

MORAINE VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, June 15, 2021, Building M, Moraine Business & Conference Center Moraine Rooms 2&3, 9000 West College Parkway, Palos Hills, Illinois, 60465. Hybrid meeting to be held in person and online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via [www.morainevalley.edu/BOTJune 15](http://www.morainevalley.edu/BOTJune15) or by phone 1-312-535-8110 with Meeting ID 1208 75 7116, p/w ScDhhBJB336 (72344252 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes, Regular Meeting of May 18, 2021
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) ICCTA Meeting Report - P. Murphy
 - 2) Student Trustee Report – Wietasch
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Graduation Recap
7. **COMMUNICATIONS**
 - 1) Letter and Certificate from Commission on Accreditation for Respiratory Care (CoARC) Recognizing Moraine Valley with a Distinguished RRT Credentialing Success Award
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

 - 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance Restricted Fund
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Fund
 - 7) * Restricted Purpose Fund
 - 8) * Working Cash Fund
 - 9) * Trust and Agency Fund
 - 10) * Audit Fund
 - 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions
 - 4) Leave of Absence (LOA)
 - 5) * Resignations/Terminations

- a. * Retirement - Administrative Professional
- b. * Retirement - Support Staff
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
 - 1) * Affiliation Agreement with Trace Ambulance (Emergency Medical Services)
 - 2) * First Amendment to Affiliation Agreement with Advocate Health and Hospitals Corp. (Radiologic Technology, Mammography, CT)
 - 3) * Review of Closed Session Written Minutes and Audio Tapes
 - 4) * Trust for Capital Development Board (CDB) Project: Fire Door Replacement (Buildings A, B and L)
 - 5) * Resolutions to Update Signature Information: First Midwest Bank
 - 6) * Treasurer's Bond Renewal - FY22
 - 7) * Resource Allocation Management Plan (RAMP) Project: Career & Technical Education Lab Expansion
 - 8) * Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund and Auxiliary Fund for Lost Revenues
 - 9) * Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund for Purposes of Capital Funding
 - 10) * Resolution Authorizing the Transfer of Certain Funds from the Operations and Maintenance Fund to the Restricted Purpose Technology Fund for Purposes of Information Technology Infrastructure Upgrades
 - 11) * Nature Study Restoration and Maintenance Bid
 - 12) * Custodial Services ReBid
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **ADJOURNMENT**

MINUTES

Approved Minutes of the April 20, 2021 Regular Meeting

Enclosed

Approved Minutes of the May 4, 2021 Special/Reorganization Meeting

Enclosed

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, April 20, 2021, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:05 PM.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman (arrived late); Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O’Neill; Lauren Hassen, Student Trustee

Absent: None.

Chair Cristelli indicated for the record that per Illinois Governor Pritzker’s executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. Additionally, Chair Cristelli noted that Dr. Jenkins was on site at the campus for the meeting this evening. She also indicated that she and Trustee Patricia Murphy were also on campus, as was college attorney, Jim Roche.

III. MINUTES

It was moved by Ms. Kirkwood and seconded by Ms. Murphy to approve the unapproved minutes of the Regular Meeting of March 16, 2021.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting of March 16, 2021:

Yes: Barrett, Kirkwood, J. Murphy, P. Murphy, O’Neill,
Cristelli
Absent: Coleman
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

Dennis Dooley, of Elite Ambulance Service, addressed the Board regarding approaches to the college for establishing an affiliation agreement with Elite. He indicated that, as a commercial, tax-paying company in the college’s district, Elite has affiliation agreements with many other institutions and community colleges through which students receive ride-along, experiential training with their company. He indicated that Elite has made multiple attempts to initiate an affiliation agreement with the college’s programs and indicated that they were looking for an opportunity to establish an affiliation agreement with the college.

Chair Cristelli thanked Mr. Dooley and indicated that the administration will review his request.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Presentation to Lauren Hassen, Student Trustee

Mrs. Cristelli recognized Lauren Hassen for her service as Student Trustee this past year, indicating that Lauren has served as Student Trustee during a very unusual year, having taken her original oath of office and concluding her year without an all in-person board meeting throughout the pandemic. On behalf of the board and the administration, Chair Cristelli expressed sincere appreciation to Trustee Hassen for her commitment and service to Moraine Valley Community College, its Board of Trustees, and its students during this challenging year. She indicated that Trustee Hassen has been fantastic in her role and the Board has enjoyed working with her and wished her the very best in her future endeavors.

Trustee Hassen thanked Chair Cristelli for her remarks, indicating that it has been a privilege and honor to serve as Student Trustee this past year. She agreed that it has been strange with everything online, but still found her year to be a

wonderful experience. She thanked everyone and expressed congratulations to Delilah Wietasch as incoming Student Trustee, indicating that Delilah will do a wonderful job as Student Trustee.

Congratulations were offered by Board members, commending Lauren for her service, wishing her good luck and offering to provide letters of recommendation if requested.

5.2 Oath of Office - Student Trustee – Delilah Wietasch

Mr. O’Neill, Secretary, administered the oath of office for new Student Trustee, Delilah Wietasch, after which Ms. Wietasch was officially seated.

Ms. Wietasch indicated that she was very honored to be able to have this opportunity to serve as Student Trustee. She indicated that she is attending Moraine Valley to receive a degree in higher education with the focus of becoming a teacher and is also a member of Phi Theta Kappa. She thanked the Board and the college for this opportunity and indicated that she is looking forward to working with everyone.

Chair Cristelli recognized a retirement for the month of April, reporting that Diane Bauer, User Support Engineer in the division of Information Technology, will retire at the end of the month. Chair Cristelli indicated that Diane has served the college since 2005 and on behalf of the Board of Trustees, she congratulated Diane and wished her a long and happy retirement, expressing appreciation for all of her hard work at the college.

VI. REPORTS OF ADMINISTRATION

6.1 President’s Report

Dr. Jenkins congratulated Lauren Hassen for an amazing job as Student Trustee representing the students and indicated that she had an opportunity to meet with Delilah Wietasch recently and knows she will do a great job as well. She also congratulated Chair Cristelli and Trustee Patricia Murphy on their new six-year terms as trustees after the April 6 election, indicating that she looks forward to working with them to continue the great work that the Board is doing.

- Spring 2021 Enrollment Report – Dr. Sadya Khan, Director of Institutional Research and Planning, reported that enrollment headcount, at 10,985, was down by 18% from last spring and credit hours were down 19% from last

spring. She shared some demographic information about the student population, indicating that the average age of students is 22.6 and that 67% of students are part-time and 32% are full-time. For this spring, a little over 7 of 10 students were enrolled online while others were enrolled in hybrid courses and some in face-to-face classes. Dr. Khan shared five-year trends for headcount and credit hours for the spring semester, both showing a decline over five years. She reported that 59% of core sections this semester were offered fully online, 20% offered as hybrids, 15% as virtual or synchronous, and 5% traditionally or face-to-face. Most of the face-to-face sections were offered in nursing, health disciplines, and fire science. Spring enrollments were comprised of 52.6% continuing students, 23.3% new students, and 10.8% returning students. The retention rate from semester-to-semester at 66%, is down slightly from fall to spring. Dr. Khan reported that the winter session courses, offered between the fall and spring semester, expanded this year to 29 sections and all had sufficient enrollments to run and a majority were filled to capacity. Twenty-three of these sections had higher success rates than their comparable sections offered during the regular semester. She also reported that in a review of 24 peer colleges, six have a winter session, but only three are comparable in scope and scale to Moraine Valley's. She shared national enrollment trends, showing that the public two-year and community colleges were hit the hardest and reporting that Moraine Valley's declines in particular populations are reflected in the national trends. She reported that the college's enrollments mirror similar trends across the state, with many peer colleges reporting enrollment declines anywhere from 6% to 20%. She reported that students have been surveyed throughout the year regarding their concerns and challenges, and those that our students expressed were the same as those expressed nationally—worries about getting sick, having to care for sick family members, financial concerns, unemployment and economic hardships.

- Outreach and Fall 2021 Planning – Dr. Pamela Haney, Vice President of Academic Affairs, reported on fall 2021 planning efforts, indicating that they will continue to offer online, virtual, hybrid, and face-to-face modalities in an approach that will help get students back in seats. Faculty will be required to come back to teach two in-person (face-to-face or hybrid) sections in the fall. She indicated that enrollment is capped at 12 to allow safe social distancing in the classrooms, indicating that if conditions change, they may be able to increase to 24. She indicated that they are hoping that the state will stay on a positive path and that they will be able to open more face-to-face sections and increase seats from 12 to 24 safely for fall. She indicated that it is a balancing act and they are trying to keep in mind enrollment numbers as well as student needs, staying flexible in case

numbers in Illinois improve, in which case they would be able to add more face-to-face sections before the semester begins, or possibly add face-to-face late-starting classes.

In response to questions, Dr. Jenkins added that we have to make plans based on the phase the state is currently in, but with an understanding that as things improve, the intent would be to bring as many people back as possible in a gradual way. She also indicated that hybrid sections enroll 24 students, with 12 on campus face-to-face for one day and the other 12 on campus face-to-face for another day, but they are still all in the same class. They would not be able to double that to 24 because total class enrollment is capped at 32. Dr. Jenkins reported they are watching the metrics and Dr. Haney is working with the department chairs and faculty to provide the best options for enrollments and for students.

Dr. Normah Salleh-Barone, Vice President of Student Development, shared information on outreach activities and initiatives, indicating that several Student Development areas are conducting virtual classroom visits with high school students, conducting both in-person and remote appointments for prospective students and parents, and will begin offering face-to-face campus tours on April 27 that will be conducted by Phi Theta Kappa students who will be able to give prospective students their personal views on their college experience. Admissions recruiters are connecting with prospective high school graduates and those who sent in transcripts last year but have yet to enroll. Veteran Services is focusing on current student veterans and their dependents to assist with planning for upcoming semesters. Weekly outreach calls and text messages reach students on lists of prospective, new and continuing students, and supervisors monitor the progress of those lists. Those who need financial aid are referred to appropriate resources and students who meet CARES I or II and GEER funding eligibility receive email, text, and phone communications about eligibility. The Finance department is launching a student tuition forgiveness plan for students with outstanding past-due balances for spring, summer and fall 2020. Additional outreach efforts are extended to students who complete a FAFSA but have not registered, dual credit students to help them transition to college, and stopped-out students who are close to completing their educational goals. She reminded the Board of the retention tool, Starfish, purchased through the Title III grant, which is used to support retention of students who may be struggling—missing class or assignments, or struggling academically. Counselors receive notices and follow up with these students to help them to be more successful. Financial Aid will host

an in-person open house event at Blue Island in collaboration with the Housing Authority of Cook County, which provides resources to eligible residents to take advantage of educational opportunities. Additional opportunities through Facebook Live and television have expanded outreach efforts to additional populations. Dr. Salleh-Barone reported that, through virtual recruitment fairs, they also expect to see an increase in international students for the fall semester, based on an increase of applications from international students.

Dr. Jenkins thanked Dr. Salleh-Barone and the staff in Student Development who are working to support students and offering virtual alternatives for those students unable to come on campus. She reported that enrollment for summer is doing well and while fall enrollment is slow, that may be because students are still in the spring semester and waiting for final grades. Registration for both summer and fall are continuing. She noted that Student Development and Finance are working on a plan to use some of the stimulus funding to assist students with unpaid balances to help them be able to come back to school. More reports will be shared with the Board about that. She also informed the Board that the new funding may allow the college to apply the funding for non-credit and short-term programs that might help even more students. She thanked the Board for their support of this year's virtual Foundation Gala, and thanked Trustee Kirkwood for working with staff on the May 4 dedication ceremonies for the baseball field and restaurant. She reminded the Board about the reorganization meeting for the Board planned for May 4 at 5 p.m. in the Moraine Rooms following the ribbon-cutting events.

- Return to Work – Dr. Margaret Lehner, Vice President of Institutional Advancement, reported that Dr. Jenkins sent an email to all faculty and staff outlining a June 1st phase-in plan for employees to begin coming back to campus from remote work. This will be a staggered approach based on physical spacing within offices. Supervisors will work with staff to set schedules based on departmental responsibilities. Those plans are being submitted to division vice presidents and will be reviewed by the Safe Return to Work Task Force. These plans will continue until the Governor moves the state to phase 5 when everyone will be expected back on campus. Rick Hendricks has been working with departments across campus to prepare for safety protocols in bringing people back. The college has begun to rent out the outdoor fields, such as the soccer practice fields, and, at the end of the Cyclones season, the softball field. The tennis courts are open to the public. The Safe Return to Campus document will undergo major

revision to incorporate changes in CDC recommendations regarding vaccinated and non-vaccinated individuals, quarantining, and travel. While the CDC made changes to cleaning and disinfecting protocols, the college will maintain its current cleaning and disinfecting protocols as staff begin to return to campus. The college's bottom line is keeping its staff and students safe. She reported that while there have been quarantined individuals, there has not been one case of viral spread on campus. She commended Amy Bryla, Covid-19 coordinator, and her contact tracers for the job they have been doing. The college has applied to be an equity vaccine site and she thanked Palos Hills Mayor Bennett for his advocacy on the part of the college. A site visit team will visit the college, but no date has been set. Students and staff were invited to get vaccinations at Georgio's banquet hall on April 12, and students were also invited to participate in Cook County's seniors and college day yesterday. Students were encouraged to wear their college gear and bring their grandparents. Dr. Lehner reported that she was informed today that the Cook County Health Department offered to look into and have a dedicated Moraine Valley Community College day at one of its operating sites. On Monday, May 3, at 3:30 p.m., the college will host its third town hall meeting at which Dr. Jenkins will address the staff.

VII. COMMUNICATIONS

- 7.1 Illinois Community College Board (ICCB) Approval of American Sign Language (ASL) Deaf Studies Certificate
- 7.2 American Culinary Federation (ACF) Education Foundation Accrediting Commission Approval of Programmatic Accreditation for Associate Degree in Culinary Arts

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$117,075,636.30 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mr. O’Neill to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,177,386.06
9.3	Operation & Maintenance Fund	800,741.66
9.4	Operation & Maintenance Fund (Restricted)	1,280.79
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	624,278.78
9.7	Restricted Purpose Fund	4,119,842.81
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	484.57
9.10	Audit Fund	4,300.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Jeanne Kraus – Instructor, Culinary Arts, Science, Business & Computer Technology – effective 8/16/21

Kiara Merritt – Early College Specialist, Student Success – effective 4/26/21

John Moreno – Instructor, Heating & Air Conditioning, Career Programs – effective 8/16/21

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-1(a) Non-Renewal of Appointment – Grant Funded

It is recommended that the appointments not be renewed for the following individuals:

John Andres	Coordinator of Records & Assessment
Margaret Dawczak	Manager of Transition & ESL
Josiah Fuller	Director of Educational Talent Search
Michael Gonzalez	Program Coordinator - CSSIA
Marie Harrell	Internship Manager
Evera Ivy	Job Resource Specialist
Yolanda Johnson-Bennett	Education Specialist
Stanley Kostka	CAE Regional Resource Center Manager
Chauntai Mack	Career Connections, Youth Program Manager
Diana Medina	Activity Director, Career Pathways
Carmela Ochoa	Coordinator of HSE
Nathan Payovich	Director of Disability Services
Agata Rawdanik	Data Center Manager
Anna Ricchiuto	Grant Project Coordinator
Brenda Rodriguez	Career Connections, Student Success Specialist
Christian Torres	Transition Specialist
Erica Warren	Coordinator of Access & Accommodations
Darice Wright	Career Connections, Adult Program Manager
Lauren Zajac	Education Specialist

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-4(a) Sabbatical Leave – Faculty

It is recommended that the following leave request be granted:

Erika Deiters - Professor, Communications – Spring 2022 semester
(DOCUMENT H - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Zaki Abdelrahim - Technical Engineer, Information Technology – resignation
effective 6/30/21

Stephenie Presseller - Sustainability Manager, Administrative Services –
resignation effective 6/30/21

Joseph Scroggins - Director of Financial Aid, Student Development –
resignation effective 4/09/21

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

It is recommended that the following request for retirement be approved as
presented:

Mary Nagel – Secretary II, Athletics – retirement effective 12/31/21
(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-5(b) Retirement – Faculty

It is recommended that the following request for retirement be approved as
presented:

Kevin O’Connell – French Professor, Communications, Liberal Arts –
retirement effective 5/31/21

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Jennifer Morgan – from Program Assistant, Learning Enrichment & College
Readiness to Secretary II, Academic Services – effective 4/26/21

(DOCUMENT L - SUPPLEMENT TO MINUTES)

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Khudeira Medical Center (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Khudeira Medical Center for Medical Assistant.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.2 First Amendment to Educational Affiliation Agreement with Northwestern Memorial Healthcare (Allied Health Programs)

It is recommended that the Board of Trustees approve the first amendment to educational affiliation agreement with Northwestern Memorial Healthcare for Allied Health Programs.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.3 Program Memorandum to Affiliation Agreement with Advocate Health and Hospitals (Medical Imaging)

It is recommended that the Board of Trustees approve the program memorandum to affiliation agreement with Advocate Health and Hospitals for Medical Imaging.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Riveredge Hospital (Nursing, Basic Nurse Assistant Training)

It is recommended that the Board of Trustees approve the affiliation agreement with Riveredge Hospital for Nursing and Basic Nurse Assistant Training.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Sole 2 Sole, PC (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Sole 2 Sole, PC, for Medical Assistant.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.6 Program Addendum to Master Educational Affiliation Agreement with Presence Amita Health St. Joseph (Nursing)

It is recommended that the Board of Trustees approve the program addendum to master educational affiliation agreement with Presence Amita Health St. Joseph for Nursing.

(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.7 Program Addendum to Master Educational Affiliation Agreement with Presence Amita Health St. Joseph (Radiologic Technology)

It is recommended that the Board of Trustees approve the program addendum to master educational affiliation agreement with Presence Amita Health St. Joseph for Radiologic Technology.

(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.8 Program Addendum to Master Educational Affiliation Agreement with Presence Amita Health St. Joseph (Basic Nurse Assistant Training)

It is recommended that the Board of Trustees approve the program addendum to master educational affiliation agreement with Presence Amita Health St. Joseph for Basic Nurse Assistant Training.

(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.9 Resolution of Observance of Arbor Day – April 30 2021

It is recommended that the Board of Trustees approve the resolution of observance of Arbor Day on April 30, 2021.

(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.10 Campus Police Locker Room Renovation Re-Bid

Whereas, Toler Construction Inc., of Arlington Heights, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$251,000.00 to Toler Construction, Inc., for the MVCC Campus Police Locker Room Renovation Re-Bid.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.11 Preventive Maintenance Program for HVAC Equipment Bid

Whereas Anchor Mechanical, Inc., of Chicago, Illinois, is the lowest responsible bidder per specifications, it is recommended that the Board of Trustees award this bid to Anchor Mechanical, Inc., in the specified yearly amounts over a 3-year period, 2021-2024, for preventative maintenance:

Year 1 2021-2022	\$142,000.00
Year 2 2022-2023	\$145,000.00
Year 3 2023-2024	\$147,000.00
Total 3- Year Bid	\$434,000.00

(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.12 Refuse and Recycling Bid

Whereas, Republic Services, of Crestwood, Illinois is the lowest responsible bidder meeting all specifications, it is recommended that the Board of Trustees award this bid to Republic Services, in the specified monthly/yearly amounts, as needed, over a 3-year period, 2021-2024, for refuse and recycling services:

Base Bid Monthly		Alternate Bid Monthly:	
2021-2022	\$ 2,750.74	2021-2022	\$ 1,294.47
2022-2023	\$ 2,833.24	2022-2023	\$ 1,333.30
2023-2024	\$ 2,968.23	2023-2024	\$ 1,373.29

Total Annual Cost Base Bid	
2021-2022	\$ 33,008.88
2022-2023	\$ 33,998.88
2023-2024	\$ 35,618.76

Total Base Bid 3 years: \$102,626.52

(DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.13 Building H Natatorium Rooftop Unit (RTU) Replacement Bid

Whereas, Amber Mechanical Contractors, Inc., of Alsip, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$375,000.00 to Amber Mechanical Contractors, Inc., for the Building H Natatorium RTU Replacement Bid.

(DOCUMENT Z - SUPPLEMENT TO MINUTES)

12.14 Police Vehicle Purchase

Whereas Morrow Brothers Ford, of Greenfield, Illinois has been approved by the State under Contract Number 19-416CMS-BOSS4-P-11453 through the State of Illinois Central Management Services for Joint Purchasing, it is recommended that the Board of Trustees approve this request and authorize the issuance of a purchase order in the amount of \$41,165.00 to Morrow Brothers Ford for the purchase of a new 2021 Ford Explorer Interceptor Utility Vehicle. (DOCUMENT AA - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-1(a), 10.1-2, 10.1-3, 10.1-4, 10.1-4(a), 10.1-5, 10.1-5(a), 10.1-5(b), 10.1-6, and 10.1-6(a); and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, 12.12, 12.13, and 12.14:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE taken to move to closed session:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

Chair Cristelli reported that the Board has been sent the meeting information for the closed session.

The Board moved to closed session at 7:41 PM, returning to open session at 8:59 PM.

Roll Call: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill,
Cristelli, Wietasch

XVI. ADJOURNMENT

The meeting adjourned at 9:02 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting/Reorganization, was held on Tuesday, May 4, 2021, in Building M, Moraine Business & Conference Center Moraine Rooms, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders with all meeting content and public comments, via phone or otherwise, being recorded. Public notice was given pursuant to the Open Meetings Act Section 42.02.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 5:14 PM.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett, Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O’Neill; Delilah Wietasch, Student Trustee

Absent: John Coleman

Chair Cristelli indicated for the record that per Illinois Governor Pritzker’s executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. Additionally, Chair Cristelli noted that a quorum is physically present for this in-person and virtual special meeting. She welcomed those in attendance and turned the meeting proceedings over to Dr. Jenkins.

III. OATH OF OFFICE

3.1 Kimberly Hastings Cristelli

Judge Michael Barrett administered the oath of office to Kimberly Hastings Cristelli, congratulating her on her election to the Board of Trustees.

3.2 Patricia Joan Murphy

Judge Michael Barrett administered the oath of office to Patricia Joan Murphy, congratulating her on her election to the Board of Trustees.

IV. REORGANIZATION

4.1 Election of Chairman

It was moved by Mrs. Cristelli and seconded by Ms. Murphy to nominate Brian O’Neill for the position of Chairman of the Board.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Brian O’Neill for Chairman of the Board:

Yes: Barrett, Cristelli, Kirkwood, J. Murphy, P. Murphy, O’Neill
Absent: Coleman
Student
Advisory: Yes

Motion carried.

4.2 Election of Vice Chairman

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to nominate Kimberly Hastings Cristelli for the position of Vice Chairman of the Board.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Kimberly Hastings Cristelli for Vice Chairman of the Board:

Yes: Barrett, Cristelli, Kirkwood, J. Murphy, P. Murphy, O’Neill
Absent: Coleman
Student
Advisory: Yes

Motion carried.

4.3 Election of Secretary

It was moved by Mr. O’Neill and seconded by Mrs. Cristelli to nominate Beth Kirkwood for the position of Secretary of the Board.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Beth Kirkwood for Secretary of the Board:

Yes: Barrett, Cristelli, Kirkwood, J. Murphy, P. Murphy, O'Neill
Absent: Coleman
Student
Advisory: Yes

Motion carried.

Dr. Jenkins turned over the remaining agenda proceedings to Chairman O'Neill.

4.4 Appointment of ACCT and ICCTA Representatives

It was moved by Mrs. Cristelli and seconded by Ms. Kirkwood to nominate Bernadette Barrett to serve as ACCT representative.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Bernadette Barrett as ACCT representative:

Yes: Barrett, Cristelli, Kirkwood, J. Murphy, P. Murphy, O'Neill
Absent: Coleman
Student
Advisory: Yes

Motion carried.

It was moved by Ms. Barrett and seconded by Ms. Kirkwood to nominate Patricia Joan Murphy to serve as ICCTA representative.

No other nominations were made.

ROLL CALL VOTE taken on the nomination of Patricia Joan Murphy to serve as ICCTA representative:

Yes: Barrett, Cristelli, Kirkwood, J. Murphy, P. Murphy, O'Neill
Absent: Coleman
Student
Advisory: Yes

Motion carried.

4.5 Dates for Regular Meetings

It was moved by Mrs. Cristelli and seconded by Ms. Murphy to approve the Dates for Regular Meetings of the Board of Trustees.

ROLL CALL VOTE taken on Agenda Item 4.5, Dates for Regular Meetings:

Yes: Barrett, Cristelli, Kirkwood, J. Murphy, P. Murphy, O'Neill
Absent: Coleman
Student
Advisory: Yes

Motion carried.

V. AUDIENCE PARTICIPATION

None.

VI. ADJOURNMENT

The meeting adjourned at 5:25 PM.

April 29, 2021

Moraine Valley board reorganization meeting offered via Webex

In response to Gov. J.B. Pritzker's proclamation allowing open meetings to be conducted via telephone or online access, Moraine Valley Community College is holding its Board of Trustees reorganization meeting via Webex on Tuesday, May 4, at 5 p.m.

The meeting can be accessed by the public at morainevalley.edu/BOTMay4. Once logged in, use the meeting number 120 893 8482. The meeting password is ZmpyU3Mun33 (96798368 from phones). The agenda is below.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **OATH OF OFFICE**
4. **REORGANIZATION**
5. **AUDIENCE PARTICIPATION**
6. **ADJOURNMENT**

For news media inquiries, call Jessica Crotty, assistant director of Communications, at (708) 974-5281 or email crotty@morainevalley.edu.

BOARD REPORTS AND/OR REQUESTS

- | | | |
|-----|-----------------------------------|--------|
| 5.1 | ICCTA Meeting Report – P. Murphy | Verbal |
| 5.2 | Student Trustee Report – Wietasch | Verbal |

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Graduation Recap

COMMUNICATIONS

7.1 Letter and Certificate from Commission on Accreditation for Respiratory
Care (CoARC) Recognizing Moraine Valley with a Distinguished RRT
Credentialing Success Award

Enclosed



COMMISSION ON ACCREDITATION FOR RESPIRATORY CARE

May 18, 2021

Carolyn DeWitt, MPA, RRT, Program Director
Respiratory Care Program
Moraine Valley Community College
9000 W College Pkwy
Palos Hills, IL 60465

RE: Program Number 200122

Dear Ms. DeWitt:

It is our pleasure to notify you that your program is among a select group of programs that will be recognized by the Commission on Accreditation for Respiratory Care (CoARC) to receive the ***Distinguished RRT Credentialing Success Award***. This award is presented as part of the CoARC's continued efforts to value the RRT credential as a standard of professional achievement. From a program effectiveness perspective, the CoARC views the RRT credential as a measure of a program's success in inspiring its graduates to achieve their highest educational and professional aspirations.

In selecting programs for this recognition, the CoARC Board used objective criteria based on key accreditation metrics documented in the 2020 Annual Report of Current Status (RCS). These programs were required to: (1) have three or more years of outcomes data; (2) hold accreditation without a progress report; (3) document RRT credentialing success of 90% or above, and (4) meet or exceed established CoARC thresholds for TMC high cut score and retention. Please see the attached brochure and the CoARC Website for a list of this year's recipients. The CoARC extends its sincere congratulations to you, your faculty, students, and graduates for meeting these rigorous criteria.

Keep in mind that the conferral of this achievement award does not imply the CoARC's recommendation, endorsement, or ranking of your program in relation to other CoARC-accredited programs. Publications or announcements of this award shall not imply such recommendation, endorsement, or ranking. The primary responsibility of CoARC is to accredit programs based on their compliance with established accreditation standards.

Thank you for your continued commitment to excellence in respiratory care education.

Sincerely,

Pat Munzer, DHSc, RRT, FAARC
CoARC President

William (Bill) Galvin, MEd, RRT, CPFT, AE-C, FAARC
CoARC Public Relations Committee Chair

cc: LoShay Willis, EdD, Dean
Sylvia Jenkins, PhD, President



**DISTINGUISHED REGISTERED RESPIRATORY THERAPIST
CREDENTIALING SUCCESS**

Presented to

Moraine Valley Community College

In recognition of the program's success in achieving at least 90% RRT Credentialing Success
Awarded with submission of the 2020 RCS

June 29, 2021

COMMISSION ON ACCREDITATION FOR RESPIRATORY CARE

CoARC President

CoARC Chief Executive Officer

**MORAIN VALLEY COMMUNITY COLLEGE
 COMMUNITY COLLEGE DISTRICT NO. 524
 TREASURER'S REPORT
 MONTH ENDED MAY 31, 2021**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$56,278,184.45	\$5,912,931.77	\$6,024,637.78	\$56,166,478.44
OPERATION & MAINT FUND	\$13,365,481.41	460,281.56	828,922.93	12,996,840.04
OPERATION & MAINT (RESTR.)	\$15,246,739.50	190,040.28	1,434,629.83	14,002,149.95
BOND & INTEREST FUND	\$4,707,444.36	1,762,349.89	1,816,689.76	4,653,104.49
AUXILIARY FUNDS	\$7,741,476.02	612,655.31	736,735.05	7,617,396.28
RESTRICTED PURPOSE FUNDS	\$4,744,930.35	2,588,090.48	2,312,712.49	5,020,308.34
WORKING CASH FUND	\$13,899,320.71	3,389.42	0.00	13,902,710.13
TRUST & AGENCY FUNDS	\$167,828.41	250.52	1,888.07	166,190.86
AUDIT FUND	\$151,119.66	4,526.36	0.00	155,646.02
LIAB, PROTECT & SETTLE FUND	\$994,805.89	45,008.66	0.00	1,039,814.55
TOTAL	\$117,297,330.76	\$11,579,524.25	\$13,156,215.91	\$115,720,639.10

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$22,550.00	
HUNTINGTON BANK	CHECKING ACCT	1,069,090.94
FIRST MIDWEST BANK	CHECKING ACCT	3,859,933.46
FIRST MIDWEST BANK	TRUST ACCT	703,809.79
WINTRUST MAXSAFE	MONEY MARKET	2,077,124.27
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	10,216,590.05
IL METROPOLITAN INVESTMENT FUND	1-3 YEAR FUND	7,298,200.92
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS	7,904,282.54
IL PUBLIC TREASURERS FUND	VARIOUS	12,314,515.85
SHORT TERM INVESTMENTS	VARIOUS	47,381,100.00
LONG TERM INVESTMENTS	VARIOUS	22,873,441.28
TOTAL		\$115,720,639.10

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$6,024,637.78
9.3	OPERATION & MAINTENANCE FUND	828,922.93
9.4	OPERATION & MAINTENANCE (RESTR) FUND	1,434,629.83
9.5	BOND & INTEREST FUND	1,816,689.76
9.6	AUXILIARY ENTERPRISE FUND	736,735.05
9.7	RESTRICTED PURPOSE FUND	2,312,712.49
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	1,888.07
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$13,156,215.91</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Administrative & Professional	Enclosed
10.1-5(b)	Retirement – Support Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

S U B J E C T R E P O R T – Full Time

Terrence Evoy	Police Officer Police	Effective: 8/2/21
Janine Kraft	Accounts Payable Manager Accounts Payable	Effective: 6/28/21
John Lucid	Police Officer Police	Effective: 7/6/21
Dave Marcial	Dean of Enrollment Services Student Development	Effective: 7/6/21

R E C O M M E N D E D A C T I O N

That the above be employed.

SUBJECT REPORT - Resignations/Terminations

David Block	P. T. User Support Services Specialist Client Services	Effective: 6/18/21
Cassandra Cole	Instructor, Nursing Career Programs	Effective: 5/21/21

RECOMMENDED ACTION
That the above be approved as presented.

Retirement – Administrative and Professional

The following employee has submitted a notice of retirement per date listed:

Kathleen Stearns	Senior Program Manager Corporate, Community & Continuing Education	6/30/22
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Support Staff

The following employee has submitted a notice of retirement per date listed:

Carol Franrick	P.T. Departmental Assistant Academic Services	5/28/21
----------------	--	---------

RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Andrea Bailey	Assistant Professor, Business Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2021-2022
Neil Barker	Assistant Professor, Integrated Systems Technology Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2021-2022
Frank Johnson	Instructor, Mathematics Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2021-2022
Steven Merriman	Assistant Professor, Physical Science Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2021-2022
Mark O'Donnell	Police Officer Police Department	Reclassified to: Lieutenant Administrative & Professional Effective: 7/6/21
Peter Porter	Associate Professor, Anatomy & Physiology Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2021-2022
Robert Schwien	Instructor, Engineering Technology Science, Business & Computer Technology	Pursuant to the terms of the Negotiated Agreement, promoted to Assistant Professor Effective: Academic Year 2021-2022
Michael Vazquez	P.T. User Support Services Specialist Client Services Support Staff	Reclassified to: Support Analyst Effective: 6/21/21

RECOMMENDED ACTION

That the above be approved as presented.

NEW BUSINESS

- | | | |
|--------|--|----------|
| *12.1 | Affiliation Agreement with Trace Ambulance (Emergency Medical Services) | Enclosed |
| *12.2 | First Amendment to Affiliation Agreement with Advocate Health and Hospitals Corp. (Radiologic Technology, Mammography, CT) | Enclosed |
| *12.3 | Review of Closed Session Written Minutes and Audio Tapes | Enclosed |
| *12.4 | Trust for Capital Development Board (CDB) Project: Fire Door Replacement (Buildings A, B and L) | Enclosed |
| *12.5 | Resolutions to Update Signature Information: First Midwest Bank | Enclosed |
| *12.6 | Treasurer's Bond Renewal – FY22 | Enclosed |
| *12.7 | Resource Allocation Management Plan (RAMP) Project: Career & Technical Education Lab Expansion | Enclosed |
| *12.8 | Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund and Auxiliary Fund for Lost Revenues | Enclosed |
| *12.9 | Resolution Authorizing the Transfer of Certain Funds from the Education Fund to the Operations and Maintenance Restricted Fund for Purposes of Capital Funding | Enclosed |
| *12.10 | Resolution Authorizing the Transfer of Certain Funds from the Operations and Maintenance Fund to the Restricted Purpose Technology Fund for Purposes of Information Technology Infrastructure Upgrades | Enclosed |
| *12.11 | Nature Study Restoration and Maintenance Bid | Enclosed |
| *12.12 | Custodial Services ReBid | Enclosed |

REVIEW OF CLOSED SESSION WRITTEN MINUTES AND AUDIO TAPES

In January 1989, Public Act 85-1355 became law and requires that public bodies meet and review, at least on a semi-annual basis, written minutes of all closed session meetings to determine whether the need for confidentiality still exists.

In January 2004, Public Act 93-0523 became law and requires that public bodies also keep a verbatim record of all closed session meetings in the form of an audio or video recording. The verbatim recording is to be kept confidential for a minimum of 18 months and may be destroyed after the public body approves the written minutes of that closed session and approves the destruction of the recording.

It has been at least 18 months since the adjournment of several recorded closed session meetings; the Board has previously determined that the written minutes of these meetings can be released.

Recommended Action:

It is recommended that the written minutes of the closed sessions held on July 11, 2020; July 29, 2020; September 15, 2020; October 20, 2020; November 17, 2020; February 16, 2021; and April 20, 2021 be released. Additionally, it is recommended that the audio/digital recordings of August 20, 2019; September 17, 2019; and November 12, 2019 closed session meetings be destroyed.

Item 12.3:

Written Minutes:

- Recommend that the written minutes of the following closed session meetings be released:

July 11, 2020
July 29, 2020
September 15, 2020
October 20, 2020
November 17, 2020
February 16, 2021
April 20, 2021

Audio Tapes:

- Recommend that the audio/digital recordings of the following closed session meetings be destroyed (at least 18 months has passed since the closed session meeting was adjourned; the content has previously been approved; and the Board has voted to release the written minutes of these meetings):

August 20, 2019
September 17, 2019
November 12, 2019

TRUST FOR CAPITAL DEVELOPMENT BOARD PROJECT:
FIRE DOOR REPLACEMENT (BUILDINGS A, B AND L)

Recommended Action:

It is recommended that the Board of Trustees establish a trust in the amount of \$258,750.00 for a Capital Development Project to replace entrance doors, frames, hardware and security hardware in Buildings A, B and L.

TRUST AGREEMENT

This Agreement is made and entered into by and between Moraine Valley Community College whose address is _____ (*college address*) _____ hereinafter called the Using Educational Agency, and a Bank _____ (*Bank name*) _____ whose address is _____ (*Bank address*) _____ hereinafter called Bank.

WITNESSETH

WHEREAS the USING EDUCATIONAL AGENCY is required by law to pay a contribution to that certain project, known as Capital Development Board project number *CDB project # (810-068-016)*, in the amount of two hundred fifty-eight thousand seven hundred fifty dollars; and

WHEREAS, the USING EDUCATIONAL AGENCY may elect to deposit the contribution under a Trust Agreement, with an Illinois Bank of the Using Educational Agency's choice, pursuant to 71 Illinois Administrative Code 30.110, as amended October 1, 1984.

NOW THEREFORE, the parties do hereby agree:

1. That the USING EDUCATIONAL AGENCY does simultaneously with execution hereof deposit with Bank funds totaling two hundred fifty-eight thousand seven hundred fifty dollars (\$258,750).
2. That the funds so deposited with the Bank shall be described as the "contribution" and shall be held by the Bank in trust according to the terms of this agreement.
3. That the USING EDUCATIONAL AGENCY shall receive any interest thereon.
4. That earnings on the trust corpus shall be paid by the BANK to the USING EDUCATIONAL AGENCY not less frequently than quarterly.
5. That the Executive Director (in his or her official capacity) or the Administrator of Fiscal Management (in his or her official capacity) of the Capital Development Board are the only persons authorized to direct the BANK to make payment out of the trust, other than payment of earnings to the USING EDUCATIONAL AGENCY in accordance with Section 4 hereof.
6. The right of the Executive Director or the Administrator of Fiscal Management of the Capital Development Board to direct payment is restricted in that any such funds so directed shall be made payable only to: "The Order of State Treasurer of Illinois, Capital Development Board, Contributory Trust Fund".

7. That the BANK shall pay such funds within two (2) working days upon the receipt of the written direction of the Executive Director or the Administrator of Fiscal Management of the Capital Development Board, and that any agreement between the BANK and the USING EDUCATIONAL AGENCY, shall, in no way, affect the duty of the BANK to so pay upon demand.

8. That the BANK, as Trustee, shall invest in securities of the type utilized to collateralize deposits by the Treasurer of the State of Illinois, or time deposits, open accounts, certificates of deposit, savings accounts or enter into a re-purchase agreement; however, all time deposits, open accounts, certificates of deposit, savings accounts shall be covered by a pledge of securities to cover the difference between the FDIC insurance and the total unsecured amount (of the type listed in Paragraph 2, below) on deposit with the depositor bank of the Trustee Bank. A “safekeeping receipt” for such deposits shall be submitted to the USING EDUCATIONAL AGENCY covering the securities pledged, and a certified statement to the effect that all monies invested have been adequately protected, shall be submitted to CDB by the BANK. Should the re-purchase agreement cover securities other than those listed in Paragraph 2 of this Section, such agreements shall also be subject to the pledge of securities provision as described in this Section. The term “securities of the type utilized to collateralize deposits by the Treasurer of the State of Illinois” means: direct obligations of the United States Government; general obligations of the State of Illinois; notes, bonds, debentures or participation certificates of the Federal Mortgage Association, Federal Intermediate Credit Bank, Federal Home Loan Bank, Federal Land Bank, Illinois Building Authority, Illinois Toll Highway Commission of Illinois State Toll Highway Authority; Public Housing Authority Notes; obligations of the Export-Import Bank of Washington, D.C.; general obligations municipal bonds (including school districts) within the State of Illinois rated “A” or better by Moodys; and Farmers Home Administration Insured Notes provided such notes are quoted and are non-amortized.

9. That the USING EDUCATIONAL AGENCY shall be responsible for obtaining the written execution of the Trust Agreement by the BANK. Any costs or service fees of the BANK shall be borne by the USING EDUCATIONAL AGENCY.

10. That when the total amount of the contribution has been paid from the account in accordance with the directions of the Executive Director or the Administrator of Fiscal Management of the Capital Development Board, this Agreement shall be terminated and any accumulated interest or earnings thereon shall be paid over to the Using Educational Agency.

IN WITNESS WHEREOF the parties have hereunder set their hands and seals this _____ day of _____, 20____.

USING EDUCATIONAL AGENCY

Name of School Phone number

By: _____

Printed Name Title

Signature ATTEST: _____

BANK

Name of Bank Phone number

By: _____

Printed Name Title

Signature ATTEST: _____

**Acknowledgment of Receipt
Funds in the Amount**

\$ _____

Bank Representative/Printed Name

By: _____

Signature Title

Paula Sorensen Administrator of Fiscal Management
CAPITAL DEVELOPMENT BOARD

UPDATED RESOLUTIONS WITH FIRST MIDWEST BANK

Upon the Board's approval of the attached Resolutions for Facsimile Signatures and Corporate Authorization Resolutions, the updated signature authority information for First Midwest Bank will be effective June 16, 2021. These resolutions add the new Board of Trustees Chair to the list of individuals authorized to sign checks over \$20,000.

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolutions to update information on file at First Midwest Bank, an existing approved depository, to reflect updated changes in signature authority, effective June 16, 2021.

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

TREASURER'S BOND RENEWAL

A Treasurer's Bond is required pursuant to 110 ILCS 805/3-19 for the term July 1, 2021-June 30, 2022. The statutory School Treasurer's bond lists the Board of Trustees of Moraine Valley Community College as obligees and covers the faithful performances and fidelity of the school treasurer in the amount of \$25,000,000. Twenty-five million dollars is the amount recommended to the College by our insurance broker, Marsh USA, Inc. The total premium for the Treasurer's Bond for fiscal year 2022 will be \$19,832.00.

Recommended Action:

It is recommended that the Board approve the renewal of the Treasurer's Bond for fiscal year 2022 for \$25,000,000 at a cost of \$19,832.00 from The Hartford Insurance Company.

Resource Allocation Management Plan (RAMP) Project

(See attached)

Recommended Action:

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP), which consists of the following project: Career & Technical Education Lab Expansion. Further, it is recommended that the Board of Trustees authorize the administration to submit the RAMP documents to the Illinois Community College Board.

Project Scope:

In order to support the needs of the Career and Technical Education programs at Moraine Valley Community College's main campus, expansion is required for the following programs:

- > Heating, Ventilation, Air Conditioning & Refrigeration
- > Welding
- > Automotive Technology

The current programs exist within Building T located at the southwest portion of the academic core of the campus. The existing building is constructed of a steel frame clad with precast concrete panels, and in order to create connectivity between the existing facility and the three new additions, various sections of the existing precast concrete panels will require removal. Existing utilities serving the building will require extension through the existing facilities and the new additions will be constructed of precast concrete to match the existing building materials.

Based on the current building geometry and the requirements for expansion for each program, the size of the three separate building additions are as follows:

- > Heating, Ventilation, Air Conditioning & Refrigeration Labs: 5,600 sf
 - o Refrigeration Lab
 - o Sustainability Lab
- > Welding Lab: 2,000 sf
- > Automotive Technology Lab: 3,400 sf

In order to match the existing building massing and to provide adequate height for the functions within the proposed labs, the new additions will be two story volumes, and the concrete slabs will likely be structural slabs to accommodate for the poor soil conditions within this area.

Both the Automotive Technology Lab addition and the Welding Lab addition will require access drives to be extended from the existing drive system to the new additions to accommodate deliveries and vehicle access. Stormwater management strategies will also be implemented to account for the additional impervious area being added to the campus footprint.

In order to accommodate the new additions, the adjacent sitework will include the following:

- > Access drives / vehicle storage
- > Grading and landscaping
- > Stormwater management

This project will be designed in accordance with LEED standards and will incorporate energy-efficient mechanical systems. Additionally, renewable energy systems will be considered and may be incorporated into the project to support the programmatic components within the building.

Project Justification:

If project includes **Missing Core Campus Components** 1501.603 h)2); **Program Considerations** 1501.603 h)1); **Prior ICCB or State obligations** 1501.603 h)6) or **Structural Considerations** 1501.603 h)7), then please use this space for justification as this will greatly affect priority status.

Programmatic Justification Narrative

DISTRICT/COLLEGE: 524 Moraine Valley Community College

PROJECT NAME: Career & Technical Education Lab Expansion

Moraine Valley Community College is the second largest college in the state of Illinois. Over the past 10 years the college has realized a 30% increase in growth. To support the needs of the Career and Technical Education programs at Moraine Valley Community College's main campus, expansion is required for the following programs:

- Heating, Ventilation, Air Conditioning & Refrigeration
- Welding
- Automotive Technology

Partnerships with our Automotive Program continue to grow. These programs are designed to provide students with increased opportunities for employment upon completion. Additionally, our Welding certificate has seen an enrollment growth of 17% over one year and 27% over the past five years. Moraine Valley is steadily becoming an integral part of labor market and we need space to continue advancement in these areas.

This project will consist of a renovation of the existing building. The current programs exist within Building T located at the southwest portion of the academic core of the campus. The expansion requirements for the programs include approximately 11,000 square feet.

Instructional spaces will also accommodate hands-on labs, and audio-visual/technical equipment will be designed to allow for various types of teaching and learning configurations to be developed.

A major accommodation will include access drives for the Automotive Technology Lab and the Welding Lab to accommodate deliveries and vehicle access. Storm water management strategies will also be implemented to account for the additional impervious area being added to the campus footprint.

This project will be designed in accordance with LEED standards and will incorporate energy-efficient mechanical systems. Additionally, renewable energy systems will be considered and may be incorporated into the project to support the programmatic components within the building.

Additional Documentation Required Prior to Funding (this will be required before funding is released):

- For New Construction please see requirements referenced in Administrative Rules section 1501.603 b).
- For Remodel and Rehab please see requirements referenced in Administrative Rules section 1501.603 c).
- For Secondary Site Purchase please see requirements referenced in Administrative Rules section 1501.603 d).

Do project criteria meet Section 1501.603 a) of ICCB Administrative Rules?

Yes No

Does this project have the approval of your local governing board?

Yes No **Date of Board Meeting** June 15, 2021

District Contact Name: Mr. Richard Hendricks

District Contact Email Address: hendricksr4@morainevalley.edu

District Contact Phone Number: 708.974.5203

Signature _____ *Date* _____



Annual Facility Data Submission

District/College: District 524/Moraine Valley Community College

District #: 524-01
5 Digit Code (e.g., 50101)

Net Assignable Square Feet (NASF) of Owned Space

1. Classroom	132,334.00
2. Lab	185,747.00
3. Office	148,497.00
4. Study	38,245.00
5. Support	49,907.00
6. Special Use	81,182.00
7. Other	105,474.00
Total	741,386.00

Previous Year Net Assignable Square Footage of district Owned Space

1. Classroom	132,666.00
2. Lab	185,474.00
3. Office	147,871.00
4. Study	38,565.00
5. Support	48,827.00
6. Special Use	81,182.00
7. Other	105,868.00
Total	740,453.00

Total Gross Square Footage of all owned district Facilities: 1,137,133.00

Total owned Acreage of district: 307.00

Estimated Deferred Maintenance (current year estimated cost) \$900,000.00

Deferred Maintenance estimated Backlog in dollars: \$900,000.00

(Deferred Maintenance is only an estimate and will not be used to support individual district level allocations.)

Please list all completed State funded projects (any cost) and all completed local projects with a cost of \$250,000 or more in the last year.

ICCB Identifier # (FY 2021 or later)	CDB (if available)	Project Name	State Funds	Local Funds	Total Funds
		Renovate baseball field		\$2,629,198.30	\$2,629,198.30
		Culinary restaurant		\$359,518.56	\$359,518.56
		Replace air handlers		\$714,378.58	\$714,378.58
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

Please list all in-progress State funded projects (any cost) AND all local in-progress with a cost of \$250,000 or more.

ICCB Identifier #* (FY 2021 or later)	CDB (if available)	Project Name	State Funds	Local Funds	Total Funds
	810-068-014	Replace boilers	\$441,830.00	\$147,276.00	\$589,106.00
	810-068-015	Replace parking lots	\$495,600.00	\$165,200.00	\$660,800.00
		Replace boilers		\$536,000.00	\$536,000.00
		Renovate police locker room		\$251,100.00	\$251,100.00
		Replace roof top unit		\$375,000.00	\$375,000.00
					\$0.00
					\$0.00
					\$0.00
					\$0.00

District Contact: _____

Date: _____

***ICCB Project # Identifier** (e.g., 501-01NC2021-1)

Reference Codes in order:

- District # = 501-01
- Type = (NC, R, SP, U, SI or DF)
- FY = 2021
- District Ranking # = 1

Project Type Definitions

NC=New Construction, **R**=Remodel, **SP**=Site Purchase, **U**=Utilities, **SI**=Site Improvement and **DF**=Deferred Maintenance

**RESOLUTION AUTHORIZING THE TRANSFER OF CERTAIN FUNDS FROM
THE EDUCATION FUND TO THE OPERATIONS AND MAINTENANCE
RESTRICTED FUND AND AUXILIARY FUND FOR LOST REVENUES**

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution.

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

**RESOLUTION AUTHORIZING THE TRANSFER OF CERTAIN FUNDS FROM THE
EDUCATION FUND TO THE OPERATIONS AND MAINTENANCE RESTRICTED FUND
AND AUXILIARY FUND FOR LOST REVENUES**

WHEREAS, the Board of Trustees of Moraine Valley Community College, Community College District No. 524, has adopted a budget for its Education Fund for fiscal year 2021; and

WHEREAS, the budgeted expenses and transfers out of the Education Fund equal \$81,589,189; and

WHEREAS, the Board of Trustees has determined that through the Higher Education Emergency Relief Funds (HEERF) the college will recognize approximately \$12.5 million in additional revenue from the Department of Education. The college followed the Department of Education guidelines for calculating the lost revenue using a three year averaging. The revenues will be recorded to the Education Fund and through the resolution transfers will be made to the Operations and Maintenance Restricted Fund and the Auxiliary fund. These transfers are an allowable expense using funds from the Institutional Portion of the Higher Education Emergency Relief Funds (HEERF).

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MORAIN VALLEY COMMUNITY COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 524, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

That the sum not to exceed \$620,000 is authorized to be transferred from the Education Fund to the Operations and Maintenance Restricted - General Fund for lost revenues due to the pandemic. That the sum not to exceed \$3,095,800 is authorized to be transferred from the Education Fund to the Auxiliary Fund, detail by department is attached, for lost revenues due to the pandemic. These transfers will help to restore the fund balances in these funds.

That total expenses and transfers from the Education Fund will exceed the budget of \$81,587,189 however, revenues will also exceed the budget to cover the transfer.

That said Resolution be in full force and effect from and after its passage.

APPROVED this 15th day of June 2021.

Chairman, Board of Trustees

Attest:

Secretary, Board of Trustees

**RESOLUTION AUTHORIZING THE TRANSFER OF CERTAIN FUNDS FROM THE
EDUCATION FUND TO THE OPERATIONS AND MAINTENANCE RESTRICTED
FUND FOR PURPOSES OF CAPITAL FUNDING**

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution.

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

**RESOLUTION AUTHORIZING THE TRANSFER OF CERTAIN FUNDS FROM THE
EDUCATION FUND TO THE OPERATIONS AND MAINTENANCE RESTRICTED FUND
FOR PURPOSES OF CAPITAL FUNDING**

WHEREAS, the Board of Trustees of Moraine Valley Community College, Community College District No. 524, has adopted a budget for its Education Fund for fiscal year 2021; and

WHEREAS, the budgeted expenditures and transfers out of the Education Fund equal \$81,589,189; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of the College to provide capital funding for purposes of funding a female locker room in the Police department, renovations to support career programs, partial funding of a CDB project to replace entrance doors and future capital repairs. These projects will better service serve our community, students, faculty and staff.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MORAIN VALLEY COMMUNITY COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 524, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

That the sum not to exceed \$2,000,000 is authorized to be transferred from the Education Fund to the Operations and Maintenance Restricted - General Fund for purposes of funding a female locker room in the Police department, renovations to support career programs, partial funding of a CDB project to replace entrance doors and future capital repairs. These projects will better service serve our community, students, faculty and staff;

That total expenditures and transfers from the Education Fund shall not exceed the sum of \$81,587,189.

That said Resolution be in full force and effect from and after its passage.

APPROVED this 15th day of June 2021.

Chairman, Board of Trustees

Attest:

Secretary, Board of Trustees

**RESOLUTION AUTHORIZING THE TRANSFER OF CERTAIN FUNDS FROM THE
OPERATIONS AND MAINTENANCE FUND TO THE RESTRICTED PURPOSE
TECHNOLOGY FUND FOR PURPOSES OF INFORMATION TECHNOLOGY
INFRASTRUCTURE UPGRADES**

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution.

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

**RESOLUTION AUTHORIZING THE TRANSFER OF CERTAIN FUNDS FROM THE
OPERATIONS AND MAINTENANCE FUND TO THE RESTRICTED PURPOSE
TECHNOLOGY FUND FOR PURPOSES OF INFORMATION TECHNOLOGY
INFRASTRUCTURE UPGRADES**

WHEREAS, the Board of Trustees of Moraine Valley Community College, Community College District No. 524, has adopted a budget for its Operations and Maintenance Fund for fiscal year 2021; and

WHEREAS, the budgeted expenditures and transfers out of the Operations and Maintenance Fund equal \$11,972,085; and

WHEREAS, the Board of Trustees has determined that it is in the best interest of the College to provide capital funding for purposes of funding future information technology upgrades. These projects will better service serve our community, students, faculty and staff.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MORAIN VALLEY COMMUNITY COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 524, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

That the sum not to exceed \$1,000,000 is authorized to be transferred from the Operations and Maintenance General Fund to the Restricted Purpose Technology Fund for purposes of funding future information technology infrastructure upgrades. These projects will better service serve our community, students, faculty and staff;

That total expenditures and transfers from the Education Fund shall not exceed the sum of \$11,972,085.

That said Resolution be in full force and effect from and after its passage.

APPROVED this 15th day of June 2021.

Chairman, Board of Trustees

Attest:

Secretary, Board of Trustees

DATE: June 3, 2021

TO: Dr. Pamela Haney
Vice President Academic Affairs

FROM: Jane M. Bentley
Director of Purchasing

RE: **Nature Study Restoration and Maintenance Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Thursday, May 27, 2021 at 1:00 P.M. in, Room L 187. Three (3) bids were received. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The college's Nature Study Area is a registered archeological site which consists of prairie and wetlands on the northwest portion of the main campus. This area serves as a landmark to the community and provides students in the environmental science program a living ecosystem for the study of soils, vegetation, geology, weather and wildlife. The scope of this bid is a three (3) year agreement restoration and maintenance, which includes but is not limited to: invasive species control through treatments and prescribed burns.

RECOMMENDED ACTION: Whereas, RES Great Lakes, LLC (dba Applied Ecological Services) of Broadhead, Wisconsin, is the lowest responsible bidder meeting all specifications, it is recommended that the Board of Trustees award this bid to **RES Great Lakes, LLC**, in the specified yearly amounts, as needed, over a 3-year period, 2021-2024, for the Nature Study Restoration and Maintenance Bid

July 1, 2021 - June 30, 2022	\$ 15,000.00
July 1, 2022 - June 30, 2023	\$ 15,000.00
July 1, 2023 - June 30, 2024	\$ 15,000.00
Grand Total Bid Price	\$45,000.00

DATE: June 10, 2021

TO: Richard Hendricks
Vice President of Administrative Services

FROM: Jane Bentley
Director of Purchasing

RE: **Custodial Services Re-Bid 2021-2024**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bid was opened on Wednesday, June 9, 2021 at 1:00 P.M. Seven (7) bids were received. The results are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium.

The present contract for custodial services is up for renewal on June 30, 2021. This bid is for a three (3) year contract for custodial services on the main campus, Southwest Education Center and Blue Island Education Center. The college initially issued the Custodial Services Bid on May 3, 2021, however, the college opted to issue a re-bid on May 26, 2021.

After review of specifications and confirmation, the apparent low bidder, Midway Building Services, of Chicago, Illinois, was not compliant with the requirements set forth in the bidding documents and therefore their bid has been withdrawn from consideration. The next apparent low bidder, ATALIAN Global Services, upon review and confirmation, did complete all portions of the bid as required and was compliant with the specifications placed forth in this bid.

RECOMMENDED ACTION: Whereas ATALIAN Global Services, of Jersey City, New Jersey, is the lowest responsible and responsive bidder to meet specifications, it is recommended that the Board of Trustees award this bid to ATALIAN Global Services in the specified yearly amounts over a 3-year period, 2021-2024:

July 1, 2021 – June 30, 2022	\$ 1,961,424.00
July 1, 2022 – June 30, 2023	\$ 2,015,363.16
July 1, 2023 – June 30, 2024	\$ 2,075,420.98
Total Contract:	\$ 6,052,208.14