

## **APPROVED**

### **MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465**

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, September 15, 2020, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Orders, with all meeting content and public comments, via phone or otherwise, being recorded.

#### **I. CALL TO ORDER**

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:05 PM.

Chair Cristelli requested that anyone speaking state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their devices on mute.

#### **II. ROLL CALL**

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett (arrived late); John Coleman; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O'Neill; Lauren Hassen, Student Trustee

Absent: None

Chair Cristelli indicated that per Illinois Governor Pritzker's executive orders regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. She also stated that the president, Dr. Jenkins, was on-site at the college.

#### **III. MINUTES**

It was moved by Mr. Coleman and seconded by Ms. Murphy to approve the unapproved Minutes of the Public Hearing on the Budget of August 18, 2020, the unapproved Minutes of the Regular Meeting of August 18, 2020, and the unapproved minutes of the Closed Session Held July 29, 2020.

ROLL CALL VOTE taken on approval of minutes for the Public Hearing on the Budget of August 18, 2020; the Regular Meeting of August 18, 2020; and the closed session of July 29, 2020:

Yes: Coleman, Kirkwood, P. Murphy, O'Neill, Cristelli  
Absent: Barrett, J. Murphy  
Student  
Advisory: Yes

Motion carried.

**IV. AUDIENCE PARTICIPATION**

None.

**V. BOARD REPORTS AND/OR REQUESTS**

**5.1 ICCTA Report**

Ms. Murphy reported that she attended the September 11-12 ICCTA meeting and the discussions were very insightful. She reported that the seminar session was about election procedures in a pandemic and was very interesting. She reported that she is serving as the vice chair for the committee on government relations and policies. They heard reports on legislative issues and a major topic of discussion was the state budget. They were informed that revenue streams have not been producing the usual revenues during the pandemic; there is the potential for projects in 2021 that may have to be pushed to 2022; and even if the progressive tax rate passes, there will still be significant budget issues. She indicated that Moraine Valley has been on top of this and ahead of the curve as the college and Board have revisited the budget to confirm that fiscally responsible decisions are being made on behalf of the school and the community. She reported that there was a tribute to ICCTA president Gregg Chadwick, who passed away suddenly last week. They also heard reports from Dr. Jenkins about the Presidents' Council retreat and from Brian Durham of the Illinois Community College Board. Trustees were encouraged to participate in ACCT's annual Leadership Congress, and there was an award presentation, including to Dr. Jenkins for a Trustee Education Award.

## 5.2 Student Trustee Report

Ms. Hassen reported that classes are in full gear and students transitioning to online learning are seeking information on programs, activities and clubs. Student Life is asking students to submit a selfie by the end of the first week of classes for a chance to win a book. Student Life sponsored an outdoor movie theater on the gravel lot east of 88<sup>th</sup> Avenue with more than 100 attendees. As Student Trustee, she conducted a welcome back event with welcome back and school spirit photos sent in by students on Instagram and Facebook. The Black Student Association and the Alliance of Latin American Students held online meetings, during which members caught up with one another and discussed future events for this year.

## **VI. REPORTS OF ADMINISTRATION**

### 6.1 President's Report

Dr. Jenkins opened her report with a thank you to Trustee Hassen for the great job the students are doing, indicating that she knows it's hard to do things virtually, but they are all doing a great job. She also thanked Trustee Murphy for going to Springfield for the ICCTA meeting. She reported that she had met and talked with Gregg Chadwick previously, noting that he is a great loss to the trustees' association.

- CARES Act/GEER Updates – Dr. Jenkins indicated that this report was shared with her Board memo, but was also up on the screen for those able to see it. The report shows the CARES Act and GEER funding that was allocated to the college and how much has been disbursed as of this month. The college is continuing to identify students who are eligible for the CARES Act relief funding. Some of the GEER funding can be used to clear balances for eligible students and Student Development is working very hard to identify those students. Some of the CARES Act money is institutional funding that the college can use to purchase technology and for infrastructure upgrades to support expanded online learning and remote working. She explained the different start and end dates for the various funding categories, indicating that there may still be eligible students coming to the college in the spring semester, and there may also be a continued need for laptops and Wi-Fi hotspots.
- International Students Update – Dr. Jenkins shared information that there had been an earlier ruling for international students prohibiting them from registering if all their classes were online. That has been revised to allow

current and continuing students to register, but new international students are still restricted. She thanked Dr. Haney and the deans and department chairs who worked to make sure there were hybrid classes available that continuing international students could register for. Currently, the college has 105 international students from 33 different countries registered for this semester. This is down from the typical number of about 300, but she indicated that we are still able to help these students complete their degrees. She also reported that there is one continuing international student taking a virtual class from her home country.

- Return to Work
  - Dr. Margaret Lehner, Vice President for Institutional Advancement, began the update report by thanking the nearly 50 members of the task force for their hard work and guidance. She reported that the college's guiding document is the Safe Return to Work document that contains numerous protocols and procedures. The document is in its fourth iteration in following the protocols of the Centers for Disease Control and Prevention (CDC) and the Illinois Department of Public Health. Dr. Lehner reviewed the latest updates, including the use of the Clear Campus app for health screening, flowcharts for decision making related to employees and students, and contact tracing. A new COVID-19 link on the college's main web page is available to give parents and community members access to important information and FAQs about how the college is navigating the pandemic. Employees and students have access to COVID-19 information on the portal, but through the link, this information will also be available to the community.
  - Kam Sanghvi, Vice President for Information Technology, provided a demonstration of the Campus Clear app that students, faculty, staff and visitors can use before they come on campus. Based on the individual's choices, the app will show that they are "good to go" or "not clear" for campus access. This app replaces the former SharePoint form that had been used and allows the user to show their permission for access anywhere on campus. Anyone not cleared is contacted regarding next steps. He reported that about 3,456 individuals have registered for the app—and reiterated that these are individuals who are physically coming on campus. Out of those, 2,476 are students, 68 are faculty and staff, and 216 are visitors. He also reported on a project that will expand Wi-Fi availability in parking lots of buildings T and S and the Southwest Education Center for students and the community, indicating that this will be publicized and signage will be installed.
  - Rick Hendricks, Vice President of Administrative Services, provided some updates on continuing purchases and availability of personal

protective equipment for the campus. This includes disinfecting wipes, masks, gloves, and hand sanitizer. He reported that the custodial crews are disinfecting classrooms and buildings each night and there are backpack misters to handle disinfecting large areas. Working with the marketing department, signage has been developed and installed for on-campus mask requirements, proper wearing of a mask, and six-foot spacing for social distancing. Plexiglass sneeze guards have been installed in areas where close contact is necessary. He also mentioned the on-campus computer labs that are available for students, indicating that they all are supplied with disinfecting materials to wipe down the equipment.

Dr. Jenkins shared a series of photos taken around the campus showing the safety precautions that are in place. She reported that the Safe Return to Work document will be shared with the Administrative Council, all staff and with the Board. She reported on a request from the Governor's Office last week asking Illinois colleges to post their positive cases on their websites. She indicated that the college will post only numbers of positive cases, of which she indicated there have only been a handful. She applauded all the people on campus who are adhering to the policies and the processes to keep everyone safe. She indicated that she has one additional report and asked Theresa O'Carroll to report on the refinancing of bonds.

Theresa O'Carroll, Vice President for Financial and Business Services, reported that, as discussed at the Board's July retreat, the college had an opportunity to refund (refinance) about \$9.6 million in bonds. She reported that with the Board's approval, there was a bidding process and the lowest bidder was BMO Harris at .85%, which is an excellent rate. The closing is scheduled for tomorrow. She indicated that these bonds were previously at 3.2 to 3.5 percent, and the savings to the college district taxpayers is approximately \$1.5 million.

Dr. Jenkins thanked the board members and others who were at the Foundation's golf outing today. She also thanked the Foundation for its continuing support of the college and students through its emergency and textbook funds and the many other ways it supports the college. Dr. Jenkins concluded her report by sharing that she will be taking some time off to celebrate her mother's 96<sup>th</sup> birthday in Louisiana but that she will still be available if needed.

**VII. COMMUNICATIONS**

None

**VIII. FINANCIAL STATEMENT**

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$115,597,799.84 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

8.3 Investments

(DOCUMENT C – SUPPLEMENT TO MINUTES)

**CONSENT AGENDA (IX – XII):**

It was moved by Ms. Kirkwood and seconded by Ms. Murphy to approve the following consent agenda items:

**IX. WARRANTS**

The warrant summaries are presented to the Board.

9.1	Account Expenditure Summaries	
9.2	Education Fund	\$5,694,600.11
9.3	Operation & Maintenance Fund	986,829.92
9.4	Operation & Maintenance Fund (Restricted)	86,982.62
9.5	Bond & Interest Fund	-0-
9.6	Auxiliary Enterprise Fund	607,565.74
9.7	Restricted Purpose Fund	654,645.92
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	2,740.50
9.10	Audit Fund	20,000.00
9.11	Liability, Protection & Settlement Fund	815,974.00

(DOCUMENT D - SUPPLEMENT TO MINUTES)

**X. REPORT OF PERSONNEL**

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

None.

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

None.

10.1-5 Resignations/Terminations

Shanita Jones - Human Resources Specialist, Human Resources – resignation effective 9/18/20

Diana Krawisz - Internal Auditor, President’s Office - rescind acceptance effective 8/31/20

(DOCUMENT F - SUPPLEMENT TO MINUTES)

10.1-5(a) Retirement – Faculty

Rosemary Deneen – Associate Professor, Culinary Arts, Science, Business and Computer Technology – retirement effective 5/21/21

(DOCUMENT G - SUPPLEMENT TO MINUTES)

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Heather Casiello – from Instructor, Nursing, Career Programs to Assistant Professor - effective Academic Year 2020-2021

Michelle Flory – from Instructor, Developmental Communications, Learning Enrichment & College Readiness to Assistant Professor - effective

Academic Year 2020-2021  
Aaron Smith – from Assistant Professor, Philosophy, Liberal Arts to Associate Professor- effective Academic Year 2020-2021  
James Snooks – from Assistant Professor, Business, Science, Business & Computer Technology to Associate Professor- effective Academic Year 2020-2021  
Kevin Vaccaro – from Assistant Professor, Cybersecurity, Science, Business & Computer Technology to Associate Professor- effective Academic Year 2020-2021  
Cara Williams – from Associate Professor, Psychology, Liberal Arts to Professor- effective Academic Year 2020-2021  
Kimberly Wroble – Instructor, Nursing, Career Programs to Assistant Professor- effective Academic Year 2020-2021  
(DOCUMENT H - SUPPLEMENT TO MINUTES)

**XI. UNFINISHED BUSINESS**

None.

**XII. NEW BUSINESS**

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 First Amendment to Affiliation Agreement with Advocate Health and Hospitals Corporation (Nursing)

It is recommended that the Board of Trustees approve the First Amendment to Affiliation Agreement with Advocate Health and Hospitals Corporation for Nursing. (DOCUMENT I - SUPPLEMENT TO MINUTES)

12.2 Affiliation Agreement with Country Club Hills Fire Department (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Country Club Hills Fire Department for Fire Science. (DOCUMENT J - SUPPLEMENT TO MINUTES)

12.3 Affiliation Agreement with Chicago Treatment and Counseling Centers – 3 (Addictions Studies)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Chicago Treatment and Counseling Center – 3 for Addictions Studies. (DOCUMENT K - SUPPLEMENT TO MINUTES)

12.4 Clinical Affiliation Agreement with Froedtert South (Radiologic Technology/Medical Imaging)

It is recommended that the Board of Trustees approve the Clinical Affiliation Agreement with Froedtert South for Radiologic Technology/Medical Imaging. (DOCUMENT L- SUPPLEMENT TO MINUTES)

12.5 Addendum to Clinical Affiliation Agreement with Froedtert South (Radiologic Technology/Medical Imaging)

It is recommended that the Board of Trustees approve the Addendum to Clinical Affiliation Agreement with Froedtert South for Radiologic Technology/Medical Imaging. (DOCUMENT M - SUPPLEMENT TO MINUTES)

12.6 Affiliation Agreement with North Palos Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with North Palos Fire Protection District for Fire Science. (DOCUMENT N - SUPPLEMENT TO MINUTES)

12.7 Affiliation Agreement with Roberts Park Fire Protection District (Fire Science)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Roberts Park Fire Protection District for Fire Science. (DOCUMENT O - SUPPLEMENT TO MINUTES)

12.8 Affiliation Agreement with Smith Village (Nursing, Basic Nurse Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with Smith Village for Nursing and Basic Nurse Assistant. (DOCUMENT P - SUPPLEMENT TO MINUTES)

12.9 Affiliation Agreement with University Retina and Macula Associates, PC (Medical Assistant)

It is recommended that the Board of Trustees approve the Affiliation Agreement with University Retina and Macula Associates, PC for Medical Assistant. (DOCUMENT Q - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.8, 9.9, 9.10, and 9.11; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, 10.1-5(a), and 10.1-6; and 12.1, 12.2, 12.3, 12.4, 12.5, 12.6, 12.7, 12.8, and 12.9:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

**XIII. MISCELLANEOUS**

None.

**XIV. AUDIENCE PARTICIPATION**

None.

**XV. CLOSED SESSION**

It was moved by Ms. Kirkwood and seconded by Mr. Murphy to move to closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, pursuant to Section 2(c)(1) of the Illinois Open Meetings Act.

ROLL CALL VOTE TAKEN on motion to move to closed session:

Yes: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli

Student

Advisory: Yes

Motion carried.

The Board moved to closed session at 7:05 PM and returned to open session at 7:16 PM.

Roll Call: Barrett, Coleman, Kirkwood, J. Murphy, P. Murphy, O'Neill, Cristelli, Hassen (student trustee)

**XVI. ADJOURNMENT**

The meeting adjourned at 7:22 PM.