

APPROVED

MORAIN VALLEY COMMUNITY COLLEGE 9000 West College Parkway Palos Hills, IL 60465

The Governing Board of Moraine Valley Community College, District No. 524, Regular Meeting, was held on Tuesday, June 16, 2020, in the Board Room D219, 9000 West College Parkway, Palos Hills, Illinois 60465. Meeting was held online in a virtual format, pursuant to the State of Illinois Executive Order 2020-07 with all meeting content and public comments, via phone or otherwise, being recorded.

I. CALL TO ORDER

The meeting was called to order by Chair Kimberly Hastings Cristelli at 6:02 PM.

Chair Cristelli requested that anyone speaking state their name when speaking or making a motion for the record. She also asked those who are not speaking to keep their phones on mute.

II. ROLL CALL

Present: Kimberly Hastings Cristelli, Chair; Bernadette Barrett; Beth McElroy Kirkwood; Joseph Murphy; Patricia Joan Murphy; Brian O'Neill; Lauren Hassen, Student Trustee

Absent: John Coleman

Chair Cristelli indicated that per Illinois Governor Pritzker's executive order regarding the temporary suspension of the Open Meetings Act (OMA) requirements for a quorum of members to be physically present, the executive order allows call-in participation to constitute a quorum. She indicated that under this format, the Board would not hear reports or presentations.

She further indicated that there are a number of recognitions that usually occur at this time of year and the Board would like to publicly acknowledge these achievements in anticipation of being able to honor them appropriately at a later date. There are four retirements occurring this month: Dr. Linda Brandt, Counselor; Berni Morgan, Departmental Assistant; Kevin Przewdziecki, Technical Support Specialist; and David Sutko, Warehouse Worker. Chair Cristelli acknowledged their commitment and excellent service to the college

and to the community and on behalf of the Board wished each of them long and healthy retirements.

III. MINUTES

It was moved by Mr. O’Neill and seconded by Ms. Murphy to approve the unapproved minutes of the Regular Meeting of May 12, 2020.

ROLL CALL VOTE taken on approval of minutes:

Yes:	Barrett, Kirkwood, J. Murphy, P. Murphy, O’Neill, Cristelli
Absent:	Coleman
Student	
Advisory:	Yes

Motion carried.

IV. AUDIENCE PARTICIPATION

None.

V. BOARD REPORTS AND/OR REQUESTS

5.1 ICCTA Report

Ms. Murphy reported that the ICCTA representatives met on June 10. She reported that the meeting began with an acknowledgement that this is community college month and the Illinois Community College Trustees Association’s 50th year. ICCTA President Bob Thompson talked about getting used to a new normal and added “may we live the new exceptional,” indicating that this is community colleges’ moment to shine in light of crisis. It was an acknowledgement of ICCTA’s #CCLiftUp social media campaign, highlighting how community colleges are attempting to address systemic racism and social inequity. Executive Director Jim Reed reported that ICCTA took a leadership opportunity on June 2 with a statement following the death of George Floyd—one of the first trustee associations to issue a statement—which talked about being a part of the solution and as a partner of many community colleges in the state of Illinois, having an obligation to fight ignorance and intolerance and embrace the power that diversity represents. Representatives received an update on the Illinois General Assembly’s spring

2020 session. Community colleges will receive level funding for Fiscal Year 2021, as well as an FY20 supplemental appropriation of \$19 million from the Governor's Emergency Education Relief Fund (part of the CARES Act). An additional federal HEROES Act will address issues overlooked by the CARES Act, including a 30% increase in emergency higher education funding; flexibility in the use of stabilization funds, and \$5 billion in student aid enhancement. The ICCB Return to Campus committee gave an update on the development of college reopening guidelines for the fall semester and how important it is to market community colleges for the fall. She also congratulated Dr. Sylvia Jenkins on being a recipient of ICCTA's 2020 Trustee Education award and also being elected as president of the Illinois Council of Community College Presidents.

5.2 Student Trustee Report

Ms. Hassen reported that last month Moraine Valley clubs and organizations held end-of-year celebrations to honor students and staff members. These events included the Job Resource Center's Student Employee of the Year, Employee of the Year, and Veterans' Center Intern of the Year. International Student Affairs also held an event to honor the achievements of international students. Other students and staff members were also recognized for their hard work over the school year. The HFRC celebrated its 7th FitRec banquet, awarding its overall Top student employee and two other students with \$1,000 scholarships to continue their educations. These scholarships were funded by the FitRec's Halloween 5K event. The student and staff members were proud and excited to end the year on a light and cheerful note.

VI. REPORTS OF ADMINISTRATION

6.1 President's Report

Dr. Jenkins expressed many thanks to college faculty and staff who are doing a great job to make sure that Moraine Valley keeps moving forward. She indicated that she is proud of the work that the staff and faculty do each day to help keep students engaged. She indicated that although the college wasn't able to offer as many sections this summer for some classes, the enrollment for summer is very good and might have been higher if there could have been more sections of classes offered. There are, at last report, 5,580 students enrolled in 338 sections.

- CTE and Lab-Based Classes – Dr. Jenkins reported that four classes are meeting face-to-face for students in Fire Science (FIS) and Emergency Medical Services (EMS) for summer, following CDC guidelines. There were some spring students that needed to finish, so they came back June 1. Three FIS sections and one EMS section are running this summer to do both lecture and hands-on instruction.
- CARES Act Update – Checks have been run every week for students who qualify for CARES Act funding. Checks totaling \$1.2 million have been disbursed so far. She indicated that there are more than 3,000 students who are qualified as of today, but many have not applied. Financial Aid is trying to contact all of those students. She noted that the college has until next May to disburse the funds, but is trying to get that money out to students as quickly as possible. Finance developed a form for departments to use for expenditures that can be applied to the institutional portion of the CARES Act funding. She thanked Trustees Patricia Murphy and Beth Kirkwood for serving on the CARES Act team; they are receiving regular updates on the disbursement of funds to students.
- Return to Work – Dr. Jenkins reported that on June 1, the college began a staggered approach to bringing some staff back on campus. Some staff have been on campus all along, given the nature of their jobs. In Phase 3, staff were brought back in small numbers and on staggered schedules. As the state moves into Phase 4, some other staff will return to campus as needed. Based on CDC guidelines, the lowest risk is to have as many people working remotely as possible, but, because of the nature of the work, there will be people on campus on an intermittent basis. She gave special recognition to the bookstore staff who have gone above and beyond to make sure that students received their books for the summer semester through a curbside pickup process. As the fall semester begins, the college campus will be there to support the bookstore to do curbside pickups and a campus-wide plan is being developed for this. She indicated that other areas are doing similar curbside services, such as the Library for resource materials and Information Technology with laptops for students. She reported that the Testing Center and Veteran’s Center will be open to support students who do not have computers at home. Mike Schneider and the leadership of the FitRec Center are working on a soft opening on July 6, with scaled-back participation in the fitness center. The Children’s Learning Center is working with the Department of Children and Family Services (DCFS) on a plan to open the center for child care services for employees and students, initially, and hopefully later to community members, and they are working on that plan to make sure that the center can provide the appropriate social distancing and safety measures. More computers and laptops have been

received to provide to staff and help students who still need laptops. Faculty are continuing to train in online teaching. Many received some training in the spring, but more intensive training will be offered to assist faculty with online teaching. Dr. Jenkins indicated that there were 1,460 students from the spring semester who have graduated. That is not all graduates, just those who applied in the spring, but even with all that is going on, she was proud of the numbers of students who have been able to complete their programs. She indicated that this is due to all of the hard work being done to support them, and she thanked the Board members for their continuing support. She also reported that there have been many people asking about opening the walking path on campus. She reminded the Board that previously, there were a lot of people congregating in groups on campus, which resulted in the closure. She indicated that as soon as new signage is procured, probably next week, we will be able to reopen the path, keeping in line with what the state of Illinois is doing.

VII. COMMUNICATIONS

None

VIII. FINANCIAL STATEMENT

8.1 Treasurer's Report

Treasurer's Report showing an ending balance of \$112,200,667.90 will be filed for audit. (DOCUMENT A - SUPPLEMENT TO MINUTES)

8.2 Budget Report

(DOCUMENT B - SUPPLEMENT TO MINUTES)

CONSENT AGENDA (IX – XII):

It was moved by Mr. Murphy and seconded by Ms. Kirkwood to approve the following consent agenda items:

IX. WARRANTS

The warrant summaries are presented to the Board.

9.1 Account Expenditure Summaries

9.2	Education Fund	\$ 5,481,778.69
9.3	Operation & Maintenance Fund	1,119,543.85
9.4	Operation & Maintenance Fund (Restricted)	1,479,010.09
9.5	Bond & Interest Fund	2,090,187.51
9.6	Auxiliary Enterprise Fund	385,123.01
9.7	Restricted Purpose Fund	1,635,579.05
9.8	Working Cash Fund	-0-
9.9	Trust and Agency Fund	92.90
9.10	Audit Fund	-0-
9.11	Liability, Protection & Settlement Fund	-0-

(DOCUMENT C - SUPPLEMENT TO MINUTES)

X. REPORT OF PERSONNEL

Chair Cristelli publicly identified the nature of the agenda items contained in the Report of Personnel.

10.1-1 Full-Time

None.

10.1-2 Part-Time/Supplemental/Other

(DOCUMENT D - SUPPLEMENT TO MINUTES)

10.1-3 Salary Revisions

None.

10.1-4 Leave of Absence

Sundus Madi-McCarthy - Academic Advisor, Academic Advising –
 L.O.A. (PARENTAL) 1/6/20 - 8/24/20
 (EXTENSION) 8/25/20 – 8/6/21
 (DOCUMENT E - SUPPLEMENT TO MINUTES)

10.1-5 Resignations/Terminations

None.

10.1-6 Reclassifications (Promotions, Transfers, Corrections, etc.)

Richard Magno – from Maintenance Mechanic II, Campus Operations to Maintenance Mechanic III - effective 6/29/20
Jennifer Morgan – from Departmental Assistant, Learning Enrichment & College Readiness to Program Assistant - effective 6/29/20
Joseph Scroggins – from Financial Aid Loan & Work Study Coordinator, Financial Aid to Director of Financial Aid - effective 6/29/20
Veronica Wade – from Administrative Assistant, Student Development to Assistant Director of Financial Aid - effective 6/29/20
(DOCUMENT F - SUPPLEMENT TO MINUTES)

XI. UNFINISHED BUSINESS

None.

XII. NEW BUSINESS

Chair Cristelli identified the nature of the agenda items contained in New Business.

12.1 Dates for Regular Board Meetings – 2020-2021

It is recommended that the regular meetings of the Board of Trustees of Community College District #524, Cook County, Illinois, are scheduled as follows:

July, 2020 – no meeting
Tuesday, August 18, 2020
Tuesday, September 15, 2020
Tuesday, October 20, 2018
Tuesday, November 17, 2020
Thursday, December 17, 2020
January, 2021 - no meeting
Tuesday, February 16, 2021
Tuesday, March 16, 2021
Tuesday, April 20, 2021
Tuesday, May 18, 2021
Tuesday, June 15, 2021

All of the above meetings will begin at 6 p.m. (unless otherwise indicated) and will be held in the Board Room D219, 9000 West College Parkway, Palos Hills, IL 60465.

(DOCUMENT G - SUPPLEMENT TO MINUTES)

12.2 Review of Closed Session Written Minutes and Audio Tapes

It is recommended that the written minutes of the closed sessions held on November 12, 2019, December 17, 2019, and February 18, 2020 be released. Additionally, it is recommended that the audio/digital recordings of June 19, 2018; August 21, 2018; September 18, 2018; and October 15, 2018 closed session meetings be destroyed.

(DOCUMENT H - SUPPLEMENT TO MINUTES)

12.3 Treasurer's Bond Renewal FY21

It is recommended that the Board approve the renewal of the Treasurer's Bond for fiscal year 2021 for \$25,000,000 at a cost of \$19,832.00 from The Hartford Insurance Company.

(DOCUMENT I - SUPPLEMENT TO MINUTES)

12.4 Orland Township Request for Use of College Property

It is recommended that the Board of Trustees authorize Orland Township to use college property as specified above for the Senior Citizen Drive-In Concert to be held June 26, 2020.

(DOCUMENT J - SUPPLEMENT TO MINUTES)

12.5 Primary/Secondary Storage Area Network (SAN) Storage Solution Purchase

Whereas CDW-G is an authorized strategic partner with Dell EMC, and have submitted this solution per the IPHEC Contract 1DGS1306, it is recommended that the Board of Trustees approve and authorize the issuance of a purchase order in the amount of \$237,288.86 for the Primary/Secondary SAN Storage Solution. (DOCUMENT K - SUPPLEMENT TO MINUTES)

ROLL CALL VOTE TAKEN on Consent Agenda Items 9.1, 9.2, 9.3, 9.4, 9.5, 9.6, 9.7, 9.7A, 9.7B, 9.7C, 9.8, and 9.9; 10.1-1, 10.1-2, 10.1-3, 10.1-4, 10.1-5, and 10.1-6; and 12.1, 12.2, 12.3, 12.4, and 12.5:

Yes: Barrett, Kirkwood, J. Murphy, P. Murphy, O'Neill,
Cristelli
Absent: Coleman
Student
Advisory: Yes

Motion carried.

XIII. MISCELLANEOUS

None.

XIV. AUDIENCE PARTICIPATION

None.

Chair Cristelli congratulated the faculty and staff for all of the hard work being done to support students and keeping the college moving in a great direction.

XV. ADJOURNMENT

The meeting adjourned at 6:28 PM.