

**MORAIN VALLEY COMMUNITY COLLEGE**  
**9000 West College Parkway**  
**Palos Hills, IL 60465**

Governing Board of Moraine Valley Community College, Community College District #524, Regular Meeting, 6:00 PM, Tuesday, November 17, 2020, Board Room D219, 9000 West College Parkway, Palos Hills, IL 60465. Meeting to be held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded. Access is provided by teleconference online via <http://www.morainevalley.edu/nov17> or by phone 1-312-535-8110 with Meeting ID 120 053 2001, p/w 7MHRChG7U3E (76472447 from phones).

**A G E N D A**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **MINUTES**
  - 1) Unapproved Minutes
    - a. Unapproved Minutes - Regular Meeting, October 20, 2020
    - b. Unapproved Minutes - Closed Session, October 20, 2020
  - 2) Correction to Previously Approved Minutes
    - a. Regular Meeting, August 18, 2020 (correction)
    - b. Regular Meeting, September 15, 2020 (correction)
4. **AUDIENCE PARTICIPATION**
5. **BOARD REPORTS AND/OR REQUESTS**
  - 1) ICCTA Meeting Report - P. Murphy
  - 2) Student Trustee Report – Hassen
6. **REPORTS OF ADMINISTRATION**
  - 1) President's Report
    - Grants Report
    - Budget Update
    - Tax Levy Resolution Update
7. **COMMUNICATIONS**
  - 1) Letter from Joint Review Committee on Education in Radiologic Technology (JRCERT) re Radiologic Technology Accreditation to 2024
  - 2) Letter from Phi Theta Kappa for Five-Star PTK Advisor, Amanda O'Connor
8. **FINANCIAL STATEMENT**
  - 1) Treasurer's Report
  - 2) Financial Records Summary
  - 3) Investments
9. **WARRANTS**

**CONSENT AGENDA (Agenda Items 9 - 12) (\*items included for action)**

  - 1) \* Account Expenditure Summaries (including Travel Expense Reimbursements)
  - 2) \* Education Fund
  - 3) \* Operation & Maintenance Fund
  - 4) \* Operation & Maintenance Restricted Fund
  - 5) \* Bond & Interest Fund
  - 6) \* Auxiliary Fund
  - 7) \* Restricted Purpose Fund
  - 8) \* Working Cash Fund
  - 9) \* Trust and Agency Fund

- 10) \* Audit Fund
- 11) \* Liability, Protection and Settlement Fund
- 10. **REPORT OF PERSONNEL**
  - 1) Full-Time
  - 2) \* Part-Time/Supplemental/Other
  - 3) Salary Revisions
  - 4) \* Leave of Absence (LOA)
  - 5) \* Resignations/Terminations
    - a. \* Retirement - Support Staff
  - 6) \* Reclassifications (Promotions, Transfers, Corrections, etc.)
- 11. **UNFINISHED BUSINESS**
- 12. **NEW BUSINESS**
  - 1) \* Second Amendment to Affiliation Agreement with Advocate Health & Hospitals Corporation (Nursing, Basic Nurse Assistant Training)
  - 2) \* Affiliation Agreement with Counseling Center of Illinois (Addictions Studies)
  - 3) \* Affiliation Agreement with DuPage Medical Group, Ltd. (Phlebotomy)
  - 4) \* Affiliation Agreement with Loyola University Medical Center (Medical Assistant)
  - 5) \* Master Education Agreement with Presence Care Transformation Corporation (Addictions Studies)
  - 6) \* Third Amendment to Affiliation Agreement with Silver Cross Hospital (Health Info Tech, Respiratory Therapy, Radiologic Tech-Mammography CT, Phlebotomy)
  - 7) \* Affiliation Agreement with South Shore Hospital (Radiologic Technology-Mammography CT)
  - 8) \* Resolution Determining the Estimated Tax Levy and Public Hearing 2020
  - 9) \* Resolution to Adopt State Universities Retirement System (SURS) Deferred Compensation Plan
- 13. **MISCELLANEOUS**
- 14. **AUDIENCE PARTICIPATION**
- 15. **CLOSED SESSION** - Motion to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.
- 16. **ADJOURNMENT**

Agenda Item 3.0  
November 17, 2020

**MINUTES**

Approved Minutes of the September 15, 2020 Regular Meeting

Enclosed

**APPROVED**

**MORAIN VALLEY COMMUNITY COLLEGE  
9000 West College Parkway  
Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, September 15, 2020, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded.

**I. CALL TO ORDER**

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:05 PM.

Chair Cristelli requested that anyone speaking state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their devices on mute.

**II. ROLL CALL**

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett (arrived late); John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O’Neill; Lauren Hassen, Student Trustee

Absent: None

Chair Cristelli indicated that per Illinois Governor Pritzker’s executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. She also stated that the president, Dr. Jenkins, was on-site at the college.

**III. MINUTES**

It was moved by Mr. Coleman and seconded by Ms. Murphy to approve the unapproved Minutes of the Public Hearing on the Budget of August 18, 2020, the unapproved Minutes of the Regular Meeting of August 18, 2020, and the unapproved minutes of the Closed Session Held July 29, 2020.

ROLL CALL VOTE taken on approval of minutes for the Public Hearing on the Budget of August 18, 2020; the Regular Meeting of August 18, 2020; and the closed session of July 29, 2020:

Yes: Coleman, Kirkwood, P. Murphy, O’Neill, Cristelli  
Absent: Barrett, J. Murphy  
Student  
Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 ICCTA Report**

Ms. Murphy reported that she attended the September 11-12 ICCTA meeting and the discussions were very insightful. She reported that the seminar session was about election procedures in a pandemic and was very interesting. She reported that she is serving as the vice chair for the committee on government relations and policies. They heard reports on legislative issues and a major topic of discussion was the state budget. They were informed that revenue streams have not been producing the usual revenues during the pandemic; there is the potential for projects in 2021 that may have to be pushed to 2022; and even if the progressive tax rate passes, there will still be significant budget issues. She indicated that Moraine Valley has been on top of this and ahead of the curve as the college and Board have revisited the budget to confirm that fiscally responsible decisions are being made on behalf of the school and the community. She reported that there was a tribute to ICCTA president Gregg Chadwick, who passed away suddenly last week. They also heard reports from Dr. Jenkins about the Presidents’ Council retreat and from Brian Durham of the Illinois Community College Board. Trustees were encouraged to participate in ACCT’s annual Leadership Congress, and there was an award presentation, including to Dr. Jenkins for a Trustee Education Award.

## 5.2 Student Trustee Report

Ms. Hassen reported that classes are in full gear and students transitioning to online learning are seeking information on programs, activities and clubs. Student Life is asking students to submit a selfie by the end of the first week of classes for a chance to win a book. Student Life sponsored an outdoor movie theater on the gravel lot east of 88<sup>th</sup> Avenue with more than 100 attendees. As Student Trustee, she conducted a welcome back event with welcome back and school spirit photos sent in by students on Instagram and Facebook. The Black Student Association and the Alliance of Latin American Students held online meetings, during which members caught up with one another and discussed future events for this year.

## **VI. REPORTS OF ADMINISTRATION**

### 6.1 President's Report

Dr. Jenkins opened her report with a thank you to Trustee Hassen for the great job the students are doing, indicating that she knows it's hard to do things virtually, but they are all doing a great job. She also thanked Trustee Murphy for going to Springfield for the ICCTA meeting. She reported that she had met and talked with Gregg Chadwick previously, noting that he is a great loss to the trustees' association.

- CARES Act/GEER Updates – Dr. Jenkins indicated that this report was shared with her Board memo, but was also up on the screen for those able to see it. The report shows the CARES Act and GEER funding that was allocated to the college and how much has been disbursed as of this month. The college is continuing to identify students who are eligible for the CARES Act relief funding. Some of the GEER funding can be used to clear balances for eligible students and Student Development is working very hard to identify those students. Some of the CARES Act money is institutional funding that the college can use to purchase technology and for infrastructure upgrades to support expanded online learning and remote working. She explained the different start and end dates for the various funding categories, indicating that there may still be eligible students coming to the college in the spring semester, and there may also be a continued need for laptops and Wi-Fi hotspots.
- International Students Update – Dr. Jenkins shared information that there had been an earlier ruling for international students prohibiting them from registering if all their classes were online. That has been revised to allow

current and continuing students to register, but new international students are still restricted. She thanked Dr. Haney and the deans and department chairs who worked to make sure there were hybrid classes available that continuing international students could register for. Currently, the college has 105 international students from 33 different countries registered for this semester. This is down from the typical number of about 300, but she indicated that we are still able to help these students complete their degrees. She also reported that there is one continuing international student taking a virtual class from her home country.

- Return to Work
  - Dr. Margaret Lehner, Vice President for Institutional Advancement, began the update report by thanking the nearly 50 members of the task force for their hard work and guidance. She reported that the college's guiding document is the Safe Return to Work document that contains numerous protocols and procedures. The document is in its fourth iteration in following the protocols of the Centers for Disease Control and Prevention (CDC) and the Illinois Department of Public Health. Dr. Lehner reviewed the latest updates, including the use of the Clear Campus app for health screening, flowcharts for decision making related to employees and students, and contact tracing. A new COVID-19 link on the college's main web page is available to give parents and community members access to important information and FAQs about how the college is navigating the pandemic. Employees and students have access to COVID-19 information on the portal, but through the link, this information will also be available to the community.
  - Kam Sanghvi, Vice President for Information Technology, provided a demonstration of the Campus Clear app that students, faculty, staff and visitors can use before they come on campus. Based on the individual's choices, the app will show that they are "good to go" or "not clear" for campus access. This app replaces the former SharePoint form that had been used and allows the user to show their permission for access anywhere on campus. Anyone not cleared is contacted regarding next steps. He reported that about 3,456 individuals have registered for the app—and reiterated that these are individuals who are physically coming on campus. Out of those, 2,476 are students, 68 are faculty and staff, and 216 are visitors. He also reported on a project that will expand Wi-Fi availability in parking lots of buildings T and S and the Southwest Education Center for students and the community, indicating that this will be publicized and signage will be installed.
  - Rick Hendricks, Vice President of Administrative Services, provided some updates on continuing purchases and availability of personal

protective equipment for the campus. This includes disinfecting wipes, masks, gloves, and hand sanitizer. He reported that the custodial crews are disinfecting classrooms and buildings each night and there are backpack misters to handle disinfecting large areas. Working with the marketing department, signage has been developed and installed for on-campus mask requirements, proper wearing of a mask, and six-foot spacing for social distancing. Plexiglass sneeze guards have been installed in areas where close contact is necessary. He also mentioned the on-campus computer labs that are available for students, indicating that they all are supplied with disinfecting materials to wipe down the equipment.

Dr. Jenkins shared a series of photos taken around the campus showing the safety precautions that are in place. She reported that the Safe Return to Work document will be shared with the Administrative Council, all staff and with the Board. She reported on a request from the Governor's Office last week asking Illinois colleges to post their positive cases on their websites. She indicated that the college will post only numbers of positive cases, of which she indicated there have only been a handful. She applauded all the people on campus who are adhering to the policies and the processes to keep everyone safe. She indicated that she has one additional report and asked Theresa O'Carroll to report on the refinancing of bonds.

Theresa O'Carroll, Vice President for Financial and Business Services, reported that, as discussed at the Board's July retreat, the college had an opportunity to refund (refinance) about \$9.6 million in bonds. She reported that with the Board's approval, there was a bidding process and the lowest bidder was BMO Harris at .85%, which is an excellent rate. The closing is scheduled for tomorrow. She indicated that these bonds were previously at 3.2 to 3.5 percent, and the savings to the college district taxpayers is approximately \$1.5 million.

Dr. Jenkins thanked the board members and others who were at the Foundation's golf outing today. She also thanked the Foundation for its continuing support of the college and students through its emergency and textbook funds and the many other ways it supports the college. Dr. Jenkins concluded her report by sharing that she will be taking some time off to celebrate her mother's 96<sup>th</sup> birthday in Louisiana but that she will still be available if needed.

**VII. COMMUNICATIONS**

None

**VIII. FINANCIAL STATEMENT**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$115,597,799.84 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Ms. Kirkwood and seconded by Ms. Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,694,600.11
9.3	Operation & Maintenance Fund	986,829.92
9.4	Operation & Maintenance Fund (Restricted)	86,982.62
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	607,565.74
9.7	Restricted Purpose Fund	654,645.92
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	2,740.50
9.10	Audit Fund	20,000.00
9.11	Liability, Protection & Settlement Fund	815,974.00

(DOCUMENT C - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

None.

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Shanita Jones - Human Resources Specialist, Human Resources – resignation effective 9/18/20

Diana Krawisz - Internal Auditor, President’s Office - rescind acceptance effective 8/31/20

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Faculty

Rosemary Deneen – Associate Professor, Culinary Arts, Science, Business and Computer Technology – retirement effective 5/21/21

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Heather Casiello – from Instructor, Nursing, Career Programs to Assistant Professor - effective Academic Year 2020-2021

Michelle Flory – from Instructor, Developmental Communications, Learning Enrichment & College Readiness to Assistant Professor - effective Academic Year 2020-2021

Aaron Smith – from Assistant Professor, Philosophy, Liberal Arts to Associate Professor- effective Academic Year 2020-2021

James Snooks – from Assistant Professor, Business, Science, Business & Computer Technology to Associate Professor- effective Academic Year 2020-2021

Kevin Vaccaro – from Assistant Professor, Cybersecurity, Science, Business & Computer Technology to Associate Professor- effective Academic Year 2020-2021

Cara Williams – from Associate Professor, Psychology, Liberal Arts to Professor- effective Academic Year 2020-2021

Kimberly Wroble – Instructor, Nursing, Career Programs to Assistant Professor- effective Academic Year 2020-2021

(DOCUMENT G - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair Cristelli identified the nature of the agenda items contained in New Business.

**12.1 First Amendment to Affiliation Agreement with Advocate Health and Hospitals Corporation (Nursing)**

It is recommended that the Board of Trustees approve the First Amendment to Affiliation Agreement with Advocate Health and Hospitals Corporation for Nursing. (DOCUMENT H - SUPPLEMENT TO MINUTES)

**12.2 Affiliation Agreement with Country Club Hills Fire Department (Fire Science)**

It is recommended that the Board of Trustees approve the Affiliation Agreement with Country Club Hills Fire Department for Fire Science. (DOCUMENT I - SUPPLEMENT TO MINUTES)

**12.3 Affiliation Agreement with Chicago Treatment and Counseling Centers – 3 (Addictions Studies)**

It is recommended that the Board of Trustees approve the Affiliation Agreement with Chicago Treatment and Counseling Center – 3 for Addictions Studies. (DOCUMENT J - SUPPLEMENT TO MINUTES)

12.4 Clinical Affiliation Agreement with Froedtert South (Radiologic Technology/Medical Imaging)

It is recommended that the Board of Trustees approve the Clinical Affiliation Agreement with Froedtert South for Radiologic Technology/Medical Imaging. (DOCUMENT K - SUPPLEMENT TO MINUTES)

12.5 Addendum to Clinical Affiliation Agreement with Froedtert South (Radiologic Technology/Medical Imaging)

It is recommended that the Board of Trustees approve the Addendum to Clinical Affiliation Agreement with Froedtert South for Radiologic Technology/Medical Imaging. (DOCUMENT L - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with North Palos Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with North Palos Fire Protection District for Fire Science. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Roberts Park Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Roberts Park Fire Protection District for Fire Science. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.8 Affiliation Agreement with Smith Village (Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Smith Village for Nursing and Basic Nurse Assistant. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.9 Affiliation Agreement with University Retina and Macula Associates, PC (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with University Retina and Macula Associates, PC for Medical Assistant. (DOCUMENT P - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, and 12.9:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Ms. Kirkwood and seconded by Mr. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE TAKEN on motion to move to closed session:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli

Student

Advisory: Yes

Motion carried.

The Board moved to closed session at 7:05 PM and returned to open session at 7:16 PM.

Roll Call: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli, Hassen (student trustee)

**XVI. ADJOURNMENT**

The meeting adjourned at 7:22 PM.

**BOARD REPORTS AND/OR REQUESTS**

- |     |  |        |
|-----|--|--------|
| 5.1 | ICCTA Meeting Report – Patricia Murphy | Verbal |
| 5.2 | Student Trustee Report – Lauren Hassen | Verbal |

**REPORTS OF ADMINISTRATION**

- 6.1 President's Report Verbal
- Grants Report
  - Budget Update
  - Tax Levy Resolution Update

**COMMUNICATIONS**

7.1 Letter from Joint Review Committee on Education in Radiologic  
Technology (JRCERT) re Radiologic Technology Accreditation  
to 2024

Enclosed

7.2 Letter from Phi Theta Kappa for Five-Star PTK Advisor, Amanda  
O'Connor

Enclosed



Joint Review Committee on Education in Radiologic Technology  
20 N. Wacker Drive, Suite 2850  
Chicago, IL 60606-3182  
312.704.5300 • (Fax) 312.704.5304  
www.jrcert.org

October 16, 2020

Sylvia M. Jenkins, Ph.D.  
President and Chief Executive Officer  
Moraine Valley Community College  
9000 W. College Parkway  
Palos Hills, IL 60465

**RE: Program #0055**

**Previous Accreditation Status: 8 Years**  
**Most Recent Site Visit: 06/2016**

Dear Dr. Jenkins:

After review of the requested interim report, the continuing accreditation status of the associate degree radiography program sponsored by Moraine Valley Community College was considered at the October 15, 2020 meeting of the Joint Review Committee on Education in Radiologic Technology (JRCERT). The JRCERT is the only agency recognized by the United States Department of Education (USDE) and the Council for Higher Education Accreditation (CHEA) for the accreditation of traditional and distance delivery educational programs in radiography, radiation therapy, magnetic resonance, and medical dosimetry. Specialized accreditation awarded by the JRCERT offers institutions significant value by providing peer evaluation and by assuring the public of quality professional education in the radiologic sciences. The program was evaluated according to the **Standards for an Accredited Educational Program in Radiography (2014)**. The program documents compliance with all relevant Standards; therefore, the JRCERT awards:

**MAINTENANCE OF ACCREDITATION FOR A PERIOD OF EIGHT YEARS.**

The next site visit is tentatively scheduled for the Second Quarter of 2024.

The program is advised that consistent with JRCERT Policy 11.600, the JRCERT reserves the right to conduct unannounced site visits of accredited programs. The sponsoring institution would be responsible for the expenses of any on-site evaluation.

The Joint Review Committee on Education in Radiologic Technology Directors and staff congratulate you and the program faculty for maintaining the maximum award of accreditation from the JRCERT and wish you continuing success in your efforts to provide a quality educational program. If we can be of further assistance, do not hesitate to contact the office.

Sincerely,

Bette A. Schans, Ph.D., R.T.(R), FASRT  
Chair

BAS/JEM/jm

copy: Program Director: Michael A. Gatto, M.S., R.T.(R)  
Dean: Kiana Battle, M.S.



October 12, 2020

Dr. Sylvia Jenkins  
President  
Moraine Valley Community College  
9000 W College Pkwy  
Palos Hills, IL 60465-2478

Dear President Jenkins,

I am often asked why Phi Theta Kappa enjoys such a high rate of student success and my answer is always the same—Phi Theta Kappa has an army of dedicated chapter advisors who work on community college campuses across the country to carry out the mission of the organization. A Phi Theta Kappa advisor serves as your chapter's caregiver, its advocate, its sustainer, its leader. Show me a healthy chapter and I will show you a caring and committed advisor who is leading the charge in the areas of programming, membership recruitment, and community service.

The **Five Star Advisor Plan**, a free self-guided online curriculum, was developed to better support this vital group. I am delighted to share that **Amanda O'Connor** has successfully completed all five levels of the Five Star Advisor Plan. *Amanda* will receive a certificate and pin in honor of this achievement and will be recognized at our next annual convention.

We appreciate the time your advisor has invested in learning how to increase their effectiveness to build a stronger chapter that supports the students on your campus. Attached are the learning outcomes from PTK's online advisor curriculum. I hope you will join me in recognizing *Amanda* for this achievement. And thank you for providing such wonderful leadership for your chapter.

Sincerely,

Lynn Tincher-Ladner, Ph.D.  
President and CEO  
Phi Theta Kappa Honor Society

Attachment

**MORAIN VALLEY COMMUNITY COLLEGE  
 COMMUNITY COLLEGE DISTRICT NO. 524  
 TREASURER'S REPORT  
 MONTH ENDED OCTOBER 31, 2020**

FUND	BEGINNING BALANCE	RECEIVED	DISBURSED	ENDING BALANCE
EDUCATION FUND	\$53,514,144.04	\$6,459,510.96	\$6,011,199.67	\$53,962,455.33
OPERATION & MAINT FUND	11,683,380.94	1,179,596.61	735,191.84	12,127,785.71
OPERATION & MAINT (RESTR.)	15,892,186.02	96,961.85	384,329.55	15,604,818.32
BOND & INTEREST FUND	6,939,946.92	428,400.51	0.00	7,368,347.43
AUXILIARY FUNDS	7,816,526.08	271,274.57	669,559.12	7,418,241.53
RESTRICTED PURPOSE FUNDS	5,868,814.81	3,368,186.71	3,362,815.27	5,874,186.25
WORKING CASH FUND	13,820,173.26	37,449.36	0.00	13,857,622.62
TRUST & AGENCY FUNDS	168,561.05	892.74	2,208.01	167,245.78
AUDIT FUND	166,675.76	5,020.51	20,000.00	151,696.27
LIAB, PROTECT & SETTLE FUND	588,449.26	28,507.51	0.00	616,956.77
TOTAL	<u>\$116,458,858.14</u>	<u>\$11,875,801.33</u>	<u>\$11,185,303.46</u>	<u>\$117,149,356.01</u>

ENDING BALANCE REPRESENTED BY:

PETTY CASH & CHANGE FUNDS	\$22,550.00
HUNTINGTON BANK	1,070,145.79
FIRST MIDWEST BANK	7,491,425.42
FIRST MIDWEST BANK	702,606.11
WINTRUST MAXSAFE	2,076,179.51
IL METROPOLITAN INVESTMENT FUND	11,202,639.43
IL METROPOLITAN INVESTMENT FUND	5,296,173.96
IL SCHOOL DIST LIQUID ASSEST FUND	15,871,504.97
IL PUBLIC TREASURERS FUND	3,720,334.07
SHORT TERM INVESTMENTS	55,768,928.75
LONG TERM INVESTMENTS	13,926,868.00
TOTAL	<u>\$117,149,356.01</u>

**ACCOUNT EXPENDITURE SUMMARIES**

<u>AGENDA ITEM</u>	<u>FUND</u>	<u>AMOUNT</u>
9.2	EDUCATION FUND	\$6,011,199.67
9.3	OPERATION & MAINTENANCE FUND	735,191.84
9.4	OPERATION & MAINTENANCE (RESTR) FUND	384,329.55
9.5	BOND & INTEREST FUND	-
9.6	AUXILIARY ENTERPRISE FUND	669,559.12
9.7	RESTRICTED PURPOSE FUND	3,362,815.27
9.8	WORKING CASH FUND	-
9.9	TRUST AND AGENCY FUND	2,208.01
9.10	AUDIT FUND	20,000.00
9.11	LIABILITY, PROTECTION & SETTLEMENT FUND	-
	TOTAL	<u><u>\$11,185,303.46</u></u>

10.0 REPORTS OF PERSONNEL

10.1-1	Full Time	None
10.1-2	Part Time/Supplemental/Other	Enclosed
10.1-3	Salary Revisions	None
10.1-4	Leave of Absence (LOA)	Enclosed
10.1-5	Resignations/Terminations	Enclosed
10.1-5(a)	Retirement – Support Staff	Enclosed
10.1-6	Reclassifications (Promotions, Transfers, Corrections, Etc.)	Enclosed

SUBJECT REPORT – Leave of Absence (LOA)

Paula DeAnda-Shah	Associate Professor, Developmental Mathematics Developmental Education	L.O.A. (Unpaid) 1/19/21-5/21/21 In accordance with Faculty Negotiated Agreement, Article 11.8, Leaves of Absence Without Pay
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RECOMMENDED ACTION

That the above leave be granted.

SUBJECT REPORT - Resignations/Terminations

Christina Cotta

Program Assistant  
Student Success

Effective: 11/6/20

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RECOMMENDED ACTION  
That the above be approved as presented.

Retirement – Support Staff

The following employees have submitted a notice of retirement per date listed:

Wilma Morrill	P.T. Library Assistant II Learning Resource Center	1/29/21
Mary Smith	Secretary II Career Programs	6/30/21

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RECOMMENDED ACTION

It is recommended that the requests for retirement be approved as presented.

SUBJECT REPORT – Reclassifications (Promotions, Transfers, Etc.)

<u>Name</u>	<u>Present Position</u>	<u>Action Taken</u>
Judith Corcoran	Associate Professor, Nursing Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Professor Effective: Academic Year 2020-2021
Tamima Farooqui	Job Resource Specialist Job Resource Center Administrative & Professional	Reclassified to: Employment Equity Manager Human Resources Effective: 12/7/20
Michelle Furlow	Assistant Professor, Criminal Justice Career Programs	Pursuant to the terms of the Negotiated Agreement, promoted to Associate Professor Effective: Academic Year 2020-2021
Mark O'Donnell	Lieutenant Police Department Administrative & Professional	Reclassified to: Police Officer Effective: 11/2/20

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RECOMMENDED ACTION

That the above be approved as presented.

**NEW BUSINESS**

- \*12.1 Second Amendment to Affiliation Agreement with Advocate Health & Hospitals Corporation (Nursing, Basic Nurse Assistant Training) Enclosed
- \*12.2 Affiliation Agreement with Counseling Center of Illinois (Addictions Studies) Enclosed
- \*12.3 Affiliation Agreement with DuPage Medical Group, Ltd. (Phlebotomy) Enclosed
- \*12.4 Affiliation Agreement with Loyola University Medical Center (Medical Assistant) Enclosed
- \*12.5 Master Education Agreement with Presence Care Transformation Corporation (Addictions Studies) Enclosed
- \*12.6 Third Amendment to Affiliation Agreement with Silver Cross Hospital (Health Info Tech, Respiratory Therapy, Radiologic Tech-Mammography CT, Phlebotomy) Enclosed
- \*12.7 Affiliation Agreement with South Shore Hospital (Radiologic Technology-Mammography CT) Enclosed
- \*12.8 Resolution Determining the Estimated Tax Levy and Public Hearing 2020 Enclosed
- \*12.9 Resolution to Adopt State Universities Retirement System (SURS) Deferred Compensation Plan Enclosed

**RESOLUTION DETERMINING THE ESTIMATED TAX LEVY**  
**FOR THE YEAR 2020 TAX YEAR AND**  
**SCHEDULING A PUBLIC HEARING THEREON**

(See attached Resolution)

Recommended Action:

It is recommended that the Board of Trustees approve the resolution as presented.

**MORAIN VALLEY COMMUNITY COLLEGE  
COMMUNITY COLLEGE DISTRICT NO. 524  
COOK COUNTY, ILLINOIS**

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**RESOLUTION DETERMINING THE  
ESTIMATED TAX LEVY FOR THE  
YEAR 2020 TAX YEAR AND SCHEDULING A  
PUBLIC HEARING THEREON**

WHEREAS, pursuant to Public Act 91-523, the Board of Trustees at Moraine Valley Community College, District No. 524, Cook County, Illinois, is required to determine the amounts of money estimated to be necessary to be raised by taxation for Tax Year 2020; and

WHEREAS, the Board is required to conduct a public hearing on said estimated determination on December 17, 2020; and

WHEREAS, the Board is further required to publish notification of the proposed property tax levy;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF MORAIN VALLEY COMMUNITY COLLEGE, COMMUNITY COLLEGE DISTRICT NO. 524, COUNTY OF COOK AND STATE OF ILLINOIS, as follows:

Section 1: A public hearing on the Board's intent to adopt an aggregate levy shall be held on December 17, 2020, at 6:00 p.m. Location of the December 17, 2020 meeting is pending and may be conducted via web conference with public access available. Details can be found at <https://www.morainevalley.edu/about/board-trustees/meetings-agendas-and-packets/>. Attached hereto as Exhibit A is the estimate of tax levy.

Section 2: The Board Secretary is hereby authorized and directed to cause notice of public hearing on the Board's estimate of taxes to be levied pursuant to 35 ILCS 200/18-101.15 in a newspaper of general circulation within the District not more than fourteen (14) days nor less

than seven (7) days before the date of the public hearing. The notice shall be substantially in the form of Exhibit A.

Section 3: All members of the public shall be invited to the public hearing to comment upon the proposed tax levy.

Section 4: This Resolution shall be in full force and effect from and after its passage.

PASSED this 17<sup>th</sup> day of November, 2020.

AYES:

NAYS:

ABSENT:

APPROVED this 17<sup>th</sup> day of November, 2020.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary

**Notice of Proposed Property Tax Levy for  
MORAIN VALLEY COMMUNITY COLLEGE  
Community College District No. 524, Palos Hills, Cook County, Illinois**

- I. A public hearing to approve a proposed property tax levy for Moraine Valley Community College, Community College District No. 524, Palos Hills, Illinois for Tax Year 2020 will be held on Tuesday, December 17, 2020, at 6:00 p.m. in the Board Room (D219), 9000 W. College Parkway, Palos Hills, IL 60465-0937. Location of the December 17, 2020 meeting is pending and may be conducted via web conference with public access available. Details can be found at <https://www.morainevalley.edu/about/board-trustees/meetings-agendas-and-packets/>.

Any person desiring to appear at the public hearing and present testimony to the taxing district may contact Dr. Sylvia Jenkins, President, Moraine Valley Community College, 9000 W. College Parkway, Palos Hills, IL 60465; 708/974-5201.

- II. The corporate and special purpose property taxes extended or abated for Tax Year 2019 were \$32,663,348.

The proposed corporate and special purpose property taxes to be levied for Tax Year 2020 are \$34,278,005. This represents a 4.94 percentage increase over the previous year.

- III. The property taxes extended for debt service and public building commission leases for Tax Year 2019 were \$7,176,428.

The estimated property taxes to be levied for debt service and public building commission leases for Tax Year 2020 are \$6,897,535. This represents a 3.89 percentage decrease over the previous year.

- IV. The total property taxes extended or abated for Tax Year 2019 were \$39,839,776.

The estimated total property taxes to be levied for Tax Year 2020 are \$41,175,540. This represents a 3.35 percentage increase over the previous year.

EXHIBIT A

**RESOLUTION TO ADOPT STATE UNIVERSITIES  
RETIREMENT SYSTEM (SURS)  
DEFERRED COMPENSATION PLAN**

Recommended Action:

It is recommended that the attached Resolution to Adopt Plan, Employer Participation Agreement, and Authorized Contact Form for the new State Universities Retirement System (SURS) Deferred Compensation Plan (DCP) be approved.

**STATE UNIVERSITIES RETIREMENT SYSTEM  
DEFERRED COMPENSATION PLAN**

**RESOLUTION TO ADOPT PLAN**

WHEREAS, the State Universities Retirement System Deferred Compensation Plan ("Plan") is an eligible deferred compensation plan under Section 457(b) of the Internal Revenue ("Code") established and is administered by the State Universities Retirement System ("System") pursuant to Section 15-202 of the Illinois Pension Code, 40 ILCS 5 et seq.;

WHEREAS, the Plan is funded by elective deferrals, and if elected by the Employer in the Employer Participation Agreement, discretionary employer contributions;

WHEREAS, contributions to the Plan are held in Trust by SURS as Trustee pursuant to the State Universities Retirement System Master Trust Agreement ("Trust Agreement") and are invested in investment options selected and monitored by SURS;

WHEREAS, SURS has contracted with certain service providers ("Service Providers") to administer the Plan in accordance with its written terms and applicable law;

WHEREAS, Section 15-202 of the Illinois Pension Code, 40 ILCS 5, et seq., and Section 2.02(v) of the Plan provide that an employer that is subject to Article 15 of the Illinois Pension Code and that is an eligible employer within the meaning of Code Section 457(e)(1)(A) offer the Plan to its eligible employees;

WHEREAS, the Employer is an employer subject to Article 15 of the Illinois Pension Code, and is an eligible employer within the meaning of Code Section 457(e)(1)(A); and

WHEREAS, the Employer has reviewed the Plan, is authorized by law to adopt this Resolution, and is concurrently executing an Employer Participation Agreement for the Plan, which shall constitute a part of the written terms of the Plan.

NOW THEREFORE the governing body of the Employer hereby resolves:

Section 1. The Employer adopts the Plan for the benefit of its eligible employees, including the Employer Participation Agreement which is attached hereto and made a part of this Resolution.

Section 2. The Employer agrees to abide by the terms of the Plan and the Trust Agreement, including amendments to the Plan and the Trust Agreement, and all applicable provisions of the Code, the Illinois Pension Code, and other applicable law.

Section 3. The Employer agrees to enroll only those individuals who are employees, as defined in Section 15-107 of the Illinois Pension Code, of the Employer. An employee does not include an individual who is a leased employee under Code Section 414(n)(2).

Section 4. The Employer acknowledges that all assets held in connection with the Plan, including all contributions to the Plan, all property and rights acquired or purchased with such amounts and all income attributable to such amounts, property or rights shall be held in the Trust for the exclusive benefit of participants and their beneficiaries under the Plan. No part of the assets and income of the Plan shall be used for, or diverted to, purposes other than for the exclusive benefit of participants and their beneficiaries and for defraying reasonable expenses of the Plan. All contributions to the Plan shall be held, managed, invested and distributed as part of the Trust in accordance with the provisions of the Plan. All benefits under the Plan shall be distributed solely from the Trust pursuant to the terms of the Plan.

Section 5. This Resolution and an Employer Participation Agreement shall be submitted to SURS. SURS shall determine whether the Resolution and the Employer Participation Agreement comply with the Plan, and, if they do, shall provide appropriate forms to the Employer to implement employee participation in the Plan. SURS may refuse to approve a Resolution and/or an Employer Participation Agreement from an employer that does not have state statutory authority to participate in the Plan. The Employer hereby acknowledges that it is responsible for assuring that this Resolution and the Employer Participation Agreement are adopted and executed in accordance with the requirements of applicable law.

Adopted by the Employer as of the date set forth below in accordance with applicable law.

By: \_\_\_\_\_

Print Name: Sylvia M. Jenkins

Title: President

Date: \_\_\_\_\_

**STATE UNIVERSITIES RETIREMENT SYSTEM  
DEFERRED COMPENSATION PLAN**

**EMPLOYER PARTICIPATION AGREEMENT**

The undersigned employer ("Employer") and the State Universities Retirement System ("SURS") agree to the participation of the Employer in the State Universities Retirement System Deferred Compensation Plan ("Plan"). The Plan is sponsored and administered by SURS and is intended to qualify as an eligible deferred compensation plan under Section 457(b) of the Internal Revenue Code ("Code") that is a governmental plan under Code Section 414(d) and Section 3(33) of the Employee Retirement Income Security Act of 1974 ("ERISA").

Complete this Participation Agreement only if the Employer is both an employer subject to Article 15 of the Illinois Pension Code and an eligible employer within the meaning of Code Section 457(e)(1)(A).

**A. EMPLOYER INFORMATION**

Name: Moraine Valley Community College

Address: 9000 W. College Parkway  
Palos Hills, Illinois 60465

Tax ID Number: 36 - 2614971 \_\_\_

**B. TYPE OF ADOPTION AND EFFECTIVE DATE**

The Employer's Plan document shall consist of this Employer Participation Agreement ("Agreement") and the Plan document, as amended from time to time. All capitalized terms in this Agreement shall have the meaning set forth in the Plan document.

It is very important that this Employer Participation Agreement be completed accurately to ensure consistency between the Plan and actual plan operation. The Employer may prospectively change the terms of its participation in the Plan at any time by completing a new Employer Participation Agreement with SURS.

This Agreement is for the following purpose (*check and complete one only*):

1.  This is a new 457(b) deferred compensation plan adopted by the Employer for its Employees effective April 1, 2021 (*insert effective date of this Agreement*).
  
2.  This is an amendment to be effective as of \_\_\_\_\_, \_\_\_\_\_ (*insert effective date of this amendment*) to the current Agreement previously adopted by the Employer, which was originally effective \_\_\_\_\_, \_\_\_\_\_ (*insert effective date of the original Agreement*).

3.  This is an amendment and restatement of another 457(b) deferred compensation plan maintained by the Employer, effective \_\_\_\_\_, \_\_\_\_\_ (*insert effective date of this Agreement*). This Employer's prior plan was originally effective \_\_\_\_\_, \_\_\_\_\_ (*insert effective date of the prior plan*). The Employer understands that it is the Employer's responsibility to ensure that the prior plan met all applicable state and federal requirements.

**C. CUSTODY OF ASSETS.** Code Section 457(g) shall be satisfied by setting aside Plan assets for the exclusive benefit of Participants and Beneficiaries in a Trust pursuant to the terms of the Plan.

**D. PARTICIPATION.** An Employee may become a Participant in the Plan for purposes of Elective Deferrals and Discretionary Employer Contributions immediately upon commencement of employment with the Employer. "Employee" means an individual who is an employee, as defined in Section 15-107 of the Illinois Pension Code, of an Employer. An Employee does not include an individual who is a leased employee under Code Section 414(n)(2).

**E. ELECTIVE DEFERRALS.** All Employees of the Employer shall be permitted to make Elective Deferrals to the Plan. Elective Deferrals include Pre-Tax Contributions and Roth Contributions. A Participant shall be 100% Vested in his or her Elective Deferrals at all times.

**F. DISCRETIONARY MATCHING CONTRIBUTIONS.**

1. The Employer shall (*check and complete one only*):

a.  not make Discretionary Matching Contributions.

b.  match \_\_\_\_\_% of Elective Deferrals of up to \_\_\_\_\_% of Compensation  each pay period  annually.

c.  match \_\_\_\_\_% of the first \$\_\_\_\_\_ of Elective Deferrals  each pay period  annually.

d.  match the percentage or amount of Elective Deferrals that the Employer determines in its discretion for the Plan Year.

Check this box if the Discretionary Matching Contributions match elective deferrals made to another plan, and enter the name of the plan:

\_\_\_\_\_

**NOTE: Any Discretionary Matching Contribution will reduce, dollar for dollar, the Elective Deferrals that a Participant can contribute.**

2. The Employer shall make Discretionary Matching Contributions for the following Employees (*complete only if Discretionary Matching Contributions will be made to the Plan; check and complete as many as applicable*):

- a.  any full-time Employee, defined as an Employee who has \_\_\_\_\_ or more Hours of Service per week.
- b.  any permanent part-time Employee, defined as an Employee who is not a full-time Employee and who has \_\_\_\_\_ or more Hours of Service per week.
- c.  any Employee in the following class(es) of Employees:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

3. A Participant shall be 100% Vested in his or her Discretionary Matching Contributions at all times; provided, however, that if SURS enacts an Eligible Automatic Enrollment Arrangement under Section 4.2(e) of the Plan, Discretionary Matching Contributions related to a withdrawal of Automatic Pre-Tax Contributions in accordance with Section 4.2(e)(4) will be placed in a forfeiture account and used first to reduce the Employer's Discretionary Matching Contributions, if any, and then to reduce the Employer's Discretionary Nonelective Contributions, if any.

**G. DISCRETIONARY NONELECTIVE CONTRIBUTIONS.**

- 1. The Employer shall (*check and complete one only*):
  - a.  not make Discretionary Nonelective Contributions.
  - b.  contribute \_\_\_\_\_% of Compensation on behalf of each Participant  each pay period  annually.
  - c.  contribute \$\_\_\_\_\_ on behalf of each Participant  each pay period  annually.
  - d.  contribute the percentage or amount that the Employer determines in its discretion for the Plan Year.

**NOTE: Any Discretionary Nonelective Contribution will reduce, dollar for dollar, the amount a Participant can contribute.**

- 2. The Employer shall make Discretionary Nonelective Contributions for the following Employees (*complete only if Discretionary Nonelective Contributions will be made to the Plan; check and complete as many as applicable*):
  - a.  any full-time Employee, defined as an Employee who has \_\_\_\_\_ or more Hours of Service per week.
  - b.  any permanent part-time Employee, defined as an Employee who is not a full-time Employee and who has \_\_\_\_\_ or more Hours of Service per week.

c. [ ] any Employee in the following class(es) of Employees:

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3. A Participant shall be 100% Vested in his or her Discretionary Nonelective Contributions at all times.

#### H. ADMINISTRATIVE INFORMATION.

In executing this Employer Participation Agreement, the Employer agrees:

- that it is eligible to adopt the Plan, and that its governing body has adopted a resolution to approve the adoption of the Plan for its eligible employees, which resolution has been provided to SURS or its designee;
- to be bound by all terms of the Plan document, as applicable, the terms of this Employer Participation Agreement, and the rules and regulations of SURS, all as may be amended from time to time, and that no oral understanding not incorporated into this Agreement is binding on any party;
- to provide any information reasonably requested by SURS or a service provider from time to time to properly administer the Plan in accordance with its terms and applicable law;
- to allow SURS and/or the service providers reasonable access to eligible employees to assist with enrollment in and administration of the Plan;
- to be solely responsible for the correction of any operational or compliance errors resulting from the Employer's failure to perform its responsibilities or provide accurate information to SURS or a service provider;
- that all contributions to the Plan will be deposited in the State Universities Retirement System Master Trust for the exclusive benefit of participants and beneficiaries, and that the Employer shall have no right to Trust assets;
- that participants in the Plan have the right to direct the investment of their accounts by choosing among the investment options selected by SURS and offered under the Plan, and that any participant who does not provide timely investment direction will be deemed to have elected the Plan's default investment, as selected by SURS;
- that participants will be charged fees for the investment and administration services provided by SURS and the service providers, which will be offset against investment returns or deducted from participant accounts periodically; and
- that the Employer has consulted, to the extent necessary, with its own legal and tax advisors.

The Employer further agrees that it is responsible for the following areas of compliance:

- determining and monitoring employee eligibility in accordance with the terms of the Plan and the Employer Participation Agreement;
- entering into salary reduction agreements with Employees and timely remitting all Elective Deferrals and Discretionary Employer Contributions, if any, to the Plan; and
- complying with the applicable contribution limits under the Code as such limits apply to the Plan and any other Code Section 457(b) plan in which Employer's employees participate.

This Employer Participation Agreement is duly executed on behalf of the Employer by the undersigned authorized signatories and shall be effective as indicated in Section B.

**EMPLOYER'S AUTHORIZED SIGNATORIES:**

By: \_\_\_\_\_

By: \_\_\_\_\_

Print: Sylvia M. Jenkins

Print: Richard J. Hendricks

Title: President

Title: Vice President of Administrative Services

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**ACCEPTANCE OF EMPLOYER'S PARTICIPATION IN THE STATE UNIVERSITIES  
RETIREMENT SYSTEM DEFERRED COMPENSATION PLAN:**

By: \_\_\_\_\_

Martin M. Noven, Executive Director

Date: \_\_\_\_\_

**APPENDIX A**

**AUTHORIZED CONTACT FORM**

All official communications from the Employer to SURS shall be directed to the attention of the following person:

State Universities Retirement System  
Attention: Executive Director and General Counsel  
1901 Fox Drive  
Champaign, Illinois 61820  
Telephone Number: 217-378-8800  
Facsimile Number: 217-378-9801  
Email: [Executive\\_Director@surs.org](mailto:Executive_Director@surs.org)  
[General\\_Counsel@surs.org](mailto:General_Counsel@surs.org)

All official communications from SURS to the Employer shall be directed to the attention of the following person:

Employer: Moraine Valley Community College  
Attention: Lynn Harrington  
Address: 9000 W. College Parkway  
Palos Hills, Illinois 60465  
Telephone Number: (708) 974-5704  
Facsimile Number: \_\_\_\_\_  
Email: harrington@morainevalley.edu

The following individuals are authorized to represent and act on behalf of the Employer for all purposes related to the Employer's participation in the State Universities Retirement System Deferred Compensation Plan.

Contact Name <u>Judy Healy</u>	Title <u>Director Payroll</u>
Phone No. ( <u>708</u> ) <u>974-5252</u>	E-Mail Address <u>healyj48@morainevalley.edu</u>
Signature _____	Date ____/____/____
Contact Name <u>Theresa O'Carroll</u>	Title <u>V.P. Financial &amp; Business Services</u>
Phone No. ( <u>708</u> ) <u>974-5250</u>	E-Mail Address <u>ocarroll@morainevalley.edu</u>
Signature _____	Date ____/____/____
Contact Name <u>Kris Paluch</u>	Title <u>Manager of Benefits Administration</u>
Phone No. ( <u>708</u> ) <u>974-5414</u>	E-Mail Address <u>paluch@morainevalley.edu</u>
Signature _____	Date ____/____/____
Contact Name <u>Anna Obodzinski</u>	Title <u>Payroll Assistant</u>
Phone No. ( <u>708</u> ) <u>608-4057</u>	E-Mail Address <u>obodzinskia@morainevalley.edu</u>
Signature _____	Date ____/____/____

The Employer agrees that SURS is entitled to rely on this Appendix A, and shall be held harmless in doing so, until such time that the Employer submits a revised Appendix A to SURS.

**The undersigned represents that he or she is an authorized representative of the Employer with authority to sign the Agreement and this Appendix A on the Employer's behalf.**

By \_\_\_\_\_ Date \_\_\_\_\_

Print Name Sylvia M. Jenkins

Title President

Phone No. (\_\_\_\_\_) \_\_\_\_\_ E-mail Address \_\_\_\_\_