

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, February 16, 2021, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:19 PM. Chair Cristelli apologized for the slight delay in starting the meeting following the special meeting closed session.

Chair Cristelli repeated a request, for those just joining, for anyone speaking to state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their devices on mute.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O'Neill; Lauren Hassen, Student Trustee

Absent: None

Chair Cristelli indicated for the record that per Illinois Governor Pritzker's executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum.

III. MINUTES

It was moved by Ms. Kirkwood and seconded by Mr. O'Neill to approve the unapproved minutes of the Public Hearing on the Tax Levy of December 17, 2020, and the unapproved minutes of the Regular Meeting of December 17, 2020.

ROLL CALL VOTE taken on approval of minutes for the Public Hearing on the Tax Levy of December 17, 2020, and the unapproved minutes of the Regular Meeting of December 17, 2020:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli
Absent: None
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ACCT/ICCTA Report

Ms. Murphy reported that the ICCTA meeting was held virtually on January 30. She reported that Illinois community college presidents drafted a letter to Governor Pritzker requesting the inclusion of front-line community college employees in the state's 1-B vaccination schedule, and that ICCTA representatives reviewed the Illinois general assembly spring session. The Illinois Board of Higher Education (IBHE) is recommending a 2% increase in state funding for community colleges and a \$15 million set-aside for Monetary Award Program (MAP) grants. The Governor will deliver his budget address tomorrow. ICCTA is applying for a Joyce Foundation grant to research and collect data on community college baccalaureate degrees. This year, Lobby Day will be virtual with a hybrid approach for in-district lobbying and Zoom meetings with targeted legislative leaders. Trustee Murphy reported that in conjunction with community college organizations, there were virtual meetings with Senator Dick Durbin on February 3 and Senator Tammy Duckworth on February 4, and both senators seem to be aligned with ICCTA's legislative priorities. The Illinois Community College Board (ICCB) suspended the High School Equivalency Constitution Test until December 31 due to a backlog of students. ICCTA discussed efforts to increase college flexibility in spending down the federal Coronavirus Response and Relief Supplemental Appropriations Act grants and will co-sign a letter with other higher education advocates seeking an additional \$97.3 billion in pandemic-related relief funds.

ICCTA's Onboarding Committee will produce member-only podcasts on topics such as trustee responsibilities and the Illinois Open Meetings Act, and the Public Relations Committee is working on a searchable Q&A database. Trustee Murphy indicated that many colleges within the state share their knowledge and experience with each other. She indicated that she can share more information if anyone had any questions.

5.2 Student Trustee Report

Ms. Hassen reported on several January events, including the inauguration of the new president and vice president. She indicated that more than 70 students interacted with Student Life through weekly trivia events centered around the inauguration and the poem read by Amanda Gorman. Also during January, more than 100 students engaged with virtual content that assisted them with goal-setting for the spring semester and getting ready for the first week of classes. She reported that over the semester break she participated in an Illinois Community College Board Student Advisory Committee meeting, where they discussed the possibilities of a virtual lobby day to talk with state representatives about issues. She will keep everyone informed about that. At the beginning of February, there was a Rainbow Reception that highlighted resources at Moraine Valley that are available to students who identify themselves as plus. Ms. Hassen reported that February is Black History Month, and events are scheduled throughout the month, sponsored by the Black Student Association and the Celebrating Diversity Committee. She indicated she would be happy to send information to anyone who is interested.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins thanked Trustee Murphy for participating in ICCTA meetings, indicating that the trustees are very committed to assisting colleges through advocacy with state legislators and also on the national level. She thanked Trustee Hassen for her report, indicating that she appreciates all the things that Student Life continues to do for students, especially through the pandemic.

- Final FY20 Audit Report – Theresa O'Carroll introduced Kelly Kirkman of RSM, indicating that Kelly and John George previously presented an audit report in October and now that the audit is finalized, Kelly is here to provide an update.

Kelly Kirkman, Senior Manager with RSM, indicated that because they were here in October and the audit was mostly complete except for final guidance on testing for the CARES Act funding, her report will be brief. She reiterated that nothing changed from the report the Board received in October, and briefly reviewed the audit process and financial statements, indicating that there were no significant issues encountered during the audit and that the college was in a pretty stable position for FY2020. The additional guidance for the CARES funding was issued at the end of the year and they were able to complete the required testing and the audit towards the end of January. She also indicated that there were no audit adjustments, which indicates that the financial reporting information that the Board receives each month or quarter is very accurate. The only issue that came up in the audit was with student financial aid testing and Title IV funds, which was fully reviewed in their October report. There were no compliance findings and no control issues with the additional testing that was just completed with the CARES funding.

Chair Cristelli thanked Ms. Kirkman for the audit report and commended Theresa O'Carroll and the Finance department for their hard work. Theresa recognized Mike Cipolla, Controller, for his leadership in the audit process.

- FY21 Budget Update – Ms. O'Carroll presented the budget update report from July 2020 to January 2021. She reviewed the operating budget revenues and expenses, showing total expenses exceeding revenues in the operating funds by \$2.5 million, but also reviewed budget dollars that were placed on hold, estimated at \$4.5 million. These reductions (savings), in addition to Life Cycle Management savings by using CARES funds for purchases and other savings, resulted in expense savings of \$5.4 million. Including the unbudgeted State allocated revenue, she reported that the net result is an estimated savings of \$7 million at this point in time. She reviewed the projected revenue for the remainder of the fiscal year, including grant allocations, property tax revenues and financial aid/tuition revenues for a total projected revenue of \$31 million.

Ms. Barrett asked what impact mortgage forbearances may have on property tax revenue. Ms. O'Carroll indicated that a 5% loss is figured into these reported amounts.

- CARES and CRRSAA Funding Report – Ms. O'Carroll reported that in December, the Coronavirus Response and Relief Supplemental Appropriation Act of 2021 was passed, which created a second higher

education emergency relief fund. She reviewed the differences between the two rounds of funding. The new funding expands the student aid portion that will help more students to be able to continue their education and expands the institutional portion to include lost revenue, distance learning technology costs, and faculty and staff training and payroll. She indicated that they are waiting for specific guidance from the Department of Education on exactly how the funds can be used for the institutional portion, and she will keep the Board updated.

Dr. Jenkins introduced Willis Jordan, Internal Auditor, who joined the college in January and will be working with the Finance department on the college's audit process and other internal audits that are conducted on campus. Dr. Jenkins reported that there was a meeting today at which the financial aid team talked about the process that will be used to disseminate these funds to students. She indicated that the Board will hear a more detailed report about that next month, which will include the numbers of students who were able to complete their programs, mostly because they were able to get financial help through the CARES funding. She indicated that this information will be shared with elected officials to thank them for their support. She noted that under Dr. Pamela Haney's leadership, the Board agenda includes a recommendation for approval of a new certificate program in American Sign Language Deaf Studies. She reported that she and Kristy McGreal, Executive Director of the Foundation, met with a former graduate of Moraine Valley who works at Bedford Grow, LLC, a cannabis facility in Summit. As part of their contract with the state, they have to give back to not-for-profit organizations, so because of the connection to Moraine Valley, they presented the Foundation with \$85,000 to endow a scholarship for students in the cannabis program to provide five \$1,000 scholarships each year. She mentioned Trustee Patricia Murphy's encouragement in this area and the work of the Academic Affairs team with Cresco Labs to develop a cannabis curriculum, reporting that there are a number of students enrolled in the program.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

For DECEMBER 2020:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$102,853,260.30 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

For JANUARY 2021:

8.4 Treasurer's Report

Treasurer's Report showing an ending balance of \$101,614,526.76 will be filed for audit. (DOCUMENT D - SUPPLEMENT TO MINUTES)

8.5 Budget Report

(DOCUMENT E - SUPPLEMENT TO MINUTES)

8.6 Investments

(DOCUMENT F – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

For DECEMBER 2020:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$7,427,446.53

9.3	Operation & Maintenance Fund	763,561.00
9.4	Operation & Maintenance Fund (Restricted)	113,216.33
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	519,958.90
9.7	Restricted Purpose Fund	882,191.07
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	976.60
9.10	Audit Fund	15,000.00
9.11	Liability, Protection & Settlement Fund	7,546.50

(DOCUMENT G - SUPPLEMENT TO MINUTES)

For JANUARY 2021:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,616,264.93
9.3	Operation & Maintenance Fund	1,291,686.18
9.4	Operation & Maintenance Fund (Restricted)	309,291.66
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	771,127.85
9.7	Restricted Purpose Fund	2,468,356.23
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	276.45
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT H - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Yesenia Ponce - Departmental Assistant, Learning Enrichment & College
Readiness - effective 3/1/21

Patrick Treacy - Police Chief, Police Department - effective 3/1/21

(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-1(a) Tenure Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2021-2022 academic year for the following individuals:

Mary Boland	Physics
Sharon Brennan	Counseling
Anna Chmiel	Academic Advising
Teri Hedding	American Sign Language
Anna Jannak	Medical Assistant
Suzanne Kempczynski	Physical Education
Angelina Myers	Mathematics
Lori Schmidt	Phlebotomy
Julie Zimmer	Nursing

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-1(b) Third Year Contract for Bargaining Unit Members

It is recommended that the Board of Trustees approve the award of a contract for the 2021-2022 academic year for the following individuals:

Cassandra Cole	Basic Nurse Assistant Training
Clare DeVries	Basic Nurse Assistant Training
Dean Eliacostas	Culinary Arts
Dominika Kouba	Nursing
Chris Matusek	Art/Digital Art Design
David O'Connor	Criminal Justice
Christopher Wheat	Health Information Technology
Hiyam Yusef	Counseling & Advising

(DOCUMENT K - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT L - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Brenda Rodriguez - Student Success Specialist, Corporate, Community & Continuing Education - L.O.A. (PARENTAL) 5/17/21-8/22/21

Anuradha Senthil Kumar - System Administrator, Network Operations – Personal Leave 2/2/21-7/31/21

Sanah Siddiqui - Project Management Coordinator, IT Project Management & Application Services – L.O.A. (PARENTAL) 5/4/21-7/19/21

(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Catherine Dixon - Secretary II, Academic Services – resignation effective 12/31/20

John Krull - Police Lieutenant/Support Services Commander, Police Department – resignation effective 1/8/21

Kelley Murphy - P.T. Community Service Officer, Police Department – resignation effective 2/13/21

Michelle Stewart - Police Officer, Police Department – resignation effective 1/22/21

(DOCUMENT N - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Administrative & Professional

Diane Bauer – User Support Engineer, Client Services – retirement effective 4/30/21

(DOCUMENT O - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Martin Knolmayer – from P.T. Police Officer, Police Department to Sergeant – effective 3/1/21

(DOCUMENT P - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement with Dr. S. Setia, M.D. (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Dr. S. Setia, M.D. for Medical Assistant.

(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Serenity House (Addictions Studies)

It is recommended that the Board of Trustees approve the affiliation agreement with Serenity House for Addictions Studies.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Victorian Village (Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Victorian Village for Basic Nurse Assistant.
(DOCUMENT S - SUPPLEMENT TO MINUTES)

12.4 New Certificate Program: American Sign Language (ASL)
Deaf Studies

It is recommended that the Board of Trustees approve a new certificate program for American Sign Language (ASL) Deaf Studies, effective fall 2021.
(DOCUMENT T - SUPPLEMENT TO MINUTES)

12.5 Illinois Green Economy Network (IGEN) Lighting Grant
Purchase (FPAC)

Whereas Grainger, of Janesville, Wisconsin, has been approved by E&I Cooperative and IPHEC and awarded this cooperative contract, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$37,134.50 to Grainger for the purchase of one hundred forty-five (145) lighting fixtures to be paid for by a grant offered by IGEN and IEPA.
(DOCUMENT U - SUPPLEMENT TO MINUTES)

12.6 Culvert Repairs Bid - Revision

Whereas, Advantage Paving Solutions, of Joliet, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$38,760.00 to Advantage Paving Solutions for the Culvert Repairs Bid.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.7 Building T Heating Water Plant Upgrade Bid

Whereas, Premier Mechanical Systems, of Addison, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of \$536,000.00 to Premier Mechanical Systems for the MVCC Building T Heating Water Plant Upgrades Bid.

(DOCUMENT W - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-1(a), 10.1-1(b), 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, and 12.7:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:45.