May 18, 2021.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting of May 18, 2021:

Yes: Barrett, Coleman, Cristelli, Kirkwood, P. Murphy,
O'Neill
Absent: J. Murphy
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ACCT/ICCTA Report

Ms. Murphy reported that she attended the ICCTA annual convention, which included four hours of required trustee training on topics including collective bargaining, trustee responsibilities, Freedom of Information Act, Title IX, Illinois Open Meetings Act, among others. She indicated that two Moraine Valley award recipients were recognized at the award banquet: Dr. Jenkins received the Advocacy Award and Dawn Fredrikson received the Professional Board Staff Member Award. Ms. Murphy indicated that when Dr. Jenkins received her award, she called every community college president up with her, saying that all the presidents have worked hard together over this past year. Ms. Murphy indicated that it brought everyone together and changed the entire feeling of the banquet and she wanted to acknowledge that. She reported that on Saturday, ICCTA representatives heard reports from committees, reviewed the state's FY22 budget, and reviewed reports on the Illinois general assembly and bills impacting community colleges. ICCTA elected and installed new officers and adopted a new mission statement. Ms. Murphy also reported that she was asked to serve on the executive board as Chair of Government Relations and Public Policy, which she accepted and indicated that she looks forward to working on behalf of community colleges.

5.2 Student Trustee Report

Ms. Wietasch reported that Phi Theta Kappa recently inducted 52 students eligible for membership in the chapter. Student Life sponsored stress relief programs for students during finals, and the *Glacier* student newspaper was awarded second place in the state by the Illinois Community College Journalism Association.

Chair O'Neill recognized two retirements for May, including Mari Smith, secretary II in the Career Programs subdivision, who has been a support staff member at the college since 1997, and Carol Franrick, part-time departmental assistant in Academic Services, who served in this support staff position since 2014. On behalf of the board and the administration, Chair O'Neill congratulated both retirees and wished each of them a long and happy retirement.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins thanked Ms. Murphy for representing Moraine Valley and the trustees at ICCTA and thanked Delilah Wietasch for her report, indicating that it was nice to hear of the *Glacier's* award. She thanked Dr. Salleh-Barone, Kent Marshall, and all the staff members who work with the *Glacier* staff.

- Graduation Recap – Clare Briner, Director of Marketing and Communications, indicated that she was representing Jessica Crotty, Assistant Director of Communications, who leads the college's graduation efforts, but who couldn't be here this evening. Ahead of commencement, there was a virtual Nursing pinning ceremony, which is a capstone for the nursing students. Also, last week, the high school equivalency graduation ceremony, with approximately two dozen graduates, was held on campus as an in-person event, and though originally scheduled outside, had to be moved indoors because of weather conditions. She reported that for commencement this year, the college awarded more than 3300 credentials, degrees and certificates to more than 2100 students, many of whom earned multiple certificates and even degrees. All of those students were invited to participate in the virtual commencement, and 367 chose to participate. Clare indicated that this year, they stepped up engagement with our graduates, including such things as a cap decorating contest; a chalkboard wall, where students could leave messages of inspiration; gift grad boxes that included

sunglasses, confetti and other fun things for the graduates, as well as a yard sign. These were handed out when students picked up their graduation apparel, and to make the occasion more festive, a red carpet was rolled out, faculty and staff were present to cheer for the graduates, the graduates arrived with family members, and there was a celebratory atmosphere to recognize their accomplishment. The college hired a company to do professional recordings of the students' names to ensure correct pronunciation, and this year's commencement had great viewership on the website and also via Facebook Live. Clare shared a list of all the people across the campus who work tirelessly on commencement, thanking them for their hard work, reiterating how critical and important Jessica Crotty's role is in this effort, and shared that the college looks forward to having an in-person ceremony next year, better than before.

Dr. Jenkins closed her report by thanking the trustees for participating in the June 12 Saturday retreat, indicating that she will be sending updates to the Board about the information that they heard at the retreat.

VII. COMMUNICATIONS

7.1 Letter and Certificate from Commission on Accreditation for Respiratory Care (CoARC) Recognizing Moraine Valley with a Distinguished RRT Credentialing Success Award

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$115,720,639.10 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,024,637.78
9.3	Operation & Maintenance Fund	828,922.93
9.4	Operation & Maintenance Fund (Restricted)	1,434,629.83
9.5	Bond & Interest Fund	1,816,689.76
9.6	Auxiliary Enterprise Fund	736,735.05
9.7	Restricted Purpose Fund	2,312,712.49
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	1,888.07
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair O’Neill publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Terrence Evoy - Police Officer, Police - effective 8/2/21
 Janine Kraft - Accounts Payable Manager, Accounts Payable – effective 6/28/21
 John Lucid - Police Officer, Police - effective 7/6/21
 Dave Marcial - Dean of Enrollment Services, Student Development – effective 7/6/21
 (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

David Block – P.T. User Support Services Specialist, Client Services –
resignation effective 6/18/21

Cassandra Cole – Instructor, Nursing, Career Programs – resignation
effective 5/21/21

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative Professional

Kathleen Stearns – Senior Program Manager, Corporate, Community &
Continuing Education – retirement effective 6/30/22

(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Support Staff

Carol Franrick – P.T. Departmental Assistant, Academic Services –
retirement effective 5/28/21

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Andrea Bailey – from Assistant Professor, Business, Science, Business &
Computer Technology to Associate Professor - effective Academic Year 2021-
2022

Neil Barker – from Assistant Professor, Integrated Systems Technology,
Science, Business & Computer Technology to Associate Professor – effective
Academic Year 2021-2022

Frank Johnson – from Instructor, Mathematics, Science, Business & Computer
Technology to Assistant Professor - effective Academic Year 2021-2022

Steven Merriman – from Assistant Professor, Physical Science, Science,
Business & Computer Technology to Associate Professor – effective
Academic Year 2021-2022

Mark O'Donnell – from Police Officer, Police Department to Lieutenant/Administrative & Professional - effective 7/6/21

Peter Porter – from Associate Professor, Anatomy & Physiology, Science, Business & Computer Technology to Professor - effective Academic Year 2021-2022

Robert Schwien – from Instructor, Engineering Technology, Science, Business & Computer Technology to Assistant Professor - effective Academic Year 2021-2022

Michael Vazquez – from P.T. User Support Services Specialist, Client Services to Support Analyst - effective 6/21/21

(DOCUMENT J - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair O'Neill identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Trace Ambulance (Emergency Medical Services)

It is recommended that the Board of Trustees approve the affiliation agreement with Trace Ambulance for Emergency Medical Services.

(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.2 First Amendment to Affiliation Agreement with Advocate Health and Hospitals Corp. (Radiologic Technology, Mammography, CT)

It is recommended that the Board of Trustees approve the first amendment to affiliation agreement with Advocate Health and Hospitals Corporation for Radiologic Technology, Mammography, and CT.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.3 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed sessions held on July 11, 2020; July 29, 2020; September 15, 2020; October 20, 2020; November 17, 2020; February 16, 2021; and April 20, 2021 be released. Additionally, it is

recommended that the audio/digital recordings of August 20, 2019; September 17, 2019; and November 12, 2019 closed session meetings be destroyed. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.4 Trust for Capital Development Board (CDB) Project: Fire Door Replacement (Buildings A, B and L)

It is recommended that the Board of Trustees establish a trust in the amount of \$258,750.00 for a Capital Development Project to replace entrance doors, frames, hardware and security hardware in Buildings A, B and L. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.5 Resolutions to Update Signature Information: First Midwest Bank

It is recommended that the Board of Trustees approve the attached resolutions to update information on file at First Midwest Bank, an existing approved depository, to reflect updated changes in signature authority, effective June 16, 2021. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.6 Treasurer's Bond Renewal – FY22

It is recommended that the Board approve the renewal of the Treasurer's Bond for fiscal year 2022 for \$25,000,000 at a cost of \$19,832.00 from The Hartford Insurance Company. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.7 Resource Allocation Management Plan (RAMP) Project: Career & Technical Education Lab Expansion

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP), which consists of the following project: Career & Technical Education Lab Expansion. Further, it is recommended that the Board of Trustees authorize the administration to submit the RAMP documents to the Illinois Community College Board. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.8 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund and Auxiliary Fund for Lost Revenues

It is recommended that the Board of Trustees approve the attached resolution. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.9 Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund for Purposes of Capital Funding

It is recommended that the Board of Trustees approve the attached resolution. (DOCUMENT S - SUPPLEMENT TO MINUTES)

12.10 Resolution Authorizing the Transfer of Certain Funds from the Operations and Maintenance Fund to the Restricted Purpose Technology Fund for Purposes of Information Technology Infrastructure Upgrades

It is recommended that the Board of Trustees approve the attached resolution. (DOCUMENT T - SUPPLEMENT TO MINUTES)

12.11 Nature Study Restoration and Maintenance Bid

Whereas, RES Great Lakes, LLC (dba Applied Ecological Services) of Broadhead, Wisconsin, is the lowest responsible bidder meeting all specifications, it is recommended that the Board of Trustees award this bid to RES Great Lakes, LLC, in the specified yearly amounts, as needed, over a 3-year period, 2021-2024, for the Nature Study Restoration and Maintenance Bid

July 1, 2021 - June 30, 2022	\$ 15,000.00
July 1, 2022 - June 30, 2023	\$ 15,000.00
<u>July 1, 2023 - June 30, 2024</u>	<u>\$ 15,000.00</u>
Grand Total Bid Price	\$ 45,000.00

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.12 Custodial Services Rebid

Whereas ATALIAN Global Services, of Jersey City, New Jersey, is the lowest responsible and responsive bidder to meet specifications, it is recommended that the Board of Trustees award this bid to ATALIAN Global Services in the specified yearly amounts over a 3-year period, 2021-2024:

July 1, 2021 – June 30, 2022	\$ 1,961,424.00
July 1, 2022 – June 30, 2023	\$ 2,015,363.16
<u>July 1, 2023 – June 30, 2024</u>	<u>\$ 2,075,420.98</u>
Total Contract:	\$ 6,052,208.14

(DOCUMENT V - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), 10.1-5(b), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, and 12.12:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

Chair O’Neill indicated that there are some documents for this meeting that require signatures. It was moved by Mr. Murphy and seconded by Chair O’Neill to appoint Patricia Murphy as secretary pro tem for this meeting.

ROLL CALL TAKEN on motion to appoint Ms. Murphy secretary pro tem:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli

Student

Advisory: Yes

Motion carried.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:37 PM.