

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, March 16, 2021, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:05 PM.

Chair Cristelli requested anyone speaking to state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their devices on mute.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman (arrived 6:12PM); Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O'Neill; Lauren Hassen, Student Trustee

Absent: None

Chair Cristelli indicated for the record that per Illinois Governor Pritzker's executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. Additionally, Chair Cristelli noted that Dr. Jenkins was on site at the campus for the meeting this evening.

III. MINUTES

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to approve the unapproved minutes of the Special Meeting of February 16, 2021, the unapproved minutes of the Regular Meeting of February 16, 2021, and the unapproved minutes of the Closed Session Held February 16, 2021.

ROLL CALL VOTE taken on approval of minutes for the Special Meeting of February 16, 2021, the Regular Meeting of February 16, 2021, and the Closed Session Held February 16, 2021:

Yes: Barrett, Kirkwood, J. Murphy, P. Murphy, O’Neill,
Cristelli
Absent: Coleman
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Ms. Murphy reported that the ICCTA meeting started with roundtable discussions with trustees weighing in on various topics, such as how things are going with e-learning, vendor diversification, employee satisfaction surveys, vaccinations, and the second round of funding, among others. She reported that the seminar topic on treating cybersecurity as a business decision was extremely interesting and included a panel of college representatives who were previous victims of cyberattacks and a number of cybersecurity experts. She indicated she would be happy to share information with anyone interested. She chaired the government relations and public policy committee session, which was well attended with great participation on a number of topics. The afternoon included a recap of the 2021 National Legislative Seminar conference and the meetings with local legislators during the conference. The Saturday meetings included committee reports and a report from Dr. Jenkins about Presidents Council activities.

5.2 Student Trustee Report

Ms. Hassen reported that over the past month there have been a number of insightful events for students, including a student leader exchange, during which student leaders from Moraine Valley and other community colleges

learned about their personality styles and the value of having teams composed of varying personality styles. Phi Theta Kappa held a Valentines for Veterans and frontline workers event, through which students were encouraged to send a valentine or thank you note to veterans or frontline workers. There was a clubs and organizations week on Instagram that highlighted the clubs and organizations on campus and encouraged students to identify a club interest. She reported that there were over 500 views of posts via the Instagram stories during the week. She also reported that there was a student leaders meeting with the college president, which offered opportunities for student leaders to ask questions or share comments and concerns with Dr. Jenkins and the college's administrative team.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins reported that it has been a year since the pandemic began and thanked the Board members for their ongoing support throughout this year and commended the faculty and staff for doing a tremendous job of making sure that the college keeps moving forward. She thanked students for their resilience and for the input they provided at their meeting, including a suggestion to provide student study groups with a Webex account. She indicated that the administration is working on that. She thanked Trustee Murphy for representing the college at ICCTA meetings. She reported that the major discussion at the President's Council has been the effort to allow community colleges to offer bachelor's degrees. While legislative support is not there to offer a Bachelor of Science in Nursing (BSN), she indicated that there may be broader support for a Bachelor's degree in early childhood education. As more is learned about that, she will share those updates with the Board. She expressed appreciation to the Student Development staff, the Finance staff, and many others who contributed to the first report submitted in December on how the college disseminated the CARES funding to students. Feedback on the report was excellent, indicating that everything was done exactly by the guidelines and no changes were needed.

- CARES/CRRSAA Update Report – Dr. Normah Salleh-Barone, Vice President of Student Development, introduced Joe Scroggins, director of Financial Aid, and Veronica Wade, assistant director of Financial Aid, and recognized many areas on campus, all of whom worked together to make sure the college could disperse funds to as many students as possible even though the guidelines were still being developed. She reported that the

college received \$3.2 million and developed a plan meeting the Department of Education regulations for student eligibility, including a verified FAFSA on file, enrollment in a campus-based degree or certificate program, registered for spring 2020 as of March 23 or later, and in good academic standing according to the Federal Financial Aid Standards of Academic Progress policies. Payments were to go directly to students to be used for COVID-related expenses. Students were eligible for \$1,000 or \$600 payments, based on full-time or part-time enrollment status. She reported that 5,866 students were notified of the application process and 3,722 students received funds in spring and fall 2020. A total of \$3.2 million was dispersed to these eligible students.

Veronica Wade reported on the retention and completion rates for the CARES Act recipients, indicating that the retention rates for spring 2020 students who returned for fall was 63.9% and for fall 2020 students returning for spring 2021 was 79.51%. For spring 2020, there were 429 students able to complete their educational goals, earning 561 degrees or certificates, a completion rate of 17%. For fall 2020, there were 223 completers earning 308 degrees or certificates for a completion rate of 18%.

Joe Scroggins shared information about the second round of \$3.2 million in CRRSAA funding, outlining the guidelines and noting changes from the first round of funding, including that students with exceptional need were to be prioritized, funds could be applied to student's tuition balances with the student's authorization, and the student had to certify that COVID-related expenses occurred on or after December 27, 2020. He reported that 2,725 students were notified of eligibility and 1,724 students applied. While more than half of the students, 1,255, authorized payment of their tuition balances, only 367 actually had a tuition balance. Anything left over from paying those tuition balances was dispersed directly to the student. He reported that a total of \$2.7 million has been dispersed to date.

Dr. Jenkins indicated that the slides from this report will be shared with the Board and the Board will continue to be kept informed of the application of these funds as we go forward. She indicated that this report is evidence that this funding is helping students be able to stay in school to complete their goals. Dr. Jenkins reported that the college is beginning to make plans for ribbon cuttings for the baseball field and the culinary restaurant on May 4. These events may be combined with the reorganization meeting of the Board following the general election of April 6. These events would start outside at the baseball fields, move to the M building for the culinary restaurant, followed by the

Board’s reorganization meeting in the Moraine Rooms, allowing for adequate social distancing.

VII. COMMUNICATIONS

7.1 Letter and Certificate from United States Department of Commerce for 2020 Census Community Partnership and Engagement Program

7.2 Letter from Phi Theta Kappa re Moraine Valley Community College Named a 2021 REACH Chapter

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$105,505,047.79 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Ms. Kirkwood to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,889,166.14
9.3	Operation & Maintenance Fund	739,142.89
9.4	Operation & Maintenance Fund (Restricted)	164,897.35
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	901,086.97
9.7	Restricted Purpose Fund	7,417,366.47

9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	919.79
9.10	Audit Fund	20,000.00
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

None

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None

10.1-5 Resignations/Terminations

Darryl Williams – Dean of Enrollment Services, Student Development – resignation effective 3/8/21

Stephanie Ramirez – PT Registration Representative, Registration and Records – resignation effective 3/19/21

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative Classified

Patricia Frain – Human Resource Assistant, Human Resources – retirement effective 8/31/21

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

None

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Clinical Affiliation Agreement with Physicians Immediate Care, LLC
(Medical Assistant)

It is recommended that the Board of Trustees approve the clinical affiliation agreement with Physicians Immediate Care, LLC, for Medical Assistant.
(DOCUMENT H - SUPPLEMENT TO MINUTES)

12.2 Resolution for National Community College Month April 2021

It is recommended that the Board of Trustees approve the attached resolution celebrating National Community College Month in April 2021.
(DOCUMENT I - SUPPLEMENT TO MINUTES)

12.3 Palos Hills Request for Use of College Property and Intergovernmental
Agreement

It is recommended that the Board of Trustees authorize the City of Palos Hills to use college property as specified for their annual Palos Hills Friendship Festival 2021 to be held July 8-11, 2021.
(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.4 Construction/Infrastructure Improvement Fee Increase

It is recommended that the Board of Trustees approve a Construction/Infrastructure Improvement Fee increase of \$2 per credit hour, effective with the fall 2021 semester.
(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.5 Life Safety Projects: Bldg. H Natatorium RTU Replacement; Code Blue Station Upgrades

It is recommended that the Board of Trustees approve the life safety projects as outlined on the attached applications.
(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.6 2021-2022 Class Schedule Mailer, Noncredit Mailer and Preview Post Card Combined Printing Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$186,195.00 to Precise Printing Network for three printings of the class schedule, noncredit class schedule and postcards with the costs for the additional 4-page text signature for \$1,924.00 for the class schedule and \$5,700.00 for the 8-page text signature for the non-credit schedule, as needed.
(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.7 Fall 2021, Spring 2022 and Summer 2022 Blue Island Education Center Neighborhood Mailer and Southwest Education Center Mailer Bid

Whereas Precise Printing Network, of Glendale Heights, Illinois is the lowest responsible and responsive bidder, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$35,130.00 to Precise Printing Network for the Fall 2021, Spring 2022 and Summer 2022 Blue Island Education Center Neighborhood Mailer and Southwest Education Center Neighborhood Mailer Bid, including the 8-page self-cover.
(DOCUMENT N - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, and 12.7:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 6:38 PM.