

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Public Hearing on the Tax Levy, 6:00 PM, Thursday, December 17, 2020, Board Room D219, 9000 West College Parkway, Palos Hills, IL 60465. Meeting to be held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via <http://www.morainevalley.edu/BOTDec17> or by phone, 1-312-535-8110 with Meeting ID 120 714 2622, p/w JgaMRgqf622 (54267473 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **PUBLIC HEARING ON THE TAX LEVY**
4. **ADJOURNMENT**

MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting Immediately Following Public Hearing on the Tax Levy, 6:00 PM, Thursday, December 17, 2020, Board Room D219, 9000 West College Parkway, Palos Hills, IL 60465. Meeting to be held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via <http://www.morainevalley.edu/BOTDec17> or by phone, 1-312-535-8110 with Meeting ID 120 714 2622, p/w JgaMRgqf622 (54267473 from phones).

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
 - 1) Unapproved Minutes - Regular Meeting - November 17, 2020
 - 2) Unapproved Minutes - Closed Session Held November 17, 2020
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
 - 1) Student Trustee Report – Hassen
6. **REPORTS OF ADMINISTRATION**
 - 1) President's Report
 - Marketing Plan/Underserved Populations
 - Return to Work Task Force Update
7. **COMMUNICATIONS**
 - 1) Letter from Illinois Board of Higher Education (IBHE) re State Authorization & Reciprocity Agreement (SARA) Renewal Approval
8. **FINANCIAL STATEMENT**
 - 1) Treasurer's Report
 - 2) Financial Records Summary
 - 3) Investments
9. **WARRANTS**

CONSENT AGENDA (Agenda Items 9 - 12) (*items included for action)

 - 1) * Account Expenditure Summaries (including Travel Expense Reimbursements)
 - 2) * Education Fund
 - 3) * Operation & Maintenance Fund
 - 4) * Operation & Maintenance Restricted Fund
 - 5) * Bond & Interest Fund
 - 6) * Auxiliary Fund
 - 7) * Restricted Purpose Fund
 - 8) * Working Cash Fund
 - 9) * Trust and Agency Fund
 - 10) * Audit Fund
 - 11) * Liability, Protection and Settlement Fund
10. **REPORT OF PERSONNEL**
 - 1) * Full-Time
 - 2) * Part-Time/Supplemental/Other
 - 3) Salary Revisions

- 4) Leave of Absence (LOA)
- 5) * Resignations/Terminations
- 6) * Reclassifications (Promotions, Transfers, Corrections, etc.)
11. **UNFINISHED BUSINESS**
12. **NEW BUSINESS**
 - 1) * Affiation Agreement with Elmhurst Memorial Hospital (Phlebotomy)
 - 2) * Review of Closed Session Written Minutes and Audio Files
 - 3) * Culvert Repairs Bid
 - 4) * Illinois Green Economy Network (IGEN) Lighting Grant Purchase
 - 5) * Adoption of Resolution Setting Forth Tax Levies for 2020 and Approval of Tax Certificate of Tax Levy for 2020
 - 6) * Property Tax Limitation Resolution
 - 7) Resolution Abating the Tax Heretofore Levied for the year 2020 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524, County of Cook and State of Illinois
13. **MISCELLANEOUS**
14. **AUDIENCE PARTICIPATION**
15. **ADJOURNMENT**

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, October 20, 2020, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:05 PM.

Chair Cristelli requested that anyone speaking state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their devices on mute.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O'Neill; Lauren Hassen, Student Trustee

Absent: None

Chair Cristelli indicated that per Illinois Governor Pritzker's executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. She also stated that the president, Dr. Jenkins, was on-site at the college, as were Trustees John Coleman and Joseph Murphy.

III. MINUTES

It was moved by Mr. Coleman and seconded by Ms. Kirkwood to approve the unapproved Minutes of the Regular Meeting of September 15, 2020, and the unapproved minutes of the Closed Session Held September 15, 2020.

ROLL CALL VOTE taken on approval of minutes for the Regular Meeting of September 15, 2020 and the closed session of September 15, 2020:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O’Neill, Cristelli
Absent: None
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report

Ms. Hassen reported that she recently attended meetings and took away a lot of new information and tools that are useful as a student but also as a student leader. The first event was a two-day leadership conference held by the Illinois Community College Student Activities Association. About 14 Moraine Valley students also attended, and participants heard a speaker who focused on being a true leader and talked about vulnerability and honesty during times of uncertainty, which helped participants think critically about themselves and the world. The second day included breakout sessions on topics including anti-racism, mindfulness and self care for student leaders; civic engagement; and the 2020 elections. The second event was the Student Advisory Committee of the Illinois Community College Board, and she had the chance to talk to other student leaders about the CARES/GEER Act and what their colleges have done during the transition to online learning. They also had a presentation on the importance of leadership during racial inequality, shedding light on the current movement happening today. She indicated that these events provided a lot of important information and she would be happy to share information or answer any questions about these events.

VI. REPORTS OF ADMINISTRATION

6.1 President’s Report

- Draft Audit Report – Theresa O’Carroll, vice president, introduced John George and Kelly Kirkman of the college’s auditing firm, RSM. John George reviewed the topics he and Kelly will cover in this report and expressed appreciation to the college’s management team for the safe and expeditious manner in which the audit was conducted. There were weekly status meetings to make sure everything was fully addressed. He explained why the audit report is a draft, indicating that the supplement directing them about compliance testing for CARES Act funds has not been issued from the Office of Management and Budget and has been delayed until late November. He indicated that they do not anticipate any issues, but as a result of the delay, are unable to issue the report as final. He reviewed the phases of the audit, culminating in this report to the Board. Kelly Kirkman reported that all the audit opinions are unmodified, clean opinions, consistent with prior years, and those opinions are the best you can get. She reviewed some of the financial highlights from the audit, indicating that they are consistent with 2019 in terms of the college’s net position, which actually increased. She congratulated the college management for ending the year positively. She mentioned some of the governmental accounting standards and pronouncements that are now delayed a year, including one that will look at leases in terms of assets and liabilities on the financial statements. She indicated that the college had a very clean audit with no audit adjustments, which she indicated was fairly rare in their client base, and a huge positive for the audit overall. She reviewed one compliance issue that came up during testing of student financial aid Title IV funds to test the calculation of return of funds, in which two of 60 were not calculated correctly. Theresa reported that the issue was narrowed down to a software upgrade that affected about \$3200 out of a total of \$9.4 million federal funds. She added that it has been addressed fully. Kelly reported that once there is a finding, management is required to put in place a corrective action plan, which is that they will continue to test or manually calculate, and then, next year, the auditors will specifically test that corrective action plan. Ms. Kirkman congratulated management for digging right into this finding and addressing some internal controls related to system upgrades and financial aid screens and making sure they are fully tested and working properly.

Dr. Jenkins thanked John George and Kelly Kirkman for the report and clarified that because of the delay in the supplement from the Office of Management and Budget, the final report is also delayed. John George indicated that they will let the college know as soon as they hear and thanked the college again for the cooperation and good work that resulted in a clean audit. Dr. Jenkins congratulated Theresa and her staff, and

Theresa noted that Mike Cipolla was particularly instrumental in the audit process. Dr. Jenkins reported that Mike held the lead role for the audit after the departure of the college's internal auditor in March.

Dr. Jenkins indicated that the Board received the enrollment report on Friday in order to have the most recent information from the state of Illinois. She indicated that while not the best news, the college continued to work very hard to register and retain as many students as possible. She mentioned some of the reasons students were not registering or returning, including high school graduates deciding to wait or take a gap year, and reasons for other students, including job losses, increased family responsibilities, or other pandemic-related reasons.

- Enrollment Report – Dr. Sadya Khan reviewed the enrollment for the fall semester, indicating that credit headcount is down 15% and credit hours are down 17%. She reviewed demographics of the student body, enrollment status, most popular majors, and the five-year downward trend for both headcount and credit hours overall. She explained the modalities of instruction, including online, both synchronous and asynchronous, and hybrid, which is a mix of in-person and remote learning, primarily used in career programs. Enrollment by status indicated drops in new, continuing, and returning students, and a small decline in the retention rate to 50% compared to the typical 54% over the previous four years. Dr. Khan reviewed the enrollment declines by race/ethnicity, indicating the largest drop is in international students, which she indicated is the case at many institutions across the state and the nation. She shared several recent headlines that speak to the impact of COVID-19 on enrollments, and indicating that earlier predictions of enrollment boosts for community colleges did not materialize as expected. This was true across the nation. Data for four-year and two-year, public and private higher education institutions also shows declines, with community colleges being hit the hardest. She described research showing the disproportionate impact of COVID-19 on African-American and Hispanic populations for a variety of reasons, indicating that the college's own student surveys reveal very similar things among students. She shared some comments from the student surveys, indicating that there are challenges with the pandemic in general as well as specific challenges in taking online courses, including a dislike of online courses, technology issues, lack of personal support, among others. Dr. Khan reported that all Illinois community colleges are down by double digits from last fall and over the past five years; Moraine Valley is not unusual in that regard. On the positive side, she reported that they are

continuing to survey students to collect feedback and provide resources, all of the new Cannabis program sections are filled, and the college will offer the popular winter session again this year between the fall and spring semester. Survey results allow the college to connect directly with students to provide technology, advising, and any other type of assistance students are reporting that they need.

Dr. Jenkins reported that the college continues to work hard to support students and help them register. She thanked Trustee Hassen for everything the student leaders do on behalf of students. She reported that the college received a five-year recognition certification from the Illinois Community College Board and she thanked the faculty and staff for all their work that contributes to ICCB recognition. The college will hold a second town hall meeting on October 27 with a medical doctor from the Illinois Department of Public Health on hand to answer questions. She thanked Chair Cristelli for agreeing to participate on the panel for the town hall. She reported that planning for the spring semester has been underway with 540 hybrid sections to be offered in the spring, and while most classes will still be online, they are hoping to give students some increased opportunities for face-to-face interaction with instructors in a safe environment.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$116,458,858.14 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C - SUPPLEMENT TO MINUTES)

Theresa O'Carroll also reported that the college has received approximately \$3.8 million in state funding, in keeping with the approved state budget.

CONSENT AGENDA (IX – XII):

It was moved by Mr. Coleman and seconded by Mr. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$6,647,010.39
9.3	Operation & Maintenance Fund	665,308.49
9.4	Operation & Maintenance Fund (Restricted)	984,559.91
9.5	Bond & Interest Fund	19,365,786.92
9.6	Auxiliary Enterprise Fund	1,516,437.26
9.7	Restricted Purpose Fund	5,991,134.75
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	1,399.46
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	20,050.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Stanley Krygier – Police Officer, Police Department – effective 10/26/20
(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Anthony Bauer – Groundskeeper, Campus Operations – resignation effective 9/29/20

Joanna Rangel – P.T. Community Service Officer, Police Department – resignation effective 10/25/20

Ava Thommen – Admissions Support Assistant, Admissions & Recruitment – resignation effective 10/2/20

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Joanne Delany – from Associate Professor, Nursing, Career Programs to Professor - effective Academic Year 2020-2021

Robert Faoro – from Assistant Professor, Automotive Technology, Career Programs to Associate Professor - effective Academic Year 2020-2021

Ma. Luisa Mitra – from Human Resources Assistant, Human Resources to Human Resources Specialist - effective: 10/26/20

Craig Slocum – from Associate Professor, Developmental Mathematics, Learning Enrichment & College Readiness to Professor - effective Academic Year 2020-2021

(DOCUMENT H - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Affiliation Agreement and Addendum with Adventist Health Partners, Inc. (Respiratory Therapy, Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement and addendum with Adventist Health Partners, Inc. for Respiratory Therapy and Medical Assistant.

(DOCUMENT I - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with City of Oak Forest Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with the City of Oak Forest Fire Department for Fire Science.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Family First Medical Group (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Family First Medical Group for Medical Assistant.

(DOCUMENT K - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Women's Healthcare of Illinois (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Women's Healthcare of Illinois for Medical Assistant.

(DOCUMENT L - SUPPLEMENT TO MINUTES)

12.5 160 Driving Academy - Driver Training School Agreement

It is recommended that the Board of Trustees approve the Driver Training School Agreement to provide comprehensive training services for commercial driving license (CDL) education through a one-hundred-sixty (160) hour training course with 160 Driving Academy.

(DOCUMENT M - SUPPLEMENT TO MINUTES)

12.6 Approval of New Certificate Program - Emergency Medical Technician

It is recommended that the Board of Trustees approve a new certificate program for Emergency Medical Technician, effective fall 2021.

(DOCUMENT N - SUPPLEMENT TO MINUTES)

12.7 Board Policy Updates - New Policy #300.1 (Policy Prohibiting Sex-Based Misconduct); Remove Policy #7242.1 (Sexual Harassment Prohibition)

It is recommended that the Board of Trustees approve the suggested actions dealing with Board Policies #300.1 and #7242.1.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.8 Holiday Schedule

It is recommended that the Board of Trustees adopt the holiday schedule and authorize that the college be closed from Wednesday, December 23, 2020, through Tuesday, January 5, 2021. The college will reopen on Wednesday, January 6, 2021.
(DOCUMENT P - SUPPLEMENT TO MINUTES)

12.9 Resource Allocation Management Plan (RAMP) Project – FY2022

It is recommended that the Board of Trustees approve the Resource Allocation Management Plan (RAMP), which consists of one project: Career & Technical Education Lab Expansion. Further, it is recommended that the Board of Trustees authorize the administration to submit the RAMP document to the Illinois Community College Board.
(DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.10 Amendment to Trust Agreement for Capital Development Board Project: D1 and D2 Parking Lots

It is recommended that the Board of Trustees amend the trust agreement to add \$120,000 to original amount of \$275,000 for Capital Development Project No. 810-068-015, D1 and D2 Parking Lots.
(DOCUMENT R - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, and 12.10:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE TAKEN on motion to move to closed session:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy,
O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

The Board moved to closed session at 7:19 PM and returned to open session at 8:47 PM.

Roll Call: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill,
Cristelli, Hassen (student trustee)

XVI. ADJOURNMENT

The meeting adjourned at 8:48 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, September 15, 2020, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:05 PM.

Chair Cristelli requested that anyone speaking state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their devices on mute.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett (arrived late); John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O’Neill; Lauren Hassen, Student Trustee

Absent: None

Chair Cristelli indicated that per Illinois Governor Pritzker’s executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. She also stated that the president, Dr. Jenkins, was on-site at the college.

III. MINUTES

It was moved by Mr. Coleman and seconded by Ms. Murphy to approve the unapproved Minutes of the Public Hearing on the Budget of August 18, 2020, the unapproved Minutes of the Regular Meeting of August 18, 2020, and the unapproved minutes of the Closed Session Held July 29, 2020.

ROLL CALL VOTE taken on approval of minutes for the Public Hearing on the Budget of August 18, 2020; the Regular Meeting of August 18, 2020; and the closed session of July 29, 2020:

Yes: Coleman, Kirkwood, P. Murphy, O’Neill, Cristelli
Absent: Barrett, J. Murphy
Student
Advisory: Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Ms. Murphy reported that she attended the September 11-12 ICCTA meeting and the discussions were very insightful. She reported that the seminar session was about election procedures in a pandemic and was very interesting. She reported that she is serving as the vice chair for the committee on government relations and policies. They heard reports on legislative issues and a major topic of discussion was the state budget. They were informed that revenue streams have not been producing the usual revenues during the pandemic; there is the potential for projects in 2021 that may have to be pushed to 2022; and even if the progressive tax rate passes, there will still be significant budget issues. She indicated that Moraine Valley has been on top of this and ahead of the curve as the college and Board have revisited the budget to confirm that fiscally responsible decisions are being made on behalf of the school and the community. She reported that there was a tribute to ICCTA president Gregg Chadwick, who passed away suddenly last week. They also heard reports from Dr. Jenkins about the Presidents’ Council retreat and from Brian Durham of the Illinois Community College Board. Trustees were encouraged to participate in ACCT’s annual Leadership Congress, and there was an award presentation, including to Dr. Jenkins for a Trustee Education Award.

5.2 Student Trustee Report

Ms. Hassen reported that classes are in full gear and students transitioning to online learning are seeking information on programs, activities and clubs. Student Life is asking students to submit a selfie by the end of the first week of classes for a chance to win a book. Student Life sponsored an outdoor movie theater on the gravel lot east of 88th Avenue with more than 100 attendees. As Student Trustee, she conducted a welcome back event with welcome back and school spirit photos sent in by students on Instagram and Facebook. The Black Student Association and the Alliance of Latin American Students held online meetings, during which members caught up with one another and discussed future events for this year.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins opened her report with a thank you to Trustee Hassen for the great job the students are doing, indicating that she knows it's hard to do things virtually, but they are all doing a great job. She also thanked Trustee Murphy for going to Springfield for the ICCTA meeting. She reported that she had met and talked with Gregg Chadwick previously, noting that he is a great loss to the trustees' association.

- CARES Act/GEER Updates – Dr. Jenkins indicated that this report was shared with her Board memo, but was also up on the screen for those able to see it. The report shows the CARES Act and GEER funding that was allocated to the college and how much has been disbursed as of this month. The college is continuing to identify students who are eligible for the CARES Act relief funding. Some of the GEER funding can be used to clear balances for eligible students and Student Development is working very hard to identify those students. Some of the CARES Act money is institutional funding that the college can use to purchase technology and for infrastructure upgrades to support expanded online learning and remote working. She explained the different start and end dates for the various funding categories, indicating that there may still be eligible students coming to the college in the spring semester, and there may also be a continued need for laptops and Wi-Fi hotspots.
- International Students Update – Dr. Jenkins shared information that there had been an earlier ruling for international students prohibiting them from registering if all their classes were online. That has been revised to allow

current and continuing students to register, but new international students are still restricted. She thanked Dr. Haney and the deans and department chairs who worked to make sure there were hybrid classes available that continuing international students could register for. Currently, the college has 105 international students from 33 different countries registered for this semester. This is down from the typical number of about 300, but she indicated that we are still able to help these students complete their degrees. She also reported that there is one continuing international student taking a virtual class from her home country.

- Return to Work
 - Dr. Margaret Lehner, Vice President for Institutional Advancement, began the update report by thanking the nearly 50 members of the task force for their hard work and guidance. She reported that the college's guiding document is the Safe Return to Work document that contains numerous protocols and procedures. The document is in its fourth iteration in following the protocols of the Centers for Disease Control and Prevention (CDC) and the Illinois Department of Public Health. Dr. Lehner reviewed the latest updates, including the use of the Clear Campus app for health screening, flowcharts for decision making related to employees and students, and contact tracing. A new COVID-19 link on the college's main web page is available to give parents and community members access to important information and FAQs about how the college is navigating the pandemic. Employees and students have access to COVID-19 information on the portal, but through the link, this information will also be available to the community.
 - Kam Sanghvi, Vice President for Information Technology, provided a demonstration of the Campus Clear app that students, faculty, staff and visitors can use before they come on campus. Based on the individual's choices, the app will show that they are "good to go" or "not clear" for campus access. This app replaces the former SharePoint form that had been used and allows the user to show their permission for access anywhere on campus. Anyone not cleared is contacted regarding next steps. He reported that about 3,456 individuals have registered for the app—and reiterated that these are individuals who are physically coming on campus. Out of those, 2,476 are students, 68 are faculty and staff, and 216 are visitors. He also reported on a project that will expand Wi-Fi availability in parking lots of buildings T and S and the Southwest Education Center for students and the community, indicating that this will be publicized and signage will be installed.
 - Rick Hendricks, Vice President of Administrative Services, provided some updates on continuing purchases and availability of personal

protective equipment for the campus. This includes disinfecting wipes, masks, gloves, and hand sanitizer. He reported that the custodial crews are disinfecting classrooms and buildings each night and there are backpack misters to handle disinfecting large areas. Working with the marketing department, signage has been developed and installed for on-campus mask requirements, proper wearing of a mask, and six-foot spacing for social distancing. Plexiglass sneeze guards have been installed in areas where close contact is necessary. He also mentioned the on-campus computer labs that are available for students, indicating that they all are supplied with disinfecting materials to wipe down the equipment.

Dr. Jenkins shared a series of photos taken around the campus showing the safety precautions that are in place. She reported that the Safe Return to Work document will be shared with the Administrative Council, all staff and with the Board. She reported on a request from the Governor's Office last week asking Illinois colleges to post their positive cases on their websites. She indicated that the college will post only numbers of positive cases, of which she indicated there have only been a handful. She applauded all the people on campus who are adhering to the policies and the processes to keep everyone safe. She indicated that she has one additional report and asked Theresa O'Carroll to report on the refinancing of bonds.

Theresa O'Carroll, Vice President for Financial and Business Services, reported that, as discussed at the Board's July retreat, the college had an opportunity to refund (refinance) about \$9.6 million in bonds. She reported that with the Board's approval, there was a bidding process and the lowest bidder was BMO Harris at .85%, which is an excellent rate. The closing is scheduled for tomorrow. She indicated that these bonds were previously at 3.2 to 3.5 percent, and the savings to the college district taxpayers is approximately \$1.5 million.

Dr. Jenkins thanked the board members and others who were at the Foundation's golf outing today. She also thanked the Foundation for its continuing support of the college and students through its emergency and textbook funds and the many other ways it supports the college. Dr. Jenkins concluded her report by sharing that she will be taking some time off to celebrate her mother's 96th birthday in Louisiana but that she will still be available if needed.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$115,597,799.84 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Ms. Kirkwood and seconded by Ms. Murphy to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,694,600.11
9.3	Operation & Maintenance Fund	986,829.92
9.4	Operation & Maintenance Fund (Restricted)	86,982.62
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	607,565.74
9.7	Restricted Purpose Fund	654,645.92
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	2,740.50
9.10	Audit Fund	20,000.00
9.11	Liability, Protection & Settlement Fund	815,974.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

None.

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Shanita Jones - Human Resources Specialist, Human Resources – resignation effective 9/18/20

Diana Krawisz - Internal Auditor, President’s Office - rescind acceptance effective 8/31/20

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Faculty

Rosemary Deneen – Associate Professor, Culinary Arts, Science, Business and Computer Technology – retirement effective 5/21/21

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Heather Casiello – from Instructor, Nursing, Career Programs to Assistant Professor - effective Academic Year 2020-2021

Michelle Flory – from Instructor, Developmental Communications, Learning Enrichment & College Readiness to Assistant Professor - effective

Academic Year 2020-2021
Aaron Smith – from Assistant Professor, Philosophy, Liberal Arts to Associate Professor- effective Academic Year 2020-2021
James Snooks – from Assistant Professor, Business, Science, Business & Computer Technology to Associate Professor- effective Academic Year 2020-2021
Kevin Vaccaro – from Assistant Professor, Cybersecurity, Science, Business & Computer Technology to Associate Professor- effective Academic Year 2020-2021
Cara Williams – from Associate Professor, Psychology, Liberal Arts to Professor- effective Academic Year 2020-2021
Kimberly Wroble – Instructor, Nursing, Career Programs to Assistant Professor- effective Academic Year 2020-2021
(DOCUMENT H - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 First Amendment to Affiliation Agreement with Advocate Health and Hospitals Corporation (Nursing)

It is recommended that the Board of Trustees approve the First Amendment to Affiliation Agreement with Advocate Health and Hospitals Corporation for Nursing. (DOCUMENT I - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Country Club Hills Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Country Club Hills Fire Department for Fire Science. (DOCUMENT J - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Chicago Treatment and Counseling Centers – 3 (Addictions Studies)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Chicago Treatment and Counseling Center – 3 for Addictions Studies. (DOCUMENT K - SUPPLEMENT TO MINUTES)

12.4 Clinical Affiliation Agreement with Froedtert South (Radiologic Technology/Medical Imaging)

It is recommended that the Board of Trustees approve the Clinical Affiliation Agreement with Froedtert South for Radiologic Technology/Medical Imaging. (DOCUMENT L- SUPPLEMENT TO MINUTES)

12.5 Addendum to Clinical Affiliation Agreement with Froedtert South (Radiologic Technology/Medical Imaging)

It is recommended that the Board of Trustees approve the Addendum to Clinical Affiliation Agreement with Froedtert South for Radiologic Technology/Medical Imaging. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with North Palos Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with North Palos Fire Protection District for Fire Science. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Roberts Park Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Roberts Park Fire Protection District for Fire Science. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.8 Affiliation Agreement with Smith Village (Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Smith Village for Nursing and Basic Nurse Assistant. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.9 Affiliation Agreement with University Retina and Macula Associates, PC (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with University Retina and Macula Associates, PC for Medical Assistant. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, and 12.9:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli

Student

Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. CLOSED SESSION

It was moved by Ms. Kirkwood and seconded by Mr. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE TAKEN on motion to move to closed session:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli

Student

Advisory: Yes

Motion carried.

The Board moved to closed session at 7:05 PM and returned to open session at 7:16 PM.

Roll Call: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli, Hassen (student trustee)

XVI. ADJOURNMENT

The meeting adjourned at 7:22 PM.

APPROVED

**MORAIN VALLEY COMMUNITY COLLEGE
9000 West College Parkway
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting immediately following the Public Hearing on the Budget, was held on Tuesday, August 18, 2020, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:43 PM.

Chair Cristelli requested that anyone speaking state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their phones on mute.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O’Neill; Lauren Hassen, Student Trustee

Absent: None

Chair Cristelli indicated that per Illinois Governor Pritzker’s executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. She also stated that the president, Dr. Jenkins, was on-site at the college.

She further indicated that there are a number of recognitions that usually occur at this time of year and the Board would like to publicly acknowledge these achievements in anticipation of being able to honor them appropriately at a later date. There are three retirements occurring this month: Anne Morgan, Professor of Nursing; Claudia Tripoli, Associate Professor, Radiologic Technology; and Karen Franz, Departmental Assistant in Career Programs. Chair Cristelli acknowledged their commitment and excellent service to the college and to the

community and on behalf of the Board wished each of them long and healthy retirements.

III. MINUTES

It was moved by Ms. Murphy and seconded by Ms. Kirkwood to approve the unapproved minutes of the regular meeting of June 16, 2020; the unapproved minutes of the special meeting/board retreat of July 11, 2020; and the unapproved minutes of the special meeting held July 29, 2020. Additionally, you have received the unapproved minutes of the closed sessions of July 11, 2020 and July 29, 2020.

There was a brief discussion concerning attendance for the July 29th closed session; the motion was amended to exclude the July 29th closed session minutes at this time and to review for correction.

ROLL CALL VOTE taken on approval of minutes for the regular meeting of June 16, 2020; the special meeting/board retreat of July 11, 2020; the special meeting of July 29, 2020; and the closed session of July 11, 2020:

Yes:	Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli
Absent:	None
Student	
Advisory:	Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Ms. Murphy reported that she was very honored to be asked to participate in the ICCTA executive committee retreat at Heartland College in Normal, Illinois. She reported that the meeting was an in-person meeting, including a field trip around the area to see the different industries and companies with which Heartland partners for student internships and pipelines for jobs. This

was followed by a session with a consultant specialist, who worked with the executive committee to redefine its mission, vision, and goals, which support the organization to educate and help trustees be the best trustees they can be. The team also toured a farm and heard a remarkable story about a young man who didn't know what he wanted to do with his life, and how he found his path and now has restaurants and a farm with event space. His restaurant/farm hosted them for a socially distanced dinner at the farm. His business has grown to \$5 million, and he was looking forward to partnering with Heartland to get more students into job pipelines. On Saturday, ICCTA heard several reports, including one from Dr. Jenkins on behalf of the presidents, and from the president of Heartland about how we can all work together to move things forward. Ms. Murphy indicated that she would be happy to share additional information from the meeting.

5.2 Student Trustee Report

Ms. Hassen reported that students had a chance to relax after finishing spring classes and many others attended summer classes to keep busy during quarantine. She reported that students have had many opportunities to attend different meetings and events created by staff and faculty. One such event was designed by the Multicultural Student Affairs office, which gave an outlet for students of color and other interested students to talk about racial injustice, movements happening in America, and to discuss their own emotions on the subject. Student Life conducted a Black Lives Matter You Chat for students to interact with one another and share opinions about the current state of the movement and racial injustice. She explained that You Chats are always student-led, which allows students the comfort to be open and share ideas. The first virtual student town hall meeting was held recently, shaped around questions, concerns, and resources available to students for the fall semester. She reported that around 150 students attended, and the event was recorded and is available on YouTube. Ms. Hassen shared the video link in the chat section on Webex, if anyone wanted to check it out.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

- Enrollment Update – Dr. Jenkins reported that some classes started on August 10, others will start August 24, and they are continuing to do everything possible to encourage students to enroll. She indicated that enrollment is down for fall, but mentioned an event called Super Saturday that has been posted on the website and advertised coming up August 22,

where people who need additional help will be able to come to campus to enroll in person. Services such as academic advising, admissions, cashiers' office, counseling, financial aid, registration, testing, veterans center, and other areas will be open to students who need those services. She reported on numbers of students who have completed placement testing or continuing students who haven't completed degrees or certificates but haven't yet registered, indicating that these students will be contacted to see if they need assistance or services to enroll. She reported that because Moraine requires some kind of payment at enrollment, she felt confident in the college's enrollment numbers compared to what other colleges may experience who allow students to enroll without paying. Another enrollment impact is being felt with international students because of the requirement that new international students could not attend if all their classes were online. Student Development and Academic Affairs worked very hard to develop some hybrid classes for these students and English as a Second Language students. She reiterated that the entire college is working very hard to get as many students as possible started now, but there are also late-starting classes for students to take advantage of. She reported that the Foundation Office, working with the faculty leadership and the Return to Work task force, has set up a special fund to help students who cannot afford books for classes. Classes that meet on campus are socially distanced, staggered to accommodate smaller numbers of students at a time, and PPE is available. She added that more clinical partners have opened up and that is allowing students to be able to complete their required clinicals for allied health programs.

- CARES Act and GEER Funding – Dr. Jenkins reported that she has been sharing this information with the Board about how the college is distributing the CARES Act funding. At this date, the college has served more than 2,000 students, awarding more than \$2 million of the available \$3.2 million. They are still identifying students who can benefit from and are eligible for this funding. The institutional portion of the funding can be used to pay for technology expenses, and the college has ordered 110 more laptops and 100 wifi hotspots. Forty laptops and 48 iPads were loaned out for the fall semester, and the new laptops will be loaned out when they arrive. The state of Illinois allocated \$80 million to community colleges, and Moraine Valley's portion of that is \$954,000, some of which will be used to identify students who have not been able to pay their tuition balances. This is the first time there is money that can be applied toward tuition balances. Staff are working hard to identify eligible students for this assistance. She indicated that there are a lot of moving parts and a lot of hard work that is taking place, and even with all of this, more than 3,000

students graduated with their degrees or certificates. Dr. Jenkins thanked the Board for their support as the college moves forward to continue to serve students in the best way possible.

Chair Cristelli expressed appreciation to the college staff and faculty on behalf of the Board of Trustees for all the hard work during this unusual time and indicated that she knows it is not easy but the Board appreciates the college's resilience and felt that good decisions were being made for the community and for the students.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

FOR JUNE 2020:

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$109,447,973.65 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

FOR JULY 2020:

8.4 Treasurer's Report

Treasurer's Report showing an ending balance of \$108,912,322.79 will be filed for audit. (DOCUMENT D - SUPPLEMENT TO MINUTES)

8.5 Budget Report

(DOCUMENT E - SUPPLEMENT TO MINUTES)

8.6 Investments

(DOCUMENT F – SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Ms. Kirkwood to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

FOR JUNE 2020:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,565,532.99
9.3	Operation & Maintenance Fund	970,693.43
9.4	Operation & Maintenance Fund (Restricted)	558,323.13
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	940,922.34
9.7	Restricted Purpose Fund	4,300,966.93
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	-0-
9.10	Audit Fund	5,000.00
9.11	Liability, Protection & Settlement Fund	5,391.00

(DOCUMENT G - SUPPLEMENT TO MINUTES)

FOR JULY 2020:

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$9,017,725.85
9.3	Operation & Maintenance Fund	548,891.41
9.4	Operation & Maintenance Fund (Restricted)	106,163.40
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	449,855.27
9.7	Restricted Purpose Fund	942,651.07
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	-0-

- 9.10 Audit Fund -0-
 - 9.11 Liability, Protection & Settlement Fund -0-
- (DOCUMENT H - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

Diana Krawisz - Internal Auditor, President’s Office - effective 8/31/20
(DOCUMENT I - SUPPLEMENT TO MINUTES)

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT J - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-4(a) Sabbatical Leave – Faculty

It is recommended that the following request for rescission of sabbatical leave be granted:

Erika Deiters rescinds her spring 2021 sabbatical request and will reapply for sabbatical leave in the future.

(DOCUMENT K- SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

Derrick Allen - Police Officer, Police – resignation effective 7/8/20
Sophia Cameron - Financial Aid Assistant, Financial Aid – resignation effective 7/31/20
John Lopez - Police Officer, Police – resignation effective 8/14/20
Nicole Nelson - P.T. Community Service Officer, Police – resignation effective 6/11/20

Charmaine Sevier - Manager, Diversity & Employment, Human Resources –
resignation effective 8/21/20
(DOCUMENT L- SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Support Staff

Karen Franz - Departmental Assistant, Career Programs – retirement
effective 8/19/20
(DOCUMENT M - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Katarzyna Blahusiak - from Associate Professor, Sociology, Liberal Arts
to Professor - effective Academic Year 2020-2021

Jeffrey McCully – from Assistant Professor, Sociology, Liberal Arts to
Associate Professor - effective Academic Year 2020-2021

Anna Rogers – from Counselor, Counseling to Associate Professor –
effective Academic Year 2020-2021

Michael Shannon – from Associate Professor, Communications, Liberal Arts
to Professor - effective Academic Year 2020-2021

Ann Shillinglaw – from Associate Professor, Communications, Liberal Arts
to Professor - effective Academic Year 2020-2021

(DOCUMENT N - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New
Business.

12.1 Clinical Affiliation Agreement with Franciscan Alliance, Inc.
(Respiratory Therapy)

It is recommended that the Board of Trustees approve the clinical affiliation
agreement with Franciscan Alliance, Inc., for Respiratory Therapy.
(DOCUMENT O - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Burbank Fire Department (Emergency Medical Services, Fire Science)

It is recommended that the Board of Trustees approve the affiliation agreement with Burbank Fire Department for Emergency Medical Services and Fire Science. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Madison Street Medical (Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Madison Street Medical for Sleep Technology. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

12.4 Affiliation Agreement with Northwestern Memorial Healthcare (Nursing, Phlebotomy, Respiratory Therapy, Sleep Technology)

It is recommended that the Board of Trustees approve the affiliation agreement with Northwestern Memorial Healthcare for Nursing, Phlebotomy, Respiratory Therapy, and Sleep Technology. (DOCUMENT R - SUPPLEMENT TO MINUTES)

12.5 Affiliation Agreement with Palos Medical Group (Medical Assistant)

It is recommended that the Board of Trustees approve the affiliation agreement with Palos Medical Group for Medical Assistant. (DOCUMENT S - SUPPLEMENT TO MINUTES)

12.6 Business Associate Agreement with Riveredge Hospital (Nursing)

It is recommended that the Board of Trustees approve the business associate agreement with Riveredge Hospital for Nursing. (DOCUMENT T - SUPPLEMENT TO MINUTES)

12.7 Illinois Equity in Achievement (ILEA) - Executive Summary

It is recommended that the Board of Trustees accept and approve the Illinois Equity in Attainment (ILEA) Equity Plan for Moraine Valley Community College as outlined in the attached Executive Summary. (DOCUMENT U - SUPPLEMENT TO MINUTES)

12.8 Board Policy - Human Resources - #7263.5, Telework Policy (new)

It is recommended that the Board of Trustees approve new Board Policy #7263.5: Telework Policy, as presented.
(DOCUMENT V - SUPPLEMENT TO MINUTES)

12.9 Approval of FY21 Budget

It is recommended that the Board of Trustees adopt the FY 2021 Budget.
(DOCUMENT W - SUPPLEMENT TO MINUTES)

12.10 Universal Automated Robotic Arm Purchase

Whereas FPE Automation, of Elk Grove Village, Illinois is the sole source distributor of the Universal Robots UR3e robotic arm, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of \$ **35,582.23** for the purchase of the UR3e robotic arm, related components and instructor training.

Robot/Components/Training	\$32,990.00	CARES Act
Annual Service Contract	\$ 2,592.00	AET Department Budget

(DOCUMENT X - SUPPLEMENT TO MINUTES)

12.11 College Life-Cycle Management (LCM) Equipment Purchase Fall 2020

Laptops and Associated Accessories –

Whereas Dell Computers, of Round Rock, Texas, has submitted MHEC contract pricing for the purchase of two hundred and twenty-eight (228) laptops, seventy-five (75) All-in-one tablets, and three hundred and three (303) docking station and briefcases, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Dell Inc., in the amount of \$353,351.85.

UPS Batteries –

Whereas ConRes, Inc. of Bedford, Massachusetts has submitted the lowest responsible proposal for the purchase of 45 UPS batteries, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to ConRes, Inc. in the amount of \$17,403.75.

Data Center Power System Rebuild –

Whereas CDW-G, Inc. of Vernon Hills, Illinois has submitted the lowest responsible proposal for the rebuild of one data center power system, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to CDW-G, Inc. in the amount of \$17,067.65.

Voice Routers –

Whereas CDW-G, Inc. of Vernon Hills, Illinois has submitted the lowest responsible proposal for the purchase of two (2) voice routers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to CDW-G, Inc. in the amount of \$28,774.26.

ESXI Servers –

Whereas Dell, Inc. of Round Rock, TX has submitted the lowest responsible proposal for the purchase of two (2) servers, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order to Dell, Inc. in the amount of \$25,650.30.

Total Cost of this purchase: \$442,247.81

(DOCUMENT Y - SUPPLEMENT TO MINUTES)

12.12 Resolution providing for the issue of not to exceed \$19,500,000 General Obligation Refunding Bonds of Community College District No. 524, County of Cook and State of Illinois, for the purpose of refunding certain outstanding bonds of said Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof

It is recommended that the Board of Trustees approve the resolution providing for the issue of not to exceed \$19,500,000 General Obligation Refunding Bonds of Community College District No. 524, County of Cook and State of Illinois, for the purpose of refunding certain outstanding bonds of said Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

(DOCUMENT Z - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-4(a), 10.1-

5, 10.1-5(a) and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, 12.9, 12.10, 12.11, and 12.12:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli
Absent: None
Student
Advisory: Yes

Motion carried.

Trustee Brian O’Neill, Secretary, read into the public record of the meeting the full title of the resolution for Agenda Item 12. 12:

Resolution providing for the issue of not to exceed \$19,500,000 General Obligation Refunding Bonds of Community College District No. 524, County of Cook and State of Illinois, for the purpose of refunding certain outstanding bonds of said Community College District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

XV. ADJOURNMENT

The meeting adjourned at 7:20 PM.

BOARD REPORTS AND/OR REQUESTS

5.1 Student Trustee Report – Lauren Hassen

Verbal

REPORTS OF ADMINISTRATION

6.1 President's Report

Verbal

- Marketing Plan/Underserved Populations
- Return to Work Task Force Update

COMMUNICATIONS

7.1 Letter from Illinois Board of Higher Education (IBHE) regarding State
Authorization & Reciprocity Agreement (SARA) Renewal Approval

Enclosed



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ILLINOIS BOARD OF HIGHER EDUCATION
1 NORTH OLD STATE CAPITOL PLAZA, SUITE 333
SPRINGFIELD, ILLINOIS 62701-1377

October 15, 2020

Dr. Sara Gallagher
Assistant Dean, Center for Teaching and Learning
Moraine Valley Community College
9000 W. College Parkway
Palos Hills, Illinois 60465

Dear Dr. Gallagher:

I am pleased to inform you that Moraine Valley Community College's renewal application to continue membership in the State Authorization Reciprocity Agreement (SARA) for another year, has been approved by the Illinois Board of Higher Education.

The Illinois Board of Higher Education is the State Portal Entity (SPE) for SARA and is recognized by M-SARA, the SARA partner for the Midwestern region. To finalize the renewal participation process, you must complete payment and follow the instructions provided by the National Council for State Authorization Reciprocity Agreement (NC-SARA) in an email communication to your institution.

If you have any questions about your membership in SARA, please contact us at (217) 557-7382 or via e-mail at sara@ibhe.org.

Sincerely,

Chasity Bree
Assistant Director for Academic Affairs

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
TREASURER'S REPORT
MONTH ENDED NOVEMBER 30, 2020**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$53,962,455.33	\$1,939,739.90	\$5,243,628.66	\$50,658,566.57
OPERATION & MAINT FUND	12,127,785.71	20,668.36	589,196.05	11,559,258.02
OPERATION & MAINT (RESTR.)	15,604,818.32	266,837.65	1,077,465.13	14,794,190.84
BOND & INTEREST FUND	7,368,347.43	465,219.45	6,325,826.89	1,507,739.99
AUXILIARY FUNDS	7,418,241.53	588,274.50	661,206.75	7,345,309.28
RESTRICTED PURPOSE FUNDS	5,874,186.25	2,075,455.37	1,874,980.66	6,074,660.96
WORKING CASH FUND	13,857,622.62	1,060.11	0.00	13,858,682.73
TRUST & AGENCY FUNDS	167,245.78	718.54	159.17	167,805.15
AUDIT FUND	151,696.27	34.04	0.00	151,730.31
LIAB, PROTECT & SETTLE FUND	616,956.77	229.52	0.00	617,186.29
TOTAL	<u>\$117,149,356.01</u>	<u>\$5,358,237.44</u>	<u>\$15,772,463.31</u>	<u>\$106,735,130.14</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$22,550.00
HUNTINGTON BANK	1,070,705.16
FIRST MIDWEST BANK	1,644,935.72
FIRST MIDWEST BANK	702,600.13
WINTRUST MAXSAFE	2,076,347.20
IL METROPOLITAN INVESTMENT FUND	11,205,634.31
IL METROPOLITAN INVESTMENT FUND	5,289,839.74
IL SCHOOL DIST LIQUID ASSEST FUND	15,871,639.82
IL PUBLIC TREASURERS FUND	240,481.31
SHORT TERM INVESTMENTS	54,439,528.75
LONG TERM INVESTMENTS	14,170,868.00
TOTAL	<u>\$106,735,130.14</u>

ACCOUNT EXPENDITURE SUMMARIES

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$5,243,628.66
9.3	OPERATION & MAINTENANCE FUND	589,196.05
9.4	OPERATION & MAINTENANCE (RESTR) FUND	1,077,465.13
9.5	BOND & INTEREST FUND	6,325,826.89
9.6	AUXILIARY ENTERPRISE FUND	661,206.75
9.7	RESTRICTED PURPOSE FUND	1,874,980.66
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	159.17
9.10	AUDIT FUND	-
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$15,772,463.31</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	Enclosed
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	None
10.1-5	Resignations/Terminations	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Full Time

Jordan Willis

Internal Auditor
President's Office

Effective: 1/19/21

RECOMMENDED ACTION

That the above be employed.

SUBJECT REPORT - Resignations/Terminations

Kiana Battle	Dean of Career Programs Career Programs	Effective: 1/8/21
Nicholas Denault	Groundskeeper Campus Operations	Effective: 12/11/20
Robert Grossman	Police Officer Police Department	Effective: 11/20/20
Megan Morales	Instructor, Nursing Career Programs	Effective: 5/21/21

RECOMMENDED ACTION
That the above be approved as presented.

S U B J E C T R E P O R T – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Francisco Arteaga	Sergeant Police Department	Reclassified to: Lieutenant Administrative & Professional Effective: 1/11/21
Laura Moreno	P.T. Departmental Assistant Academic Services Support Staff	Reclassified to: Human Resources Assistant Human Resources Administrative Classified Effective: 1/11/21

RECOMMENDED ACTION

That the above be approved as presented.

NEW BUSINESS

- | | | |
|-------|--|----------|
| *12.1 | Affiliation Agreement with Elmhurst Memorial Hospital (Phlebotomy) | Enclosed |
| *12.2 | Review of Closed Session Written Minutes and Audio Files | Enclosed |
| *12.3 | Culvert Repairs Bid | Enclosed |
| *12.4 | Illinois Green Economy Network (IGEN) Lighting Grant Purchase | Enclosed |
| *12.5 | Adoption of Resolution Setting Forth Tax Levies for 2020 and Approval of Tax Certificate of Tax Levy for 2020 | Enclosed |
| *12.6 | Property Tax Limitation Resolution | Enclosed |
| 12.7 | Resolution Abating the Tax Heretofore Levied for the year 2020 to Pay Debt Service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District 524, County of Cook and State of Illinois | Enclosed |

REVIEW OF CLOSED SESSION WRITTEN MINUTES AND AUDIO TAPES

In January 1989, Public Act 85-1355 became law and requires that public bodies meet and review, at least on a semi-annual basis, written minutes of all closed session meetings to determine whether the need for confidentiality still exists.

In January 2004, Public Act 93-0523 became law and requires that public bodies also keep a verbatim record of all closed session meetings in the form of an audio or video recording. The verbatim recording is to be kept confidential for a minimum of 18 months and may be destroyed after the public body approves the written minutes of that closed session and approves the destruction of the recording.

It has been at least 18 months since the adjournment of several recorded closed session meetings; the Board has previously determined that the written minutes of these meetings can be released.

Recommended Action:

It is recommended that the written minutes of the closed sessions held on July 11, 2020; July 29, 2020; September 15, 2020; and October 20, 2020 not be released. Additionally, it is recommended that the audio/digital recordings of February 19, 2019 and April 16, 2019 closed session meetings be destroyed.

Item 12.2:

Written Minutes:

- Recommend that the written minutes of the following closed session meetings not be released:

July 11, 2020
July 29, 2020
September 15, 2020
October 20, 2020

Audio Files:

- Recommend that the audio/digital recordings of the following closed session meetings be destroyed (at least 18 months has passed since the closed session meeting was adjourned; the content has previously been approved; and the Board has voted to release the written minutes of these meetings):

February 19, 2019
April 16, 2019

DATE: December 4, 2020

TO: Theresa O'Carroll
Vice President of Financial and Business Service and College Treasurer

FROM: Jane M Bentley
Director of Purchasing

RE: **Culvert Repairs Bid**

The bid was duly advertised in a local newspaper as prescribed by law. The bid was also advertised on the college's web site. The bids were opened on Monday, November 23, 2020 at 11:00 AM in Room L175. Four (4) bids were received. The results of the bid are delineated on the attached sheet. The pricing for this bid was not via State contract or consortium contracts.

The general scope of this project includes, but is not limited to: Culvert repairs, replacing of rip-rap, excavation and sub grading to repair sink holes, reconstruction of the overflow weir and associated landscaping to be replaced.

The recommendation of a bidder for the award of this project is based on the bidder's responsiveness to the identified qualifications, requirements of the project, and the bid amount. Upon review of the apparent low bid, Fox Excavating, Inc. of Batavia, Illinois, by the college's architect/engineer, exp US Services Inc., it was found that Fox Excavating, Inc., understood the scope and requirements of the bid specifications for this project.

RECOMMENDED ACTION: Whereas, Fox Excavating, Inc. of Batavia, Illinois, submitted the lowest responsible and responsive bid, it is recommended that the Board of Trustees award this bid and authorize the issuance of a purchase order in the amount of **\$ 22,440.00 to Fox Excavating Inc for the Culvert Repairs Bid.**

DATE: December 4, 2020

TO: Rick Hendricks
Vice President of Administrative Services and College Facilities

Theresa O'Carroll
Vice President of Financial and Business Services and College Treasurer

FROM: Jane M. Bentley
Director of Purchasing

RE: **IGEN Lighting Grant Purchase**

The Illinois Green Economy Network (IGEN) has approved Moraine Valley Community College for a second monetary grant opportunity through the Illinois Environmental Protection Agency (IEPA) for education and training for renewable energy and energy efficient technology. Through this second opportunity, the college will replace an additional one hundred ninety-two (192) lighting fixtures in Building D.

As part of supporting our sustainability initiatives and efforts, the college is requesting to purchase one hundred ninety-two (192) new Focal Point Lighting fixtures to replace an additional group of aged, inefficient lighting with new energy efficient LED lighting in Building D through this grant. The college has obtained pricing from Grainger, as part of a partnership with the E&I Cooperative as well as the Illinois Public Higher Education Cooperative (IPHEC). These cooperatives specifically serve educational institutions to assist in reducing costs and risks through aggregate buying power and joint purchasing initiatives through competitive proposal and bidding processes. This pricing is covered under E&I contract CRN01496 and IPHEC recognized Agreement IPHEC192.

Purchasing these units through the E&I Cooperative and IPHEC is in accordance with Board Policy 6210 and 6251.

RECOMMENDED ACTION: Whereas Grainger, of Janesville, Wisconsin has been approved by E&I Cooperative and IPHEC and awarded this cooperative contract, it is recommended that the Board of Trustees approve this purchase and authorize the issuance of a purchase order in the amount of **\$49,171.20 to Grainger** for the purchase of one hundred ninety-two (192) lighting fixtures to be paid for by a grant offered by IGEN and IEPA.

ADOPTION OF RESOLUTION SETTING FORTH TAX LEVIES FOR 2020 AND
APPROVAL OF CERTIFICATE OF TAX LEVY FOR 2020

This resolution sets forth the levy recommended at the November 17, 2020 Board meeting. The Certificate of Tax Levy is a part of this resolution. See attached resolution.

Recommended Action:

It is recommended that the Board of Trustees adopt the Resolution Setting Forth Tax Levies for 2020 and approve the Certificate of Tax Levy for 2020.

**MORAIN VALLEY COMMUNITY COLLEGE
COMMUNITY COLLEGE DISTRICT NO. 524
COOK COUNTY, ILLINOIS**

RESOLUTION SETTING FORTH TAX LEVIES FOR 2020

“BE IT RESOLVED BY THE BOARD OF TRUSTEES OF COMMUNITY COLLEGE DISTRICT 524, COUNTY OF COOK AND STATE OF ILLINOIS, AS FOLLOWS:

SECTION 1: That the sum of Twenty-Three Million Nine Hundred Ninety Thousand Eight Hundred Eighty Dollars (\$23,990,880) be levied as a tax for Educational purposes; and the sum of Eight Million Four Hundred Fifty Thousand One Hundred Dollars (\$8,450,100) be levied as a tax for Operations and Maintenance purposes; and the sum of Eight Hundred Fifty-Two Thousand Twenty-Five Dollars (\$852,025) be levied as a special tax for the purposes of Local Government and Governmental Employees Tort Immunity Act; and the sum of Eighty-Five Thousand Dollars (\$85,000) be levied as a special tax for Financial Audit purposes; and the sum of Nine Hundred Thousand Dollars (\$900,000) be levied as a special tax for Protection Health and Safety purposes on the equalized assessed value of the taxable property of Community College District 524, County of Cook and State of Illinois, for the year 2020 to be collected in the year 2021; and that the levy for the year 2020 be allocated 50% for Fiscal Year 2021 and 50% for Fiscal Year 2022.

SECTION 2: That the Secretary of the Board of Trustees of Community College District 524, County of Cook and State of Illinois, is hereby authorized and directed to file a Certificate of Levy in substantially the form that is attached hereto with the County Clerk of Cook County, Illinois, on or before the last Tuesday of December 2020.

SECTION 3: That this resolution shall be in full force and effect from and after its passage, approval and filing, as provided by law.

SECTION 4: That the Chairperson is authorized to execute the attached Certificate of Compliance with the Truth in Taxation Act.

PASSED this 17th day of December, 2020.

AYES:

NAYS:

ABSENT:

Chairperson, Board of Trustees

ATTEST:

Secretary, Board of Trustees

CERTIFICATE OF TAX LEVY

Community College District No 524 County Cook

Community College District Name Moraine Valley District 524 and State of Illinois hereby certify that we require:

- the sum of \$ 23,990,880 to be levied as a tax for educational purposes (110 ILCS 805/3-1), and
- the sum of \$ 8,450,100 to be levied as a tax for operations and maintenance purposes (110 ILCS 805/3-1,
- the sum of \$ _____ to be levied as an additional tax for educational and operations and maintenance purposes (110 ILCS 805/3-14.3), and
- the sum of \$ 852,025 to be levied as a special tax for the purposes of Local Government and Governmental Employees Tort Immunity Act, (745 ICLS 10/9-107), and
- the sum of \$ _____ to be levied as a special tax for Social Security and Medicare insurance purposes, (40 ILCS 5/21-110 AND 5/21-110.1), and
- the sum of \$ 85,000 to be levied as a special tax for financial audit purposes (50 ILCS 310/9), and
- the sum of \$ 900,000 to be levied as a special tax for protection, health and safety purposes (110 ILCS 805/3-20.3.01.
- the sum of \$ - to be levied as a special tax for (specify) _____ purposes, on the taxable property of our community college district for the year 2019.

Signed this 17th day of December, 2020 _____
MVCC Chairperson of the Board

MVCC Secretary of the Board

When any community college district is authorized to issue bonds, the community college board shall file in the office of the county clerk in which any part of the community college district is situated a certified copy of the resolution providing for their issuance and levying a tax to pay them. The county clerk shall each year during the life of a bond issue extend the tax for bonds and interest set forth in the certified copy of the resolution. Therefore, to avoid a possible duplication of tax levies, the community College Board should not include in its' annual tax levy a levy for bonds and interest.

Number of bond issues of said community college district, which have not been paid in full six.

This certificate of tax levy shall be filed with the county clerk of each county in which any part of the community college district is located on or before the last Tuesday in December.

DETACH AND RETURN TO COMMUNITY COLLEGE DISTRICT

This is to certify that the Certificate of Tax Levy for Community College District No. 524 County of Cook and State of Illinois on the equalized assessed value of all taxable property of said community college district for the year 2020, was filed in the office of the County Clerk of this county on _____ 2020.

In addition to an extension of taxes authorized by levies made by the board of said community college district, an additional extension(s) will be made, as authorized by the resolution on file with this office, to provide funds to retire bonds and pay interest thereon. The total amount, as approved in the original resolution(s), for said purpose for the year 2020 is

\$ _____.

Date County Clerk and County

COOK COUNTY TRUTH IN TAXATION LAW

CERTIFICATE OF COMPLIANCE

I, Kimberly A. Hastings Cristelli, hereby certify that I am the presiding officer of Community College District No. 524, Moraine Valley Community College, and as such presiding officer I certify that the levy ordinance, a copy of which is attached, was adopted pursuant to, and in all respects in compliance with the provisions of the Illinois Property Tax Code - Truth in Taxation Law, 35 ILCS 200/18-55, *et seq.* (2002).

This certificate applies to the 2020 tax levy.

Kimberly A. Hastings Cristelli, Chair
Board of Trustees

December 17, 2020
Date

Agenda Item 12.6
December 17, 2020

PROPERTY TAX LIMITATION RESOLUTION

(See attached resolution)

Recommended Action:

It is recommended that the Board adopt the Property Tax Limitation Resolution as presented.

Property Tax Limitation Resolution

BE IT RESOLVED that the following funds not be limited by the Tax Limitation Act and that levies be no less than the following amounts:

Life Safety	\$	900,000
Auditing		85,000
Liability Ins. and Tort		852,025

Funds to be limited if necessary:

Education		23,990,880
not below		23,310,000
Building		8,450,100
not below		8,270,000

Adopted this 17th day of December 2020

Chair
Board of Trustees

MINUTES of a regular public meeting of the Board of Trustees of Community College District No. 524, County of Cook and State of Illinois, held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise being recorded. Access is provided by teleconference online via <http://www.morainevalley.edu/BOTDec17> or by phone, 1-312-535-8110 with Meeting ID 120 714 2622, p/w JgaMRgqf622 (54267473 from phones), in said Community College District at 6:00 o'clock P.M., on the 17th day of December, 2020.

* * *

The meeting was called to order by the Chairman and upon the roll being called, Kimberly A. Hastings Cristelli, the Chair, and the following Trustees were present virtually via teleconference or by phone: _____

and _____ (non-voting student member).

All Trustees were allowed to attend the meeting in a virtual format, pursuant to the State of Illinois Executive Orders as adopted by the Board of Trustees.

No Member was not permitted to attend the meeting by video or audio conference.

The following Trustees were absent and did not participate in the meeting in any manner or to any extent whatsoever: _____

The Chair announced that the next item of business before the Board of Trustees was the consideration of a resolution abating the tax heretofore levied for the year 2020 to pay debt service on the Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of the District.

Whereupon Member Kimberly A. Hastings Cristelli presented and the Secretary read by title a resolution as follows, copies of which were made available to all in attendance at said meeting who requested a copy:

RESOLUTION abating the tax heretofore levied for the year 2020 to pay debt service on Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District No. 524, County of Cook and State of Illinois.

* * *

WHEREAS, the Board of Trustees (the “*Board*”) of Community College District No. 524, County of Cook and State of Illinois (the “*District*”), by resolution adopted on the 19th day of September, 2012, as amended by notifications of sale (the “*Resolution*”), did provide for the issue of \$5,400,000 Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and \$28,290,000 General Obligation Bonds (Alternate Revenue Source), Series 2013 (together, the “*Bonds*”), and the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds; and

Whereas the District hereby determines that the Pledged Revenues (as defined in the Resolution) are or will be available to pay the principal of and interest on the Bonds when due in that bond year (December 1 and June 1), so as to enable the abatement of the Pledged Taxes (as defined in the Resolution) levied for the same; and

WHEREAS, it is necessary and in the best interests of the District that the tax heretofore levied for the year 2020 to pay principal and interest on the Bonds be abated:

NOW, THEREFORE, Be It and It is Hereby Resolved by the Board of Trustees of Community College District No. 524, County of Cook and State of Illinois, as follows:

Section 1. Incorporation of Preambles. The Board hereby finds that all of the recitals contained in the preambles to this Resolution are full, true and correct and does incorporate them into this Resolution by this reference.

Section 2. Abatement of Tax. The tax heretofore levied for the year 2020 in the Resolution is hereby abated in its entirety.

Section 3. Filing of Resolution. Forthwith upon the adoption of this Resolution, the Secretary of the Board shall file a certified copy hereof with the County Clerk of the County of Cook, Illinois, and it shall be the duty of said County Clerk to abate said tax levied for the year 2020 in accordance with the provisions hereof.

Section 4. Effective Date. This Resolution shall be in full force and effect forthwith upon its adoption.

Adopted December 17, 2020.

Chair, Board of Trustees

Secretary, Board of Trustees

Member _____ moved and Member _____ seconded the motion that said resolution as presented and read by title be adopted.

After a full discussion thereof, the Chair directed that the roll be called for a vote upon the motion to adopt said resolution.

Upon the roll being called, the following Trustees voted AYE: _____

_____.

NAY: _____

Whereupon the Chair declared the motion carried and said resolution adopted, approved and signed the same in open meeting and directed the Secretary to record the same in the records of the Board of Trustees of Community College District No. 524, County of Cook and State of Illinois, which was done.

Other business not pertinent to the adoption of said resolution was duly transacted at the meeting.

Upon motion duly made, seconded and carried, the meeting was adjourned.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

CERTIFICATION OF RESOLUTION AND MINUTES

I, the undersigned, do hereby certify that I am the duly qualified and acting Secretary of the Board of Trustees (the “*Board*”) of Community College District No. 524, County of Cook and State of Illinois (the “*District*”), and as such official I am the keeper of the records and files of the District and the Board.

I do further certify that the foregoing constitutes a full, true and complete transcript of the minutes of the meeting of the Board held on the 17th day of December, 2020, insofar as same relates to the adoption of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2020 to pay debt service on Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District No. 524, County of Cook and State of Illinois.

a true, correct and complete copy of which said resolution as adopted at said meeting appears in the foregoing transcript of the minutes of said meeting.

I do further certify that the deliberations of the Board on the adoption of said resolution were conducted openly, that the vote on the adoption of said resolution was taken openly, that said meeting was called and held at a specified time and place convenient to the public, that notice of said meeting was duly given to all of the news media requesting such notice, that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the Board at least 48 hours in advance of the holding of said meeting, that at least one copy of said agenda was continuously available for public review during the entire 48 hour period preceding said meeting, that said agenda contained a separate specific item concerning the proposed adoption of said resolution, that said meeting was called and held in strict compliance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Public Community College Act of the State of Illinois, as amended, and that the Board has complied with all of the provisions of said Acts and with all of the procedural rules of the Board in the passage of said resolution.

IN WITNESS WHEREOF, I hereunto affix my official signature, this 17th day of December, 2020.

Secretary, Board of Trustees

STATE OF ILLINOIS)
) SS
COUNTY OF COOK)

FILING CERTIFICATE

I, the undersigned, do hereby certify that I am the duly qualified and acting County Clerk of The County of Cook, Illinois, and as such official I do further certify that on the ____ day of _____, 202__, there was filed in my office a duly certified copy of a resolution entitled:

RESOLUTION abating the tax heretofore levied for the year 2020 to pay debt service on Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, of Community College District No. 524, County of Cook and State of Illinois.

duly adopted by the Board of Trustees of the Community College District No. 524, County of Cook and State of Illinois, on the 17th day of December, 2020, and that the same has been deposited in the official files and records of my office.

I do further certify that the tax heretofore levied for the year 2020 for the payment of Taxable General Obligation Bonds (Alternate Revenue Source), Series 2012D, and General Obligation Bonds (Alternate Revenue Source), Series 2013, as described in said resolution will be abated in its entirety as provided in said resolution.

IN WITNESS WHERETO, I hereunto affix my official signature and the seal of said County, this ____ day of _____, 202__.

County Clerk

(SEAL)