Use of the Campus Clear App, a self-screening strategy for controlling the spread of COVID-19, is required to gain access to campus.

* For COVID-19, a close contact is defined as any individual who was within 6 feet of an infected person for at least 15 minutes starting from two days before illness onset (or, for asymptomatic patients, two days prior to positive specimen collection) until the time the patient is isolated.

**Employee Flowchart Protocol for COVID-19 Reporting and Return to Work**

### Employee had close contact* with someone who tested positive or is suspected of having COVID-19

- May return after 14-day self-quarantine period from date of last contact with individual

#### Employee is responsible for notifying COVID-19 Coordinator and supervisor via email or phone

- COVID-19 Coordinator instructs the employee to contact their health care provider and be tested for COVID-19; informs the employee to mandatory self-quarantine for 14 days since last contact with COVID-19 individual

#### Determination will be made if employee can work 100% remotely during self-quarantine. If yes, pay continues. If no, employee, supervisor and Payroll are informed that emergency sick pay under FFCRA will be paid

#### Employee is asked to provide the COVID-19 Coordinator with COVID-19 test results; if employee tests negative, employee is directed to finish the 14-day self-quarantine; if employee tests positive, the employee COVID-19 guidelines are followed

### Employee tested positive or is suspected of having COVID-19 AND had symptoms

- May return after: (1) at least 10 days have passed since symptom onset; and (2) at least 24 hours since resolution of fever and improvement of other symptoms

#### Employee is responsible for notifying the COVID-19 Coordinator and supervisor via email or phone

- Employee tests positive for COVID-19, but had NO symptoms

#### May return after at least 10 days have passed since date of first positive COVID-19 test

#### The COVID-19 Coordinator instructs the employee to email their COVID-19 test results and to self-quarantine for 10 days since symptom onset or date of test; employee provides the COVID-19 Coordinator with the date and where last worked on campus and a list of Moraine Valley individuals the employee had contact with that day or week

#### If employee determines they do not meet the CDC Close Contact definition, no self-quarantine is warranted; continue set work schedule

### Employee exhibits one or more symptoms of COVID-19, but is not suspected of having COVID-19

- May return after 10 days have passed since date of first positive COVID-19 test

#### Some examples: seasonal allergies, ear infection, seasonal flu, strep throat, migraine, etc. May be possible to return in fewer than 10 days after onset of symptoms and 24 hours fever-free

#### Employee is responsible for notifying COVID-19 Coordinator and supervisor via email or phone

- Employee had contact (not close contact*) with someone whose family member tested positive for COVID-19

#### No days off work or self-quarantine necessary; employee continues to work

### Individual Returns from International Travel to CDC “Level 3” Country

- Refer to CDC COVID-19 Travel Recommendations by Destination

#### Recommended 14-day quarantine from date of return from trip

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**COVID-19 Coordinator**

covid19reporting@morainevalley.edu

708-608-4319

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**IMPORTANT NOTES:**

This protocol was developed in keeping with guidance from the Centers for Disease Control and Prevention, the Illinois Department of Public Health and the legal firm Robbins Schwartz. Protocols are subject to change and may vary on a case-by-case basis.

Quarantine days differ from column 1 to columns 2 & 3 because of positive testing for COVID-19 verification in columns 2 & 3.