

**MORAIN VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, April 20, 2021, Board Room D219, 9000 West College Parkway, Palos Hills, IL 60465. Meeting to be held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via [www.morainevalley.edu/BOTApril20](http://www.morainevalley.edu/BOTApril20) or by phone 1-312-535-8110 with Meeting ID 120 944 3427, p/w UKdpY9qRR36 (85379977 from phones).

**A G E N D A**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
  - 1) Unapproved Minutes - Regular Meeting, March 16, 2021
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
  - 1) Presentation to Lauren Hassen, Student Trustee
  - 2) Oath of Office - Student Trustee - Delilah Wietasch
6. **REPORTS OF ADMINISTRATION**
  - 1) President's Report
    - Spring 2021 Enrollment Report
    - Outreach and Fall 2021 Planning
    - Return to Work
7. **COMMUNICATIONS**
  - 1) Illinois Community College Board (ICCB) Approval of American Sign Language (ASL) Deaf Studies Certificate
  - 2) American Culinary Federation (ACF) Education Foundation Accrediting Commission Approval of Programmatic Accreditation for Associate Degree in Culinary Arts
8. **FINANCIAL STATEMENT**
  - 1) Treasurer's Report
  - 2) Financial Records Summary
  - 3) Investments
9. **WARRANTS**

**CONSENT AGENDA (Agenda Items 9 - 12) (\*items included for action)**

  - 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
  - 2) \* Education Fund
  - 3) \* Operation & Maintenance Fund
  - 4) \* Operation & Maintenance Restricted Fund
  - 5) \* Bond & Interest Fund
  - 6) \* Auxiliary Fund
  - 7) \* Restricted Purpose Fund
  - 8) \* Working Cash Fund
  - 9) \* Trust and Agency Fund
  - 10) \* Audit Fund
  - 11) \* Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**

- 1) \* Full-Time
  - a. \* Non-Renewal of Appointment - Grant Funded
- 2) \* Part-Time/Supplemental/Other
- 3) Salary Revisions
- 4) Leave of Absence (LOA)
  - a. \* Sabbatical Leave - Faculty
- 5) \* Resignations/Terminations
  - a. \* Retirement - Support Staff
  - b. \* Retirement - Faculty
- 6) \* Reclassifications (Promotions, Transfers, Corrections, etc.)
  - a. \* Department Chair Appointment
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
  - 1) \* Affiliation Agreement with Khudeira Medical Center (Medical Assistant)
  - 2) \* First Amendment to Educational Affiliation Agreement with Northwestern Memorial Healthcare (Allied Health Programs)
  - 3) \* Program Memorandum to Affiliation Agreement with Advocate Health and Hospitals (Medical Imaging)
  - 4) \* Affiliation Agreement with Riveredge Hospital (Nursing, Basic Nurse Assistant Training)
  - 5) \* Affiliation Agreement with Sole 2 Sole, PC (Medical Assistant)
  - 6) \* Program Addendum to Master Educational Affiliation Agreement with Presence Amita Health St. Joseph (Nursing)
  - 7) \* Program Addendum to Master Educational Affiliation Agreement with Presence Amita Health St. Joseph (Radiologic Technology)
  - 8) \* Program Addendum to Master Educational Affiliation Agreement with Presence Amita Health St. Joseph (Basic Nurse Assistant Training)
  - 9) \* Resolution of Observance of Arbor Day - April 30 2021
  - 10) \* Campus Police Locker Room Renovation Re-Bid
  - 11) \* Preventive Maintenance Program for HVAC Equipment Bid
  - 12) \* Refuse and Recycling Bid
  - 13) \* Building H Natatorium Rooftop Unit (RTU) Replacement Bid
  - 14) \* Police Vehicle Purchase
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **CLOSED SESSION** - Motion to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.
16. **ADJOURNMENT**

**MINUTES**

Approved Minutes of the February 16, 2021 Special Meeting

Enclosed

Approved Minutes of the February 16, 2021 Regular Meeting

Enclosed

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Special Meeting, was held on Tuesday, February 16, 2021, Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders with all meeting content and public comments, via phone or otherwise, being recorded. Public notice was given pursuant to the Open Meetings Act Section 42.02.

**I. CALL TO ORDER**

The meeting was called to order by Chair Kimberly Hastings Cristelli at 5:32 PM.

Chair Cristelli requested that anyone speaking state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their devices on mute.

**II. ROLL CALL**

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O’Neill; Lauren Hassen, Student Trustee

Absent: None

Chair Cristelli indicated that per Illinois Governor Pritzker’s executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum.

**III. CLOSED SESSION**

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to move to closed session to consider the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body pursuant to Section 2(c)(1) of the Open Meetings Act.

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli

Absent: None  
Student  
Advisory: Yes

Motion carried.

The Board moved to closed session at 5:35 p.m. and returned to open session at 6:10 p.m.

**IV. AUDIENCE PARTICIPATION**

None.

**VI. ADJOURNMENT**

The meeting adjourned at 6:16 PM.

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, February 16, 2021, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders with all meeting content and public comments, via phone or otherwise, being recorded.

**I. CALL TO ORDER**

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:19 PM. Chair Cristelli apologized for the slight delay in starting the meeting following the special meeting closed session.

Chair Cristelli repeated a request, for those just joining, for anyone speaking to state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their devices on mute.

**II. ROLL CALL**

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O’Neill; Lauren Hassen, Student Trustee

Absent: None

Chair Cristelli indicated for the record that per Illinois Governor Pritzker’s executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum.

**III. MINUTES**

It was moved by Ms. Kirkwood and seconded by Mr. O’Neill to approve the unapproved minutes of the Public Hearing on the Tax Levy of December 17, 2020, and the unapproved minutes of the Regular Meeting of December 17, 2020.

ROLL CALL VOTE taken on approval of minutes for the Public Hearing on the Tax Levy of December 17, 2020, and the unapproved minutes of the Regular Meeting of December 17, 2020:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,  
O'Neill, Cristelli  
Absent: None  
Student  
Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 ACCT/ICCTA Report**

Ms. Murphy reported that the ICCTA meeting was held virtually on January 30. She reported that Illinois community college presidents drafted a letter to Governor Pritzker requesting the inclusion of front-line community college employees in the state's 1-B vaccination schedule, and that ICCTA representatives reviewed the Illinois general assembly spring session. The Illinois Board of Higher Education (IBHE) is recommending a 2% increase in state funding for community colleges and a \$15 million set-aside for Monetary Award Program (MAP) grants. The Governor will deliver his budget address tomorrow. ICCTA is applying for a Joyce Foundation grant to research and collect data on community college baccalaureate degrees. This year, Lobby Day will be virtual with a hybrid approach for in-district lobbying and Zoom meetings with targeted legislative leaders. Trustee Murphy reported that in conjunction with community college organizations, there were virtual meetings with Senator Dick Durbin on February 3 and Senator Tammy Duckworth on February 4, and both senators seem to be aligned with ICCTA's legislative priorities. The Illinois Community College Board (ICCB) suspended the High School Equivalency Constitution Test until December 31 due to a backlog of students. ICCTA discussed efforts to increase college flexibility in spending down the federal Coronavirus Response and Relief Supplemental Appropriations Act grants and will co-sign a letter with other higher education advocates seeking an additional \$97.3 billion in pandemic-related relief funds.

ICCTA's Onboarding Committee will produce member-only podcasts on topics such as trustee responsibilities and the Illinois Open Meetings Act, and the Public Relations Committee is working on a searchable Q&A database. Trustee Murphy indicated that many colleges within the state share their knowledge and experience with each other. She indicated that she can share more information if anyone had any questions.

### 5.2 Student Trustee Report

Ms. Hassen reported on several January events, including the inauguration of the new president and vice president. She indicated that more than 70 students interacted with Student Life through weekly trivia events centered around the inauguration and the poem read by Amanda Gorman. Also during January, more than 100 students engaged with virtual content that assisted them with goal-setting for the spring semester and getting ready for the first week of classes. She reported that over the semester break she participated in an Illinois Community College Board Student Advisory Committee meeting, where they discussed the possibilities of a virtual lobby day to talk with state representatives about issues. She will keep everyone informed about that. At the beginning of February, there was a Rainbow Reception that highlighted resources at Moraine Valley that are available to students who identify themselves as plus. Ms. Hassen reported that February is Black History Month, and events are scheduled throughout the month, sponsored by the Black Student Association and the Celebrating Diversity Committee. She indicated she would be happy to send information to anyone who is interested.

## **VI. REPORTS OF ADMINISTRATION**

### 6.1 President's Report

Dr. Jenkins thanked Trustee Murphy for participating in ICCTA meetings, indicating that the trustees are very committed to assisting colleges through advocacy with state legislators and also on the national level. She thanked Trustee Hassen for her report, indicating that she appreciates all the things that Student Life continues to do for students, especially through the pandemic.

- Final FY20 Audit Report – Theresa O'Carroll introduced Kelly Kirkman of RSM, indicating that Kelly and John George previously presented an audit report in October and now that the audit is finalized, Kelly is here to provide an update.

Kelly Kirkman, Senior Manager with RSM, indicated that because they were here in October and the audit was mostly complete except for final guidance on testing for the CARES Act funding, her report will be brief. She reiterated that nothing changed from the report the Board received in October, and briefly reviewed the audit process and financial statements, indicating that there were no significant issues encountered during the audit and that the college was in a pretty stable position for FY2020. The additional guidance for the CARES funding was issued at the end of the year and they were able to complete the required testing and the audit towards the end of January. She also indicated that there were no audit adjustments, which indicates that the financial reporting information that the Board receives each month or quarter is very accurate. The only issue that came up in the audit was with student financial aid testing and Title IV funds, which was fully reviewed in their October report. There were no compliance findings and no control issues with the additional testing that was just completed with the CARES funding.

Chair Cristelli thanked Ms. Kirkman for the audit report and commended Theresa O'Carroll and the Finance department for their hard work. Theresa recognized Mike Cipolla, Controller, for his leadership in the audit process.

- FY21 Budget Update – Ms. O'Carroll presented the budget update report from July 2020 to January 2021. She reviewed the operating budget revenues and expenses, showing total expenses exceeding revenues in the operating funds by \$2.5 million, but also reviewed budget dollars that were placed on hold, estimated at \$4.5 million. These reductions (savings), in addition to Life Cycle Management savings by using CARES funds for purchases and other savings, resulted in expense savings of \$5.4 million. Including the unbudgeted State allocated revenue, she reported that the net result is an estimated savings of \$7 million at this point in time. She reviewed the projected revenue for the remainder of the fiscal year, including grant allocations, property tax revenues and financial aid/tuition revenues for a total projected revenue of \$31 million.

Ms. Barrett asked what impact mortgage forbearances may have on property tax revenue. Ms. O'Carroll indicated that a 5% loss is figured into these reported amounts.

- CARES and CRRSAA Funding Report – Ms. O'Carroll reported that in December, the Coronavirus Response and Relief Supplemental Appropriation Act of 2021 was passed, which created a second higher

education emergency relief fund. She reviewed the differences between the two rounds of funding. The new funding expands the student aid portion that will help more students to be able to continue their education and expands the institutional portion to include lost revenue, distance learning technology costs, and faculty and staff training and payroll. She indicated that they are waiting for specific guidance from the Department of Education on exactly how the funds can be used for the institutional portion, and she will keep the Board updated.

Dr. Jenkins introduced Willis Jordan, Internal Auditor, who joined the college in January and will be working with the Finance department on the college's audit process and other internal audits that are conducted on campus. Dr. Jenkins reported that there was a meeting today at which the financial aid team talked about the process that will be used to disseminate these funds to students. She indicated that the Board will hear a more detailed report about that next month, which will include the numbers of students who were able to complete their programs, mostly because they were able to get financial help through the CARES funding. She indicated that this information will be shared with elected officials to thank them for their support. She noted that under Dr. Pamela Haney's leadership, the Board agenda includes a recommendation for approval of a new certificate program in American Sign Language Deaf Studies. She reported that she and Kristy McGreal, Executive Director of the Foundation, met with a former graduate of Moraine Valley who works at Bedford Grow, LLC, a cannabis facility in Summit. As part of their contract with the state, they have to give back to not-for-profit organizations, so because of the connection to Moraine Valley, they presented the Foundation with \$85,000 to endow a scholarship for students in the cannabis program to provide five \$1,000 scholarships each year. She mentioned Trustee Patricia Murphy's encouragement in this area and the work of the Academic Affairs team with Cresco Labs to develop a cannabis curriculum, reporting that there are a number of students enrolled in the program.

**VII. COMMUNICATIONS**

None

**VIII. FINANCIAL STATEMENT**

**For DECEMBER 2020:**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$102,853,260.30 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**For JANUARY 2021:**

8.4 Treasurer's Report

Treasurer's Report showing an ending balance of \$101,614,526.76 will be filed for audit. (DOCUMENT D - SUPPLEMENT TO MINUTES)

8.5 Budget Report

(DOCUMENT E - SUPPLEMENT TO MINUTES)

8.6 Investments

(DOCUMENT F – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

**For DECEMBER 2020:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,427,446.53

9.3	Operation & Maintenance Fund	763,561.00
9.4	Operation & Maintenance Fund (Restricted)	113,216.33
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	519,958.90
9.7	Restricted Purpose Fund	882,191.07
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	976.60
9.10	Audit Fund	15,000.00
9.11	Liability, Protection & Settlement Fund	7,546.50

(DOCUMENT G - SUPPLEMENT TO MINUTES)

**For JANUARY 2021:**

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,616,264.93
9.3	Operation & Maintenance Fund	1,291,686.18
9.4	Operation & Maintenance Fund (Restricted)	309,291.66
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	771,127.85
9.7	Restricted Purpose Fund	2,468,356.23
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	276.45
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT H - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Yesenia Ponce - Departmental Assistant, Learning Enrichment & College Readiness - effective 3/1/21

Patrick Treacy - Police Chief, Police Department - effective 3/1/21

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-1(a) Tenure Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2021-2022 academic year for the following individuals:

Mary Boland	Physics
Sharon Brennan	Counseling
Anna Chmiel	Academic Advising
Teri Hedding	American Sign Language
Anna Jannak	Medical Assistant
Suzanne Kempczynski	Physical Education
Angelina Myers	Mathematics
Lori Schmidt	Phlebotomy
Julie Zimmer	Nursing

(DOCUMENT J - SUPPLEMENT TO MINUTES)

#### 10.1-1(b) Third Year Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2021-2022 academic year for the following individuals:

Cassandra Cole	Basic Nurse Assistant Training
Clare DeVries	Basic Nurse Assistant Training
Dean Eliacostas	Culinary Arts
Dominika Kouba	Nursing
Chris Matusek	Art/Digital Art Design
David O'Connor	Criminal Justice
Christopher Wheat	Health Information Technology
Hiyam Yusef	Counseling & Advising

(DOCUMENT K - SUPPLEMENT TO MINUTES)

#### 10.1-2 Part-Time/Supplemental/Other

(DOCUMENT L - SUPPLEMENT TO MINUTES)

#### 10.1-3 Salary Revisions

None.

#### 10.1-4 Leave of Absence

Brenda Rodriguez - Student Success Specialist, Corporate, Community & Continuing Education - L.O.A. (PARENTAL) 5/17/21-8/22/21

Anuradha Senthil Kumar - System Administrator, Network Operations – Personal Leave 2/2/21-7/31/21

Sanah Siddiqui - Project Management Coordinator, IT Project Management & Application Services – L.O.A. (PARENTAL) 5/4/21-7/19/21

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Catherine Dixon - Secretary II, Academic Services – resignation effective 12/31/20

John Krull - Police Lieutenant/Support Services Commander, Police Department – resignation effective 1/8/21

Kelley Murphy - P.T. Community Service Officer, Police Department – resignation effective 2/13/21

Michelle Stewart - Police Officer, Police Department – resignation effective 1/22/21

(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative & Professional

Diane Bauer – User Support Engineer, Client Services – retirement effective 4/30/21

(DOCUMENT O - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Martin Knolmayer – from P.T. Police Officer, Police Department to Sergeant – effective 3/1/21

(DOCUMENT P - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Dr. S. Setia, M.D. (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Dr. S. Setia, M.D. for Medical Assistant.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Serenity House (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Serenity House for Addictions Studies.  
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Victorian Village (Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Victorian Village for Basic Nurse Assistant.  
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.4 New Certificate Program: American Sign Language (ASL)  
Deaf Studies

It is recommended that the Board of Trustees approve a new certificate program for American Sign Language (ASL) Deaf Studies, effective fall 2021.  
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.5 Illinois Green Economy Network (IGEN) Lighting Grant  
Purchase (FPAC)

Whereas Grainger, of Janesville, Wisconsin, has been approved by E&I Cooperative and IPHEC and awarded this cooperative contract, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$37,134.50 to Grainger for the purchase of one hundred forty-five (145) lighting fixtures to be paid for by a grant offered by IGEN and IEPA.  
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.6 Culvert Repairs Bid - Revision

Whereas, Advantage Paving Solutions, of Joliet, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$38,760.00 to Advantage Paving Solutions for the Culvert Repairs Bid.  
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.7 Building T Heating Water Plant Upgrade Bid

Whereas, Premier Mechanical Systems, of Addison, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$536,000.00 to Premier Mechanical Systems for the MVCC Building T Heating Water Plant Upgrades Bid.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, and 12.7:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,  
O’Neill, Cristelli

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. ADJOURNMENT**

The meeting adjourned at 7:45.

**BOARD REPORTS AND/OR REQUESTS**

- |     |  |        |
|-----|--|--------|
| 5.1 | Presentation to Lauren Hassen, Student Trustee     | Verbal |
| 5.2 | Oath of Office – Student Trustee, Delilah Wietasch | Verbal |

**REPORTS OF ADMINISTRATION**

6.1 President's Report

Verbal

- Spring 2021 Enrollment Report
- Outreach and Fall 2021 Planning
- Return to Work

**COMMUNICATIONS**

- 7.1 Illinois Community College Board (ICCB) Approval of American Sign Language (ASL) Deaf Studies Certificate Enclosed
- 7.2 American Culinary Federation (ACF) Education Foundation Accrediting Commission Approval of Programmatic Accreditation for Associate Degree in Culinary Arts Enclosed



March 15, 2021

Dr. Sylvia Jenkins, President  
Moraine Valley Community College  
9000 West College Parkway  
Palos Hills, Illinois 60465-0937

Dear Dr. Jenkins,

This letter is notification that the college's request for approval to offer the following program was granted approval on behalf of the Illinois Community College Board on March 15, 2021:

- ASL Deaf Studies Certificate (28 credit hours)

Because certificates do not require approval of the Illinois Board of Higher Education, this program can be implemented immediately. If you have not already done so, please submit the required curriculum and related course addition requests for updating your college's master files at this time. Doing so will ensure the college receives the appropriate credit hour reimbursement funding.

Sincerely,

Brian Durham, Ed.D.  
Executive Director

Cc: Pamela Haney, Vice President of Academic & Student Affairs – MVCC  
Cherie Meador, Dean of Academic Services - MVCC  
Richard Caldwell, Secretary & Curriculum Assistant, Academic Services - MVCC  
Tricia Broughton - ICCB



American Culinary Federation  
Education Foundation

Programmatic Accreditation by ACFEF Accrediting Commission

February 3, 2021

Moraine Valley Community College  
9000 W College Pkwy  
Palos Hills, IL 60465-2478

Attn: Culinary Arts Department

Dear Sir or Madam,

Congratulations! The American Culinary Federation Education Foundation Accrediting Commission recently met and approved your request for programmatic accreditation. The Commission has given your school a **Grant of Accreditation** not to exceed beyond **6/30/2025**, for the following program:

**Associate Degree in Culinary Arts**

Your certificate is enclosed. We hope you display it with pride.

As part of the continual monitoring of your program by the Accrediting Commission, your accredited programs will have an **Annual Program Update due to the ACF National Office by March 30th of each year. The National Office accreditation staff will send out reminders by the 1<sup>st</sup> of each year. The ACFEF Annual Program Update link will be sent to you thru Survey Monkey.**

You may proudly display your well-deserved accreditation by using the ACF Education logo. We will be happy to send you the ACF Education Logo for the use on your website, brochures and catalogs. For your announcements and/or publications, it is important that whoever reads your publications understands that the accreditation is programmatic and that your program is accredited by the Accrediting Commission. Please ensure that the wording specifies that your program is "accredited by the Accrediting Commission of the American Culinary Federation Education Foundation" or "accredited by the American Culinary Federation Education Foundation's Accrediting Commission".

Should you have any questions regarding your accreditation, please do not hesitate to contact the accreditation department, at 800-624-9458.

Best wishes for continued success during your upcoming academic year.

Congratulations,

Michael Moench, CEC  
Chair, ACFEF Accrediting Commission

# Certificate of Accreditation

This certificate affirms that

*Moraine Valley Community College*

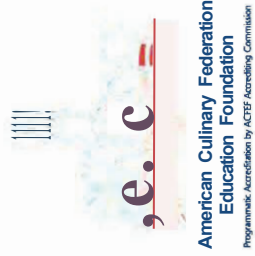
*Associate Degree in Culinary Arts*

*Is accredited by  
The Accrediting Commission of the  
American Culinary Federation Education Foundation*

Expiration Date: 6/30/2025



Chair, ACFEF Accrediting Commission  
Michael Moench, CEC



**MORaine VALLEY COMMUNITY COLLEGE  
 COMMUNITY COLLEGE DISTRICT NO. 524  
 TREASURER'S REPORT  
 MONTH ENDED MARCH 31, 2021**

<u>FUND</u>	<u>BEGINNING BALANCE</u>	<u>RECEIVED</u>	<u>DISBURSED</u>	<u>ENDING BALANCE</u>
EDUCATION FUND	\$49,719,430.97	\$11,745,126.20	\$5,177,386.06	\$56,287,171.11
OPERATION & MAINT FUND	10,689,414.51	3,179,344.15	800,741.66	13,068,017.00
OPERATION & MAINT (RESTR.)	14,710,101.38	348,019.49	1,280.79	15,056,840.08
BOND & INTEREST FUND	2,140,561.09	2,246,499.06	0.00	4,387,060.15
AUXILIARY FUNDS	7,708,441.77	491,200.12	624,278.78	7,575,363.11
RESTRICTED PURPOSE FUNDS	5,680,085.06	3,981,249.47	4,119,842.81	5,541,491.72
WORKING CASH FUND	13,879,528.46	7,591.96	0.00	13,887,120.42
TRUST & AGENCY FUNDS	168,365.06	748.49	484.57	168,628.98
AUDIT FUND	124,387.44	27,159.90	4,300.00	147,247.34
LIAB, PROTECT & SETTLE FUND	684,732.05	271,964.34	0.00	956,696.39
<b>TOTAL</b>	<b>\$105,505,047.79</b>	<b>\$22,298,903.18</b>	<b>\$10,728,314.67</b>	<b>\$117,075,636.30</b>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS		\$22,550.00
HUNTINGTON BANK	CHECKING ACCT	1,071,528.99
FIRST MIDWEST BANK	CHECKING ACCT	12,981,132.32
FIRST MIDWEST BANK	PAYROLL ACCT	0.00
FIRST MIDWEST BANK	TRUST ACCT	703,274.23
WINTRUST MAXSAFE	MONEY MARKET	2,076,941.89
IL METROPOLITAN INVESTMENT FUND	MONEY MARKET	8,213,369.78
IL METROPOLITAN INVESTMENT FUND	1-3 YEAR FUND	5,299,974.50
IL SCHOOL DIST LIQUID ASSEST FUND	VARIOUS	12,872,104.42
IL PUBLIC TREASURERS FUND	VARIOUS	7,219,655.97
SHORT TERM INVESTMENTS	VARIOUS	52,958,800.00
LONG TERM INVESTMENTS	VARIOUS	13,656,304.20
<b>TOTAL</b>		<b>\$117,075,636.30</b>

**ACCOUNT EXPENDITURE SUMMARIES**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,177,386.06
9.3	OPERATION & MAINTENANCE FUND	800,741.66
9.4	OPERATION & MAINTENANCE (RESTR) FUND	1,280.79
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	624,278.78
9.7	RESTRICTED PURPOSE FUND	4,119,842.81
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	484.57
9.10	AUDIT FUND	4,300.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$10,728,314.67</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-1(a)	Non-Renewal of Appointment – Grant Funded	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-4(a)	Sabbatical Leave – Faculty	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Support Staff	Enclosed
10.1-5(b)	Retirement – Faculty	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed
10.1-6(a)	Department Chair Appointment	Enclosed

SUBJECT REPORT – Full Time

Jeanne Kraus	Instructor, Culinary Arts Science, Business & Computer Technology	Effective: 8/16/21
Kiara Merritt	Early College Specialist Student Success	Effective: 4/26/21
John Moreno	Instructor, Heating & Air Conditioning Career Programs	Effective: 8/16/21

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RECOMMENDED ACTION

That the above be employed at the indicated salary conditional upon receipt of a drug screening and a background check from the State of Illinois.

Non-Renewal of Appointment – Grant Funded

Because grant funding is not known for the next year, it is recommended that the appointment of the following grant funded individuals not be renewed. However, their current appointment shall be continued to the end of their current grant cycle.

John Andres	Coordinator of Records & Assessment
Margaret Dawczak	Manager of Transition & ESL
Josiah Fuller	Director of Educational Talent Search
Michael Gonzalez	Program Coordinator - CSSIA
Marie Harrell	Internship Manager
Evera Ivy	Job Resource Specialist
Yolanda Johnson-Bennett	Education Specialist
Stanley Kostka	CAE Regional Resource Center Manager
Chauntai Mack	Career Connections, Youth Program Manager
Diana Medina	Activity Director, Career Pathways
Carmela Ochoa	Coordinator of HSE
Nathan Payovich	Director of Disability Services
Agata Rawdanik	Data Center Manager
Anna Ricchiuto	Grant Project Coordinator
Brenda Rodriguez	Career Connections, Student Success Specialist
Christian Torres	Transition Specialist
Erica Warren	Coordinator of Access & Accommodations
Darice Wright	Career Connections, Adult Program Manager
Lauren Zajac	Education Specialist

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RECOMMENDED ACTION

That the appointments not be renewed for the above individuals.

Sabbatical Leave – Faculty

In accordance with the Faculty Negotiated Agreement, one (1) application for sabbatical leave was received. The application was reviewed by the Faculty Development Committee, the appropriate Dean and the Vice President of Academic Affairs. It is recommended that the following faculty member be granted a sabbatical leave:

Erika Deiters, Professor, Communications  
Spring 2022 semester with full pay

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RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Zaki Abdelrahim	Technical Engineer Information Technology	Effective: 6/30/21
Stephenie Presseller	Sustainability Manager Administrative Services	Effective: 6/30/21
Joseph Scroggins	Director of Financial Aid Student Development	Effective: 4/09/21

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RECOMMENDED ACTION  
That the above be approved as presented.

Retirement – Support Staff

The following employee has submitted a notice of retirement per date listed:

Mary Nagel	Secretary II Athletics	12/31/21
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

Retirement – Faculty

The following employee has submitted a notice of retirement per date listed:

Kevin O’Connell	French Professor, Communications Liberal Arts	5/31/21
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RECOMMENDED ACTION

It is recommended that the request for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Jennifer Morgan	Program Assistant Learning Enrichment & College Readiness Support Staff	Reclassified to: Secretary II Academic Services Effective: 4/26/21

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RECOMMENDED ACTION  
That the above be approved as presented.

Department Chair Appointments for Academic Years  
2021-2023

Pursuant to the terms of the 2018-2022 Negotiated Agreement with the Moraine Valley Faculty Association, Section 1.15, the following individuals have been recommended as Department Chairs for the 2021-2022 and 2022-2023 academic years.

Academic Development & Learning Resources:

Dr. Troy Swanson                      Department Chair, Library/Learning Resources

Career Programs:

Dr. Michael Espinoza              Department Chair, Public Service  
David Viar                              Department Chair, Mechanical Technologies  
Dr. Kelli Nickols                      Department Chair, Nursing  
Beth Romanzow                      Department Chair, Health Sciences

Learning Enrichment & College Readiness:

Dr. John Halliwell                      Department Chair, Developmental Education

Liberal Arts:

Aileen Donnersberger              Department Chair, Social Sciences  
Dr. Thomas Dow                      Department Chair, Communications/Literature/Languages  
Nicholas Thomas                      Department Chair, Humanities & Fine Arts  
Dr. Amy Williamson                      Department Chair, Behavioral Science

Science, Business & Computer Technologies:

Michelle August                      Department Chair, Computer Info Systems/Office Tech.  
Dr. Jeanine Christensen              Department Chair, Physical Science  
Joseph Flynn                          Department Chair, Business  
Sandra Gibbons                      Department Chair, Biological Sciences  
Dr. Amy Madden                      Department Chair, Mathematics  
Dr. John Sands                          Department Chair, Computer Integrated Technologies

Student Development:

Sumeet Singh                          Department Chair, Counseling & Advising

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RECOMMENDED ACTION

That the individuals named above be appointed Department Chairs per the term outlined herein and the terms and conditions of the negotiated agreement.

**NEW BUSINESS**

- \*12.1 Affiliation Agreement with Khudeira Medical Center (Medical Assistant) Enclosed
- \*12.2 First Amendment to Educational Affiliation Agreement with Northwestern Memorial Healthcare (Allied Health Programs) Enclosed
- \*12.3 Program Memorandum to Affiliation Agreement with Advocate Health and Hospitals (Medical Imaging) Enclosed
- \*12.4 Affiliation Agreement with Riveredge Hospital (Nursing, Basic Nurse Assistant Training) Enclosed
- \*12.5 Affiliation Agreement with Sole 2 Sole, PC (Medical Assistant) Enclosed
- \*12.6 Program Addendum to Master Educational Affiliation Agreement with Presence Amita Health St. Joseph (Nursing) Enclosed
- \*12.7 Program Addendum to Master Educational Affiliation Agreement with Presence Amita Health St. Joseph (Radiologic Technology) Enclosed
- \*12.8 Program Addendum to Master Educational Affiliation Agreement with Presence Amita Health St. Joseph (Basic Nurse Assistant Training) Enclosed
- \*12.9 Resolution of Observance of Arbor Day - April 30 2021 Enclosed
- \*12.10 Campus Police Locker Room Renovation Re-Bid Enclosed
- \*12.11 Preventive Maintenance Program for HVAC Equipment Bid Enclosed
- \*12.12 Refuse and Recycling Bid Enclosed
- \*12.13 Building H Natatorium Rooftop Unit (RTU) Replacement Bid Enclosed
- \*12.14 Police Vehicle Purchase Enclosed

**RESOLUTION OF**  
**OBSERVANCE OF ARBOR DAY**  
**APRIL 30, 2021**

(See attached resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the attached resolution observing Arbor Day 2021.

**RESOLUTION OF OBSERVANCE OF ARBOR DAY**

**Whereas**, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

**Whereas**, this holiday, called Arbor Day, was first observed with the planting of more than one million trees in Nebraska; and

**Whereas**, Arbor Day is now observed throughout the nation and the world; and

**Whereas**, trees reduce the erosion of our topsoil caused by wind and water, lower heating and cooling costs, protect us from harsh, cold winter winds and hot summer sun, clean the air we breathe, produce oxygen while reducing ozone, and provide habitat for wildlife; and

**Whereas**, Moraine Valley Community College continues to make a strong effort to beautify its campus and thereby enhance the community; and

**Whereas**, trees are a renewable resource, giving us paper, wood products for our homes, fuel for fires, and many other biodegradable products; and

**Whereas**, trees in our community increase property values, enhance the economic vitality of the business areas, beautify our community; and

**Whereas**, trees are in the very roots of our history and are a source of joy and spiritual renewal; and

**Whereas**, Moraine Valley Community College has received the Palos Hills Beautification Award in 2005, 2007, 2009, 2011, 2012, 2013 , 2014, 2015, 2016, 2017, 2018, and 2019;

**Whereas**, Moraine Valley Community College was designated on January 21, 2010 as a Tree Campus USA by the National Arbor Day Foundation and has, therefore, joined other selected communities in the United States by demonstrating vigorous accomplishments in urban forestry; and

**Now**, therefore, be it Resolved that the Board of Trustees of Moraine Valley Community College declares that April 30<sup>th</sup>, 2021, shall be observed as Arbor Day on campus and urges all students, faculty, and staff to support efforts to improve and protect trees and woodlands and to support Moraine Valley's urban forestry program, and the Board urges all citizens to lift their hearts and promote the well being of present and future generations.

Dated this 20<sup>th</sup> day of April, 2021

ATTEST:

\_\_\_\_\_  
Secretary, Board of Trustees

\_\_\_\_\_  
Chairman, Board of Trustees

DATE: April 6, 2021

TO: Rick Hendricks  
Vice President of Administrative Services and College Facilities

FROM: Jane M. Bentley  
Director of Purchasing

RE: **MVCC Campus Police Locker Room Renovation Re-Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Tuesday, January 27, 2021 at 2:00 PM in Room L187. Six (6) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

This project was initially released for bid in December 2020. Upon review of the five (5) lowest bids submitted in January 2021, by the college's architect, Legat, it was found that the bids submitted were all incomplete and failed to include required bidding documents. Therefore, vendor qualifications and submissions could not be confirmed, resulting in the college rejecting all bids and recommending to re-bid.

The general scope of this project includes, but is not limited to: interior remodeling of approximately 750 square feet of space in Building P including demolition, finishes, plumbing, HVAC, electrical, lockers, etc.

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, requirements of the project, and the bid amount. Upon review of the apparent low bid, Toler Construction, Inc., of Arlington Heights, Illinois, by the college's architect, Legat, it was found that Toler Construction, Inc., understood the scope and requirements of the bid specifications for this project.

**RECOMMENDED ACTION:** Whereas, Toler Construction Inc., of Arlington Heights, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$ 251,000.00 to Toler Construction, Inc.**, for the MVCC Campus Police Locker Room Renovation Re-Bid.

DATE: April 1, 2021

TO: Rick Hendricks  
Vice President of Administrative Services

FROM: Jane M. Bentley  
Director of Purchasing

RE: **Preventive Maintenance Program for HVAC Equipment Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college’s web site. The bid was opened on Friday, March, 26, 2021, at 11:00 A.M. in room L187. Four (4) bids were received. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The awarded bidder will be contracted to perform a complete program of preventive maintenance on all HVAC systems and equipment including seasonal preparation, inspections, cleanings, and recommendations. This bid is for a period of three (3) years.

**RECOMMENDED ACTION:** Whereas Anchor Mechanical, Inc., of Chicago, Illinois, is the lowest responsible bidder per specifications, it is recommended that the Board of Trustees award this bid to **Anchor Mechanical, Inc.**, in the specified yearly amounts over a 3- year period, 2021-2024, for preventative maintenance:

<b>Year 1</b>	<b>2021-2022</b>	<b>\$142,000.00</b>
<b>Year 2</b>	<b>2022-2023</b>	<b>\$145,000.00</b>
<b>Year 3</b>	<b>2023-2024</b>	<b>\$147,000.00</b>
<b>Total 3- Year Bid</b>		<b>\$434,000.00</b>

DATE: April 1, 2021

TO: Rick Hendricks  
Vice President of Administrative Services

FROM: Jane M. Bentley  
Director of Purchasing

**RE: Refuse and Recycling Bid 2021-2024**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Thursday, March 25, 2021 at 2:00 P.M. in, Room L 187. Five (5) bids were received. Because the specifications are unique to the requirements of the College, the pricing for this bid was not via State contract or consortium contracts.

The present contract for refuse and recycling service is up for renewal on June 30, 2021. The refuse and recycling bid is a three (3) year contract for the removal of waste and recycling throughout designated pick up locations across main campus, Southwest Education Center and Blue Island Education Center, beginning July 1, 2021 thru June 30, 2024. In light of the Covid-19 Pandemic, the college requested pricing for a base bid and an alternate bid. The base bid is the normal operating pick up schedule of the college and satellite campuses. The alternate bid requested pricing for a modified pick up scheduled to be used, if needed, during the pandemic until the campus and satellites return to pre-pandemic levels.

**RECOMMENDED ACTION:** Whereas, Republic Services, of Crestwood, Illinois is the lowest responsible bidder meeting all specifications, it is recommended that the Board of Trustees award this bid to **Republic Services**, in the specified monthly/yearly amounts, as needed, over a 3-year period, 2021-2024, for refuse and recycling services:

<u>Base Bid Monthly</u>		<u>Alternate Bid Monthly:</u>	
2021-2022	\$ 2,750.74	2021-2022	\$ 1,294.47
2022-2023	\$ 2,833.24	2022-2023	\$ 1,333.30
2023-2024	\$ 2,968.23	2023-2024	\$ 1,373.29

<u>Total Annual Cost Base Bid</u>	
2021-2022	\$ 33,008.88
2022-2023	\$ 33,998.88
2023-2024	\$ 35,618.76

**Total Base Bid 3 years: \$ 102,626.52**

DATE: April 6, 2021

TO: Rick Hendricks  
Vice President of Administrative Services and College Facilities

FROM: Jane M. Bentley  
Director of Purchasing

RE: **Building H Natatorium RTU Replacement Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Thursday, April 1, 2021 at 11:00 AM in Room L187. Two (2) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The general scope of this project includes, but is not limited to: Removal and replacement of the existing roof top unit on Building H with associated ductwork, piping, controls and electrical work.

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, requirements of the project, and the bid amount. Upon review of the apparent low bid, Amber Mechanical Contractors Inc., of Alsip, Illinois, by the college's engineer, IMEG, it was found that Amber Mechanical Contractors, Inc., understood the scope and requirements of the bid specifications for this project.

**RECOMMENDED ACTION:** Whereas, Amber Mechanical Contractors, Inc., of Alsip, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$ 375,000.00 to **Amber Mechanical Contractors, Inc.**, for the Building H Natatorium RTU Replacement Bid.

DATE: April 6, 2021

TO: Rick Hendricks  
Vice President of Administrative Services and College Facilities

FROM: Jane M. Bentley  
Director of Purchasing

RE: **FY 2021 Police Vehicle Purchase**

Currently, the Moraine Valley Police Department is utilizing a 2013 Ford Explorer with over 63,000 miles as part of our Police Department fleet. Because of the long hours of surveillance idling and use, as well as age, this vehicle has deteriorated and has outlived its useful life. It is no longer cost effective to repair and maintain. It is being recommended to replace this vehicle with a new 2021 Ford Explorer Interceptor Utility Vehicle. The 2013 model will be utilized as a trade in for this purchase.

The Illinois Department of Central Management Services (CMS) provides programs, services, and bid purchases, both to state and public agencies. Because these are state approved purchases, these are the lowest prices offered. Therefore, bidding becomes unnecessary since any purchases, and vendors, on the State Contract have been bid by and approved through the state for local government and public agency use and joint purchase. Morrow Brothers Ford, of Greenfield, Illinois, is such an approved vendor by the state contract.

**RECOMMENDED ACTION:** Whereas Morrow Brothers Ford, of Greenfield, Illinois has been approved by the State under Contract Number 19-416CMS-BOSS4-P-11453 through the State of Illinois Central Management Services for Joint Purchasing, it is recommended that the Board of Trustees approve this request and authorize the issuance of a purchase order in the amount of **\$ 41,165.00 to Morrow Brothers Ford** for the purchase of a new 2021 Ford Explorer Interceptor Utility Vehicle.